

City of Wylie, Texas FY 2023-2024 Budget



Wylie's architecturally award-winning
Smith Public Library rises from a sea of
wildflowers on the Municipal Complex
walking trail.

City of Wylie

Fiscal Year 2023–2024

Budget Cover Page

This budget will raise more revenue from property taxes than last year’s budget by an amount of \$3,152,610, which is a 9.02 percent increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,145,108.

The members of the governing body voted on the budget as follows:

FOR:

Matthew Porter, Mayor	David R. Duke, Councilmember
Dave Strang, Councilmember	Jeff Forrester, Mayor pro tem
Sid Hoover, Councilmember	Gino Mulliqi, Councilmember

AGAINST: Scott Williams, Councilmember

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2023–2024	2022–2023
Property Tax Rate:	\$0. 538882/100	\$0. 562333/100
No–New–Revenue Tax Rate:	\$0. 508882/100	\$0. 562333/100
No–New–Revenue Maintenance & Operations Tax Rate:	\$0. 387802/100	\$0. 430555/100
Voter–Approval Tax Rate:	\$0. 594366/100	\$0. 614854/100
Debt Rate:	\$0. 140470/100	\$0. 134414/100

Total debt obligation for City of Wylie secured by property taxes:
\$88, 332, 231



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Wylie
Texas**

For the Fiscal Year Beginning

October 01, 2022

Christopher P. Morill

Executive Director

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CITY SUMMARY

FISCAL YEAR 2023-2024





Our Mission...
*...to be responsible stewards of the public trust,
to strive for excellence in public service
and to enhance the quality of life for all.*

August 9, 2023

To the Honorable Mayor and City Council,

On behalf of the City of Wylie staff, and in accordance with the City of Wylie's Charter, Article VII, Section 2, I am pleased to submit the Fiscal Year 2023-24 Budget. On August 8th, the City Council voted to add \$0.01 to the proposed budget submitted on August 4, 2023. The revised proposed tax rate for the FY 23-24 budget is \$0.538882 which includes \$0.03 above the no new revenue tax rate to support the debt issued from the 2021 bond program approved by the voters and partially fund the new EMS program.

Council and staff began developing the FY 23-24 budget in April. Budget worksessions with Council were held in June and July to discuss the proposed budget and the needs of the departments to maintain a high level of service to the citizens. The following pages provide an overview of the factors affecting the budget and summaries of the major individual funds, including their purpose, revenue sources and proposed expenditures.

This document would not be possible without the hard work of City Council, city staff, and more specifically the work by Finance Director Melissa Brown, Assistant Finance Director Ron Arp, and Budget Manager Debbie Przyby.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Brent Parker', is written over a light blue horizontal line.

Brent Parker
City Manager

FACTORS AFFECTING THE BUDGET

Expanded Levels of Service Each year, department directors submit a proposed budget that consists of an updated base budget which is intended to provide for the status quo of service delivery, staffing and to identify cost increases to maintain the current level of service. In addition, requests for new personnel, new equipment, vehicle replacements and new software are submitted individually. The requests that are recommended for inclusion in the Fiscal Year (FY) 23-24 Budget are listed within each fund category. Any listed personnel request assumes that the total cost of salary, benefits and all other associated costs which may include uniforms, vehicles and equipment are recommended for funding.

Strategic Goals The City's Mission, Vision and Values Statements and eight Strategic Goals continue to provide the direction for our operations, service delivery and long term planning. Each Department's FY 23-2024 Objectives are geared toward these identified strategies and our success will be measured in our effectiveness in carrying out these goals.

Compensation Included in the FY 23-24 budget is a 3% average merit increase for general pay plan employees effective January 2024. A pay plan adjustment for public safety employees is also part of the FY 23-24 budget. Future budget years will alternate between general employee and public safety pay plan adjustments to limit budget impact.

Insurance A 12 percent increase in healthcare costs is included.

Debt Service The adopted tax rate includes 2 cents to fund the debt service payments on debt issued from the 2021 Bond Program approved by the voters.

GENERAL FUND

The General Fund is the largest of the operating funds within the City of Wylie's budget. The primary source of revenue for the General Fund is from property taxes, followed by sales tax and various fees and permits. Because of this, considerable thought is given each year in developing annual projections for these revenue sources that are informed, logical and conservative. The General Fund accounts for resources traditionally associated with government functions that are not required to be accounted for in a separate enterprise or special revenue fund. Operations funded within the General Fund include basic services such as public safety, parks, development services, streets and administration.

The General Fund revenues and expenditures were presented to Council at the June 13th work session with estimated GF revenue to be \$57,216,424 and the proposed base budget expenditures to be \$52,833,348. The assumptions affecting the budget included additional ad valorem revenue based on a new construction value of \$213 million, 3 cent tax rate to fund the new ambulance service program with a cost of \$3.3 million, 2 cent tax rate for voter approved debt service and a 10% increase in sales tax revenue based on projections for FY 22-23 which was 100% of budgeted amount. The General Fund expenditure assumptions included funding of the pay plan adjustment increases for public safety, a 3% merit increase for non-public safety employees and a 15% increase in healthcare cost. Also \$1,070,044 of department requests were recommended at that time. The budget was balanced with revenues equaling expenses. The use of the fund balance in the amount of \$574,200 was set aside for one time expenses including public safety vehicles and an aerial bucket truck for the Streets department. The direction of Council was to fund the one time EMS program expenses with fund balance and limit the tax rate recommended.

The General Fund revenues and expenditures were presented again at the June 27th meeting with a half cent tax increase to partially fund the EMS program. The recurring portion of the EMS program in the amount of \$2.5 million along with \$868,534 for other recurring recommendations were included within the no new revenue rate plus a half cent. The one time expenses of the EMS program in the amount of \$837,000 and the other recommended expenses that were not recurring were slated for use of fund balance. The 4B Sales Tax Fund and Utility Fund were also reviewed. At the June 27th meeting, the City Council gave direction to propose a budget with a no new revenue tax rate plus 2 cents for debt service.

On July 11th, the water and sewer rates were approved with a recommended 5% increase in water rates and 5.5% increase in sewer rates for FY 23-24.

The proposed revenues and recommended department requests were reviewed again at the July 25th work session for General Fund, 4B Fund and Utility Fund. The half cent tax rate increase was removed from the budget and the no new revenue rate was presented at the direction of council. The 10% sales tax projection did not change. Council was presented with the final healthcare increase of 12%.

On August 8th, the Council reconsidered the proposed tax rate and added an additional one cent to the proposed tax rate.

The final certified totals were received from Collin, Rockwall and Dallas counties indicating a taxable value of \$7.07 billion which is a 14% increase from the FY 22-23 taxable value. The new construction was still valued at \$213 million. On July 29th, the Collin County Tax Assessors Office provided the no new revenue rate and voter approval tax rate calculations at \$0.508882 and \$0.594366 respectively. The adopted tax rate is \$0.538882 based on the no new revenue tax rate plus three cents for newly issued voter-approved debt and to partially offset the new EMS program.

The recommended General Fund personnel and non personnel requests total \$5,013,275 as shown below:

Recommended General Fund Personnel and Recurring Requests

Department	Description	\$ Amount
City Secretary	Upgrade Records Analyst to Records and Info Analyst II	8,447
IT	IT System Specialist	80,639
Police	Two Sworn Officers (4)	476,727
Police	School Resource Officer	119,186
Police	Records Clerk	57,192
Streets	Signal Technician	58,342
Fire	EMS Program (9 Paramedics, 9 EMT, other recurring)	2,476,032
Police	Axon Tasers	68,000
	Total	\$3,344,565

Recommended Non Personnel and Vehicle Replacement Requests

Department	Description	\$ Amount
City Secretary	Public Information Request Software	14,010
Police	Patrol Replacement Tahoes (3)	120,000
Police	New Patrol Tahoes for Requested Positions (4)	160,000
Fire	Replace Fire Marshal Vehicle	74,200
Animal Control	Needs Assessment Study	35,000
Streets	Aerial Bucket Truck	220,000
Streets	Fleet Services Equipment and Updates	18,500
Streets	School Zone Flasher Assembly	90,000
	Non-Personnel and Vehicles Replacements	\$731,710
Streets	Sachse Road/Creek Crossing Traffic Signal Design	100,000
Fire	EMS Program One Time Expense	837,000
	Total Use of Fund Balance	\$ 937,000
	Total Requests	\$ 5,013,275

Every budget year, there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year. This year the General Fund carry forward amount is \$1,914,392.

The amount is high due to supply constraints causing longer wait times to receive items. See below for a list of the items over \$25,000.

Recommended Carry Forward Requests

Department	Description	\$ Amount
Facilities	Scissor Lift	25,000
Finance	Budget and Transparency Software	81,000
IT	PW/Community Services Software	150,000
Police	New Police Vehicle	37,000
Police	Four Replacement Tahoes	149,000
Fire	Horton Model 623 Ambulance	338,840
Fire	EMS LifePak Monitor/Accessories	50,927
Fire	SCBA Equipment	28,935
Emer Comm	APX 8500 Mobile Radios	119,102
Streets	Woodbridge Hensley Traffic Signal	600,000
Streets	Unit #324 Replacement and Vehicle for Traffic Signal Tech	102,000
Streets	10% Match of TXDOT HSIP Projects	69,490
Streets	RR Median at Brown	40,000
Various	Items under \$25,000	123,098
	TOTAL GENERAL FUND	1,914,392

General Fund Summary

Beginning Fund Balance 10/1/23	23,711,703
Budgeted Revenues FY 23-24	55,736,207
Budgeted Expenditures FY 23-24	(55,736,207)
Use of Fund Balance	(937,000)
Carry-Forward of Funds	(1,914,392)
Estimated Ending Fund Balance 9/30/24	20,860,311 a)

a) Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 37.4% which is well above the 30% recommended by the City's Financial Advisors.

UTILITY FUND

The City’s water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in this fund include Utility Administration, Water, Wastewater, Engineering and Utility Billing.

A water and wastewater rate study update was conducted which evaluated wholesale cost increases from the North Texas Municipal Water District, operating costs for the City and future capital projects. The rate increases that were recommended as a part of the adopted rate structure are 5.0% increase for water and 5.5% increase for sewer and are factored into the revenue estimates for FY 23-24. An expense was included to update the water and wastewater rate study each year.

The recommended Utility Fund personnel and non personnel requests total \$1,016,990 as shown below:

Recommended Utility Fund Personnel Request

Department	Description	\$ Amount
Water	Water Quality Specialist	72,895

Recommended Utility Fund Equipment

Department	Description	\$ Amount
Water	6 YD Dump Truck	137,000
Water	Hydro-Vac Truck	513,000
Water	Infrared Gate Openers	15,000
Water	Portable Radios	22,700
Engineering	Stormwater Utility Fee Study	150,000
Wastewater	Portable Camera Inspection Equipment System	69,865
Wastewater	Multi-Smart Controllers	36,530
	Total Equipment	\$ 944,095

As with the General Fund, every budget year there are certain projects or purchases that are not able to be completed prior to the end of the budget year. Staff is asked to identify those items that need to be carried forward to the new budget year. The total amount of carry forward items is \$1,449,523. See below for the items over \$25,000.

Recommended Utility Fund Carry Forward Requests

Department	Description	\$ Amount
Utility Admin	PW/Community Services Software	135,730
Water	Water Pump Station Backup Power Generators	736,937
Water	Lead and Copper Revision	150,964
Water	Automatic Water Line Flusher	136,000
Water	Scada Upgrades	49,934
Engineering	Dogwood Drive Waterline Replacement Design	100,000
Engineering	On Call Traffic Services	55,240
Various	Items under \$50,000	84,718
	TOTAL UTILITY FUND	\$1,449,523

Utility Fund Summary

Beginning Fund Balance 10/1/23	27,059,794
Budgeted Revenues FY 23-24	30,224,893
Budgeted Expenditures FY 23-24	(27,723,700)
Carry-Forward of Funds	(1,449,523)
Estimated Ending Fund Balance 9/30/24	28,111,464 <i>a)</i>

a) *Policy requirement is 90 days of operating expenditures, which is \$6,835,980.*

4B SALES TAX REVENUE FUND

The Wylie Parks and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City. This special revenue fund accounts for the use of the 4B half cent sales tax authorized by State Law and by the Wylie voters in 1994. Departments in this fund include the Brown House, Stonehaven House, Wylie Senior Recreation Center, the Recreation Center, and a portion of the Parks function.

The 4B Corporation Board meets annually to authorize the expenditure of sales tax funds for projects approved by the City Council. The Board is composed of four Councilmembers and three citizen members, one of which is required to be appointed from the Park Board.

Sales tax revenue is projected to increase 10% from projected FY 22-23 for the FY 23-24 budget. The total revenue estimate for this fund also includes the projected revenue generated by Recreation Center operations, including membership and activity fees. A very healthy fund balance is projected to be earmarked for future park and recreation projects.

Recommended 4B Fund Personnel and Equipment Requests

Department	Description	\$ Amount
4B Parks	Equipment Operator - Athletics	62,911
WRC	Upgrade PT GSS Programs to FT	33,970
	Total Personnel	\$ 96,881
Senior Center	12 Passenger Van	70,000
4B Parks	Pirate Cove Playground Replacement	700,000
4B Parks	Community Park Playground Poured in Place Surfacing	375,000
4B Parks	Community Park Playground Phase 2 Installation	65,000
4B Parks	5900 Large Mower Replacement	147,000
4B Parks	Pavilion at the Library	50,000
4B Parks	Zero Turn Mower	15,000
	Total Equipment and One Time Uses	\$ 1,422,000
	Total Requests	\$ 1,518,881

Recommended 4B Fund Carry Forward Requests

Department	Description	\$ Amount
SRC	Senior Center Renovation	222,065
4B Parks	Design for Dog Park and Splash Pads	28,771
4B Parks	Founders Park Irrigation Pump	32,262
4B Parks	Community Park Restrooms	300,000
4B Parks	Brown House Restrooms	300,000
4B Parks	Founders Field Renovations	1,000,000
4B Parks	Pickelball Court Installation	70,000
Brown House	Brown House Foundation Repairs	48,000
Brown House	House Painting	40,000
Stonehaven House	Stonehaven House Phase I	120,000
	TOTAL 4B SALES TAX FUND	\$2,161,098

4B Sales Tax Fund Summary

Beginning Fund Balance 10/1/23	5,967,466
Budgeted Revenues FY 23-24	5,696,500
Budgeted Expenditures FY 23-24	(5,476,756)
Carry-Forward of Funds	(2,161,098)
Estimated Ending Fund Balance 9/30/24	4,023,112 <i>a</i>)

- a) Policy requirement is 25% of the budgeted sales tax revenue (\$4,536,561 x 25% = \$1,134,140).

PARKS ACQUISITION AND IMPROVEMENT FUND

The Parks Acquisition and Improvement (A&I) Fund is supported through Parkland Dedication Fees paid during the development process. The City is divided into three geographical zones and the accumulated fees are available for projects within those areas. The projected revenues for the A&I Funds in FY 23-24 are \$198,352

There are no projects in the FY 23-24 budget. There is one carry forward item for the backstop replacement at Avalon park in the amount of \$38,500. Although policy does not require a fund balance, the FY23-24 ending fund balance is projected to be \$990,934.

SEWER REPAIR AND REPLACEMENT FUND

The Sewer Repair and Replacement Fund is supported by a \$2.00 per month charge on utility bills. The purpose of the fund is to allow revenue to accrue in order to pay for large sewer repair and maintenance projects. The beginning fund balance is \$2,814,740 with projected revenue for FY 23-24 of \$486,834. A four-phase comprehensive sewer system assessment which included inspections, flow monitoring, and smoke testing was completed in FY 19-20. In FY 23-24, \$1,500,000 is carried forward for the repairs. The FY 23-24 ending fund balance is projected to be \$1,801,574.

HOTEL/MOTEL FUND

The Hotel Occupancy Tax is levied on a person who pays for a room or space in a hotel costing \$15.00 or more each day. This fund is utilized to support the activities that will draw people to Wylie from other areas and follows the “heads in beds” funding criteria required by State Law. These funds are to be spent on the promotion of the arts, historic preservation, advertising to promote the community, convention and visitor centers, and convention registration. State Law also sets out that a minimum 1/7 of the revenue be utilized for advertising to promote the area, a maximum of 15% for the promotion of the arts, and a maximum of 50% for projects related to historic preservation or restoration.

Proposed revenues for the Hotel/Motel Occupancy Tax Fund are \$242,419. A transfer of \$34,200 to the Public Arts Fund will provide funding for arts projects throughout the city. The Hotel/Motel Fund also includes an allocation of \$35,000 for advertising and promotion. The infrastructure for the Arts Festival and Bluegrass on Ballard are funded through this fund. An Event Coordinator position is being added this year at a cost of \$75,327. Although policy does not require a fund balance, the remaining fund balance is approximately \$675,299.

PUBLIC ART FUND

Revenues for the Public Art Fund primarily come from three sources: transfers from the Hotel/Motel Fund; revenues generated from special events such as the Arts Festival and Bluegrass on Ballard; and a 1% allocation for art from certain Capital Improvement Project (CIP) budgets. The revenues are utilized to maintain existing public art and to purchase new art that meets the criteria of the adopted Public Arts Program. The FY 23-24 Budget includes a carry forward of \$112,000 for Municipal Complex trail sculptures. The FY 23-24 ending fund balance is projected to be \$477,771 although none is required by adopted policy.

FIRE TRAINING CENTER FUND

The Fire Training Center Fund was established in FY00-01. The majority of the revenue is from response fees into the county for emergency services rendered. Expenditures are related to training, as well as upkeep and maintenance of the facilities behind Fire Station #2. Revenue is budgeted to be \$51,616 with an ending fund balance of \$292,185.

FIRE DEVELOPMENT FUND

The Fire Development Fund receives revenue from fire development fees established by ordinance in 2007. The fund is to be utilized solely for needs directly associated with new growth and development. The ending fund balance is projected to be \$1,350,466.

Recommended Fire Development Carry-Forward Requests

Department	Description	\$ Amount
Fire Development	Emergency Services Consultant	55,000

MUNICIPAL COURT TECHNOLOGY FUND

State law requires the assessment and collection of a Municipal Court Technology Fee, and further requires that those fees be kept in a separate fund. Revenues are estimated to be \$8,677. The ending fund balance will be \$35,165.

MUNICIPAL COURT BUILDING SECURITY FUND

A building security fee is collected on each Class C misdemeanor violation issued for the purpose of implementing, improving, and enhancing court security. Permitted expenditures include training and equipment purchases related to court security. Revenues are estimated to be \$8,837 with an ending fund balance of \$20,877.

CITY OF WYLIE HISTORY

The City of Wylie was incorporated in 1887 along the rights-of-way of the Gulf, Colorado and Santa Fe Railroads. It was named for Colonel W.D. Wylie, a Santa Fe Railroad official and Civil War veteran.

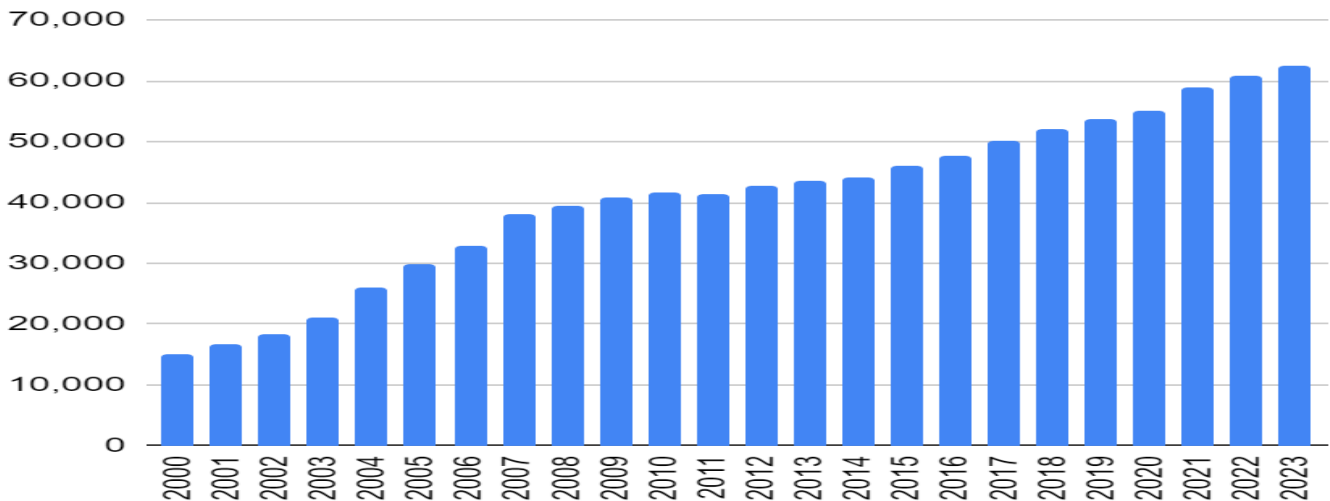
By the 1890's, Wylie's population had increased to 239 and its first one-room school was built. From 1890 to 1900, population increased by 300% and a two-story schoolhouse was built along with the addition of a bank and gin mills.



In 1920, Wylie received electrical service and streetlights. Due to the late night get-togethers of citizens in which businesses stayed open until midnight on some nights, "Wide Awake Wylie" became the City's nickname in the late 40's and 50's. In the late 70's, Wylie began to receive some of the Dallas Fort Worth growth. Its population grew significantly in the 80's and 90's.

In the 21st century, Wylie has become one of the fastest growing communities in Collin County, DFW Metroplex and the State of Texas. With that growth, the City has made a transition from a "bedroom" community to a "balanced" community combining quality residential living with a healthy business climate. Here is a link to the Community Overview from the Economic Development Corporation website: [Community Overview | Wylie, TX](#).

City of Wylie Population 2000 - 2023



CITY STAFF, OUR MISSION AND VISION

CITY STAFF

Brent Parker, City Manager
Renaë' Ollie, Deputy City Manager
Lety Yanez, Assistant City Manager
Stephanie Storm, City Secretary
Melissa Brown, Finance Director
Jennifer Beck, Human Resources Director
Anthony Henderson, Police Chief
Brandon Blythe, Fire Chief
Tommy Weir, Public Works Director
Carmen Powlen, Parks and Recreation Director
Ofilia Barrera, Library Director
James Brown, Operations Director
Jason Greiner, WEDC Director
Tim Porter, City Engineer

OUR MISSION

Honoring our past; Embracing our present; Planning our future

OUR VISION

Past: Building on our heritage
Present: Celebrating our home town character
Future: Creating opportunities for our growth

OUR VALUES

Integrity: Ethical, honest and responsible
Stewardship: Fiscally accountable
Respect: Value diversity

STRATEGIC GOALS

Health, Safety, and Well-Being:

Provide an environment that supports health, safety, and well-being for all citizens.

Community Focused Government:

Adopt innovative ways to engage citizens and improve services based on community values, priorities, and expectations.

Economic Growth:

Support and grow our local economy.

Infrastructure:

Ensure plans and resources are in place to meet existing and future needs.

Workforce:

Provide an environment that supports engaged, high-performing employees.

Culture:

Promote creativity, innovation, and variety through art, music, and literature.

Financial Health:

Meet the financial needs of the City while maintaining a balanced budget through efficient use of resources, expenditures, and revenues.

Planning Management:

Plan for existing and future land use to ensure there are resources to meet the needs while preserving our historic and natural assets.

The Strategic Goals were developed by the City Council as a way to direct future investment of city resources. Each goal and objective listed on the city department's pages references the strategic goal(s) to which the action is tied.

ENVISION WYLIE

COMPREHENSIVE PLAN

The City of Wylie undertook a year-long process to update our 2012 Comprehensive Plan called Envision Wylie.

The Comprehensive plan is a long-range, decision-making guide for the future growth and development of the city.

The plan:

- Serves as a foundation document that establishes and guides City policy,
- Aligns the City's plans into one comprehensive plan,
- Provides the basis for zoning and zoning decisions, and
- Provides the basis for the City's capital improvement planning (CIP)

City staff and the consultant team worked with a Comprehensive Plan Advisory Committee (CPAC) throughout the process to guide the plan's development. The CPAC is a group of people that represent different areas and interests within Wylie. The plan development process also included two Community Open House events that occurred both in-person and online to provide participation alternatives for the entire community.

The 2022 Comprehensive Plan was adopted in August 2022. Here is a link to the plan: [Envision Wylie Comprehensive Plan](#).

RECOGNITION AND AWARDS

Named **18th Safest City in Texas** (second largest city in top 20) by Safewise.com, 2023

[Named #2 Best Places to Live for Families by Fortune Magazine](#) Link to article

Top 5 in [Best Wellness for Community Centers](#), International Council on Active Aging, Wylie Senior Recreation Center, 2022

Named **26th Safest City in Texas** (second largest city in top 30) by Safewise.com, 2020

Named **#8 Best Place for Families in Texas** by neighborhood ranking website HomeSnacks, 2019

Named **#4 Safest City** by financial website Benzinga, 2018

Named **#12 Most Popular Small City to Relocate** by MoveBuddha.com, 2018

Named **#5 Best Places for Young Families to Live in Texas** by NerdWallet, 2017

Named **#20 among Best Places to Live in U.S.**, by MONEY magazine, 2017

Named **#4 Best Place to Raise a Family in the U.S.** by MONEY Magazine, 2017

Named **Second Best Suburb in the U.S.** by National Association of Realtors, 2017

Named **Ninth Safest City in Texas** by security organization SafeWise, 2017

Named **Second Hottest Suburb in the United States** by Realtor.com, 2017

Named **Best Small City for Families in Nation** by financial website NerdWallet, 2016

City of Wylie website, wylie.texas.gov, named **Best Website in Texas** for cities under 100,000 population by Texas Association of Municipal Public Information Officers, 2016

Award of Honor, Marketing Recurring Event, Texas Association of Municipal Information Officers, for Bluegrass on Ballard, 2016

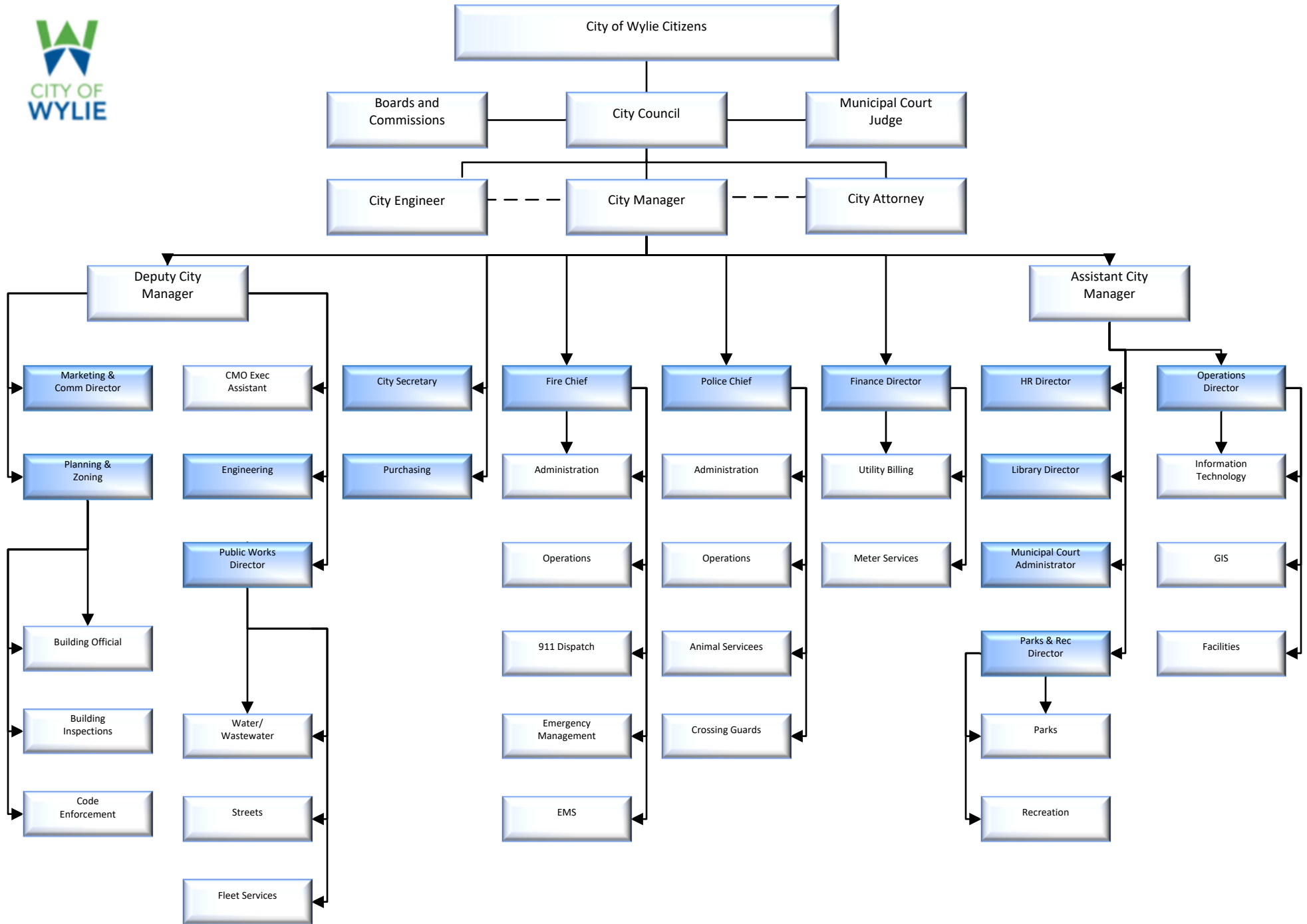
Named 19th **Safest City in Texas** by security organization SafeWise, 2016

Named 19th **Safest City in Texas** by financial website CreditDonkey, 2016

Named 13th **Best Texas City for Families** by personal finance website WalletHub, 2016

Certificate of Achievement for Excellence in Financial Reporting, Government Finance Officers Association, highest form of recognition in governmental accounting and financial reporting. Awarded to the City of Wylie Finance Department for 34 years.

Distinguished Budget Presentation Award, Government Finance Officers Association. Awarded to the City of Wylie Finance Department for 12 years.



DEPARTMENTAL STAFFING SUMMARY

FY 2024 DEPARTMENTAL STAFFING SUMMARY (ALL POSITIONS SHOWN AS FULL-TIME EQUIVALENT)

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
General Fund				
City Manager	7.50	7.50	7.50	7.50
City Secretary	3.00	3.00	3.00	3.00
Finance	9.00	8.00	8.00	8.00
Facilities	3.00	4.00	4.00	4.00
Municipal Court	5.00	5.00	5.00	5.00
Human Resources	5.00	6.00	6.00	6.00
Purchasing	2.00	3.00	3.00	3.00
Information Technology	6.00	6.00	6.00	7.00
Police	86.50	91.00	94.50	100.50
Fire	65.50	71.50	77.50	98.50
Emergency Communications	15.00	16.00	16.00	16.00
Animal Control	7.50	7.50	7.50	7.50
Planning	3.00	3.00	3.00	3.00
Building Inspections	6.00	6.00	6.00	7.00
Code Enforcement	3.00	3.00	3.00	2.00
Streets	20.00	21.00	21.00	22.00
Parks	17.75	17.75	17.75	17.75
Library	27.00	27.00	26.50	26.50
<i>Total General Fund</i>	<u>291.75</u>	<u>306.25</u>	<u>315.25</u>	<u>344.25</u>
Utility Fund				
Utilities Administration	6.00	2.00	2.00	2.00
Utilities - Water	16.00	16.00	16.00	17.00
Utilities - Engineering	-	6.00	6.00	6.00
Utilities - Wastewater	12.00	12.00	12.00	12.00
Utility Billing	9.00	9.00	9.00	9.00
<i>Total Utility Fund</i>	<u>43.00</u>	<u>45.00</u>	<u>45.00</u>	<u>46.00</u>
Wylie Economic Development				
<i>Total WEDC</i>	<u>3.00</u>	<u>4.00</u>	<u>4.00</u>	<u>5.50</u>
4B Sales Tax Fund				
Brown House	2.00	6.50	6.50	6.50
Senior Activities	8.00	8.00	8.00	8.00
Parks	5.00	5.00	6.00	7.00
Recreation Center	24.50	25.00	25.00	25.50
<i>Total 4B Sales Tax Fund</i>	<u>39.50</u>	<u>44.50</u>	<u>45.50</u>	<u>47.00</u>
Hotel Occupancy Tax Fund				
	-	-	-	1.00
TOTAL ALL FUNDS	<u>377.25</u>	<u>399.75</u>	<u>409.75</u>	<u>443.75</u>

FINANCIAL SUMMARY

FISCAL YEAR 2023-2024

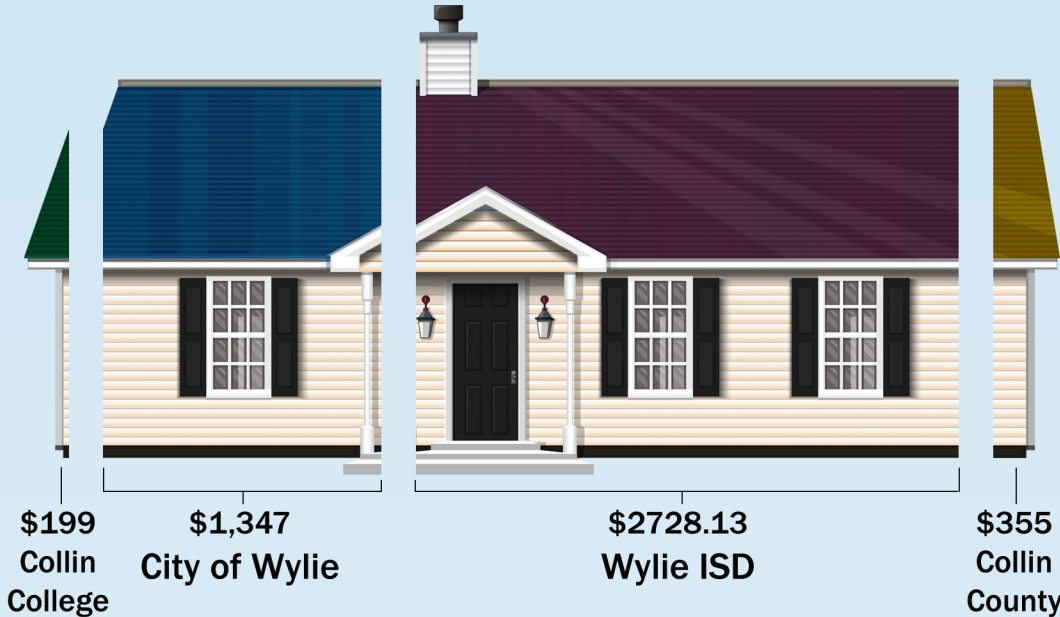




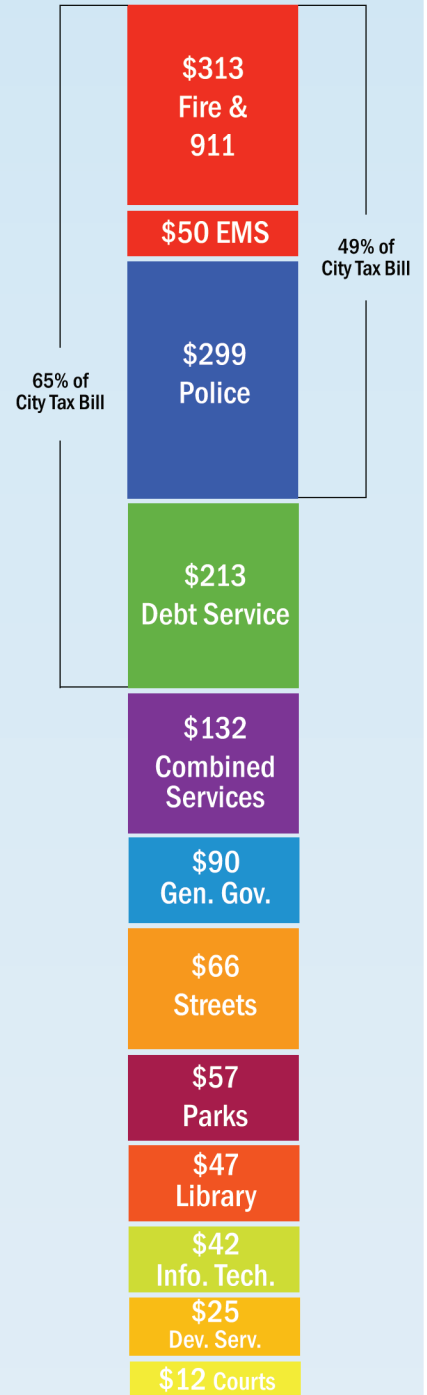
FY 23-24 BUDGET SNAPSHOT

House Valued at \$250,000
(Homestead Exemption)

Property Tax on a \$250,000 House is Shared by



The City's \$1,347 portion of Property Tax Funds These Services



City's Property Tax Rate

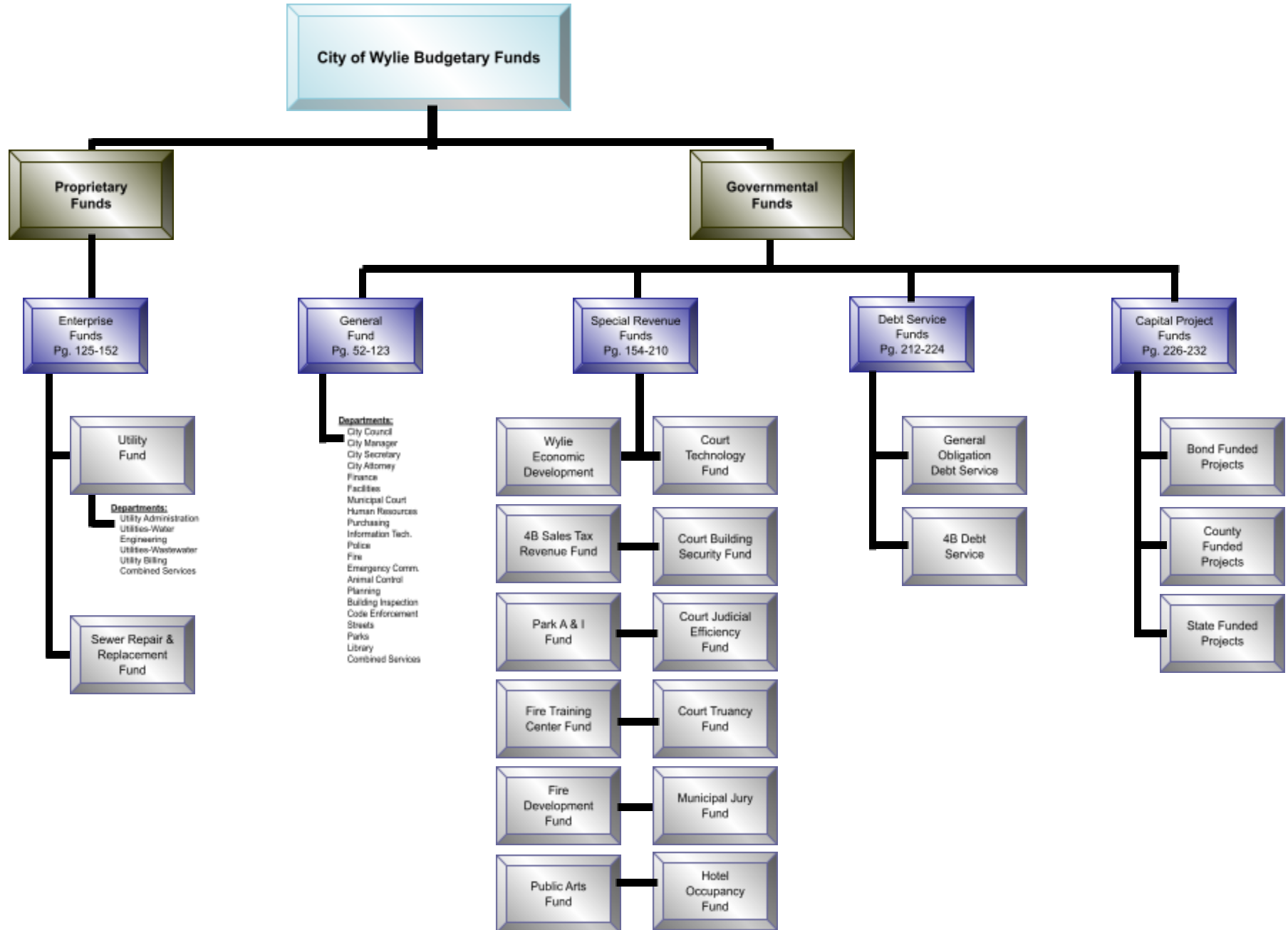
TAX

-24.2 Cents Over 7 Years
Current Rate \$0.538882

STAY CONNECTED, KEEP INFORMED

WylieTexas.gov/Budget

FY 2024 CITY OF WYLIE FUND STRUCTURE



CITY OF WYLIE FINANCIAL SUMMARY

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

ALL OPERATING AND CAPITAL FUNDS
FISCAL YEAR 2023-2024 BUDGET

	GENERAL FUND	SPECIAL REVENUE FUNDS	DEBT SERVICE FUNDS	
			G O DEBT SERVICE	4B DEBT SERVICE
ESTIMATED BEGINNING BALANCES	\$ 23,711,703	\$ 20,721,748	\$ 550,893	\$ 413,660
REVENUES:				
Ad Valorem Taxes	30,694,211	-	10,815,592	-
Non-Property Taxes	9,113,122	9,301,122	-	-
Franchise Fees	2,953,146	-	-	-
Licenses & Permits	1,275,000	43,800	-	-
Intergovernmental	2,590,293	-	-	-
Service Fees	4,343,203	1,318,000	-	-
Court Fees	340,000	21,000	-	-
Interest & Misc. Income	1,787,028	3,165,219	79,314	8,407
TOTAL REVENUES	53,096,003	13,849,141	10,894,906	8,407
Transfers from Other Funds	2,640,204	34,200	-	165,000
TXDOT Proceeds	-	-	-	-
TOTAL AVAILABLE RESOURCES	79,447,910	34,605,089	11,445,799	587,067
EXPENDITURES:				
General Government	13,900,239	12,250	-	-
Public Safety	34,136,602	80,000	-	-
Development Services	1,240,853	-	-	-
Streets	4,187,262	-	-	-
Community Services	5,122,643	7,677,216	-	-
Utilities	-	-	-	-
Debt Service	-	-	10,544,462	387,100
Capital Projects	-	-	-	-
Economic Development	-	16,427,451	-	-
TOTAL EXPENDITURES	58,587,599	24,196,917	10,544,462	387,100
Transfers to Other Funds	-	421,265	-	-
ENDING FUND BALANCE	\$ 20,860,311	\$ 9,986,907	\$ 901,337	\$ 199,967

SUMMARY OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

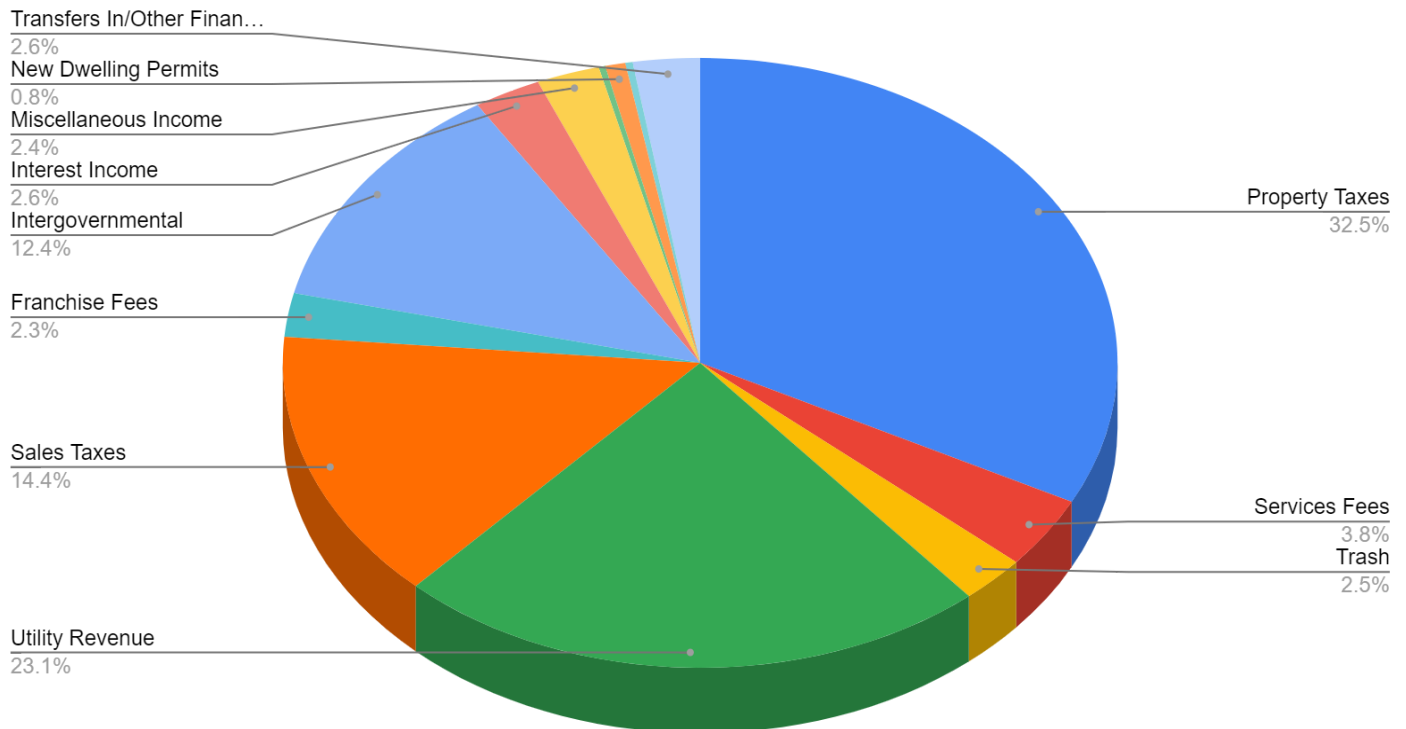
ALL OPERATING AND CAPITAL FUNDS

FISCAL YEAR 2023-2024 BUDGET

	CAPITAL PROJECTS FUNDS	<u>PROPRIETARY FUND</u> UTILITY FUND	TOTAL ALL FUNDS
ESTIMATED BEGINNING BALANCES	\$ 72,808,889	\$ 29,874,534	\$ 148,081,427
REVENUES:			
Ad Valorem Taxes	-	-	41,509,803
Non-Property Taxes	-	-	18,414,244
Franchise Fees	-	-	2,953,146
Licenses & Permits	-	-	1,318,800
Intergovernmental	13,184,036	-	15,774,329
Service Fees	2,010,000	29,846,997	37,518,200
Court Fees	-	-	361,000
Interest & Misc. Income	542,820	864,730	6,447,518
TOTAL REVENUES	15,736,856	30,711,727	124,297,040
Transfers from Other Funds	222,065	-	3,061,469
TXDOT Proceeds	250,000	-	250,000
TOTAL AVAILABLE RESOURCES	89,017,810	60,586,261	275,689,936
EXPENDITURES:			
General Government	-	-	13,912,489
Public Safety	-	-	34,216,602
Development Services	-	-	1,240,853
Streets	-	-	4,187,262
Community Services	-	-	12,799,859
Utilities	-	25,099,377	25,099,377
Debt Service	-	1,433,642	12,365,204
Capital Projects	61,185,292	1,500,000	62,685,292
Economic Development	-	-	16,427,451
TOTAL EXPENDITURES	61,185,292	28,033,019	182,934,389
Transfers to Other Funds	-	2,640,204	3,061,469
ENDING FUND BALANCE	\$ 27,832,518	\$ 29,913,038	\$ 89,694,078
		TOTAL REVENUES	\$ 127,608,509
		NET DECREASE (INCREASE) IN FUND BALANCE	58,387,349
		TOTAL APPROPRIABLE FUNDS	\$ 185,995,858

CITY OF WYLIE REVENUE SUMMARY

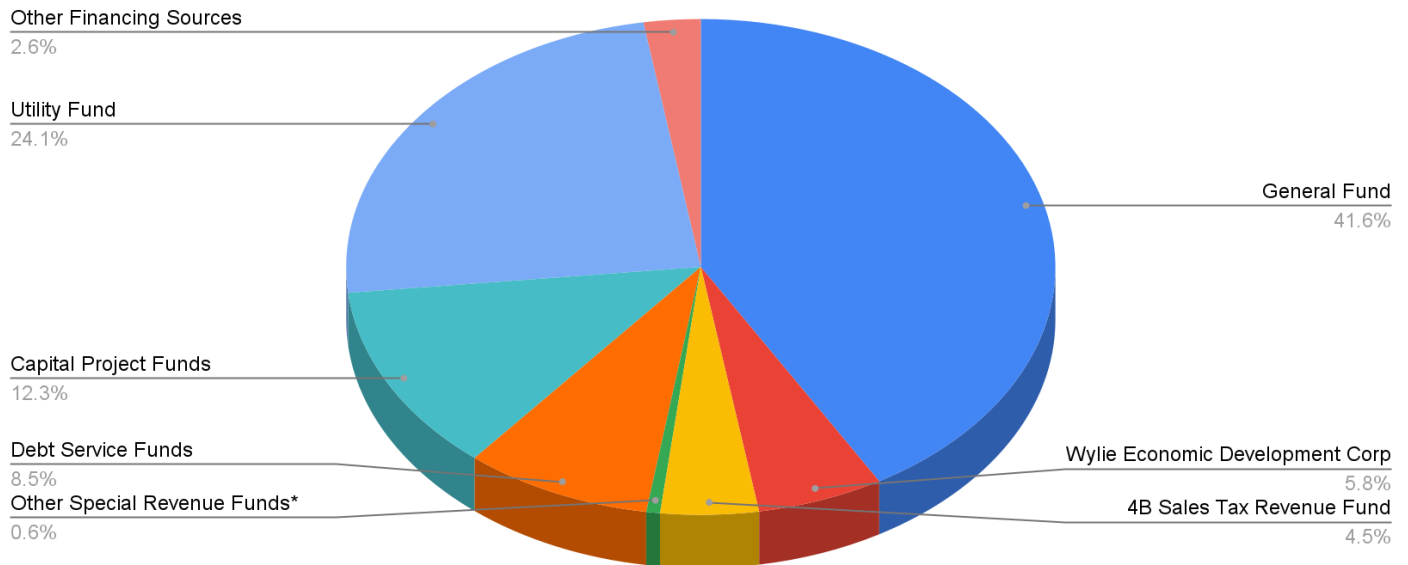
FY 2023-2024 Budgeted Revenues by Type



Revenues	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget	2023-2024 % Change
Property Taxes	36,838,809	36,709,488	38,014,209	38,011,209	41,509,803	9.20%
Services Fees	3,202,500	4,415,137	4,746,234	5,275,340	4,853,571	-8.00%
Trash	2,874,588	3,076,562	3,138,624	3,138,624	3,229,632	2.90%
Utility Revenue	26,363,934	27,537,640	25,933,619	25,933,619	29,434,997	13.50%
Sales Taxes	15,389,864	17,112,758	16,754,680	16,754,680	18,414,244	9.91%
Franchise Fees	2,896,800	2,897,151	2,802,400	2,467,846	2,953,146	19.66%
Intergovernmental	2,673,532	2,759,195	2,429,011	5,403,342	15,774,329	191.94%
Interest Income	51,605	535,300	107,960	3,741,586	3,326,866	-11.08%
Miscellaneous Income	3,153,015	494,650	4,457,322	1,584,227	3,120,652	96.98%
Licenses & Permits	508,430	382,525	471,178	333,428	318,800	-4.39%
New Dwelling Permits	600,000	1,006,276	1,000,000	800,000	1,000,000	25.00%
Fines and Forfeitures	261,550	332,208	359,000	359,100	361,000	0.53%
Transfers In/Other Financing	28,553,173	45,866,563	26,333,085	40,833,609	3,311,469	-91.89%
Total Revenues	123,367,800	143,125,453	126,547,322	144,636,610	127,608,509	-11.77%

CITY OF WYLIE REVENUE SUMMARY

FY 2023-2024 Budgeted Revenues by Fund

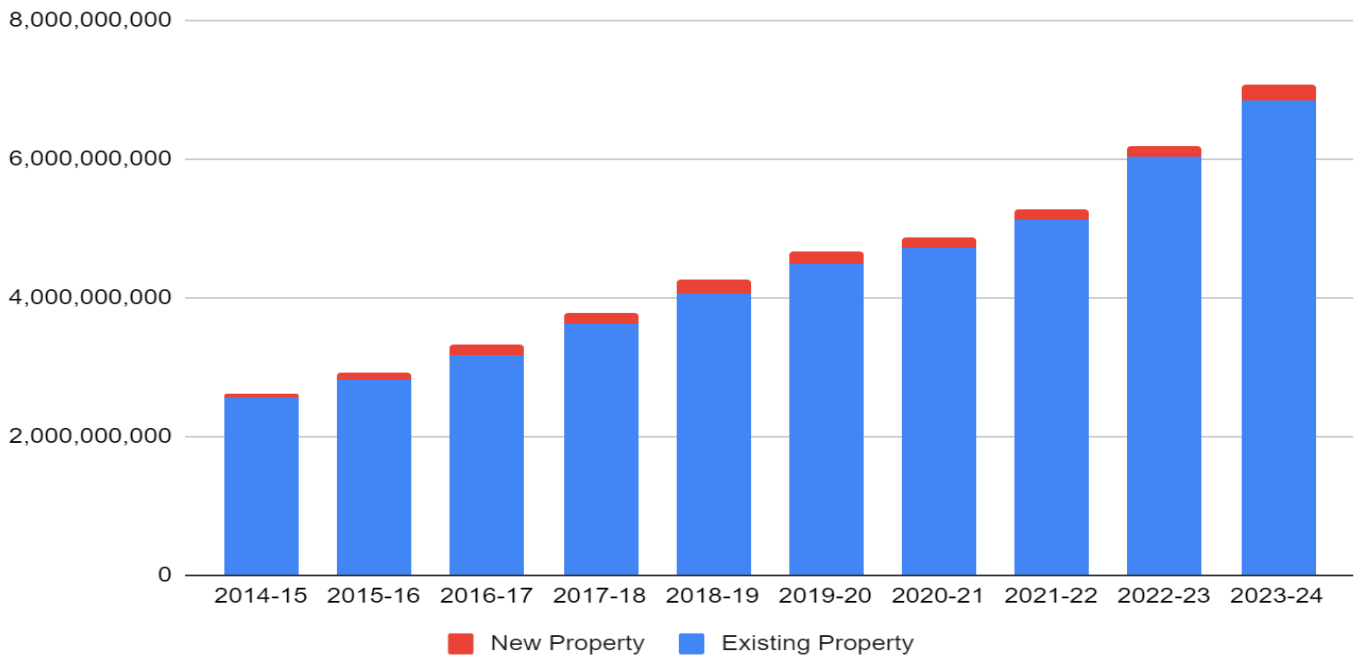


Revenues	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget	2023-2024 % Change
General Fund	46,974,106	48,699,457	48,862,392	49,342,740	53,096,003	7.61%
Wylie Economic Development Corp	6,529,322	4,265,730	8,180,146	5,623,277	7,353,131	30.76%
4B Sales Tax Revenue Fund	4,402,916	5,023,295	5,091,346	5,528,810	5,696,500	3.03%
Other Special Revenue Funds*	1,160,775	838,221	1,115,676	983,026	799,510	-18.67%
Debt Service Funds	8,700,073	8,667,084	9,060,058	9,145,379	10,903,313	19.22%
Capital Project Funds	1,460,000	2,227,463	1,460,000	5,969,420	15,736,856	163.62%
Utility Fund	25,587,435	27,537,640	26,444,619	27,210,349	30,711,727	12.87%
Other Financing Sources	28,553,173	45,866,563	26,333,085	40,833,609	3,311,469	-91.89%
Total Revenues	123,367,800	143,125,453	126,547,322	144,636,610	127,608,509	-11.77%

CITY OF WYLIE REVENUE SUMMARY

Property taxes are the largest source of revenue for the General Fund. Property tax revenue is used to support the General Fund operations, such as Public Safety, Streets, Library, Parks and General Administration. Taxes are levied based on property values as of the prior January 1st, for all real and personal property located within the city. The City of Wylie has property in Collin, Rockwall and Dallas counties and the Central Appraisal District for each county determines the value for each property in the city. The City of Wylie has a strong residential base and has experienced tremendous growth in the last several years. The fiscal year 2023-2024 assessed valuation (based on January 1st 2023) is \$7,070,918,166 which is an increase of 14.06% over the previous year's assessed values.

