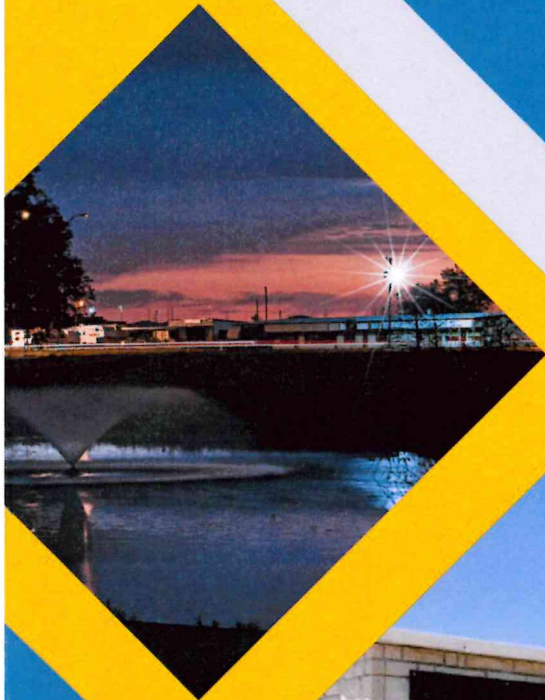


# CITY OF WOLFFORTH 2024-2025 ANNUAL BUDGET





This budget will raise more revenue from property taxes than last year's budget in the amount of \$1,074,932 which is a 26.68 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$751,579.

This budget was adopted on August 26, 2024, by the following vote:

Aye:

Councilmember Place 1 David Cooper, Councilmember Place 2 Wesley Houck, Councilmember Place 3 Doug Hutcheson, Councilmember Place 4 Charlotte McDonald, Councilmember Place 5 Austin Brashier

Nay:

Fiscal Year 2024 Tax Rate: 0.731784

Fiscal Year 2025 Calculated Rates for 2024 Assessment

|                                   |             |
|-----------------------------------|-------------|
| 2025 Adopted Tax Rate             | 0.779979    |
| 2025 No New Revenue Rate          | 0.676125    |
| 2025 No New Revenue M&O Rate      | 0.566989    |
| 2025 Voter Approval Rate          | 0.736555    |
| 2025 Debt Service Rate            | 0.149722    |
| Total Tax Supported Debt Payments | \$1,183,239 |



## **Elected Officials**

**Mayor Charles Addington, II**

**City Council Members:**

**Place 1 David Cooper**

**Place 2 Wesley Houck**

**Place 3 Doug Hutcheson, Mayor Pro Tem**

**Place 4 Charlotte McDonald**

**Place 5 Austin Brashier**

## **Appointed Officials**

Randy Criswell

Rick Scott

Terri Robinette

Lance Barrett

Danielle Sweat

Tara Tomlinson

Kimberly Brantley

Randy Hall

Henry High

City Manager

Assistant City Manager and Police Chief

City Secretary

Fire Chief

Director of Economic Development

Director of Development Services

Library Director

Public Works Director

Public Works Director of Field Operations

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August 26, 2024

Honorable Mayor and City Council  
Citizens of Wolfforth

Re: FY 2024-2025 Annual Budget

I respectfully submit the FY 2025 City of Wolfforth annual budget, our Financial Plan for the next 12 months, also establishing a guide for Wolfforth's future in many long-term ways as well. This is the most important thing we do each year, and it's also the most work for the most people. I greatly appreciate and commend you and our staff for the hundreds of hours invested in the development of this Plan.

Wolfforth is a city of exciting change, a community experiencing growth unlike any other city in the entire western half of Texas. In 2000, Wolfforth's population was 2554; in 2010 it was 3670; in 2020 it was 5521, and in July 2023 was estimated at 7258. Today's estimate from the World Population Review is 7805. For the record, that's a growth rate of 4% from 2000 to 2010, 5% from 2010 to 2020, and 10% since 2020. At this pace, Wolfforth will reach a population of 10,000 sometime prior to 2030. As I've said before, this is completely unique to Wolfforth in all the western half of Texas; there isn't another city like this one.

With our circumstances being what they are, we've had to "grow up" from a small farming community along the Brownfield Highway to a vibrant suburb of Lubbock. We've changed the way we do just about everything. We've modernized our processes, we've increased the use of technology, we've become more efficient, we continuously analyze opportunities, and we've added services. We're not just keeping up with the growth; we're getting ahead of it. One more example of growing up? In November 2023 the citizens of Wolfforth adopted a Home Rule Charter, and in doing so, we symbolically "graduated" from General Law to Home Rule. This is something to be truly proud of.

Our accomplishments in FY 2024 are impressive. We finalized a \$34.5 million Capital Improvements Plan for water system improvements and initiated the discussion to create and implement a Water Impact Fee to aid in funding this massive list of projects. The Capital Improvements Plan includes projects for water supply, water delivery, and water treatment. We will build a new elevated storage tank, install thousands of feet of water main, construct a second interconnect to Lubbock, build infrastructure to facilitate the use of the Loop 88 water sources, and construct an additional EDR Water Treatment Plant. By the time we're finished with this list of projects, Wolfforth's water future will be as secure as could be reasonably expected. We also completed a water rate/impact fee study, a Compensation/Classification Study, we provided a substantial pay increase to all police officers, we began the process of

converting from a hybrid fire/ems department to a fully paid department, we applied for and received funding for an update to our Comprehensive Plan, we adopted an update to our Comprehensive Land Use Plan, amended our Subdivision Ordinance, are working on adopting the 2021 International Building Codes, we implemented a multitude of technology enhancements to make our customer experience better, and we finished construction of a \$300,000 Wolfforth Entry Sign. Wolfforth's future is exciting.

Moving on to the purpose of this letter, the total budget for FY 2025 is roughly \$20 million. Broken down by fund it looks like this:

|                     |             |
|---------------------|-------------|
| General Fund:       | \$9,596,774 |
| Utility Fund:       | \$7,230,250 |
| Sanitation Fund:    | \$1,087,800 |
| Other minor funds*: | \$2,321,961 |

- These include Economic Development, Debt Service, Hotel Occupancy Taxes, PID funds, and other special dedicated funds such as Police Forfeiture.

In our budget workshops, you established three primary goals for the FY 2025 Budget. They were:

1. Prepare a balanced budget; and
2. Keep the tax rate as low as possible; and
3. Take care of our employees so we can provide the highest level of service to our citizens.

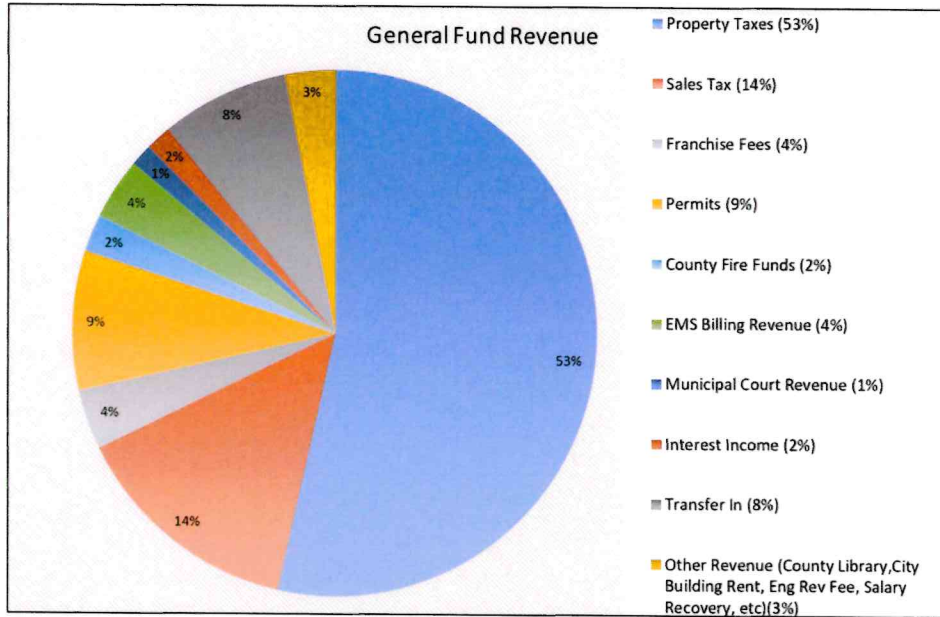
This budget remains true to those goals. The budget is balanced, we've provided for pay adjustments to our employees that align with a Compensation/Classification Study that was performed last year, we continue to provide competitive benefits, we're adding and improving Fire/EMS services, and our tax rate is as low as possible for us to maintain our commitments.

Here's a breakdown of the major components of the FY 2025 Budget:

### **General Fund**

The General Fund is the Governmental Fund. The services, activities, and functions funded by the General Fund do not generate self-sustaining revenues and therefore must be funded by tax dollars. These functions include Police, Fire/EMS, Administration, Library, Streets, Parks, Planning, Code Enforcement, and Municipal Court. These are generally considered as governmental, public safety and quality of life services.

The chart below (Figure 1) shows the distribution of revenues in the General Fund. As you can see, the greatest portion is from Property Taxes, followed by Sales Taxes at a distant second.



The Ad Valorem tax rate for 2024 is the De Minimis rate of \$0.779979 of which \$0.630257 is for Operating and Maintenance, and \$0.149722 is for debt service. The property tax levy expected for 2024 is \$5.1 million, which will come from 2024 taxes and prior year delinquent payments. Last year's tax levy was approximately \$4.4 million. The total adjusted taxable value of property in Wolfforth for 2024 is just under \$694 million, compared to just under \$580 million in 2023. Of that increase, over \$96 million is new growth compared to \$86 million last year. These are impressive growth numbers. The debt service component of our tax rate is important to understand. This is the portion of the tax rate that's calculated specifically to pay for debt and is set aside for no other purpose. Last year, that debt service rate was about 11 cents. One primary reason for the increase to 14.9 cents is the debt that will be incurred this year for a new Fire Engine (\$1 million), a new Ambulance (\$500,000), new police vehicles (\$320,000), and a new outdoor warning siren for our growing areas in the south part of town (\$125,000). Clearly, these purchases demonstrate a commitment to the safety and care of Wolfforth.

According to the Lubbock County Appraisal District (LCAD), the average taxable value of a home in Wolfforth for 2024 is \$258,505. To illustrate what the average taxpayer gets for their taxes, consider the following analysis. The total taxes collected on the average home will be \$2,016 for 2024. Of that \$2016, \$387 goes toward the repayment of debt and \$1629 goes toward the Operations and Maintenance functions of the City. When broken down even further, an average homeowner in Wolfforth pays \$1.23/day for Fire/EMS services, \$0.95/day for Police protection, 21 cents a day for the best library in Lubbock County, and 25 cents a day to drive on some of the best-cared-for streets anywhere. *This is a cost per home, not per person.* There are a variety of services your property taxes pay for, and these are some of the most used and most important. Restated, for just over \$2/day we in Wolfforth are protected by the finest police force anywhere (and by the way, our community is one of the safest in the country), and

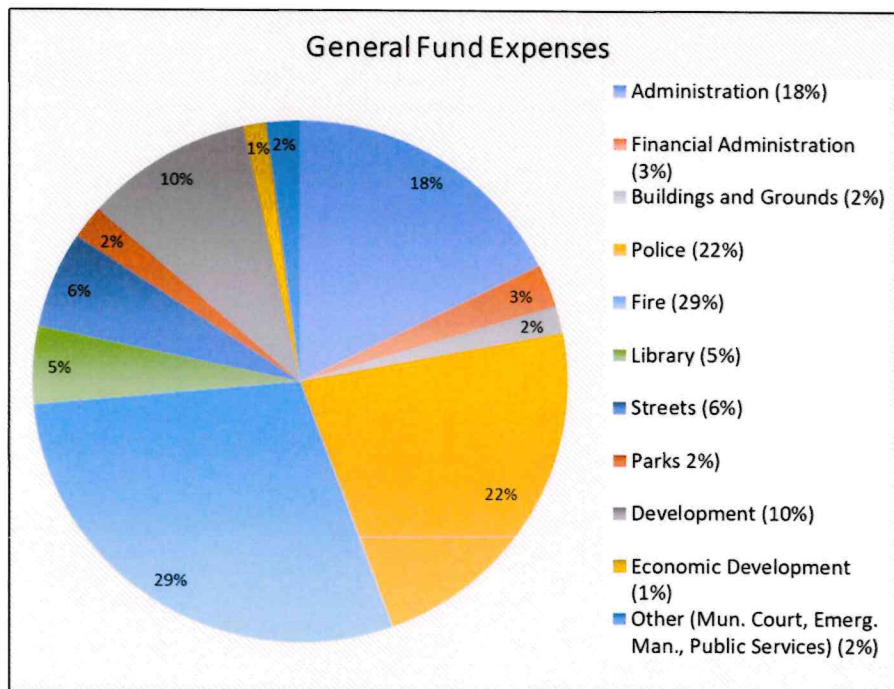


a fully-staffed and well equipped Fire/EMS department. If we dial 9-1-1, someone will be coming, they'll be quick and they'll be well-trained. I believe, and I hope the reader will too, this is a tremendous benefit and attraction for those living in or considering Wolfforth.

