Regular Council Meeting
231 East Hayne Street
Tuesday, June 27th, 2023
5:30 p.m.

(These minutes are subject to approval at the regular July 2023 meeting)

City Council met on this date with the following council members: Kelley, Sloan, Wood, Arnold, Norman and Mayor Gist in attendance. City Manager Lee Bailey, City Attorney Terry Clark and City Clerk Bekki Phillips was also present. Notice of the meeting was sent to the media days prior to the meeting and posted on the bulletin board at City Hall in advance of the meeting according to the Freedom of Information Act.

I. **Call to Order**- The meeting was called to order by Mayor Gist at 5:32 p.m.

II. **Approval of Minutes** - A motion was made by Councilwoman Sloan to accept the minutes from the Regular and Public Hearing Council Meeting from May 30th, 2023, minutes as written. A second was made by Councilman Wood. The vote passed unanimously.

III. **Approval of the Agenda of the June 27th, 2023, City Council Meeting** A motion was made by Councilman Arnold to accept the agenda as written. A second was made by Councilwoman Kelley. The vote passed unanimously.

IV. **Old Business**

A. Second Reading of Ordinance 23-010 to Amend Article V, Section IX, of the City of Woodruff Zoning Ordinance entitled “C-3 Central Business District” to Regulate the Minimum Distance between Existing or Approved Fuel Stations and/or Automotive Service Stations. Presenter: Brandon McMahan; Planning Director. Mr. McMahan stated that this will help limit similar businesses opening up next to one another and eroding our limited C-3, Commercial properties and allow for more diversity in our businesses along this corridor. McMahan stated that there is no new information at this time. A motion was made by councilwoman Sloan to accept Ordinance 23-010 as written. A second was made by councilwoman Kelley. The vote passed unanimously.

B. Second Reading of Ordinance 23-011 to Annex into the City of Woodruff a Strip of Land 10 feet in width over a Tract or Parcel of Land Identified as parcel tag map # 4-33-00-030.00. Presenter: Lee Bailey; City Manager. Mr. Bailey stated there has been no changes since first reading. Mr. Bailey stated that this strip of land will have no tax value nor any zoning. A motion was made by councilwoman Sloan to accept Ordinance 23-011 as written. A second was made by councilwoman Kelley. The vote passed unanimously.

C. Second Reading of Ordinance 23-012 to Annex into the City of Woodruff for Spartanburg County School District Four Tax Map Numbers 4-33-00-030.01, 4-33-00-028.01, 4-33-00-028.00, 4-33-00-027.03, 4-33-00-027.02, 4-33-00-025.04 and 4-33-00-027.01. Presenter: Lee Bailey; City Manager. Mr. Bailey stated that this is the land that the new High School will be built on. Mr. Bailey stated that this to allow the school district to be within the city municipal boundaries. Mr. Bailey stated that there has been no change since first reading. A motion was made by councilwoman Sloan to accept Ordinance 23-012 as written. A second was made by councilman Wood. The vote passed unanimously.

D. Second Reading of Ordinance 23-013 to Zone the Tax Map Numbers 4-33-00-030.01, 4-33-00-028.01, 4-33-00-028.00, 4-33-00-027.03, 4-33-00-027.02, 4-33-00-025.04 and 4-33-00-027.01 to R-2 Single Family Residential. Presenter: Brandon McMahan; Planning Director. Mr. McMahan stated that this is to zone the above-mentioned school district land as R-2 single family. Mr. McMahan stated the planning commission met on June 8th and has approved this recommendation. McMahan stated there is
no new information at this time. A motion was made by councilwoman Norman to accept Ordinance 23-013 as written. A second was made by councilwoman Sloan. The vote passed unanimously.