Taxable Property Values



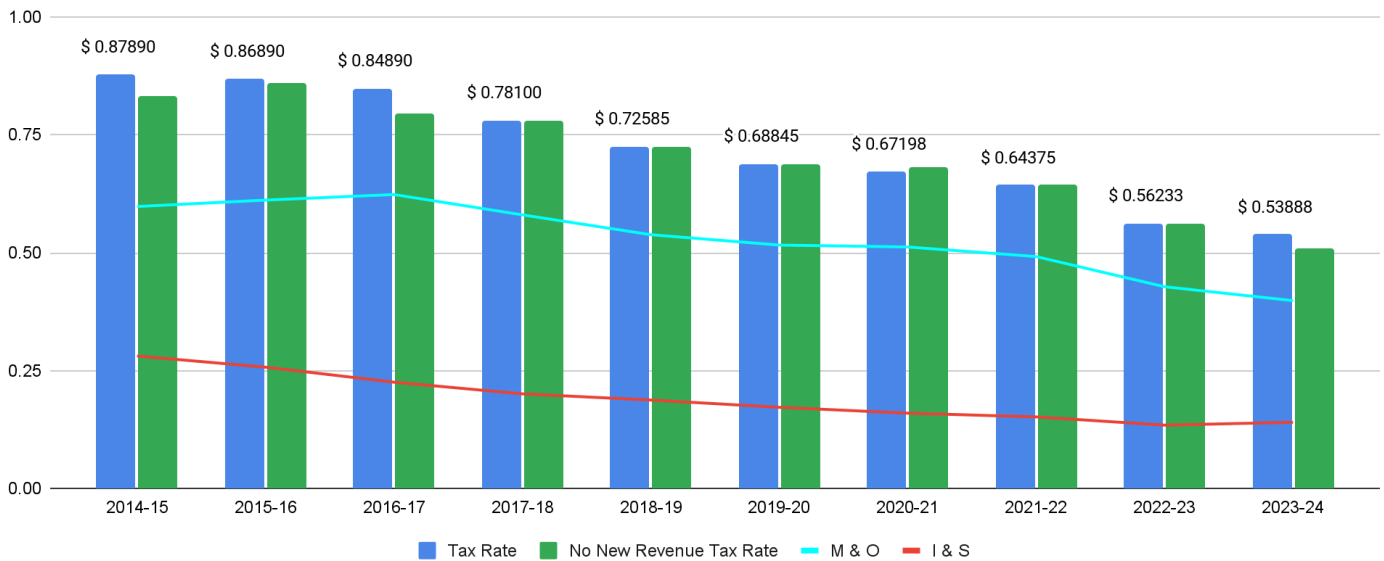
Fiscal Year	Existing Property	New Property	Total Assessed Value	% Growth
2014-15	2,560,582,219	58,199,226	2,618,781,445	8.36%
2015-16	2,826,233,977	94,819,887	2,921,053,864	11.54%
2016-17	3,180,180,218	145,382,848	3,325,563,066	13.85%
2017-18	3,622,876,750	153,936,364	3,776,813,114	13.57%
2018-19	4,067,094,915	192,408,874	4,259,503,789	12.78%
2019-20	4,500,131,380	176,783,038	4,676,914,418	9.80%
2020-21	4,715,289,035	166,358,418	4,881,647,453	4.38%
2021-22	5,131,470,259	158,145,764	5,289,616,023	8.36%
2022-23	6,027,877,969	171,149,329	6,199,027,298	17.19%
2023-24	6,858,421,187	212,496,979	7,070,918,166	14.06%

CITY OF WYLIE REVENUE SUMMARY

The assessed value is just one half of the property tax revenue calculation. The city council sets the tax rate each year to generate the amount of revenue that is needed for the maintenance and operation of the General Fund and to pay the debt owed through the Debt Service Fund. Other revenue is used in budget preparation, but the largest piece is the property tax revenue. The tax rate is applied to every \$100 of assessed value. The City of Wylie offers a tax freeze exemption for disabled and over 65 homeowners. When the homeowner applies for the exemption, their property taxes are frozen at that time and will not increase regardless of the value increase of their home.

One of the priorities of the City Council is to minimize the tax burden on the citizens. The City Council's commitment to lowering the tax rate has been demonstrated over the last 10 years with a 34 cent reduction in the property tax rate which includes the 2.3 cent drop for the fiscal year 2023-2024 budget. The adopted tax rate in fiscal year 2024-2024 was the No New Revenue tax rate plus 2 cents to fund the voter approved debt from the 2021 bond election and 1 cent to partially fund a new EMS program. The No New Revenue tax rate is the rate that will generate the same amount of property taxes as the previous year plus the revenue generated from new construction. The tax rate has been at or below the No New Revenue tax rate for the prior 6 years. Overall, existing property owners will see an increase in taxes paid to the City of Wylie to fund voter approved debt and the EMS program.

Property Tax Rate Breakdown



The Maintenance and Operations rate (M&O) is the tax rate that is needed to pay for the General Fund maintenance and operations which includes Public Safety, Street, Parks and Library as well as city administration. The Interest and Sinking rate (I&S) is the rate required to service the debt from voter approved bonds as well as Tax and Revenue bonds.

CITY OF WYLIE REVENUE SUMMARY

PROPERTY TAX DISTRIBUTION CALCULATIONS CURRENT TAX RATE

	FY 2023-24	FY 2022-23
	Tax Year 2023	Tax Year 2022
TAX ROLL:		
Assessed Valuation (100%)	\$ 7,070,918,166	\$ 6,199,027,298
Rate per \$100	0.538882	0.562333
Tax Levy Freeze Adjusted	38,103,905	34,859,176
Tax Levy - Frozen (Disabled / Over 65)*	3,195,898	2,905,032
Total Tax Levy	41,299,803	37,764,208
Percent of Collection	100%	100%
Estimated Current Tax Collections	\$ 41,299,803	\$ 37,764,208

SUMMARY OF TAX COLLECTIONS:

Current Tax	\$ 38,103,905	\$ 34,859,176
Revenue From Tax Freeze Property	3,195,898	2,905,032
Delinquent Tax	100,000	150,000
Penalty and Interest		
TOTAL TAX COLLECTIONS	\$41,399,803	\$ 37,914,208

	FY 2022-23	FY 2022-23	FY 2022-23	FY 2022-23
	TAX RATE	PERCENT OF TOTAL	AMOUNT	AMOUNT
GENERAL FUND:				
Current Tax	\$ 0.398412		\$ 28,171,386	\$ 26,526,816
Revenue From Tax Freeze Property			2,362,825	2,219,735
Delinquent Tax			60,000	110,000
Penalty and Interest				
Total General Fund	\$ 0.398412	73.93%	\$ 30,594,212	\$ 28,856,551

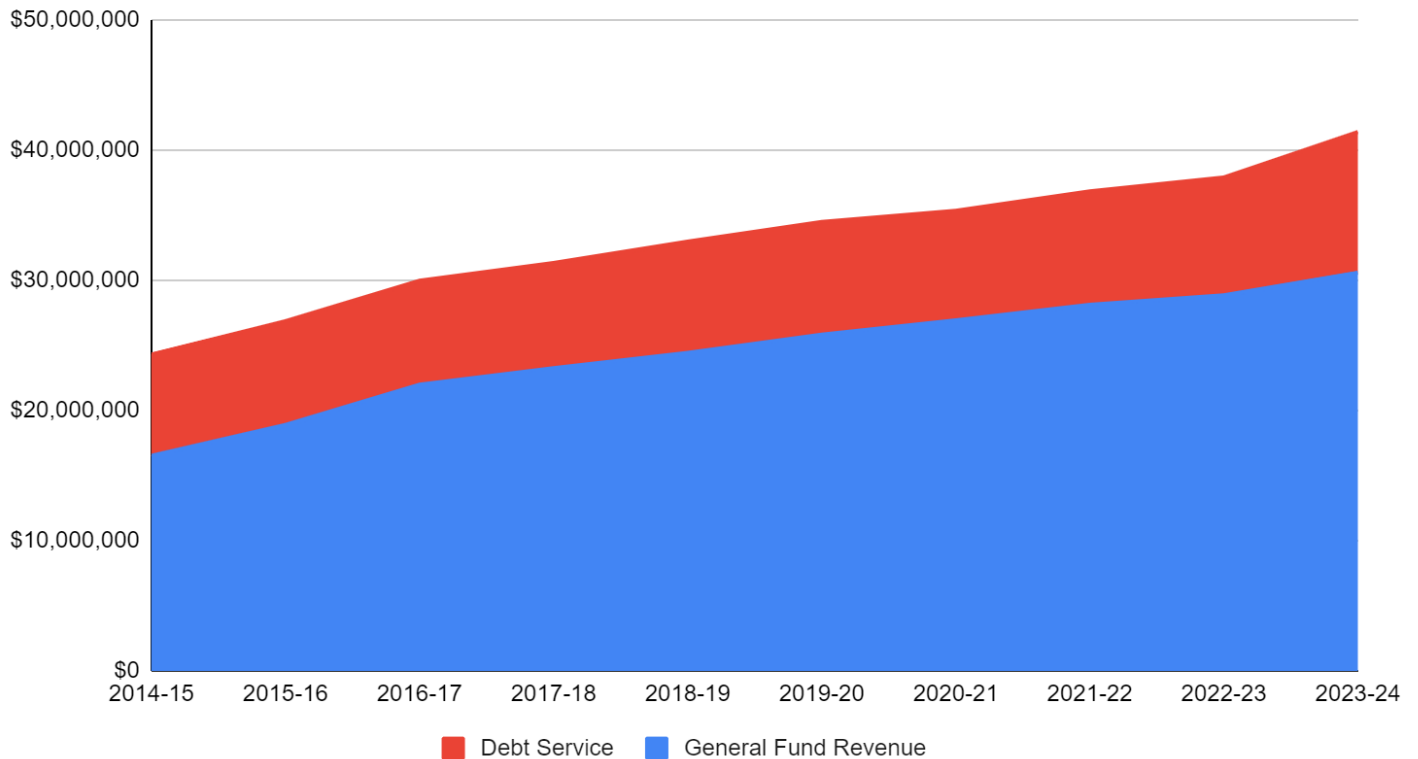
DEBT SERVICE FUND:

Current Tax	\$ 0.140470		\$ 9,932,519	\$ 8,332,361
Revenue From Tax Freeze Property			833,073	685,297
Delinquent Tax			40,000	40,000
Penalty and Interest				
Total Debt Service	\$ 0.140470	26.07%	\$ 10,805,591	\$ 9,057,658

DISTRIBUTION	\$ 0.538882	100.00%	\$ 41,399,803	\$ 37,914,208
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CITY OF WYLIE REVENUE SUMMARY

Property Tax Revenue Distribution



Fiscal Year	General Fund Revenue	Debt Service	Total	% Change
2014-15	\$16,540,254	\$7,773,058	\$24,313,312	14.49%
2015-16	\$18,901,356	\$7,962,771	\$26,864,127	10.49%
2016-17	\$21,997,780	\$7,993,594	\$29,991,374	11.64%
2017-18	\$23,274,909	\$8,074,720	\$31,349,629	4.53%
2018-19	\$24,436,403	\$8,541,547	\$32,977,950	5.19%
2019-20	\$25,845,341	\$8,643,207	\$34,488,548	4.58%
2020-21	\$26,932,239	\$8,417,673	\$35,349,912	2.50%
2021-22	\$28,142,536	\$8,696,273	\$36,838,809	4.21%
2022-23	\$28,856,551	\$9,057,658	\$37,914,209	2.92%
2023-24	\$30,594,212	\$10,805,591	\$41,399,803	9.19%

CITY OF WYLIE REVENUE SUMMARY

Service Fees and Utility Revenue - \$37,518,200

Water and Sewer Sales: These Utility fees are funded primarily through user fees. The City's growing customer base have placed the City's water utility system under a substantial test as the effects of the increased population continue to set new records for the delivery of potable water and treatment of wastewater. A 5 year Water and Sewer Rate Study was updated for FY 2024. The study incorporated the Water and Sewer Capital Improvements plan, outstanding debt service, the estimated wholesale water rate increase from the North Texas Municipal Water District, the transfer to the General Fund and the future Utility Fund staffing needs. Rates for FY 2024 increased 5.00% for water and 5.5% for wastewater. The study aims to even out the increase over the next five years.

All prices are for 1,000 gallons of metered water

Water Rates for Residential Customers:

- (1) Monthly minimum charge for first 1,000 gallons of metered water consumption:.....\$20.83
- (2) Volume charge for consumption exceeding 1,000 gallons:
 - 1,001 to 10,000 gallons:\$7.10
 - 10,001 to 20,000 gallons:\$9.20
 - 20,001 to 40,000 gallons:\$11.96
 - Over 40,000 gallons:\$15.55

Water Rates for Commercial Customers:

- (1) Monthly minimum charge for first 1,000 gallons of metered water consumption:.....\$28.44
- (2) Volume charge for consumption exceeding 1,000 gallons:.....\$8.04

Sewage Collection and Treatment Rates for Residential Customers:

The City of Wylie charges a flat rate sewer fee of \$57.91 per month. Customers 65 years or older with a homestead exemption and disabled customers with a homestead exemption will pay a discounted fee of \$40.85 per month. Two dollars per month from each customer will be placed in a repair and replacement fund to ensure that the water and sewer infrastructure meets the current and future demands of the citizens.

Sewage Collection and Treatment Rates for Commercial Customers:

- (1) Monthly minimum charge for first 1,000 gallons of metered water consumption:.....\$44.09
- (2) Volume charge for all consumption exceeding 1,000 gallons:.....\$6.13

All customers outside the corporate limits shall be at a rate of 115% of the customer rate.

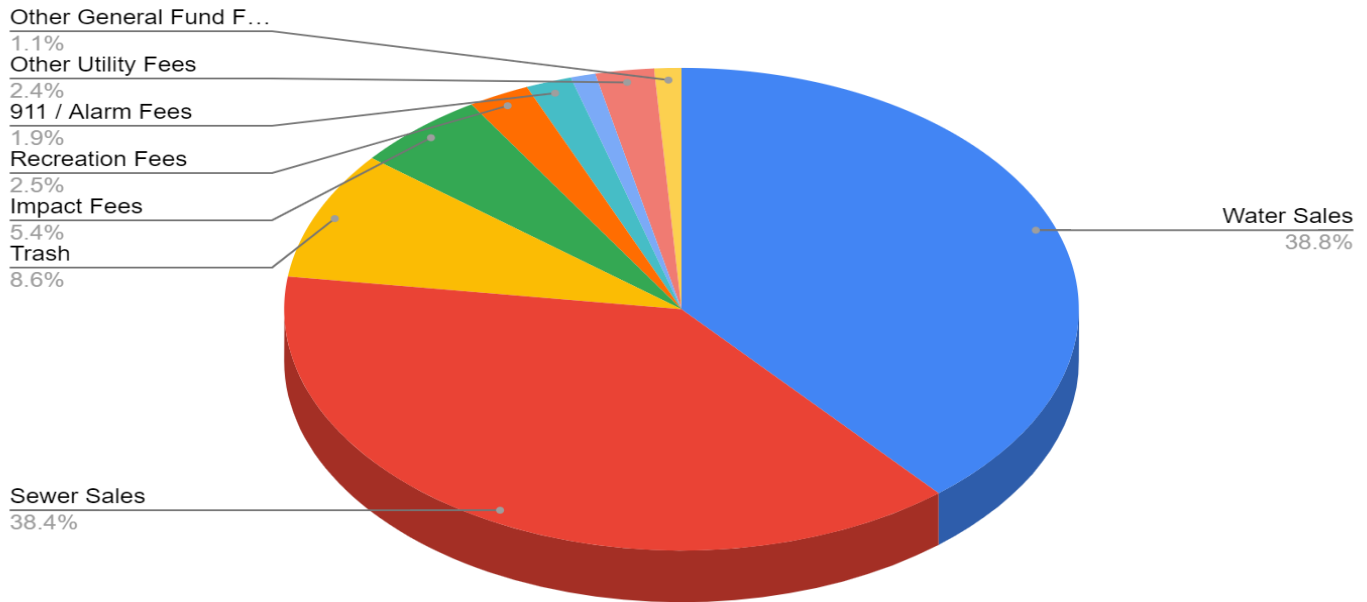
CITY OF WYLIE REVENUE SUMMARY

Trash Revenue: Fees collected for curbside garbage pick-up, including recycling and special pick-ups. Growth in the City’s customer base continues to be steady, mirroring the City’s overall growth rate. The City contracts with Community Waste Disposal (CWD) for garbage service. Trash and recycling are picked up weekly and bulk pickup is picked up monthly. Residential bulk and brush dropoff is now offered weekly on Saturday mornings.

Impact Fee Revenue: On February 11, 2020, the City of Wylie adopted ordinance 2020-20 updating the Thoroughfare Impact Fees and ordinance 2020-24 updating the Water and Sanitary Sewer Impact Fees in accordance with Chapter 395 of the Local Government Code. The ordinance and associated impact fees were established based on the Capital Improvement Plan which identifies the projects necessary to serve the projected population over the next ten years. The Thoroughfare Impact Fees were set at a maximum of \$453.00 for East and West Zones. The Water Impact Fee was set at \$4,294.24 per living unit equivalent and the Sanitary Sewer Impact Fee was set at \$914.63 per living unit equivalent.

Recreation Fee Revenue: The City of Wylie Recreation Center charges fees for memberships to the facility which can be purchased annually, monthly or daily. Fees are also charged to participate in any of the various classes and activities offered at the Recreation Center. Membership rates were modified starting October 1, 2022 to work our way to recouping around 60% of the recreation center expenses.

Service Fee Revenue Fiscal Year 2023-2024



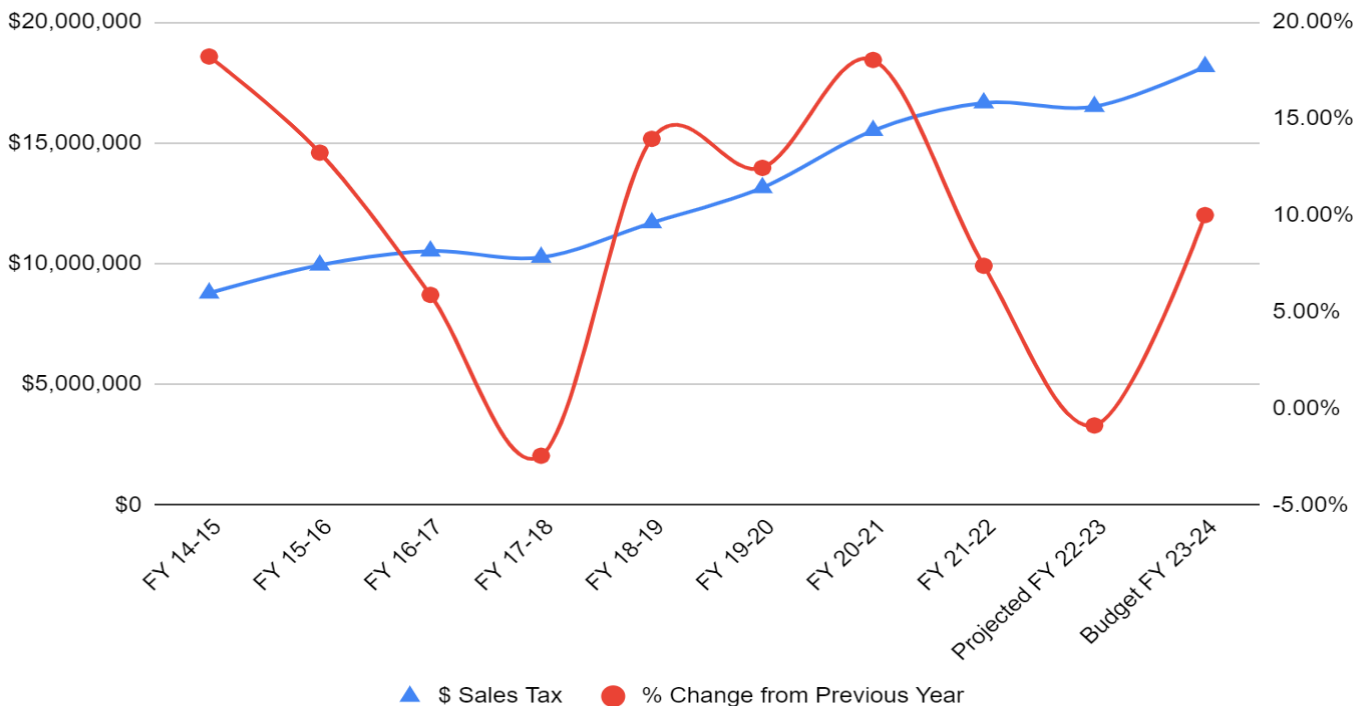
CITY OF WYLIE REVENUE SUMMARY

The City receives 2% of the sales and use taxes that are remitted by retailers within the city limits. The 2% is allocated 1% to the General Fund, .5% to Wylie Economic Development Corporation (4A) and .5% for the Wylie Parks and Recreation Facilities Development Corporation (4B).

0.50% is for Wylie Economic Development Corporation (4A)
0.50% is for the Wylie Parks and Recreation Facilities Development Corporation (4B)
1.00% City portion
6.25% is collected and retained by the State of Texas
8.25% Total sales tax rate

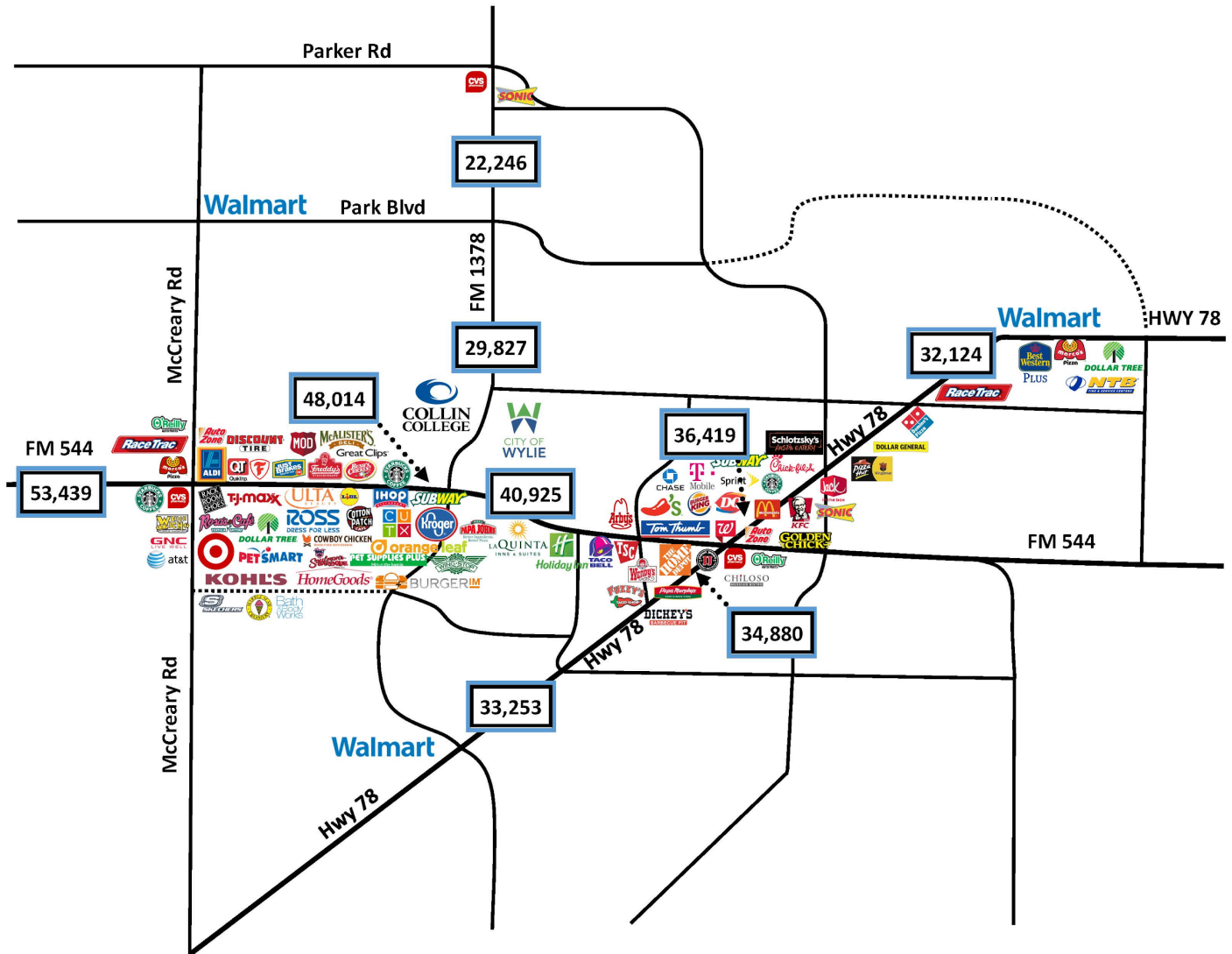
Sales tax is the 2nd largest revenue contribution to the General Fund of the City of Wylie. It is expected to increase 10% from the fiscal year 2023 projection. Sales Tax is volatile from month to month and difficult to predict in a normal year much less during times of inflation which may impact citizens ability to purchase. Sales Tax was budgeted at 10% based on the 10% projected increase in fiscal year 2023.

Sales Tax Revenue



CITY OF WYLIE REVENUE SUMMARY

Traffic Counts (2019)



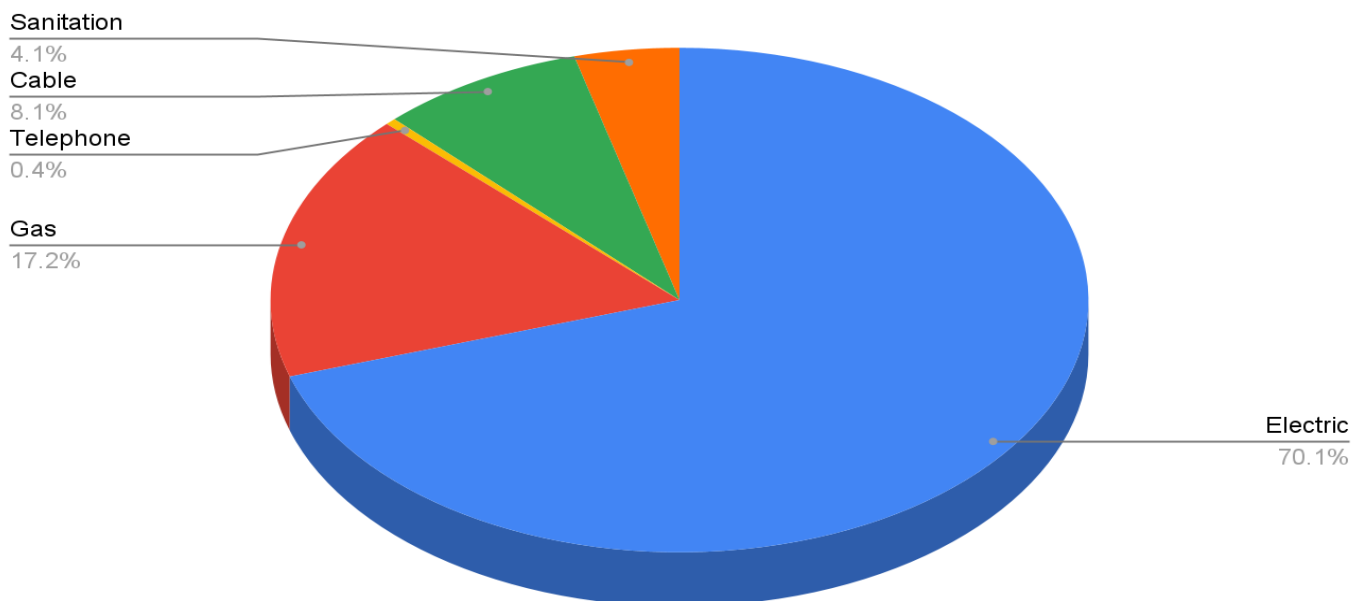
The FM 544 corridor continues to be the focus of major retail development. An Ulta, Bath and Body Works and Sketchers opened in the Woodbridge Crossing shopping center in 2019 as well as some restaurant space which includes MOD pizza. A Floor and Decor will open in 2024 along the 544 corridor. An area on SH 78 was also developed with Chick-Fil-A, Schlotzsky's, Whataburger and Fish and Tails restaurants. Several drive thru restaurants and a Dutch Brothers coffee will open in 2024 along SH 78 and Floor and Decor along FM 54. Close to 237,000 people are in the Primary Retail Trade area. The increase in new businesses and influx of people is helping to continue the sales tax revenue growth. Sales Tax is the primary source of funding for the WEDC and the 4B Parks and Recreation. To see a detail of recent and concept plans for future development, click on this link [recent and future development](#).

CITY OF WYLIE REVENUE SUMMARY

Franchise Fees - \$2,953,146

The City receives revenue from franchise fees. These fees are paid to the City's General Fund for use of right of way and public properties and are collected to offset the cost of street maintenance. The legislature passed bill S.B.1152 which authorizes cable or phone companies to stop paying the lesser of its state cable franchise or telephone access line fees which began on January 1, 2020. We did see a decrease in the telephone franchise fees, but that is not a significant portion of the franchise fees. Cable Fees have decreased due to the trend toward streaming services.

Franchise Fees Fiscal Year 2023-2024

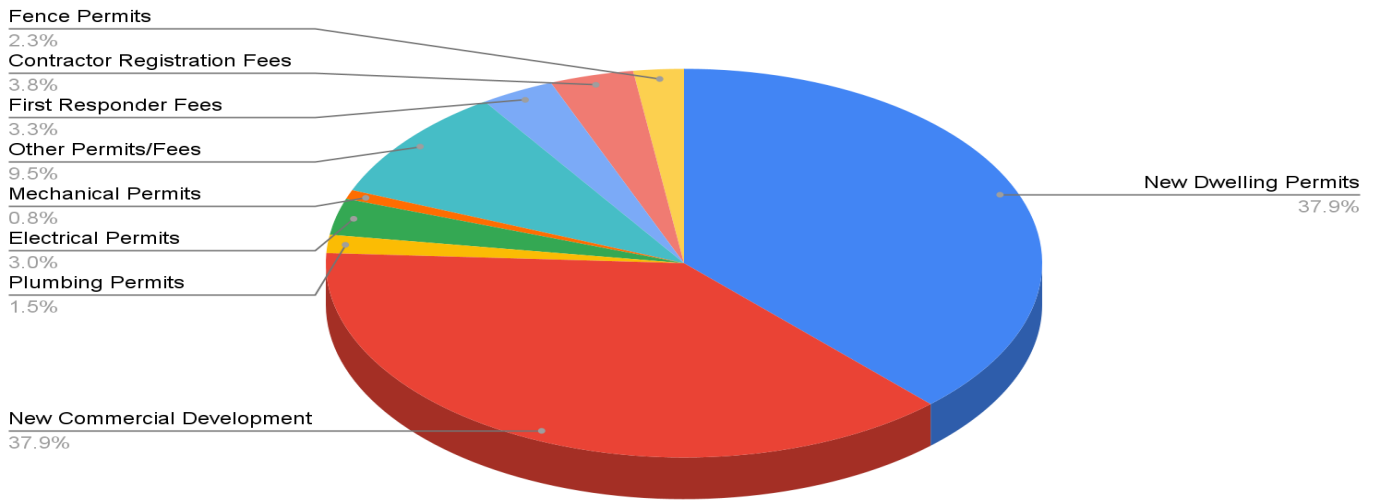


License and Permit Revenues - \$1,318,800

Business services are required to obtain licenses and/or permits to operate with the City. Permits are generally issued for the location and conduct of the business, enterprise or activities. A permit is required for new construction, repair of existing structure and alteration of existing structures, including residential, commercial and industrial. Plans must be submitted for examination and approval and permit application must be approved before construction begins. License and Permit revenue is expected to increase some for fiscal year 2024 with home starts at 292 and commercial permits of 105 in FY 2023.

CITY OF WYLIE REVENUE SUMMARY

License and Permit Revenue Fiscal Year 2023-2024



Intergovernmental / Grant Revenue - \$15,774,329

Intergovernmental Federal/State/County: The City periodically receives funding from federal/state agencies or Collin County as the result of new programs, temporary programs or grant applications. We expect some county funding for road construction in fiscal year 2024 as well as funding from the North Texas Municipal Water District.

School Resources Officers: Under written contract with WISD, the City is paid 50% of the cost of police personnel for the Police/School Resource Officer Program conducted at WISD schools as well as providing security at athletic events. The WISD also pays 100% of overtime related to school events. The program is aimed at fostering and maintaining communication systems between students, the Police Department and school administration.

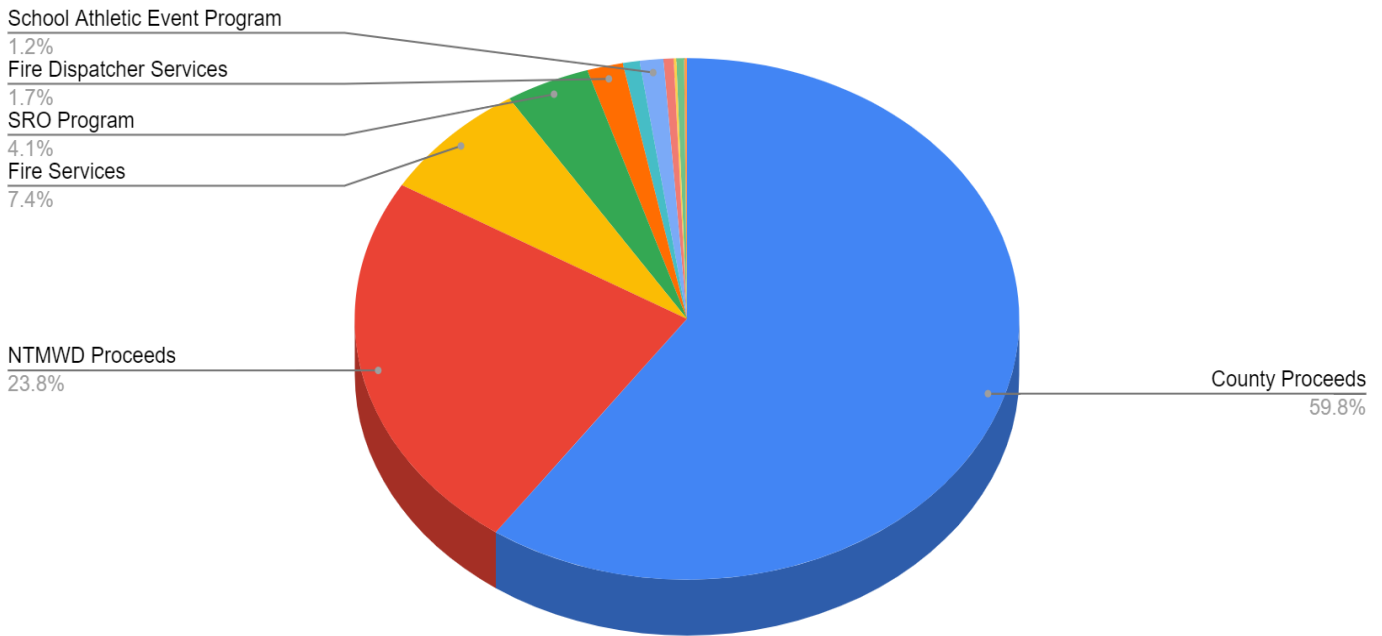
School Crossing Guards: The School Crossing Guard program is a cooperative endeavor between the City and Wylie Independent School District to provide for the safety of school children crossing streets near schools. Guards are on duty at elementary schools and at secondary schools each day school is in session. This revenue item reflects the school district's portion of programs costs which is 50% of the crossing guard salary.

Fire Services: The City of Wylie, through interlocal agreements, provides Fire Protection Services and Regional Emergency Medical Services/Ambulance Services. The Fire Protection Service provided by the Wylie Fire Rescue (WFR) will meet or exceed all equipment and service standards established by the Texas Commission on Fire Protection pursuant to its authority under Chapter 419, Texas Government Code.

CITY OF WYLIE REVENUE SUMMARY

Along with providing ambulance service to the citizens of Wylie through the WFR, the City also contracts with Paramedics Logistics for backup ambulance support using two fire department staffed ambulances. The contract between Paramedics Logistics and Southeast Collin County E.M.S. Coalition funds two full-time ambulances in the contract. In order to provide the citizens the best possible service within the Coalition, the City of Wylie provides personnel to support the backup ambulances to cover emergency medical calls when the primary Paramedics Logistics ambulances are busy. The City will be staffing a third ambulance in FY 2024. The City is preparing an EMS service this year to replace the Paramedic Logistic contract in FY 2025.

Intergovernmental Revenue Fiscal Year 2023-2024

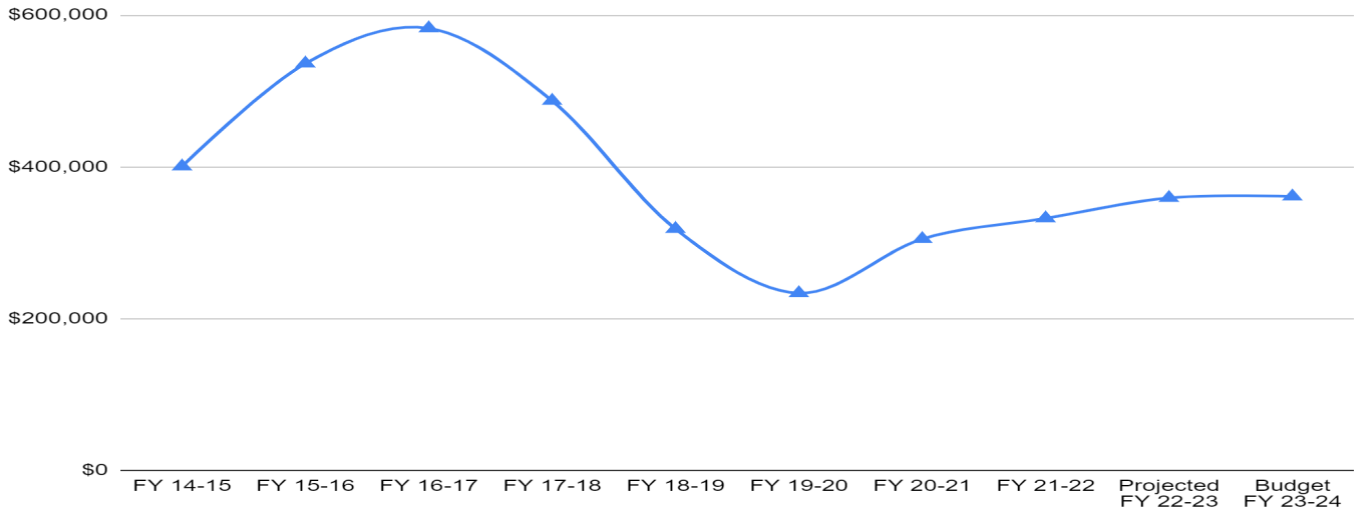


Court Fees: \$361,000

Fines and Forfeitures are projected to remain relatively flat from the fiscal year 2023 projection. In fiscal year 2020-21, the Public Safety Building was reopened including a new jail and court room and fees have started to increase. Also, in fiscal year 2020-21, our Municipal Court became a Court of Record which enables them to hear appeals. The city has held an Annual Warrant Resolution Open Dock Day the last few years in an effort to collect open fines. Defendants are encouraged to appear to handle and resolve their outstanding warrant without fear of being arrested.

CITY OF WYLIE REVENUE SUMMARY

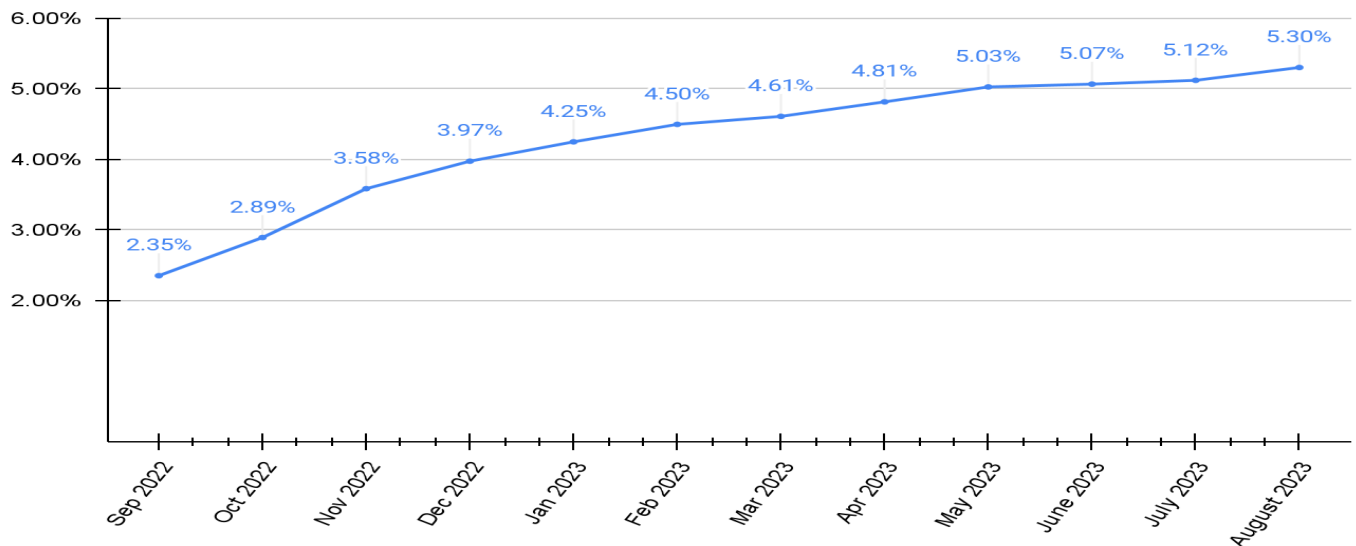
Court Fees



Interest Income: \$3,326,866

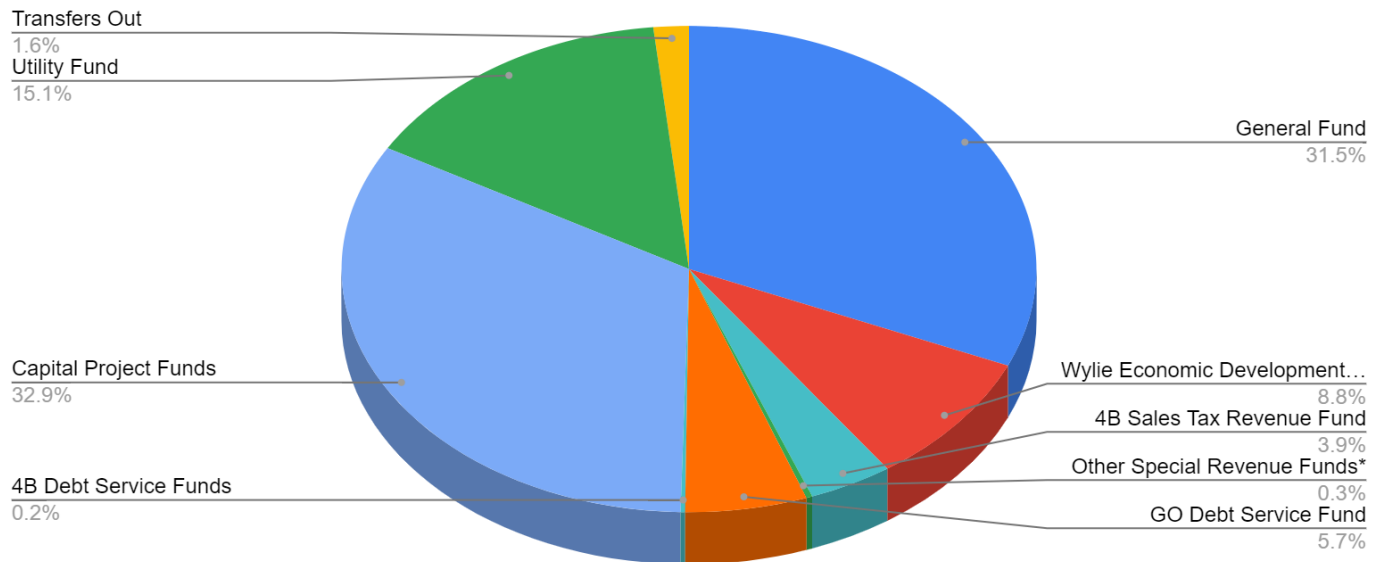
Interest income projections are based on anticipated cash balances from bond proceeds and reserve funds invested through the life of construction projects and fund balances, as well as, the continued existing market conditions. Interest rates have increased from 2.35% in September 2022 to 5.30% in August 2023. The interest income budget was increased significantly due to the higher interest rates and the probability that the rates will stay high for the next year at least.

Weighted Average Interest Rate



CITY OF WYLIE EXPENDITURE SUMMARY

FY 2023-2024 Budgeted Expenditures by Fund

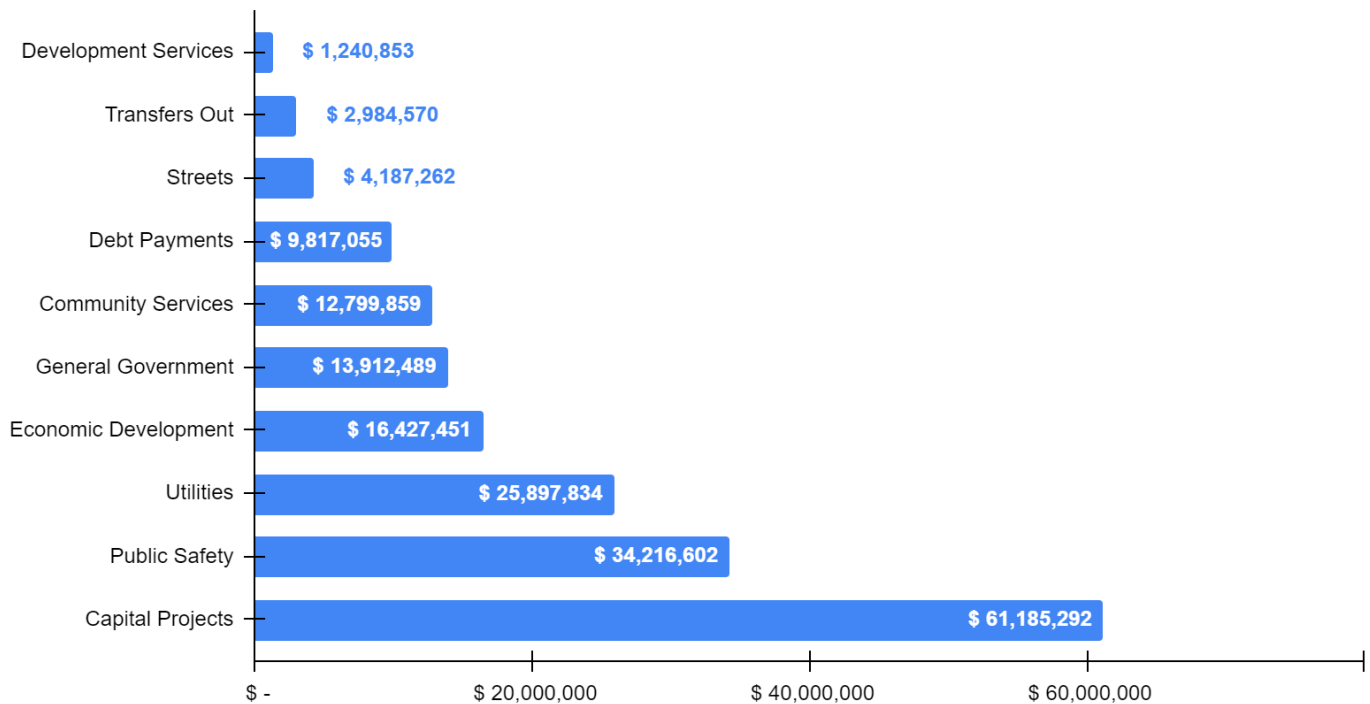


Expenditures	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget	2023-2024 % Change
General Fund	50,716,286	46,564,792	54,255,187	52,605,353	58,587,599	11.37%
Wylie Economic Development Corp	16,587,263	8,902,206	16,143,686	5,211,025	16,427,451	215.24%
4B Sales Tax Revenue Fund	4,353,116	3,160,849	4,673,303	4,228,215	7,253,789	71.56%
Other Special Revenue Funds*	901,806	542,817	530,785	544,285	515,677	-5.26%
GO Debt Service Fund	8,994,212	8,943,893	9,429,005	9,429,005	10,544,462	11.83%
4B Debt Service Funds	383,625	383,625	388,050	388,050	387,100	-0.24%
Capital Project Funds	31,264,116	8,070,084	37,722,723	2,407,859	61,185,292	2441.07%
Utility Fund	25,366,463	20,411,553	26,128,838	23,523,874	28,033,019	19.17%
Transfers Out	9,908,592	17,467,422	2,985,555	17,544,976	3,061,469	-82.55%
Total Expenditures	148,475,479	114,447,241	152,257,132	115,882,642	185,995,858	60.50%

Other Special Revenue Funds include: Parks A&I, Fire Training Center Fund, Fire Development Fund, Municipal Court Technology Fund, Municipal Court Building Security Fund, Judicial Efficiency Fund, Truancy Court Fund, Municipal Jury Fund, Hotel Occupancy Tax Fund, Public Arts Fund.

CITY OF WYLIE EXPENDITURE SUMMARY

Budgeted Expenditures by Activity Fiscal Year 2023-2024



Expenditures	2021-2022 Budget	2021-2022 Actual	2022-2023 Budget	2022-2023 Projected	2023-2024 Budget	2023-2024 % Change
Capital Projects	31,264,116	8,070,084	37,722,723	2,407,859	61,185,292	2441.07%
Public Safety	27,304,860	25,519,554	29,758,216	29,085,755	34,216,602	17.64%
Utilities	25,366,463	20,411,553	26,128,838	23,523,874	28,033,019	19.17%
Economic Development	16,587,263	8,902,206	16,143,686	5,211,025	16,427,451	215.24%
General Government	12,402,587	11,568,810	12,820,874	12,620,874	13,912,489	10.23%
Community Services	10,008,067	8,563,623	10,147,078	9,774,119	12,799,859	30.96%
Debt Payments	9,377,837	9,327,518	9,817,055	9,817,055	10,931,562	11.35%
Streets	5,073,738	3,563,541	5,480,598	4,645,101	4,187,262	-9.86%
Transfers Out	9,908,592	17,467,422	2,985,555	17,544,976	3,061,469	-82.55%
Development Services	1,181,956	1,052,930	1,252,509	1,252,004	1,240,853	-0.89%
Total Expenditures	148,475,479	114,447,241	152,257,132	115,882,642	185,995,858	60.50%

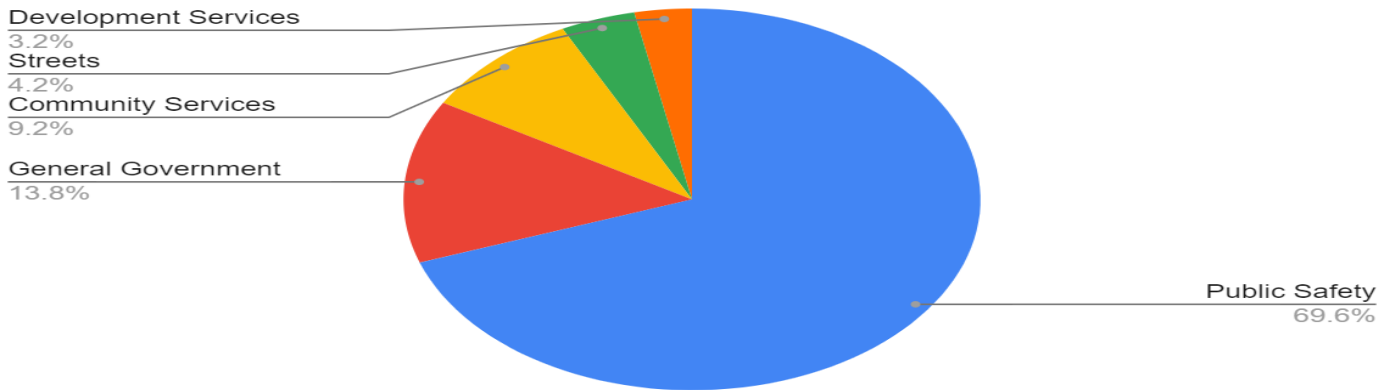
CITY OF WYLIE EXPENDITURE SUMMARY

Personnel Services: \$46,043,150

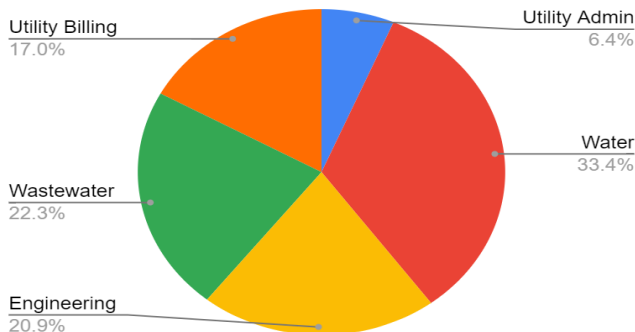
The total Personnel Services account for 25% of the City’s overall expenditure budget. The City currently staffs 443.75 full time equivalent positions, 34 of which are new for FY 2024. Of the new positions, 21 are for the new EMS program and 6 for Police. A detailed list of the new positions is in the Manager’s Letter. Personnel Services includes all full-time and part-time employee salaries and benefits. The City Council approved a pay plan adjustment for Public Safety employees which will go into effect in October 2023 as well as a 3% average merit based increase effective January 2024 for general pay plan employees. A 3.5% guaranteed step increase for most public safety employees is also included. The City offers several benefits to its employees including: Retirement, Health Insurance and Longevity Pay.

The General Fund makes up 84% of Personnel Services with \$38,844,341 and 344.25 employees, the Utility Fund makes up 8.5% with \$3,926,855 and 46 employees, 4B Sales Tax Revenue Fund makes up 6% with \$2,568,877 and 47 employees and the Economic Development Corporation makes up 1% with \$629,900 and 5.5 employees. The Hotel Tax Occupancy Fund added an Event Coordinator position this budget year.

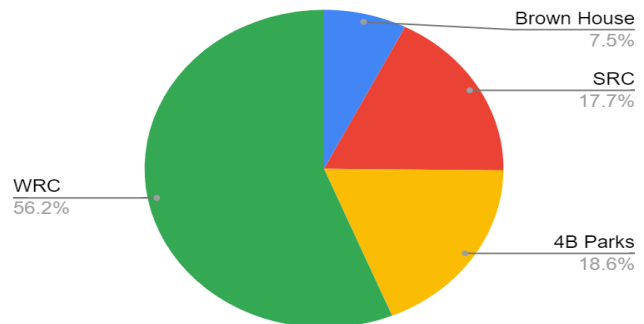
General Fund Personnel Services by Activity



Utility Fund Personnel Services by Department



4B Sales Tax Revenue Personnel Services by Department



CITY OF WYLIE EXPENDITURE SUMMARY

Supplies: \$3,928,222

Accounts in this category include tools, equipment and supplies of a non-capital nature. Fuel costs for the various departments including Public Works and Public Safety are also included in this category. In an effort to keep fuel costs down, the City entered into an agreement with the Wylie Independent School District to buy fuel in bulk for distribution to its vehicles.

Materials for Maintenance: \$8,578.564

This category consists of accounts that are used to maintain the City's buildings, vehicles and heavy equipment as well as maintenance and repairs for the City's infrastructure. The FY 2023-24 budget includes \$3.4 million for sidewalk and street and alley repairs from the 2021 Bond. This category also includes \$1.2 million for the costs associated with the maintenance of all the computer hardware and software used at the various City facilities.

Contractual Services: \$43,473,767

The City utilizes outside entities to assist in providing specialized services to its citizens. Contractual Services account for 23% of the City's overall budget. These include the City's electricity usage and providing utility services to citizens such as trash disposal and water and sewer services. Training and communications expenses for employees are also categorized and budgeted for under Contractual Services. The economic development incentives are included in this category.

Debt Service: \$13,717,989

The City's debt consists of General Obligation Bonds and Certificates of Obligation which are used to fund a variety of capital projects to enhance the quality of life of the citizens of Wylie. The total FY 2023-24 debt obligation for the City of Wylie secured by property taxes equals \$10,528,462. Utility Fund supported debt is \$1,063,044 and 4B Sales Tax supported debt is \$387,100. The WEDC has \$1,231,998 for various land purchases. These numbers include principal and interest. The city also has some loan financing of \$370,598 for the AMI water meter system as well as \$120,787 for various Public Safety equipment and systems.