Within the General Fund, there are some very notable and impressive services that have been funded. As previously stated, in the FY 2024 budget, a commitment was made to fund 6 months of a full-time Fire/EMS department, which was to be a conversion from a hybrid department consisting of full-time, part-time, and volunteer positions. The FY 2025 budget will fund the second part of that conversion, and starting on or about October 1, 2024, Wolfforth will have a full-time Fire/EMS Department. This is a tremendous accomplishment for a city our size and demonstrates the commitment of the Wolfforth City Council to public safety. As a part of that commitment and as previously mentioned we will also purchase a new Engine and a new Ambulance. We will have to make some changes to provide the housing for these new responders, so this budget will include some interim housing for our Fire/EMS department to allow us time to further study our best long-term solutions for Station needs. Total change in personnel cost for the full-time conversion is \$376,000 this year.

Last year we hired Gallagher and Associates to perform a Comp/Class study to examine our pay and salary structure. That study was carried out and revealed the need for some changes, so this budget is prepared around the implementation of needed salary adjustments, which is a cost of about \$200,000 to the General Fund.

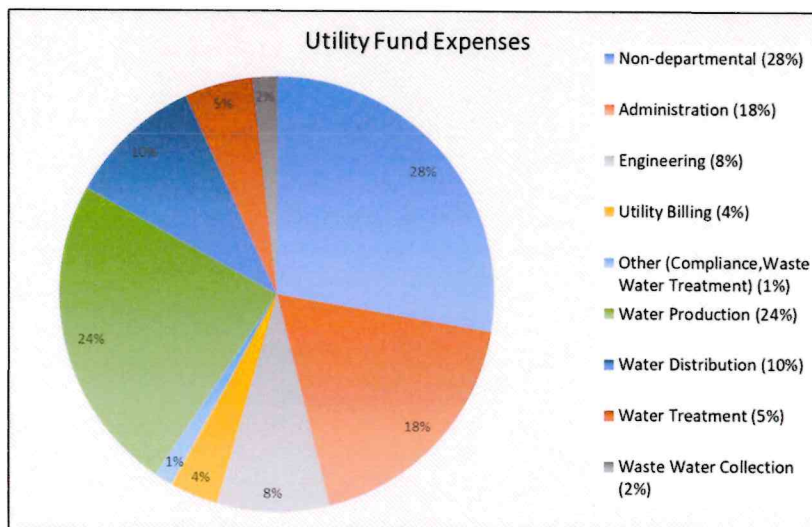
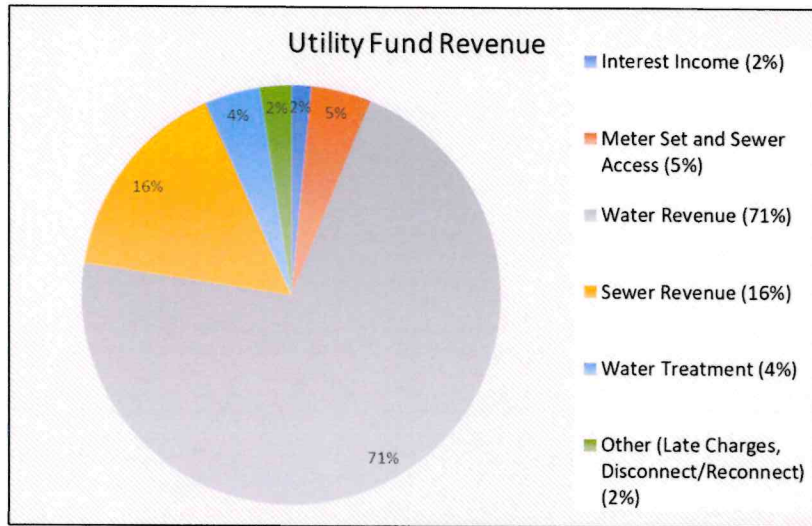
Expenditures in the General Fund are demonstrated in the chart below:





### Utility Fund

The Utility Fund is an enterprise fund, operating like a business. The functions in the Utility Fund are water and sewer related, with functions such as Water Production, Water Treatment, Water Distribution, Wastewater Collection, and Wastewater Treatment. Revenues are mainly from user fees, and no tax dollars of any kind are utilized in the Utility Fund. As noted above, the Utility Fund budget is \$7,230,250. The figures below show the distribution of revenues and the various expenditure departments.



As referenced previously, this year we will continue both design and construction efforts toward our Capital Improvements Plan. Two years ago, a \$31.5 million CIP was approved, and we began working toward its implementation. There are multiple steps involved in a task like this, but ultimately, the most important is funding. We contracted with Newgen Strategies to perform some rate analysis work for us, and to look at the possibility of water impact fees because we knew if we were going to undertake a CIP of this magnitude, we needed to explore

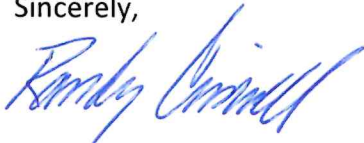
all funding options. After considerable time and study, and through a series of consultations with our local development community, for FY 2025 we will have implemented Water Impact Fees. Impact Fees will help pay for a portion of the debt service for the CIP, and adjustments to system-wide water rates will pay for the rest. Other significant mentions for the Utility Fund are an increase in the budgeted expenditure for water purchase (from Lubbock) and pay adjustments per the Gallagher Study. There is not a sewer rate increase in this budget.

### **Sanitation Fund**

The Sanitation Fund remains a stand-alone enterprise fund and includes a transfer to the General Fund of just over \$151,000. Our current sanitation service is provided by Republic Services via a contract that was executed in April 2011. Since about June 2024, we've been developing an RFP for solid waste collection and disposal services, and we have every intention of a new contract with someone by the spring of 2025. Within a new contract, it's our intent to have stronger performance requirements for whoever our solid waste contractor will be, as well as provisions for bulky waste disposal of some kind. We know our citizens' satisfaction with Republic is mixed, and it's important we do everything we can to provide the highest level of service available to us.

Following this introduction letter, you will find the new and improved published version of the City of Wolfforth's annual budget. When I mentioned previously that we were basically changing everything, the process of and final product of the annual budget is one of those things as well. Again, I'm proud of the work that's gone into the development of this budget, I believe it aligns with the intentions and commitments of the City Council, and I want to thank you again for your diligence and support. Wolfforth really is *The Place to Be*.

Sincerely,



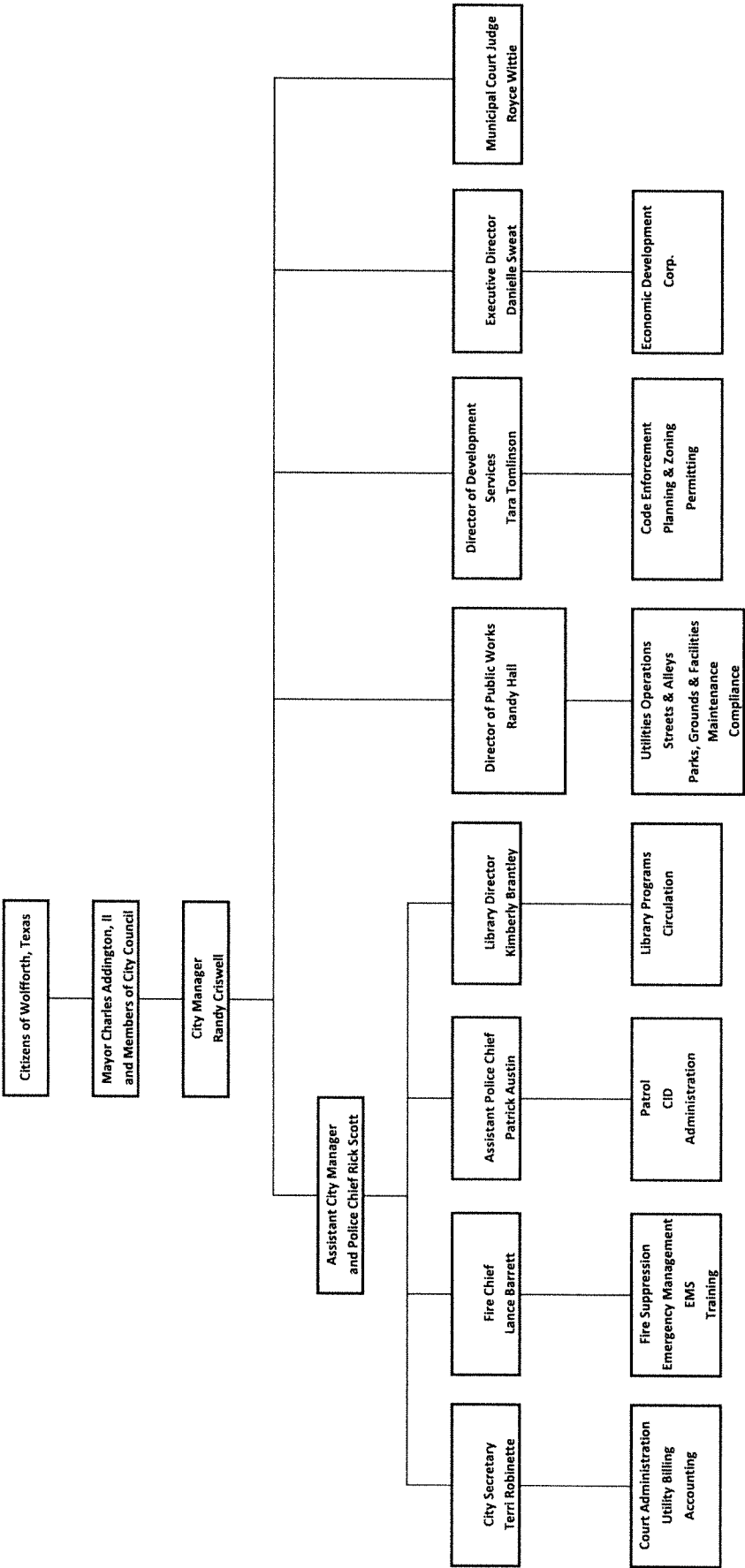
Randy Criswell  
City Manager

## Budget Calendar

|                                       |                 |
|---------------------------------------|-----------------|
| Budget Workshop #1                    | June 10, 2024   |
| Budget Workshop #2                    | July 15, 2024   |
| Budget Workshop #3                    | July 29, 2024   |
| Budget Workshop #4                    | August 5, 2024  |
| Record Vote on Proposed Tax Rate      | August 5, 2024  |
| Budget Workshop #5                    | August 19, 2024 |
| Public Hearing on Budget and Tax Rate | August 19, 2024 |
| Adoption of Budget and Tax Rate       | August 26, 2024 |



Organization Chart



## Introduction to the City of Wolfforth

### History and Demographics

Wolfforth is located on the Marsha Sharp Freeway (US Hwy 62/82), FM 179, and the Lubbock and Western Railway in southwestern Lubbock County of the southern High Plains of Texas. Wolfforth has a total area of 5.18 square miles. Wolfforth's eastern city limits boundary, Alcove Ave, is contiguous with Lubbock's western city limits boundary.

