



CITY OF WOODRUFF
231 E. Hayne Street
Woodruff, SC 29388
Phone: 864-476-8164 Fax: 864-476-8119
www.cityofwoodruff.com

BALL FIELD RESERVATION

NAME/ORGANIZATION: _____

ADDRESS: _____

PHONE NUMBER: _____

TIME _____ AM PM UNTIL _____ AM PM

NATURE OF EVENT TO BE HELD

NUMBER OF PEOPLE EXPECTED: _____

OFFICE USE ONLY:

FEE PAID: _____ REC'D BY: _____

APPROVED BY: _____

***ALL RESERVATIONS HAVE TO BE MADE 48 HOURS PRIOR TO YOUR EVENT**

***ALL TRASH MUST BE PICKED UP AND PLACED IN TRASH CANS. ANY TRASH THAT WILL NOT FIT INSIDE THE TRASH CAN HAS TO TAKEN OFF AFTER YOUR EVENT IS OVER.**