CITY OF WYLIE EXPENDITURE SUMMARY

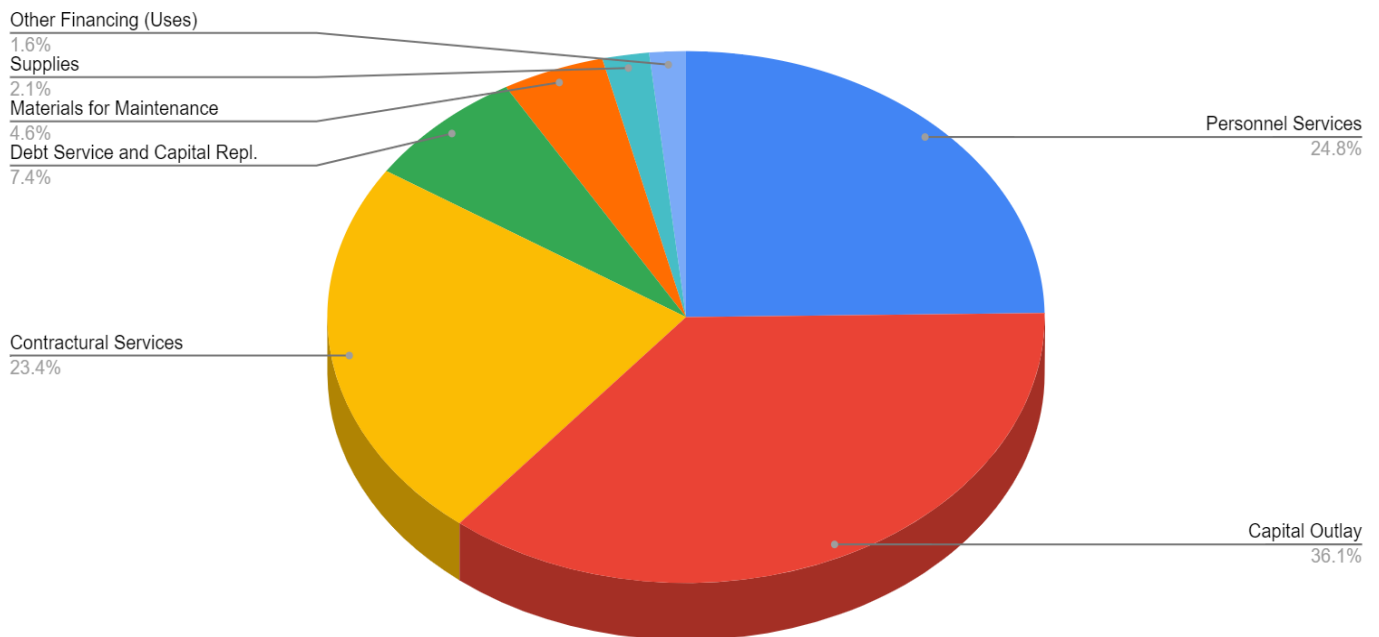
Capital Outlay: \$67,192,700

The City's current capitalization policy states that in order for a project or purchase to be capitalized, the expenditures are required to be at least \$15,000 with the asset having a useful life in excess of one year. The total Capital Outlays account for 36% of the City's overall budget. A total of 84% of the capital outlay is recorded in the capital Project Funds which are typically paid for with bond money or money received from other governmental agencies. The remaining expenditures are recorded in their specific funds. These include small capital construction projects as well as the purchase of vehicles and major tools and equipment. The City had a bond election in 2021 and several large road projects were started in FY 2024. The Capital Improvement Section provides more detail on the specific capital projects.

Transfers Out: \$3,061,469

Intergovernmental transfers are transfers of funds from one fund to another. These include annual transfers from the Utility Fund to the General Fund to offset costs incurred by the General Fund that directly or indirectly benefit the Utility Fund and transfers to the Debt Service Funds. In fiscal year 2023-2024, the transfer from the Utility Fund is \$2,640,204.

Total Expenditures by Function FY 2023-2024



GENERAL FUND

FISCAL YEAR 2023-2024



CITY OF WYLIE

GENERAL FUND

FUND DESCRIPTION

The General Fund accounts for resources traditionally associated with governments that are not required to be accounted for in another fund. During the budget process, the General Fund receives extensive scrutiny from City staff, City Council and the Public. The attention is deserved because this fund has many critical issues affecting the community. The issues vary from establishing a tax rate to determining employee staffing and benefits. The following narrative reports the major aspects of the General Fund budget for the concluding and new fiscal year. Operational accomplishments and goals are reported in the departmental narratives.

City Of Wylie

Fund Summary

General Fund

Audited General Fund Unassigned Ending Balance 09/30/22	\$	30,411,011
Projected '23 Revenues	\$	51,906,045
Available Funds		82,317,056
Projected '23 Expenditures		(58,605,353) (a)
Estimated Ending Fund Balance 09/30/23	\$	23,711,703
 Estimated Beginning Fund Balance - 10/01/23	 \$	 23,711,703
Budgeted Revenues '24		55,736,207 (b)
Budgeted Expenditures '24		(55,736,207)
Use of Fund Balance	\$	(937,000) (c)
Carryforward Expenditures	\$	(1,914,392)
Estimated Ending Unassigned Fund Balance 09/30/24	\$	20,860,311 (d)

a) Carry forward items are taken out of projected 2023 expense and included in 2024 expense. See manager's letter for detailed list totaling \$1,914,392.

b) Property tax rate of NNRR + 3 cents, 10% Sales Tax growth and Interest Income increase of \$1.5 million

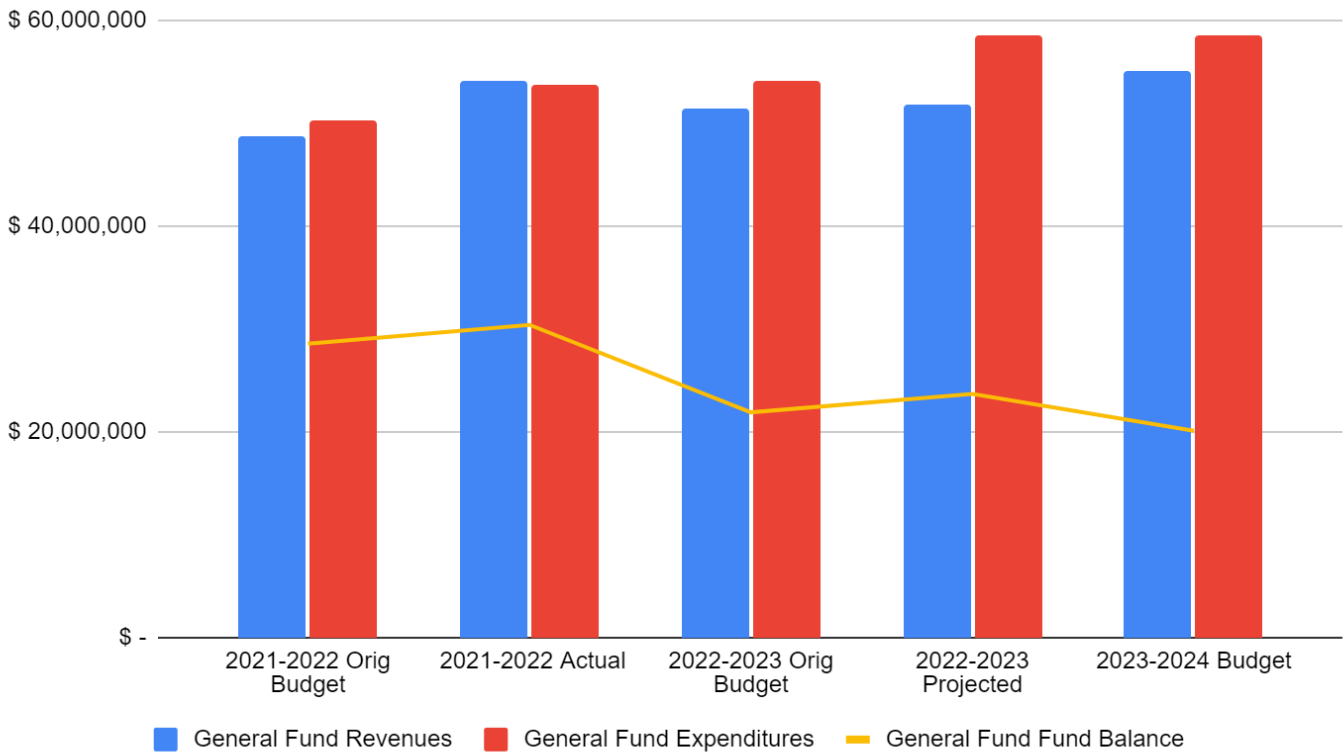
c) Includes one time expenses of \$837,000 for new EMS program and \$100,000 for traffic signal design.

d) Policy requirement is 25% of budgeted expenditures. This Ending Fund Balance is 37.4%.

GENERAL FUND FINANCIAL SUMMARY

The General Fund is used to account for the maintenance and operations of a government that are financed from taxes and other general revenue. The General Fund budget is balanced in that revenues equal expenditures. The budget expenditures show more on the graph and chart due to the carry forward of items budgeted in the previous year. The General Fund Fund Balance has increased over the last couple of years due to CARES Act funding and American Rescue Plan Funding. We received \$6 million from The American Rescue Plan Act funding. The money was used for Public Safety salaries. In FY 23, \$6 million was transferred from fund balance for the rehab of Stone Road which is a long standing previously unfunded project.

General Fund Financial Summary



	2021-2022 Orig Budget	2021-2022 Actual	2022-2023 Orig Budget	2022-2023 Projected	2023-2024 Budget
General Fund Revenues	\$ 48,805,415	\$ 54,098,008	\$ 51,425,697	\$ 51,906,045	\$ 55,736,207
General Fund Expenditures	\$ 50,238,068	\$ 53,652,513	\$ 54,067,930	\$ 58,605,353	\$ 58,587,599
General Fund Fund Balance	\$ 28,591,002	\$ 30,411,011	\$ 21,918,023	\$ 23,711,703	\$ 20,860,311

GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 PROJECTED	2023-2024 BUDGET
REVENUES:				
Ad Valorem Taxes	28,048,745	28,956,551	28,953,551	30,694,211
Sales Taxes	8,322,564	8,248,293	8,248,293	9,073,122
Alcohol Beverage Tax	51,248	30,000	30,000	40,000
Franchise Fees	2,897,151	2,802,400	2,467,846	2,953,146
Licenses & Permits	1,350,938	1,442,750	1,105,000	1,275,000
Intergovernmental Revenue	2,759,195	2,429,011	2,403,342	2,590,293
Service Fees	4,292,867	4,338,970	4,253,970	4,343,203
Court Fees	315,066	339,000	339,100	340,000
Interest & Misc. Income	661,682	275,417	1,541,638	1,787,028
Transfers from Other Funds (OFS)	5,328,671	2,640,585	2,563,305	2,640,204
TOTAL REVENUES	\$ 54,028,127	\$ 51,502,977	\$ 51,906,045	\$ 55,736,207
EXPENDITURES:				
General Government				
City Council	45,989	95,165	94,079	96,401
City Manager	1,252,330	1,302,321	1,302,603	1,294,357
City Secretary	308,481	391,877	356,377	417,515
City Attorney	186,818	170,000	170,000	170,000
Finance	1,159,851	1,359,949	1,287,133	1,377,712
Facilities	887,288	1,051,596	1,027,856	1,061,869
Municipal Court	453,953	580,378	580,497	601,699
Human Resources	730,099	817,788	817,687	851,043
Purchasing	221,499	330,531	330,597	325,350
Information Technology	1,667,770	2,300,558	2,152,556	2,230,036
Combined Services	4,649,593	4,403,459	4,484,239	5,474,257
Public Safety				
Police	11,978,373	13,371,073	13,228,556	14,164,952
Fire	11,018,198	13,107,776	12,758,889	16,559,938
Emergency Communications	1,947,587	2,397,904	2,264,444	2,635,257
Animal Control	490,472	729,459	736,862	776,455
Development Services				
Planning	309,056	373,797	373,875	374,191
Building Inspection	520,430	599,708	599,052	648,365
Code Enforcement	223,444	279,004	279,077	218,297
Streets	3,563,541	5,480,598	4,645,101	4,187,262
Community Services				
Parks	2,934,173	2,792,585	2,796,027	2,825,347
Library	2,015,847	2,319,659	2,319,846	2,297,296
Transfers to Other Funds	7,006,321	-	6,000,000	-
TOTAL EXPENDITURES	\$ 53,571,113	\$ 54,255,185	\$ 58,605,353	\$ 58,587,599

BUDGET FY 2023-2024

100-GENERAL FUND GENERAL FUND REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
40110 PROPERTY TAXES - CURRENT	\$27,890,316	\$28,746,551	\$28,746,551	\$30,534,211
40120 PROPERTY TAXES - DELINQUENT	\$54,414	\$110,000	\$110,000	\$60,000
40190 PENALTY AND INTEREST - TAXES	\$104,015	\$100,000	\$97,000	\$100,000
40210 SALES TAX	\$8,322,564	\$8,248,293	\$8,248,293	\$9,073,122
40220 ALCOHOLIC BEVERAGE TAX	\$51,248	\$30,000	\$30,000	\$40,000
TOTAL TAXES	\$36,422,557	\$37,234,844	\$37,231,844	\$39,807,333
41110 FRANCHISE FEE - ELECTRIC	\$1,831,471	\$1,900,000	\$1,900,000	\$2,070,000
41210 FRANCHISE FEE - GAS	\$449,169	\$265,200	\$265,200	\$508,000
41310 FRANCHISE FEE - TELEPHONE	\$12,356	\$7,200	\$12,646	\$12,646
41410 FRANCHISE FEE - CABLE	\$486,038	\$510,000	\$170,000	\$240,000
41610 FRANCHISE FEE - SANITATION	\$118,118	\$120,000	\$120,000	\$122,500
TOTAL FRANCHISE FEES	\$2,897,151	\$2,802,400	\$2,467,846	\$2,953,146
42130 CONTRACTOR REGISTRATION FEES	\$59,634	\$75,000	\$53,000	\$50,000
42570 PLUMBING PERMITS	\$56,808	\$125,000	\$22,000	\$20,000
42590 FENCE PERMITS	\$27,080	\$25,000	\$25,000	\$30,000
42640 ELECTRICAL PERMITS	\$34,634	\$95,500	\$43,000	\$40,000
42650 NEW DWELLING PERMITS	\$1,006,276	\$1,000,000	\$400,000	\$500,000
42655 NEW COMMERCIAL DEV PER	\$0	\$0	\$400,000	\$500,000
42660 MECHANICAL PERMITS	\$9,852	\$50,000	\$10,000	\$10,000
42670 ADMIN FEE/ INSPECTION	\$35,473	\$40,000	\$110,000	\$95,000
42910 OTHER PERMITS/ FEES	\$121,181	\$32,250	\$42,000	\$30,000
TOTAL LICENSE AND PERMITS	\$1,350,938	\$1,442,750	\$1,105,000	\$1,275,000
43110 FEDERAL GOVT LAKE PATROL	\$43,324	\$57,500	\$53,897	\$59,287
43420 LONE STAR AND LIBRARY GRANTS	\$2,497	\$0	\$0	\$0
43500 COLLIN COUNTY - CHILD SAFETY	\$63,749	\$49,755	\$49,755	\$65,800
43510 COUNTY LIBRARY GRANTS	\$6,868	\$0	\$6,868	\$0
43512 FIRE GRANTS	\$4,724	\$0	\$0	\$0
43513 POLICE GRANTS	\$21,738	\$23,934	\$12,000	\$12,000
43520 WISD CROSSING GUARD REIMB.	\$133,890	\$143,000	\$126,000	\$129,150
43525 WISD SRO REIMBURSEMENT	\$506,846	\$537,000	\$537,000	\$651,000
43527 WISD ATHLETIC EVENT REIMB.	\$139,461	\$165,000	\$165,000	\$181,500
43530 FIRE SERVICES	\$975,404	\$1,157,914	\$1,157,914	\$1,173,556
43532 FIRE DISPATCHER SERVICES	\$255,277	\$273,000	\$273,000	\$276,000
43535 FIRE SERVICE/ BLDG INSPECTIONS	\$8,358	\$13,600	\$13,600	\$14,000

BUDGET FY 2023-2024

100-GENERAL FUND

GENERAL FUND REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
43537 FIRE SERVICE/ PLAN REVIEW FEES	\$13,661	\$8,308	\$8,308	\$8,000
43560 JAIL SERVICES	\$26,375	\$0	\$0	\$20,000
43570 POLICE SEIZED FUNDS	\$557,023	\$0	\$0	\$0
TOTAL INTERGOVERNMENTAL REVENUE	\$2,759,195	\$2,429,011	\$2,403,342	\$2,590,293
44121 911 FEES	\$424,315	\$433,745	\$433,745	\$450,000
44122 ALARM PERMITS	\$292,173	\$292,838	\$292,838	\$250,000
44123 ANIMAL CONTROL FEES/ FINES	\$28,619	\$35,000	\$35,000	\$35,000
44126 ETMC TRANSPORT/ MEDICAL FEES	\$41,470	\$3,763	\$3,763	\$43,571
44132 DEVELOPMENT FEES	\$321,908	\$325,000	\$240,000	\$225,000
44141 TRASH	\$3,076,562	\$3,138,624	\$3,138,624	\$3,229,632
44151 CONCESSION FEES/ VENDING	\$1,200	\$0	\$0	\$0
44153 LIGHTING FEES	\$32,866	\$40,000	\$40,000	\$40,000
44155 LEAGUE ATHLETIC FEES	\$41,705	\$30,000	\$30,000	\$30,000
44170 MOWING (CODE ENFORCEMENT)	\$2,438	\$10,000	\$10,000	\$10,000
44181 LIBRARY FINES	\$29,612	\$30,000	\$30,000	\$30,000
TOTAL SERVICE FEES	\$4,292,867	\$4,338,970	\$4,253,970	\$4,343,203
45110 MUNICIPAL COURT FINES	\$209,803	\$250,000	\$250,000	\$250,000
45130 COURT ADMIN/ WARRANT FEES	\$42,193	\$45,000	\$45,000	\$45,000
45131 CHILD SAFETY FEES	\$2,598	\$5,000	\$5,000	\$5,000
45133 JUVENILE CASE MANAGER FEE	\$7,719	\$8,000	\$8,000	\$9,000
45138 TRUANCY PREVENTION AND DIVERSION	\$124	\$1,000	\$1,000	\$1,000
45139 TEEN COURT PROGRAM	\$130	\$0	\$100	\$0
45140 CODE FINES	\$52,500	\$30,000	\$30,000	\$30,000
TOTAL FINES AND FORFEITURES	\$315,066	\$339,000	\$339,100	\$340,000
46110 ALLOCATED INTEREST EARNINGS	\$172,552	\$60,000	\$1,326,221	\$1,526,221
TOTAL INTEREST INCOME	\$172,552	\$60,000	\$1,326,221	\$1,526,221
48110 RENTAL INCOME	\$3,400	\$3,000	\$3,000	\$3,000
48125 PARK PAVILION RENTALS	\$4,708	\$4,500	\$4,500	\$4,500
48410 MISCELLANEOUS INCOME	\$472,672	\$187,917	\$187,917	\$250,807
48440 CONTRIBUTIONS/ DONATIONS	\$8,351	\$20,000	\$20,000	\$2,500
TOTAL MISCELLANEOUS INCOME	\$489,130	\$215,417	\$215,417	\$260,807

BUDGET FY 2023-2024

100-GENERAL FUND GENERAL FUND REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$0	\$0
49151 TRANSFER FROM UTILITY FUND	\$2,488,646	\$2,563,305	\$2,563,305	\$2,640,204
49210 PROCEEDS FR SALE OF CAP ASSETS	\$2,706,165	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$133,861	\$77,280	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$5,328,671	\$2,640,585	\$2,563,305	\$2,640,204
TOTAL GENERAL FUND REVENUES	\$54,028,128	\$51,502,977	\$51,906,045	\$55,736,207

CITY OF WYLIE

CITY COUNCIL

DEPARTMENT DESCRIPTION

The City Council is presented as a non-departmental account. Funds are appropriated for special projects not directly related to City operations. Also included are expenses incurred by the Mayor and six members of the Council in performing their responsibilities as elected officials of the City.

CITY COUNCIL:

TERM OF OFFICE:

Matthew Porter, Mayor

May 2023 through May 2026

David R. Duke, Councilmember Place 1

May 2022 through May 2025

David Strang, Councilmember Place 2

May 2021 through May 2024

Jeff Forrester, Mayor Pro Tem

May 2022 through May 2025

Scott Williams, Councilmember Place 4

May 2021 through May 2024

Sid Hoover, Councilmember Place 5

May 2023 through May 2026

Gino Mulliqi, Councilmember Place 6

May 2023 through May 2026

BUDGET FY 2023-2024

100-GENERAL FUND CITY COUNCIL

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51220 PHONE ALLOWANCE	(\$45)	\$1,200	\$0	\$0
51240 CITY COUNCIL	\$22,800	\$22,800	\$22,800	\$22,800
51440 FICA	\$1,414	\$1,414	\$1,414	\$1,414
51450 MEDICARE	\$331	\$331	\$331	\$331
51470 WORKERS COMP PREMIUM	\$181	\$175	\$289	\$301
TOTAL PERSONNEL SERVICES	\$24,680	\$25,920	\$24,834	\$24,846
52010 OFFICE SUPPLIES	\$625	\$650	\$650	\$650
52040 POSTAGE AND FREIGHT	\$0	\$0	\$0	\$0
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$600	\$600	\$600
52810 FOOD SUPPLIES	\$1,474	\$2,890	\$2,890	\$2,990
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$2,099	\$4,140	\$4,140	\$4,240
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$1,755	\$7,570	\$7,570	\$7,570
56050 UNIFORM CONTRACT	\$0	\$0	\$0	\$0
56080 ADVERTISING	\$168	\$2,000	\$2,000	\$2,000
56110 COMMUNICATIONS	\$3,769	\$5,544	\$5,544	\$5,544
56180 RENTAL	\$0	\$0	\$0	\$0
56210 TRAVEL AND TRAINING	\$118	\$29,191	\$29,191	\$29,191
56250 DUES AND SUBSCRIPTIONS	\$11,449	\$16,800	\$16,800	\$18,010
56990 OTHER	\$1,950	\$4,000	\$4,000	\$5,000
TOTAL CONTRACTURAL SERVICES	\$19,210	\$65,105	\$65,105	\$67,315
TOTAL CITY COUNCIL	\$45,989	\$95,165	\$94,079	\$96,401

CITY OF WYLIE

CITY MANAGER

DEPARTMENT DESCRIPTION

The function of the City Manager's Office is to provide leadership and direction in carrying out the policies established by City Council and by overseeing the activities of the operating and administrative departments of the City of Wylie. Principal functions of the City Manager's Office include providing support to Council in their policy making role; ensuring that City ordinances, resolutions and regulations are executed and enforced; submitting annual proposed operating and capital budgets; and responding to concerns and requests from citizens and Council.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Represent Wylie's position to local, regional and state entities including the North Texas Municipal Water District, Collin County Commissioners Court, Texas Department of Transportation, and the North Central Texas Council of Governments.
Strategic Goals: Planning Management; Community Focused Government; Infrastructure

Represent Wylie's interest regarding regional transportation initiatives including Collin County Future Mobility Study, TXDOT and NCTCOG. Will emphasize work within the downtown historic district as well as major intersections.
Strategic Goals: Planning Management; Financial Health, Infrastructure; Community Focused Government

Continue to review long-term capital needs with regard to long-term financial capabilities.
Strategic Goals: Planning Management; Financial Health

FISCAL YEAR 2023 ACCOMPLISHMENTS

Developed a new council member orientation program. This can also serve as an orientation for new boards and commissions members.
Strategic Goals: Infrastructure; Community Focused Government

Created an RFP to establish a new On-Demand Ridesharing Public Private Partnership program to replace the Interlocal Public Transit Service with Dallas Area Rapid Transit Mobility Service, LGC.

Strategic Goals: Infrastructure; Community Focused Government

Finalized a Transition Plan to conform to the federally mandated requirement by Title II (State and Local Government) of the Americans with Disabilities Act.

Strategic Goals: Infrastructure

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
STAFFING				
City Manager	1.0	1.0	1.0	1.0
Deputy City Manager	0.0	1.0	1.0	1.0
Assistant City Manager	2.0	1.0	1.0	1.0
Public Information Officer	1.0	1.0	1.0	1.0
Digital Media Specialist	1.0	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Public Arts Coordinator	0.5	0.5	0.5	0.5
TOTAL	7.5	7.5	7.5	7.5

BUDGET FY 2023-2024

100-GENERAL FUND

CITY MANAGER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$922,811	\$881,129	\$881,129	\$870,231
51112 SALARIES - PART TIME	\$21,411	\$22,122	\$22,122	\$17,905
51130 OVERTIME	\$1,546	\$6,500	\$6,500	\$6,500
51140 LONGEVITY PAY	\$3,724	\$3,953	\$3,953	\$3,914
51210 CAR ALLOWANCE	\$2,756	\$6,600	\$6,600	\$6,600
51310 TMRS	\$131,734	\$135,757	\$135,757	\$137,430
51350 DEFERRED COMPENSATION	\$5,000	\$6,000	\$6,000	\$6,000
51410 HOSPITAL AND LIFE INSURANCE	\$73,581	\$104,866	\$104,866	\$106,639
51420 LONG-TERM DISABILITY	\$1,173	\$3,198	\$3,198	\$3,220
51440 FICA	\$35,812	\$57,021	\$57,021	\$56,082
51450 MEDICARE	\$13,529	\$13,335	\$13,335	\$13,116
51470 WORKERS COMP PREMIUM	\$1,109	\$1,036	\$1,319	\$1,929
51480 UNEMPLOYMENT COMP (TWC)	\$69	\$2,160	\$2,160	\$2,160
51510 TEMPORARY PERSONNEL	\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES	\$1,214,255	\$1,243,678	\$1,243,960	\$1,231,726
52010 OFFICE SUPPLIES	\$2,578	\$4,500	\$4,500	\$4,500
52810 FOOD SUPPLIES	\$780	\$1,010	\$1,010	\$1,010
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$3,358	\$5,510	\$5,510	\$5,510
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
54910 BUILDINGS	(\$27)	\$0	\$0	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	(\$27)	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$14,304	\$6,500	\$6,500	\$6,500
56080 ADVERTISING	\$3,778	\$4,000	\$4,000	\$4,000
56110 COMMUNICATIONS	\$268	\$456	\$456	\$456
56210 TRAVEL AND TRAINING	\$11,446	\$32,514	\$32,514	\$34,514
56250 DUES AND SUBSCRIPTIONS	\$4,948	\$9,663	\$9,663	\$11,651
TOTAL CONTRACTURAL SERVICES	\$34,744	\$53,133	\$53,133	\$57,121
TOTAL CITY MANAGER	\$1,252,330	\$1,302,321	\$1,302,603	\$1,294,357

CITY OF WYLIE

CITY SECRETARY

DEPARTMENT DESCRIPTION

The City Secretary's Office serves as the professional link between the citizens, the local governing bodies, and agencies of the government at all levels in a neutral and impartial manner, rendering equal service to all. Some functions of the office of City Secretary are to give notice of all official public meetings of the City; hold and maintain the seal of the City; administer City elections; codify and quarterly supplement the Code of Ordinances; receive and process applications for advisory boards and commissions; receive all claims against the City; process petitions filed by citizens; receive and process all open records requests; establish and maintain all records management operations for the City; administer Municode Meetings and Laserfiche; create electronic forms and workflows to assist the public and departments with efficiency and accessibility; and perform Open Meetings Act, Public Information Act, records management, conflicts of interests, and Code of Conduct training for staff, board and commission members, and City Council.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Wylie General Election (May 2024) - Continue contracting with Collin, Dallas, and Rockwall Counties to make it more convenient for the voters.

Strategic Goals: Community-Focused Government

Boards and Commissions facilitating.

Strategic Goals: Community-Focused Government

Complete the Code of Ordinance updates quarterly instead of on an annual basis.

Strategic Goals: Community-Focused Government

Notice and publication processing while focusing on fiscal accountability and customer service.

Strategic Goals: Community-Focused Government

Continue records management service for the City.

Strategic Goals: Community-Focused Government

Public Information Request processing with a focus on transparency in government.

Strategic Goals: Community-Focused Government

Continue to build and provide City forms online and workflows for easy access by the public and faster processing internally.

Strategic Goals: Community-Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Completed the 2022/2023 Board and Commission appointments and installations utilizing the electronic application with 52 applications received.

Strategic Goals: Community-Focused Government

Provided training to all Board and Commission members in Open Meetings, Public Information, Records Management, Conflicts of Interest, Local Government Code 171 and 176, and the City of Wylie Code of Conduct.

Strategic Goals: Community-Focused Government

Provided electronic storage and staff assistance in Laserfiche for City documents. From October 1, 2022 to June 9, 2023 24,291 documents, or 152,946 pages, have been added in the Laserfiche system. 7,769 documents, or 45,061 pages, of those documents/pages were brought in utilizing Laserfiche Forms. The total number of documents in the repository is 443,694 and the total number of pages is 2,167,645.

Strategic Goals: Community-Focused Government

CITY SECRETARY CONTINUED

Processed and closed approximately 500 public information requests from October 1, 2022 to June 9, 2023.

Strategic Goals: Community-Focused Government

From October 1, 2022 to June 9, 2023 staff created five new workflows and recreated two existing workflows, created eight new electronic forms, and recreated two existing electronic forms in Laserfiche for various departments.

Strategic Goals: Community-Focused Government

Distributed documents and held 14 City Council meetings from October 1, 2022 to June 9, 2023.

Strategic Goals: Community-Focused Government

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
City Secretary	1.0	1.0	1.0	1.0
Deputy City Secretary	1.0	0.0	0.0	0.0
Records Analyst	1.0	1.0	1.0	0.0
Records and Information Analyst II	0.0	0.0	0.0	1.0
Administrative Assistant II	0.0	1.0	1.0	1.0
TOTAL	3.0	3.0	3.0	3.0

CITY SECRETARY CONTINUED

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ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Number of all City agendas posted including Council, and boards and commissions	183	183	130	130	130
Number of requests for Public Information	600	600	600	600	600
Number of Resolutions for consideration	38	33	33	25	30
Number of Ordinances for consideration	62	62	75	45	55
Number of TABC applications received	6	6	9	10	7
Number of Documents Created in Laserfiche	48,307	49,000	49,000	40,000	45,000
Number of Municode Meetings Portal subscribers	470	470	490	550	600
Number of Board and Commission applications received	75	48	55	52	55

EFFICIENCY / EFFECTIVENESS					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Promote a good relationship with the public by providing courteous and prompt service for Open Records Requests and reply within the first four business days.			350	350	400
Promote accessibility and efficiency by continuing to create electronic Laserfiche Forms.	8	8	7	8	7
Assist departments with efficiency by building workflow processes in Laserfiche.	3	3	7	5	5

BUDGET FY 2023-2024

100-GENERAL FUND CITY SECRETARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$183,364	\$209,084	\$209,084	\$221,021
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$174	\$500	\$0	\$0
51140 LONGEVITY PAY	\$1,012	\$1,109	\$1,109	\$1,253
51310 TMRS	\$28,668	\$32,657	\$32,657	\$34,453
51410 HOSPITAL AND LIFE INSURANCE	\$27,723	\$34,979	\$34,979	\$35,407
51420 LONG-TERM DISABILITY	\$392	\$765	\$765	\$818
51440 FICA	\$10,706	\$13,063	\$13,063	\$13,781
51450 MEDICARE	\$2,504	\$3,055	\$3,055	\$3,223
51470 WORKERS COMP PREMIUM	\$231	\$240	\$240	\$475
51480 UNEMPLOYMENT COMP (TWC)	\$26	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$254,801	\$296,262	\$295,762	\$311,241
52010 OFFICE SUPPLIES	\$2,181	\$2,570	\$2,570	\$2,820
52040 POSTAGE AND FREIGHT	\$0	\$0	\$0	\$0
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$14,010
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52810 FOOD SUPPLIES	\$504	\$1,200	\$1,200	\$1,275
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$2,685	\$3,770	\$3,770	\$18,105
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$11,522	\$28,835	\$18,835	\$26,915
56070 ELECTIONS	\$25,722	\$50,500	\$25,500	\$47,850
56080 ADVERTISING	\$6,204	\$5,500	\$5,500	\$6,000
56210 TRAVEL AND TRAINING	\$6,883	\$6,000	\$6,000	\$6,220
56250 DUES AND SUBSCRIPTIONS	\$664	\$1,010	\$1,010	\$1,184
TOTAL CONTRACTURAL SERVICES	\$50,996	\$91,845	\$56,845	\$88,169
TOTAL CITY SECRETARY	\$308,481	\$391,877	\$356,377	\$417,515

CITY OF WYLIE
CITY ATTORNEY

DEPARTMENT DESCRIPTION

The City Attorney acts as legal advisor, Attorney, and counselor for the City and all of its officers in matters relating to their official duties. It is the City Attorney's function to advise the City Council and the various departments of the City, as to the scope of the City's authority and to counsel the City of Wylie in legal issues.

BUDGET FY 2023-2024

100-GENERAL FUND

CITY ATTORNEY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51250 JUDICIAL PAY	\$0	\$0	\$0	\$0
51440 FICA	\$0	\$0	\$0	\$0
51450 MEDICARE	\$0	\$0	\$0	\$0
51470 WORKERS COMP PREMIUM	\$0	\$0	\$0	\$0
TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$0
56530 COURT AND LEGAL COSTS	\$186,818	\$170,000	\$170,000	\$170,000
56540 LEGAL INDIRECT COSTS	\$0	\$0	\$0	\$0
56550 LEGAL LITIGATION	\$0	\$0	\$0	\$0
56560 LEGAL OTHER COUNSEL	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$186,818	\$170,000	\$170,000	\$170,000
TOTAL CITY ATTORNEY	\$186,818	\$170,000	\$170,000	\$170,000

CITY OF WYLIE

FINANCE

DEPARTMENT DESCRIPTION

The Finance Department's mission is to administer the City's fiscal affairs in accordance with applicable local, state and federal guidelines, to ensure fiscal responsibility to citizens and to provide competent, quality service to external and internal customers. The Finance Department includes accounting, auditing, accounts payable, revenue collections, cash management, debt management, and capital assets. The department prepares an annual comprehensive financial report (ACFR) and assists the City Manager with development of the City's annual operating and capital budgets, as well as development and maintenance of a five and ten year financial plan.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue to participate in GFOA's award programs.

Strategic Goal: Financial Health

Continue to participate in the Texas State Comptroller's Transparency Star program.

Strategic Goal: Financial Health

Review and update Financial, Investment and Debt policies.

Strategic Goal: Financial Health

Review bond rating agency requirements in preparation for upcoming issuances.

Strategic Goal: Financial Health

Develop a written guide for the Finance Section of the EOC.

Strategic Goal: Financial Health

Continue to develop and cross train staff with in-house training, professional conferences and Governmental Accounting Academy.

Strategic Goals: Financial Health, Workforce

Review all department processes for possible improvements in efficiency (including paperless alternatives) and customer service (external and internal).

Strategic Goals: Financial Health, Workforce

Continue to develop alternatives for working remotely (when necessary) while maintaining the integrity of all systems and continuing to provide excellent customer service.

Strategic Goals: Financial Health, Workforce

Implement new budgeting software to reduce time required to produce the budget book and to provide more transparent information online.

Strategic Goals: Financial Health, Workforce

FISCAL YEAR 2023 ACCOMPLISHMENTS

Awarded Certificate of Achievement for Excellence in Financial Reporting by Government Finance Officers Association for the 2022 ACFR

Strategic Goal: Financial Health

Awarded Distinguished Budget Presentation Award by Government Finance Officers Association for the 2023 Budget.

Strategic Goal: Financial Health

FINANCE CONTINUED

Rating upgrade by Standard and Poor Global Ratings from AA to AA+. Maintained AA1 bond rating from Moody's Investors Service.

Strategic Goal: Financial Health

Created and implemented electronic PARS to streamline the approval process and improve turn-around time for payment.

Strategic Goal: Financial Health

Created and implemented electronic budget transfers to streamline the approval process and improve turn-around time for departments.

Strategic Goal: Financial Health

Implemented monthly Team Building Events.

Strategic Goal: Workforce

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Finance Director	1.0	1.0	1.0	1.0
Asst. Finance Director	1.0	1.0	1.0	1.0
Budget Manager	1.0	1.0	1.0	1.0
Accountant	2.0	2.0	2.0	2.0
Payroll Specialist	1.0	0.0	0.0	0.0
Accounts Payable Specialist	2.0	2.0	2.0	2.0
Administrative Assistant I	1.0	0.0	0.0	0.0
Administrative Assistant II	0.0	1.0	1.0	1.0
TOTAL	9.0	8.0	8.0	8.0

FINANCE CONTINUED

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ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Number of Purchase Orders Processed	5,796	5,900	5,900	6,021	6,200
Number of Journal Entries Posted	1,988	2,100	2,100	2,217	2,300

EFFICIENCY / EFFECTIVENESS						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Budget approved by August 5th	August 5th	August 7th	August 5th	August 5th	August 4	August 5th
Budget Book Completed 90 days after adoption of the budget	90 days	80 days	90 days	90 days	90 days	90 days
Provide information to financial advisors, bondholders, underwriters and rating agencies (S&P) to lower city interest expense	S&P = AAA	AA	AA	AA+	AA+	AA+
Provide information to financial advisors, bondholders, underwriters and rating agencies (Moody's) to lower city interest expense	Moody's = Aaa	Aa2	Aa2	Aa1	Aa1	Aa1
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining the current Net Direct Debt Per Capita per the Debt Management Policy	at or below \$2,000	1,062	1,062	1,081	949	1,113
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining a healthy General Fund balance (unassigned fund balance as a % of operating budget)	minimum of 35%	71.69%	65.20%	46%	57.6%	37%
Maintain percent of current property taxes collected (major revenue source)	100%	99.7%	99.7%	100%	99.45%	100%
Complete and present to the governing body an independent audit within 120 days of fiscal year end.	January 28	January 26	January 26	January 25	January 24	January 23
Provide stewardship of financial resources balancing the City's short and long term needs by maintaining a ratio of Net Direct Debt to Assessed Value of properties in the City per the Debt Management Policy	at or below 4%	.0119	.0119	.0107	.0106	.0132

BUDGET FY 2023-2024

100-GENERAL FUND

FINANCE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$548,954	\$588,933	\$588,933	\$593,278
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$0	\$2,000	\$0	\$0
51140 LONGEVITY PAY	\$3,440	\$2,943	\$2,943	\$3,328
51310 TMRS	\$86,196	\$92,051	\$92,051	\$92,474
51410 HOSPITAL AND LIFE INSURANCE	\$72,787	\$87,678	\$87,678	\$95,736
51420 LONG-TERM DISABILITY	\$1,212	\$2,131	\$2,131	\$2,196
51440 FICA	\$33,451	\$36,821	\$36,821	\$36,990
51450 MEDICARE	\$7,823	\$8,616	\$8,616	\$8,651
51470 WORKERS COMP PREMIUM	\$783	\$667	\$850	\$1,272
51480 UNEMPLOYMENT COMP (TWC)	(\$1)	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$754,646	\$823,999	\$822,183	\$836,085
52010 OFFICE SUPPLIES	\$7,265	\$7,850	\$7,850	\$8,200
52810 FOOD SUPPLIES	\$776	\$800	\$800	\$800
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$8,041	\$8,650	\$8,650	\$9,000
54810 COMPUTER HARD/SOFTWARE	\$0	\$81,000	\$0	\$81,000
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$81,000	\$0	\$81,000
56040 SPECIAL SERVICES	\$25,787	\$29,500	\$29,500	\$30,700
56080 ADVERTISING	\$3,153	\$6,600	\$6,600	\$6,600
56110 COMMUNICATIONS	\$0	\$0	\$0	\$0
56180 RENTAL	(\$1)	\$3,600	\$3,600	\$3,600
56210 TRAVEL AND TRAINING	\$2,790	\$12,000	\$12,000	\$9,400
56250 DUES AND SUBSCRIPTIONS	\$1,144	\$1,690	\$1,690	\$1,715
56330 BANK SERVICE CHARGES	\$5,300	\$6,200	\$6,200	\$6,200
56340 CCARD ONLINE SERVICE FEES	\$23,900	\$30,000	\$40,000	\$30,000
56350 APPRAISAL FEES	\$254,857	\$280,360	\$280,360	\$280,452
56510 AUDIT AND LEGAL SERVICES	\$80,235	\$76,350	\$76,350	\$82,960
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$397,164	\$446,300	\$456,300	\$451,627
TOTAL FINANCE	\$1,159,851	\$1,359,949	\$1,287,133	\$1,377,712

CITY OF WYLIE

FACILITIES

DEPARTMENT DESCRIPTION

The Facilities Department is a division of Support Services. It is responsible for the maintenance of all municipal facilities. Facility maintenance functions include general custodial duties and repair or upkeep of offices and public areas, HVAC, plumbing, electrical, and building systems.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Work with all departments to assist with projects and improvements to all facilities.

Strategic Goals: Infrastructure

Reduce downtime and maintain the efficiency of critical systems by continuing to improve preventative maintenance procedures.

Strategic Goals: Infrastructure

Continue to improve customer service as well as tracking and response time for maintenance work orders.

Strategic Goals: Infrastructure

Develop a long-range plan to maintain major systems and projected facility needs.

Strategic Goals: Infrastructure

Continue to improve building systems at the Public Safety Building.

Strategic Goals: Infrastructure

FISCAL YEAR 2023 ACCOMPLISHMENTS

Installed new dog runs and kennel heaters at Animal Control.

Strategic Goals: Infrastructure

Replaced the AC compressors at the radio tower building.

Strategic Goals: Infrastructure

Assisted with the remodel of and installed access control at Fire Station 1.

Strategic Goals: Infrastructure

Performed major repairs on the chill water system.

Strategic Goals: Infrastructure

Assisted with repairing the electrical panels at Rush Creek lift station.

Strategic Goals: Infrastructure

Performed major repairs to the generator at the Public Safety Building.

Strategic Goal: Infrastructure

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
STAFFING				
Facilities Manager	1.0	1.0	1.0	1.0
Maintenance Technician	2.0	3.0	3.0	3.0
TOTAL	3.0	4.0	4.0	4.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD

MEASURE	BENCHMARK	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Respond and complete work orders.	60 per month		720	702	720

BUDGET FY 2023-2024

100-GENERAL FUND

FACILITIES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$260,578	\$276,582	\$276,582	\$272,439
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$225	\$3,717	\$3,717	\$3,717
51140 LONGEVITY PAY	\$1,104	\$1,957	\$1,957	\$1,439
51310 TMRS	\$40,859	\$43,750	\$43,750	\$43,028
51410 HOSPITAL AND LIFE INSURANCE	\$37,635	\$45,737	\$45,737	\$50,522
51420 LONG-TERM DISABILITY	\$669	\$1,005	\$1,005	\$1,008
51440 FICA	\$15,786	\$17,500	\$17,500	\$17,211
51450 MEDICARE	\$3,692	\$4,093	\$4,093	\$4,026
51470 WORKERS COMP PREMIUM	\$755	\$676	\$1,935	\$2,299
51480 UNEMPLOYMENT COMP (TWC)	\$36	\$1,080	\$1,080	\$1,080
TOTAL PERSONNEL SERVICES	\$361,338	\$396,096	\$397,356	\$396,769
52010 OFFICE SUPPLIES	\$46	\$100	\$100	\$100
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$3,181	\$1,500	\$1,500	\$1,500
52210 JANITORIAL SUPPLIES	\$39,030	\$47,000	\$47,000	\$47,000
52310 FUEL AND LUBRICANTS	\$7,057	\$7,000	\$7,000	\$7,000
52710 WEARING APPAREL AND UNIFORMS	\$0	\$500	\$500	\$500
52740 FLAGS	\$701	\$5,000	\$5,000	\$5,000
52810 FOOD SUPPLIES	\$11,650	\$12,900	\$12,900	\$22,500
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$61,665	\$74,000	\$74,000	\$83,600
54810 COMPUTER HARD/SOFTWARE	\$10,657	\$0	\$0	\$0
54910 BUILDINGS	\$188,583	\$235,000	\$235,000	\$235,000
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$199,239	\$235,000	\$235,000	\$235,000
56040 SPECIAL SERVICES	\$265,010	\$321,500	\$321,500	\$321,500
56110 COMMUNICATIONS	\$35	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$265,045	\$321,500	\$321,500	\$321,500
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$25,000	\$0	\$25,000
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$25,000	\$0	\$25,000
TOTAL FACILITIES	\$887,288	\$1,051,596	\$1,027,856	\$1,061,869

CITY OF WYLIE

MUNICIPAL COURT

DEPARTMENT DESCRIPTION

The court's mission is to provide a fair, impartial and timely adjudication of misdemeanor offenses committed and filed in the City of Wylie. To properly administer this function, the department must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Staff will continue to participate in the continuing education and certification programs through TMCEC.
Strategic Goals: Workforce, Health, Safety and Well-Being

The Juvenile Case Manager program will continue to expand Teen Court and other programs for youth to reduce recidivism. Teen Court Attorneys will participate in the Teen Court Association of Texas Mock Trial competition.
Strategic Goal: Community Focused Government

Continue to schedule Annual Warrant Resolution Open Docket Day.
Strategic Goals: Community Focused Government, Workforce

Continue to host training with the Texas Court Clerks Association.
Strategic Goal: Workforce

Continue to participate in Municipal Court Week.
Strategic Goal: Workforce

Continue to participate in National Night Out.
Strategic Goals: Workforce, Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

All staff continue to participate in continuing education and certification programs through Texas Municipal Courts Education Center. The Juvenile Case Manager maintained Level II Certification, Deputy Clerk maintained Level II Certification, Senior Clerk maintained Level I certification, and Court Administrator maintained Level III certification.
Strategic Goals: Community Focused Government, Health, Safety and Well-Being

Juvenile Case Manager program beginning sixth year for the Wylie Teen Court program.
Strategic Goal: Community Focused Government

The Juvenile Case Manager program continued to partner with MADD to host Victim Impact Panels at our facility.
Strategic Goals: Community Focused Government, Workforce

Participated in Municipal Court Week, luncheon for court staff with city management.
Strategic Goal: Workforce

Hosted mock trial competitions for Wylie ISD and Classical Conversations Home School organization.
Strategic Goal: Community Focused Government

Participated in National Night Out, provided a DWI simulator loaned from Texas AandM Agrilife Extension Alcohol and Drug Awareness program along with Teen Court and traffic safety promotional items.
Strategic Goal: Community Focused Government, Safety and Well-Being

Continued to adjust court operating procedures adhering to mandates and guidelines provided and ordered by the Supreme Court of Texas as a result of the pandemic. Successfully commenced jury trials and re-established procedures for due dates to eliminate backlog of disposed cases caused by orders from the Supreme Court of Texas as a result of the

MUNICIPAL COURT CONTINUED

pandemic.

Strategic Goals: Workforce, Health, Safety and Well-Being

Upgraded court software to Incode 10 Court, final implementation August 2022. New software will provide the option to request Driving Safety and Deferred Disposition online.

Strategic Goals: Workforce, Community Focused Government

Collaborated with Wylie Presiding and Associate Judges, Collin County Probation, Collin County District Attorney, and arresting agencies to successfully implement procedures for Emergency Protective Order Modification and Bond Condition Violation hearings scheduled through the Wylie Municipal Court.

Strategic Goals: Workforce

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Court Administrator	1.0	1.0	1.0	1.0
Juvenile Case Manager	1.0	1.0	1.0	1.0
Senior Court Clerk	1.0	1.0	1.0	1.0
Deputy Court Clerk	2.0	2.0	2.0	2.0
TOTAL	5.0	5.0	5.0	5.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD				
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2024 TARGET

Clearance Rate - the number of outgoing cases as a percentage of the number of incoming cases. Goal is equal to or greater than 95%.

96%

107%

95%

95%

BUDGET FY 2023-2024

100-GENERAL FUND MUNICIPAL COURT

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$240,144	\$270,169	\$270,169	\$266,656
51130 OVERTIME	\$2,707	\$5,500	\$5,500	\$6,500
51140 LONGEVITY PAY	\$1,144	\$1,361	\$1,361	\$913
51160 CERTIFICATION INCENTIVE	\$0	\$1,200	\$1,200	\$1,200
51250 JUDICIAL PAY	\$70,613	\$100,000	\$100,000	\$114,000
51310 TMRS	\$37,920	\$43,126	\$43,126	\$42,667
51410 HOSPITAL AND LIFE INSURANCE	\$35,894	\$47,769	\$47,769	\$55,994
51420 LONG-TERM DISABILITY	\$416	\$1,357	\$1,357	\$1,409
51440 FICA	\$19,170	\$23,451	\$23,451	\$24,135
51450 MEDICARE	\$4,483	\$5,485	\$5,485	\$5,645
51470 WORKERS COMP PREMIUM	\$428	\$431	\$549	\$980
51480 UNEMPLOYMENT COMP (TWC)	\$64	\$1,890	\$1,890	\$2,160
TOTAL PERSONNEL SERVICES	\$412,982	\$501,738	\$501,857	\$522,259
52010 OFFICE SUPPLIES	\$5,423	\$6,500	\$6,500	\$6,500
52810 FOOD SUPPLIES	\$3,663	\$5,000	\$5,000	\$5,500
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$9,086	\$11,500	\$11,500	\$12,000
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
54910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$4,590	\$5,700	\$5,700	\$6,000
56110 COMMUNICATIONS	\$42	\$475	\$475	\$475
56210 TRAVEL AND TRAINING	\$5,174	\$10,500	\$10,500	\$10,500
56250 DUES AND SUBSCRIPTIONS	\$220	\$465	\$465	\$465
56510 AUDIT AND LEGAL SERVICES	\$21,860	\$50,000	\$50,000	\$50,000
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$31,885	\$67,140	\$67,140	\$67,440
TOTAL MUNICIPAL COURT	\$453,953	\$580,378	\$580,497	\$601,699

CITY OF WYLIE

HUMAN RESOURCES

DEPARTMENT DESCRIPTION

The City of Wylie Human Resources Department exists to serve the employees of the City to the best of our ability while maintaining the integrity of established policies, procedures, and expectations. We strive to promote the positive aspects of working for this great city while fostering an atmosphere of fairness and employee engagement. These goals are accomplished by a conscious effort to be present and available to departments on casual and formal occasions and be involved at the level required by the individual departments and managers.

The Human Resources team includes our HR Director, Risk Administrator, two HR Analysts, Payroll Specialist, and an Administrative Assistant. This department is responsible for employee relations, policy administration, safety, benefits, recruiting, payroll, tuition reimbursement, city-wide events, wellness programs, and training.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Review and update recruiting and retention approach
Strategic Goal: Workforce

Continue to expand in-person training and succession development
Strategic Goal: Workforce

Explore cost containment strategies for all employee benefits while staying competitive
Strategic Goals: Workforce; Health, Safety, and Well-Being

FISCAL YEAR 2023 ACCOMPLISHMENTS

Hosted successful Public Works job fair
Strategic Goal: Workforce; Health, Safety, and Well-Being

Recognized as a We Hire Vets employer and won Texas Veterans Commission Government Entity of the Year
Strategic Goals: Workforce; Health, Safety, and Well-Being

Enhanced internal communication via various online platforms to engage employees
Strategic Goals: Workforce; Health, Safety, and Well-Being

Market adjustment for all general government positions
Strategic Goal: Workforce

Implemented new (video presentation) interview technology
Strategic Goal: Workforce

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Human Resources Director	1.0	1.0	1.0	1.0
Risk Coordinator	1.0	1.0	1.0	1.0
Human Resource Analyst	2.0	2.0	2.0	2.0
Payroll Specialist	0.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
TOTAL	5.0	6.0	6.0	6.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD

MEASURE	FY 2021	FY 2022	FY 2023	FY 2023	FY 2024
	ACTUAL	ACTUAL	TARGET	ACTUAL	TARGET
Annual Turnover	18%	19%	15%	20%	15%
Applications Received/Reviewed	1,799	2,168	2,000	2,168	2,300

BUDGET FY 2023-2024

100-GENERAL FUND HUMAN RESOURCES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$417,579	\$468,808	\$468,808	\$464,860
51112 SALARIES - PART TIME	\$0	\$8,175	\$8,175	\$8,175
51130 OVERTIME	\$0	\$250	\$0	\$0
51140 LONGEVITY PAY	\$2,116	\$3,088	\$3,088	\$3,047
51250 TUITION REIMBURSEMENT	\$18,413	\$20,000	\$20,000	\$20,000
51310 TMRS	\$66,728	\$73,183	\$73,183	\$72,526
51410 HOSPITAL AND LIFE INSURANCE	\$44,791	\$58,519	\$58,519	\$64,514
51420 LONG-TERM DISABILITY	\$837	\$1,711	\$1,711	\$1,720
51440 FICA	\$26,243	\$29,780	\$29,780	\$29,518
51450 MEDICARE	\$6,138	\$6,965	\$6,965	\$6,903
51470 WORKERS COMP PREMIUM	\$505	\$544	\$693	\$1,015
51480 UNEMPLOYMENT COMP (TWC)	\$109	\$1,755	\$1,755	\$1,755
TOTAL PERSONNEL SERVICES	\$583,459	\$672,778	\$672,677	\$674,033
52010 OFFICE SUPPLIES	\$2,923	\$3,000	\$3,000	\$3,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52810 FOOD SUPPLIES	\$2,499	\$2,500	\$2,500	\$2,500
TOTAL SUPPLIES	\$5,422	\$5,500	\$5,500	\$5,500
54810 COMPUTER HARD/SOFTWARE	\$17,690	\$17,550	\$17,550	\$17,550
TOTAL MATERIALS FOR MAINTENANCE	\$17,690	\$17,550	\$17,550	\$17,550
56040 SPECIAL SERVICES	\$107,732	\$85,950	\$85,950	\$117,950
56080 ADVERTISING	\$4,590	\$5,000	\$5,000	\$5,000
56110 COMMUNICATIONS	\$0	\$0	\$0	\$0
56180 RENTAL	\$0	\$0	\$0	\$0
56210 TRAVEL AND TRAINING	\$7,758	\$28,000	\$28,000	\$28,000
56250 DUES AND SUBSCRIPTIONS	\$3,448	\$3,010	\$3,010	\$3,010
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$123,528	\$121,960	\$121,960	\$153,960
TOTAL HUMAN RESOURCES	\$730,099	\$817,788	\$817,687	\$851,043

CITY OF WYLIE

PURCHASING

DEPARTMENT DESCRIPTION

The mission of the Purchasing Department is to process purchases and bids, and manage contracts for the organization in a timely manner, ensure compliance with policies, procedures, and regulations; facilitate asset disposal; and manage risk requirements and insurance coverage for property, vehicles and general liability, and process liability claims.

To promote fiscal responsibility by obtaining the right product, for the right purpose, at the right time, for the right price . To actively seek fair competition in the procurement process. To ensure ethical compliance with Federal, State and local laws. To treat suppliers fairly and equitably. To increase public confidence in public purchasing .

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Job Order Contracting Program; review existing program and the additional firms
Strategic Goal: Financial Health

Fund Balance and Bond Programs: complete the bid processes for these projects.
Strategic Goal: Financial Health

Create a procurement education series; 1-2 hour classes on specific topics that would be offered through the internal quarterly HR training calendar.
Strategic Goal: Financial Health

Transition the contract database to e-procurement partner, and roll out reporting to departments.
Strategic Goal: Financial Health

Develop continuing education plans for buyer and senior buyer to assist with knowledge base and certifications
Strategic Goal: Financial Health

FISCAL YEAR 2023 ACCOMPLISHMENTS

Council approval of the 2023 Procurement Manual.
Strategic Goal: Financial Health

Filled a staff opening for a Senior Buyer Position.
Strategic Goal: Financial Health

Processed 30 new claims; and successfully transitioned Property and Liability Risk functions to the HR Risk Administrator to consolidate expertise and knowledge, and improve claim settlement responses.
Strategic Goal: Health, Safety and Well-Being

Roll out a new Job Order Contracting Program (Collin College/Gordian Group) to departments.
Strategic Goal: Financial Health

Assisted departments with 100+ bids/project orders and quotes; including bidding of the Dog Park and Splash Pads, Eubanks Lane Improvements, Ballard Water Tank, Hensley/Woodbridge Traffic Signal, working with WFR on various contracts for the new EMS Division (purchase of 2 used ambulances, Medical Director, EMS supplies, and EMS billing)
Strategic Goal: Financial Health

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
STAFFING				
Purchasing Manager	1.0	1.0	1.0	1.0
Senior Buyer	0.0	1.0	1.0	1.0
Buyer	1.0	1.0	1.0	1.0
TOTAL	2.0	3.0	3.0	3.0

BUDGET FY 2023-2024

100-GENERAL FUND

PURCHASING

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$147,194	\$212,537	\$212,537	\$214,739
51130 OVERTIME	\$0	\$0	\$0	\$0
51140 LONGEVITY PAY	\$792	\$616	\$616	\$959
51310 TMRS	\$23,329	\$33,039	\$33,039	\$33,433
51410 HOSPITAL AND LIFE INSURANCE	\$17,183	\$36,107	\$36,107	\$25,253
51420 LONG-TERM DISABILITY	\$328	\$775	\$775	\$795
51440 FICA	\$9,087	\$13,215	\$13,215	\$13,373
51450 MEDICARE	\$2,125	\$3,091	\$3,091	\$3,128
51470 WORKERS COMP PREMIUM	\$235	\$241	\$307	\$460
51480 UNEMPLOYMENT COMP (TWC)	\$348	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$200,622	\$300,431	\$300,497	\$292,950
52010 OFFICE SUPPLIES	\$1,427	\$2,500	\$2,500	\$2,500
TOTAL SUPPLIES	\$1,427	\$2,500	\$2,500	\$2,500
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$10,250	\$11,000	\$11,000	\$11,500
56080 ADVERTISING	\$1,358	\$5,400	\$5,400	\$6,000
56210 TRAVEL AND TRAINING	\$6,330	\$9,000	\$9,000	\$10,000
56250 DUES AND SUBSCRIPTIONS	\$1,512	\$2,200	\$2,200	\$2,400
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$19,450	\$27,600	\$27,600	\$29,900
TOTAL PURCHASING	\$221,499	\$330,531	\$330,597	\$325,350

CITY OF WYLIE

INFORMATION TECHNOLOGY

DEPARTMENT DESCRIPTION

The mission of the Information Technology Department is to provide technical support to the organization for current software and equipment as well as planning for future technology initiatives. Support includes assisting in the development and implementation of technology related policies and procedures.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Complete the configuration of a Fiber Ring to City Hall.