As with many towns of this region, Wolfforth evolved when the Panhandle and Santa Fe Railway built through the area. It was established in 1916 and named for two brothers, George C. (Tildy) and Eastin (Easty) Wolffarth. George Wolffarth, an early rancher in the 1880s, held various county offices and was later President of the Citizens National Bank of Lubbock. Eastin, a Lubbock County Sheriff around 1900, had also ranched in the area. Almost immediately confusion resulted over the spelling of the settlement's name. For a time, the post office and the railroad depot (both established in 1923) had different versions of the spelling, with the post office version (today's version) finally adopted. Wolfforth was near the Spade Ranch and profited when the ranchlands were sold for farming in the 1920s and 1930s. The Wolfforth school was combined with three other rural districts in 1935 and renamed Frenship School.

A population of around 100 was reported in 1940 when the town had three churches, a school, and a branch library. Five years later, the community reported fourteen businesses, five school buildings, and a population of 150. After incorporating in 1950 the town instituted water and sewer services, as well as a street paving program. The population grew to 597 in 1960, 1,090 in 1970, and 1,701 in 1980. *(The preceding History is published by the Texas State Historical Association.)*

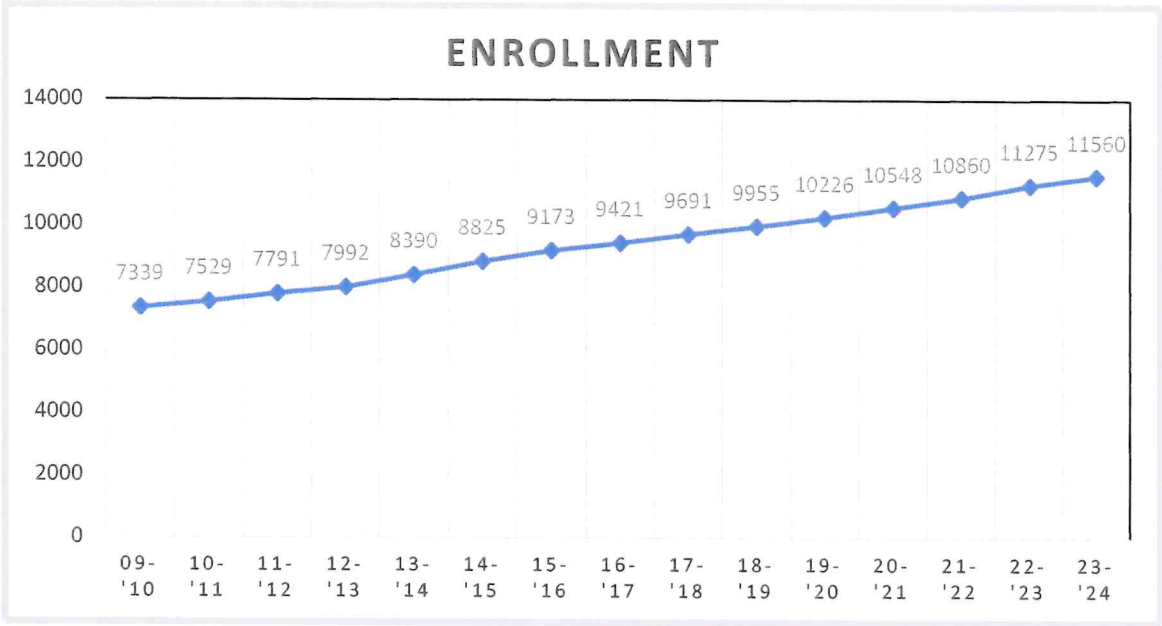
Wolfforth has now grown to a population of 7,805 (World Population Review projections based on 2020 US Census count). For the combined 2022 and 2023 years, Wolfforth has had 717 new housing starts, and Frenship Independent School District (FISD) enrollment has increased by 1,012 over that same two-year period.

Median household income for 2023 was \$112,913.

### PK-12 Education

Wolfforth is home to FISD, ranked the #14 Best School District in Texas by the Niche ranking system (niche.com). Fall 2023 enrollment for FISD will reach 11,560 students, which is a 2.5 percent increase over the previous year. The increase in enrollment is due to the large amount of residential growth in Wolfforth and surrounding areas that feed into FISD. With FISD's "A" rating from the Texas Education Agency, families with children in Pre-K through 12 recognize Wolfforth's appeal as their residential destination of choice. This rating measures how much students are learning in each grade and whether they are ready for the next grade. The rating also shows how well a school or district prepares students for success after high

school in college, the workforce, or the military. Few districts in the West Texas Region have this classification.



\*Data from frenship.net

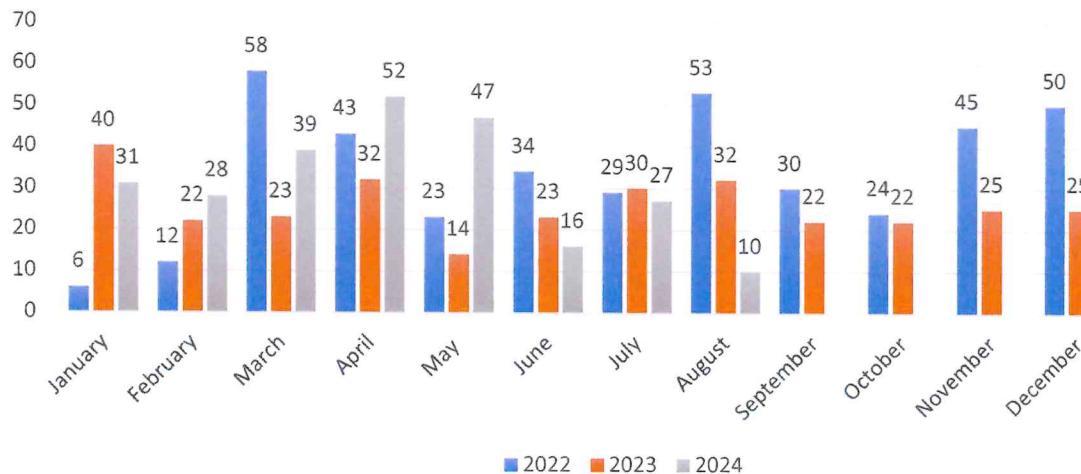
In 2022, FISD employed 1,246 full-time staff members, while 696 are full-time teachers. The average teacher’s salary was \$52,214. Wolfforth is home to four of the campuses: Frenship High School, Frenship 9<sup>th</sup> Grade Center, Frenship Middle School, and Bennett Elementary. (TXschools.gov)

**Building Permits**

Construction activity in Wolfforth has grown substantially during the past few years. Four new developments (Harvest, Overlook, Overlook West, and Iron Horse) have sparked record numbers of residential permits. Though construction costs continue to rise, the construction industry outlook remains stable for the near future with almost 1000 new housing starts in 2022 through 2024. The commercial sector is also growing in Wolfforth. Several new commercial businesses opened their doors in 2024, including new restaurants and other retail businesses.



## Residential Building Permits 2022-2024\*



\*2024 Permits are only through August 15, 2024

Key developments contributing to Wolfforth's growth:

### Harvest

Betenbough Homes has created a community that offers homes ranging from 1,000 to 2,600 square feet. The new subdivision consists of over 500 acres with 2,500 homesites and is designed with families in mind. The community includes themed community parks and gathering spaces, along with tree-lined streets and walking trails.

### Overlook

This new development is a joint venture with Trey Strong and Robert Wood of The West Texas Land Guys. With over 650 acres, the new development was featured in the 2023 and 2024 Parade of Homes. Multiple home builders fashion this community with homes starting at \$200,000, which include amenities such as a dog park. This residential community is located within minutes of award-winning restaurants.

### Iron Horse

Wolfforth Land Company has also created a family-oriented residential development. The community features homes from 1,500 to 2,500 square feet. This community has the convenience of paved alleyways and access to a large community park with walking trails.

### Overlook West

Wolfforth's newest community is constructed by D.R. Horton. With over 300 available lots, the community offers a range of exquisitely crafted homes to meet the demands of contemporary living. The community will have an amenity center for homeowners to enjoy.

## **Governance**

The City of Wolfforth has all powers granted to home rule cities by the constitution and laws of Texas, and is established as a “Council-Manager” form of government. All powers of the City are vested in an elected City Council, which enacts legislation, adopts budgets, and determines policies.

The City Council consists of five council members and a Mayor. The Mayor serves a two-year term and is elected at-large. Council members also serve a two-year term but are elected at-large, by place. Terms for the City Council are on a two-year staggered basis such that two council members are elected in even-numbered years and three council members are elected in odd-numbered years. The Mayor and Council members receive no compensation for their service. There is no limitation on the number of terms any one person may serve.

The City Manager is the chief administrative officer of the City who executes the laws and administers the government of the City. The City’s fiscal year begins on October 1 of each year and ends on the following September 30. The City Manager and the City Attorney are appointed by the City Council.

## **Operations**

- Wolfforth provides complete public safety and public works services to its residents.
- The Police Department has a force of 14 officers and one civilian, in addition to the Police Chief.
- The Fire and Emergency Services Department will have a force of 23 full time firefighters beginning in Fiscal Year 2025, eliminating its volunteer force.
- The City runs a Municipal Court.
- The City’s Public Works Department is staffed by 14. They are responsible for over 56 miles of paved streets alleyways, two parks, and buildings maintenance. They also manage the water, wastewater, and stormwater systems. They also oversee animal control and vector control, most especially mosquito spraying. Employees hold more than 18 licenses including Water Operator, Wastewater Operator, and Pesticide Applicator.
- Building permitting and inspections, along with code enforcement is a key department supporting Wolfforth’s growth.
- The Library has a collection of 21,000 books and is managed by a Library Director and seven staff.

Budget Summary for All Funds

| Fund              | Revenues      | Expenses      |
|-------------------|---------------|---------------|
| General Fund      | \$ 9,596,774  | \$ 9,596,774  |
| Debt Service Fund | \$ 1,184,711  | \$ 1,184,711  |
| Utilities Fund    | \$ 7,230,250  | \$ 7,230,250  |
| Sanitation Fund   | \$ 1,087,800  | \$ 1,087,800  |
| PID #2            | \$ 487,250    | \$ 487,250    |
| EDC               | \$ 650,000    | \$ 650,000    |
|                   |               |               |
| Total             | \$ 20,236,785 | \$ 20,236,785 |

## **General Fund**

The General Fund is the governmental fund. City government provides a multitude of services that are tax-supported. Within the General Fund are Police, Fire/EMS, Emergency Management, Streets, Maintenance, Library, Parks, Administration, and Economic Development.