E. Second Reading of Ordinance 23-014 to Annex into the City of Woodruff a Strip of Land 10 feet in width along the West Side of Allendale Rd. Presenter: Lee Bailey; City Manager. Mr. Bailey stated that there has been no change since first reading. A motion was made by councilwoman Sloan to accept Ordinance 23-014 as written. A second was made by councilman Wood. The vote passed unanimously.

F. Second Reading of Ordinance No. 23-001-FY Budget. Presenter: Lee Bailey; City Manager. Mr. Bailey stated that this ordinance is for the budget for 2023-2024 FY. This ordinance also provides for capital projects such as Taser for the Police Department and items for the Parks and Recreation department. Mr. Bailey stated that this is a balanced budget and there has been no changes since first reading. A motion was made by councilwoman Sloan to accept Ordinance 23-000-FY as written. A second was made by councilman Wood. The vote passed unanimously.

V. New Business

A. Presentation of PowerUP Spartanburg. Presenter: Allen Smith; OneSpartanburg Inc. Mr. Allen Smith presented Mayor and Council with a presentation about the new program called PowerUP offered by OneSpartanburg, Inc. This program helps with economic development and offers help to small businesses.

B. Resolution 23-006 Spartanburg Area Transportation Study Policy Committee. Presenter: Lee Bailey; City Manager Mr. Bailey stated that the Spartanburg Area Transportation Committee has asked if the city would like to join the organization. They provide some financial help with roadway projects, traffic planning, and construction. A motion was made by councilwoman Sloan to accept Resolution 23-006 as written. A second was made by councilwoman Kelley. The vote passed unanimously.

C. Resolution 23-007 to Extend the Solid Waste Contract with Waste Connections. Presenter: Lee Bailey; City Manager Mr. Bailey stated this resolution allows City Manager to execute documents with Waste Connection to continue trash pickup service with Waste Connections. The City’s current contract is set to expire on July 1, 2023. Mr. Bailey stated Waste Connection and City staff have worked out the terms and this allows for 2 more years of service with them. A motion was made by councilman Wood to accept Resolution 23-007 as written. A second was made by councilwoman Sloan. The vote passed unanimously.

D. Resolution 23-008 to Adopt Policy and Procedures for the Woodruff Police Department. Presenter: Greg Ryan; Chief of Police. Chief Ryan stated that this resolution came from a recent audit they had from the Academy. This resolution is just to amend some wording and sentences within the policies for the police department. A motion was made by councilman Wood to accept Resolution 23-008 as written. A second was made by councilwoman Sloan. The vote passed unanimously.

VI. Business Updates.

A. The reports were received by the council. The Mayor and Council had no comments regarding the reports.

B. A motion was made by Councilwoman Sloan to accept the financial report as written. A second was made by Councilman Arnold. The vote passed unanimously.

C. City Manager Lee Bailey mentioned that on June 30th the City will have a concert and our first ever fireworks show. City Manager mentioned that today was a historic moment for the City with the groundbreaking of the BMW Plant Woodruff.

D. A motion was made by Councilwoman Sloan to enter Executive Session. A second was made by Councilman Wood. The motion passed unanimously. The executive session was entered at 6:06 PM. A motion was made by councilman Wood to exit executive session. A second was made by councilwoman Kelley. A motion was made by councilman Norman to re-enter into regular council meeting. A second was made by councilwoman Kelley. The vote passed unanimously. Regular session was re-entered at 6:40 PM. Mayor Gist asked for a motion to allow City Manager to approve the contract for project “Panther”. A motion was given by councilwoman Sloan and a second was given by councilman Wood. The vote passed unanimously. Mayor Gist also asked for a motion for Resolution 23-009 to approve a salary adjustment for the City Manager. A motion was given by councilwoman Sloan and a second was given by councilwoman Kelley. The vote passed unanimously.

VII. Adjourn- A motion was made by Councilwoman Norman to adjourn the meeting. A second was made by Councilwoman Kelley. The vote passed unanimously. The meeting adjourned at 6:42 pm.

Attest:

Bekki Phillips
City Clerk