Strategic Goals: Infrastructure

Install a more efficient system for the public safety RMS/CAD system.

Strategic Goals: Infrastructure/Community Focused Government

Upgrade the GIS infrastructure.

Strategic Goals: Infrastructure/Community Focused Government

Update GIS standard operating procedures.

Strategic Goals: Workforce

Integrate GIS with more departments through software, applications, and storyboards.

Strategic Goals: Workforce/Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Added redundant City connections and firewalls at each fire station.

Strategic Goals: Infrastructure

Completed Backup Dispatch at Fire Station 4.

Strategic Goals: Infrastructure

Installed a new video management system for the City.

Strategic Goals: Infrastructure

Updated the technology in the Council Chamber and Conference Room.

Strategic Goals: Infrastructure/Community Focused Government

Upgraded the City's phone and voicemail system.

Strategic Goals: Infrastructure

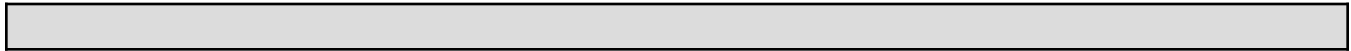
Upgraded the live streaming system for City meetings.

Strategic Goals: Infrastructure/Community Focused Government

Worked with multiple departments to create GIS applications and mapping data points to improve efficiency for the departments.

Strategic Goals: Workforce

INFORMATION TECHNOLOGY CONTINUED



STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Operations Director	0.0	1.0	1.0	1.0
Information Technology Manager	1.0	1.0	1.0	1.0
Systems Analyst	1.0	0.0	0.0	0.0
System Specialist	0.0	0.0	0.0	1.0
IT Specialist	2.0	2.0	2.0	2.0
GIS Manager	0.0	1.0	1.0	1.0
GIS Analyst	1.0	0.0	0.0	0.0
GIS Technician	1.0	1.0	1.0	1.0
TOTAL	6.0	6.0	6.0	7.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
IT support tickets resolved.		1,656	1,718	1,525	1,500

BUDGET FY 2023-2024

100-GENERAL FUND INFORMATION TECHNOLOGY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$382,269	\$432,269	\$432,269	\$504,338
51130 OVERTIME	\$13,893	\$18,000	\$18,000	\$18,000
51140 LONGEVITY PAY	\$1,148	\$1,341	\$1,341	\$1,476
51310 TMRS	\$61,885	\$70,000	\$70,000	\$81,191
51410 HOSPITAL AND LIFE INSURANCE	\$47,212	\$66,789	\$66,789	\$93,567
51420 LONG-TERM DISABILITY	\$855	\$1,571	\$1,571	\$1,866
51440 FICA	\$24,374	\$27,999	\$27,999	\$32,477
51450 MEDICARE	\$5,700	\$6,549	\$6,549	\$7,596
51470 WORKERS COMP PREMIUM	\$503	\$510	\$2,508	\$3,284
51480 UNEMPLOYMENT COMP (TWC)	\$63	\$1,620	\$1,620	\$1,890
TOTAL PERSONNEL SERVICES	\$537,902	\$626,648	\$628,646	\$745,685
52010 OFFICE SUPPLIES	\$1,176	\$1,000	\$1,000	\$1,000
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$204,930	\$245,945	\$245,945	\$156,250
52710 WEARING APPAREL AND UNIFORMS	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$206,105	\$246,945	\$246,945	\$157,250
54810 COMPUTER HARD/SOFTWARE	\$867,475	\$1,200,787	\$1,050,787	\$1,176,886
TOTAL MATERIALS FOR MAINTENANCE	\$867,475	\$1,200,787	\$1,050,787	\$1,174,186
56040 SPECIAL SERVICES	\$3,955	\$38,540	\$38,540	\$38,540
56050 UNIFORM CONTRACT	\$0	\$0	\$0	\$0
56080 ADVERTISING	\$0	\$0	\$0	\$0
56110 COMMUNICATIONS	\$5,614	\$6,603	\$6,603	\$5,405
56180 RENTAL	\$21,025	\$82,180	\$82,180	\$82,180
56210 TRAVEL AND TRAINING	\$25,694	\$23,500	\$23,500	\$23,300
56250 DUES AND SUBSCRIPTIONS	\$0	\$355	\$355	\$790
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$56,288	\$151,178	\$151,178	\$150,215
58810 COMPUTER HARD/SOFTWARE	\$0	\$75,000	\$75,000	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$75,000	\$75,000	\$0
TOTAL INFORMATION TECHNOLOGY	\$1,667,770	\$2,300,558	\$2,152,556	\$2,230,036

CITY OF WYLIE

POLICE DEPARTMENT

DEPARTMENT DESCRIPTION

The Wylie Police Department is an organization that is devoted to our mission of providing a professional level of service. We strive to foster support and build relationships with those we serve. This is achieved through the enforcement of state law, city ordinances and by establishing partnerships with the community through programs that involve citizens, churches, and businesses regarding problem solving and crime prevention. Although a low crime rate is something that we are certainly proud of, there is much more to policing than what is measured by a crime rate. People move to Wylie for a better quality of life, which we strive to improve each year. Our budget this year has been designed to help us maintain and improve the quality of life as well as meet the standards that the citizens of Wylie have come to expect and appreciate.

Impacting the quality of life by providing a professional level of service that will foster support and build relationships with those we serve.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Maintain or reduce the crime rate and traffic collisions.

Strategic Goals: Health, Safety, and Well-Being

Continue working towards achieving accreditation in the Texas Police Chiefs Association Best Practices.

Strategic Goal: Community Focused Government

Achieve 100% policy update to meet the requirements for Texas Best Practices.

Strategic Goal: Community Focused Government

Continue working to fill vacancies within the department.

Strategic Goal: Workforce

The department is creating a platform that will offer citizens the ability to report minor offenses online. This will provide our citizens with a way to report minor criminal offenses without having to come to the police department or wait on an officer to respond to their residence.

Strategic Goal: Community Focused Government

Create and implement a training program for new supervisors.

Strategic Goal: Workforce

Develop a task book that employees can work through in order to prepare them for new positions within the department. Attrition over the next several years is a major concern, especially with tenured employees, which requires immediate action to begin preparing for progression within the department.

Strategic Goal: Workforce

Continue to work on and update the department's strategic plan for the future.

Strategic Goal: Infrastructure

FISCAL YEAR 2023 ACCOMPLISHMENTS

The department improved its social media platform to push out pertinent information to the citizens.

Strategic Goal: Community Focused Government

The department received grant funding to increase traffic safety and enforcement. The grant helps to target high traffic areas in an effort to reduce the number of vehicle collisions.

Strategic Goal: Health, Safety, and well-Being

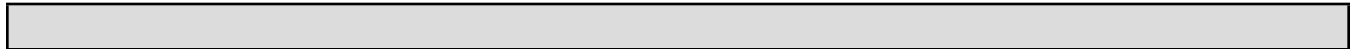
Department promoted several new supervisors.

Strategic Goal: Workforce

The department hired several new officers filling many of the vacant positions.

Strategic Goal: Workforce

POLICE DEPARTMENT CONTINUED



STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Police Chief	1.0	1.0	1.0	1.0
Assistant Police Chief	1.0	1.0	1.0	1.0
Police Lieutenant	4.0	4.0	4.0	4.0
Police Sergeant	8.0	8.0	9.0	15.0
Police Corporal	6.0	6.0	6.0	0.0
Detective	9.0	10.0	10.0	10.0
Patrol Officer	26.0	26.0	27.0	30.0
Traffic Officer	2.0	2.0	2.0	3.0
School Resource Officer	7.0	7.0	7.0	8.0
Bailiff/Warrant Officer	1.5	1.5	1.5	1.5
Jail Manager	1.0	1.0	1.0	1.0
Detention Officer	6.0	8.0	8.0	8.0
Crime Prevention Officer	1.0	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.5	1.5	1.5
Records Supervisor	1.0	1.0	1.0	1.0
Records Clerk	2.0	2.0	2.0	3.0
Crime Scene Tech/Criminalist	2.0	2.0	2.0	2.0
Crime Victim Advocate	1.0	1.0	1.0	1.0
Training Coordinator	0.0	1.0	1.0	1.0
Mental Health Coordinator	0.0	0.5	1.0	1.0
Quartermaster	0.0	0.5	0.5	0.5
Crossing Guard	4.0	4.0	5.0	5.0
TOTAL	85.5	91.0	94.5	100.5

ACTIVITY DEMAND / ACTIVITY WORKLOAD						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Crime Rate (Is figured per 1,000 population)	3% Reduction	23.23 (12% Reduction)	23.95 (9% Reduction)	23.23 (3% Reduction)	29.38 (23% Increase)	28.5 (3% Reduction)
Traffic Stops - Increase traffic enforcement in high traffic collision areas. Data is figured from October 1 - September 30.	5% Increase	9,641 (20% Increase)	9,469 (Decrease)	9,943 (5% Increase)		10,440 (5% Increase)
Mental Health Related Arrests by Police Officer Without a Warrant (APOWW)	5% Reduction	205 (29% Increase)	194 (22% Increase)	184 (5% Reduction)		175 (5% Reduction)
Motor Vehicle Collisions (Includes minor, major, and fatal accidents)	3% Reduction	888 (25% Increase)	1058 (19% Increase)	1026 (3% Decrease)		995 (3% Decrease)
Calls for Service (CFS)	3% Increase	29,994 (6% Increase)	31,042 (3% Increase)	31,973 (3% Increase)		32,932 (3% Increase)

BUDGET FY 2023-2024

100-GENERAL FUND

POLICE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$6,383,670	\$7,024,404	\$7,024,404	\$7,482,756
51112 SALARIES - PART TIME	\$290,821	\$319,139	\$319,139	\$284,628
51130 OVERTIME	\$918,359	\$822,649	\$822,649	\$871,185
51140 LONGEVITY PAY	\$32,940	\$35,427	\$35,427	\$35,892
51150 FIELD TRAINING OFFICER PAY	\$12,857	\$14,400	\$14,400	\$19,200
51160 CERTIFICATION INCENTIVE	\$88,311	\$107,000	\$107,000	\$104,400
51170 PARAMEDIC INCENTIVE	\$2,507	\$2,500	\$2,500	\$2,500
51310 TMRS	\$1,152,703	\$1,240,606	\$1,240,606	\$1,313,871
51410 HOSPITAL AND LIFE INSURANCE	\$865,032	\$1,118,540	\$1,118,540	\$1,257,618
51420 LONG-TERM DISABILITY	\$13,824	\$26,368	\$26,368	\$27,564
51440 FICA	\$456,807	\$516,053	\$516,053	\$545,268
51450 MEDICARE	\$107,088	\$120,689	\$120,689	\$127,522
51470 WORKERS COMP PREMIUM	\$78,240	\$89,087	\$132,569	\$182,767
51480 UNEMPLOYMENT COMP (TWC)	\$7,120	\$32,130	\$32,130	\$32,130
TOTAL PERSONNEL SERVICES	\$10,410,279	\$11,468,991	\$11,512,474	\$12,287,301
52010 OFFICE SUPPLIES	\$16,594	\$20,700	\$20,700	\$16,800
52040 POSTAGE AND FREIGHT	\$868	\$600	\$600	\$600
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$362,636	\$515,346	\$515,346	\$393,013
52210 JANITORIAL SUPPLIES	\$346	\$500	\$500	\$1,500
52250 MEDICAL AND SURGICAL	\$4,350	\$10,475	\$10,475	\$10,400
52310 FUEL AND LUBRICANTS	\$189,319	\$153,000	\$153,000	\$182,000
52710 WEARING APPAREL AND UNIFORMS	\$64,717	\$86,236	\$86,236	\$135,185
52810 FOOD SUPPLIES	\$14,038	\$26,750	\$26,750	\$32,150
52990 OTHER	\$44,706	\$74,110	\$74,110	\$67,480
TOTAL SUPPLIES	\$697,574	\$887,717	\$887,717	\$839,128
54510 MOTOR VEHICLES	\$7,800	\$13,600	\$13,600	\$22,000
54530 HEAVY EQUIPMENT	\$1,863	\$4,000	\$4,000	\$6,000
54630 TOOLS AND EQUIPMENT	\$1,989	\$10,000	\$10,000	\$10,000
54810 COMPUTER HARD/SOFTWARE	\$28,399	\$3,129	\$3,129	\$0
54910 BUILDINGS	\$0	\$3,000	\$3,000	\$1,500
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$40,052	\$33,729	\$33,729	\$39,500

BUDGET FY 2023-2024

100-GENERAL FUND

POLICE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56040 SPECIAL SERVICES	\$195,849	\$56,694	\$56,694	\$50,194
56110 COMMUNICATIONS	\$49,162	\$81,360	\$81,360	\$69,000
56150 LAB ANALYSIS	\$19,297	\$20,000	\$20,000	\$20,000
56180 RENTAL	\$30,307	\$34,400	\$34,400	\$41,620
56210 TRAVEL AND TRAINING	\$192,811	\$247,169	\$247,169	\$330,099
56250 DUES AND SUBSCRIPTIONS	\$4,605	\$8,920	\$8,920	\$7,110
56990 OTHER	\$9,124	\$15,000	\$15,000	\$15,000
TOTAL CONTRACTUAL SERVICES	\$501,155	\$463,543	\$463,543	\$533,023
58510 MOTOR VEHICLES	\$282,974	\$517,093	\$331,093	\$466,000
58810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$46,339	\$0	\$0	\$0
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$329,313	\$517,093	\$331,093	\$466,000
TOTAL POLICE	\$11,978,373	\$13,371,073	\$13,228,556	\$14,164,952

CITY OF WYLIE

FIRE DEPARTMENT

DEPARTMENT DESCRIPTION

The Wylie Fire Rescue is an all-hazard professional fire and rescue organization of 66.5 FTEs. The department has 5 divisions which include administration, operations, communications, prevention, and emergency management. Fire Administration consists of the Fire Chief's office and emergency management which includes 7 administration personnel. Fire Prevention consists of 4.5 prevention personnel. Operations are the largest division and are based out of 4 strategically located fire stations across the city with 60 personnel assigned to it. Currently, operations have a minimum of 19 personnel duty at all times.

The Fire Department's objectives are to protect the lives, property, and environment of our community in the event of a man-made or natural threat; and to provide Advanced Life Support Emergency Medical Services. To accomplish these objectives, the department performs the following functions:

1. Community risk reduction which includes: fire inspection, prevention, and investigation
2. Fire suppression
3. Emergency medical response
4. Specialized programs which include: hazardous materials, water rescue, and technical rescue
5. Coordination of the community's emergency management activities.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Maintain our ISO #1 through a comprehensive planning program.

Strategic Goals: Health, Safety and Well-Being, Infrastructure

Implement and Fire Based EMS Ambulance system

Strategic Goal: Health Safety, and Well-Being, Infrastructure

Hire 21 additional personnel for EMS Ambulance Program

Strategic Goal: Workforce

Install 1 new outdoor warning siren to Replace the current infrastructure

Strategic Goal: Health, Safety and Well-Being, Infrastructure

Coordinate construction and delivery of 2 New Quints, 1 Air/Light Truck, and 1 Ambulance

Strategic Goal: Health, Safety, and Well-Being

Acquire and Monitor grant opportunities.

Strategic Goals: Community-Focused Government, Infrastructure

FISCAL YEAR 2023 ACCOMPLISHMENTS

Prevented loss of life to fire through detectors, awareness, and public education.

Strategic Goals: Health Safety and Well-Being, Community-Focused Government

Emergency services are provided to community demands in accordance with ISO 1. Maintained ISO #1 certification.

Strategic Goals: Health Safety and Well-Being, Community-Focused Government

Maintained low incidence of fires in high-value and commercial properties.

Strategic Goals: Health Safety and Well-Being, Community-Focused Government

Trained, and Mitigated Numerous Hazardous Materials Incidents

Strategic Goals: Health Safety and Well-Being, Community-Focused Government

FIRE DEPARTMENT CONTINUED

Acquired 2 new vehicles through the city's vehicle replacement plan.
Strategic Goal: Infrastructure

Replaced a new outdoor warning siren
Strategic Goals: Health, Safety, and Well-Being, Infrastructure

Maintained compliance with the Texas Commission on Fire Protection required training and certification.
Maintained compliance with the Texas Department of State Health Services required training and certifications.
Maintained Best Practices designation by the Texas Fire Chiefs Association.
Strategic Goal: Health, Safety, and Well-Being, Infrastructure

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Fire Chief	1.0	1.0	1.0	1.0
Assistant Fire Chief	1.0	1.0	1.0	2.0
Battalion Chief	4.0	4.0	4.0	4.0
EMS Program Manager	0.0	0.0	0.0	1.0
Captain	9.0	12.0	12.0	13.0
Fire Marshal	1.0	1.0	1.0	0.0
Deputy Fire Marshal	0.0	0.0	0.0	1.0
Fire Inspector/Investigator	2.0	2.0	2.0	1.0
Emergency Management Coordinator	1.0	1.0	1.0	1.0
Fire Apparatus Operator	9.0	12.0	12.0	12.0
Firefighter	33.0	33.0	39.0	39.0
Paramedic	0.0	0.0	0.0	9.0
EMT	0.0	0.0	0.0	9.0
Alarm Permit Coordinator	1.0	1.0	1.0	1.0
Administrative Assistant I	1.0	1.0	1.0	1.0
Fire Prevention Clerk	1.0	1.0	0.0	0.0
Fire Records Analyst	0.0	0.0	1.0	1.0
EMS Records Analyst	0.0	0.0	0.0	1.0
Support Services Coordinator	1.0	1.0	1.0	1.0
Summer Intern	0.5	0.5	0.5	0.5
TOTAL	65.5	71.5	77.5	98.5

FIRE DEPARTMENT CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2024 TARGET
Calls for Service	7,300		7,300	7,400	7,500
Respond to all emergency calls in 5:20 seconds 90% of the time.	5:20		5:05	5:00	
Resolve emergencies in under 30 minutes 90% of the time.	30	28	25	30	
Minimize fire loss and property damage by limiting the spread to 90% of fires to the building of origin and 25% to the room of origin	90				
Prevent loss of life in residential occupancies by verifying the presence and functionality of smoke detectors at all residential responses.	0	0	0	0	
Maintain staffing and response capability through aggressive recruiting and retention efforts minimizing the need for overtime to properly staff apparatus.	77	77	77	95	
Maintain a positive community satisfaction rating and solicit feedback to ensure the performance of the department meets the community standards. Our goal is a 95% positive rating on the services provided.	95	98	97	95	
Prevent fires through a comprehensive inspection and investigation program by inspecting 100% of commercial occupancies.	2,231		2,231	2,250	

EFFICIENCY / EFFECTIVENESS					
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2024 TARGET
Response times across the City	5.20 minutes 90% of time		5.06 minutes	4.30 minutes	4.30 minutes
Reduce total fire losses				> 1 million	> 1 million

BUDGET FY 2023-2024

100-GENERAL FUND

FIRE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$5,582,174	\$6,343,554	\$6,343,554	\$7,572,019
51112 SALARIES - PART TIME	\$4,592	\$5,000	\$5,000	\$6,000
51113 BACKUP AMBULANCE	\$22,695	\$22,000	\$22,000	\$22,000
51130 OVERTIME	\$583,649	\$565,222	\$583,222	\$688,090
51135 FLSA OVERTIME	\$305,648	\$454,198	\$454,198	\$899,573
51140 LONGEVITY PAY	\$29,356	\$31,892	\$31,892	\$33,220
51150 FIELD TRAINING OFFICER PAY	\$0	\$0	\$0	\$21,600
51160 CERTIFICATION INCENTIVE	\$67,549	\$73,800	\$73,800	\$72,000
51170 PARAMEDIC INCENTIVE	\$104,182	\$182,500	\$182,500	\$189,750
51310 TMRS	\$1,041,033	\$1,187,015	\$1,187,015	\$1,461,176
51410 HOSPITAL AND LIFE INSURANCE	\$771,305	\$1,017,272	\$1,017,272	\$1,283,570
51420 LONG-TERM DISABILITY	\$12,297	\$24,198	\$24,198	\$28,016
51440 FICA	\$394,340	\$475,117	\$475,117	\$584,843
51450 MEDICARE	\$92,327	\$111,116	\$111,116	\$136,777
51470 WORKERS COMP PREMIUM	\$110,586	\$104,914	\$165,033	\$298,216
51480 UNEMPLOYMENT COMP (TWC)	\$1,935	\$21,870	\$21,870	\$26,730
TOTAL PERSONNEL SERVICES	\$9,123,668	\$10,619,668	\$10,697,787	\$13,323,579
52010 OFFICE SUPPLIES	\$12,192	\$15,700	\$15,700	\$15,700
52040 POSTAGE AND FREIGHT	\$100	\$200	\$200	\$300
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$33,700
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$174,305	\$189,605	\$160,670	\$257,835
52210 JANITORIAL SUPPLIES	\$12,209	\$15,000	\$15,000	\$15,000
52250 MEDICAL AND SURGICAL	\$20,102	\$21,350	\$71,349	\$150,877
52310 FUEL AND LUBRICANTS	\$104,358	\$72,100	\$97,100	\$113,000
52380 CHEMICALS	\$10,374	\$18,750	\$18,750	\$19,100
52630 AUDIO-VISUAL	\$7,399	\$15,200	\$15,200	\$14,550
52710 WEARING APPAREL AND UNIFORMS	\$233,456	\$249,745	\$227,371	\$273,474
52810 FOOD SUPPLIES	\$13,570	\$22,000	\$22,000	\$25,500
52990 OTHER	\$865	\$1,600	\$1,600	\$1,600
TOTAL SUPPLIES	\$588,930	\$621,250	\$644,940	\$920,636
54250 STREET SIGNS AND MARKINGS	\$161	\$2,500	\$2,500	\$2,500
54510 MOTOR VEHICLES	\$195,594	\$108,994	\$108,994	\$136,062
54530 HEAVY EQUIPMENT	\$92,481	\$81,950	\$81,950	\$90,950
54610 FURNITURE AND FIXTURES	\$5,653	\$15,500	\$15,500	\$20,500
54630 TOOLS AND EQUIPMENT	\$19,322	\$40,150	\$40,150	\$42,950

BUDGET FY 2023-2024

100-GENERAL FUND

FIRE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
54650 COMMUNICATIONS	\$53,394	\$67,100	\$64,144	\$97,556
54810 COMPUTER HARD/SOFTWARE	\$18,840	\$31,101	\$31,101	\$40,220
54910 BUILDINGS	\$137,498	\$156,449	\$136,449	\$150,000
54990 OTHER	\$8,151	\$8,000	\$8,000	\$8,000
TOTAL MATERIALS FOR MAINTENANCE	\$531,095	\$511,744	\$488,788	\$588,738
56040 SPECIAL SERVICES	\$65,399	\$69,660	\$69,660	\$207,945
56060 AMBULANCE CONTRACT	\$181,678	\$513,900	\$175,000	\$207,000
56110 COMMUNICATIONS	\$7,201	\$8,000	\$8,000	\$12,700
56180 RENTAL	\$0	\$1,500	\$1,500	\$1,500
56210 TRAVEL AND TRAINING	\$97,332	\$99,766	\$99,766	\$107,985
56250 DUES AND SUBSCRIPTIONS	\$32,158	\$36,647	\$36,647	\$41,015
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$383,768	\$729,473	\$390,573	\$578,145
58510 MOTOR VEHICLES	\$147,613	\$338,840	\$250,000	\$1,148,840
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
58810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$243,125	\$0	\$0	\$0
58910 BUILDINGS	\$0	\$286,801	\$286,801	\$0
TOTAL CAPITAL OUTLAY	\$390,738	\$625,641	\$536,801	\$1,148,840
TOTAL FIRE	\$11,018,198	\$13,107,776	\$12,758,889	\$16,559,938

CITY OF WYLIE

EMERGENCY COMMUNICATIONS

DEPARTMENT DESCRIPTION

The Emergency Communications Division is also known as Public Safety Communications (PSC). Funding is derived from 9-1-1 fees, alarm fees, intergovernmental grants, interest income, and support from the General Fund. Wylie PSC is only one (1) of four (4) Texas cities providing Direct Alarm Monitoring, removing time from every alarm response. Fire/EMS dispatch is also provided to neighboring agencies to quicken their response to Wylie when needed and for revenue. All dispatchers are licensed Telecommunicators through the Texas Commission of Law Enforcement (TCOLE) as well as certified Emergency Medical Dispatchers.

We the members of the Wylie Fire Rescue place safety as our first priority.
 Take pride in meeting and exceeding the expectations of our community.
 Encourage innovation and apply technologies that advance the quality of our life and fire service.
 Encourage and respect open honesty, honest communication, mutual trust and respect for each other.
 Recognize and value the benefits and the diversity of every individual background and experience.
 Commit to the professional development of individual members as an investment in the future of our organization.
 Depend upon teamwork, with our individual and division working together to ensure our success.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

New PSAP Supervisor to attain Emergency Number Profession (ENP) credential.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

Implementation of an upgraded alarm system that will directly insert alarm information into CAD, further reducing response times.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

Continue to send additional telecommunicators to participate in a week-long intensive leadership conference through the Dispatcher 360 program.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

All telecommunicators obtain NENA Excellence in Dispatch Certifications.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

Establish a 9-1-1 Public Education teaching forum to utilize in educating the public.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

FISCAL YEAR 2023 ACCOMPLISHMENTS

Collectively determined core values that represent our division. They include Fairness, Harmony, Integrity, Communication, and Loyalty.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

Four Dispatchers participated in a week-long deployment to assist Uvalde Police Department's Communications Center.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

Participated in City-Wide Active Shooter Drill
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

EMERGENCY COMMUNICATIONS CONTINUED

Sent two additional telecommunicators to participate in a week-long intensive leadership conference through the Dispatcher 360 program.
 Strategic Goals: Health, Safety and Well-Being; Provide an environment that supports safety, health, and well-being for all citizens

Implemented upgrade to NICE recorder software to include Text-to-911 recording.
 Strategic Goals: Provide an environment that supports safety, health, and well-being for all citizens

Certifications achieved by current personnel:
 Supervisor Tristian Porter promoted to Communications Manager
 Public Safety Dispatcher Sara Zerger promoted to Supervisor
 All Dispatchers Obtained Blue Card Fire Dispatch Certification
 One (1) Dispatcher received their Communications Training Officer (CTO) certification.
 One (1) dispatcher attained their EMD-Q Certification, maintaining our quality assurance personnel for EMD to a total of four (4).
 Strategic Goals: Provide an environment that supports safety, health, and well-being for all citizens

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Communications Manager	1.0	1.0	1.0	1.0
Assistant Communications Manager	0.0	1.0	1.0	1.0
Communications Supervisor	2.0	2.0	2.0	2.0
Dispatcher	12.0	12.0	12.0	12.0
TOTAL	15.0	16.0	16.0	16.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD				
MEASURE	BENCHMARK	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Answer percentage of 9-1-1 calls within ten seconds	90 percent within 10 seconds	99.70	99.88	99.88
Maintain an average EMD score within EMD recommended Complaint range	Average Score of 8 or above	8.54	8.48	8.55
Employees have adequate receive to queue time.	Under 1 minute	0.39	0.30	0.30
Employees have an adequate queue to dispatch time.	1 minute or less	1.06	1.14	0.59

EFFICIENCY / EFFECTIVENESS				
MEASURE	BENCHMARK	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Employees collectively achieve at least 500 TCOLE training hours per year.	500	500	248	500

BUDGET FY 2023-2024

100-GENERAL FUND EMERGENCY COMMUNICATIONS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$783,067	\$979,910	\$979,910	\$876,070
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$80,413
51130 OVERTIME	\$69,817	\$72,421	\$72,421	\$72,964
51135 FLSA OVERTIME	\$90,628	\$116,619	\$116,619	\$111,331
51140 LONGEVITY PAY	\$5,072	\$5,630	\$5,630	\$4,266
51160 CERTIFICATION INCENTIVE	\$19,804	\$25,200	\$25,200	\$22,800
51310 TMRS	\$150,669	\$185,966	\$185,966	\$168,552
51410 HOSPITAL AND LIFE INSURANCE	\$129,076	\$174,644	\$174,644	\$178,359
51420 LONG-TERM DISABILITY	\$1,713	\$3,618	\$3,618	\$3,242
51440 FICA	\$57,804	\$74,386	\$74,386	\$70,239
51450 MEDICARE	\$13,519	\$17,397	\$17,397	\$16,427
51470 WORKERS COMP PREMIUM	\$1,168	\$2,348	\$2,990	\$4,805
51480 UNEMPLOYMENT COMP (TWC)	(\$1,012)	\$4,320	\$4,320	\$4,590
TOTAL PERSONNEL SERVICES	\$1,321,325	\$1,662,459	\$1,663,101	\$1,614,058
52010 OFFICE SUPPLIES	\$3,380	\$6,700	\$6,700	\$6,700
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$5,602	\$13,550	\$13,550	\$14,575
52310 FUEL AND LUBRICANTS	\$1,480	\$2,200	\$2,200	\$2,200
52630 AUDIO-VISUAL	\$1,993	\$2,500	\$2,500	\$2,500
52710 WEARING APPAREL AND UNIFORMS	\$3,128	\$6,800	\$6,800	\$6,800
52810 FOOD SUPPLIES	\$997	\$2,500	\$2,500	\$2,500
TOTAL SUPPLIES	\$16,580	\$34,250	\$34,250	\$35,275
54510 MOTOR VEHICLES	\$1,811	\$1,850	\$1,850	\$1,850
54530 HEAVY EQUIPMENT	\$2,323	\$8,000	\$8,000	\$8,000
54610 FURNITURE AND FIXTURES	\$439	\$500	\$500	\$500
54630 TOOLS AND EQUIPMENT	\$2	\$500	\$500	\$500
54650 COMMUNICATIONS	\$195,175	\$215,442	\$96,340	\$377,075
54810 COMPUTER HARD/SOFTWARE	\$57,583	\$82,364	\$82,364	\$126,687
TOTAL MATERIALS FOR MAINTENANCE	\$257,333	\$308,656	\$189,554	\$514,612
56040 SPECIAL SERVICES	\$145,707	\$157,816	\$157,816	\$167,426
56110 COMMUNICATIONS	\$41,836	\$60,900	\$60,900	\$63,318
56120 911-EMERGENCY SERVICES	\$150,473	\$156,047	\$141,047	\$222,792
56210 TRAVEL AND TRAINING	\$12,745	\$15,138	\$15,138	\$15,138
56250 DUES AND SUBSCRIPTIONS	\$1,588	\$2,638	\$2,638	\$2,638
TOTAL CONTRACTURAL SERVICES	\$352,349	\$392,539	\$377,539	\$471,312
TOTAL EMERGENCY COMMUNICATIONS	\$1,947,587	\$2,397,904	\$2,264,444	\$2,635,257

CITY OF WYLIE

ANIMAL SERVICES

DEPARTMENT DESCRIPTION

Animal Services is a division of the Police Department. The division's primary function is safeguarding public health and safety and ensuring responsible pet ownership. Responsibilities include responsive action, investigation, and enforcement of all local, state, and federal laws regulating animals within its jurisdiction. Its mission is to provide sheltered animals with a safe, maintained, clean and compassionate environment. They will foster and support a coordinated approach with residents, rescue organizations, and wildlife rehabilitators to achieve positive outcomes for as many animals in the community as possible.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue to provide our community with a licensed state quarantine facility compliant with all state law regulations.
Strategic Goals: Health, Safety, and Well-Being, Workforce, Infrastructure

Assess the department and facility's current and future needs to provide visitors and animals with an efficient, safe, and welcoming environment.
Strategic Goals: Health, Safety, and Well-Being, Workforce, Infrastructure

Continue achieving positive outcomes for animals while balancing resources, community safety, and expectations.
Strategic Goals: Community-Focused Government, Workforce

FISCAL YEAR 2023 ACCOMPLISHMENTS

The Texas Department of State Health Services and annual veterinary facility inspections were positive in all areas without infractions.
Strategic Goals: Health, Safety, and Well-Being, Workforce, Infrastructure

Accomplished an above ninety-five percent positive outcome rate of 96.13% for 2022.
Strategic Goals: Workforce, Community-Focused Government

Improved community relations by re-opening the volunteer program, establishing a quarterly vaccine clinic, increasing resident positions on the shelter advisory board, and increasing supply to our community outreach assistance program.
Strategic Goals: Workforce, Infrastructure, Community Focused Government

Improved community safety and well-being by revising and implementing new ordinances establishing a trap neuter release program and preventing tethering, retail sale, and roadway sale of animals.
Strategic Goals: Workforce, Infrastructure

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Animal Control Manager	1.0	1.0	1.0	1.0
Lead Animal Control Officer	1.0	1.0	1.0	1.0
Animal Control Officer	4.0	5.0	5.0	5.0
Kennel Attendant	0.5	0.5	0.5	0.5
Administrative Assistant	1.0	0.0	0.0	0.0
TOTAL	7.5	7.5	7.5	7.5

ANIMAL SERVICES CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2024 TARGET
Pet Data Pet Licensing	3% Increase	1043 (12% Decrease)	1102 (6% Increase)	1135 (3% Increase)	1169 (3% Increase)
Calls for Service (CFS)	3% Increase	1641 (26% Decrease)	1968 (20% Increase)	2027 (3% Increase)	2088 (3% increase)
Positive Outcome of Domestic Impounded Animals	90% Live Outcome	95.89%	96.13%	90.00%	90% Target

BUDGET FY 2023-2024

100-GENERAL FUND

ANIMAL CONTROL

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$259,705	\$346,555	\$346,555	\$356,366
51112 SALARIES - PART TIME	\$12,012	\$13,672	\$13,672	\$13,820
51130 OVERTIME	\$25,278	\$33,782	\$33,782	\$38,409
51140 LONGEVITY PAY	\$1,544	\$1,997	\$1,997	\$2,135
51160 CERTIFICATION INCENTIVE	\$23	\$0	\$0	\$0
51310 TMRS	\$44,145	\$59,262	\$59,262	\$61,521
51410 HOSPITAL AND LIFE INSURANCE	\$46,824	\$75,835	\$75,835	\$83,952
51420 LONG-TERM DISABILITY	\$596	\$1,265	\$1,265	\$1,319
51440 FICA	\$17,382	\$24,553	\$24,553	\$25,465
51450 MEDICARE	\$4,065	\$5,742	\$5,742	\$5,956
51470 WORKERS COMP PREMIUM	\$6,291	\$6,987	\$8,555	\$10,220
51480 UNEMPLOYMENT COMP (TWC)	\$1,229	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$419,095	\$571,810	\$573,378	\$601,323
52010 OFFICE SUPPLIES	\$3,715	\$5,730	\$5,730	\$4,895
52040 POSTAGE AND FREIGHT	\$407	\$700	\$700	\$1,300
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$6,283	\$10,595	\$12,650	\$18,690
52210 JANITORIAL SUPPLIES	\$2,953	\$3,275	\$3,275	\$3,275
52250 MEDICAL AND SURGICAL	\$25,932	\$30,320	\$34,100	\$55,650
52310 FUEL AND LUBRICANTS	\$7,628	\$13,500	\$13,500	\$9,750
52380 CHEMICALS	\$1,469	\$3,180	\$3,180	\$3,180
52710 WEARING APPAREL AND UNIFORMS	\$5,248	\$5,015	\$5,015	\$5,405
52810 FOOD SUPPLIES	\$578	\$975	\$975	\$975
52990 OTHER	\$4,112	\$4,000	\$4,000	\$8,000
TOTAL SUPPLIES	\$58,325	\$77,290	\$83,125	\$111,120
54510 MOTOR VEHICLES	\$71	\$1,500	\$1,500	\$1,600
54630 TOOLS AND EQUIPMENT	\$99	\$3,000	\$3,000	\$3,000
54650 COMMUNICATIONS	\$0	\$350	\$350	\$350
TOTAL MATERIALS FOR MAINTENANCE	\$170	\$4,850	\$4,850	\$4,950
56040 SPECIAL SERVICES	\$10,350	\$9,650	\$9,650	\$49,730
56150 LAB ANALYSIS	\$0	\$600	\$600	\$600
56210 TRAVEL AND TRAINING	\$2,532	\$7,059	\$7,059	\$8,532
56680 TRASH DISPOSAL	\$0	\$200	\$200	\$200
TOTAL CONTRACTURAL SERVICES	\$12,882	\$17,509	\$17,509	\$59,062
58910 BUILDINGS	\$0	\$58,000	\$58,000	\$0
TOTAL CAPITAL OUTLAY	\$0	\$58,000	\$58,000	\$0
TOTAL ANIMAL CONTROL	\$490,472	\$729,459	\$736,862	\$776,455

CITY OF WYLIE

PLANNING

DEPARTMENT DESCRIPTION

The Planning Department is responsible for administration of the Planning and Zoning Commission, the Zoning Board of Adjustment, the Historic Review Commission, and the Impact Fee Advisory Committee. It is responsible for the processing and reviewing of requests for changes in zoning, land platting, and commercial site plans. The Planning Department is also responsible for maintaining and recommending updates to the Comprehensive Plan, Zoning Ordinance, and Subdivision Regulations. Additionally, the department performs demographic analysis and other development-related research.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Amend targeted sections of the Zoning Ordinance to includes website designs and components
Strategic Goal: Planning Management

Amend targeted sections of the Subdivision Regulations
Strategic Goal: Planning Management

Implement certain goals and strategies from the Comp Plan
Strategic Goal: Health, Safety, and Well-being and Planning Management.

Implement more community engagement beginning with HOAs.
Strategic Goals: Community Focused Government

Complete selection process and implementation of plan review software. The new software will have a true customer portal and will operate on a multi-departmental platform, providing for more efficient operations and service.
Strategic Goal: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Began targeted updating of Zoning Ordinance based on adopted Comp Plan
Strategic Goal: Planning Management

Added QR codes and fillable online forms to zoning notifications
Strategic Goals: Planning Management, Community Focused Government

Streamlined several inter-office procedures such as time off and office supply requests.
Strategic Goals: Planning Management

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Community Services Director	0.0	0.0	1.0	1.0
Planning Manager	1.0	1.0	0.0	0.0
Senior Planner	1.0	1.0	1.0	1.0
Administrative Assistant II	1.0	1.0	1.0	1.0
TOTAL	3.0	3.0	3.0	3.0

PLANNING CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Zoning Cases (FY 22 - May YTD)	22	24	24	12	10
Historic Review Commission cases	3	2	4	8	5
Site Plans	15	23	23	19	20
Plats	37	42	42	33	30
Zoning Board of Adjustments variance requests	17	10	10	8	5
Number of HOAs met with to discuss home owners additions and requirements					6

BUDGET FY 2023-2024

100-GENERAL FUND PLANNING

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$220,082	\$252,173	\$252,173	\$245,087
51130 OVERTIME	\$203	\$0	\$0	\$0
51140 LONGEVITY PAY	\$1,988	\$2,129	\$2,129	\$1,242
51160 CERTIFICATION INCENTIVE	\$0	\$0	\$0	\$1,200
51310 TMRS	\$34,711	\$39,416	\$39,416	\$38,367
51410 HOSPITAL AND LIFE INSURANCE	\$25,880	\$32,360	\$32,360	\$35,609
51420 LONG-TERM DISABILITY	\$521	\$917	\$917	\$907
51440 FICA	\$13,594	\$15,767	\$15,767	\$15,347
51450 MEDICARE	\$3,179	\$3,688	\$3,688	\$3,589
51470 WORKERS COMP PREMIUM	\$274	\$287	\$365	\$528
51480 UNEMPLOYMENT COMP (TWC)	\$27	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$300,458	\$347,547	\$347,625	\$342,686
52010 OFFICE SUPPLIES	\$979	\$1,650	\$1,650	\$2,100
52710 WEARING APPAREL AND UNIFORMS	\$0	\$0	\$0	\$155
52810 FOOD SUPPLIES	\$209	\$300	\$300	\$500
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$1,188	\$1,950	\$1,950	\$2,755
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54650 COMMUNICATIONS	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$648	\$5,500	\$5,500	\$10,650
56080 ADVERTISING	\$2,881	\$6,000	\$6,000	\$7,500
56210 TRAVEL AND TRAINING	\$2,694	\$11,300	\$11,300	\$8,850
56250 DUES AND SUBSCRIPTIONS	\$1,187	\$1,500	\$1,500	\$1,750
TOTAL CONTRACTURAL SERVICES	\$7,410	\$24,300	\$24,300	\$28,750
TOTAL PLANNING	\$309,056	\$373,797	\$373,875	\$374,191

CITY OF WYLIE

BUILDING INSPECTIONS

DEPARTMENT DESCRIPTION

The City of Wylie Building Inspections department performs four essential functions; Permit administration and records retention, Plan Review, Field Inspections, and issuance and maintenance of Certificates of Occupancy

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Complete selection process and implementation of software to replace current software. The new software will have a true customer portal and will operate on a multi-departmental platform, providing for more efficient operations and service.

Strategic Goal: Community Focused Government

Implement continuing education and training for all positions

Strategic Goal: Workforce

Create mobile work spaces to improve responsiveness

Strategic Goal: Community Focused Government

Complete department reorganization under Community Services

Strategic Goal: Workforce

FISCAL YEAR 2023 ACCOMPLISHMENTS

Began department reorganization under Community Services

Strategic Goal: Workforce

Implemented plan review and field inspections on all concrete and roofing work.

Strategic Goal: Community Focused Government

Worked with Engineering to resolve several drainage concerns

Strategic Goal: Community Focused Government

Worked with Finance to rework accounts to improve accuracy in fund tracking

Strategic Goal: Financial Health

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Chief Building Official	1.0	1.0	1.0	1.0
Plans Examiner	1.0	1.0	1.0	1.0
Building Inspector	3.0	3.0	3.0	3.0
Permit Technician	1.0	1.0	1.0	2.0
TOTAL	6.0	6.0	6.0	7.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD

MEASURE	FY 2024 TARGET
Building permits average completion within 1/2 the legally required time frame.	20
No missed inspections if request submitted by 4pm the previous business day.	0

BUDGET FY 2023-2024

100-GENERAL FUND BUILDING INSPECTIONS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$355,932	\$377,550	\$377,550	\$393,120
51130 OVERTIME	\$3,657	\$6,222	\$6,222	\$6,222
51140 LONGEVITY PAY	\$1,196	\$1,473	\$1,473	\$1,293
51310 TMRS	\$56,577	\$59,713	\$59,713	\$62,099
51410 HOSPITAL AND LIFE INSURANCE	\$57,488	\$74,172	\$74,172	\$91,780
51420 LONG-TERM DISABILITY	\$823	\$1,380	\$1,380	\$1,455
51440 FICA	\$21,531	\$23,885	\$23,885	\$24,839
51450 MEDICARE	\$5,036	\$5,586	\$5,586	\$5,809
51470 WORKERS COMP PREMIUM	\$1,030	\$872	\$216	\$1,018
51480 UNEMPLOYMENT COMP (TWC)	\$54	\$1,620	\$1,620	\$1,890
TOTAL PERSONNEL SERVICES	\$503,324	\$552,473	\$551,817	\$589,525
52010 OFFICE SUPPLIES	\$2,433	\$4,794	\$4,794	\$5,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$25	\$885	\$885	\$950
52310 FUEL AND LUBRICANTS	\$6,743	\$13,500	\$13,500	\$12,000
52710 WEARING APPAREL AND UNIFORMS	\$968	\$2,142	\$2,142	\$2,300
52810 FOOD SUPPLIES	\$0	\$500	\$500	\$650
TOTAL SUPPLIES	\$10,170	\$21,821	\$21,821	\$20,900
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$540
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54650 COMMUNICATIONS	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
54910 BUILDINGS	\$0	\$0	\$0	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$540
56040 SPECIAL SERVICES	(\$350)	\$10,000	\$10,000	\$20,000
56110 COMMUNICATIONS	\$2,054	\$3,888	\$3,888	\$4,250
56210 TRAVEL AND TRAINING	\$4,722	\$8,160	\$8,160	\$12,400
56250 DUES AND SUBSCRIPTIONS	\$509	\$3,366	\$3,366	\$750
TOTAL CONTRACTURAL SERVICES	\$6,936	\$25,414	\$25,414	\$37,400
TOTAL BUILDING INSPECTIONS	\$520,430	\$599,708	\$599,052	\$648,365

CITY OF WYLIE

CODE ENFORCEMENT

DEPARTMENT DESCRIPTION

We strive to provide prom, courteous, and professional service. The department works to educate the community in order to gain willing compliance and encourage responsible property maintenance. The department also helps maintain property values and a strong tax base. This goal is accomplished by conducting inspections of residential and commercial properties to ensure proper maintenance and compliance of minimum standards.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Implement regular meetings with HOAs to discuss the city's rules and regulations.
Strategic Goal: Community Focused Government

Continue to attend training for Code Enforcement to stay current on updated laws and requirements.
Strategic Goal: Workforce

Be mindful of remodel construction to ensure the work is permitted.
Strategic Goal: Community Focused Government

Complete selection process and implementation of plan review software. The new software will have a true customer portal and will operate on a multi-departmental platform, providing for more efficient operations and service.
Strategic Goal: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

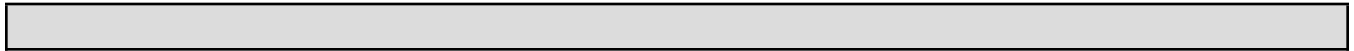
Department reorganization under Community Services
Strategic Goal: Workforce

Created mobile work spaces to improve responsiveness
Strategic Goal: Community Focused Government

Implemented a permitting and tracking process for Donation Boxes
Strategic Goal: Health, Safety, and Welfare

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Code Enforcement Officer	2.0	2.0	2.0	2.0
Permit Technician	1.0	1.0	1.0	0.0
TOTAL	3.0	3.0	3.0	2.0

CODE ENFORCEMENT CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD				
MEASURE	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Non-Compliance Notifications-First Notice of Violation	1,080	2,250	2,430	2,400
Public Nuisance		530	377	350
Final Notices-Second Notice of Violation		500	144	400
Blocked Sidewalk		53	54	50
Closed Cases		2,675	2,203	2,200
Tickets written				25
High Grass and Weeds	547	785	959	900
Bulk and Debris	425	480	388	350
Address Numbers		165	54	50
Trees/Vegetation in Public Right of Way		100	303	100
Offenses successfully prosecuted.				10
Junk Vehicle		60	67	60
Fence Maintenance		70	56	50
Off-Street Parking		95	95	90

BUDGET FY 2023-2024

100-GENERAL FUND CODE ENFORCEMENT

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$158,436	\$168,727	\$168,727	\$118,643
51130 OVERTIME	\$2,546	\$3,130	\$3,130	\$3,130
51140 LONGEVITY PAY	\$1,444	\$1,580	\$1,580	\$1,382
51310 TMRS	\$25,524	\$26,882	\$26,882	\$19,089
51410 HOSPITAL AND LIFE INSURANCE	\$16,064	\$19,763	\$19,763	\$21,339
51420 LONG-TERM DISABILITY	\$386	\$618	\$618	\$439
51440 FICA	\$9,706	\$10,753	\$10,753	\$7,636
51450 MEDICARE	\$2,270	\$2,515	\$2,515	\$1,786
51470 WORKERS COMP PREMIUM	\$296	\$272	\$346	\$443
51480 UNEMPLOYMENT COMP (TWC)	\$27	\$810	\$810	\$540
TOTAL PERSONNEL SERVICES	\$216,698	\$235,051	\$235,124	\$174,427
52010 OFFICE SUPPLIES	\$272	\$1,285	\$1,285	\$1,350
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$306	\$306	\$400
52310 FUEL AND LUBRICANTS	\$702	\$5,400	\$5,400	\$4,000
52710 WEARING APPAREL AND UNIFORMS	\$546	\$1,734	\$1,734	\$1,800
52810 FOOD SUPPLIES	\$0	\$153	\$153	\$160
TOTAL SUPPLIES	\$1,520	\$8,878	\$8,878	\$7,710
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$360
54630 TOOLS AND EQUIPMENT	\$0	\$204	\$204	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$204	\$204	\$360
56040 SPECIAL SERVICES	\$0	\$10,200	\$10,200	\$10,000
56080 ADVERTISING	\$0	\$1,000	\$1,000	\$1,000
56110 COMMUNICATIONS	\$1,412	\$2,904	\$2,904	\$2,800
56210 TRAVEL AND TRAINING	\$1,060	\$2,856	\$2,856	\$3,300
56250 DUES AND SUBSCRIPTIONS	\$0	\$571	\$571	\$200
56530 COURT AND LEGAL COSTS	\$660	\$5,100	\$5,100	\$5,500
56810 MOWING SERVICES	\$2,095	\$12,240	\$12,240	\$13,000
TOTAL CONTRACTURAL SERVICES	\$5,227	\$34,871	\$34,871	\$35,800
TOTAL CODE ENFORCEMENT	\$223,444	\$279,004	\$279,077	\$218,297

CITY OF WYLIE

STREETS DEPARTMENT

DEPARTMENT DESCRIPTION

The Streets Department comprises four divisions; Street Maintenance, Stormwater, Signs and Signals, and Fleet Services. These 21 employees are responsible for maintaining approximately 270 miles of streets and alleys, sidewalks throughout the city, 200 miles of Stormwater conveyance, 26 traffic signal intersections, 95 School Zone lights, street signs, and roadway markings within city limits, and approximately 155 city vehicles, 28 pieces of heavy equipment and 18 trailers. In addition, the Streets division picks up trash, trims weeds, brush, and trees in public rights-of-ways, and performs mosquito surveillance and fogging.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue mosquito surveillance and control throughout the City for mosquito-borne disease.
Strategic Goal: Health, Safety, and Well-Being

Continue GIS mapping of regulatory street signs and stormwater infrastructure.
Strategic Goal: Health, Safety, and Well-Being

Maintain all facets of the traffic signal network for motorists and pedestrians.
Strategic Goal: Infrastructure

Continue stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.
Strategic Goal: Health, Safety, and Well-Being

Complete and submit the Annual Storm Water Report to TCEQ.
Strategic Goal: Health, Safety, and Well-Being

Continue installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lane line delineations, and road closings.
Strategic Goal: Health, Safety, and Well-Being

Continue severe weather event emergency response for flooding, snow, and ice, including street sanding, potable water protection, and high water barricading.
Strategic Goal: Health, Safety, and Well-Being

Continue asphalt and concrete repairs as needed to streets, alleys, curbs, and gutters.
Strategic Goal: Infrastructure

Continue repairing and installing sidewalk panels city-wide as needed.
Strategic Goal: Infrastructure

Continue asphalt overlay on city streets.
Strategic Goal: Infrastructure

FISCAL YEAR 2023 ACCOMPLISHMENTS

Completed annual mosquito surveillance and control throughout the City for mosquito-borne disease.
Strategic Goal: Health, Safety, and Well-Being

Continued replacement of street name and regulatory signs that fail to meet visibility safety standards.
Strategic Goal: Health, Safety, and Well-Being

STREETS DEPARTMENT CONTINUED

Maintained all facets of the traffic signal network for motorists and pedestrians, including coordination with TxDOT to maintain State on-system intersections.

Strategic Goal: Health, Safety, and Well-Being

Corrected deficiencies found in our railroad quiet zones throughout the city to maintain no train horn usage through these crossings.

Strategic goal: Health, Safety, and Well-being

Performed stormwater infrastructure maintenance city-wide, including clearing, repairing, and replacing pipe, culverts, inlets, and channels.

Strategic Goal: Infrastructure

Completed and submitted the Annual Storm Water Report to TCEQ.

Strategic Goal: Health, Safety, and Well-Being

Performed annual installation and repair of street signs, markings, and striping for school zones, crosswalk areas, lanes line delineations, and road closings.

Strategic Goal: Health, Safety, and Well-Being

Responded to the February Winter Storm, including sanding roadways and assisting with customer water issues.

Strategic Goal: Health, Safety, and Well-Being

Performed asphalt and concrete street repairs as needed to streets, alleys, curbs, and gutters.

Strategic Goal: Infrastructure

Continued program to repair and install sidewalk panels and handicap ramps city-wide as requested or needed.

Strategic Goal: Infrastructure

Performed asphalt improvements on the following roads; East FM544, McMillen Road, Stone Road, Paul Wilson Road, Parker Road loop, and County Road 790

Strategic Goal: Infrastructure

Replaced approximately 340 feet of concrete roadway and sidewalk on Chilton Drive.

Strategic Goal: Infrastructure

Filled approximately 330 potholes on asphalt and concrete streets city-wide.

Strategic Goal: Infrastructure

Performed routine maintenance on 26 traffic lights city-wide.

Strategic Goal: Infrastructure

Completed approximately 119 sidewalk rehabilitation projects totaling 6,213 linear feet.