## General Fund Revenues

General Fund Revenues are forecast at \$9,596,774. This is an increase of \$1,481,311 over FY 2023/24. The General Fund is primarily tax-supported, with the main revenue stream being ad valorem (property) taxes. The second largest revenue stream in the General Fund is sales taxes. Fees make up a sizable portion as well.

| Revenues                         |                            | 2021-2022<br>Total Activity | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|----------------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|
| <a href="#">01-000-31100-000</a> | Property Taxes             | \$2,831,549                 | \$3,455,134                 | \$4,029,212               | \$5,104,144               |
| <a href="#">01-000-31200-000</a> | Tax Certificates           | 1,038                       | -                           | -                         | -                         |
| <a href="#">01-000-31300-000</a> | Sales Tax                  | 1,242,333                   | 1,344,114                   | 1,300,000                 | 1,360,000                 |
| <a href="#">01-000-31600-000</a> | Franchise Fees             | 363,819                     | 554,673                     | 350,000                   | 350,000                   |
| <a href="#">01-000-31810-000</a> | Restitution Pmts Rec       | 403                         | -                           | -                         | -                         |
| <a href="#">01-000-31850-000</a> | Charge Off Revenue         | 54,803                      | -                           | -                         | -                         |
| <a href="#">01-000-31900-000</a> | Penalty & Interest         | 14,668                      | 19,000                      | -                         | -                         |
| <a href="#">01-000-32200-000</a> | Building Permits           | 263,254                     | 203,936                     | 340,000                   | 305,000                   |
| <a href="#">01-000-32310-000</a> | Electrical Permits         | 146,690                     | 119,792                     | 105,000                   | 170,000                   |
| <a href="#">01-000-32320-000</a> | Mechanical Permits         | 151,110                     | 126,911                     | 115,000                   | 160,000                   |
| <a href="#">01-000-32330-000</a> | Plumbing Permits           | 147,189                     | 119,125                     | 98,000                    | 170,000                   |
| <a href="#">01-000-32340-000</a> | Sprinkler Permits          | 14,828                      | 7,140                       | 7,500                     | 11,500                    |
| <a href="#">01-000-32400-000</a> | Re-Inspection Fees         | 280                         | 2,730                       | 2,100                     | 5,000                     |
| <a href="#">01-000-32450-000</a> | Engineer Review Fee        | 115,192                     | -                           | 300,000                   | 100,000                   |
| <a href="#">01-000-32500-000</a> | Alarm Permits and Fees     | 600                         | 580                         | 600                       | 500                       |
| <a href="#">01-000-32600-000</a> | Fire Inspections           | 5,437                       | 375                         | 1,000                     | 10,000                    |
| <a href="#">01-000-32700-000</a> | Solar Panel Permit         | 4,200                       | 3,850                       | 4,000                     | 4,000                     |
| <a href="#">01-000-32800-000</a> | Plat Fee                   | 3,200                       | 17,500                      | 22,500                    | 10,000                    |
| <a href="#">01-000-32900-000</a> | Miscellaneous Permits      | 952                         | 4,537                       | 4,400                     | 1,500                     |
| <a href="#">01-000-33800-000</a> | County Library Funds       | -                           | 14,754                      | 14,754                    | 18,699                    |
| <a href="#">01-000-33801-000</a> | Library Revenue            | -                           | -                           | 3,200                     | 5,000                     |
| <a href="#">01-000-33810-000</a> | Library Fees and Fines     | 1,719                       | -                           | -                         | -                         |
| <a href="#">01-000-33820-000</a> | Library Donations          | 2,680                       | -                           | -                         | -                         |
| <a href="#">01-000-33850-000</a> | Library Community Room     | 817                         | -                           | -                         | -                         |
| <a href="#">01-000-33860-000</a> | Billboard Revenue          | 2,750                       | 3,025                       | 3,000                     | 2,000                     |
| <a href="#">01-000-33870-000</a> | Library Book Sale Revenue  | 758                         | -                           | -                         | -                         |
| <a href="#">01-000-33900-000</a> | Training Center Rental Fee | 4,800                       | 4,800                       | 4,800                     | 4,800                     |

City of Wolfforth, Texas  
FY 2024-2025 Annual Budget

|                                  |                               |                    |                    |                    |                    |
|----------------------------------|-------------------------------|--------------------|--------------------|--------------------|--------------------|
| <a href="#">01-000-33950-000</a> | City Buildings Rent           | -                  | 61,087             | 58,000             | 56,388             |
| <a href="#">01-000-33955-000</a> | Lease Income                  | -                  | 12,360             | 24,000             | 12,360             |
| <a href="#">01-000-34200-000</a> | County Fire Funds             | 125,482            | 164,970            | 210,000            | 219,050            |
| <a href="#">01-000-34205-000</a> | Fire Suppression Revenue      | -                  | -                  | -                  | 4,500              |
| <a href="#">01-000-34500-000</a> | EMS Billing Revenue           | 425,983            | 554,692            | 326,000            | 360,000            |
| <a href="#">01-000-34520-000</a> | EMS Standby Revenue           | 7,700              | 18,200             | 20,000             | 10,000             |
| <a href="#">01-000-34700-000</a> | Kennel Care                   | 492                | 634                | 500                | 500                |
| <a href="#">01-000-35100-000</a> | Municipal Court Revenue       | -                  | 107,674            | 165,000            | 130,000            |
| <a href="#">01-000-35130-000</a> | Police Officer Training Alloc | 1,155              | -                  | -                  | -                  |
| <a href="#">01-000-35150-000</a> | Police Donations              | 11,092             | 1,050              | 500                | -                  |
| <a href="#">01-000-36110-000</a> | Interest income               | 22,619             | 55,790             | 40,000             | 150,000            |
| <a href="#">01-000-36120-000</a> | Ad Valorem Tax Interest       | 736                | -                  | -                  | -                  |
| <a href="#">01-000-36140-000</a> | JAG Interest                  | 4                  | -                  | -                  | -                  |
| <a href="#">01-000-36600-000</a> | Abatement Reimbursement       | 3,455              | 4,775              | -                  | -                  |
| <a href="#">01-000-36610-000</a> | Abatement Administration      | -                  | 6,241              | 600                | -                  |
| <a href="#">01-000-36800-000</a> | Long/Short                    | -                  | 237                | -                  | -                  |
| <a href="#">01-000-36900-000</a> | Maps and Reports              | 5,721              | -                  | -                  | -                  |
| <a href="#">01-000-36910-000</a> | Other Income                  | 51,615             | 5,923              | 10,000             | 10,000             |
| <a href="#">01-000-36920-001</a> | Salary Expense Recovery-El    | -                  | -                  | 74,742             | 86,585             |
| <a href="#">01-000-36960-000</a> | Insurance Recoveries          | 9,474              | -                  | -                  | -                  |
| <a href="#">01-000-37100-000</a> | Municipal Park Income         | 10,000             | 10,000             | 10,000             | 13,025             |
| <a href="#">01-000-37201-000</a> | Events Receipts               | -                  | -                  | 1,650              | -                  |
| <a href="#">01-000-38200-000</a> | Mastercard Rebate             | 1,739              | 4,185              | 4,000              | 4,000              |
| <a href="#">01-000-39950-000</a> | Transfers In                  | -                  | 13,275             | 464,405            | 751,248            |
| <b>Total Revenues</b>            |                               | <b>\$6,052,944</b> | <b>\$7,028,560</b> | <b>\$8,115,463</b> | <b>\$9,596,774</b> |

## Ad Valorem Tax Rates

As previously discussed, the City's primary sources of revenue for the General Fund are Property and Sales Taxes. As shown in the table below, Wolfforth's assessed value has more than tripled over the decade. The General Fund Property Tax Revenue, including penalty and interest and tax certificates, is forecast at \$5,104,144, an increase of \$1,074,932 over the prior year.

| Tax Year | Certified Taxable Value | M&O Tax Rate | Debt Service Tax Rate | Total Tax Rate |
|----------|-------------------------|--------------|-----------------------|----------------|
| 2014     | \$236,990,544           | 0.514860     | 0.219140              | 0.734000       |
| 2015     | 258,847,057             | 0.524590     | 0.252700              | 0.777290       |
| 2016     | 282,854,519             | 0.493293     | 0.283997              | 0.777290       |
| 2017     | 309,449,749             | 0.508533     | 0.253294              | 0.761827       |
| 2018     | 352,743,951             | 0.523324     | 0.238503              | 0.761827       |
| 2019     | 388,821,196             | 0.566019     | 0.195808              | 0.761827       |
| 2020     | 434,492,804             | 0.582897     | 0.178930              | 0.761827       |
| 2021     | 487,511,559             | 0.583827     | 0.178000              | 0.761827       |
| 2022     | 537,796,459             | 0.599062     | 0.162765              | 0.761827       |
| 2023     | 768,972,557             | 0.613107     | 0.118677              | 0.731784       |
| 2024     | 939,882,015             | 0.630257     | 0.149722              | 0.779979       |



## Sales Tax

Sales Tax revenue into the General Fund comes from one cent of the total sales tax rate in Wolfforth of 8.25%. When sales tax is paid to a Wolfforth retailer, here's how the distribution looks:

- State of Texas: 6.25%
- City of Wolfforth: 1.0%
- City of Wolfforth EDC: 0.5%
- Lubbock County: 0.5%

Over the past few years, Wolfforth's sales tax collection has increased significantly, but we have experienced a slight slowdown in 2024, a result of slow economic growth across the United States. Sales tax revenues for FY 2024/25 are conservatively forecast at \$1,360,000, which is only a slight increase over FY 2023/24 budget of \$1,350,000. Historic sales tax collections are shown in the following table.

|           |    |           |
|-----------|----|-----------|
| 9/30/2014 | \$ | 285,405   |
| 9/30/2015 |    | 316,975   |
| 9/30/2016 |    | 427,882   |
| 9/30/2017 |    | 460,106   |
| 9/30/2018 |    | 605,246   |
| 9/30/2019 |    | 694,688   |
| 9/30/2020 |    | 822,761   |
| 9/30/2021 |    | 956,772   |
| 9/30/2022 |    | 1,242,333 |
| 9/30/2023 |    | 1,344,109 |

## General Fund Expenditures



## Administrative Services

The City of Wolfforth is a Texas Home Rule Municipality, having adopted its first Charter in November 2023. The City Manager is the Chief Administrative Officer of the City, appointed by the City Council. He is responsible for all day-to-day activities of the City.

The Assistant City Manager serves a dual role, also serving as the Chief of Police for Wolfforth. He provides additional support, supervision, and management of the day-to-day operations.

The City Secretary is responsible for the management and direction of several specific departments, including Finance, Utility Billing, Municipal Court, and Human Resources. The City Secretary is also responsible for the day-to-day coordination of the governmental function of the City of Wolfforth.

As a group, the Administrative Department of the City manages the function of City Government, oversees the daily operations of all departments, carries out the directives and policies of the City Council, and ensures adherence to all applicable regulations and laws pertaining to the function of City Government in Texas.

Legal Services are contracted with Guevera Law, P.C.

Technology support is contracted with VC3 Inc.

Contracts and Professional Services include insurance coverages, financial operations, external audit services, LCAD tax and PID assessments and collections, Lubbock County elections support, and records management.

|                                                |                          | 2022-2023      | 2023-2024    | 2024-2025    |
|------------------------------------------------|--------------------------|----------------|--------------|--------------|
|                                                |                          | Total Activity | Total Budget | Total Budget |
| <b>Administration</b>                          |                          |                |              |              |
| <b>ExpenseCategory: 4 - Personnel Services</b> |                          |                |              |              |
| <a href="#">01-100-41000-000</a>               | Wages                    | \$ 290,017     | \$ 324,875   | \$ 405,013   |
| <a href="#">01-100-41005-000</a>               | Longevity                | 69             | 300          | 1,060        |
| <a href="#">01-100-41006-000</a>               | Certification Pay        | 3,669          | 3,600        | 3,600        |
| <a href="#">01-100-41007-000</a>               | Vehicle Allowance        | 115            | 6,000        | 14,000       |
| <a href="#">01-100-41008-000</a>               | Deduction Reimbursements | -              | -            | 12,000       |
| <a href="#">01-100-41010-000</a>               | Vacation Buy Back        | 14,264         | 10,000       | 10,000       |
| <a href="#">01-100-41200-000</a>               | Retirement               | 33,106         | 36,725       | 48,468       |
| <a href="#">01-100-41200-001</a>               | Retirement-CM            | -              | -            | 10,000       |
| <a href="#">01-100-41300-000</a>               | FICA                     | 19,501         | 25,152       | 31,799       |
| <a href="#">01-100-41400-000</a>               | Hospitalization          | 21,944         | 27,911       | 46,133       |