Strategic Goal: Infrastructure

STREETS DEPARTMENT CONTINUED

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Public Works Superintendent	1.0	0.0	0.0	0.0
Streets Manager	0.0	1.0	1.0	1.0
Streets Supervisor	1.0	0.0	4.0	5.0
Crew Leader	4.0	4.0	0.0	0.0
Fleet Maintenance Coordinator	1.0	1.0	1.0	1.0
Lead Signal Technician	0.0	1.0	1.0	1.0
Signal Technician	0.0	0.0	0.0	1.0
Maintenance Worker II	4.0	4.0	0.0	0.0
Maintenance Worker	7.0	7.0	0.0	0.0
Equipment Operator I	2.0	3.0	10.0	10.0
Equipment Operator II	0.0	0.0	4.0	3.0
TOTAL	20.0	21.0	21.0	22.0

STREETS DEPARTMENT CONTINUED

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ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
STREET DIVISION Potholes filled on asphalt & concrete roadways during the fiscal year	308	286	290	330	300
SIGNS & SIGNALS DIVISION Amount of total work orders completed and closed during the fiscal year.	85	45	90%	500	90%
STORMWATER DIVISION Inspection of the stormwater outfall system MS4 in various subdivisions during the reporting period.	27	49	40	38	45
STREET DIVISION The number of sidewalk requests that were completed and closed out during the fiscal year.	123	91	120	250	265
SIGNS & SIGNALS DIVISION The total number of traffic signals maintained by the City of Wylie.	10	26	26	26	29

EFFICIENCY / EFFECTIVENESS						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
POT-HOLE COMPLAINTS: Survey and repair (fill) damaged area within 24 hrs. of receiving notification of repair needed.	same day response	24 hour response	24 hour response	24 hour response or sooner	24 hour response or sooner	24 hour response or sooner
CDL license Class A: Continuation of training new employees to obtain CDL license within 6 months of hire-in.	6 months	75% employees certified	90% employees certified	100% employees certified	100% employees certified	100% employees certified
Sidewalk Complaints: Assess, meet with the resident and schedule replacement if needed.	Within 24 hours	36 hours	within 24 hours	within 24 hours	within 24 hours	within 24 hours
Address deficiencies in streets, sidewalks, pavement markings, and stormwater in Zone 1 of the Public Works Map (added for FY23)	100%			100%	85%	100%

BUDGET FY 2023-2024

100-GENERAL FUND

STREETS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$763,219	\$964,278	\$964,278	\$1,007,760
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$28,385	\$28,110	\$52,756	\$70,800
51140 LONGEVITY PAY	\$6,412	\$5,016	\$5,016	\$5,887
51310 TMRS	\$124,127	\$154,598	\$154,598	\$166,540
51410 HOSPITAL AND LIFE INSURANCE	\$141,046	\$215,788	\$215,788	\$250,206
51420 LONG-TERM DISABILITY	\$1,680	\$3,521	\$3,521	\$3,729
51440 FICA	\$46,951	\$61,839	\$61,839	\$66,616
51450 MEDICARE	\$10,980	\$14,462	\$14,462	\$15,580
51470 WORKERS COMP PREMIUM	\$21,115	\$21,012	\$24,107	\$30,702
51480 UNEMPLOYMENT COMP (TWC)	\$942	\$5,670	\$5,670	\$5,940
TOTAL PERSONNEL SERVICES	\$1,144,857	\$1,474,294	\$1,502,035	\$1,623,760
52010 OFFICE SUPPLIES	\$26	\$80	\$80	\$100
52040 POSTAGE AND FREIGHT	\$67	\$250	\$250	\$250
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$0
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$27,180	\$23,950	\$23,950	\$33,500
52210 JANITORIAL SUPPLIES	\$0	\$0	\$0	\$0
52250 MEDICAL AND SURGICAL	\$159	\$500	\$500	\$600
52310 FUEL AND LUBRICANTS	\$29,860	\$41,870	\$41,870	\$40,000
52380 CHEMICALS	\$0	\$3,000	\$3,000	\$3,900
52510 BOTANICAL AND AGRICULTURAL	\$1,290	\$2,000	\$2,000	\$2,200
52710 WEARING APPAREL AND UNIFORMS	\$10,930	\$18,100	\$18,100	\$13,100
52810 FOOD SUPPLIES	\$1,854	\$2,000	\$2,000	\$3,300
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$71,365	\$91,750	\$91,750	\$96,950
54210 STREETS AND ALLEYS	\$1,413,072	\$1,911,791	\$1,838,568	\$108,977
54220 SIDEWALKS	\$151,833	\$400,000	\$400,000	\$360,000
54230 DRAINAGE	\$68,762	\$150,000	\$150,000	\$175,000
54250 STREET SIGNS AND MARKINGS	\$101,258	\$187,500	\$187,500	\$270,000
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54530 HEAVY EQUIPMENT	\$32,198	\$40,000	\$40,000	\$40,000
54630 TOOLS AND EQUIPMENT	\$2,226	\$2,500	\$2,500	\$2,500
54990 OTHER	\$225,003	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$1,994,353	\$2,691,791	\$2,618,568	\$956,477

BUDGET FY 2023-2024

100-GENERAL FUND

STREETS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56040 SPECIAL SERVICES	\$107,434	\$93,500	\$53,500	\$303,800
56050 UNIFORM CONTRACT	\$0	\$0	\$0	\$13,000
56110 COMMUNICATIONS	\$17,047	\$18,000	\$18,000	\$27,400
56150 LAB ANALYSIS	\$0	\$1,000	\$1,000	\$1,000
56180 RENTAL	\$13,105	\$12,000	\$12,000	\$12,000
56210 TRAVEL AND TRAINING	\$15,569	\$16,200	\$16,200	\$23,400
56250 DUES AND SUBSCRIPTIONS	\$4,621	\$4,460	\$4,460	\$4,460
56570 ENGINEERING/ARCHITECTURAL	\$99,639	\$55,942	\$48,442	\$65,106
56680 TRASH DISPOSAL	\$161	\$1,000	\$1,000	\$5,000
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$257,576	\$202,102	\$154,602	\$455,166
58210 STREETS AND ALLEYS	\$0	\$600,000	\$0	\$600,000
58220 STREET LIGHTS	\$0	\$0	\$0	\$0
58240 STREET LIGHTS	\$0	\$0	\$0	\$0
58510 MOTOR VEHICLES	\$42,260	\$193,530	\$91,530	\$322,000
58530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
58570 ENGINEERING/ARCHITECTURAL	\$14,402	\$55,224	\$38,315	\$116,909
58810 COMPUTER HARD/SOFTWARE	\$0	\$44,760	\$37,154	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$38,728	\$127,147	\$111,147	\$16,000
TOTAL CAPITAL OUTLAY	\$95,391	\$1,020,661	\$278,146	\$1,054,909
TOTAL STREETS	\$3,563,541	\$5,480,598	\$4,645,101	\$4,187,262

CITY OF WYLIE

PARKS DEPARTMENT

DEPARTMENT DESCRIPTION

The Parks and Recreation Department General Fund revenue supports the development and maintenance of parks, landscaped roadway areas, and other public rights of way; including areas located on Highway 78, FM 544, and all City facilities. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue to provide top-notch maintenance of Wylie parks, open spaces, and playgrounds.
Strategic Goal: Health, Safety, and Well-Being

Continue assessing and adjusting services and amenities to meet the needs of guests.
Strategic Goal: Health, Safety, and Well-Being

Construction and installation of Community Park splash pad and restrooms. Construction of East Meadow splash pad.
Strategic Goal: Health, Safety, and Well-Being

FISCAL YEAR 2023 ACCOMPLISHMENTS

Tree City USA designation for the 10th consecutive year.
Strategic Goal: Community Focused Government

Macaroni Kid Allen Family Favorite Award for Best Place for a Playdate, Founders Park.
Strategic Goal: Health, Safety, and Well-Being

Projects: Power at Joel Scott Park, updated landscaping and concrete around the Municipal Complex
Strategic Goal: Infrastructure; Health, Safety, and Well-Being

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Parks & Recreation Director	1.0	1.0	1.0	1.0
Assistant Parks and Recreation Director	0.0	0.0	1.0	1.0
Parks Manager	1.0	1.0	0.0	0.0
Parks Supervisor	1.0	1.0	2.0	2.0
Crew Leader	1.0	1.0	0.0	0.0
Lead Chemical Applicator	2.0	2.0	2.0	2.0
Equipment Operator I	1.0	1.0	7.0	7.0
Equipment Operator II	0.0	0.0	2.0	2.0
Irrigation Technician	1.0	1.0	1.0	1.0
Maintenance Worker II	2.0	2.0	0.0	0.0
Maintenance Worker	6.0	6.0	0.0	0.0
Administrative Assistant II	1.0	1.0	1.0	1.0
Seasonal Worker	0.75	0.75	0.75	0.75
TOTAL	17.75	17.75	17.75	17.75

PARKS DEPARTMENT CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Rentals - Participants, Non-profits	2,640	1,177	2,000		2,000
Rentals - Participants, Community Events	18,850	23,650	32,500		30,000
Rentals - Participants, Private Parties	2,995	4,801	4,000		4,600
Playgrounds - Number of	19	22	23		23

BUDGET FY 2023-2024

100-GENERAL FUND

PARKS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$925,349	\$916,794	\$916,794	\$877,448
51112 SALARIES - PART TIME	\$19,222	\$21,500	\$21,500	\$25,000
51130 OVERTIME	\$24,914	\$28,500	\$28,500	\$30,000
51140 LONGEVITY PAY	\$7,248	\$6,904	\$6,904	\$5,394
51310 TMRS	\$148,309	\$147,591	\$147,591	\$141,491
51410 HOSPITAL AND LIFE INSURANCE	\$149,545	\$178,564	\$178,564	\$192,653
51420 LONG-TERM DISABILITY	\$1,814	\$3,347	\$3,347	\$3,247
51440 FICA	\$58,623	\$60,369	\$60,369	\$58,146
51450 MEDICARE	\$13,710	\$14,118	\$14,118	\$13,599
51470 WORKERS COMP PREMIUM	\$8,930	\$9,208	\$12,650	\$13,779
51480 UNEMPLOYMENT COMP (TWC)	\$548	\$5,400	\$5,400	\$5,400
TOTAL PERSONNEL SERVICES	\$1,358,213	\$1,392,295	\$1,395,737	\$1,366,157
52010 OFFICE SUPPLIES	\$2,807	\$3,030	\$3,030	\$4,030
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$18,035	\$12,000	\$12,000	\$16,000
52210 JANITORIAL SUPPLIES	\$4,130	\$7,000	\$7,000	\$10,000
52250 MEDICAL AND SURGICAL	\$685	\$1,500	\$1,500	\$1,500
52310 FUEL AND LUBRICANTS	\$51,169	\$50,800	\$50,800	\$50,800
52380 CHEMICALS	\$49,114	\$59,000	\$59,000	\$64,000
52510 BOTANICAL AND AGRICULTURAL	\$24,492	\$26,000	\$26,000	\$26,500
52550 IRRIGATION SYSTEM PARTS	\$28,490	\$29,000	\$29,000	\$29,000
52610 RECREATIONAL SUPPLIES	\$81,762	\$84,600	\$84,600	\$72,600
52710 WEARING APPAREL AND UNIFORMS	\$12,984	\$15,030	\$15,030	\$17,190
52810 FOOD SUPPLIES	\$2,507	\$2,700	\$2,700	\$3,300
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$276,174	\$290,660	\$290,660	\$294,920
54210 STREETS AND ALLEYS	\$3,527	\$7,000	\$7,000	\$7,000
54250 STREET SIGNS AND MARKINGS	\$3,281	\$10,000	\$10,000	\$10,000
54530 HEAVY EQUIPMENT	\$13,000	\$25,750	\$25,750	\$25,750
54630 TOOLS AND EQUIPMENT	\$1,544	\$2,600	\$2,600	\$2,600
54910 BUILDINGS	\$34,880	\$13,000	\$13,000	\$13,000
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$56,232	\$58,350	\$58,350	\$58,350

BUDGET FY 2023-2024

100-GENERAL FUND

PARKS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56040 SPECIAL SERVICES	\$735,937	\$631,485	\$631,485	\$635,185
56110 COMMUNICATIONS	\$9,871	\$14,640	\$14,640	\$16,560
56180 RENTAL	\$15,248	\$23,400	\$23,400	\$25,000
56210 TRAVEL AND TRAINING	\$24,158	\$25,250	\$25,250	\$26,850
56250 DUES AND SUBSCRIPTIONS	\$6,839	\$7,040	\$7,040	\$7,860
56610 UTILITIES-ELECTRIC	\$133,760	\$122,465	\$122,465	\$132,465
56630 UTILITIES-WATER	\$317,307	\$225,000	\$225,000	\$260,000
56680 TRASH DISPOSAL	\$435	\$2,000	\$2,000	\$2,000
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$1,243,554	\$1,051,280	\$1,051,280	\$1,105,920
TOTAL PARKS	\$2,934,173	\$2,792,585	\$2,796,027	\$2,825,347

CITY OF WYLIE

LIBRARY

DEPARTMENT DESCRIPTION

The library staff strives to inspire through quality programs such as storytime, inform through a quality collection in a variety of formats and interact as a vibrant part of the community. The Smith Public Library also offers wifi, computers for public use, hotspots, streaming services, services to the business community and meeting spaces. We are organized into four different departments: Technical Services, Circulation, Adult Services and Youth Services. Our outreach efforts include services to Wylie I.S.D. as well as fruitful partnerships with other City departments and local organizations such as the Chamber of Commerce and Collin College.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue developing partnerships with other city departments and community organizations to provide services and events.

Strategic Goal: Community Focused Government

Partnering with the Chamber of Commerce to provide resources for local businesses.

Economic Growth: Support and grow our local economy

Expand STEAM kits to include specialized content targeting specific issues and interests.

Strategic Goal: Culture

Implement and train on a new library app.

Strategic Goal: Community Focused Government

Implement a texting option for circulation and program reminders.

Strategic Goal: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Items Checked Out: 663,045 (including 65,507 digital items)

Programs Offered: 524 (In-person and virtual)

Program Attendance: 18,829 (In-person and virtual)

People used our Drive-Thru: 3,249

Holds pulled: 52,055

New cards issued: 5,534

Database uses: 4,554

People used our computers: 9,221

Certified as a sensory inclusive space by Kulture City.

Strategic Goals: Health, Safety and Well-Being, Community Focused Government

Installed and trained all staff on the new library sorter.

Strategic Goals: Infrastructure

Created a large print collection in youth services for vision impaired students with input from Wylie ISD.

Strategic Goal: Community Focused Government

Invited various city staff to be a guest speaker at each library staff meeting to help library staff learn more about what other departments do.

Strategic Goal: Workforce

Partnered with Collin College to provide various events such as a workshop on Seed Savers and Resume Writing.

Strategic Goal: Community Focused Government

LIBRARY CONTINUED

Partnered with the Wylie Chamber weekly on the Business Card Exchange. Supported small business by participating in WEDC's Entrepreneur's Expo.

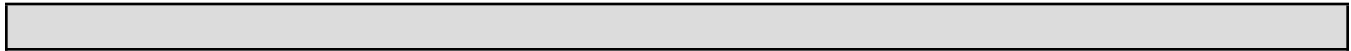
Economic Growth: Support and grow our local economy

2022 Achievement of Library Excellence Award from the Texas Municipal Library Directors Association.

Strategic Goal: Community Focused Government

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Library Director	1.0	1.0	1.0	1.0
Assistant Library Director	0.0	1.0	1.0	1.0
Public Services Supervisor	1.0	1.0	1.0	1.0
Youth Services Supervisor	1.0	1.0	1.0	1.0
Circulation Services Supervisor	1.0	1.0	1.0	1.0
Youth Services Librarian	2.0	2.0	2.0	2.0
Teen Services Librarian	1.0	1.0	1.0	1.0
Adult Services Librarian	2.0	2.0	2.0	2.0
Electronic Services Librarian	1.0	0.0	0.0	0.0
Technical Librarian	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Reference Assistant	7.0	7.0	7.0	7.0
Library Technician	6.0	6.0	6.0	6.0
Library Clerk	2.0	2.0	1.5	1.5
TOTAL	27.0	27.0	26.5	26.5

LIBRARY CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Circulation (Check-outs and renewals of physical items)	555,851	597,538	564,189		572,652
Library Visitors (Door Count) ²	129,398	172,570	142,337		156,570
Holds Processed	64,186	52,055	64,186		64,186
New Registered Borrowers	3,765	5,534	4,141		4,555
Drive-Thru Window	4,860	3,249	3,402		2,552

EFFICIENCY / EFFECTIVENESS						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Texas State Library Annual Report for Accreditation	April 30	April 8	April 30	April 15		April 15
Texas Municipal Library Directors Association Library of Excellence Application	December 31	December 29	December 30	December 16		December 15

BUDGET FY 2023-2024

100-GENERAL FUND

LIBRARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$907,880	\$1,002,560	\$1,002,560	\$1,013,272
51112 SALARIES - PART TIME	\$250,431	\$335,447	\$335,447	\$349,078
51130 OVERTIME	\$0	\$0	\$0	\$0
51140 LONGEVITY PAY	\$5,632	\$6,449	\$6,449	\$7,094
51310 TMRS	\$176,880	\$207,743	\$207,743	\$212,264
51410 HOSPITAL AND LIFE INSURANCE	\$129,468	\$166,613	\$166,613	\$184,046
51420 LONG-TERM DISABILITY	\$2,142	\$3,651	\$3,651	\$3,749
51440 FICA	\$71,271	\$83,356	\$83,356	\$84,905
51450 MEDICARE	\$16,668	\$19,494	\$19,494	\$19,857
51470 WORKERS COMP PREMIUM	\$1,890	\$2,040	\$2,228	\$2,486
51480 UNEMPLOYMENT COMP (TWC)	\$1,418	\$9,180	\$9,180	\$9,180
TOTAL PERSONNEL SERVICES	\$1,563,680	\$1,836,534	\$1,836,721	\$1,885,931
52010 OFFICE SUPPLIES	\$41,480	\$41,750	\$41,750	\$39,500
52040 POSTAGE AND FREIGHT	\$3,282	\$4,800	\$4,800	\$4,800
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$11,594	\$2,350	\$2,350	\$3,475
52620 LIBRARY BOOKS	\$139,882	\$150,895	\$150,895	\$151,055
52630 AUDIO-VISUAL	\$108,706	\$116,450	\$116,450	\$116,450
52810 FOOD SUPPLIES	\$608	\$600	\$600	\$725
TOTAL SUPPLIES	\$305,551	\$316,845	\$316,845	\$316,005
54810 COMPUTER HARD/SOFTWARE	\$39,673	\$41,345	\$41,345	\$43,374
54910 BUILDINGS	\$7,632	\$0	\$0	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$47,305	\$41,345	\$41,345	\$43,374
56040 SPECIAL SERVICES	\$36,939	\$37,520	\$37,520	\$36,145
56210 TRAVEL AND TRAINING	\$14,269	\$12,800	\$12,800	\$13,046
56250 DUES AND SUBSCRIPTIONS	\$2,609	\$2,855	\$2,855	\$2,795
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$53,817	\$53,175	\$53,175	\$51,986
58850 MAJOR TOOLS AND EQUIPMENT	\$45,494	\$71,760	\$71,760	\$0
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$45,494	\$71,760	\$71,760	\$0
TOTAL LIBRARY	\$2,015,847	\$2,319,659	\$2,319,846	\$2,297,296

CITY OF WYLIE
GENERAL FUND COMBINED SERVICES

DEPARTMENT DESCRIPTION

This department reflects expenditures incurred by the City's General Fund, as a single entity, in the conduct of its operations. These expenditures include sanitation contracts, insurance premiums, communications, utilities, postage and other miscellaneous expenses.

BUDGET FY 2023-2024

100-GENERAL FUND GF COMBINED SERVICES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52010 OFFICE SUPPLIES	\$0	\$0	\$0	\$0
52040 POSTAGE AND FREIGHT	\$3,601	\$20,000	\$20,000	\$20,000
TOTAL SUPPLIES	\$3,601	\$20,000	\$20,000	\$20,000
54510 MOTOR VEHICLES	\$199,188	\$200,000	\$200,000	\$220,000
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$4,200	\$12,000	\$4,200	\$4,200
54910 BUILDINGS	\$0	\$0	\$0	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$203,388	\$212,000	\$204,200	\$224,200
56040 SPECIAL SERVICES	\$249,518	\$200,579	\$200,579	\$737,002
56110 COMMUNICATIONS	\$136,488	\$138,600	\$138,600	\$132,000
56310 INSURANCE	\$370,302	\$394,000	\$394,000	\$473,000
56570 ENGINEERING/ARCHITECTURAL	\$142,435	\$3,595	\$2,575	\$1,020
56610 UTILITIES-ELECTRIC	\$117,296	\$217,800	\$241,800	\$253,890
56612 STREET LIGHTING	\$485,595	\$500,000	\$500,000	\$524,000
56630 UTILITIES-WATER	\$72,698	\$44,625	\$83,625	\$87,806
56660 UTILITIES-GAS	\$29,895	\$23,000	\$49,600	\$52,080
56680 TRASH DISPOSAL	\$2,604,248	\$2,491,637	\$2,491,637	\$2,708,472
56990 OTHER	\$55,597	\$40,000	\$40,000	\$140,000
TOTAL CONTRACTURAL SERVICES	\$4,264,072	\$4,053,836	\$4,142,416	\$5,109,270
57410 PRINCIPAL PAYMENT	\$163,188	\$108,405	\$108,405	\$116,082
57415 INTEREST EXPENSE	\$15,344	\$9,218	\$9,218	\$4,705
TOTAL DEBT SERVICE AND CAP. REPL	\$178,531	\$117,623	\$117,623	\$120,787
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0
59112 TRANSFER TO 4B SALES TAX	\$0	\$0	\$0	\$0
59121 TRANSFER TO PARK A AND I	\$0	\$0	\$0	\$0
59125 TRANSFER TO RECREATION FUND	\$0	\$0	\$0	\$0
59131 TRANSFER TO SPECIAL REVENUE	\$3,070	\$0	\$0	\$0
59430 TRANSFER TO CAPITAL PROJ FUND	\$7,003,251	\$0	\$6,000,000	\$0
59611 TRANSFER TO UTILITY FUND	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$7,006,321	\$0	\$6,000,000	\$0
TOTAL GF COMBINED SERVICES	\$11,655,914	\$4,403,459	\$10,484,239	\$5,474,257

ENTERPRISE FUNDS

FISCAL YEAR 2023-2024



CITY OF WYLIE

UTILITY FUND

FUND DESCRIPTION

The City's water and wastewater utilities are financed and operated in a manner similar to private business enterprises, where costs of providing services to the public are financed primarily through user charges. Departments in the fund include Utility Administration, Water, Wastewater, Utility Billing and Utility Fund Combined Services.

City Of Wylie

Fund Summary

Utility Fund

Audited Utility Fund Ending Balance 09/30/22	\$	29,917,064
(615) C.O. 2007 Total Equity		(80,264)
(620) Sewer Repair & Replacement Total Equity		(2,627,519)
(625) C.O. 2017 Total Equity		<u>(1,085,436)</u>
Net Fund 611 Unrestricted		26,123,845
Projected '23 Revenues		<u>26,723,515</u>
Available Funds		52,847,360
Projected '23 Expenditures		<u>(25,787,566) (a)</u>
Estimated Ending Fund Balance 09/30/23	\$	27,059,794
Estimated Beginning Fund Balance - 10/01/23	\$	27,059,794
Budgeted Revenues '24		30,224,893 (b)
Budgeted Expenditures '24		(26,779,605)
New Fleet and Equipment One Time Uses	\$	(944,095)
Carryforward Expenditures	<u>\$</u>	<u>(1,449,523)</u>
Estimated Ending Fund Balance 09/30/23	<u>\$</u>	<u>28,111,464 (c)</u>

a) Carry forward items are taken out of projected 2023 expense and included in 2024 expense. See manager's letter for detailed list totalling \$1,449,523.

b) Assumes 5.00% water rate increase and 5.5% sewer rate increase per the 2023 rate study.

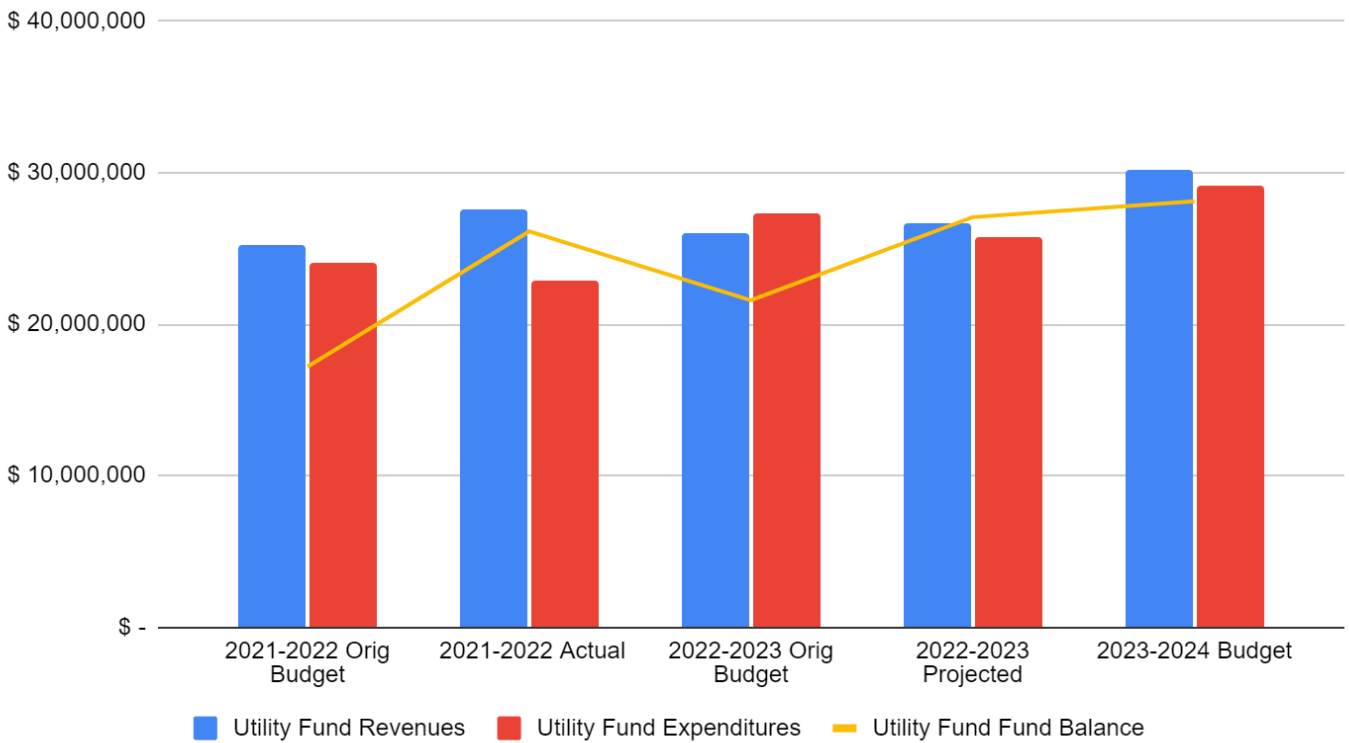
c) Policy requirement is 90 days of operating expenditures. This Ending Fund Balance is 370 days.

UTILITY FUND FINANCIAL SUMMARY

The Utility Fund consists of the water and wastewater utilities as well as related infrastructure which are primarily financed through user charges. The City of Wylie’s water is provided by the North Texas Municipal Water District (NTMWD) in conjunction with the Water and Wastewater departments.

A water and wastewater rate study update was conducted in 2023 which evaluated wholesale cost increases from the North Texas Municipal Water District, operating costs for the City and future capital projects. The rate increases that were recommended as part of the adopted rate structure are a 5.00% increase for water and 5.5% increase for sewer and are factored into the revenue estimates for fiscal year 2023-2024. We will be updating the rate study yearly. The fund balance has increased in the last few years and by updating the rate study yearly, we hope to update current and projected expenses and minimize the rate increases each year.

Utility Fund Financial Summary



	2021-2022 Orig Budget	2021-2022 Actual	2022-2023 Orig Budget	2022-2023 Projected	2023-2024 Budget
Utility Fund Revenues	\$ 25,170,434	27,537,640	\$ 26,027,619	\$ 26,723,515	\$ 30,224,893
Utility Fund Expenditures	\$ 24,024,623	22,900,199	\$ 27,261,139	\$ 25,787,566	\$ 29,173,223
Utility Fund Fund Balance	\$ 17,188,025	\$ 26,123,845	\$ 21,579,111	\$ 27,059,794	\$ 28,111,464

UTILITY FUND SUMMARY OF REVENUES AND EXPENDITURES

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 PROJECTED	2023-2024 BUDGET
REVENUES:				
Service Fees	27,129,018	25,933,619	25,933,619	29,434,997
Interest & Misc. Income	(654)	94,000	789,896	789,896
Other Financiang Services	1,949,822	-	-	-
TOTAL REVENUES	29,078,186	26,027,619	26,723,515	30,224,893
EXPENDITURES:				
Utility Administration	705,260	619,070	434,376	654,545
Water	2,533,025	4,458,970	3,386,263	3,907,389
Wastewater	954,176	1,333,727	1,331,510	1,503,680
Engineering	475,988	1,111,681	956,359	1,326,895
Utility Billing	1,001,142	1,287,946	1,298,309	1,493,339
Combined Services	17,195,946	18,380,749	18,380,749	20,287,375
TOTAL EXPENDITURES	22,865,537	27,192,143	25,787,566	29,173,223

BUDGET FY 2023-2024

611-UTILITY FUND

UTILITY FUND REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
44135 WEEKEND INSPECTION FEES	\$41,300	\$50,000	\$50,000	\$50,000
44511 WATER SALES	\$13,174,277	\$12,300,891	\$12,300,891	\$14,556,334
44512 SEWER SALES	\$13,149,009	\$12,871,728	\$12,871,728	\$13,982,284
44514 SEWER SALES - BULK	\$288,257	\$260,000	\$260,000	\$320,000
44515 PENALTY	\$217,675	\$195,000	\$195,000	\$216,000
44516 WATER TAP FEES	\$56,664	\$60,000	\$60,000	\$69,600
44517 SEWER TAP FEES	\$13,580	\$12,000	\$12,000	\$14,400
44518 TURN ON/ OFF FEES	\$32,800	\$40,000	\$40,000	\$40,000
44519 WATER SALES - BULK	\$40,889	\$24,000	\$24,000	\$39,600
44520 UTILITY PRETREATMENT FEES	\$114,566	\$120,000	\$120,000	\$146,779
TOTAL SERVICE FEES	\$27,129,018	\$25,933,619	\$25,933,619	\$29,434,997
46110 ALLOCATED INTEREST EARNINGS	\$94,242	\$24,000	\$719,896	\$719,896
46210 BANK MONEY MARKET INTEREST	\$37,494	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$131,737	\$24,000	\$719,896	\$719,896
48410 MISCELLANEOUS INCOME	(\$140,709)	\$50,000	\$50,000	\$50,000
48412 MISC REVENUE UTILITY	\$8,318	\$20,000	\$20,000	\$20,000
TOTAL MISCELLANEOUS INCOME	(\$132,391)	\$70,000	\$70,000	\$70,000
49410 CONTRIBUTIONS - WATER	\$869,851	\$0	\$0	\$0
49420 CONTRIBUTIONS - SEWER	\$1,040,087	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$39,884	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$1,949,822	\$0	\$0	\$0
TOTAL UTILITY FUND REVENUES	\$29,078,185	\$26,027,619	\$26,723,515	\$30,224,893

CITY OF WYLIE

UTILITY ADMINISTRATION

DEPARTMENT DESCRIPTION

The Utility Administration Department is responsible for supplying supervision, technical, administrative and direct support to Public Works.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue implementation of a system-wide wastewater infrastructure rehabilitation program, outlined by the completed CMOM inspection.

Strategic Goal: Health, Safety, and Well-Being

Continue implementation of the Water Conservation Plan, Water Resource and Emergency Management Plan, and StormWater Management Plan (SWMP).

Strategic Goal: Health, Safety, and Well-Being

Continue compliance with all regulatory agency reporting and documentation.

Strategic Goal: Health, Safety, and Well-Being

Continue the program for city-wide pavement rehabilitation using the 2020 results of the Pavement Assessment project.

Strategic Goal: Infrastructure

Continue to work towards department accreditation by the American Public Works Association (APWA).

Strategic Goal: Workforce

Continue to work towards department-wide licensing

Strategic Goal: Workforce

FISCAL YEAR 2023 ACCOMPLISHMENTS

Completed all TCEQ, TWDB, and NTMWD water sample collections and reporting requirements.

Strategic Goal: Health, Safety, and Well-Being

Executed agreement with a vendor to assist in sidewalk rehabilitation citywide

Strategic Goal: Infrastructure

Assisted with winter storm coordination, working with all Public Works divisions.

Strategic Goal: Health, Safety, and Well-Being

Identified areas of drainage that are in need of repair

Strategic Goal: Infrastructure

Processed approximately 1300 service requests to divisions

Strategic Goal: Health, Safety, and Well-Being

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Public Works Director	1.0	1.0	1.0	1.0
Engineering Const. Supervisor	1.0	0.0	0.0	0.0
Utility Inspector	1.0	0.0	0.0	0.0
Engineering Project Manager	1.0	0.0	0.0	0.0
Right of Way Inspector	1.0	0.0	0.0	0.0
Administrative Assistant II	1.0	1.0	1.0	1.0
TOTAL	6.0	2.0	2.0	2.0

BUDGET FY 2023-2024

611-UTILITY FUND

UTILITY ADMINISTRATION

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$235,953	\$165,813	\$165,813	\$168,667
51130 OVERTIME	\$18,432	\$5,000	\$5,000	\$0
51140 LONGEVITY PAY	\$2,612	\$372	\$372	\$154
51160 CERTIFICATION INCENTIVE	\$0	\$0	\$0	\$1,200
51310 TMRS	\$45,311	\$26,534	\$26,534	\$26,353
51410 HOSPITAL AND LIFE INSURANCE	\$34,860	\$26,621	\$26,621	\$29,780
51420 LONG-TERM DISABILITY	\$601	\$607	\$607	\$624
51440 FICA	\$17,382	\$10,614	\$10,614	\$10,541
51450 MEDICARE	\$4,065	\$2,482	\$2,482	\$2,465
51470 WORKERS COMP PREMIUM	\$1,348	\$355	\$452	\$1,076
51480 UNEMPLOYMENT COMP (TWC)	\$3	\$540	\$540	\$540
TOTAL PERSONNEL SERVICES	\$360,568	\$238,937	\$239,035	\$241,400
52010 OFFICE SUPPLIES	\$5,776	\$3,520	\$3,520	\$3,600
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$1,129	\$600	\$600	\$600
52310 FUEL AND LUBRICANTS	\$7,608	\$0	\$0	\$0
52710 WEARING APPAREL AND UNIFORMS	\$293	\$480	\$480	\$480
52810 FOOD SUPPLIES	\$586	\$1,100	\$1,100	\$1,300
TOTAL SUPPLIES	\$15,392	\$5,700	\$5,700	\$5,980
54810 COMPUTER HARD/SOFTWARE	\$65,400	\$207,230	\$71,473	\$263,730
TOTAL MATERIALS FOR MAINTENANCE	\$65,400	\$207,230	\$71,473	\$263,730
56040 SPECIAL SERVICES	\$8,153	\$15,200	\$15,200	\$16,000
56080 ADVERTISING	\$0	\$250	\$250	\$250
56110 COMMUNICATIONS	\$1,074	\$0	\$0	\$0
56210 TRAVEL AND TRAINING	\$4,554	\$500	\$500	\$500
56250 DUES AND SUBSCRIPTIONS	\$63,096	\$75,650	\$75,650	\$77,650
56570 ENGINEERING/ARCHITECTURAL	\$187,022	\$43,853	\$11,818	\$32,035
TOTAL CONTRACTURAL SERVICES	\$263,899	\$135,453	\$103,418	\$126,435
58570 ENGINEERING/ARCHITECTURAL	\$7,450	\$31,750	\$14,750	\$17,000
58995 CONTRA CAPITAL OUTLAY	(\$7,450)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$31,750	\$14,750	\$17,000
TOTAL UTILITY ADMINISTRATION	\$705,260	\$619,070	\$434,376	\$654,545

CITY OF WYLIE

UTILITIES - WATER

DEPARTMENT DESCRIPTION

The Water Department's goal is to continuously supply safe, uninterrupted potable water service to Wylie residents and businesses. The City purchases water from the North Texas Municipal Water District (NTMWD). Department staff is responsible for maintaining approximately 188 miles of water distribution mains including approximately 15,000 service connections, three (3) pump stations, and three (3) elevated storage tanks. Typical duties include monthly sampling of water, operating and maintenance of valves and fire hydrants, hydrant meter program tracking, performing routine inspections of pump stations, and responding to water main emergency repairs. The Water Department is also responsible for maintaining water quality through routine testing, monitoring the backflow testing program, performing customer service inspections, flushing hydrants, reporting to regulatory agencies, supporting the cross-connection control program, and close coordination with the NTMWD.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue to implement the Cross Connection Control Program.

Strategic Goal: Health, Safety, and Well-Being

Continue Unidirectional Flushing (UDF) in the distribution system.

Strategic Goal: Health, Safety, and Well-Being

Continue to GPS locate all water mains, valves, and fire hydrants.

Strategic Goal: Health, Safety, and Well-Being

Prepare the Consumer Confidence Report and submit it to the Texas Commission on Environmental Quality (TCEQ).

Strategic Goal: Health, Safety, and Well-Being

Prepare the Water Conservation Report and submit it to the North Texas Municipal Water District (NTMWD).

Strategic Goal: Health, Safety, and Well-Being

Complete the Risk and Resilience Assessment, and Emergency Response Plan per EPA

Strategic Goal: Health, Safety, and Well-Being

Complete the Emergency Preparedness Plan per TCEQ

Strategic Goal: Health, Safety, and Well-Being

Prepare the Water Use Survey and Water Loss Audit Reports and submit them to the Texas Water Development Board (TWDB).

Strategic Goal: Health, Safety, and Well-Being

FISCAL YEAR 2023 ACCOMPLISHMENTS

Performed interior inspection and cleaning of water storage reservoirs.

Strategic Goal: Health, Safety, and Well-Being

Collected GPS data of water mains, valves, and fire hydrants.

Strategic Goal: Health, Safety, and Well-Being

Continued with valve exercise and maintenance program.

Strategic Goal: Health, Safety, and Well-Being

Completed Consumer Confidence Report and submitted to the TCEQ.

Strategic Goal: Health, Safety, and Well-Being

UTILITIES - WATER CONTINUED

Completed Water Conservation Report and submitted to the NTMWD.
Strategic Goal: Health, Safety, and Well-Being

Completed Water Use Survey and Water Loss Audit and submitted to the TWDB.
Strategic Goal: Health, Safety, and Well-Being

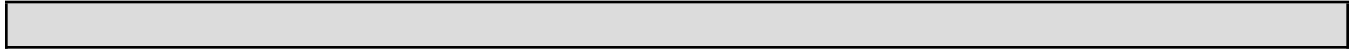
Responded to emergency calls during the 2023 Winter Weather Storm.
Strategic Goal: Health, Safety, and Well-Being

Repaired 4 water main breaks.
Strategic Goal: Infrastructure

Repaired 60 water service lines
Strategic Goal: Infrastructure

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Assistant PW Superintendent	1.0	0.0	0.0	0.0
Utilities Manager	0.0	1.0	1.0	1.0
Water Utility Supervisor	1.0	1.0	1.0	1.0
Water Quality Specialist	2.0	2.0	2.0	3.0
Crew Leader	2.0	2.0	0.0	0.0
Public Works Supervisor	0.0	0.0	2.0	2.0
Equipment Operator II	0.0	0.0	4.0	4.0
Equipment Operator	2.0	2.0	6.0	6.0
Maintenance Worker II	2.0	2.0	0.0	0.0
Maintenance Worker	6.0	6.0	0.0	0.0
TOTAL	16.0	16.0	16.0	17.0

UTILITIES - WATER CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Water Division - Total of miles of water mains maintained	100 %	188	188	188	190	100%
Water Division - Total of fire hydrants maintained	100 %	1,800	1,938	1,981	1,981	100%
Water Division - Water Leaks Repaired (Main Lines)	100 %	1	10	100%	6	100%
Water Division - Water Leak Repaired (Service Lines)	100 %	22	50	100%	76	100%
Water Division - Water Leaks Repaired (Curb Stop)	100 %	32	47	100%	81	100%
Water Division - Water Leaks Repaired (CO-OP Main)	100 %	4	14	100%	52	100%

EFFICIENCY / EFFECTIVENESS						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Water Division - Provide and monitor adequate water pressure and volume delivered for the City's water distribution system and fire protection needs (Maintain an average water pressure of 45 PSI in the Upper and Lower Pressure Planes of the Water System) (% of time system meets 45 PSI)	45 PSI		45PSI	45 PSI	45 PSI	45 PSI
Water Division - Provide responsive service during the regular hours to customer requests and inquiries within prescribed parameters (Response times: water main break or sewer backups - 30 minutes)	30 Min		30 Min	30 Min	30 Min	30 Min
Water Division - Provide responsive service after hours to customer requests and inquiries within prescribed parameters (Response times: water main break or sewer backups - 1 hour)	1 Hour		1 Hour	1 Hour	1 Hour	1 Hour
Water Division - Provide water quality management services (Provide water quality testing per TCEQ requirements)	100 %	100 %	100 %	100 %	100 %	100 %

BUDGET FY 2023-2024

611-UTILITY FUND

WATER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$642,380	\$827,211	\$827,211	\$885,227
51130 OVERTIME	\$36,312	\$35,000	\$49,350	\$50,000
51140 LONGEVITY PAY	\$4,784	\$5,200	\$5,200	\$5,765
51310 TMRS	\$103,561	\$134,449	\$134,449	\$143,849
51410 HOSPITAL AND LIFE INSURANCE	\$97,603	\$155,349	\$155,349	\$188,852
51420 LONG-TERM DISABILITY	\$1,398	\$3,033	\$3,033	\$3,228
51440 FICA	\$40,892	\$53,780	\$53,780	\$57,539
51450 MEDICARE	\$9,564	\$12,578	\$12,578	\$13,457
51470 WORKERS COMP PREMIUM	\$11,103	\$10,833	\$12,595	\$15,313
51480 UNEMPLOYMENT COMP (TWC)	\$1,262	\$4,320	\$4,320	\$4,590
TOTAL PERSONNEL SERVICES	\$948,860	\$1,241,753	\$1,257,865	\$1,367,820
52010 OFFICE SUPPLIES	\$347	\$200	\$200	\$200
52040 POSTAGE AND FREIGHT	\$39	\$200	\$200	\$200
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$46,043	\$27,600	\$27,600	\$53,300
52250 MEDICAL AND SURGICAL	\$23	\$400	\$400	\$800
52310 FUEL AND LUBRICANTS	\$41,865	\$66,600	\$66,600	\$63,000
52350 METER/SERVICE CONNECT SUPPLIES	\$34,399	\$63,840	\$59,805	\$70,675
52380 CHEMICALS	\$5,830	\$7,600	\$7,600	\$10,600
52510 BOTANICAL AND AGRICULTURAL	\$1,885	\$3,000	\$3,000	\$4,000
52710 WEARING APPAREL AND UNIFORMS	\$10,623	\$15,400	\$15,400	\$10,500
52810 FOOD SUPPLIES	\$1,924	\$1,600	\$1,600	\$2,550
TOTAL SUPPLIES	\$142,977	\$186,440	\$182,405	\$215,825
54210 STREETS AND ALLEYS	\$21,716	\$30,000	\$30,000	\$30,000
54250 STREET SIGNS AND MARKINGS	\$819	\$2,400	\$2,400	\$3,400
54310 UTILITY PLANT - WATER	\$67,196	\$187,500	\$187,500	\$78,500
54330 WATER MAINS AND FIRE HYDRANTS	\$1,087,398	\$295,172	\$295,172	\$35,000
54530 HEAVY EQUIPMENT	\$29,522	\$40,000	\$40,000	\$40,000
54630 TOOLS AND EQUIPMENT	\$791	\$900	\$900	\$2,000
54810 COMPUTER HARD/SOFTWARE	\$0	\$2,550	\$2,550	\$3,300
54910 BUILDINGS	\$14,038	\$4,000	\$4,000	\$6,000
TOTAL MATERIALS FOR MAINTENANCE	\$1,221,481	\$562,522	\$562,522	\$198,200
56040 SPECIAL SERVICES	\$51,780	\$245,240	\$94,276	\$287,404
56050 UNIFORM CONTRACT	\$0	\$0	\$0	\$10,000
56110 COMMUNICATIONS	\$1,792	\$2,580	\$2,580	\$3,780
56150 LAB ANALYSIS	\$0	\$200	\$200	\$200
56180 RENTAL	\$1,350	\$5,000	\$5,000	\$5,000
56210 TRAVEL AND TRAINING	\$10,387	\$12,100	\$12,100	\$26,200

BUDGET FY 2023-2024

611-UTILITY FUND

WATER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56250 DUES AND SUBSCRIPTIONS	\$7,351	\$7,660	\$7,660	\$8,640
56570 ENGINEERING/ARCHITECTURAL	\$16,000	\$11,626	\$11,626	\$0
56610 UTILITIES-ELECTRIC	\$130,992	\$180,000	\$180,000	\$200,000
56680 TRASH DISPOSAL	\$55	\$500	\$500	\$500
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$219,707	\$464,906	\$313,942	\$541,724
58310 WATER MAINS/HYDRANTS AND ETC	\$0	\$136,000	\$0	\$136,000
58510 MOTOR VEHICLES	\$35,534	\$0	\$0	\$650,000
58570 ENGINEERING/ARCHITECTURAL	\$53,652	\$21,469	\$10,520	\$10,949
58850 MAJOR TOOLS AND EQUIPMENT	\$166,164	\$1,845,880	\$1,059,009	\$786,871
TOTAL CAPITAL OUTLAY	\$0	\$2,003,349	\$1,069,529	\$1,583,820
TOTAL WATER	\$2,533,025	\$4,458,970	\$3,386,263	\$3,907,389

CITY OF WYLIE

ENGINEERING DEPARTMENT

DEPARTMENT DESCRIPTION

The Engineering Department oversees the planning, design, and construction of capital improvement projects (CIPs), and reviews development engineering plans and subdivision plats. The Department coordinates with other departments on the identification and design of projects and evaluates the impact of development on existing infrastructure. The Department also communicates with developers, engineers, citizens, the Texas Department of Transportation, the North Texas Municipal Water District, the North Central Texas Council of Governments, and surrounding local governments to achieve project and objective completion. Functions of the Department include construction inspection, CIP management, development project management, and the implementation of design and construction standards.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue to provide design review and construction and right-of-way inspections of residential subdivisions, commercial projects, and utility installations throughout the City.

Strategic Goal: Health, Safety, and Well-Being

Continue construction of the Ballard 1.5 Million Gallon Elevated Storage Tank.

Strategic Goal: Infrastructure

Continue construction of the Newport Harbor, East Brown, and Nortex Pump Station Backup Generators project.

Strategic Goal: Health, Safety, and Well-Being

Continue design of the Dogwood Drive Waterline Replacement project.

Strategic Goal: Health, Safety, and Well-Being / Infrastructure

Complete development of the Wastewater System Model.

Strategic Goal: Infrastructure / Planning Management

Continue construction activities related to the E FM 544 Improvements project.

Strategic Goal: Infrastructure

Continue construction activities relating to the Eubanks Lane Improvements project.

Strategic Goal: Infrastructure

Continue construction activities relating to the McMillen Drive Improvements project.

Strategic Goal: Infrastructure

Continue construction of the Woodbridge Parkway at Hensley Lane Signal.

Strategic Goal: Infrastructure

Begin design of a traffic signal at Creek Crossing Lane and Sachse Road.

Strategic Goal: Health, Safety, and Well-Being / Infrastructure

Continue to coordinate with TxDOT on FM 2514 and Country Club/ FM 544 Intersection projects through construction.

Strategic Goal: Health, Safety, and Well-Being / Infrastructure

Complete design and begin construction of the Park Boulevard Improvements project.

Strategic Goal: Infrastructure

Begin design of Sanden Boulevard Improvements project.

Strategic Goal: Infrastructure

ENGINEERING DEPARTMENT CONTINUED



Begin design of downtown improvements as approved by budget. Projects anticipated are the Birmingham Street Extension, Jackson Avenue Improvements, and Ballard Street Improvements.

Strategic Goal: Infrastructure

Perform a study to develop a city-wide Stormwater Fee.

Strategic Goal: Health, Safety, and Well-Being / Infrastructure

FISCAL YEAR 2023 ACCOMPLISHMENTS

Provided construction and right-of-way inspections on residential, commercial, and utility construction city-wide.

Strategic Goal: Health, Safety, and Well-Being

Completed design of the Ballard 1.5 Million Gallon Elevated Storage Tank.

Strategic Goal: Infrastructure

Completed design and acquisitions for the E FM 544 Improvements project.

Strategic Goal: Infrastructure

Completed design and right-of-way acquisition process of the Eubanks Lane paving project.

Strategic Goal: Infrastructure

Completed design of the Woodbridge Parkway at Hensley Lane Signal Project.

Strategic Goal: Infrastructure

Coordinated with TxDOT and Collin County on HSIP Intersections, FM 2514, Park Boulevard Extension, and Country Club at FM 544 Intersection Projects.

Strategic Goal: Infrastructure

Begin design of the Park Boulevard Improvements project.

Strategic Goal: Infrastructure

Completed design of the Wylie Historic Area Drainage Master Plan.

Strategic Goal: Health, Safety, and Well-Being

Completed the Downtown Traffic Impact Analysis study.

Strategic Goal: Infrastructure

Completed design of the FM 544 at McCreary Road Signal and Brown Street at Hwy 78 Signal (HSIP) projects.

Strategic Goal: Infrastructure

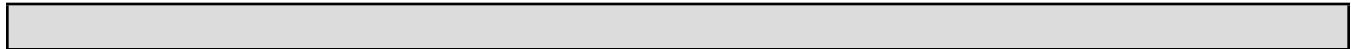
Began design of the Dogwood Drive Waterline Replacement project.

Strategic Goal: Health, Safety, and Well-Being / Infrastructure

Completed installation of two(3) of the three (3) Pump Station Backup Generators

Strategic Goal: Health, Safety, and Well-Being

ENGINEERING DEPARTMENT CONTINUED



STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
City Engineer	0.0	1.0	1.0	1.0
Engineering Development Manager	0.0	1.0	1.0	1.0
Engineering Const. Supervisor	0.0	1.0	1.0	1.0
Utility Inspector	0.0	1.0	1.0	1.0
Engineering Project Manager	0.0	1.0	1.0	1.0
Right of Way Inspector	0.0	1.0	1.0	1.0
TOTAL	0.0	6.0	6.0	6.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD				
MEASURE	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ESTIMATE	FY 2024 TARGET
Track and Report the Number of Site Plan / SUP Plans Reviewed	36	33	36	35
Track and Report the Number of Right-of-Way Permits Issued	83	222	83	250
Track and Report the Number of Right-of-Way Inspections Performed	724	2,357	724	2,500
Track and Report the Number of Capital Improvements Projects Managed	19	20	19	20
Track and Report the Number of Civil Plans Reviewed and Authorized for Construction	21	34	21	35

EFFICIENCY / EFFECTIVENESS					
MEASURE	BENCHMARK	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ESTIMATE	FY 2024 TARGET
Percent(%) of Civil Construction Plan Reviews Performed in 10 Business Days	100%	80%	50%	80%	90%
Percent(%) of Site Plan or Pre-Development Plan In-House Reviews Performed in 5 Business Days	100%	90%	80%	90%	100%

BUDGET FY 2023-2024

611-UTILITY FUND ENGINEERING

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$343,249	\$526,456	\$526,546	\$528,528
51130 OVERTIME	\$22,199	\$44,000	\$44,000	\$40,000
51140 LONGEVITY PAY	\$0	\$3,308	\$3,308	\$2,787
51310 TMRS	\$49,151	\$88,933	\$88,933	\$88,554
51410 HOSPITAL AND LIFE INSURANCE	\$36,833	\$68,978	\$68,978	\$83,123
51420 LONG-TERM DISABILITY	\$617	\$1,916	\$1,916	\$1,956
51440 FICA	\$18,923	\$35,573	\$35,573	\$35,422
51450 MEDICARE	\$4,426	\$8,320	\$8,320	\$8,284
51470 WORKERS COMP PREMIUM	\$0	\$1,377	\$1,205	\$1,591
51480 UNEMPLOYMENT COMP (TWC)	\$60	\$1,620	\$1,620	\$1,620
TOTAL PERSONNEL SERVICES	\$475,459	\$780,481	\$780,399	\$791,865
52010 OFFICE SUPPLIES	\$0	\$1,000	\$1,000	\$1,200
52070 COMPUTER SOFTWARE	\$0	\$0	\$0	\$1,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$1,600	\$1,600	\$1,600
52310 FUEL AND LUBRICANTS	\$529	\$13,500	\$13,500	\$9,750
52710 WEARING APPAREL AND UNIFORMS	\$0	\$2,100	\$2,100	\$2,100
52810 FOOD SUPPLIES	\$0	\$600	\$600	\$900
TOTAL SUPPLIES	\$529	\$18,800	\$18,800	\$16,550
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$540
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$1,000	\$1,000	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$1,000	\$1,000	\$540
56040 SPECIAL SERVICES	\$0	\$200	\$200	\$200
56080 ADVERTISING	\$0	\$200	\$200	\$200
56110 COMMUNICATIONS	\$0	\$1,500	\$1,500	\$1,800
56180 RENTAL	\$0	\$0	\$0	\$0
56210 TRAVEL AND TRAINING	\$0	\$8,500	\$8,500	\$8,500
56250 DUES AND SUBSCRIPTIONS	\$0	\$2,000	\$2,000	\$2,000
56570 ENGINEERING/ARCHITECTURAL	\$0	\$199,000	\$143,760	\$405,240
TOTAL CONTRACTURAL SERVICES	\$0	\$211,400	\$156,160	\$417,940
58570 ENGINEERING/ARCHITECTURAL	\$0	\$100,000	\$0	\$100,000
TOTAL CAPITAL OUTLAY	\$0	\$100,000	\$0	\$100,000
TOTAL ENGINEERING	\$475,988	\$1,111,681	\$956,359	\$1,326,895

CITY OF WYLIE

UTILITIES - WASTEWATER

DEPARTMENT DESCRIPTION

The goal of the Wastewater Division is to supply uninterrupted wastewater services to Wylie residents and businesses. The City delivers its sewage to the City's treatment plant operated under contract by NTMWD. The department's staff is responsible for maintaining approximately 219 miles of sewer collection lines and ten (10) lift stations. Typical duties include routine inspections of pumps and lift stations, emergency repairs to sewer mains, high-pressure jetting of mains, and responding to sewer stoppages.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue to perform wastewater collection system repairs and rehabilitation of severe inflow and infiltration deficiencies identified during the Capacity Management Operations and Maintenance (CMOM) assessment.

Strategic Goal: Health, Safety, and Well-Being

Continue to perform grease trap inspections at commercial sites.

Strategic Goal: Health, Safety, and Well-Being

Operate and maintain the collection system to prevent Sanitary Sewer Overflows (SSOs).

Strategic Goal: Health, Safety, and Well-Being

Perform smoke testing as needed to identify Inflow and Infiltration (I/I) in the wastewater collection system.

Strategic Goal: Health, Safety, and Well-Being

Continue to submit reports to the TCEQ regarding the condition of the City's wastewater collection system.

Strategic Goal: Health, Safety, and Well-Being

Camera inspect, clean, and repair wastewater lateral lines, manholes, and main lines identified during the CMOM study as having severe inflow and infiltration issues.

Strategic Goal: Infrastructure

FISCAL YEAR 2023 ACCOMPLISHMENTS

Performed systematic camera inspections and jetting of main lines as a preventive maintenance measure city-wide.

Strategic Goal: Health, Safety, and Well-Being

Performed approximately 140 commercial grease trap inspections to maintain system integrity by preventing grease accumulation in main lines.

Strategic Goal: Health, Safety, and Well-Being

Replaced (2) lift station pumps at Watermark Lift Station

Strategic Goal: Infrastructure

Responded to emergency calls during the 2023 Winter Weather Storm.

Strategic Goal: Health, Safety, and Well-Being

Relined 1,600 linear feet of sewer main.

Strategic Goal: Infrastructure

Performed 11 repairs to the wastewater conveyance system.

Strategic Goal: Infrastructure

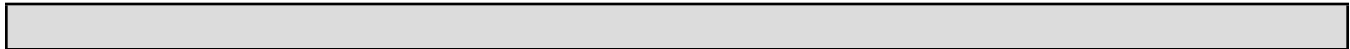
Performed camera inspections of approximately 2,700 feet of the wastewater conveyance system.

Strategic Goal: Infrastructure

Performed approximately 137,000 feet of sewer main cleaning.

Strategic Goal: Infrastructure

UTILITIES - WASTEWATER CONTINUED



STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Crew Leader	2.0	2.0	0.0	0.0
Public Works Supervisor	0.0	0.0	2.0	2.0
Equipment Operator II	0.0	0.0	4.0	4.0
Equipment Operator	2.0	2.0	6.0	6.0
Maintenance Worker II	2.0	2.0	0.0	0.0
Maintenance Worker	6.0	6.0	0.0	0.0
TOTAL	12.0	12.0	12.0	12.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Wastewater Division - Total Linear feet of Wastewater mains Hydro-Jetted	200,000	25,398 LF	105,434 LF	100,000LF	137,000 LF	100,000 LF
Wastewater Division - Total linear feet of mains camera inspected	40,000	6,125	7,210	2,000 LF	2,700 LF	2,000 LF
Wastewater Division - Total Grease Trap Inspections	100 %	150	135	100	103	100
Wastewater Division - Total number of Sewer Lateral Lines Repaired	100 %	24	49	100%	19	100%
Wastewater Division - Total number of manholes maintained		2,865	3,755	100%	3,817	
Wastewater Division - Total of miles of Wastewater Collection System Mains maintained		204 Miles	219 miles	100%	222.08 Miles	100%

EFFICIENCY / EFFECTIVENESS						
MEASURE	BENCHMARK	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Wastewater Division - Provide responsive service during the regular hours to customer requests and inquiries within prescribed parameters (Response times: sewer backups - 30 minutes)	30 Min	30 Min	30 Min	30 Min	30 Min	30 Min
Wastewater Division - Provide responsive service after hours to customer requests and inquiries within prescribed parameters (Response times: sewer backups - 1 hour)	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour	1 Hour

BUDGET FY 2023-2024

611-UTILITY FUND WASTEWATER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$381,748	\$541,493	\$541,493	\$522,475
51130 OVERTIME	\$16,653	\$26,000	\$35,392	\$38,000
51140 LONGEVITY PAY	\$2,804	\$3,122	\$3,122	\$2,240
51310 TMRS	\$63,858	\$88,446	\$88,446	\$87,221
51410 HOSPITAL AND LIFE INSURANCE	\$75,159	\$110,487	\$110,487	\$119,010
51420 LONG-TERM DISABILITY	\$1,068	\$1,994	\$1,994	\$1,933
51440 FICA	\$24,259	\$35,378	\$35,378	\$34,888
51450 MEDICARE	\$5,673	\$8,274	\$8,274	\$8,160
51470 WORKERS COMP PREMIUM	\$6,117	\$7,157	\$10,247	\$11,395
51480 UNEMPLOYMENT COMP (TWC)	\$574	\$3,240	\$3,240	\$3,240
TOTAL PERSONNEL SERVICES	\$577,913	\$825,591	\$838,073	\$828,562
52010 OFFICE SUPPLIES	\$190	\$200	\$200	\$200
52040 POSTAGE AND FREIGHT	\$35	\$100	\$100	\$100
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$17,961	\$23,200	\$23,200	\$12,000
52250 MEDICAL AND SURGICAL	\$0	\$300	\$300	\$600
52310 FUEL AND LUBRICANTS	\$16,631	\$24,300	\$24,300	\$24,300
52380 CHEMICALS	\$721	\$5,600	\$5,600	\$8,500
52510 BOTANICAL AND AGRICULTURAL	\$1,779	\$2,500	\$2,500	\$2,500
52710 WEARING APPAREL AND UNIFORMS	\$9,620	\$12,400	\$12,400	\$7,600
52810 FOOD SUPPLIES	\$774	\$1,200	\$1,200	\$1,800
TOTAL SUPPLIES	\$47,711	\$69,800	\$69,800	\$57,600
54210 STREETS AND ALLEYS	\$3,064	\$16,000	\$16,000	\$30,000
54250 STREET SIGNS AND MARKINGS	\$0	\$1,250	\$1,250	\$2,000
54350 METER AND SERVICE CONNECTIONS	\$1,491	\$10,000	\$10,000	\$10,000
54410 UTILITY PLANT - SEWER	\$56,636	\$66,000	\$62,477	\$41,523
54430 SANITARY SEWERS	\$39,291	\$66,500	\$56,695	\$76,805
54530 HEAVY EQUIPMENT	\$61,955	\$40,000	\$33,390	\$51,610
54630 TOOLS AND EQUIPMENT	\$1,482	\$2,500	\$2,500	\$2,500
54910 BUILDINGS	\$0	\$2,500	\$2,500	\$6,000
TOTAL MATERIALS FOR MAINTENANCE	\$163,919	\$204,750	\$184,812	\$220,438
56040 SPECIAL SERVICES	\$128,667	\$165,800	\$165,800	\$189,579
56050 UNIFORM CONTRACT	\$0	\$0	\$0	\$10,000
56080 ADVERTISING	\$0	\$500	\$500	\$500
56110 COMMUNICATIONS	\$600	\$600	\$600	\$2,000
56180 RENTAL	\$564	\$2,000	\$2,000	\$6,000
56210 TRAVEL AND TRAINING	\$4,125	\$11,025	\$11,025	\$23,525
56250 DUES AND SUBSCRIPTIONS	\$2,150	\$2,400	\$2,400	\$2,820

BUDGET FY 2023-2024

611-UTILITY FUND WASTEWATER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56570 ENGINEERING/ARCHITECTURAL	\$19,028	\$761	\$0	\$761
56610 UTILITIES-ELECTRIC	\$44,161	\$50,000	\$56,000	\$55,000
56680 TRASH DISPOSAL	\$0	\$500	\$500	\$500
TOTAL CONTRACTURAL SERVICES	\$199,295	\$233,586	\$238,825	\$290,685
58510 MOTOR VEHICLES	\$30,260	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$49,744	\$0	\$0	\$106,395
58995 CONTRA CAPITAL OUTLAY	(\$114,666)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	(\$34,663)	\$0	\$0	\$106,395
TOTAL WASTEWATER	\$954,176	\$1,333,727	\$1,331,510	\$1,503,680

CITY OF WYLIE

UTILITY BILLING

DEPARTMENT DESCRIPTION

Utility Billing is a division of the Finance Department. It is responsible for the billing and collection of utility fees, revenue collections for all departments, and utility customer service. Our mission is to ensure all citizens and utility customers that we uphold respectful and responsive customer service.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

75% Watersmart adoption rate

Strategic Goals: Community Focused Government; Financial Health

60% of customers on paperless billing

Strategic Goals: Community Focused Government; Financial Health

Complete cross training of new Utility clerks in the field to learn how to better answer customer field related questions

Strategic Goals: Community Focused Government; Workforce

Provide training to other departments that could utilize the metering software so they can better help citizens with leak and backflow questions

Strategic Goal: Workforce

Convert 50% of customers to electronic billing

Strategic Goal: Workforce

Complete updated contract with CWD

Strategic Goals: Community Focused Government

Run bulk program through Meter Services without getting code enforcement involved

Strategic Goal: Workforce

FISCAL YEAR 2023 ACCOMPLISHMENTS

Provide PDF bill printing through Watersmart portal for electronic billed customers

Strategic Goals: Community Focused Government

54% of customers on paperless billing

Strategic Goal: Workforce

64% of customers paying on Invoice Cloud Customer Portal

Strategic Goal: Workforce ; Community Focused Government

70% Watersmart adoption rate in the second year

Strategic Goals: Community Focused Government; Financial Health

Upgrade to Incode 10.

Strategic Goal: Workforce

Implemented customer auto draft and the ability to schedule a single credit card payment online.

Strategic Goals: Community Focused Government; Financial Health ;Workforce

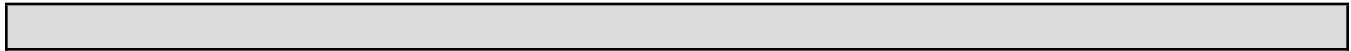
Implemented leak adjustment form online

Strategic Goal: Workforce

Updated Bulk program with CWD

Strategic Goals: Community Focused Government

UTILITY BILLING CONTINUED



STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Utility Services Manager	1.0	1.0	1.0	1.0
Utility Billing Supervisor	0.0	0.0	1.0	1.0
AMI Analyst	1.0	1.0	0.0	0.0
Senior Billing Clerk	1.0	1.0	1.0	1.0
Billing Clerk	3.0	3.0	3.0	3.0
Utility Technician	2.0	2.0	2.0	2.0
AMI Field Specialist	1.0	1.0	1.0	1.0
TOTAL	9.0	9.0	9.0	9.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD				
MEASURE	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Number of new active customers	3,041	1,500	1,842	1,500
Number of new build meter sets	199	245	377	400
Number of paperless billing	3,500	4,700	8,705	9,000
Number of Watersmart Users	7,500	10,000	12,223	12,400
Number of Invoice Cloud Online Portal Users			13,880	15,000

BUDGET FY 2023-2024

611-UTILITY FUND

UTILITY BILLING

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$402,736	\$458,666	\$458,666	\$464,838
51112 SALARIES - PART TIME	\$0	\$0	\$0	\$0
51130 OVERTIME	\$1,836	\$4,200	\$4,200	\$13,000
51140 LONGEVITY PAY	\$2,340	\$2,643	\$2,643	\$2,820
51160 CERTIFICATION INCENTIVE	\$0	\$2,400	\$2,400	\$3,600
51310 TMRS	\$62,062	\$72,807	\$72,807	\$75,060
51410 HOSPITAL AND LIFE INSURANCE	\$74,960	\$90,803	\$90,803	\$92,877
51420 LONG-TERM DISABILITY	\$978	\$1,557	\$1,557	\$1,720
51440 FICA	\$23,502	\$29,010	\$29,010	\$30,024
51450 MEDICARE	\$5,496	\$6,785	\$6,785	\$7,022
51470 WORKERS COMP PREMIUM	\$2,366	\$2,231	\$2,594	\$3,814
51480 UNEMPLOYMENT COMP (TWC)	\$115	\$2,430	\$2,430	\$2,430
TOTAL PERSONNEL SERVICES	\$576,392	\$673,532	\$673,895	\$697,205
52010 OFFICE SUPPLIES	\$5,572	\$7,770	\$7,770	\$7,850
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$243	\$1,150	\$1,150	\$1,150
52310 FUEL AND LUBRICANTS	\$8,189	\$12,000	\$12,000	\$12,000
52350 METER/SERVICE CONNECT SUPPLIES	\$47,983	\$115,000	\$125,000	\$140,000
52710 WEARING APPAREL AND UNIFORMS	\$1,754	\$2,460	\$2,460	\$2,460
52810 FOOD SUPPLIES	\$635	\$700	\$700	\$700
TOTAL SUPPLIES	\$64,375	\$139,080	\$149,080	\$164,160
54810 COMPUTER HARD/SOFTWARE	\$48,258	\$60,000	\$60,000	\$60,000
TOTAL MATERIALS FOR MAINTENANCE	\$48,258	\$60,000	\$60,000	\$60,720
56040 SPECIAL SERVICES	\$47,638	\$88,950	\$88,950	\$99,950
56080 ADVERTISING	\$0	\$0	\$0	\$15,000
56110 COMMUNICATIONS	\$4,173	\$6,000	\$6,000	\$7,000
56180 RENTAL	\$1,500	\$1,580	\$1,580	\$2,500
56210 TRAVEL AND TRAINING	\$3,356	\$7,000	\$7,000	\$7,000
56250 DUES AND SUBSCRIPTIONS	\$0	\$304	\$304	\$304
56330 BANK SERVICE CHARGES	\$2,842	\$3,500	\$3,500	\$3,500
56340 CCARD ONLINE SERVICE FEES	\$252,608	\$308,000	\$308,000	\$436,000
TOTAL CONTRACTURAL SERVICES	\$312,117	\$415,334	\$415,334	\$571,254
58510 MOTOR VEHICLES	\$86,661	\$0	\$0	\$0
58995 CONTRA CAPITAL OUTLAY	(\$86,661)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0
TOTAL UTILITY BILLING	\$1,001,142	\$1,287,946	\$1,298,309	\$1,493,339

CITY OF WYLIE

UTILITY FUND COMBINED SERVICES

DEPARTMENT DESCRIPTION

This department reflects expenditures incurred by the City's Utility Fund, as a single entity, in the conduct of its operations. These expenditures include water purchases, sewer treatment costs, debt service, communications, postage, insurance premiums and engineering fees.

BUDGET FY 2023-2024

611-UTILITY FUND

UTILITY COMBINED SERVICES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52010 OFFICE SUPPLIES	\$0	\$0	\$0	\$0
52040 POSTAGE AND FREIGHT	\$69,371	\$84,000	\$84,000	\$72,000
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$69,371	\$84,000	\$84,000	\$72,000
54510 MOTOR VEHICLES	(\$3,142)	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	(\$3,142)	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$36,165	\$41,282	\$41,282	\$106,749
56310 INSURANCE	\$121,753	\$133,870	\$133,870	\$160,644
56410 PENSION EXPENSE	(\$104,775)	\$0	\$0	\$0
56411 SDBF EXPENSE	\$6,576	\$0	\$0	\$0
56530 COURT AND LEGAL COSTS	\$65,342	\$60,000	\$60,000	\$60,000
56630 UTILITIES-WATER	\$5,508,470	\$6,350,000	\$6,350,000	\$7,554,692
56640 UTILITIES-SEWER	\$6,316,041	\$7,710,000	\$7,710,000	\$8,259,444
TOTAL CONTRACTURAL SERVICES	\$11,949,572	\$14,295,152	\$14,295,152	\$16,141,529
57110 DEBT SERVICE	\$0	\$745,000	\$745,000	\$775,000
57210 DEBT SERVICE-INTEREST	\$345,904	\$322,694	\$322,694	\$288,044
57410 PRINCIPAL PAYMENT	\$0	\$313,745	\$313,745	\$320,345
57415 INTEREST EXPENSE	\$63,316	\$56,853	\$56,853	\$50,253
57610 DEPRECIATION EXPENSE	\$2,806,488	\$0	\$0	\$0
57611 AMORTIZATION EXPENSE	(\$58,825)	\$0	\$0	\$0
TOTAL DEBT SERVICE AND CAP. REPL	\$3,156,883	\$1,438,292	\$1,438,292	\$1,433,642
58995 CONTRA CAPITAL OUTLAY	(\$465,384)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	(\$465,384)	\$0	\$0	\$0
59111 TRANSFER TO GENERAL FUND	\$2,488,646	\$2,563,305	\$2,563,305	\$2,640,204
TOTAL OTHER FINANCING (USES)	\$2,488,646	\$2,563,305	\$2,563,305	\$2,640,204
TOTAL UTILITY COMBINED SERVICES	\$17,195,946	\$18,380,749	\$18,380,749	\$20,287,375

CITY OF WYLIE

SEWER REPAIR AND REPLACEMENT FUND

FUND DESCRIPTION

The Sewer Repair and Replacement Fund was established several years ago to create a source of funds that can be used for large sewer repair and maintenance projects. Utility customers are charged \$2.00 per month on their utility bills and these revenues are accrued in an account for maintenance of the wastewater system.

City Of Wylie

Fund Summary

Sewer Repair and Replacement Fund

Sewer Repair and Replacement Fund Ending Balance 09/30/22	\$ 2,627,519
Projected '23 Revenues	486,834
Available Funds	<u>3,114,353</u>
Projected '23 Expenditures	<u>(299,613)</u>
Estimated Ending Fund Balance 09/30/23	\$ 2,814,740
Estimated Beginning Fund Balance - 10/01/23	\$ 2,814,740
Budgeted Revenues '24	486,834
Budgeted Expenditures '24	<u>(1,500,000)</u>
Estimated Ending Fund Balance 09/30/24	<u>\$ 1,801,574</u>

BUDGET FY 2023-2024

620-SEWER REPAIR AND REPLACEMENT SEWER REPAIR AND REPLACEMENT REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
44512 SEWER SALES	\$398,470	\$412,000	\$412,000	\$412,000
TOTAL SERVICE FEES	\$398,470	\$412,000	\$412,000	\$412,000
46110 ALLOCATED INTEREST EARNINGS	\$10,807	\$5,000	\$74,834	\$74,834
TOTAL INTEREST INCOME	\$10,807	\$5,000	\$74,834	\$74,834
TOTAL SEWER REPAIR AND REPLACEMENT	\$409,277	\$417,000	\$486,834	\$486,834

620-SEWER REPAIR AND REPLACEMENT SEWER REPAIR AND REPLACEMENT EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
54430 SANITARY SEWERS	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$0	\$0	\$0	\$0
56080 ADVERTISING	\$0	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$0	\$0	\$0
58410 SANITARY SEWER	\$34,663	\$1,500,000	\$299,613	\$1,500,000
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$34,663	\$1,500,000	\$299,613	\$1,500,000
TOTAL SEWER REPAIR AND REPLACEMENT	\$34,663	\$1,500,000	\$299,613	\$1,500,000

SPECIAL REVENUE / OTHER FUNDS

FISCAL YEAR 2023-2024



WYLIE ECONOMIC DEVELOPMENT CORPORATION

The Wylie citizens, as authorized by the Texas State Legislature, created the Wylie Economic Development Corporation (WEDC) via the passage of a half-cent sales tax increase in 1990. Funds received by the WEDC are used solely to enhance and promote economic development within the Wylie community.

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Executive Director	1.0	1.0	1.0	1.0
Director of Business Retention	1.0	1.0	1.0	1.0
Senior Assistant	1.0	1.0	1.0	1.0
Administrative Assistant	0.0	1.0	1.0	2.0
Mkt & Comms Coordinator	0.0	0.0	0.0	.5
TOTAL	3.0	4.0	4.0	5.5

The primary objectives of the WEDC are to increase local employment opportunities while enhancing and diversifying the City of Wylie’s tax base. The WEDC currently employs four full-time professional staff members that report directly to the Executive Director, and the Director reports to a 5-member Board of Directors appointed by the Wylie City Council. Ex-Officio Members of the Board include the sitting Mayor and current City Manager. Meetings typically occur on the third Wednesday of each month at 7:30 a.m. and on an as-needed basis at WEDC offices located at 250 S. Highway 78.

The Wylie City Council provides oversight of the WEDC via approval of Bylaws, appointment of Board Members, approval of annual budgets, review of monthly expenditures and project approval. The City of Wylie Finance Department processes all financial functions of the WEDC and coordinates an annual Financial Audit by an independent, third-party firm.

WEDC Board of Directors	Current Appointment	Term Expires
Demond Dawkins, President	07/2021	06/2024
Melisa Whitehead, Vice President	06/2022	06/2025
Blake Brininstool, Treasurer	07/2021	06/2024
Aaron Jameson, Board Member	03/2023	06/2026
Whitney McDougall, Board Member	06/2023	06/2026

City Of Wylie

Fund Summary

Wylie Economic Development Corporation

Audited Wylie Economic Development Corp Ending Balance 09/30/22	\$ 10,747,516
Projected '23 Revenues	<u>5,623,277</u>
Available Funds	16,370,793
Projected '23 Expenditures	<u>(5,211,025)</u>
Estimated Ending Fund Balance 09/30/23	\$ 11,159,768
Estimated Beginning Fund Balance - 10/01/23	\$ 11,159,768
Budgeted Revenues '24	7,353,131 a)
Budgeted Expenditures '24	<u>(16,427,451)</u>
Estimated Ending Fund Balance 09/30/24	<u>\$ 2,085,448</u>

a) Sales Tax is a 10% increase over the FY 23 Projected and Projected FY 23 is 100% of budget amount. Revenues also include an anticipated Gain/Loss Sale of Property in the amount of \$2.6 million.

BUDGET FY 2023-2024

111-WEDC

WEDC REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
40150 REV IN LEIU OF TAXES	\$0	\$0	\$0	\$0
40210 SALES TAX	\$4,161,282	\$4,124,241	\$4,124,241	\$4,536,561
TOTAL TAXES	\$4,161,282	\$4,124,241	\$4,124,241	\$4,536,561
43518 380 ECONOMIC AGREEMENTS	\$0	\$0	\$0	\$0
TOTAL INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0
46050 CERTIFICATE OF DEPOSIT	\$0	\$0	\$0	\$0
46110 ALLOCATED INTEREST EARNINGS	\$33,804	\$6,000	\$322,226	\$112,000
46140 TEXPOOL INTEREST	\$0	\$0	\$0	\$0
46143 LOGIC INTEREST	\$0	\$0	\$0	\$0
46150 INTEREST EARNINGS	\$0	\$0	\$0	\$0
46160 LOAN REPAYMENT (PRINCIPAL)	\$0	\$0	\$0	\$0
46210 BANK MONEY MARKET INTEREST	\$0	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$33,804	\$6,000	\$322,226	\$112,000
48110 RENTAL INCOME	\$139,485	\$134,220	\$111,810	\$48,600
48310 RECOVERY - PRIOR YEAR EXPEND	\$0	\$0	\$0	\$0
48410 MISCELLANEOUS INCOME	\$1,545	\$0	\$0	\$0
48430 GAIN/(LOSS) SALE OF CAP ASSETS	(\$70,386)	\$3,915,685	\$1,065,000	\$2,655,970
TOTAL MISCELLANEOUS INCOME	\$70,644	\$4,049,905	\$1,176,810	\$2,704,570
49160 TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0
49325 BANK NOTE PROCEEDS	\$16,216,000	\$0	\$0	\$0
49550 LEASE PRINCIPAL PAYMENTS (OFS)	\$0	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$16,216,000	\$0	\$0	\$0
TOTAL WEDC REVENUES	\$20,481,730	\$8,180,146	\$5,623,277	\$7,353,131

BUDGET FY 2023-2024

111-WEDC

WEDC

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$283,447	\$310,346	\$310,346	\$440,500
51130 OVERTIME	\$223	\$0	\$0	\$0
51140 LONGEVITY PAY	\$724	\$914	\$914	\$1,200
51310 TMRS	\$43,652	\$48,245	\$48,245	\$68,500
51410 HOSPITAL AND LIFE INSURANCE	\$39,395	\$51,987	\$51,987	\$81,000
51415 EXECUTIVE HEALTH PLAN	\$0	\$0	\$0	\$0
51420 LONG-TERM DISABILITY	\$577	\$1,769	\$1,769	\$1,600
51440 FICA	\$16,226	\$19,298	\$19,298	\$27,000
51450 MEDICARE	\$3,795	\$4,513	\$4,513	\$6,400
51470 WORKERS COMP PREMIUM	\$391	\$855	\$855	\$2,100
51480 UNEMPLOYMENT COMP (TWC)	\$40	\$1,080	\$1,080	\$1,600
TOTAL PERSONNEL SERVICES	\$388,468	\$439,008	\$439,007	\$629,900
52010 OFFICE SUPPLIES	\$4,819	\$5,000	\$5,000	\$5,000
52040 POSTAGE AND FREIGHT	\$83	\$300	\$300	\$300
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52810 FOOD SUPPLIES	\$3,749	\$3,000	\$3,000	\$3,000
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$8,651	\$8,300	\$8,300	\$8,300
54610 FURNITURE AND FIXTURES	\$8,959	\$2,500	\$2,500	\$2,500
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$5,349	\$7,650	\$7,650	\$7,650
54910 BUILDINGS	\$0	\$0	\$0	\$0
54990 OTHER	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$14,308	\$10,150	\$10,150	\$10,150
56042 SPECIAL SERVICES - INFRASTRUCTURE	\$0	\$0	\$0	\$0
56030 INCENTIVES	\$399,122	\$3,209,183	\$1,183,933	\$1,929,250
56040 SPECIAL SERVICES	\$2,264,621	\$34,770	\$34,770	\$37,270
56041 SPECIAL SERVICES - REAL ESTATE	\$4,309	\$276,300	\$345,800	\$234,500
56042 SPECIAL SERVICES-INFRASTRUCTURE	\$0	\$8,375,000	\$717,890	\$10,324,000
56080 ADVERTISING	\$81,392	\$129,100	\$104,100	\$226,125
56090 COMMUNITY DEVELOPMENT	\$49,300	\$54,950	\$54,950	\$64,950
56110 COMMUNICATIONS	\$5,645	\$7,900	\$7,900	\$7,900
56180 RENTAL	\$27,000	\$27,000	\$27,000	\$27,000
56210 TRAVEL AND TRAINING	\$57,737	\$73,000	\$75,000	\$73,000
56250 DUES AND SUBSCRIPTIONS	\$56,601	\$57,824	\$57,824	\$60,733
56310 INSURANCE	\$5,458	\$6,303	\$6,303	\$6,800
56510 AUDIT AND LEGAL SERVICES	\$20,566	\$23,000	\$23,000	\$23,000

BUDGET FY 2023-2024

111-WEDC

WEDC

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56570 ENGINEERING/ARCHITECTURAL	\$138,303	\$87,500	\$535,700	\$530,175
56610 UTILITIES-ELECTRIC	\$2,027	\$2,400	\$2,400	\$2,400
TOTAL CONTRACTURAL SERVICES	\$3,112,079	\$12,364,230	\$3,176,570	\$13,547,103
57410 PRINCIPAL PAYMENT	\$5,041,124	\$575,974	\$575,974	\$600,096
57415 INTEREST EXPENSE	\$338,198	\$656,024	\$656,024	\$631,902
TOTAL DEBT SERVICE AND CAP. REPL	\$5,379,321	\$1,231,998	\$1,231,998	\$1,231,998
58110 LAND-PURCHASE PRICE	\$4,136,097	\$2,090,000	\$345,000	\$1,000,000
58995 CONTRA CAPITAL OUTLAY	(\$4,136,719)	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	(\$621)	\$2,090,000	\$345,000	\$1,000,000
TOTAL WEDC	\$8,902,206	\$16,143,686	\$5,211,025	\$16,427,451

CITY OF WYLIE

4B SALES TAX REVENUE FUND

FUND DESCRIPTION

The Wylie Park and Recreation Facilities Development Corporation (the 4B Corporation) was established to promote park and recreational development within the City of Wylie. The activities of the 4B Corporation are accounted for in two fund types. The two funds are titled the 4B Sales Tax Revenue Fund and the 4B Debt Service Fund. The special revenue fund accounts for the use of the 4B Corporation sales tax revenue and is restricted by State legislation to improve the appeal of the City as a place to live, work and visit through the promotion of park and recreational development. Sales taxes are levied in Wylie at 8.25% of goods and services sold within the City's boundaries. Departments in this fund include 4B Brown House, 4B Senior Activities, 4B Parks, 4B Recreation Center, 4B Stonehaven House and 4B Sales Tax Combined Services.

City Of Wylie

Fund Summary

4B Sales Tax Revenue Fund

Audited 4B Sales Tax Revenue Fund Ending Balance 09/30/22	\$ 6,599,921
Projected '23 Revenues	<u>5,258,810</u>
Available Funds	11,858,731
Projected '23 Expenditures	<u>(5,891,265) (a)</u>
Estimated Ending Fund Balance 09/30/23	\$ 5,967,466
Estimated Beginning Fund Balance - 10/01/23	\$ 5,967,466
Budgeted Revenues '24	5,696,500 (b)
Budgeted Expenditures '24	(5,479,756)
Carryforward Expenditures	<u>\$ (2,161,098)</u>
Estimated Ending Fund Balance 09/30/24	<u>\$ 4,023,112 (c)</u>

a) Carryforward items are taken out of projected 2023 expense and included in 2024 expense. See manager's letter for detailed list totalling \$2,161,097.

b) Total includes sales tax revenue and revenue from the Recreation Center.

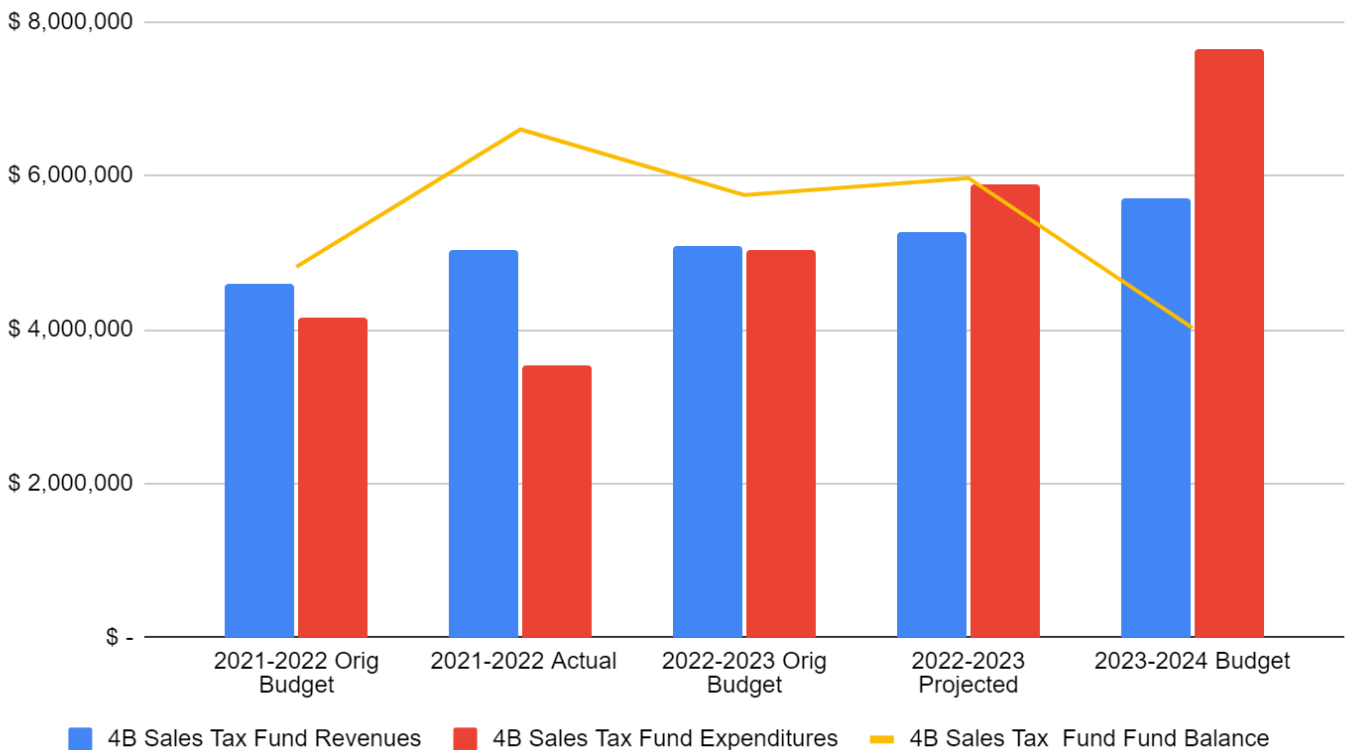
c) Policy requirement is 25% of budgeted sales tax revenue ($\$4,536,561 \times 25\% = \$1,134,140$).

4B SALES TAX FUND

The 4B Sales Tax Fund promotes park and recreation development in the City of Wylie. It is supported by a half cent sales tax. The 4B Sales Tax Fund supports our welcome center, our senior center, part of our parks and athletic fields and our recreation center.

There are several projects underway in the parks for FY 2024. A dog park, two splashpads and renovations to our senior center were funded by the general fund excess fund balance in FY 2022 with a small amount funded through 4B fund balance in FY 2023. One million in fund balance is being used to improve sports fields and another \$600 thousand will add bathrooms to the welcome center downtown and one of the parks. These improvements will enhance the parks and recreation areas available to our citizens.

4B Fund Financial Summary



	2021-2022 Orig Budget	2021-2022 Actual	2022-2023 Orig Budget	2022-2023 Projected	2023-2024 Budget
4B Sales Tax Revenues	\$ 4,602,779	5,023,295	\$ 5,091,346	\$ 5,258,810	\$ 5,696,500
4B Sales Tax Expenditures	\$ 4,149,236	3,544,473	\$ 5,040,222	\$ 5,891,265	\$ 7,640,854
4B Sales Tax Fund Balance	\$ 4,814,956	\$ 6,599,921	\$ 5,748,334	\$ 5,967,466	\$ 4,023,112

4B SALES TAX FUND

SUMMARY OF REVENUES AND EXPENDITURES

	2021-2022 ACTUAL	2022-2023 BUDGET	2022-2023 PROJECTED	2023-2024 BUDGET
REVENUES:				
Sales Taxes	4,161,282	4,124,146	4,124,146	4,536,561
Service Fees	807,835	928,000	928,000	940,000
Interest & Misc. Income	54,178	39,200	206,664	219,939
Transfers from Other Funds (O)	-	-	-	-
TOTAL REVENUES	5,023,295	5,091,346	5,258,810	5,696,500
EXPENDITURES:				
Brown House	200,864	364,773	276,838	398,998
Senior Center	523,801	803,868	582,854	699,792
4B Parks	613,169	1,175,730	1,115,835	3,670,039
Recreation Center	1,820,015	2,205,939	2,249,695	2,315,720
Stonehaven House	-	121,000	1,000	121,000
Combined Services	383,625	390,043	1,665,043	435,305
TOTAL EXPENDITURES	3,541,474	5,061,353	5,891,265	7,640,854

BUDGET FY 2023-2024

112-4B SALES TAX

4B SALES TAX REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
40210 SALES TAX	\$4,161,282	\$4,124,146	\$4,124,146	\$4,536,561
TOTAL TAXES	\$4,161,282	\$4,124,146	\$4,124,146	\$4,536,561
44150 RECREATION MEMBERSHIP FEES	\$446,375	\$600,000	\$600,000	\$600,000
44152 RECREATION MERCHANDISE	\$12,690	\$8,000	\$8,000	\$10,000
44156 RECREATION CLASS FEES	\$348,770	\$320,000	\$320,000	\$330,000
TOTAL SERVICE FEES	\$807,835	\$928,000	\$928,000	\$940,000
46110 ALLOCATED INTEREST EARNINGS	\$24,612	\$7,200	\$174,664	\$174,664
TOTAL INTEREST INCOME	\$24,612	\$7,200	\$174,664	\$174,664
48120 COMMUNITY ROOM FEES	\$27,188	\$30,000	\$30,000	\$45,000
48410 MISCELLANEOUS INCOME	\$2,378	\$2,000	\$2,000	\$275
48440 CONTRIBUTIONS/ DONATIONS	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$29,566	\$32,000	\$32,000	\$45,275
49111 TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$0	\$0
49320 G.O. BOND PROCEEDS	\$0	\$0	\$0	\$0
49401 BOND PREMIUM/ DISCOUNT	\$0	\$0	\$0	\$0
49500 CAPITAL LEASE PROCEEDS	\$0	\$0	\$0	\$0
49600 INSURANCE RECOVERIES	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0
TOTAL 4B SALES TAX REVENUES	\$5,023,295	\$5,091,346	\$5,258,810	\$5,696,500

CITY OF WYLIE

4B BROWN HOUSE

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the operation of the Welcome Center at the Historic Thomas and Mattie Brown House. The Welcome Center ensures ongoing preservation of local history. A visit to this establishment serves as a welcome to visitors and provides a rare glimpse into the rich and colorful background of Wylie. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.

Strategic Goal: Health, Safety, and Well-Being

Continue to enhance the Welcome Center experience with new history exhibits, tours, and educational opportunities.

Strategic Goal: Community Focused Government

Continue to support downtown events and cooperative services, e.g. Boo on Ballard, Bluegrass, and Arts Festival.

Strategic Goal: Community Focused Government

Installation of outdoor restrooms in support of the park and event space.

Strategic Goal: Health, Safety, and Well-Being

FISCAL YEAR 2023 ACCOMPLISHMENTS

Completion of accessible parking and drainage.

Strategic Goal: Community Focused Government

Support downtown events: Pedal Car Race, Picnic, Bluegrass, Boo on Ballard, and Arts Festival.

Strategic Goal: Community Focused Government

Robust Wylie-focused history and educational exhibits about the early days of American baseball, Gibson Girls, the railroad, Victorian holiday celebrations, and more.

Strategic Goal: Community Focused Government

Grand opening, yard signage, and storefront (including the design and sale of a one-of-a-kind Wylie Christmas ornament depicting the Brown House).

Strategic Goal: Community Focused Government

Extended Saturday hours from April - October to meet guest needs.

Strategic Goal: Community Focused Government

	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
STAFFING				
Rec. Supervisor-Brown House	1.0	1.0	1.0	1.0
Recreation Monitor	0.5	2.5	2.5	2.5
Guest Service Specialist	0.5	0.5	3.0	3.0
TOTAL	2.0	4.0	6.5	6.5

ACTIVITY DEMAND / ACTIVITY WORKLOAD

MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
	Attendance - General Hourly Headcount			795	400
Celebrations - Participants, No Charge Downtown Events	3,000	3,000	3,000		3,000

BUDGET FY 2023-2024

112-4B SALES TAX BROWN HOUSE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$54,216	\$57,276	\$57,276	\$57,554
51112 SALARIES - PART TIME	\$17,944	\$79,636	\$79,636	\$88,257
51130 OVERTIME	\$0	\$1,000	\$1,000	\$1,000
51140 LONGEVITY PAY	\$332	\$380	\$380	\$428
51310 TMRS	\$9,348	\$14,240	\$14,240	\$10,020
51410 HOSPITAL AND LIFE INSURANCE	\$10,722	\$12,542	\$12,542	\$13,831
51420 LONG-TERM DISABILITY	\$130	\$209	\$209	\$213
51440 FICA	\$4,295	\$9,493	\$9,493	\$9,338
51450 MEDICARE	\$1,005	\$2,220	\$2,220	\$2,184
51470 WORKERS COMP PREMIUM	\$167	\$175	\$240	\$321
51480 UNEMPLOYMENT COMP (TWC)	\$29	\$810	\$810	\$810
TOTAL PERSONNEL SERVICES	\$98,189	\$177,981	\$178,046	\$183,956
52010 OFFICE SUPPLIES	\$176	\$1,008	\$1,008	\$1,008
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$14,077	\$14,655	\$14,655	\$7,655
52210 JANITORIAL SUPPLIES	\$558	\$2,621	\$2,621	\$2,621
52250 MEDICAL AND SURGICAL	\$31	\$360	\$360	\$360
52610 RECREATIONAL SUPPLIES	\$0	\$410	\$410	\$3,910
52650 RECREATION MERCHANDISE	\$8,547	\$8,675	\$8,675	\$7,500
52710 WEARING APPAREL AND UNIFORMS	\$317	\$450	\$450	\$625
52810 FOOD SUPPLIES	\$166	\$525	\$525	\$525
52990 OTHER	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$23,873	\$28,704	\$28,704	\$24,204
54910 BUILDINGS	\$35,636	\$104,800	\$16,800	\$142,800
TOTAL MATERIALS FOR MAINTENANCE	\$35,636	\$104,800	\$16,800	\$142,800
56040 SPECIAL SERVICES	\$32,035	\$32,953	\$32,953	\$27,583
56080 ADVERTISING	\$3,459	\$5,960	\$5,960	\$5,960
56110 COMMUNICATIONS	\$1,740	\$1,500	\$1,500	\$1,500
56140 REC CLASS EXPENSES	\$0	\$2,900	\$2,900	\$2,900
56180 RENTAL	\$1,166	\$1,900	\$1,900	\$1,900
56210 TRAVEL AND TRAINING	\$2,042	\$3,250	\$3,250	\$3,250
56250 DUES AND SUBSCRIPTIONS	\$2,725	\$4,825	\$4,825	\$4,945
TOTAL CONTRACTURAL SERVICES	\$43,167	\$53,288	\$53,288	\$48,038
TOTAL BROWN HOUSE	\$200,864	\$364,773	\$276,838	\$398,998

CITY OF WYLIE

4B SENIOR CENTER

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the operation of the Wylie Senior Recreation Center. The Wylie Senior Recreation Center supports the well-being of Wylie citizens, ages 55 years and older, by providing recreational and educational programs. The division ensures the ongoing operations and marketing of these programs. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.

Strategic Goal: Health, Safety, and Well-Being

Prepare for upcoming renovations.

Strategic Goal: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Facility improvements: poured concrete pad and benches for the garden, and continued fitness equipment upgrades geared towards guests ages 55 years and older.

Strategic Goal: Health, Safety, and Well-Being

Provided facility and staff support for elections.

Strategic Goal: Community Focused Government

Regained program momentum lost due to COVID-19.

Strategic Goal: Community Focused Government

Named Top Five Best in Wellness for Community Centers in the United States by the International Council on Active Aging, Senior Recreation Center, 2022.

Strategic Goal: Health, Safety, and Well-Being

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Recreation Supervisor	1.0	1.0	1.0	1.0
Rec. Programmer-Senior				
Activities	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	1.5	1.5	1.5	1.5
Recreation Monitor	3.0	3.0	3.0	3.0
Bus Driver	0.5	0.5	0.5	0.5
TOTAL	8.0	8.0	8.0	8.0

ACTIVITY DEMAND / ACTIVITY WORKLOAD

MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Attendance - General Hourly Headcount	17,400	47,011	38,500		40,000
Paid Activities - Participants	973	1,724	1,175		1,200

BUDGET FY 2023-2024

112-4B SALES TAX SENIOR CENTER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$141,130	\$149,394	\$149,394	\$151,798
51112 SALARIES - PART TIME	\$167,465	\$180,511	\$180,511	\$210,511
51130 OVERTIME	\$1,126	\$2,750	\$2,750	\$2,000
51140 LONGEVITY PAY	\$956	\$1,092	\$1,092	\$1,236
51310 TMRS	\$31,451	\$31,311	\$31,311	\$33,167
51410 HOSPITAL AND LIFE INSURANCE	\$26,336	\$31,507	\$31,507	\$34,826
51420 LONG-TERM DISABILITY	\$336	\$541	\$541	\$562
51440 FICA	\$18,613	\$20,692	\$20,692	\$22,664
51450 MEDICARE	\$4,353	\$4,840	\$4,840	\$5,300
51470 WORKERS COMP PREMIUM	\$1,872	\$1,961	\$3,012	\$4,215
51480 UNEMPLOYMENT COMP (TWC)	\$1,257	\$2,160	\$2,160	\$2,160
TOTAL PERSONNEL SERVICES	\$394,895	\$426,759	\$427,810	\$468,439
52010 OFFICE SUPPLIES	\$1,531	\$1,922	\$1,922	\$1,848
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$17,113	\$10,500	\$10,500	\$10,500
52210 JANITORIAL SUPPLIES	\$931	\$3,535	\$3,535	\$3,020
52250 MEDICAL AND SURGICAL	\$859	\$1,200	\$1,200	\$1,200
52310 FUEL AND LUBRICANTS	\$6,211	\$9,000	\$9,000	\$9,000
52610 RECREATIONAL SUPPLIES	\$25,301	\$32,930	\$32,930	\$31,730
52650 RECREATION MERCHANDISE	\$3,365	\$4,012	\$4,012	\$4,475
52710 WEARING APPAREL AND UNIFORMS	\$553	\$1,480	\$1,480	\$2,380
52810 FOOD SUPPLIES	\$407	\$525	\$525	\$700
TOTAL SUPPLIES	\$56,271	\$65,104	\$65,104	\$64,853
54530 HEAVY EQUIPMENT	\$7,306	\$9,500	\$9,500	\$12,500
54910 BUILDINGS	\$22,812	\$4,900	\$4,900	\$4,900
TOTAL MATERIALS FOR MAINTENANCE	\$30,118	\$14,400	\$14,400	\$17,400
56040 SPECIAL SERVICES	\$14,562	\$16,885	\$16,885	\$16,885
56080 ADVERTISING	\$1,740	\$3,503	\$3,503	\$3,503
56110 COMMUNICATIONS	\$1,661	\$2,172	\$2,172	\$2,172
56140 REC CLASS EXPENSES	\$10,264	\$27,025	\$27,025	\$27,025
56180 RENTAL	\$2,965	\$1,620	\$1,620	\$1,800
56210 TRAVEL AND TRAINING	\$8,741	\$15,325	\$15,325	\$17,325
56250 DUES AND SUBSCRIPTIONS	\$4,055	\$5,710	\$5,710	\$7,090
56360 ACTIVENET ADMINISTRATIVE FEES	\$1,529	\$3,300	\$3,300	\$3,300
TOTAL CONTRACTURAL SERVICES	\$45,517	\$75,540	\$75,540	\$79,100
58510 MOTOR VEHICLES	\$0	\$0	\$0	\$70,000
58570 ENGINEERING/ARCHITECTURAL	\$0	\$222,065	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$222,065	\$0	\$70,000
TOTAL SENIOR CENTER	\$526,801	\$803,868	\$582,854	\$699,792

CITY OF WYLIE

4B PARKS

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the maintenance of athletic fields and some park maintenance. This division is responsible for the development and maintenance of athletic complexes and parks throughout the City. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.

Strategic Goal: Health, Safety, and Well-Being

Expand and improve maintenance practices and efficiency.

Strategic Goals: Health, Safety, and Well-Being

Begin renovation of two athletic fields at Founders Park.

Strategic Goals: Health, Safety, and Well-Being

FISCAL YEAR 2023 ACCOMPLISHMENTS

Updated field maps and field identifiers at the athletic fields.

Strategic Goal: Health, Safety, and Well-Being

Installed new soccer goals at Dodd Park.

Strategic Goal: Health, Safety, and Well-Being

Added pour-in-place surfacing to Olde City Park playground.

Strategic Goal: Health, Safety, and Well-Being

Replaced playground equipment at Valentine and Birmingham Farms Park.

Strategic Goal: Health, Safety, and Well-Being

Installed new concrete drainage flumes at Founders Park.

Strategic Goal: Community Focused Government

Converted a basketball court at Community Park into a pickleball court.

Strategic Goal: Health, Safety, and Well-Being

Added a new Irrigation Technician to the Department.

Strategic Goal: Workforce

STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Parks and Recreation				
Supervisor	1.0	1.0	1.0	1.0
Irrigation Technician	0.0	0.0	1.0	1.0
Equipment Operator II	0.0	0.0	1.0	1.0
Equipment Operator I	1.0	1.0	3.0	4.0
Maintenance Worker	3.0	3.0	0.0	0.0
TOTAL	5.0	5.0	6.0	7.0

4B PARKS CONTINUED



ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Rentals - Participants, Youth Sports Local Leagues	4,639	5,066	5,500		5,500
Rentals - Participants, Private Teams	4,243	13,898	10,000		12,000

BUDGET FY 2023-2024

112-4B SALES TAX

4B PARKS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$211,152	\$289,111	\$289,111	\$322,005
51130 OVERTIME	\$6,993	\$14,000	\$14,000	\$16,500
51140 LONGEVITY PAY	\$2,388	\$2,777	\$2,777	\$3,019
51310 TMRS	\$34,734	\$47,413	\$47,413	\$52,936
51410 HOSPITAL AND LIFE INSURANCE	\$41,434	\$63,447	\$63,447	\$84,811
51420 LONG-TERM DISABILITY	\$506	\$1,146	\$1,146	\$1,192
51440 FICA	\$13,322	\$18,965	\$18,965	\$21,174
51450 MEDICARE	\$3,116	\$4,435	\$4,435	\$4,952
51470 WORKERS COMP PREMIUM	\$2,642	\$3,045	\$4,183	\$5,287
51480 UNEMPLOYMENT COMP (TWC)	\$42	\$1,620	\$1,620	\$1,890
TOTAL PERSONNEL SERVICES	\$316,329	\$445,959	\$447,097	\$513,766
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$26,300	\$32,800	\$32,800	\$0
52710 WEARING APPAREL AND UNIFORMS	\$0	\$4,320	\$4,320	\$740
52810 FOOD SUPPLIES	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$26,300	\$37,120	\$37,120	\$740
54530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$5,935	\$1,000	\$1,000	\$1,000
56210 TRAVEL AND TRAINING	\$0	\$0	\$0	\$1,500
56570 ENGINEERING/ARCHITECTURAL	\$0	\$50,000	\$50,000	\$50,000
TOTAL CONTRACTURAL SERVICES	\$5,935	\$51,000	\$51,000	\$52,500
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
58150 LAND-BETTERMENTS	\$46,726	\$407,172	\$374,910	\$2,912,262
58510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
58530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
58570 ENGINEERING/ARCHITECTURAL	\$112,055	\$189,479	\$160,708	\$28,771
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$105,825	\$15,000	\$15,000	\$162,000
58910 BUILDINGS	\$0	\$30,000	\$30,000	\$0
TOTAL CAPITAL OUTLAY	\$264,606	\$641,651	\$580,618	\$3,103,033
TOTAL 4B PARKS	\$613,169	\$1,175,730	\$1,115,835	\$3,670,039

CITY OF WYLIE

4B RECREATION CENTER

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the operation of the Wylie Recreation Center. The Wylie Recreation Center supports the well-being of Wylie citizens by providing access to recreational and educational programs. The division ensures the ongoing operations and marketing of recreational programs at Wylie Recreation Center. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue assessing and adjusting services and amenities to meet the needs of guests.
Strategic Goal: Health, Safety, and Well-Being

Continue analyzing and addressing user fee gaps with the intent of supporting a percentage of cost recovery.
Strategic Goal: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

Notable facility improvements: added a concrete patio outside of the meeting room to enhance rentals, special events, and activities. Repaired the original (2010) mechanical lifts on the basketball goals that had recently become hazardous. A/V upgrade in the aerobic studio. Upgraded the A/V in the meeting room to encourage rental revenue.
Strategic Goal: Health, Safety, and Well-Being

Regained program momentum lost due to COVID-19. Summer Kick-Off attendance was at an all-time high of 3,078 participants. The Rec Center general attendance in May was the second highest on record at 34,310 (slightly lower than 2019: 34,947). Additional Christmas events were offered and all met maximum capacity. Several programs had waitlists.
Strategic Goal: Community Focused Government

Continued to upgrade fitness equipment.
Strategic Goal: Health, Safety, and Well-Being

Finances and marketing: Regular registered activity user fees were adjusted to recover costs. Printed pass/no pass rates in the Activity Menu for each activity rather than stating this as a general discount, switched from percentage discounts to flat rates, and increased the no pass rate to encourage pass sales. Secured multiple sponsorships to offset costs associated with Summer Kick-Off (this offering is subsidized by the 4B fund). Increased Rec Pass user fees, set fees to encourage the sale of auto-renew passes, added a teen pass, included childcare with all passes, and added virtual fitness classes to passes.
Strategic Goal: Community Focused Government

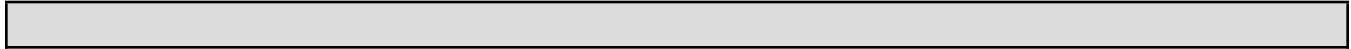
Met maximum activity programming capacity in the facility while preserving adequate open play times and offerings for pass holders.
Strategic Goal: Community Focused Government

Texas Recreation and Parks Society (TRAPS) Communication Award for Week in 30-Seconds, which is a 30-second weekly video recap of the Parks and Recreation Department happenings. The videos, available on social media, provide the City Council, upper management, and the Parks and Recreation Board with talking points.
Strategic Goal: Community Focused Government

Macaroni Kid Allen Family Favorite Awards: 1) Best Place for Free/Cheap Fun and 2) Best Family Membership.
Strategic Goal: Health, Safety, and Well-Being

Wylie News Readers Choice Award for Best Fitness Facility 2023.
Strategic Goal: Health, Safety, and Well-Being

4B RECREATION CENTER CONTINUED



STAFFING	BUDGET 2020-2021	BUDGET 2021-2022	BUDGET 2022-2023	BUDGET 2023-2024
Recreation Manager	1.0	1.0	0.0	0.0
Recreation Supervisor	1.0	1.0	2.0	2.0
Recreation Programmer	3.0	3.0	3.0	3.0
Building Attendant	1.0	1.0	1.0	1.0
Administrative Assistant	1.0	1.0	1.0	1.0
Guest Services Specialist	4.5	5.0	5.0	5.5
Recreation Monitor	13.0	13.0	13.0	13.0
TOTAL	24.5	25.0	25.0	25.5

ACTIVITY DEMAND / ACTIVITY WORKLOAD					
MEASURE	FY 2021 ACTUAL	FY 2022 ACTUAL	FY 2023 TARGET	FY 2023 ACTUAL	FY 2024 TARGET
Attendance - General Hourly Headcount	267,705	330,307	335,000		350,000
Paid Activities - Participants	5,796	5,089	5,250		5,500
Rentals - Hours Per Year, Private Parties	183	500	500		525

BUDGET FY 2023-2024

112-4B SALES TAX RECREATION CENTER

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$334,621	\$382,723	\$382,723	\$412,922
51112 SALARIES - PART TIME	\$525,495	\$625,162	\$625,162	\$604,213
51130 OVERTIME	\$4,335	\$7,000	\$7,000	\$7,000
51140 LONGEVITY PAY	\$2,560	\$2,838	\$2,838	\$2,645
51270 REC INSTRUCTOR PAY	\$55,410	\$60,000	\$60,000	\$60,000
51310 TMRS	\$79,275	\$85,545	\$85,545	\$89,050
51410 HOSPITAL AND LIFE INSURANCE	\$78,995	\$89,064	\$89,064	\$119,472
51420 LONG-TERM DISABILITY	\$937	\$1,393	\$1,393	\$1,528
51440 FICA	\$55,677	\$63,099	\$63,099	\$67,442
51450 MEDICARE	\$13,021	\$14,757	\$14,757	\$15,773
51470 WORKERS COMP PREMIUM	\$10,614	\$10,051	\$13,808	\$16,731
51480 UNEMPLOYMENT COMP (TWC)	\$4,005	\$5,400	\$5,400	\$5,940
TOTAL PERSONNEL SERVICES	\$1,164,945	\$1,347,033	\$1,350,789	\$1,402,716
52010 OFFICE SUPPLIES	\$4,323	\$5,852	\$5,852	\$6,002
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$16,611	\$20,220	\$20,220	\$20,220
52210 JANITORIAL SUPPLIES	\$11,040	\$28,479	\$28,479	\$29,979
52250 MEDICAL AND SURGICAL	\$3,701	\$4,420	\$4,420	\$3,980
52310 FUEL AND LUBRICANTS	\$1,274	\$6,300	\$6,300	\$6,300
52610 RECREATIONAL SUPPLIES	\$52,018	\$109,691	\$109,691	\$104,780
52650 RECREATION MERCHANDISE	\$7,396	\$7,475	\$7,475	\$12,175
52710 WEARING APPAREL AND UNIFORMS	\$3,057	\$7,470	\$7,470	\$4,670
52810 FOOD SUPPLIES	\$1,018	\$1,200	\$1,200	\$1,200
TOTAL SUPPLIES	\$100,439	\$191,107	\$191,107	\$189,306
54530 HEAVY EQUIPMENT	\$14,751	\$26,090	\$26,090	\$31,240
54910 BUILDINGS	\$30,072	\$31,720	\$31,720	\$34,720
TOTAL MATERIALS FOR MAINTENANCE	\$44,823	\$57,810	\$57,810	\$65,960
56040 SPECIAL SERVICES	\$77,517	\$91,370	\$91,370	\$103,370
56080 ADVERTISING	\$88,262	\$99,977	\$99,977	\$113,010
56110 COMMUNICATIONS	\$942	\$1,800	\$1,800	\$1,800
56140 REC CLASS EXPENSES	\$149,364	\$152,650	\$152,650	\$161,250
56180 RENTAL	\$722	\$3,300	\$3,300	\$3,300
56210 TRAVEL AND TRAINING	\$9,935	\$29,790	\$29,790	\$29,400
56250 DUES AND SUBSCRIPTIONS	\$8,175	\$13,532	\$13,532	\$15,038
56310 INSURANCE	\$34,033	\$40,000	\$40,000	\$48,000
56360 ACTIVENET ADMINISTRATIVE FEES	\$57,285	\$58,600	\$58,600	\$58,600
56610 UTILITIES-ELECTRIC	\$56,401	\$98,970	\$98,970	\$98,970
56630 UTILITIES-WATER	\$27,174	\$20,000	\$60,000	\$25,000
TOTAL CONTRACTURAL SERVICES	\$509,808	\$609,989	\$649,989	\$657,738
TOTAL RECREATION CENTER	\$1,820,015	\$2,205,939	\$2,249,695	\$2,315,720

CITY OF WYLIE
4B STONEHAVEN HOUSE

DEPARTMENT DESCRIPTION

The Parks and Recreation Department 4B sales tax revenue supports the maintenance of Stonehaven House. This division ensures ongoing preservation of the past by maintaining the historic site. It is the mission of Wylie Parks and Recreation to spark connection with self, family, and community through meaningful park and recreation experiences.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Complete updates to the feasibility study and resume discussions with the Wylie Historical Society regarding possible site management partnerships.
Strategic Goals: Community Focused Government

FISCAL YEAR 2023 ACCOMPLISHMENTS

n/a

BUDGET FY 2023-2024

**112-4B SALES TAX
STONEHAVEN HOUSE**

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
54210 STREETS AND ALLEYS	\$0	\$0	\$0	\$0
54510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
54530 HEAVY EQUIPMENT	\$0	\$0	\$0	\$0
54630 TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
54650 COMMUNICATIONS	\$0	\$0	\$0	\$0
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
54910 BUILDINGS	\$0	\$121,000	\$1,000	\$121,000
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$121,000	\$1,000	\$121,000
TOTAL STONEHAVEN HOUSE	\$0	\$121,000	\$1,000	\$121,000

CITY OF WYLIE

4B SALES TAX REVENUE COMBINED SERVICES

DEPARTMENT DESCRIPTION

This department reflects expenditures incurred by the City's 4B Sales Tax Revenue Fund, as a single entity, in the conduct of its operations. These expenditures include debt service payments, etc.

BUDGET FY 2023-2024

112-4B SALES TAX

4B COMBINED SERVICES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56040 SPECIAL SERVICES	\$0	\$1,993	\$1,993	\$48,240
56310 INSURANCE	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$1,993	\$1,993	\$48,240
59125 TRANSFER TO RECREATION FUND	\$0	\$0	\$0	\$0
59132 TRANSFER TO 4B DEBT SERVICE	\$383,625	\$388,050	\$388,050	\$165,000
59430 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$1,275,000	\$222,065
TOTAL OTHER FINANCING (USES)	\$383,625	\$388,050	\$1,663,050	\$387,065
TOTAL 4B COMBINED SERVICES	\$383,625	\$390,043	\$1,665,043	\$435,305

CITY OF WYLIE

PARKS ACQUISITION & IMPROVEMENT FUND

DEPARTMENT DESCRIPTION

The Park Acquisition and Improvement Fund resources are derived from the payment of fees obtained as part of the development process. Fees are accepted in lieu of parkland dedications to the City. For administrative purposes, the City is divided into three park zones: West, Central, and East. The accumulated funds are available for the acquisition, development, and improvement of park land within the zones from which they are collected. The Park Acquisition and Improvement Fund is utilized by the Parks Division with input from the Parks and Recreation Board for the betterment of parks and open spaces throughout the City. Funds are utilized for the purposes of land acquisition for future park development and for the continual improvement of existing parks and open space facilities and amenities. Funds can also be used as matching requirements for available County and State grant opportunities for park acquisition and improvement.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

West Zone 5621: No projects funded for FY24
Central Zone 5622: No projects funded for FY24
East Zone 5623: No projects funded for FY24

FISCAL YEAR 2023 ACCOMPLISHMENTS

West Zone 5621: Library Garden trail connector and concrete gathering space was completed.
Strategic Goal: Health, Safety, and Well-Being

East Zone 5623: Completed the baseball backstops renovation at Avalon Park.
Strategic Goal: Health, Safety, and Well-Being

City Of Wylie

Fund Summary

Park A & I Fund

Audited Park A&I Fund Ending Balance 09/30/22	\$	506,161
Projected '23 Revenues		633,352
Available Funds		<u>1,139,513</u>
Projected '23 Expenditures		<u>(308,431) (a)</u>
Estimated Ending Fund Balance 09/30/23	\$	831,082
 Estimated Beginning Fund Balance - 10/01/23	 \$	 831,082
Budgeted Revenues '24		198,352
Budgeted Expenditures '24		0
Carryforward Expenditures	\$	<u>(38,500)</u>
Estimated Ending Fund Balance 09/30/24	\$	<u><u>990,934</u></u>

a) Carryforward items are taken out of projected 2023 expense and included in 2024 expense. \$38,500 for the Avalon Backstop Replacement was carried forward.