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|                                       |                             |                     |                     |                     |
|---------------------------------------|-----------------------------|---------------------|---------------------|---------------------|
| <a href="#">01-100-41500-000</a>      | Workers' Comp               | 837                 | 669                 | -                   |
| <a href="#">01-100-41700-000</a>      | Unemployment                | 79                  | 27                  | 351                 |
|                                       |                             | <b>383,602</b>      | <b>435,259</b>      | <b>582,424</b>      |
| <b>ExpenseCategory: 42 - Supplies</b> |                             |                     |                     |                     |
| <a href="#">01-100-42010-000</a>      | Office Supplies             | \$ 6,802            | \$ 6,000            | \$ 8,000            |
| <a href="#">01-100-42021-000</a>      | Cleaning Supplies           | 1,034               | 1,500               | 1,500               |
| <a href="#">01-100-42025-000</a>      | Food/Drinks                 | 1,356               | 1,000               | 1,800               |
| <a href="#">01-100-42030-000</a>      | Office Equipment            | 7,966               | 5,000               | 10,000              |
| <a href="#">01-100-42035-000</a>      | Computer Equipment          | 2,335               | 3,000               | 2,500               |
| <a href="#">01-100-42150-000</a>      | Training Supplies           | 1,359               | 1,000               | 500                 |
| <a href="#">01-100-42195-000</a>      | Special Events and Awards   | 13,557              | 13,680              | 15,000              |
|                                       |                             | <b>34,408</b>       | <b>31,180</b>       | <b>39,300</b>       |
| <b>ExpenseCategory: 43 - Services</b> |                             |                     |                     |                     |
| <a href="#">01-100-43101-000</a>      | Legal Services              | \$ 38,234           | \$ 28,000           | \$ 28,000           |
| <a href="#">01-100-43105-000</a>      | Onboarding Employee Service | 1,556               | 1,000               | 500                 |
| <a href="#">01-100-43110-000</a>      | Other Professional Services | 55,556              | 25,000              | 25,000              |
| <a href="#">01-100-43125-000</a>      | IT Services                 | 86,652              | 132,000             | 143,000             |
| <a href="#">01-100-43130-000</a>      | Software Licensing          | 32,189              | 12,000              | 2,500               |
| <a href="#">01-100-43140-000</a>      | Legal Publications          | 3,647               | 6,000               | 500                 |
| <a href="#">01-100-43145-000</a>      | Election Services           | 11,960              | 24,000              | 20,000              |
| <a href="#">01-100-43147-000</a>      | GIS Mapping Services        | -                   | 17,200              | 12,000              |
| <a href="#">01-100-43195-000</a>      | Electricity/Gas/Phone       | 92,196              | 100,000             | 70,000              |
| <a href="#">01-100-43201-000</a>      | Janitorial                  | 38,450              | 43,200              | 40,000              |
| <a href="#">01-100-43225-000</a>      | R & M Building              | 18,004              | 11,000              | 10,000              |
| <a href="#">01-100-43265-000</a>      | Annual Services Fees        | 559                 | 700                 | -                   |
| <a href="#">01-100-43301-000</a>      | Insurance                   | 161,475             | 248,000             | 365,000             |
| <a href="#">01-100-43310-000</a>      | Records Management Systems  | 16,706              | 23,000              | 23,000              |
| <a href="#">01-100-43320-000</a>      | Postage/Freight             | 15,820              | 1,000               | 3,000               |
| <a href="#">01-100-43401-000</a>      | Travel/Training             | 7,946               | 6,000               | 6,000               |
| <a href="#">01-100-43501-000</a>      | Dues/Memberships            | 2,385               | 2,500               | 3,000               |
| <a href="#">01-100-43505-000</a>      | Fees                        | 5,922               | -                   | 6,500               |
| <a href="#">01-100-43510-000</a>      | Tax Appraisal/Collection    | 49,137              | 45,000              | 60,386              |
| <a href="#">01-100-43700-000</a>      | Safety/Security             | 278                 | -                   | -                   |
| <a href="#">01-100-43900-000</a>      | Other Contractual           | 22,124              | 80,000              | 80,000              |
|                                       |                             | <b>660,797</b>      | <b>805,600</b>      | <b>898,386</b>      |
| <b>ExpenseCategory: 46 - Capital</b>  |                             |                     |                     |                     |
| <a href="#">01-100-46130-000</a>      | Building Improvements       | \$ -                | \$ -                | \$ 10,650           |
| <a href="#">01-100-46135-000</a>      | Building Security           | -                   | -                   | 53,600              |
| <a href="#">01-100-46250-000</a>      | Office Equipment            | 22,294              | -                   | -                   |
| <a href="#">01-100-46260-000</a>      | Computer Equipment          | -                   | -                   | 20,000              |
| <a href="#">01-100-46400-000</a>      | Capital Reserves            | -                   | -                   | 1,899               |
|                                       |                             | <b>22,294</b>       | <b>-</b>            | <b>86,149</b>       |
| <b>Total Administration</b>           |                             | <b>\$ 1,101,101</b> | <b>\$ 1,272,039</b> | <b>\$ 1,606,259</b> |



**Building and Grounds** is a department within Public Works and it is responsible for City facilities maintenance, as well as City parks and greens spaces.

| Building and Grounds                            |                           | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                           |                                |                              |                              |
| <a href="#">01-160-41000-000</a>                | Wages                     | \$ 52,771                      | \$ 70,994                    | \$ 68,765                    |
| <a href="#">01-160-41002-000</a>                | Overtime                  | 2,523                          | 2,000                        | 2,000                        |
| <a href="#">01-160-41005-000</a>                | Longevity                 | -                              | 120                          | 120                          |
| <a href="#">01-160-41200-000</a>                | Retirement                | 6,224                          | 7,944                        | 8,266                        |
| <a href="#">01-160-41300-000</a>                | FICA                      | 4,262                          | 5,441                        | 5,423                        |
| <a href="#">01-160-41400-000</a>                | Hospitalization           | 8,959                          | 12,547                       | 15,419                       |
| <a href="#">01-160-41500-000</a>                | Workers' Comp             | 1,468                          | 1,665                        | -                            |
| <a href="#">01-160-41700-000</a>                | Unemployment              | 48                             | 18                           | 234                          |
|                                                 |                           | <b>76,254</b>                  | <b>100,729</b>               | <b>100,227</b>               |
| <b>ExpenseCategory: 42 - Supplies</b>           |                           |                                |                              |                              |
| <a href="#">01-160-42021-000</a>                | Cleaning Supplies         | \$ 76                          | \$ 200                       | \$ 200                       |
| <a href="#">01-160-42115-000</a>                | Apparel                   | 1,432                          | 1,100                        | 1,100                        |
| <a href="#">01-160-42125-000</a>                | Fuel/Oil                  | 8,851                          | 5,500                        | 5,500                        |
| <a href="#">01-160-42155-000</a>                | Vehicle Supplies          | 3,599                          | 2,500                        | 2,500                        |
| <a href="#">01-160-42160-000</a>                | Safety Equipment          | 298                            | 250                          | 250                          |
| <a href="#">01-160-42215-000</a>                | Chemical Supplies         | 76                             | 250                          | 250                          |
| <a href="#">01-160-42225-000</a>                | Mowing Supplies           | 29                             | 1,000                        | 1,000                        |
| <a href="#">01-160-42230-000</a>                | Plumbing Supplies         | 3                              | 250                          | 250                          |
| <a href="#">01-160-42235-000</a>                | Paint Supplies            | -                              | -                            | -                            |
| <a href="#">01-160-42280-000</a>                | Senior Citizen Maint Supp | 177                            | 500                          | 500                          |
| <a href="#">01-160-42900-000</a>                | Non-Capital Tools & Equi  | 279                            | 600                          | 600                          |
| <a href="#">01-160-42905-000</a>                | Other Operating Supplies  | 614                            | 1,000                        | 1,000                        |
|                                                 |                           | <b>15,434</b>                  | <b>13,150</b>                | <b>13,150</b>                |
| <b>ExpenseCategory: 43 - Services</b>           |                           |                                |                              |                              |
| <a href="#">01-160-43130-000</a>                | Software Licensing        | \$ -                           | \$ -                         | \$ -                         |
| <a href="#">01-160-43210-000</a>                | Lawn Care                 | 6,982                          | 7,500                        | 20,000                       |
| <a href="#">01-160-43225-000</a>                | R & M Building            | 1,222                          | 10,690                       | 11,690                       |
| <a href="#">01-160-43230-000</a>                | R & M Grounds             | 1,628                          | 1,500                        | 4,500                        |
| <a href="#">01-160-43245-000</a>                | R & M Equipment           | 4,277                          | 2,500                        | 2,500                        |
| <a href="#">01-160-43250-000</a>                | R & M Vandalism           | -                              | 500                          | 500                          |
| <a href="#">01-160-43255-000</a>                | R & M Other               | -                              | 500                          | 500                          |
| <a href="#">01-160-43265-000</a>                | Annual Services Fees      | 12,000                         | 12,000                       | -                            |

City of Wolfforth, Texas  
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|                                  |  |                   |            |            |            |
|----------------------------------|--|-------------------|------------|------------|------------|
| <a href="#">01-160-43900-000</a> |  | Other Contractual | -          | 6,250      | 250        |
|                                  |  |                   | \$ 26,109  | \$ 41,440  | \$ 39,940  |
|                                  |  |                   |            |            |            |
| Total Building and Grounds       |  |                   | \$ 117,797 | \$ 155,319 | \$ 153,317 |
|                                  |  |                   |            |            |            |



**Public Services** includes animal control activities and mosquito spraying.

|                                                 |                               | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|-------------------------------|--------------------------------|------------------------------|------------------------------|
| <b>Public Services</b>                          |                               |                                |                              |                              |
| <b>ExpenseCategory: 41 - Personnel Services</b> |                               |                                |                              |                              |
| <a href="#">01-250-41000-000</a>                | Wages                         | \$ (1,957)                     | \$ -                         | \$ -                         |
|                                                 |                               | (1,957)                        | -                            | -                            |
| <b>ExpenseCategory: 42 - Supplies</b>           |                               |                                |                              |                              |
| <a href="#">01-250-42021-000</a>                | Cleaning Supplies             | \$ -                           | \$ 500                       | \$ 500                       |
| <a href="#">01-250-42115-000</a>                | Apparel                       | -                              | 750                          | 750                          |
| <a href="#">01-250-42125-000</a>                | Fuel/Oil                      | -                              | -                            | -                            |
| <a href="#">01-250-42155-000</a>                | Vehicle Supplies              | 41                             | 100                          | 100                          |
| <a href="#">01-250-42160-000</a>                | Safety Equipment              | -                              | 1,000                        | 1,000                        |
| <a href="#">01-250-42215-000</a>                | Vector Chemicals              | -                              | 10,000                       | 10,000                       |
| <a href="#">01-250-42240-000</a>                | Kennel Supplies               | 2,230                          | 2,000                        | 3,000                        |
| <a href="#">01-250-42900-000</a>                | Non-Capital Tools & Equipment | -                              | 500                          | 7,000                        |
| <a href="#">01-250-42905-000</a>                | Other Operating Supplies      | 126                            | 250                          | 250                          |
|                                                 |                               | <b>2,397</b>                   | <b>15,100</b>                | <b>22,600</b>                |
| <b>ExpenseCategory: 43 - Services</b>           |                               |                                |                              |                              |
| <a href="#">01-250-43110-000</a>                | Other Professional Services   | \$ 2,466                       | \$ 3,000                     | \$ 3,000                     |
| <a href="#">01-250-43130-000</a>                | Software Licensing            | -                              | -                            | -                            |
| <a href="#">01-250-43201-000</a>                | Janitorial                    | 313                            | 350                          | 350                          |
| <a href="#">01-250-43230-000</a>                | R & M Grounds                 | 5                              | 250                          | 250                          |
| <a href="#">01-250-43255-000</a>                | R & M Other                   | 6                              | 150                          | 20,000                       |
| <a href="#">01-250-43265-000</a>                | Annual Services Fees          | -                              | 600                          | 600                          |
| <a href="#">01-250-43600-000</a>                | Licenses and Certifications   | 931                            | 1,500                        | 1,500                        |
|                                                 |                               | <b>3,721</b>                   | <b>5,850</b>                 | <b>25,700</b>                |
| <b>ExpenseCategory: 46 - Capital</b>            |                               |                                |                              |                              |
| <a href="#">01-250-46130-000</a>                | Building Improvements         | \$ -                           | \$ 5,000                     | \$ -                         |
|                                                 |                               | -                              | <b>5,000</b>                 | -                            |
| <b>Total Public Services</b>                    |                               | <b>\$ 4,160</b>                | <b>\$ 25,950</b>             | <b>\$ 48,300</b>             |

## Development Services

The Department of Development Services is responsible for all functions pertaining to the planning and growth of Wolfforth. The activities of engineers, consultants, developers, utility companies, inspectors, builders and contractors (as these activities pertain to development) are coordinated, permitted, and monitored by this department.

The other function of the Development Services Department is Code Enforcement. Our Code Enforcement Officers are trained and licensed to carry out functions that promote a higher quality of life in Wolfforth by encouraging and requiring compliance with city codes. They enforce nuisance, abatement, mowing, sign, and stormwater compliance ordinances, and also coordinate efforts to perform unsafe building demolitions and property maintenance.

There are four employees in this department, The Director, Permit Clerk, and two (2) Code Enforcement officers.

Contracts and Professional Services include SAFEbuilt for inspections and building plan reviews, Kimley Horn for public infrastructure engineering services, OJD for various engineering services, and Walker RPR for infrastructure inspection services.

| Development                                     |                    | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|--------------------|--------------------------------|------------------------------|------------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                    |                                |                              |                              |
| <a href="#">01-400-41000-000</a>                | Wages              | \$ 156,864                     | \$ 214,514                   | \$ 224,744                   |
| <a href="#">01-400-41002-000</a>                | Overtime           | 403                            | 350                          | 750                          |
| <a href="#">01-400-41005-000</a>                | Longevity          | 174                            | 180                          | 420                          |
| <a href="#">01-400-41006-000</a>                | Certification Pay  | 5,446                          | 7,200                        | 13,200                       |
| <a href="#">01-400-41200-000</a>                | Retirement         | 18,421                         | 24,825                       | 27,881                       |
| <a href="#">01-400-41300-000</a>                | FICA               | 12,558                         | 17,002                       | 18,293                       |
| <a href="#">01-400-41400-000</a>                | Hospitalization    | 20,360                         | 33,300                       | 45,894                       |
| <a href="#">01-400-41500-000</a>                | Workers' Comp      | 684                            | 3,099                        | -                            |
| <a href="#">01-400-41700-000</a>                | Unemployment       | 82                             | 36                           | 468                          |
|                                                 |                    | <b>214,994</b>                 | <b>300,506</b>               | <b>331,650</b>               |
| <b>ExpenseCategory: 42 - Supplies</b>           |                    |                                |                              |                              |
| <a href="#">01-400-42010-000</a>                | Office Supplies    | \$ 2,221                       | \$ 1,500                     | \$ 1,500                     |
| <a href="#">01-400-42030-000</a>                | Office Equipment   | 1,042                          | 1,500                        | 4,000                        |
| <a href="#">01-400-42035-000</a>                | Computer Equipment | 3,290                          | 2,000                        | 2,548                        |
| <a href="#">01-400-42115-000</a>                | Apparel            | 421                            | 650                          | 550                          |
| <a href="#">01-400-42125-000</a>                | Fuel/Oil           | 3,188                          | 2,500                        | 4,500                        |
| <a href="#">01-400-42155-000</a>                | Vehicle Supplies   | 868                            | 1,000                        | 1,000                        |

|                                       |                              |                   |                   |                   |
|---------------------------------------|------------------------------|-------------------|-------------------|-------------------|
| <a href="#">01-400-42195-000</a>      | Special Events and Awards    | 390               | 800               | 800               |
|                                       |                              | <b>11,419</b>     | <b>9,950</b>      | <b>14,898</b>     |
| <b>ExpenseCategory: 43 - Services</b> |                              |                   |                   |                   |
| <a href="#">01-400-43000-000</a>      | Services-Planning and Zoning | \$ 1,938          | \$ -              | \$ -              |
| <a href="#">01-400-43101-000</a>      | Legal Services               | 8,284             | 10,000            | 10,000            |
| <a href="#">01-400-43115-000</a>      | Engineering Services         | 162,361           | 100,000           | 75,000            |
| <a href="#">01-400-43116-000</a>      | Inspection Services          | 319,641           | 315,000           | 425,000           |
| <a href="#">01-400-43130-000</a>      | Software Licensing           | 29,214            | 20,000            | 22,500            |
| <a href="#">01-400-43140-000</a>      | Legal Publications           | 2,830             | 3,000             | 5,000             |
| <a href="#">01-400-43155-000</a>      | Abatement/demolition         | 8,983             | 10,000            | 30,000            |
| <a href="#">01-400-43195-000</a>      | Electricity/Gas/Phone        | 2,790             | 3,000             | 1,500             |
| <a href="#">01-400-43240-000</a>      | R & M Vehicle                | 750               | 1,000             | 1,000             |
| <a href="#">01-400-43320-000</a>      | Postage/Freight              | 938               | 1,000             | 1,000             |
| <a href="#">01-400-43401-000</a>      | Travel/Training              | 1,498             | 7,000             | 6,000             |
| <a href="#">01-400-43501-000</a>      | Dues/Memberships             | 1,476             | 500               | 750               |
|                                       |                              | <b>540,703</b>    | <b>470,500</b>    | <b>577,750</b>    |
| <b>ExpenseCategory: 46 - Capital</b>  |                              |                   |                   |                   |
| <a href="#">01-400-46230-000</a>      | Vehicles                     | \$ 13,275         | \$ -              | \$ -              |
|                                       |                              | <b>13,275</b>     | <b>-</b>          | <b>-</b>          |
| <b>Total Development</b>              |                              | <b>\$ 780,390</b> | <b>\$ 780,956</b> | <b>\$ 924,298</b> |



## Economic Development

The General Fund contributes \$31,728 for 25% of the EDC's Executive Director's salary and benefits. The EDC transfers \$86,585 to the General Fund for the remainder. Other economic development activities are budgeted in the EDC component unit.

| Economic Development                            |                             | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|-----------------------------|--------------------------------|------------------------------|------------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                             |                                |                              |                              |
| <a href="#">01-752-41000-000</a>                | Wages                       | \$ 17,947                      | \$ 72,000                    | \$ 84,303                    |
| <a href="#">01-752-41005-000</a>                | Longevity                   | -                              | 60                           | 120                          |
| <a href="#">01-752-41006-000</a>                | Certification Pay           | 605                            | 2,400                        | 2,400                        |
| <a href="#">01-752-41007-000</a>                | Vehicle Allowance           | 28                             | 4,800                        | 6,000                        |
| <a href="#">01-752-41200-000</a>                | Retirement                  | 2,066                          | 8,283                        | 10,124                       |
| <a href="#">01-752-41300-000</a>                | FICA                        | 1,294                          | 5,673                        | 6,642                        |
| <a href="#">01-752-41400-000</a>                | Hospitalization             | 2,722                          | 13,899                       | 17,205                       |
| <a href="#">01-752-41500-000</a>                | Workers' Comp               | -                              | 159                          | -                            |
| <a href="#">01-752-41700-000</a>                | Unemployment                | 7                              | 9                            | 117                          |
|                                                 |                             | <b>24,668</b>                  | <b>107,283</b>               | <b>126,911</b>               |
| <b>ExpenseCategory: 42 - Supplies</b>           |                             |                                |                              |                              |
| <a href="#">01-752-42010-000</a>                | Office Supplies             | \$ 81                          | \$ -                         | \$ -                         |
| <a href="#">01-752-42030-000</a>                | Office Equipment            | 1,129                          | -                            | -                            |
| <a href="#">01-752-42035-000</a>                | Computer Equipment          | 1,253                          | -                            | -                            |
|                                                 |                             | <b>2,463</b>                   | <b>-</b>                     | <b>-</b>                     |
| <b>ExpenseCategory: 43 - Services</b>           |                             |                                |                              |                              |
| <a href="#">01-752-43110-000</a>                | Other Professional Services | \$ 111                         | \$ -                         | \$ -                         |
| <a href="#">01-752-43130-000</a>                | Software Licensing          | 159                            | -                            | -                            |
| <a href="#">01-752-43195-000</a>                | Electricity/Gas/Phone       | -                              | -                            | -                            |
| <a href="#">01-752-43401-000</a>                | Travel/Training             | 5,089                          | -                            | -                            |
| <a href="#">01-752-43501-000</a>                | Dues/Memberships            | 1,392                          | -                            | -                            |
|                                                 |                             | <b>6,751</b>                   | <b>-</b>                     | <b>-</b>                     |
| <b>Total EDC</b>                                |                             | <b>\$ 33,882</b>               | <b>\$ 107,283</b>            | <b>\$ 126,911</b>            |



## Finance

Financial operations are managed by the City Secretary. One full-time staff is assigned to Finance. Financial reporting and auditing are provided through professional services agreements.

|                                                 |                             | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|-----------------------------|--------------------------------|------------------------------|------------------------------|
| <b>Finance</b>                                  |                             |                                |                              |                              |
| <b>ExpenseCategory: 41 - Personnel Services</b> |                             |                                |                              |                              |
| <a href="#">01-150-41000-000</a>                | Wages                       | \$ 35,676                      | \$ 44,067                    | \$ 47,133                    |
| <a href="#">01-150-41002-000</a>                | Overtime                    | 967                            | 1,500                        | 350                          |
| <a href="#">01-150-41005-000</a>                | Longevity                   | 119                            | 180                          | 240                          |
| <a href="#">01-150-41006-000</a>                | Certification Pay           | -                              | -                            | -                            |
| <a href="#">01-150-41200-000</a>                | Retirement                  | 5,051                          | 5,000                        | 5,565                        |
| <a href="#">01-150-41300-000</a>                | FICA                        | 3,464                          | 3,400                        | 3,651                        |
| <a href="#">01-150-41400-000</a>                | Hospitalization             | 5,765                          | 10,242                       | 7,767                        |
| <a href="#">01-150-41500-000</a>                | Workers' Comp               | 520                            | 92                           | -                            |
| <a href="#">01-150-41700-000</a>                | Unemployment                | 18                             | 9                            | 117                          |
|                                                 |                             | <b>51,581</b>                  | <b>64,490</b>                | <b>64,823</b>                |
| <b>ExpenseCategory: 42 - Supplies</b>           |                             |                                |                              |                              |
| <a href="#">01-150-42010-000</a>                | Office Supplies             | \$ 1,142                       | \$ 2,000                     | \$ 2,000                     |
| <a href="#">01-150-42025-000</a>                | Food/Drinks                 | 117                            | -                            | -                            |
| <a href="#">01-150-42030-000</a>                | Office Equipment            | 770                            | 1,000                        | -                            |
| <a href="#">01-150-42035-000</a>                | Computer Equipment          | -                              | 1,500                        | 1,274                        |
|                                                 |                             | <b>2,030</b>                   | <b>4,500</b>                 | <b>3,274</b>                 |
| <b>ExpenseCategory: 43 - Services</b>           |                             |                                |                              |                              |
| <a href="#">01-150-43105-000</a>                | Audit Services              | \$ 64,950                      | \$ 40,000                    | \$ 43,000                    |
| <a href="#">01-150-43110-000</a>                | Other Professional Services | -                              | -                            | -                            |
| <a href="#">01-150-43130-000</a>                | Software Licensing          | 30,624                         | 30,500                       | 30,500                       |
| <a href="#">01-150-43131-000</a>                | Software Conversion         | 20,089                         | -                            | -                            |
| <a href="#">01-150-43220-000</a>                | Repairs and Maintenance     | 18                             | -                            | -                            |
| <a href="#">01-150-43320-000</a>                | Postage/Freight             | 879                            | 2,300                        | -                            |
| <a href="#">01-150-43401-000</a>                | Travel/Training             | 647                            | 1,000                        | 1,800                        |
| <a href="#">01-150-43900-000</a>                | Other Contractual           | 197,325                        | 250,000                      | 100,000                      |
|                                                 |                             | <b>314,531</b>                 | <b>323,800</b>               | <b>175,300</b>               |
| <b>Total Finance</b>                            |                             | <b>\$ 368,141</b>              | <b>\$ 392,790</b>            | <b>\$ 243,397</b>            |

## Fire Department

This fiscal year, the Fire Department will add 15 full time positions to provide 24/7 fire and EMS response. The Fire Department maintains four facilities, including a training facility for its operations and 23 emergency vehicles. We are hoping to find a solution to our living very soon

Fire and EMS respond to approximately 1,700 emergencies annually. They are also a regional response agency for hazardous materials incidents, wildland fire fighting paramedic response, and mass decontamination.