BUDGET FY 2023-2024

121-PARKS A&I PARKS A&I REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
43514 PARK GRANTS	\$0	\$0	\$0	\$0
TOTAL INTERGOVERNMENTAL REVENUE	\$0	\$0	\$0	\$0
44134 PARK LAND DEVELOPMENT	\$122,808	\$511,000	\$563,000	\$178,000
TOTAL SERVICE FEES	\$122,808	\$511,000	\$563,000	\$178,000
46110 ALLOCATED INTEREST EARNINGS	\$1,786	\$480	\$20,352	\$20,352
46140 TEXPOOL INTEREST	\$0	\$0	\$0	\$0
TOTAL INTEREST INCOME	\$1,786	\$480	\$20,352	\$20,352
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
48440 CONTRIBUTIONS/ DONATIONS	\$0	\$50,000	\$50,000	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$50,000	\$50,000	\$0
49111 TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$0	\$0
49450 COUNTY PROCEEDS (OFS)	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0
TOTAL PARKS A&I REVENUES	\$124,593	\$561,480	\$633,352	\$198,352

BUDGET FY 2023-2024

121-PARKS A&I PARKS

A&I WEST ZONE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52150 NON-CAPITAL IMPROVEMENTS	\$0	\$0	\$0	\$0
52510 BOTANICAL AND AGRICULTURAL	\$0	\$0	\$0	\$0
52610 RECREATIONAL SUPPLIES	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$0	\$0	\$0	\$0
54250 STREET SIGNS AND MARKINGS	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$0	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$0	\$0	\$0
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
58150 LAND-BETTERMENTS	\$0	\$58,431	\$58,431	\$0
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$58,431	\$58,431	\$0
59447 TRANSFER TO 2008 GEN OBLIG	\$0	\$0	\$200,000	\$0
TOTAL OTHER FINANCING (USES)	\$0	\$0	\$200,000	\$0
TOTAL PARKS AANDI WEST ZONE	\$0	\$58,431	\$258,431	\$0

BUDGET FY 2023-2024

121-PARKS A&I

PARKS A&I CENTRAL ZONE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
52150 NON-CAPITAL IMPROVEMENTS	\$0	\$0	\$0	\$0
52510 BOTANICAL AND AGRICULTURAL	\$0	\$0	\$0	\$0
52610 RECREATIONAL SUPPLIES	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$0	\$0	\$0	\$0
54250 STREET SIGNS AND MARKINGS	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$0	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
56990 OTHER	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$0	\$0	\$0
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
58150 LAND-BETTERMENTS	\$186,752	\$50,000	\$50,000	\$0
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$186,752	\$50,000	\$50,000	\$0
59447 TRANSFER TO 2008 GEN OBLIG	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$0	\$0	\$0	\$0
TOTAL PARKS AANDI CENTRAL ZONE	\$186,752	\$50,000	\$50,000	\$0

BUDGET FY 2023-2024

121-PARKS A&I PARKS A&I EAST ZONE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52150 NON-CAPITAL IMPROVEMENTS	\$0	\$0	\$0	\$0
52510 BOTANICAL AND AGRICULTURAL	\$0	\$0	\$0	\$0
52610 RECREATIONAL SUPPLIES	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$0	\$0	\$0	\$0
54250 STREET SIGNS AND MARKINGS	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
56040 SPECIAL SERVICES	\$0	\$0	\$0	\$0
56570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$0	\$0	\$0
58150 LAND-BETTERMENTS	\$0	\$38,500	\$0	\$38,500
58570 ENGINEERING/ARCHITECTURAL	\$0	\$0	\$0	\$0
58830 FURNITURE AND FIXTURES	\$0	\$0	\$0	\$0
58840 OUTDOOR FURNITURE AND EQUIPMENT	\$0	\$0	\$0	\$0
58850 MAJOR TOOLS AND EQUIPMENT	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$38,500	\$0	\$38,500
59447 TRANSFER TO 2008 GEN OBLIG	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$0	\$0	\$0	\$0
TOTAL PARKS AANDI EAST ZONE	\$0	\$38,500	\$0	\$38,500

CITY OF WYLIE
FIRE TRAINING CENTER FUND

DEPARTMENT DESCRIPTION

The Fire Training Center Fund is a special revenue fund that was established in FY 2001. The Fire training center is physically located behind Fire Station 2, it is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. These fees are collected by a 3rd party contracted vendor and vary from year to year.

Expenditures from this fund are related to public safety training, as well as upkeep and maintenance of the fire training facilities. The Fire training center is physically located behind Fire Station 2. The facility is also used as a regional training center by other city departments and area fire departments. Major funding comes from response fees collected within our response area for emergency services rendered. Other funding comes from fees assessed on users. A master use plan has been drawn up that will develop the acres available in order to meet the growing needs due to population and commercial growth.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Expend funds dedicated to the public safety training field to maintain the training facility, improve training offerings, and provide quality training to Wylie public safety personnel.

Strategic Goals: Infrastructure; Workforce; Planning Management

City Of Wylie

Fund Summary

Fire Training Center Fund

Audited Fire Training Center Fund Ending Balance 09/30/22	\$	274,325
Projected '23 Revenues		36,244
Available Funds		310,569
Projected '23 Expenditures		(45,000)
		(45,000)
Estimated Ending Fund Balance 09/30/23	\$	265,569
Estimated Beginning Fund Balance - 10/01/23	\$	265,569
Budgeted Revenues '24		51,616
Budgeted Expenditures '24		(25,000)
		(25,000)
Estimated Ending Fund Balance 09/30/24	\$	292,185

BUDGET FY 2023-2024

132-FIRE TRAINING CENTER FIRE TRAINING CENTER REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
42110 FIRST RESPONDER FEES	\$37,863	\$28,428	\$28,428	\$43,800
TOTAL LICENSE AND PERMITS	\$37,863	\$28,428	\$28,428	\$43,800
46110 ALLOCATED INTEREST EARNINGS	\$1,112	\$300	\$7,816	\$7,816
TOTAL INTEREST INCOME	\$1,112	\$300	\$7,816	\$7,816
TOTAL FIRE TRAINING CENTER REVENUES	\$38,975	\$28,728	\$36,244	\$51,616

132-FIRE TRAINING CENTER FIRE TRAINING CENTER EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$3,024	\$40,000	\$40,000	\$20,000
52630 AUDIO-VISUAL	\$0	\$5,000	\$5,000	\$5,000
TOTAL SUPPLIES	\$3,024	\$45,000	\$45,000	\$25,000
TOTAL FIRE TRAINING CENTER	\$3,024	\$45,000	\$45,000	\$25,000

CITY OF WYLIE

FIRE DEVELOPMENT FUND

DEPARTMENT DESCRIPTION

The Fire Development Fee Fund benefits the City of Wylie by providing a portion of the capital expenditure money to maintain fire protection service levels caused by increases in growth and population. The City established fire development fees by Ordinance No. 2007-12. The fund cannot be used for any operations or replacement costs. Projects in the coming years are Fire Station 5 property, and construction of Fire Station 5, as well as the new apparatus for each.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Receive revenues from Fire Development Fees
Strategic Goals: Financial Health; Economic Growth

Began the land location process for construction of Fire Station 5
Strategic Goals: Planning Management, Financial Health

FISCAL YEAR 2023 ACCOMPLISHMENTS

Completed construction and opened Fire Station #4
Strategic Goals: Planning Management; Financial Health

City Of Wylie

Fund Summary

Fire Development Fund

Audited Fire Development Fund Ending Balance 09/30/22	\$ 966,302
Projected '23 Revenues	<u>263,028</u>
Available Funds	1,229,330
Projected '23 Expenditures	<u>(52,004) (a)</u>
Estimated Ending Fund Balance 09/30/23	\$ 1,177,326
Estimated Beginning Fund Balance - 10/01/23	\$ 1,177,326
Budgeted Revenues '24	228,140
Budgeted Expenditures '24	-
Carryforward Expenditures	<u>\$ (55,000)</u>
Estimated Ending Fund Balance 09/30/24	<u>\$ 1,350,466</u>

a) Carryforward items are taken out of projected 2023 expense and included in 2024 expense. \$55,000 for the Emergency Services Studay was carried forward.

BUDGET FY 2023-2024

133-FIRE DEVELOPMENT FIRE DEVELOPMENT REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
44127 FIRE DEVELOPMENT REVENUE	\$194,926	\$234,888	\$234,888	\$200,000
TOTAL SERVICE FEES	\$194,926	\$234,888	\$234,888	\$200,000
46110 ALLOCATED INTEREST EARNINGS	\$3,976	\$1,200	\$28,140	\$28,140
TOTAL INTEREST INCOME	\$3,976	\$1,200	\$28,140	\$28,140
TOTAL FIRE DEVELOPMENT REVENUES	\$198,902	\$236,088	\$263,028	\$228,140

133-FIRE DEVELOPMENT FIRE DEVELOPMENT EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56040 SPECIAL SERVICES	\$0	\$55,000	\$0	\$55,000
56510 AUDIT AND LEGAL SERVICES	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$55,000	\$0	\$55,000
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
58510 MOTOR VEHICLES	\$0	\$0	\$0	\$0
58570 ENGINEERING/ARCHITECTURAL	\$81,900	\$52,004	\$52,004	\$0
58580 CONSTRUCTION PROF SERVICES	\$0	\$0	\$0	\$0
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$81,900	\$52,004	\$52,004	\$0
TOTAL FIRE DEVELOPMENT	\$81,900	\$107,004	\$52,004	\$55,000

CITY OF WYLIE

MUNICIPAL COURT TECHNOLOGY FUND

DEPARTMENT DESCRIPTION

Texas Code of Criminal Procedure, Article 102.0172 provides for the establishment of a Municipal Court Technology Fund and the assessment and collection of a Municipal Court Technology Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Municipal Court Technology Fee. This money may be used only to finance the purchase of or to maintain technological enhancements for a municipal court or a municipal court of record.

City Of Wylie

Fund Summary

Municipal Court Technology Fund

Audited Municipal Court Technology Fund Ending Balance 09/30/22	\$	21,811
Projected '23 Revenues		<u>8,677</u>
Available Funds		30,488
Projected '23 Expenditures		<u>(2,000)</u>
Estimated Ending Fund Balance 09/30/23	\$	28,488
Estimated Beginning Fund Balance - 10/01/23	\$	28,488
Budgeted Revenues '24		8,677
Budgeted Expenditures '24		<u>(2,000)</u>
Estimated Ending Fund Balance 09/30/24	\$	<u><u>35,165</u></u>

BUDGET FY 2023-2024

151-MUNICIPAL COURT TECH MUNICIPAL COURT TECH REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
45135 COURT TECHNOLOGY FEES	\$6,227	\$8,000	\$8,000	\$8,000
TOTAL FINES AND FORFEITURES	\$6,227	\$8,000	\$8,000	\$8,000
46110 ALLOCATED INTEREST EARNINGS	\$87	\$0	\$677	\$677
TOTAL INTEREST INCOME	\$87	\$0	\$677	\$677
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
49111 TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT TECH REVENUES	\$6,314	\$8,000	\$8,677	\$8,677

151-MUNICIPAL COURT TECH MUNICIPAL COURT TECH EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$743	\$2,000	\$2,000	\$2,000
TOTAL SUPPLIES	\$743	\$2,000	\$2,000	\$2,000
54810 COMPUTER HARD/SOFTWARE	\$0	\$0	\$0	\$0
TOTAL MATERIALS FOR MAINTENANCE	\$0	\$0	\$0	\$0
58110 LAND-PURCHASE PRICE	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0
59430 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT TECH	\$743	\$2,000	\$2,000	\$2,000

CITY OF WYLIE

MUNICIPAL COURT BUILDING SECURITY FUND

FUND DESCRIPTION

Texas Code of Criminal Procedure, Article 102.017, provides for the establishment of the Building Security Fund and the assessment and collection of a Building Security Fee. For offenses occurring on or after January 1, 2020, this fund became a component of the Local Consolidated Fee, provided by the Local Government Code, Article 134.103. A person convicted of a misdemeanor offense in the Municipal Court shall pay, in addition to all other costs, the Building Security Fee. This money may only be used for security personnel, services, or items related to buildings that house the operation of a municipal court.

City Of Wylie

Fund Summary

Municipal Court Building Security Fund

Audited Municipal Court Building Security Fund Ending Balance 09/30/22	\$	27,703
Projected '23 Revenues		<u>7,837</u>
Available Funds		35,540
Projected '23 Expenditures		<u>(14,250)</u>
Estimated Ending Fund Balance 09/30/23	\$	21,290
Estimated Beginning Fund Balance - 10/01/24	\$	21,290
Budgeted Revenues '24		8,837
Budgeted Expenditures '24		<u>(9,250)</u>
Estimated Ending Fund Balance 09/30/24	\$	<u>20,877</u>

BUDGET FY 2023-2024

152-MUNICIPAL COURT BLDG SECURITY MUNICIPAL COURT BLDG SECURITY REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
45136 COURT BLDG SEC FEES	\$7,383	\$7,000	\$7,000	\$8,000
TOTAL FINES AND FORFEITURES	\$7,383	\$7,000	\$7,000	\$8,000
46110 ALLOCATED INTEREST EARNINGS	\$112	\$0	\$837	\$837
TOTAL INTEREST INCOME	\$112	\$0	\$837	\$837
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
49111 TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT BLDG SECURITY	\$7,495	\$7,000	\$7,837	\$8,837

152-MUNICIPAL COURT BLDG SECURITY MUNICIPAL COURT BLDG SECURITY EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$5,000	\$5,000	\$0
TOTAL SUPPLIES	\$0	\$5,000	\$5,000	\$0
56210 TRAVEL AND TRAINING	\$4,396	\$9,250	\$9,250	\$9,250
TOTAL CONTRACTURAL SERVICES	\$4,396	\$9,250	\$9,250	\$9,250
58910 BUILDINGS	\$0	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0
59430 TRANSFER TO CAPITAL PROJ FUND	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT BLDG SECURITY	\$4,396	\$14,250	\$14,250	\$9,250

CITY OF WYLIE
JUDICIAL EFFICIENCY FUND

FUND DESCRIPTION

Local Government Code, Section 133.103, provides for the establishment of the Judicial Efficiency Fee which is a component of the Time Payment Fee. A person convicted of an offense dated on or before December 31, 2019, shall pay, in addition to all other costs, the Time Payment Fee if the person has not satisfied the full payment of fine and court costs on or before the 31st day after the date judgment is entered. Code of Criminal Procedure, Article 102.030, provides for the establishment of the Time Payment Reimbursement Fee. A person convicted of an offense dated on or after January 1, 2020, shall pay, in addition to all other costs, the Time Payment Reimbursement Fee if the person has not satisfied the full payment of fine and court costs on or before the 31st day after the date judgment is entered. The money from these fees are to be used for the purpose of improving the efficiency of the administration of justice in the Municipal Court.

City Of Wylie

Fund Summary

Municipal Court Judicial Efficiency Fund

Audited Municipal Court Judicial Efficiency Fund Ending Balance 09/30/22	\$	7,142
Projected '23 Revenues		<u>1,219</u>
Available Funds		8,361
Projected '23 Expenditures		<u>-</u>
Estimated Ending Fund Balance 09/30/23	\$	8,361
Estimated Beginning Fund Balance - 10/01/23	\$	8,361
Budgeted Revenues '24		1,219
Budgeted Expenditures '24		<u>-</u>
Estimated Ending Fund Balance 09/30/24	\$	<u>9,580</u>

BUDGET FY 2023-2024

153-MUNICIPAL COURT JUDICIAL EFFICIENCY MUNICIPAL COURT JUDICIAL EFFICIENCY REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
45137 JUDICIAL EFFICIENCY FEES	\$1,690	\$1,000	\$1,000	\$1,000
TOTAL FINES AND FORFEITURES	\$1,690	\$1,000	\$1,000	\$1,000
46110 ALLOCATED INTEREST EARNINGS	\$29	\$0	\$219	\$219
TOTAL INTEREST INCOME	\$29	\$0	\$219	\$219
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT JUDICIAL EFFICIENCY	\$1,719	\$1,000	\$1,219	\$1,219

153-MUNICIPAL COURT JUDICIAL EFFICIENCY MUNICIPAL COURT JUDICIAL EFFICIENCY EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52130 TOOLS/ EQUIP (NON-CAPITAL)	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$0	\$0	\$0	\$0
56210 TRAVEL AND TRAINING	\$0	\$0	\$0	\$0
TOTAL CONTRACTURAL SERVICES	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL COURT JUDICIAL EFFICIENCY	\$0	\$0	\$0	\$0

CITY OF WYLIE
TRUANCY COURT FUND

FUND DESCRIPTION

Texas Family Code, Section 65.107, provides the establishment of a Truant Conduct court cost. The court may order a person who is found to have engaged in truant conduct, to pay a Truant Conduct court cost. The money from this cost may only be used to offset the cost of the operations of the truancy court.

City Of Wylie

Fund Summary

Truancy Court Fund

Audited Truancy Court Fund Ending Balance 09/30/22		\$	18,608
Projected '23 Revenues			3,549
	Available Funds		22,157
Projected '23 Expenditures			(1,000)
			(1,000)
Estimated Ending Fund Balance 09/30/23		\$	21,157
 Estimated Beginning Fund Balance - 10/01/23		 \$	 21,157
Budgeted Revenues '24			3,549
Budgeted Expenditures '24			(1,000)
			(1,000)
Estimated Ending Fund Balance 09/30/24		\$	23,706

BUDGET FY 2023-2024

154-TRUANCY COURT TRUANCY COURT REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
45142 TRUANT CONDUCT FEE	\$1,700	\$3,000	\$3,000	\$3,000
TOTAL FINES AND FORFEITURES	\$1,700	\$3,000	\$3,000	\$3,000
46110 ALLOCATED INTEREST EARNINGS	\$78	\$0	\$549	\$549
TOTAL INTEREST INCOME	\$78	\$0	\$549	\$549
TOTAL TRUANCY COURT REVENUES	\$1,778	\$3,000	\$3,549	\$3,549

154-TRUANCY COURT TRUANCY COURT EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
56510 AUDIT AND LEGAL SERVICES	\$0	\$1,000	\$1,000	\$1,000
TOTAL CONTRACTURAL SERVICES	\$0	\$1,000	\$1,000	\$1,000
TOTAL TRUANCY COURT	\$0	\$1,000	\$1,000	\$1,000

CITY OF WYLIE
MUNICIPAL JURY FUND

FUND DESCRIPTION

Local Government Code, Section 134.103, provides the Municipal Jury Fee as a component of the Local Consolidated Fee. A person convicted of a misdemeanor offense shall pay, in addition to all other costs, the Municipal Jury Fee. This money may only be used only to fund juror reimbursements and otherwise finance jury services.

City Of Wylie

Fund Summary

Municipal Jury

Audited Municipal Jury Fund Ending Balance 09/30/22		\$	342
Projected '23 Revenues			1,011
Available Funds			1,353
Projected '23 Expenditures			-
Estimated Ending Fund Balance 09/30/23		\$	1,353
 Estimated Beginning Fund Balance - 10/01/23		 \$	 1,353
Budgeted Revenues '24			1,011
Budgeted Expenditures '24			-
Estimated Ending Fund Balance 09/30/24		\$	2,364

BUDGET FY 2023-2024

155-MUNICIPAL JURY MUNICIPAL JURY REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
45143 MUNICIPAL JURY FEES	\$142	\$1,000	\$1,000	\$1,000
TOTAL FINES AND FORFEITURES	\$142	\$1,000	\$1,000	\$1,000
46110 ALLOCATED INTEREST EARNINGS	\$1	\$0	\$11	\$11
TOTAL INTEREST INCOME	\$1	\$0	\$11	\$11
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
TOTAL MUNICIPAL JURY REVENUES	\$144	\$1,000	\$1,011	\$1,011

No Expenditures

CITY OF WYLIE
HOTEL OCCUPANCY TAX FUND

DEPARTMENT DESCRIPTION

The Hotel Occupancy Tax was created by Ordinance No. 2004-23 amending Section 106-42 of the Wylie Code of Ordinances. The Hotel Occupancy Tax is imposed on a person who pays for a room or space in a hotel costing \$15.00 or more each day. The Hotel Occupancy Tax is levied (i) upon the cost of occupancy of any room or space furnished by any hotel where such cost of occupancy is at the rate of \$2.00 or more per day, such tax to be equal to seven percent (7%) of the consideration paid by the occupant of such room, space or facility to such hotel, exclusive of other occupancy taxes imposed by other governmental agencies, (ii) and hotel occupancy tax provided herein shall be imposed in the city extraterritorial jurisdiction, provided, however, that the levy of such taxes shall not result in a combined rate of state, county or municipal hotel occupancy taxes in the extraterritorial jurisdiction which exceeds fifteen percent (15%) of the price paid for a room in a hotel.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Hire an Event Coordinator to help with events.
Strategic Goal: Community Focused Government

City Of Wylie

Fund Summary

Hotel Occupancy Tax Fund

Audited Hotel Occupancy Tax Fund Ending Balance 09/30/22		\$	753,188
Projected '23 Revenues			242,419
Available Funds			<u>995,607</u>
Projected '23 Expenditures			<u>(348,200)</u>
Estimated Ending Fund Balance 09/30/23		\$	647,407
 Estimated Beginning Fund Balance - 10/01/23		 \$	 647,407
Budgeted Revenues '24			242,419
Budgeted Expenditures '24			<u>(214,527)</u>
Estimated Ending Fund Balance 09/30/24		\$	<u><u>675,299</u></u>

BUDGET FY 2024

161-HOTEL OCCUPANCY TAX

HOTEL OCCUPANCY TAX REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
40230 HOTEL OCCUPANCY TAX	\$416,382	\$228,000	\$228,000	\$228,000
TOTAL TAXES	\$416,382	\$228,000	\$228,000	\$228,000
46110 ALLOCATED INTEREST EARNINGS	\$2,042	\$660	\$14,419	\$14,419
TOTAL INTEREST INCOME	\$2,042	\$660	\$14,419	\$14,419
TOTAL HOTEL OCCUPANCY TAX REVENUES	\$418,425	\$228,660	\$242,419	\$242,419

161-HOTEL OCCUPANCY TAX

HOTEL OCCUPANCY TAX EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
51110 SALARIES	\$0	\$0	\$0	\$50,108
51140 LONGEVITY PAY	\$0	\$0	\$0	\$48
51310 TMRS	\$0	\$0	\$0	\$7,775
51410 HOSPITAL AND LIFE INSURANCE	\$0	\$0	\$0	\$10,845
51420 LONG-TERM DISABILITY	\$0	\$0	\$0	\$186
51440 FICA	\$0	\$0	\$0	\$3,110
51450 MEDICARE	\$0	\$0	\$0	\$728
51470 WORKERS COMP PREMIUM	\$0	\$0	\$0	\$107
51480 UNEMPLOYMENT COMP (TWC)	\$0	\$0	\$0	\$270
TOTAL PERSONNEL SERVICES	\$0	\$0	\$0	\$73,177
56040 SPECIAL SERVICES	\$32,512	\$60,000	\$231,000	\$72,150
56080 ADVERTISING	\$17,148	\$35,000	\$35,000	\$35,000
TOTAL CONTRACTURAL SERVICES	\$49,660	\$95,000	\$266,000	\$107,150
58150 LAND BETTERMENTS	\$70,179	\$0	\$48,000	\$0
58910 BUILDINGS	\$64,767	\$0	\$0	\$0
TOTAL CAPITAL OUTLAY	\$134,946	\$0	\$48,000	\$0
59180 TRANSFER TO PUBLIC ARTS	\$30,000	\$34,200	\$34,200	\$34,200
TOTAL OTHER FINANCING (USES)	\$30,000	\$34,200	\$34,200	\$34,200
TOTAL HOTEL OCCUPANCY TAX	\$214,606	\$129,200	\$348,200	\$214,527

CITY OF WYLIE

PUBLIC ARTS FUND

DEPARTMENT DESCRIPTION

The Public Arts Advisory Board consists of seven members, appointed by the City Council for a two year term. The Public Arts Advisory Board was created by Ordinance No. 2006-37. Funding for the public arts program is accomplished by annually designating one (1) percent of eligible CIP funding for public art, which is derived from the City's capital project fund, enterprise fund and/or grants. Additional funding is raised through community events focused on the arts.

Through the Public Art Advisory Board, provide a variety of public art, in all disciplines, to create an environment of creativity, history and quality of life for all. Provide quality visual and performing art events to attract citizens and visitors to the City and provide creativity, innovation, and variety through art, music, and literature.

FISCAL YEAR 2024 GOALS AND OBJECTIVES

Continue plans for a sculpture park along the trails of the Municipal Complex.

Strategic Goals: Infrastructure; Culture

Continue providing and facilitating visual and performing art events to attract citizens and visitors to the City:

Expand the Wylie Arts Festival to include more vendors and attract larger audiences

Bluegrass on Ballard- Expand vendors for the Bluegrass on Ballard

Strategic Goals: Community Focused Government; Culture

City Of Wylie

Fund Summary

Public Arts Fund

Audited Public Arts Fund Ending Balance 09/30/22		\$	510,191
Projected '23 Revenues			89,890
Available Funds			<u>600,081</u>
Projected '23 Expenditures			<u>(7,600)</u>
Estimated Ending Fund Balance 09/30/23		\$	592,481
 Estimated Beginning Fund Balance - 10/01/23		 \$	 592,481
Budgeted Revenues '24			89,890
Budgeted Expenditures '24			(92,600)
Carryforward Expenditures		\$	<u>(112,000) (a)</u>
Estimated Ending Fund Balance 09/30/24		\$	<u><u>477,771</u></u>

a) Carry forward for Municipal Trail Sculptures

BUDGET FY 2023-2024

175-PUBLIC ARTS

PUBLIC ARTS REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
46110 ALLOCATED INTEREST EARNINGS	\$2,176	\$720	\$15,690	\$15,690
TOTAL INTEREST INCOME	\$2,176	\$720	\$15,690	\$15,690
48130 ARTS FESTIVAL	\$37,701	\$40,000	\$40,000	\$40,000
48410 MISCELLANEOUS INCOME	\$0	\$0	\$0	\$0
48440 CONTRIBUTIONS/ DONATIONS	\$0	\$0	\$0	\$0
TOTAL MISCELLANEOUS INCOME	\$37,701	\$40,000	\$40,000	\$40,000
49140 TRANSFER FROM CAP PROJ FUND	\$0	\$0	\$0	\$0
49161 TRANSFER FROM HOTEL TAX	\$30,000	\$34,200	\$34,200	\$34,200
49170 TRANSFER FROM GEN OBLIG 2006	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$30,000	\$34,200	\$34,200	\$34,200
TOTAL PUBLIC ARTS REVENUES	\$69,877	\$74,920	\$89,890	\$89,890

175-PUBLIC ARTS

PUBLIC ARTS EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
52010 OFFICE SUPPLIES	\$149	\$1,600	\$1,600	\$1,600
52810 FOOD SUPPLIES	\$0	\$0	\$0	\$0
TOTAL SUPPLIES	\$149	\$1,600	\$1,600	\$1,600
56040 SPECIAL SERVICES	\$10,248	\$6,000	\$6,000	\$6,000
TOTAL CONTRACTURAL SERVICES	\$10,248	\$6,000	\$6,000	\$6,000
58150 LAND-BETTERMENTS	\$71,000	\$112,000	\$0	\$197,000
TOTAL CAPITAL OUTLAY	\$71,000	\$112,000	\$0	\$197,000
TOTAL PUBLIC ARTS	\$81,396	\$119,600	\$7,600	\$204,600

DEBT SERVICE FUNDS

FISCAL YEAR 2023-2024



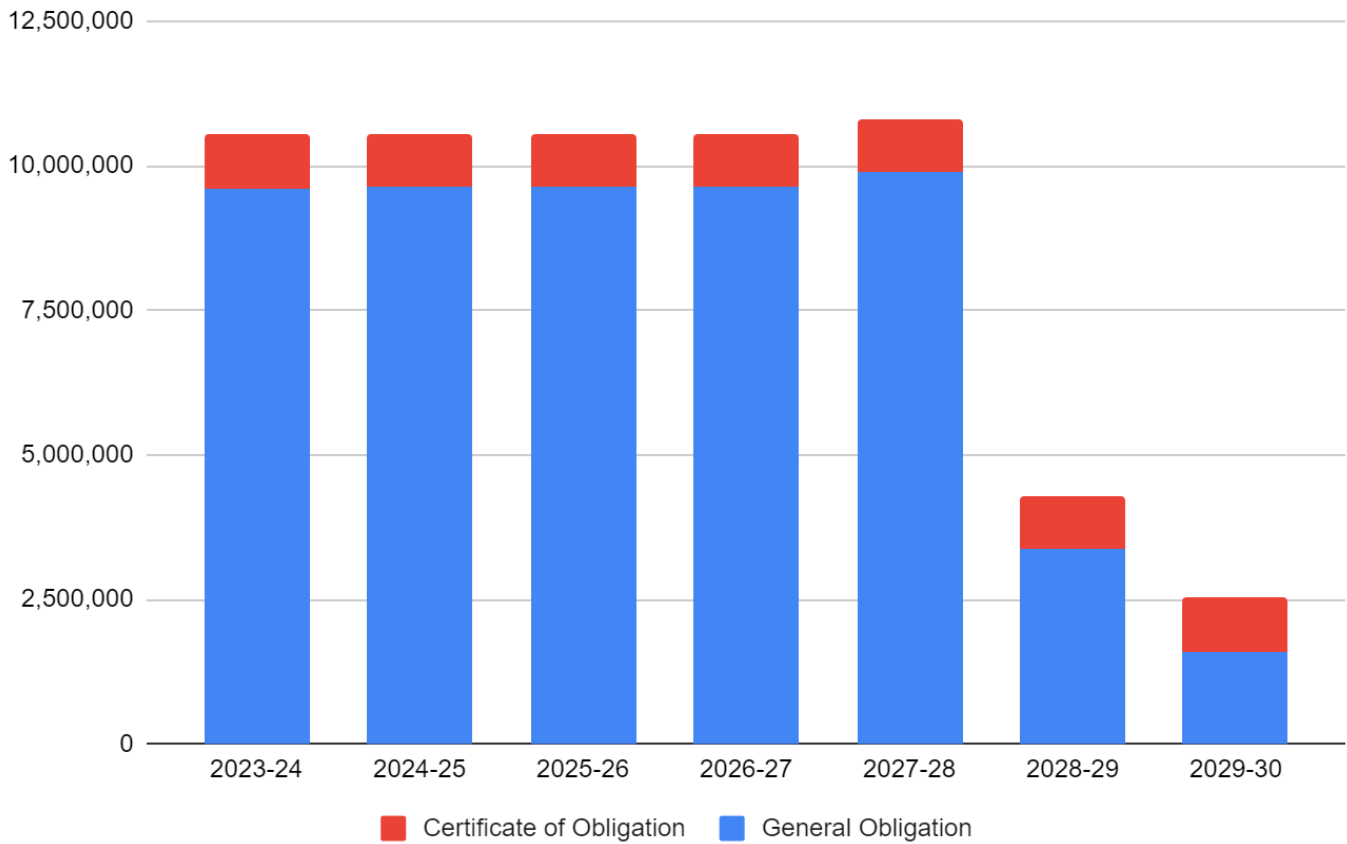
DEBT SERVICE FUNDS

The City's debt consists of General Obligation Bonds and Certificates of Obligation which are used to fund a variety of capital projects to enhance the quality of life of the citizens of Wylie.

A large portion of the property tax supported debt is from a voter approved bond issued to build the Municipal Complex which includes City Hall, a large indoor Recreation Center and the Smith Public Library. This debt will mature in fiscal year 2028-29. A bond election was held in November 2021 and \$50 million in bonds were approved by voters for McMillen, Park and South Ballard street construction, general street repair and replacement and historic downtown district improvements. The bonds will be issued as needed. In FY 2022, we issued \$5.5 million and in FY 2023 we issued \$17 million.. This link will open a file which will show more detail for each bond issuance.

<https://cms2.revize.com/revize/wylienew/FY%202022%20Debt%20Transparency%20Report.pdf>

Property Tax Supported Debt Payments 2024-2030



City Of Wylie

Fund Summary

General Obligation Debt Service Fund

Audited GO Debt Service Fund Ending Balance 09/30/22	\$ 842,926
Projected '23 Revenues	<u>9,136,972</u>
Available Funds	<u>9,979,898</u>
Projected '23 Expenditures	<u>(9,429,005)</u>
Estimated Ending Fund Balance 09/30/23	\$ 550,893
Estimated Beginning Fund Balance - 10/01/23	\$ 550,893
Budgeted Revenues '24	10,894,906
Budgeted Expenditures '24	<u>(10,544,462)</u>
Estimated Ending Fund Balance 09/30/24	<u>\$ 901,337</u>

BUDGET FY 2023-2024

311-G O DEBT SERVICE

G O DEBT SERVICE REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
40110 PROPERTY TAXES - CURRENT	\$8,612,690	\$9,017,658	\$9,017,658	\$10,765,592
40120 PROPERTY TAXES - DELINQUENT	\$18,373	\$40,000	\$40,000	\$40,000
40190 PENALTY AND INTEREST - TAXES	\$29,681	\$0	\$0	\$10,000
TOTAL TAXES	\$8,660,744	\$9,057,658	\$9,057,658	\$10,815,592
46110 ALLOCATED INTEREST EARNINGS	\$6,109	\$2,400	\$79,314	\$79,314
TOTAL INTEREST INCOME	\$6,109	\$2,400	\$79,314	\$79,314
49300 BOND PREMIUM FROM DEBT ISSUE	\$786,582	\$0	\$0	\$0
49500 BONDS ISSUED	\$6,770,000	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES	\$7,556,582	\$0	\$0	\$0
TOTAL G O DEBT SERVICE REVENUES	\$16,223,435	\$9,060,058	\$9,136,972	\$10,894,906

311-G O DEBT SERVICE

G O DEBT SERVICE EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
57110 DEBT SERVICE	\$6,345,000	\$6,820,000	\$6,820,000	\$7,660,000
57210 DEBT SERVICE-INTEREST	\$2,519,425	\$2,601,005	\$2,601,005	\$2,868,462
57310 DEBT SERVICE-FISCAL AGENT FEES	\$5,300	\$8,000	\$8,000	\$16,000
57420 BOND ISSUE COSTS	\$74,168	\$0	\$0	\$0
TOTAL DEBT SERVICE AND CAP. REPL	\$8,943,894	\$9,429,005	\$9,429,005	\$10,544,462
59300 BOND DISCOUNT FROM DEBT ISSUE	\$0	\$0	\$0	\$0
59400 PAYMENT TO REFUNDING AGENT	\$7,558,830	\$0	\$0	\$0
TOTAL OTHER FINANCING (USES)	\$7,558,830	\$0	\$0	\$0
TOTAL G O DEBT SERVICE	\$16,502,723	\$9,429,005	\$9,429,005	\$10,544,462

City Of Wylie

Fund Summary

4B Debt Service Funds

Audited 4B Debt Service Funds Ending Balance 09/30/22	\$	216,269
Projected '23 Revenues		585,441
Available Funds		801,710
Projected '23 Expenditures		(388,050)
Estimated Ending Fund Balance 09/30/23	\$	413,660
 Estimated Beginning Fund Balance - 10/01/23	 \$	 413,660
Budgeted Revenues '24		173,407
Budgeted Expenditures '24		(387,100)
Estimated Ending Fund Balance 09/30/24	\$	199,967

BUDGET FY 2023-2024

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE REVENUES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
46110 ALLOCATED INTEREST EARNINGS	\$231	\$0	\$8,407	\$8,407
TOTAL INTEREST INCOME	\$231	\$0	\$8,407	\$8,407
49131 TRANSFER FROM SPECIAL REVENUE	\$0	\$0	\$188,984	\$0
49132 TRANSFER FROM 4B REVENUE	\$383,625	\$388,050	\$388,050	\$165,000
TOTAL OTHER FINANCING SOURCES	\$383,625	\$388,050	\$577,034	\$165,000
TOTAL 4B DEBT SERVICE REVENUES	\$383,856	\$388,050	\$585,441	\$173,407

313-4B DEBT SERVICE FUND 2013

4B DEBT SERVICE EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 PROJECTED	FY 2024 BUDGET
57110 DEBT SERVICE	\$345,000	\$360,000	\$360,000	\$370,000
57210 DEBT SERVICE-INTEREST	\$38,625	\$28,050	\$28,050	\$17,100
TOTAL DEBT SERVICE AND CAP. REPL	\$383,625	\$388,050	\$388,050	\$387,100
TOTAL 4B DEBT SERVICE	\$383,625	\$388,050	\$388,050	\$387,100

CITY OF WYLIE, TEXAS
LEGAL DEBT MARGIN INFORMATION
LAST THREE FISCAL YEARS (UNAUDITED)

	<u>2021</u>	<u>2022</u>	<u>2023</u>
Debt Limit	\$ 488,164,745	\$ 528,961,602	\$ 619,902,730
Total Net Debt Applicable to Limit	48,583,868	44,839,346	43,129,559
Legal Debt Margin	<u>439,580,877</u>	<u>484,122,256</u>	<u>576,773,171</u>
Total Net Debt Applicable to the Limit As a percentage of Debt Limit	9.95%	8.48%	6.96%

Legal Debt Margin Calculation for the Current Fiscal Year

Assessed Value	\$ 6,199,027,298
Debt Limit (10%) of Assessed Value)	619,902,730
Debt Applicable to Limit:	
General Obligation Bonds	52,545,000
Less: Amount Set Aside for Repayment of General Obligation Debt	<u>(9,415,441)</u>
Total Net Debt applicable to Limit	<u>43,129,559</u>
Legal Debt Margin	<u>\$ 576,773,171</u>

(1) Under state law, the City of Wylie, Texas' outstanding general obligation debt should not exceed ten percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by the amount set aside for repaying general obligation bonds.

**CITY OF WYLIE
PROPERTY TAX SUPPORTED DEBT
DEBT SERVICE REQUIREMENTS
FISCAL YEAR 2023-2024**

	Required Principal 2023-2024	Required Interest 2023-2024	Total Required 2023-2024
GENERAL OBLIGATION BONDS:			
2013	425,000	19,575	444,575
2015	2,280,000	437,000	2,717,000
2016	3,025,000	758,125	3,783,125
2021	725,000	120,200	845,200
2022	195,000	421,025	616,025
2023	450,000	761,550	1,211,550
TOTAL	7,100,000	2,517,475	9,617,475
COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:			
2018	355,000	232,331	587,331
2021	205,000	118,656	323,656
TOTAL	560,000	350,987	910,987
TOTAL PROPERTY TAX SUPPORTED DEBT SERVICE REQUIREMENTS:			
	7,660,000	2,868,462	10,528,462

**CITY OF WYLIE
 UTILITY FUND SUPPORTED DEBT
 DEBT SERVICE REQUIREMENTS
 FISCAL YEAR 2023-2024**

	Required Principal 2023-2024	Required Interest 2023-2024	Total Required 2023-2024
GENERAL OBLIGATION BONDS:			
2016	435,000	83,125	518,125
TOTAL	435,000	83,125	518,125
 COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:			
2017	340,000	204,919	544,919
TOTAL	340,000	204,919	544,919
 <i>TOTAL UTILITY FUND SUPPORTED DEBT SERVICE REQUIREMENTS:</i>			
	<i>775,000</i>	<i>288,044</i>	<i>1,063,044</i>

**CITY OF WYLIE
 4B SALES TAX SUPPORTED DEBT
 DEBT SERVICE REQUIREMENTS
 FISCAL YEAR 2023-2024**

	Required Principal 2023-2024	Required Interest 2023-2024	Total Required 2023-2024
GENERAL OBLIGATION BONDS (FUND 313):			
2013	370,000	17,100	387,100
TOTAL	370,000	17,100	387,100

**CITY OF WYLIE
PROPERTY TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS:			
9/30/2024	7,100,000	2,517,475	9,617,475
9/30/2025	7,480,000	2,139,900	9,619,900
9/30/2026	7,860,000	1,781,675	9,641,675
9/30/2027	8,245,000	1,402,225	9,647,225
9/30/2028	8,875,000	1,009,150	9,884,150
9/30/2029	2,610,000	755,075	3,365,075
9/30/2030	930,000	677,875	1,607,875
9/30/2031	980,000	632,950	1,612,950
9/30/2032	1,030,000	585,675	1,615,675
9/30/2033	1,030,000	538,400	1,568,400
9/30/2034	1,075,000	491,225	1,566,225
9/30/2035	1,125,000	441,825	1,566,825
9/30/2036	1,180,000	390,000	1,570,000
9/30/2037	1,235,000	335,625	1,570,625
9/30/2038	1,285,000	283,675	1,568,675
9/30/2039	1,330,000	234,550	1,564,550
9/30/2040	1,380,000	183,600	1,563,600
9/30/2041	1,435,000	130,650	1,565,650
9/30/2042	1,495,000	75,525	1,570,525
9/30/2043	1,185,000	23,700	1,208,700
TOTAL	58,865,000	14,630,775	73,495,775

**CITY OF WYLIE
PROPERTY TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:			
9/30/2024	560,000	350,988	910,988
9/30/2025	585,000	328,087	913,087
9/30/2026	605,000	304,287	909,287
9/30/2027	630,000	279,587	909,587
9/30/2028	650,000	253,987	903,987
9/30/2029	680,000	229,537	909,537
9/30/2030	705,000	206,212	911,212
9/30/2031	730,000	183,387	913,387
9/30/2032	760,000	162,837	922,837
9/30/2033	780,000	143,366	923,366
9/30/2034	810,000	122,913	932,913
9/30/2035	835,000	101,387	936,387
9/30/2036	860,000	78,791	938,791
9/30/2037	885,000	54,916	939,916
9/30/2038	915,000	30,012	945,012
9/30/2039	325,000	14,481	339,481
9/30/2040	330,000	8,750	338,750
9/30/2041	335,000	2,931	337,931
TOTAL	11,980,000	2,856,456	14,836,456

**CITY OF WYLIE
UTILITY FUND SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS**


Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS:			
9/30/2024	435,000	83,125	518,125
9/30/2025	460,000	60,750	520,750
9/30/2026	480,000	37,250	517,250
9/30/2027	505,000	12,625	517,625
TOTAL	1,880,000	193,750	2,073,750

COMBINATION TAX & REVENUE CERTIFICATES OF OBLIGATION:

9/30/2024	340,000	204,919	544,919
9/30/2025	350,000	191,119	541,119
9/30/2026	360,000	176,919	536,919
9/30/2027	370,000	162,319	532,319
9/30/2028	385,000	147,219	532,219
9/30/2029	400,000	131,519	531,519
9/30/2030	420,000	117,219	537,219
9/30/2031	435,000	104,394	539,394
9/30/2032	450,000	90,838	540,838
9/30/2033	470,000	76,463	546,463
9/30/2034	490,000	61,156	551,156
9/30/2035	510,000	44,906	554,906
9/30/2036	530,000	27,675	557,675
9/30/2037	555,000	9,362	564,362
TOTAL	6,065,000	1,546,027	7,611,027

**CITY OF WYLIE
4B SALES TAX SUPPORTED DEBT
TOTAL DEBT SERVICE REQUIREMENTS**

Period Ending	Principal	Interest	Total Debt Service
GENERAL OBLIGATION BONDS (FUND 313):			
9/30/2024	370,000	17,100	387,100
9/30/2025	385,000	5,775	390,775
TOTAL	755,000	22,875	777,875



CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2023-2024



CAPITAL IMPROVEMENT PROGRAM SUMMARY

CAPITAL PURCHASES

Capital line items are used to cover large, one-time purchases such as vehicles or large pieces of equipment. The accounting threshold for capitalization is \$15,000. The majority of the capital allocations in the General Fund, Utility Fund and 4B Sales Tax Fund consist of routine purchases of new/replacement vehicles and equipment. The FY 2023-2024 Budget includes the purchase of the following items:

General Fund

Facilities	Scissor Lift	\$25,000*
Police	Replace Patrol Tahoes (FY 2024) (4)	\$149,000*
	Patrol Tahoe for New Officers	\$37,000*
	Patrol Replacement Tahoes (3)	\$120,000
	New Patrol Tahoes for new positions (4)	\$160,000
Fire	Replace Fire Marshal Vehicle	\$50,000
	Ambulance for EMS Program	\$470,000
	Ambulance Remount for EMS Program	\$200,000
	Asst Chief of Operations Vehicle for EMS Program	\$45,000
	Administrative Captain Vehicle for EMS Program	\$45,000
	Horton Model 623 Ambulance	\$338,840*
Streets	Woodbridge Pkwy and Hensley Signal Construction	\$600,000*
	Replacement Vehicle and New Vehicle	\$102,000*
	Aerial Bucket Truck	\$220,000
	McCreary Hensley Traffic Signal Design	\$16,909*
	Sachse Road at Creek Crossing Signal Design	\$100,000
	Safety Lights and Equipment for Vehicles	\$16,000*

WEDC

	Land	\$1,000,000
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Utility Fund

Utility Admin	Woodbridge/Hensley Signal Light Design	\$17,000*
Water	Cold Climate Automatic Flushers/De-Chlorinators	\$136,000*
	6 Yard Dump Truck	\$137,000

CAPITAL IMPROVEMENT PROGRAM SUMMARY

	Hydro-Vac Truck	\$513,000
	Water Pump Station Backup Generators	\$747,886
	SCADA Pack PLC and Radio Replacement	\$49,934*
Wastewater	Dogwood Waterline Relocation Design	\$100,000*
	Multi-Smart Controllers	\$36,530
	Portable Camera Inspection Equipment System	\$69,865
<u>4B Sales Tax Fund</u>		
Senior Center	SRC Renovation Design and Engineering	\$222,065*
	12 Passenger Van	\$70,000
4B Parks	Art Walk Infrastructure	\$20,000
	Irrigation Pump for Founders Softball Fields	\$32,262*
	Pavilion at the Library	\$50,000
	Community Park Playground Phase 2	\$65,000
	Pickleball Court	\$70,000*
	Brown House Restrooms	\$300,000*
	Community Park Restrooms	\$300,000*
	Community Park Playground Poured in Place Surface	\$375,000
	Pirate Cove Playground Replacement	\$700,000
	Founders Field Renovations	\$1,000,000*
	Splash Pad/Dog Park Design	\$28,771*
	Zero Turn Mower Replacement	\$15,000
	5900 Large Mower Replacement	\$147,000
<u>Park A&I Fund</u>	Backstop For Avalon Park	\$38,500*
<u>Public Arts Fund</u>	Municipal Trail Sculpture	\$112,000*
	Splash Pad and Dog Park Art	\$60,000
	Two Sculptures Installation	\$25,000
<u>Sewer Repair and Replace</u>	Sanitary Sewer Repairs	\$1,500,000*

Items marked with an asterisk (*) are items carried-forward from the FY 2022-23 budget. A carry forward item is any item that was budgeted for, but not completed, during the prior fiscal year. Since the unspent allocated funds from the prior year roll into the fund balance of the current year, there is no impact on the operating budget in the current year.

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Capital Projects

Other capital expenditures in the FY 2024 Budget are recorded in the City's Capital Project Funds. These funds are used to record revenues and expenditures associated with specific, long-term construction projects. Funding for these projects can come from various sources including bond proceeds, county funds, state funds and sometimes general fund fund balance. For FY 2023-24, there are twenty (20) CIP projects in progress, the largest of which are described below:

Street CIP

FM 544: Estimated Cost - \$16,000,000

Funding: 2005 Bond Program, County Funds and General Fund Fund Balance

Description: The improvement of FM 544 from Collins Boulevard to Vinson which is a section approximately 6,500 linear feet long. The plans include expanding this existing section of road from 2-lane to 4-lane.

Impact on Operating Budget: There is no additional operating impact on the General fund for FY 2024 as the debt payments are programmed into the budget and the transfer was made from the General Fund in FY 2023.

Stone Road: Estimated Cost \$6,000,000

Funding: General Fund Fund Balance

Description: This project calls for the rehabilitation of Stone Road and fixing drainage issues.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the funding was transferred to a Capital Fund from the General Fund Fund Balance in FY 2023.

Pleasant Valley Road: Estimated Cost \$18,100,000

Funding: Thoroughfare Impact Fees, City of Sachse and County Funding

Description: This project calls for the widening of the existing Pleasant Valley Road in Dallas County to the Wylie City limits. The plans include expanding this existing section of road from a 2-lane to 4-lane section.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the funding for the 2024 portion is from impact fees.

McMillen Road: Estimated Cost - \$29,000,000

Funding: 2021 Bond Program and County Funds

Description: The project calls for a widening of the existing section of McMillen Road from FM 1378 (Country Club Rd) to McCreary Road from a 2-lane to 4-lane roadway, including an expandable 4 lane bridge over Muddy Creek.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the debt payments are programmed into the budget.

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Sachse Road: Estimated Cost \$15,000,000

Funding: 2021 Bond Program, City of Sachse and County Funding

Description: This project calls for the widening of the existing Sachse Road in Dallas County from Creek Crossing Lane to the Wylie city limit line. The plan includes expanding the existing section of road from 2-lane to 4-lane and includes a bridge. This project is in conjunction with Dallas County and the City of Sachse.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the bond payments are programmed into the budget. The bond will account for \$4,500,000 of the funding.

Park Boulevard: Estimated Cost \$12,000,000

Funding: 2021 Bond and County Funding

Description: This project calls for the extension of Park Boulevard from Country Club Road to Parker Road. The bond funded portion will be from Country Club Road to the Wylie city limit line at N. Westgate Way. The plan includes expanding the existing section of road from a 2-lane to a 4-lane divided roadway. The road will eventually be extended to SH 78 as a County project with County funding.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the funding is from the county and bond proceeds which the payments are included in the budget. The FY 2021 bond will account for \$10,000,000 of the funding.

Eubanks Lane: Estimated Cost \$5,250,000

Funding: Thoroughfare Impact Fees and North Texas Municipal Water District

Description: The project is expanding the existing two-lane road to a four-lane concrete road from SH 78 to approximately 100' north of the KCS Railroad crossing.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the funding for 2024 is from Impact Fees and Water District.

Miscellaneous Street and Alley Repairs: Estimated Cost \$10,000,000

Funding: 2021 Bond Program

Description: Projects will be based on the [2020 PCI \(Pavement Condition Index\) study](#), ongoing Public Works Department analysis of needs and further discussion during future City Council meetings.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the funding for 2024 is from Bond Program funds. \$4,000,000 of the approved amount has been issued.

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Improvement to Historic Downtown Wylie District: Estimated Cost \$5,000,000

Funding: 2021 Bond Program

Description: The project is the design of one-way directional traffic, wayfinding, and Birmingham Street, including signals, striping and drainage, as well as construction of appurtenances to achieve one-way directional traffic on Birmingham Street and Ballard Avenue.

Impact on Operating Budget: There is no additional operating impact on the General Fund for FY 2024 as the funding for 2024 is from Bond Program funds. \$1,000,000 of the approved amount was issued.

Parks and Recreation CIP

Dog Park: Estimated Cost \$700,000

Description: The dog park will have 3 dog paddocks: two for large dogs and one for small dogs. It will have dog wash stations, agility equipment and three pavilions.

Impact on Operating Budget: The \$700,000 funding is from the General Fund Fund balance that was transferred to a capital fund in FY 2022.

Two Splash Pads: Estimated Cost \$2,775,000

Description: There will be one Splash Pad in the East Meadow of the Municipal Complex. This splash pad will be more expensive due to adding additional parking and a restroom. The other splash pad will be located at Community Park which has restrooms and plenty of available parking.

Impact on Operating Budget: The \$1,300,000 funding is from the General Fund Fund balance that was transferred to a capital fund in FY 2022. The additional funding amount came from 4B Sales Tax Fund and the Parks A&I Fund balances.

Water CIP

Ballard Street Elevated Storage Tank: Estimated Cost \$8,837,740

Funding: Water Impact Fees and 2017 Tax and Revenue Certificate of Obligation

Description: The project calls for a 2 million gallon water storage tank to be constructed near the existing tower at Ballard Street and Alanis Drive. It will provide water to the lower service area which consists of the southern and eastern portions of the City. After construction of the new tank is completed the existing 250,000 gallon tank will be removed.

Impact on Operating Budget: There is no additional operating impact on the Utility Fund for FY 2024 as the Water Impact Fees are recorded in a separate fund and the bond payment is programmed into the budget.

CAPITAL IMPROVEMENT PROGRAM SUMMARY

Wastewater Treatment Plant Expansion: Estimated Cost \$96,000,000

Funding: North Texas Municipal Water District

Description: The NTMWD's Muddy Creek Wastewater Treatment Plant is expanding to accommodate anticipated additional flows for future development. The current plant is sized to treat 5 MGD. The expansion will increase the plant's capacity to 15 MGD average annual daily flow.

Impact on Operating Budget: The debt from North Texas Municipal Water District will be factored into our water rate.

Projects may include developing, engineering, constructing, reconstructing, improving, repairing, extending, expanding and enhancing streets, thoroughfares, alleys and sidewalks in the Wylie downtown historic district, including necessary and related storm drainage facilities and improvements, utility relocations, street lighting, signage, noise abatements, traffic signalization and controls equipment and the acquisition of any needed land and rights-of-way.

CITY OF WYLIE

CAPITAL IMPROVEMENT PROGRAM SUMMARY FY 2024 - 2028

Department	Project Name	Project Cost	Status	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total				
Public Buildings Projects													
Fire	Fire Station 4	8,500,000	Completed	117,000	CO				117,000				
	Fire Vehicles	3,153,062	In Progress	3,153,062					3,153,062				
	Subtotal	\$ 11,653,062		\$ 3,270,062	\$ -	\$ -	\$ -	\$ -	\$ 3,270,062				
Parks Projects													
Parks	Dog Park (Community Reinvestment Fund)	700,000	In Progress	700,000					700,000				
Parks	Splash Pads (2) (Community Reinvestment Fund)	2,775,000	In Progress	2,775,000					2,775,000				
Parks	SRC Remodel (Community Reinvestment Fund)	972,065	In Progress	972,065					972,065				
	Subtotal	\$ 4,447,065		\$ 4,447,065	\$ -	\$ -	\$ -	\$ -	\$ 4,447,065				
Street Projects													
Public Works	E FM 544, (Bond Funded)	5,400,000	In Progress	4,000,000	GO	400,000	GO		4,400,000				
Public Works	E FM 544, (County Funded)	4,521,250	In Progress	1,721,250	CF	500,000	CF		2,221,250				
Public Works	E FM 544, (City Funded)	6,099,649	In Progress	3,272,473		2,827,176			6,099,649				
Public Works	McMillan /McCreary to 1378 (County Funded)	8,827,499	In Progress	6,254,922		2,000,000	CF		8,254,922				
Public Works	McMillan /McCreary to 1378 (Bond Funded)	20,600,000	In Progress	7,000,000		8,000,000		5,600,000	20,600,000				
Public Works	Eubanks Lane -(City Funded and NTMWD)	5,241,122	In Progress	3,858,083	WD				3,858,083				
Public Works	Park Boulevard (Bond Funded)	10,000,000	In Progress	5,817,101	GO	3,800,000	CF		9,617,101				
Public Works	Park Boulevard (County Funded)	1,378,554	In Progress	1,181,546	CF				1,181,546				
Public Works	Pleasant Valley Road - (County Funded)	18,100,000	In Progress	200,000	CF	900,000	CF	1,000,000	CF	9,000,000	CF	7,000,000	11,100,000
Public Works	Sachse Rd (Country Club to Dallas County Line) (Bond Funded)	4,500,000	In Progress	1,500,000	GO			3,000,000	GO			4,500,000	
Public Works	Sachse Rd (Country Club to Dallas County Line) (County Funded)	6,000,000	In Progress	500,000	CF	2,000,000	CF	2,000,000	CF	1,500,000	CF	6,000,000	
Public Works	Sachse Rd (Country Club to Dallas County Line) (Sachse Funded)	4,500,000	In Progress	250,000		1,250,000		3,000,000				4,500,000	
Public Works	TXDOT HSIP Intersection Imp FM 544/McCreary & 78/Brown	1,510,000	In Progress	500,000								500,000	
Public Works	Stone Road Construction	6,000,000	In Progress	6,000,000								6,000,000	
Public Works	Miscellaneous Streets and Alleys (Bond Funded)	10,000,000	In Progress	3,410,000	GO	2,000,000		2,000,000		2,000,000		9,410,000	
Public Works	Downtown Improvements	8,092,600	In Progress	847,121	GO	2,000,000		3,000,000		1,000,000		6,847,121	
Public Works	Sanden Blvd - FM 544 to SH 78	2,300,000		300,000	IF	2,000,000	EDC					2,300,000	
Public Works	Hensley Lane - Sanden to SH 78	5,170,000					600,000	IF	1,570,000	IF		2,170,000	
	Subtotal	\$ 128,240,674		\$ 46,612,496	\$ 27,677,176	\$ 20,200,000	\$ 15,070,000	\$ 7,000,000	\$ 109,559,672				
Water Projects													
Public Works	Ballard Elevated Storage Tank	8,837,740		6,300,000		988,400						7,288,400	
Public Works	SH 78 Distribution Line No. 2 (E Brown to Eubanks)	573,400				573,400	IF	300,000		2,000,000		2,873,400	
Public Works	Cotton Belt /Ave Waterline Replacement	133,000				133,000	IF					133,000	
Public Works	SH 78 Spring Creek Pkwy Loop	976,000				573,400	IF	976,000	IF			1,549,400	
Public Works	City Wide Wastewater System Capacity	200,140		180,665				133,000	IF			313,665	
	Subtotal	\$ 10,720,280		\$ 6,480,665	\$ 2,268,200	\$ 1,409,000	\$ 2,000,000		\$ 12,157,865				
Other	Impace Fee Study	250,000		250,000								250,000	
	Total Funded Capital Projects	\$ 150,864,016		\$ 61,060,288	\$ 29,945,376	\$ 21,609,000	\$ 17,070,000	\$ 7,000,000	\$ 125,237,599				

STATISTICAL SECTION

FISCAL YEAR 2023-2024



CITY OF WYLIE, TEXAS
ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS (UNAUDITED)

<u>Fiscal Year</u>	<u>Residential Property</u>	<u>Commercial Property</u>	<u>Industrial Property</u>	<u>Less: Tax-Exempt Property</u>	<u>Total Taxable Assessed Value</u>	<u>Total Direct Tax Rate</u>
2015	2,159,677,849	456,585,488	120,520,310	118,002,192	2,618,781,455	0.8789
2016	2,403,735,226	493,073,892	184,902,709	160,657,963	2,921,053,864	0.8689
2017	2,796,346,833	524,315,031	174,771,677	169,870,475	3,325,563,066	0.8489
2018	3,184,597,754	591,109,898	210,303,769	209,198,308	3,776,813,114	0.7810
2019	3,616,909,043	650,624,491	201,759,611	209,789,356	4,259,503,789	0.7258
2020	3,980,455,949	702,559,463	214,177,830	220,278,824	4,676,914,418	0.6885
2021	4,152,109,035	771,948,729	188,882,599	231,292,765	4,881,647,598	0.6720
2022	4,583,130,357	756,764,219	190,265,923	240,544,476	5,289,616,023	0.6438
2023	5,355,320,430	849,037,364	190,977,521	196,307,017	6,199,028,298	0.5623
2024	6,166,716,674	908,264,589	211,874,622	215,937,719	7,070,918,166	0.5389

**CITY OF WYLIE, TEXAS
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN FISCAL YEARS (UNAUDITED)**

Fiscal Year	City Direct Rates			Overlapping Rates				Total Direct & Overlapping Rates
	Basic Rate	General Obligation Debt Service	Total Direct Rate	Wylie Independent School District	Community Independent School District	Collin County	Collin County Community College District	
2015	0.597978	0.280922	0.878900	1.6400	1.6150	0.2350	0.0820	4.4509
2016	0.611583	0.257317	0.868900	1.6400	1.6250	0.2250	0.0820	4.4409
2017	0.623399	0.225501	0.848900	1.6400	1.6250	0.2084	0.0812	4.4035
2018	0.580307	0.200693	0.781000	1.6400	1.6250	0.1922	0.0798	4.3181
2019	0.538206	0.187642	0.725848	1.6400	1.6700	0.1808	0.0812	4.2979
2020	0.516225	0.172229	0.688454	1.5384	1.5684	0.1750	0.0812	4.0514
2021	0.512180	0.159799	0.671979	1.5205	1.4862	0.1725	0.0812	3.9324
2022	0.491864	0.151887	0.643751	1.4598	1.4603	0.1681	0.8122	4.5442
2023	0.427919	0.134414	0.562333	1.3979	1.4429	0.1524	0.8122	4.3678
2024	0.398412	0.140470	0.538882	1.2125	1.2575	0.1493	0.8122	3.9704

(1) Source: Central appraisal District of Collin County web site (www.collincad.org).