Free smoke detector installations are provided as a partner with the Red Cross. CPR, stop-the-bleed, and Narcan training are provided to the public each year.

We are expanding our public notification abilities and as always enhancing our emergency response to better serve our community.

|                                                 |                         |  | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|-------------------------|--|--------------------------------|------------------------------|------------------------------|
| <b>Fire Department</b>                          |                         |  |                                |                              |                              |
| <b>ExpenseCategory: 41 - Personnel Services</b> |                         |  |                                |                              |                              |
| <a href="#">01-220-41000-000</a>                | Wages                   |  | \$ 721,737                     | \$ 935,186                   | \$1,292,890                  |
| <a href="#">01-220-41001-000</a>                | Part Time Wages         |  | 4,446                          | 75,000                       | -                            |
| <a href="#">01-220-41002-000</a>                | Overtime                |  | 43,587                         | 52,500                       | 52,500                       |
| <a href="#">01-220-41003-000</a>                | Standby Pay             |  | 350                            | 6,000                        | -                            |
| <a href="#">01-220-41004-000</a>                | Deputy Chief Pay        |  | 40,523                         | 12,000                       | -                            |
| <a href="#">01-220-41005-000</a>                | Longevity               |  | 850                            | 1,320                        | 1,680                        |
| <a href="#">01-220-41006-000</a>                | Certification Pay       |  | 35,163                         | 43,200                       | 69,600                       |
| <a href="#">01-220-41200-000</a>                | Retirement              |  | 59,331                         | 129,540                      | 164,328                      |
| <a href="#">01-220-41240-000</a>                | Firefighters Retirement |  | 9,576                          | 12,000                       | 12,000                       |
| <a href="#">01-220-41300-000</a>                | FICA                    |  | 64,350                         | 88,718                       | 80,888                       |
| <a href="#">01-220-41400-000</a>                | Hospitalization         |  | 52,026                         | 105,789                      | 175,876                      |
| <a href="#">01-220-41500-000</a>                | Workers' Comp           |  | 24,721                         | 35,083                       | -                            |
| <a href="#">01-220-41700-000</a>                | Unemployment            |  | (454)                          | 207                          | 2,574                        |
|                                                 |                         |  | <b>\$1,056,206</b>             | <b>\$1,496,543</b>           | <b>\$1,852,336</b>           |
| <b>ExpenseCategory: 42 - Supplies</b>           |                         |  |                                |                              |                              |
| <a href="#">01-220-42010-000</a>                | Office Supplies         |  | \$ 3,838                       | \$ 4,250                     | \$ 5,000                     |
| <a href="#">01-220-42020-000</a>                | Building Supplies       |  | 15,205                         | -                            | 10,000                       |
| <a href="#">01-220-42021-000</a>                | Cleaning Supplies       |  | 1,833                          | 5,830                        | 6,000                        |
| <a href="#">01-220-42025-000</a>                | Food/Drinks             |  | 4,354                          | 7,500                        | -                            |
| <a href="#">01-220-42030-000</a>                | Office Equipment        |  | 17,997                         | 5,000                        | 5,000                        |
| <a href="#">01-220-42035-000</a>                | Computer Equipment      |  | 5,577                          | 6,600                        | 6,488                        |
| <a href="#">01-220-42110-000</a>                | Turnout Gear            |  | 40,022                         | 89,595                       | 100,000                      |
| <a href="#">01-220-42115-000</a>                | Apparel                 |  | 5,013                          | 8,000                        | 14,000                       |
| <a href="#">01-220-42120-000</a>                | Medical Supplies        |  | 32,571                         | 38,750                       | 40,000                       |



City of Wolfforth, Texas  
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|                                       |                               |  |                     |                     |                     |
|---------------------------------------|-------------------------------|--|---------------------|---------------------|---------------------|
| <a href="#">01-220-42125-000</a>      | Fuel/Oil                      |  | 29,506              | 27,000              | 27,000              |
| <a href="#">01-220-42130-000</a>      | Pager/Radio Supplies          |  | 354                 | 7,700               | 10,000              |
| <a href="#">01-220-42150-000</a>      | Training Supplies             |  | 1,718               | 6,000               | 15,000              |
| <a href="#">01-220-42155-000</a>      | Vehicle Supplies              |  | 34,613              | 25,500              | 25,000              |
| <a href="#">01-220-42195-000</a>      | Special Events and Awards     |  | 4,836               | 7,000               | 9,000               |
| <a href="#">01-220-42900-000</a>      | Non-Capital Tools & Equipment |  | 64,338              | 50,000              | 50,000              |
| <a href="#">01-220-42905-000</a>      | Other Operating Supplies      |  | 2,953               | 10,000              | 15,000              |
|                                       |                               |  | <b>\$ 264,729</b>   | <b>\$ 298,725</b>   | <b>\$ 337,488</b>   |
| <b>ExpenseCategory: 43 - Services</b> |                               |  |                     |                     |                     |
| <a href="#">01-220-43101-000</a>      | Legal Services                |  | \$ 216              | \$ 500              | \$ 500              |
| <a href="#">01-220-43105-000</a>      | Onboarding Employee Services  |  | -                   | -                   | 5,000               |
| <a href="#">01-220-43107-000</a>      | Volunteer Firefighters        |  | -                   | 6,000               | 6,000               |
| <a href="#">01-220-43110-000</a>      | Other Professional Services   |  | 6,482               | 7,500               | 12,000              |
| <a href="#">01-220-43125-000</a>      | IT Services                   |  | 388                 | 550                 | 1,000               |
| <a href="#">01-220-43130-000</a>      | Software and Licensing        |  | 10,817              | 10,000              | 13,000              |
| <a href="#">01-220-43195-000</a>      | Electricity, Gas, Phone       |  | -                   | -                   | 20,000              |
| <a href="#">01-220-43201-000</a>      | Janitorial                    |  | 8,300               | -                   | 20,000              |
| <a href="#">01-220-43225-000</a>      | R & M Building                |  | 18,135              | 11,000              | 15,000              |
| <a href="#">01-220-43230-000</a>      | R & M Grounds                 |  | 1,193               | 8,800               | 9,000               |
| <a href="#">01-220-43235-000</a>      | R & M Radio                   |  | -                   | 550                 | 1,000               |
| <a href="#">01-220-43240-000</a>      | R & M Vehicle                 |  | 19,436              | 20,000              | 25,000              |
| <a href="#">01-220-43245-000</a>      | R & M Equipment               |  | 51,603              | 60,000              | 20,000              |
| <a href="#">01-220-43255-000</a>      | R & M Other                   |  | 345                 | -                   | -                   |
| <a href="#">01-220-43265-000</a>      | Annual Services Fees          |  | 16,374              | 2,000               | 2,000               |
| <a href="#">01-220-43320-000</a>      | Postage/Freight               |  | 31                  | 110                 | 300                 |
| <a href="#">01-220-43401-000</a>      | Travel/Training               |  | 24,640              | 30,000              | 58,000              |
| <a href="#">01-220-43501-000</a>      | Dues/Memberships              |  | 4,170               | 5,000               | 5,000               |
| <a href="#">01-220-43600-000</a>      | Licenses and Certifications   |  | 1,931               | 4,510               | 4,600               |
| <a href="#">01-220-43800-000</a>      | Emergicon Fees                |  | 77,363              | -                   | -                   |
| <a href="#">01-220-43900-000</a>      | Other Contractual             |  | 636                 | 5,000               | 153,000             |
|                                       |                               |  | <b>\$ 242,061</b>   | <b>\$ 171,520</b>   | <b>\$ 370,400</b>   |
| <b>ExpenseCategory: 46 - Capital</b>  |                               |  |                     |                     |                     |
| <a href="#">01-220-46130-000</a>      | Building Improvements         |  | 39,980              | 100,000             | -                   |
| <a href="#">01-220-46230-000</a>      | Vehicles                      |  | 3,595               | -                   | -                   |
| <a href="#">01-220-46240-000</a>      | Furniture/Fixtures            |  | -                   | 20,000              | 20,000              |
| <a href="#">01-220-46250-000</a>      | Office Equipment              |  | -                   | 3,000               | 3,000               |
| <a href="#">01-220-46285-000</a>      | Fire Equipment                |  | -                   | -                   | 45,000              |
| <a href="#">01-220-46290-000</a>      | Radio Equipment               |  | -                   | -                   | 28,000              |
|                                       |                               |  | <b>\$ 43,575</b>    | <b>\$ 123,000</b>   | <b>\$ 96,000</b>    |
| <b>Total Fire</b>                     |                               |  | <b>\$ 1,606,571</b> | <b>\$ 2,089,788</b> | <b>\$ 2,656,224</b> |

## Emergency Management

The Emergency Management Department is a function of the Fire Department and is generally a responsibility of the Fire Chief. Emergency Management is responsible for the City of Wolfforth's Emergency Management Plan, Hazard Mitigation Plan, outdoor warning systems, and training related to incident management.

|                                       |                       |  | 2022-2023       | 2023-2024        | 2024-2025        |
|---------------------------------------|-----------------------|--|-----------------|------------------|------------------|
|                                       |                       |  | Total Activity  | Total Budget     | Total Budget     |
| <b>Emergency Management</b>           |                       |  |                 |                  |                  |
| <b>ExpenseCategory: 42 - Supplies</b> |                       |  |                 |                  |                  |
| <a href="#">01-230-42010-000</a>      | Office Supplies       |  | \$ -            | \$ 550           | \$ 550           |
| <a href="#">01-230-42115-000</a>      | Apparel               |  | -               | 500              | 500              |
| <a href="#">01-230-42125-000</a>      | Fuel/Oil              |  | -               | 1,000            | 1,000            |
| <a href="#">01-230-42155-000</a>      | Vehicle Supplies      |  | 388             | 1,000            | 1,000            |
|                                       |                       |  | <b>388</b>      | <b>3,050</b>     | <b>3,050</b>     |
| <b>ExpenseCategory: 43 - Services</b> |                       |  |                 |                  |                  |
| <a href="#">01-230-43195-000</a>      | Electricity/Gas/Phone |  | \$ 637          | \$ 1,000         | \$ 1,000         |
| <a href="#">01-230-43240-000</a>      | R & M Vehicle         |  | -               | 12,000           | 12,000           |
| <a href="#">01-230-43265-000</a>      | Annual Services Fees  |  | 5,221           | 7,800            | 7,800            |
| <a href="#">01-230-43401-000</a>      | Travel/Training       |  | -               | -                | 5,000            |
|                                       |                       |  | <b>5,858</b>    | <b>20,800</b>    | <b>25,800</b>    |
| <b>ExpenseCategory: 46 - Capital</b>  |                       |  |                 |                  |                  |
| <a href="#">01-230-46290-000</a>      | Radio Equipment       |  | \$ -            | \$ 15,000        | \$ 15,000        |
|                                       |                       |  | \$ -            | \$ 15,000        | \$ 15,000        |
| <b>Total Emergency Management</b>     |                       |  | <b>\$ 6,246</b> | <b>\$ 38,850</b> | <b>\$ 43,850</b> |



## Library

The City of Wolfforth Library provides innovative library services to all residents to continue to grow and learn throughout life, with materials, programs, and services in a variety of formats suited to the informational and recreational needs of the community.