(2) Although the Community Independent School District is included in the above presentation, less than one percent of the City of Wylie lies within this taxing jurisdiction.

(3) Basis for property tax rate is per \$100 of taxable valuation.

**CITY OF WYLIE, TEXAS
PRINCIPAL PROPERTY TAX PAYERS
LAST FISCAL YEAR (UNAUDITED)**

Taxpayer	2023		
	Taxable Assessed Value	Rank	Percentage of Total City Taxable Assessed Value
LPRE Wylie LLC	\$ 58,415,578	1	0.94%
BVF-V Wylie LLC	54,311,833	2	0.88%
Seventy8 & Westgate LP	54,237,119	3	0.87%
VHP Owner LLC	54,000,000	4	0.87%
Mack (Wylie) LLC	46,265,000	5	0.75%
Woodbridge Wylie Owner LLC	44,478,162	6	0.72%
Tower Extrusion LTD	39,792,541	7	0.64%
Sanden International (USA) Inc.	35,930,248	8	0.58%
2000 Country Club Road LLC	33,778,758	9	0.54%
Holland Hitch of Tx Inc.	25,820,379	10	0.42%
Oncor Electric Delivery Company LLC	23,098,500	11	0.37%
Sanden International (USA) Inc.	17,853,347	12	0.29%
Bloomfield Homes LP	17,491,945	13	0.28%
Yes Companies Key LLC	15,236,470	14	0.25%
Wal-Mart Real Estate Business TR	14,873,775	15	0.24%
Kroger Texas LP	14,736,350	16	0.24%
Westdale Rustic Oaks LTD	14,477,285	17	0.23%
Kansas City Southern Railway Co.	13,731,786	18	0.22%
HTA-Wylie Medical Plaza LLC	13,498,771	19	0.22%
Target Corporation	13,299,979	20	0.21%
Total	<u>\$ 605,327,826</u>		<u>9.76%</u>

Source: Central Appraisal District of Collin County web site (www.collincad.org)

**CITY OF WYLIE, TEXAS
 DEMOGRAPHIC AND ECONOMIC STATISTICS
 LAST THREE FISCAL YEARS (UNAUDITED)**

	2021	2022	2023
Population (1)	59,028	60,876	62,434
Personal Income (in thousands of dollars)	\$1,959,848	\$2,226,053	\$2,343,148
Per Capita Personal Income	\$ 33,202	\$ 36,567	\$ 37,530
Median Age	33.6	33.5	33.7
Education Level in Years of Schooling (2)			
Less than high school graduate	7.8%	7.8%	7.8%
High school graduate (or equivalent)	21.8%	21.8%	21.8%
Some college/associate's degree	34.1%	34.1%	34.1%
Bachelor's degree	25.8%	25.8%	25.8%
Masters, professional, or doctorate	10.5%	10.5%	10.5%
School Enrollment	18,159	18,703	19,176
Unemployment (3)	6.20%	2.70%	4.20%

(1) Population estimate from City of Wylie website.

(2) Education statistics for 2021-2023 per the 2020 U.S. Census for population 25 years of age and older.

(3) Unemployment rates from the Texas Workforce Commission website (www.twc.state.tx.us).

**CITY OF WYLIE, TEXAS
 PRINCIPAL EMPLOYERS
 CURRENT YEAR AND NINE YEARS AGO (UNAUDITED)**

Employer	2023			2014		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Wylie ISD	3,000	1	23.97%	1,836	1	22.63%
North Texas Municipal Water Dist	840	2	6.71%	550	2	6.78%
Extruders / Tower Extrusion	550	3	4.39%	250	6	3.08%
City of Wylie	436	4	3.48%	329	4	4.05%
Wal-Mart	397	5	3.17%	320	5	3.94%
Sanden Intl. (USA), Inc.	300	6	2.40%	464	3	5.72%
Avanti Windows & Doors	275	7	2.20%	-	-	0.00%
Kroger	252	8	2.01%	-	-	0.00%
Home Depot	240	9	1.92%	-	-	0.00%
Target	225	10	1.80%	223	7	2.75%
Total	6,515		52.05%	3,972		48.95%

Source: Wylie Economic Development Corporation

EDUCATION

Wylie ISD

Total Student Enrollment: 19,176

High Schools & Alternative Education

Wylie High School	3,096
Wylie East High School	2,638
Achieve Academy	119

Junior High Schools

Burnett Junior High	1,044
Cooper Junior High	1,010
McMillan Junior High	929

Intermediate Schools

Davis Intermediate	988
Draper Intermediate	1,008
Harrison Intermediate	1,101

Elementary Schools

Akin Elementary	604
Birmingham Elementary	501
Bush Elementary	885
Cox Elementary	638
Dodd Elementary	514
Groves Elementary	691
Hartman Elementary	543
Smith Elementary	605
Tibbals Elementary	643
Watkins Elementary	848
Whitt Elementary	768

(Source: Wylie ISD)

Area Colleges and Universities:

Collin College (Wylie)
University of Texas-Dallas (Richardson)
Texas Woman's University (Denton)
University of North Texas (Denton)
Southern Methodist University (Dallas)

APPENDIX

FISCAL YEAR 2023-2024



**City of Wylie
Approved Budget Calendar
FY 2024**

Date	Description
March 14, 2023	T Budget Kickoff
April 14, 2023	F Receive Preliminary Values from CCAD
April 14, 2023	F New or Upgraded personnel requests due to Finance (all new position requests must include a completed JEM and JDQ)
April 14, 2023	F New equipment and computer requests due to Finance/new computer requests due to IT
May 2, 2023	T First Estimate of Revenues (Due to Finance)
May 5, 2023	F Budget input completed in Software (Due to Finance)
May 23, 2023	T JET Team Meeting
May 15, 2023	M Preliminary Department Executive Summaries (Due to Finance) (not including requests)
May 24, 2023	W Revenues/Budgets to City Managers Office (Director Meeting PDF)
June 1, 2023	TH Departments meet with City Manager
June 13, 2023	T Budget Work Session with City Council (General Fund)
June 16, 2023	F Budget Overview Packets to City Council (Budget Workshop Book)
June 27, 2023	T Budget Work Session with City Council (UF and 4B)
July 11, 2023	T Budget Work Session with City Council (WEDC)
July 14, 2023	F Carry-forward Requests Due to Finance
July 19, 2023	W Deadline for ARB to approve Appraisal Records
July 25, 2023	T Certified Values Due from Appraisal Districts
July 25-July 27, 2023	Calculation of No New Revenue Tax Rate & Voter Approval Tax Rate from Tax Office
July 25, 2023	T Budget Work Session with City Council
July 25, 2023	T Approve water/sewer rates (Amend Ord. #2005-07)
August 4, 2023	F Proposed budget to Council, available to the public and filed with City Secretary
August 8, 2023	T Meeting of governing body to discuss final tax rate; if proposed tax rate will exceed the No New Revenue Rate or Voter Approval Rate (whichever is lower), take record vote; schedule public hearings for tax rate and budget
August 9, 2023	W Forward information to Wylie News for required publications
August 15, 2023	T PUBLICATION OF REQUIRED NOTICES IN WYLIE NEWS
August 22, 2023	T Public Hearing on Tax Rate/Adopt Tax Rate Must be at least 15 days after budget is filed with City Secretary If tax rate is not adopted at this meeting, a special called meeting will have to be held within seven days.
August 22, 2023	T Public Hearing on FY 2024 Budget/Adopt Budget

ORDINANCE NO. 2023-39

AN ORDINANCE OF THE CITY OF WYLIE, TEXAS, ADOPTING A BUDGET AND APPROPRIATING RESOURCES FOR FISCAL YEAR 2023-2024, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; REPEALING ALL CONFLICTING ORDINANCES; CONTAINING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for operation of the City during Fiscal Year 2023-2024; and

WHEREAS, the proposed budget appears to be in form and substance which fully complies with all applicable provisions of the City Charter and State law; and

WHEREAS, the proposed budget has been available for public inspection and review; and

WHEREAS, the City Council on August 22, 2023, conducted a public hearing to receive input from the citizens of the City concerning the content of the budget; and

WHEREAS, the Council having considered the proposed budget at length, and having provided input into its preparation, has determined that the proposed budget and the revenues and expenditures contained therein is in the best interest of the City and therefore desires to adopt the same by formal action;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WYLIE, TEXAS:

Section 1. That the proposed budget of the revenues of the City and the expenses of conducting the affairs thereof, as summarized in the attached Exhibit A and fully incorporated herein by reference, be, and the same hereby is, completely adopted and approved as the Budget for the City for Fiscal Year 2023-2024.

Section 2. That the sum of one hundred eighty-five million, nine hundred ninety-five thousand, eight hundred fifty-eight dollars, \$185,995,858 is hereby appropriated for the City's FY 2023-2024 Budget. These funds are payment of operating, capital, and debt service expenses associated with the operation and administration of the City according to the various purposes and intents described in the FY 2023-2024 budget document.

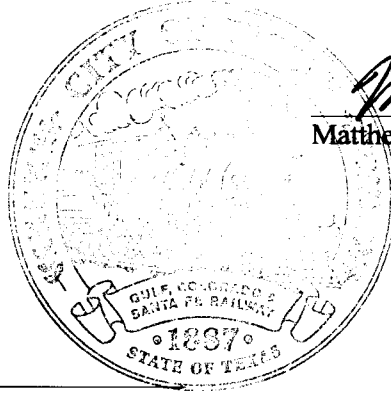
Section 3. The specific authority is hereby given to the City Manager to transfer appropriations budgeted from an account classification or activity to another within any individual department or activity; and to transfer appropriations from designated appropriations to any individual department or activity as provided in the City Charter.

Section 4. Should any paragraph, sentence, sub-division, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

Section 5. This ordinance shall be in full force and effect from and after its adoption by the City Council pursuant to the law and the City Charter.

Section 6. That all other ordinances and code provisions in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas, on this the 22nd day of August, 2023.



Matthew O. Porter
Matthew Porter, Mayor

ATTEST:

Stephanie Storm
Stephanie Storm, City Secretary

ORDINANCE NO. 2023-40

AN ORDINANCE FIXING THE TAX RATE AND LEVY FOR THE CITY OF WYLIE, TEXAS, UPON ALL TAXABLE PROPERTY IN THE CITY OF WYLIE, TEXAS, FOR THE PURPOSE OF PAYING THE CURRENT EXPENSES OF THE CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024, AND FOR THE FURTHER PURPOSE OF CREATING A SINKING FUND TO RETIRE THE PRINCIPAL AND INTEREST OF THE BONDED INDEBTEDNESS OF THE CITY; PROVIDING FOR A LIEN ON ALL REAL AND PERSONAL PROPERTY TO SECURE PAYMENT OF TAXES DUE THEREON; CONTAINING A SEVERABILITY CLAUSE; REPEALING ALL ORDINANCES AND PARTS THEREOF IN CONFLICT HERewith; AND PROVIDING FOR AN EFFECTIVE DATE.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.74 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-29.51.

WHEREAS, the City Council has this date, by way of Ordinance duly passed, adopted a Budget of operation for the City for fiscal year 2023-2024; and

WHEREAS, the aforesaid Ordinance anticipates and requires the levy of an ad valorem tax on all taxable property in the City of Wylie; and

WHEREAS, it is necessary to levy such an ad valorem tax at a given rate to generate revenues sufficient to meet projected expenses; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the adoption of a tax rate for fiscal year 2023-2024; and

WHEREAS, notice of the proposed tax rate, the no-new revenue tax rate and the voter-approval tax rate has been published as required by law and the City has received no formal protest thereof.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Wylie, Texas, as follows:

Section 1. There is hereby levied for the fiscal year 2023-2024 upon all real property situated within the corporate limits of said City of Wylie, Texas, and upon all personal property which was owned within the corporate limits of said City of Wylie, Texas, on the first day of January, A.D. 2023, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of \$0.538882 on each \$100 of assessed valuation on all said property which said total tax herein so levied shall consist and be comprised of the following components:

- a) An ad valorem tax rate of \$0.398412 on each \$100 of assessed valuation of said taxable property is hereby levied for general city purposes and to pay the current operating expenses of said City of Wylie, Texas, for the fiscal year ending September 30, 2024, which tax, when collected shall be appropriated to and for the credit of the General Fund of said City of Wylie, Texas.
- b) An ad valorem tax rate of \$0.140470 on each \$100 of assessed valuation of said taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Wylie, now outstanding and such tax when collected shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Wylie, Texas, for the fiscal year ending September 30, 2024.

Section 2. The City of Wylie shall have a lien on all taxable property located in the City of Wylie to secure the payment of taxes, penalty and interest, and all costs of collection, assessed and levied hereby.

Section 3. Taxes are payable in McKinney, Texas, at the Office of the Tax-Assessor Collector of Collin County. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

Section 4. That the tax roll presented to the City Council, together with any supplements thereto, be and same are hereby accepted and approved.

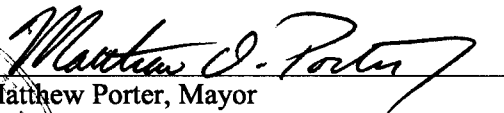
Section 5. Should any paragraph, sentence, sub-division, clause, phrase or section of this ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

Section 6. This ordinance shall be in full force and effect from and after its adoption by the City Council and publication of its caption as the law and the City Charter provide in such cases.

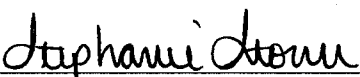
Section 7. That all other ordinances and code provisions in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other provisions of the Wylie City Code not in conflict herewith shall remain in full force and effect.

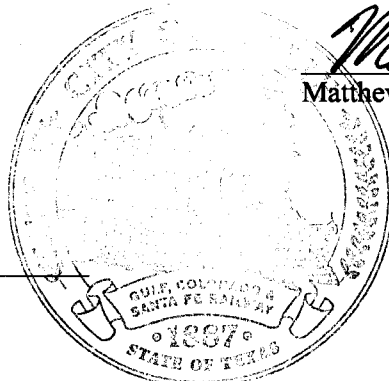
Section 8. The repeal of any ordinance, or parts thereof, by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying or altering any penalty accruing or to accrue, nor as affecting any rights of the municipality under any section or provision of any ordinances at the time of passage of this ordinance.

DULY PASSED AND APPROVED by the City Council of the City of Wylie, Texas, on this the 22nd day of August, 2023.


Matthew Porter, Mayor

ATTEST:


Stephanie Storm, City Secretary



2023 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

City of Wylie	972-516-6000
Taxing Unit Name	Phone (area code and number)
300 Country Club Rd., Building 100, Wylie, TX 75098	www.wylietexas.gov
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2022 total taxable value. Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 6,638,685,227
2.	2022 tax ceilings. Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 600,206,757
3.	Preliminary 2022 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 6,038,478,470
4.	2022 total adopted tax rate.	\$ 0.562333 /\$100
5.	2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value.	
	A. Original 2022 ARB values: \$ 61,378,786	
	B. 2022 values resulting from final court decisions: - \$ 58,521,230	
	C. 2022 value loss. Subtract B from A. ³	\$ 2,857,556
6.	2022 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2022 ARB certified value: \$ 173,142,057	
	B. 2022 disputed value: - \$ 15,025,051	
	C. 2022 undisputed value. Subtract B from A. ⁴	\$ 158,117,006
7.	2022 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 160,974,562

¹ Tex. Tax Code §26.012(14)
² Tex. Tax Code §26.012(14)
³ Tex. Tax Code §26.012(13)
⁴ Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	2022 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 6,199,453,032
9.	2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022. Enter the 2022 value of property in deannexed territory. ⁵	\$ 0
10.	2022 taxable value lost because property first qualified for an exemption in 2023. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use 2022 market value: \$ 1,012,094 B. Partial exemptions. 2023 exemption amount or 2023 percentage exemption times 2022 value: + \$ 7,880,319 C. Value loss. Add A and B. ⁶	\$ 8,892,413
11.	2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023. Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. A. 2022 market value: \$ 0 B. 2023 productivity or special appraised value: - \$ 0 C. Value loss. Subtract B from A. ⁷	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 8,892,413
13.	2022 captured value of property in a TIF. Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2022 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 6,190,560,619
15.	Adjusted 2022 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 34,811,565
16.	Taxes refunded for years preceding tax year 2022. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. ⁹	\$ 89,725
17.	Adjusted 2022 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 34,901,290
18.	Total 2023 taxable value on the 2023 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹ A. Certified values: \$ 7,511,590,294 B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$ C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0 D. Tax increment financing: Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. ¹² - \$ 0 E. Total 2023 value. Add A and B, then subtract C and D.	\$ 7,511,590,294

⁵ Tex. Tax Code §26.012(15)
⁶ Tex. Tax Code §26.012(15)
⁷ Tex. Tax Code §26.012(15)
⁸ Tex. Tax Code §26.03(c)
⁹ Tex. Tax Code §26.012(13)
¹⁰ Tex. Tax Code §26.012(13)
¹¹ Tex. Tax Code §26.012, 26.04(c-2)
¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³	
A.	2023 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴	\$ 272,274,220
B.	2023 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵	+ \$ 0
C.	Total value under protest or not certified. Add A and B.	\$ 272,274,220
20.	2023 tax ceilings. Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 712,946,348
21.	2023 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 7,070,918,166
22.	Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022. Include both real and personal property. Enter the 2023 value of property in territory annexed. ¹⁸	\$ 0
23.	Total 2023 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2023. ¹⁹	\$ 212,496,979
24.	Total adjustments to the 2023 taxable value. Add Lines 22 and 23.	\$ 212,496,979
25.	Adjusted 2023 taxable value. Subtract Line 24 from Line 21.	\$ 6,858,421,187
26.	2023 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.508882 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. ²¹	\$ _____ /\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	2022 M&O tax rate. Enter the 2022 M&O tax rate.	\$ 0.427919 /\$100
29.	2022 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 6,199,453,032

¹³ Tex. Tax Code §26.01(c) and (d)
¹⁴ Tex. Tax Code §26.01(c)
¹⁵ Tex. Tax Code §26.01(d)
¹⁶ Tex. Tax Code §26.012(6)(B)
¹⁷ Tex. Tax Code §26.012(6)
¹⁸ Tex. Tax Code §26.012(17)
¹⁹ Tex. Tax Code §26.012(17)
²⁰ Tex. Tax Code §26.04(c)
²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2022 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 26,528,637
31.	Adjusted 2022 levy for calculating NNR M&O rate.	
	<p>A. M&O taxes refunded for years preceding tax year 2022. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022.</p>	+ \$ 68,465
	<p>B. 2022 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0.</p>	- \$ 0
	<p>C. 2022 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.</p>	+/- \$ 0
	<p>D. 2022 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.</p>	\$ 68,465
	E. Add Line 30 to 31D.	\$ 26,597,102
32.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 6,858,421,187
33.	2023 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.387802 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³ If not applicable or less than zero, enter 0.	
	<p>A. 2023 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.</p>	\$ 0
	<p>B. 2022 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p>	- \$ 0
	C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0 /\$100
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴ If not applicable or less than zero, enter 0.	
	<p>A. 2023 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose.</p>	\$ 0
	<p>B. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.</p>	- \$ 0
	C. Subtract B from A and divide by Line 32 and multiply by \$100.	\$ 0 /\$100
	D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100

²² [Reserved for expansion]

²³ Tex. Tax Code §26.044

²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<p>Rate adjustment for county indigent defense compensation. ²⁵ If not applicable or less than zero, enter 0.</p> <p>A. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ 0</p> <p>B. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	\$ 0 /\$100
37.	<p>Rate adjustment for county hospital expenditures. ²⁶ If not applicable or less than zero, enter 0.</p> <p>A. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. \$ 0</p> <p>B. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	\$ 0 /\$100
38.	<p>Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information.</p> <p>A. Amount appropriated for public safety in 2022. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ 0</p> <p>B. Expenditures for public safety in 2022. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year..... \$ 0</p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ 0 /\$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	\$ 0 /\$100
39.	Adjusted 2023 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ 0.387802 /\$100
40.	<p>Adjustment for 2022 sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero.</p> <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent..... \$ 0</p> <p>B. Divide Line 40A by Line 32 and multiply by \$100..... \$ 0 /\$100</p> <p>C. Add Line 40B to Line 39.</p>	\$ 0.387802 /\$100
41.	<p>2023 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below.</p> <p>Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.</p> <p>- or -</p> <p>Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.</p>	\$ 0.401375 /\$100

²⁵ Tex. Tax Code §26.0442
²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<p>Disaster Line 41 (D41): 2023 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of</p> <p>1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or</p> <p>2) the third tax year after the tax year in which the disaster occurred</p> <p>If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).</p>	\$ <u>0</u> /\$100
42.	<p>Total 2023 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that:</p> <p>(1) are paid by property taxes,</p> <p>(2) are secured by property taxes,</p> <p>(3) are scheduled for payment over a period longer than one year, and</p> <p>(4) are not classified in the taxing unit's budget as M&O expenses.</p> <p>A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.²⁸</p> <p>Enter debt amount \$ <u>10,528,462</u></p> <p>B. Subtract unencumbered fund amount used to reduce total debt. - \$ <u>500,000</u></p> <p>C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ <u>0</u></p> <p>D. Subtract amount paid from other resources - \$ <u>0</u></p> <p>E. Adjusted debt. Subtract B, C and D from A. \$ <u>10,028,462</u></p>	\$ <u>10,028,462</u>
43.	Certified 2022 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ <u>80,039</u>
44.	Adjusted 2023 debt. Subtract Line 43 from Line 42E.	\$ <u>9,948,423</u>
45.	<p>2023 anticipated collection rate.</p> <p>A. Enter the 2023 anticipated collection rate certified by the collector.³⁰ <u>100.00</u> %</p> <p>B. Enter the 2022 actual collection rate. <u>103.93</u> %</p> <p>C. Enter the 2021 actual collection rate. <u>100.93</u> %</p> <p>D. Enter the 2020 actual collection rate. <u>100.16</u> %</p> <p>E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.³¹</p>	<u>100.16</u> %
46.	2023 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ <u>9,932,530</u>
47.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ <u>7,070,918,166</u>
48.	2023 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ <u>0.140470</u> /\$100
49.	2023 voter-approval tax rate. Add Lines 41 and 48.	\$ <u>0.541845</u> /\$100
D49.	<p>Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.</p>	\$ _____ /\$100

²⁷ Tex. Tax Code §26.042(a)
²⁸ Tex. Tax Code §26.012(7)
²⁹ Tex. Tax Code §26.012(10) and 26.04(b)
³⁰ Tex. Tax Code §26.04(b)
³¹ Tex. Tax Code §§26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	\$ 0.000000 /\$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller’s estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller’s Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	\$ 0
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2022 or in May 2023. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2022. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ 0
53.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,070,918,166
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	\$ 0 /\$100
55.	2023 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.508882 /\$100
56.	2023 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2022 or in May 2023. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	\$ 0.508882 /\$100
57.	2023 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.541845 /\$100
58.	2023 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	\$ 0.541845 /\$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit’s expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	\$ 0
60.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,070,918,166
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	\$ 0 /\$100
62.	2023 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ 0.541845 /\$100

³² Tex. Tax Code §26.041(d)
³³ Tex. Tax Code §26.041(f)
³⁴ Tex. Tax Code §26.041(d)
³⁵ Tex. Tax Code §26.04(c)
³⁶ Tex. Tax Code §26.04(c)
³⁷ Tex. Tax Code §26.045(d)
³⁸ Tex. Tax Code §26.045(f)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 component. Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
	A. Voter-approval tax rate (Line 67).....	\$ 0.614854 /\$100
	B. Unused increment rate (Line 66).....	\$ 0.034816 /\$100
	C. Subtract B from A.....	\$ 0.580038 /\$100
	D. Adopted Tax Rate.....	\$ 0.562333 /\$100
	E. Subtract D from C.....	\$ 0.017705 /\$100
64.	Year 2 component. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
	A. Voter-approval tax rate (Line 67).....	\$ 0.678567 /\$100
	B. Unused increment rate (Line 66).....	\$ 0.018202 /\$100
	C. Subtract B from A.....	\$ 0.660365 /\$100
	D. Adopted Tax Rate.....	\$ 0.643751 /\$100
	E. Subtract D from C.....	\$ 0.016614 /\$100
65.	Year 1 component. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
	A. Voter-approval tax rate (Line 65).....	\$ 0.690181 /\$100
	B. Unused increment rate (Line 64).....	\$ 0 /\$100
	C. Subtract B from A.....	\$ 0.690181 /\$100
	D. Adopted Tax Rate.....	\$ 0.671979 /\$100
	E. Subtract D from C.....	\$ 0.018202 /\$100
66.	2023 unused increment rate. Add Lines 63E, 64E and 65E.	\$ 0.052521 /\$100
67.	Total 2023 voter-approval tax rate, including the unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.594366 /\$100

³⁹ Tex. Tax Code §26.013(a)
⁴⁰ Tex. Tax Code §26.013(c)
⁴¹ Tex. Tax Code §§26.0501(a) and (c)
⁴² Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022
⁴³ Tex. Tax Code §26.063(a)(1)
⁴⁴ Tex. Tax Code §26.012(B-a)
⁴⁵ Tex. Tax Code §26.063(a)(1)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2023 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ 0.387802 /\$100
69.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 7,070,918,166
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.007071 /\$100
71.	2023 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.140470 /\$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0 /\$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2022 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.562333 /\$100
74.	Adjusted 2022 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2022 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	Increase in 2022 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	Adjusted 2022 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 6,190,560,619
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 6,858,421,187
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0 /\$100

⁴⁶ Tex. Tax Code §26.042(b)

⁴⁷ Tex. Tax Code §26.042(f)

⁴⁸ Tex. Tax Code §26.042(c)

⁴⁹ Tex. Tax Code §26.042(b)

2023 Tax Rate Calculation Worksheet – Taxing Units Other Than School Districts or Water Districts

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	2023 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.594366 /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

<p>No-new-revenue tax rate. \$ 0.508882 /\$100 As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: <u>26</u></p>	\$ 0.508882 /\$100
<p>Voter-approval tax rate. \$ 0.594366 /\$100 As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: <u>27</u></p>	\$ 0.594366 /\$100
<p>De minimis rate. \$ 0 /\$100 If applicable, enter the 2023 de minimis rate from Line 72.</p>	\$ 0 /\$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵⁰

print here ➔ Jayna Dean
 Printed Name of Taxing Unit Representative

sign here ➔ Jayna Dean
 Taxing Unit Representative

7/31/2023
 Date

⁵⁰ Tex. Tax Code §§26.04(c-2) and (d-2)

Budget Process and Development

Submission of the Budget

On or before August 5 of each year, unless City Council has granted an extension, the city manager shall file with the city secretary and submit to the City Council a proposed budget for the ensuing fiscal year and the budget message. The City Council shall hold the required public hearings on and review the proposed budget and make any appropriate changes prior to publishing the final budget.

Budget Process and Development

A. *Content.* The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or City Charter, shall be in such form as the city manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies for the City for the ensuing fiscal year, describe the important features of the budget, and indicate any major changes from the current year in financial policies, expenditures, and revenue, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the city manager deems desirable. The budget shall begin with a clear general summary of its contents; shall show in detail all estimated income indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget message shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. The budget shall include:

- 1) A clear, general summary of contents.
- 2) A consolidated statement of receipts and expenditures of all funds listed and itemized individually.
- 3) A proposed multi-year capital program for pending and proposed new capital projects, including but not limited to the amounts to be appropriated from the budget. The capital program may be revised and extended each year with regard to capital improvements still pending or in the process of construction or acquisition.
- 4) The amount required for interest on the City's debts for sinking funds and for maturing serial bonds.
- 5) The total amount of the City's outstanding debts, with a schedule of maturity on bond issues.

6) An itemized estimate of the expenses of operating each department, division and office or agency.

B. *Basis of Budgeting.* Budgetary Basis refers to the basis of accounting used to estimate the City's financing sources and uses in the budget. Accrual Basis refers to the recording of revenues when they are earned (whether or not cash is received at that time) and the recording of expenses when they are incurred (whether or not cash disbursements have been made). Modified Accrual Basis refers to the recording of revenues and other financial resources when they become both measureable and available. "Available" is defined as collectible in the current period or soon enough thereafter to be used to pay current period liabilities. The City of Wylie uses the Modified Accrual Basis to account for and budget for all Governmental Funds and uses the Accrual Basis to account for and budget for all Proprietary Funds in accordance with Generally Accepted Accounting Principles (GAAP).

C. *Public Notice and Hearing.* The City Council shall provide for a public hearing on the proposed budget and publish in the official newspaper a general summary of the proposed budget and a notice stating:

- 1) The times and places where copies of the budget are available for inspection by the public.
- 2) The time and place, for a public hearing on the budget, as required by law.

D. *City Council Action.*

- 1) The City Council shall hold a public hearing on the budget as submitted at the time and place so advertised or at another time and place with proper notification. All interested persons shall be given the opportunity to be heard, either for or against any item on the proposed budget.
- 2) At a regular or special meeting, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- 3) The City Council shall adopt the budget by ordinance. Adoption of the budget shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated.

E. *Failure to Adopt.* If the City Council fails to adopt the budget by September 27, the amounts appropriated for operation during the current fiscal year shall be deemed adopted for the ensuing fiscal year on a month-to-month basis, with all items in it prorated accordingly, until such time as the City Council adopts a budget for the ensuing fiscal year. The levy of property tax normally approved as part

of the budget adoption will be set such that the tax rate for the budgeted year shall equal the tax rate of the current fiscal year.

Amendments After Adoption

A. *Supplemental Appropriations.* If, during the fiscal year, the city manager certifies that there are revenues available for appropriation in excess of those estimated in the budget, the City Council may make supplemental appropriations to fund other appropriations as desired.

B. *Emergency Appropriations.* At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, affecting life, health, property, or public peace.

C. *Reduction of Appropriations.* If, at any time during the fiscal year, it appears probable to the city manager that the revenues available will be insufficient to meet the amount appropriated, he/she shall report to the City Council indicating the estimated amount of deficit, any remedial action taken by him/her and his/her recommendations as to any other steps to be taken. The City Council shall then take such further action that it deems necessary to prevent or minimize any deficit.

D. *Transfer of Appropriations.* At any time during the fiscal year, the city manager may transfer part or all of any unencumbered appropriation balance among programs within a department, office or agency. Upon written request by the city manager, the City Council may, by budget amendments, transfer part or all of any unencumbered appropriation balance from one department, office or agency to another.

E. *Limitations.* No appropriation for debt service may be reduced or transferred, and no appropriation may be reduced below any amount required by law to be appropriated or by more than the amount of the unencumbered balance.

F. *Effective Date.* The supplemental and emergency appropriations and reduction or transfer of appropriations authorized by this section shall be made effective immediately upon adoption of the appropriate ordinance or budget amendment.

FY 2023-24

City of Wylie

Financial Management Policies

Revised: January 24, 2023

I. PURPOSE STATEMENT

The overriding goal of the Financial Management Policies is to enable the city to achieve a long-term stable and positive financial condition while conducting its operations consistent with the Council-Manager form of government established in the City Charter. The watchwords of the city's financial management include integrity, prudent stewardship, planning, accountability, and full disclosure.

The purpose of the Financial Management Policies is to provide guidelines for the financial management staff in planning and directing the city's day-to-day financial affairs and in developing recommendations to the City Manager.

The scope of the policies spans accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash management, expenditure control and debt management.

II. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

A. ACCOUNTING - The city's Assistant Finance Director is responsible for establishing the chart of accounts, and for properly recording financial transactions.

B. FUNDS - Self-balancing groups of accounts are used to account for city financial transactions in accordance with generally accepted accounting principles. Each fund is created for a specific purpose except for the General Fund, which is used to account for all transactions not accounted for in other funds. Funds are created and fund names are changed by City Council.

C. EXTERNAL AUDITING - The city will be audited annually by outside independent auditors. The auditors must be a CPA firm of national reputation, and must demonstrate that they have the breadth and depth of staff to conduct the city's audit in accordance with generally accepted auditing standards, generally accepted government auditing standards, and contractual requirements. The auditors' report on the city's financial statements including any federal grant single audits will be completed within 120 days of the city's fiscal year end, and the auditors' management letter will be presented to the city staff within 150 days after the city's fiscal year end. An interim management letter will be issued prior to this date if any materially significant internal control weaknesses are discovered. The city staff and auditors will jointly review the management letter with the City Council within 60 days of its receipt by the staff.

D. EXTERNAL AUDITORS RESPONSIBLE TO CITY COUNCIL – The external auditors are accountable to the City Council and will have access to direct communication with the City Council if the city staff is unresponsive to auditor recommendations or if the auditors consider such communication necessary to fulfill their legal and professional responsibilities.

E. EXTERNAL AUDITOR ROTATION - The city will not require external auditor rotation, but will circulate requests for proposal for audit services periodically, normally at five-year intervals or less. An award of services to the same audit firm is allowable but will require rotation of the audit partner and audit manager after five consecutive years. The rest period for the audit partner will be a minimum of two years and the rest period for the audit manager will be a minimum of five years.

F. EXTERNAL FINANCIAL REPORTING - The city will prepare and publish an Annual Comprehensive Financial Report (ACFR). The ACFR will be prepared in accordance with generally accepted accounting principles, and will be presented annually to the Government Finance Officers Association (GFOA) for evaluation and possibly awarding of the Certification of Achievement for Excellence in Financial Reporting. The ACFR will be published and presented to the City Council within 120 days after the end of the fiscal year. City staffing limitations may preclude such timely reporting. In such a case, the Finance Director will inform the City Manager and the City Manager will inform the City Council of the delay and the reasons therefore.

III. INTERNAL CONTROLS

A. WRITTEN PROCEDURES - The Finance Director is responsible for developing city-wide written guidelines on accounting, cash handling, and other financial matters which will be approved by the City Manager.

The Finance Department will assist department managers as needed in tailoring these guidelines into detailed written procedures to fit each department's requirements.

B. INTERNAL AUDIT - The Finance Department may conduct reviews of the departments to determine if the departments are following the written guidelines as they apply to the departments. Finance will also review the written guidelines on accounting, cash handling and other financial matters. Based on these reviews Finance will recommend internal control improvements as needed.

C. DEPARTMENT MANAGERS RESPONSIBLE - Each department manager is responsible to the City Manager to ensure that good internal controls are followed throughout his or her department, that all guidelines on accounting and internal controls are implemented, and that all independent and internal auditor internal control recommendations are addressed.

IV. OPERATING BUDGET

A. PREPARATION - The city's "operating budget" is the city's annual financial operating plan. It consists of governmental and proprietary funds, including the general obligation Debt Service Fund, but excluding capital projects funds. The budget is prepared by the City Manager with the assistance of the Finance Department and cooperation of all city departments. The City Manager transmits the document to the City Council. The budget should be presented to the City Council no later than August 5 or a date to be determined by the City Council, and should be enacted by the City Council prior to fiscal year end. The operating budget will be submitted to the GFOA annually for evaluation and possible awarding of the Award for Distinguished Budget Presentation.

B. BALANCED BUDGETS - An Operating budget will be balanced, with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses.

C. PLANNING - The budget process will be coordinated so as to identify major policy issues for City Council.

D. BUDGETED DRAWDOWN OF RESERVES - One-time purchases may be requested by the City Manager through the budget process, subject to the Fund Balance Policy in section IX of the Policies.

E. REPORTING - Periodic financial reports will be prepared to enable the department managers to manage their budgets and to enable the Budget Manager to monitor and control the budget as approved by the City Council. Monthly financial reports will be presented to the City Council. Such reports will include current year revenue and expenditures.

F. CONTROL - Operating Expenditure Control is addressed in Section VII of the Policies.

G. PERFORMANCE MEASURES AND PRODUCTIVITY INDICATORS – Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process.

V. CAPITAL BUDGET AND PROGRAM

A. PREPARATION - The city's capital budget will include all capital projects funds and all capital resources. The budget will be prepared annually on a fiscal year basis and adopted by ordinance. The capital budget will be prepared by the City Manager with assistance from the Finance Department and involvement of all required city departments.

B. CONTROL - All capital project expenditures must be appropriated in the capital budget. Finance must certify the availability of resources so an appropriation can be made before a capital project contract is presented by the City Manager to the City Council for approval.

C. PROGRAM PLANNING - The capital budget will include capital improvements programs for future years. The planning time frame should normally be five years. The replacement and maintenance for capital items should also be projected for the next five years at a minimum. Future maintenance and operations will be fully costed, so that these costs can be considered in the operating budget.

D. ALTERNATE RESOURCES - Where applicable, assessments, impact fees, or other user-based fees should be used to fund capital projects which have a primary benefit to certain property owners.

E. DEBT FINANCING - Recognizing that debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

F. STREET MAINTENANCE - The city recognizes that deferred street maintenance increases future capital costs by an estimated 5 to 10 times. Therefore, the City's goal is to allocate a portion of the General Fund budget each year to maintain the quality of streets. The amount will be

established annually so that repairs will be made amounting to a designated percentage of the value of the streets.

G. WATER/WASTEWATER MAIN REHABILITATION AND REPLACEMENT - The city recognizes that deferred water/wastewater main rehabilitation and replacement increases future costs due to loss of potable water from water mains and inflow and infiltration into wastewater mains. Therefore, to ensure that the rehabilitation and replacement program is adequately funded, the City's goal will be to dedicate an amount equal to at least 1 % of the undepreciated value of infrastructure annually to provide for a water and wastewater main repair and replacement program.

H. REPORTING - Periodic financial reports will be prepared to enable the department managers to manage their capital budgets and to enable the finance department to monitor the capital budget as authorized by the City Manager.

VI. REVENUE MANAGEMENT

A. SIMPLICITY - The city will strive to keep the revenue system simple which will result in a decrease of compliance costs for the taxpayer or service recipient and a corresponding decrease in avoidance to pay. The city will avoid nuisance taxes, fees, or charges as revenue sources.

B. CERTAINTY - An understanding of the revenue source increases the reliability of the revenue system. The city will try to understand its revenue sources, and enact consistent collection policies so that assurances can be provided that the revenue base will materialize according to budgets and plans.

C. EQUITY - The city will strive to maintain equity in the revenue system structure. That is, the city will seek to minimize or eliminate all forms of subsidization between entities, funds, services, utilities and customers. However, it is recognized that public policy decisions may lead to subsidies in certain circumstances, e.g., senior citizen property tax exemptions or partial property tax abatement.

D. ADMINISTRATION - The benefits of revenue will exceed the cost of producing the revenue. The cost of collection will be reviewed annually for cost effectiveness as a part of the indirect cost, and cost of services analysis.

E. REVENUE ADEQUACY - The city will require that there be a balance in the revenue system. That is, the revenue base will have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.

F. COST/BENEFIT OF ABATEMENT - The city will use due caution in the analysis of any tax, fee, or water and wastewater incentives that are used to encourage development. A cost/benefit (fiscal impact) analysis will be performed as a part of such analysis and presented to the appropriate entity considering using such incentive.

G. DIVERSIFICATION AND STABILITY - In order to protect the government from fluctuations in revenue source due to fluctuations in the economy, and variations in weather (in the case of water and wastewater), a diversified revenue system will be maintained.

H. NON-RECURRING REVENUES - One-time revenues will not be used for ongoing operations. Non-recurring revenues will be used only for non-recurring expenditures. Care will be taken not to use these revenues for budget balancing purposes.

I. PROPERTY TAX REVENUES - Property shall be assessed at 100% of the fair market value as appraised by the Collin County Central Appraisal District. Reappraisal and reassessment shall be done regularly as required by State law. A 100% collection rate will serve as a minimum for tax collection.

All delinquent taxes will be aggressively pursued, with delinquents greater than 150 days being turned over to the City Attorney or a private attorney, and a penalty assessed to compensate the attorney as allowed by State law, and in accordance with the attorney's contract. Annual performance criteria will be developed for the attorney regarding the collection of delinquent taxes.

J. PARKS AND RECREATION 4B SALES TAX REVENUE - Parks and Recreation 4B sales tax revenue shall supplement but not supplant the funding for the Parks and Recreation System in the General Fund and the Recreation Center Department of the Parks and Recreation 4B Sales Tax Revenue Fund.

K. USER-BASED FEES - For services associated with a user fee or charge, the direct and indirect costs of that service will be offset by a fee where possible. There will be an annual review of fees and charges to ensure that fees provide adequate coverage of costs and services. User charges may be classed as "full cost recovery," "partial costs recovery," and "minimal cost recovery," based upon City Council policy.

L. IMPACT FEES - Impact fees will be imposed for water, wastewater, and transportation in accordance with the requirements of State law. The staff working with the particular impact fee shall prepare a semi-annual report on the capital improvement plans and fees. Additionally, the impact fees will be re-evaluated at least every three years as required by law.

M. GENERAL AND ADMINISTRATIVE CHARGES - A method will be maintained whereby the General Fund can impose a charge to the enterprise funds for general and administrative services (indirect costs) performed on the enterprise funds' behalf. The calculation will be based upon the percentage of personnel time and other resources attributed to the Enterprise Fund by each department of the General Fund. The details will be documented and said information will be maintained in the Finance Department for review.

N. UTILITY RATES - The city will review utility rates annually and, if necessary, adopt new rates to generate revenues required to fully cover operating expenditures, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital needs. This policy does not preclude drawing down cash balances to finance current operations. However, it is best that any extra cash balance be used instead to finance capital projects.

O. PARKS AND RECREATION 4B FUND BALANCE - The Parks and Recreation 4B Fund Balance shall be established to protect property tax payers from excessive volatility caused by the fluctuations in the Parks and Recreation 4B sales tax revenue. It will be funded with revenues of the Parks and Recreation 4B Fund. The city's goal will be to maintain the Fund Balance at 25% of the annual Parks and Recreation 4B sales tax budgeted revenue.

P. UTILITY FUND BALANCE - The Utility Fund shall maintain a Fund Balance to protect ratepayers from excessive utility rate volatility. It may not be used for any other purpose. It will be funded with surplus revenues of the Utility Fund. The City's goal will be to maintain the Utility Fund Balance at 90 days of budgeted expenditures.

Q. INTEREST INCOME - Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the operating and capital budgets which, wherever possible, will be in accordance with the equity balance of the fund from which monies were provided to be invested.

R. REVENUE MONITORING - Revenues actually received will be regularly compared to budgeted revenues and variances will be investigated. This process will be summarized in the appropriate budget report.

VII. EXPENDITURE CONTROL

A. APPROPRIATIONS - The level of budgetary control is the department level budget in the General Fund, and the fund level in all other funds. When budget adjustments (i.e., amendments), among departments and/or funds are necessary these must be approved by the City Council. Budget appropriation amendments at lower levels of control shall be made in accordance with the applicable administrative procedures.

B. CONTINGENCY ACCOUNT EXPENDITURES - The General Fund Contingency Account will be budgeted and approved by the City Council as a part of the budget process. The City Manager must approve all contingency account expenditures.

C. VACANCY FUNDS – Savings from position vacancies will be reviewed as a part of the midyear budget amendments and savings will be either allocated to other accounts by Council approval or become unbudgeted funds to add to the ending fund balance.

D. CENTRAL CONTROL - Significant vacancy (salary) and capital budgetary savings in any department will be centrally controlled by the City Manager.

E. PURCHASING - All purchases shall be made in accordance with the city's purchasing policies as defined in the Purchasing Manual. Authorization levels for appropriations previously approved by the City Council in the Operating Budget are as follows: Division Staff up to \$1,000, for Directors up to \$3,000, for Purchasing up to \$10,000.00, for Finance Director up to \$15,000.00. The City Manager can authorize expenditures over \$15,000.00 with any purchases exceeding \$50,000.00 to be approved by the City Council.

F. PROFESSIONAL SERVICES - Professional services contracts will be coordinated through the purchasing agent in compliance with statutory regulations.

G. CONTRACT AUTHORITY – By statute, contracts greater than or equal to \$50,000.00 must be approved by Council, after which either the Mayor or the City Manager may then sign any necessary documents. By ordinance, contracts less than \$50,000.00 may be authorized and signed by the City Manager, provided there is an appropriation for such contract. Signature authority for contracts equal to or less than \$10,000 has been delegated by the City Manager to the Purchasing Manager.

H. PROMPT PAYMENT - All invoices will be paid within 30 days of receipt in accordance with the prompt payment requirements of State law. Procedures will be used to take advantage of all purchase discounts where considered cost effective. However, payments will also be reasonably delayed in order to maximize the city's investable cash, where such delay does not violate the agreed upon terms.

I. INFORMATION TECHNOLOGY - Certain information technology acquisitions will be centrally funded from the Information Technology Division. Acquisitions from this division may include all related professional services costs for researching and/or implementing an information technology project. Annual funding for replacements and for new technology will be budgeted in the IS department with the exception of the Utility Fund. Additional funding above the base amount may be provided for major projects with available one-time sources including debt proceeds and/or grants.

J. PREPAID EXPENDITURES – Final determination of expenditure coding in the General Ledger will be assigned to the Finance Department. Expenditure coding must remain consistent. Purchased items must fit the description of the line item they are being charged to. Amounts of \$10,000 or more paid in advance or across budget years will be coded as prepaid items and charged to the next budget year. Department Directors are responsible for budgeting and paying these items accordingly.

VIII. ASSET MANAGEMENT

A. INVESTMENTS - The city's investment practices will be conducted in accordance with the City Council approved Investment Policies.

B. CASH MANAGEMENT - The city's cash flow will be managed to maximize the cash available to invest.

C. INVESTMENT PERFORMANCE - A monthly report on investment performance will be provided by the Finance Director to the City Manager for presentation to the City Council.

D. FIXED ASSETS AND INVENTORY - These assets will be reasonably safeguarded, properly accounted for, and prudently insured.

IX. FINANCIAL CONDITION AND RESERVES

A. NO OPERATING DEFICITS - Current expenditures will be paid with current revenues. Deferrals, short-term loans, or one-time sources will be avoided as budget balancing techniques. Reserves will be used only for emergencies on non-recurring expenditures, except when balances can be reduced because their levels exceed guideline minimums.

B. INTERFUND LOANS - Non-routine interfund loans shall be made only in emergencies where other temporary sources of working capital are not available and with the approval of the City Council. At the time an interfund loan is considered, a plan to repay it prior to fiscal year end shall also be considered. A fund will only lend money that it will not need to spend for the next 365 days. A loan may be made from a fund only if the fund has ending resources in excess of the minimum requirement for the fund. Loans will not be made from the city's enterprise funds (Water/Wastewater, etc.), except for projects related to the purpose of the fund. Total interfund loans outstanding from a fund shall not exceed 15% of the target fund balance for the fund. If any interfund loan is to be repaid from the proceeds of a future debt issue, a proper reimbursement resolution will be approved at the time the loan is authorized.

C. FUND BALANCE POLICY

1. **Committed Fund Balance** – The City Council is the City's highest level of decision-making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Council at the City's Council meeting. The resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.
2. **Assigned Fund Balance** – The City Council has authorized the City Manager as the official authorized to assign fund balance to a specific purpose as approved by this fund balance policy.
3. **Order of Expenditure of Funds** – When multiple categories of fund balance are available for expenditure, the City will start with the most restricted category and spend those funds first before moving down to the next category with available funds.
4. **Minimum General Fund Unassigned Fund Balance** – It is the goal of the City to achieve and maintain an unassigned fund balance in the general fund equal to 25% of expenditures. The City considers a balance of less than 20% to be cause for concern, barring unusual or deliberate circumstances. If unassigned fund balance falls below the goal or has a deficiency, the City will appropriate funds in future budgets to replenish the fund balance based on a time table deemed adequate by the City Council.
5. **Minimum Utility Fund Balance** – The Utility Fund shall maintain a Fund Balance to protect ratepayers from excessive utility rate volatility. It will be funded with surplus revenues of the Utility Fund. The City's goal will be to maintain the Utility Fund ending Fund Balance at 90 days of budgeted expenditures.
6. **Minimum Parks and Recreation 4B Fund Balance** – The Parks and Recreation 4B Fund Balance shall be established to protect property tax payers from excessive volatility

caused by the fluctuations in the Parks and Recreation 4B sales tax revenue. It will be funded with revenues of the Parks and Recreation 4B Fund. The City's goal will be to maintain the Parks and Recreation 4B Fund ending Fund Balance at 25% of budgeted 4B sales tax revenues.

D. RISK MANAGEMENT PROGRAM - The city will aggressively pursue every opportunity to provide for the public's and city employees' safety and to manage its risks.

E. ENTERPRISE FUND SELF-SUFFICIENCY - The city's enterprise funds' resources will be sufficient to fund operating and capital expenditures. The enterprise funds will pay (where applicable) their fair share of general and administrative expenses, in-lieu-of-property taxes and/or franchise fees. If an enterprise fund is temporarily unable to pay all expenses, then the City Council may waive general and administrative expenses, in-lieu-of-property taxes and/or franchise fees until the fund is able to pay them. The City Council may pay out-of-pocket expenses that a fund is temporarily unable to pay with interfund loans, to be repaid at a future date.

X. DEBT MANAGEMENT

Debt Management is addressed in a separate Debt Management Policy.

XI. STAFFING AND TRAINING

A. ADEQUATE STAFFING - Staffing levels will be adequate for the fiscal functions of the city to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Workload scheduling alternatives will be explored before adding staff.

B. TRAINING - The city will support the continuing education efforts of all financial staff including the investment in time and materials for maintaining a current perspective concerning financial issues. Staff will be held accountable for communicating, teaching, and sharing with other staff members all information and training materials acquired from seminars, conferences, and related education efforts.

XII. GRANTS FINANCIAL MANAGEMENT

A. GRANT SOLICITATION - The City Manager will be informed about available grants by the departments and will have final approval over which grants are applied for. The grants should be cost beneficial and meet the city's objectives.

B. RESPONSIBILITY - Departments will oversee the day to day operations of grant programs, will monitor performance and compliance, and will also keep the Finance Department and Purchasing informed of significant grant-related plans and activities. Departments will also report re-estimated annual revenues and expenses to the Finance Department as needed. Finance Department staff members will serve as liaisons with grantor financial management personnel, will prepare invoices, and will keep the books of account for all grants. All goods and services obtained through grants are subject to City purchasing policies and must be coordinated with the purchasing agent.

XIII. ANNUAL REVIEW AND REPORTING

A. These Policies will be reviewed administratively by the City Manager at least annually, and will be presented to the City Council by the Finance Department for confirmation of any significant changes.

B. The Finance Director will report annually to the City Manager on compliance with these policies.

GLOSSARY

FISCAL YEAR 2023-2024



Account: A descriptive heading under which financial transactions that are similar in nature are recorded.

Accrual Basis: The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

Ad Valorem: In proportion to value. A basis for levy of taxes on property.

Appropriation: Authorization granted by a legislative body to incur liabilities for purposes specified by the Appropriations Act. Specific appropriations are made at the fund level and are usually granted for a one year period.

Assessed Valuation: A valuation set on real estate or other property by a government as a basis for levying taxes. The City of Wylie's property values are established by the three County's Central Appraisal Districts that are inside the City's jurisdiction (Collin, Dallas, and Rockwall counties).

Balanced Budget: An operating budget will be balanced, with current revenues, exclusive of beginning resources, greater than or equal to current expenditures/expenses.

Bond: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budget Adjustment: A legal procedure utilized by the City Staff and City Council to revise the original legally adopted budget appropriation.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating body. The budget document

generally consists of the compilation of a message from the budget-making authority with a summary of the proposed expenditures and the means of financing them, schedules supporting the summary, and drafts of the appropriation, revenue, and borrowing measures necessary to put the budget into effect.

CAFR: Comprehensive Annual Financial Report.

Capital Improvement Program: The process of planning, monitoring, programming, and budgeting over a multi-year period used to allocate the City's capital monies.

Capital Outlay: Expenditures that result in the acquisition of or addition to capital assets, such as land, buildings, machinery, furniture, and other equipment. The City's current capitalization policy requires expenditures to be at least \$15,000 with the asset having a useful life in excess of one (1) year.

Certificates of Obligation (CO's): Similar to general obligation bonds except the certificates require no voter approval.

Contingency Fund: Assets or other resources set aside to provide for unforeseen expenditures otherwise not budgeted.

Current Taxes: Taxes levied and becoming due during the current fiscal period from the time the amount of tax levy is first established to the date on which a penalty for nonpayment is attached.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services.

Debt Limit: The maximum amount of gross or net debt which is legally permitted.

Debt Service Fund: A fund established to finance and account for the payment of interest and principal on all tax supported debt, serial and term, including that payable from special assessments.

Delinquent Taxes: Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached.

Department: A functional unit of the City.

Encumbrance: Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriation and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund: A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supporting by user charges.

Expenditure: The cost of goods received or services rendered whether cash payments have been received or encumbered.

Fiscal Year: A twelve (12) month period of time to which the annual budget applies and at the end of which a government determines its financial position and the results of its operations. The City of Wylie has adopted October 1 to September 30 as its fiscal year.

Full-Time Equivalent: The extent to which one employee occupies a full-time position. For example, a part-time employee who works four hours a day represents a .5 FTE.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances.

Fund Balance: The excess of a fund's current assets over its current liabilities.

Funding: Providing budgetary resources to cover the total cost of a program or project at the time it is undertaken.

General Fund: A fund used to account for all transactions of a government that are not accounted for in another fund. The General Fund is used to account for the ordinary operations of a government that are financed from taxes and other general revenues.

General Obligation Bonds: Bonds backed by the full faith and credit of the issuing government. Bonds cannot be issued without voter approval and are typically issued with maturities between 15 and 30 years.

General Obligation Debt: Monies owed on interest and principal to holders or the City's general obligation bonds. The debt is supported by revenue provided from real property which is assessed through the taxation power of the local governmental unit.

Governmental Funds: Those funds through which most government functions typically are financed (e.g., General, Special Revenue, Debt Service, and Capital Projects).

Grant: A contribution by one governmental entity to another. The contribution is typically made to aid in the support of a specified function (for example, road construction).

Impact Fees: Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

Independent Audit: An audit performed by an independent auditor.

Independent Auditor: An auditor who is independent of the agency whose accounts are being audited.

Infrastructure: Long-lived capital assets the normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, drainage systems, water and sewer systems, and lighting systems.

Interfund Transfer: The flow of assets between funds of the primary government without the equivalent flow of assets in return and without a requirement for repayment.

M&O Tax Rate: The tax rate calculated to provide the revenues needed to cover Maintenance & Operations.

No New Revenue Tax Rate: A formula which enables the public to evaluate the relationship between taxes for the prior year and for the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years. The formula assumes that if values increase, the tax rate should decrease to generate the same amount of revenue as it did the year before (and vice versa).

Operating Budget: Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending, and service delivery activities of the City are controlled. The use of annual operating budgets is required by City Charter and State Law.

Refunding Bonds: Bonds issued in which the proceeds are used to repay previously issued bonds.

Revenue: The inflow of economic resources resulting from the delivery of services or activities that constitute the organization's major or central operations rather than from interfund transfers and debt issue proceeds.

Tax Base: The total value of all real, personal, and mineral property in the City as of January 1st of each year, as certified by the County Appraisal District. The tax base represents the net value after all exemptions.

Tax Rate: The amount of tax stated in terms of a unit of the tax base.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Voter Approval Tax Rate: The maximum tax rate allowed by law without voter approval. The rate is divided into the maintenance and operations rate (M&O) and the debt service rate. The voter approval rate provides cities with the amount of revenue it spent last year for M&O plus 3.5% and sufficient funds to pay debts.

Commonly Used Acronyms

CAFR:	Comprehensive Annual Financial Report
CIP:	Capital Improvement Program
CO:	Certificate of Obligation
DFW:	Dallas / Fort Worth
FM:	Farm to Market Road
FTE:	Full-Time Equivalent
FY:	Fiscal Year
GFFB:	General Fund Fund Balance
GFOA:	Government Finance Officers Association
GO:	General Obligation
I&S:	Interest & Sinking (Debt)
M&O:	Maintenance & Operations
NTMWD:	North Texas Municipal Water District
PD:	Police Department
PPFCO:	Public Property Finance Contractual Obligation
WEDC:	Wylie Economic Development Corporation
WFR:	Wylie Fire and Rescue
WISD:	Wylie Independent School District