The City of Wolfforth Library extends free services to residents in Texas, primarily focusing on the city's population of over 7,000 residents. However, our commitment reaches beyond city limits, serving residents of Lubbock County and neighboring communities. Thousands of individuals visit the library monthly to access print and electronic resources, utilize high-speed internet, benefit from Wi-Fi services, utilize our Job and Education Center, participate in GED and ESL classes, and participate in various events and programs. In the past year, the Library hosted 151 events, both within the library and in the community, with 4,506 participants. We welcomed 30, 270 visitors, supported almost 2,315 computer users, and answered 10,579 reference questions. The Library currently has 10,995 active members, of which 3,789 are Wolfforth residents, with the remaining residing in Lubbock County, or neighboring rural communities. Our collection has over 20,000 physical items, including print books, audiobooks, maker kits, and magazines. Additionally, the Library has over 25,000 digital ebooks and magazines, and 143 electronic databases available to all members. In the past year, the library circulated 35,034 physical items and over 100,000 digital items in addition to thousands of items utilized within the Library.

The vision of the Library is to be a cornerstone in the community, to have resources available for leisure as well as learning, and to facilitate activities for children, teens, and adults throughout the year for the residents of Wolfforth and the surrounding communities. As we move into the next fiscal year, we will continue to strive to fulfill our mission and vision in all we do. The Wolfforth Library employs three (3) full-time employees and five (5) part-time staff members. Full-time staff members include the Library Director, Community Librarian, and circulation supervisor.

|                                                 |                   | 2022-2023      | 2023-2024      | 2024-2025      |
|-------------------------------------------------|-------------------|----------------|----------------|----------------|
|                                                 |                   | Total          | Total          | Total Budget   |
| Library                                         |                   | Activity       | Budget         |                |
| <b>ExpenseCategory: 41 - Personnel Services</b> |                   |                |                |                |
| <a href="#">01-260-41000-000</a>                | Wages             | \$ 165,698     | \$ 201,882     | \$ 206,116     |
| <a href="#">01-260-41005-000</a>                | Longevity         | 1,156          | 1,320          | 1,500          |
| <a href="#">01-260-41006-000</a>                | Certification Pay | 6,554          | 12,000         | 7,200          |
| <a href="#">01-260-41200-000</a>                | Retirement        | 16,232         | 18,078         | 19,534         |
| <a href="#">01-260-41300-000</a>                | FICA              | 13,226         | 16,463         | 16,434         |
| <a href="#">01-260-41400-000</a>                | Hospitalization   | 24,892         | 26,871         | 33,155         |
| <a href="#">01-260-41500-000</a>                | Workers' Comp     | 944            | 616            | -              |
| <a href="#">01-260-41700-000</a>                | Unemployment      | 95             | 63             | 936            |
|                                                 |                   | <b>228,797</b> | <b>277,293</b> | <b>284,875</b> |

|                                       |                             |                   |                   |                   |
|---------------------------------------|-----------------------------|-------------------|-------------------|-------------------|
| <b>ExpenseCategory: 42 - Supplies</b> |                             |                   |                   |                   |
| <a href="#">01-260-42010-000</a>      | Office Supplies             | \$ 5,552          | \$ 6,000          | \$ 6,250          |
| <a href="#">01-260-42011-000</a>      | Processing Supplies         | 6,910             | 6,500             | 8,000             |
| <a href="#">01-260-42012-000</a>      | Marketing Supplies          | 1,731             | 2,000             | 2,250             |
| <a href="#">01-260-42013-000</a>      | Periodicals                 | 275               | 500               | 500               |
| <a href="#">01-260-42020-000</a>      | Building Supplies           | 1,050             | 1,250             | 1,250             |
| <a href="#">01-260-42021-000</a>      | Cleaning Supplies           | 1,468             | 1,800             | 2,000             |
| <a href="#">01-260-42025-000</a>      | Food/Drinks                 | 1,480             | 1,750             | 1,500             |
| <a href="#">01-260-42030-000</a>      | Office Equipment            | 1,101             | 2,000             | 2,000             |
| <a href="#">01-260-42035-000</a>      | Computer Equipment          | 3,642             | 4,000             | 5,096             |
| <a href="#">01-260-42185-000</a>      | Community Outreach          | 1,318             | -                 | -                 |
| <a href="#">01-260-42190-000</a>      | Program Supplies            | 15,677            | 15,000            | 18,000            |
| <a href="#">01-260-42200-000</a>      | Print/Physical Books        | 22,943            | 25,000            | 17,500            |
| <a href="#">01-260-42201-000</a>      | Digital Books               | -                 | -                 | 7,500             |
| <a href="#">01-260-42202-000</a>      | Other Material Types        | -                 | -                 | 5,000             |
| <a href="#">01-260-42905-000</a>      | Other Operating Supplies    | 985               | 1,000             | 1,000             |
|                                       |                             | <b>64,133</b>     | <b>66,800</b>     | <b>77,846</b>     |
| <b>ExpenseCategory: 43 - Services</b> |                             |                   |                   |                   |
| <a href="#">01-260-43101-000</a>      | Legal Services              | \$ -              | \$ 1,500          | \$ 1,000          |
| <a href="#">01-260-43110-000</a>      | Other Professional Services | 5                 | 22,000            | -                 |
| <a href="#">01-260-43125-000</a>      | IT Services                 | 987               | 1,500             | 1,000             |
| <a href="#">01-260-43130-000</a>      | Software Licensing          | 6,924             | 7,500             | 8,500             |
| <a href="#">01-260-43195-000</a>      | Electricity/Gas/Phone       | 16,189            | 12,000            | 12,000            |
| <a href="#">01-260-43201-000</a>      | Janitorial                  | 18,975            | 18,000            | 21,000            |
| <a href="#">01-260-43220-000</a>      | Repairs and Maintenance     | 32                | 1,500             | -                 |
| <a href="#">01-260-43225-000</a>      | R & M Building              | 4,662             | 15,000            | 10,000            |
| <a href="#">01-260-43230-000</a>      | R & M Grounds               | 3,822             | 15,000            | 7,500             |
| <a href="#">01-260-43260-000</a>      | Equipment Lease             | 3,440             | 4,250             | 4,250             |
| <a href="#">01-260-43320-000</a>      | Postage/Freight             | 451               | 750               | 500               |
| <a href="#">01-260-43401-000</a>      | Travel/Training             | 4,918             | 7,500             | 7,500             |
| <a href="#">01-260-43501-000</a>      | Dues/Memberships            | 1,158             | 2,000             | 1,250             |
| <a href="#">01-260-43505-000</a>      | Fees                        | -                 | -                 | 250               |
| <a href="#">01-260-43700-000</a>      | Safety/Security             | 48                | 2,255             | 500               |
| <a href="#">01-260-43900-000</a>      | Other Contractual           | 1,046             | 1,500             | 1,000             |
|                                       |                             | <b>62,659</b>     | <b>112,255</b>    | <b>76,250</b>     |
| <b>ExpenseCategory: 46 - Capital</b>  |                             |                   |                   |                   |
| <a href="#">01-260-46001-000</a>      | Capital Books-Library       | \$ -              | \$ (25,000)       | \$ -              |
| <a href="#">01-260-46110-000</a>      | Site Improvements           | 11,000            | 22,000            | -                 |
| <a href="#">01-260-46130-000</a>      | Building Improvements       | -                 | 6,745             | -                 |
|                                       |                             | <b>11,000</b>     | <b>3,745</b>      | <b>-</b>          |
| <b>Total Library</b>                  |                             | <b>\$ 366,589</b> | <b>\$ 460,093</b> | <b>\$ 438,971</b> |



## Municipal Court

Beginning in FY 2023/24, the Municipal Court began making substantial improvements to its operations and collections. Upgrades and improvements will continue into FY 2024/25. Utilizing the Tyler Justice Case Management system, online pleas and payments have been implemented to make the Court more accessible to the public. Training is a priority for staff to better support the Municipal Court Judge and maintain accurate and appropriate records and reports as required by the State. Wolfforth's Municipal Court Judge is retained on contract. Court sessions are conducted on Thursdays. Past due collections service is provided by Perdue Brandon Fielder Collins & Mott L.L.P.

Municipal Court revenues are primarily recorded in the General Fund, however, certain Texas required fees are recorded in the Municipal Court Special Revenue Fund for tracking and compliance.

|                                                 |                            | 2022-2023      | 2023-2024     | 2024-2025     |
|-------------------------------------------------|----------------------------|----------------|---------------|---------------|
| Municipal Court                                 |                            | Total Activity | Total Budget  | Total Budget  |
| <b>ExpenseCategory: 41 - Personnel Services</b> |                            |                |               |               |
| <a href="#">01-120-41000-000</a>                | Wages                      | \$ 49,116      | \$ 37,440     | \$ 37,815     |
| <a href="#">01-120-41002-000</a>                | Overtime                   | 1,670          | 1,000         | 350           |
| <a href="#">01-120-41005-000</a>                | Longevity                  | 290            | 60            | 120           |
| <a href="#">01-120-41006-000</a>                | Certification Pay          | 3,462          | 1,200         | 1,200         |
| <a href="#">01-120-41200-000</a>                | Retirement                 | 6,075          | 4,625         | 4,564         |
| <a href="#">01-120-41300-000</a>                | FICA                       | 3,973          | 3,168         | 2,994         |
| <a href="#">01-120-41400-000</a>                | Hospitalization            | 9,650          | 6,287         | 7,725         |
| <a href="#">01-120-41500-000</a>                | Workers' Comp              | 386            | 85            | -             |
| <a href="#">01-120-41700-000</a>                | Unemployment               | 20             | 9             | 117           |
|                                                 |                            | <b>74,641</b>  | <b>53,874</b> | <b>54,885</b> |
| <b>ExpenseCategory: 42 - Supplies</b>           |                            |                |               |               |
| <a href="#">01-120-42010-000</a>                | Office Supplies            | \$ 1,195       | \$ 1,200      | \$ 350        |
| <a href="#">01-120-42025-000</a>                | Food/Drinks                | 45             | -             | -             |
| <a href="#">01-120-42030-000</a>                | Office Equipment           | 105            | 500           | 500           |
| <a href="#">01-120-42035-000</a>                | Computer Equipment         | 1,582          | 1,300         | -             |
|                                                 |                            | <b>2,928</b>   | <b>3,000</b>  | <b>850</b>    |
| <b>ExpenseCategory: 43 - Services</b>           |                            |                |               |               |
| <a href="#">01-120-43101-000</a>                | Legal Services             | \$ 13,860      | \$ 11,000     | \$ 12,000     |
| <a href="#">01-120-43102-000</a>                | Collections                | 4,105          | 6,000         | 4,000         |
| <a href="#">01-120-43103-000</a>                | Judge Professional Service | 12,006         | 21,000        | 13,000        |
| <a href="#">01-120-43130-000</a>                | Software Licensing         | 12,504         | 7,600         | 8,000         |

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|                                  |                           |                   |                   |                   |
|----------------------------------|---------------------------|-------------------|-------------------|-------------------|
| <a href="#">01-120-43131-000</a> | Software Conversion/Imple | 19,907            | -                 | -                 |
| <a href="#">01-120-43320-000</a> | Postage/Freight           | 756               | 2,000             | 500               |
| <a href="#">01-120-43401-000</a> | Travel/Training           | 2,128             | 2,000             | 2,000             |
| <a href="#">01-120-43501-000</a> | Dues/Memberships          | 705               | 325               | 325               |
|                                  |                           | <b>65,971</b>     | <b>49,925</b>     | <b>39,825</b>     |
|                                  |                           |                   |                   |                   |
| <b>Total Municipal Court</b>     |                           | <b>\$ 154,472</b> | <b>\$ 114,799</b> | <b>\$ 106,710</b> |



## Parks

Parks is a division of Public Works manages both Patterson Park and Frenship Mesa Park. Tree trimming, as well as the walking trail are maintained by city staff while mowing is provided for on a contract basis.

|                                                 |                            |  | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|----------------------------|--|--------------------------------|------------------------------|------------------------------|
| <b>Parks</b>                                    |                            |  |                                |                              |                              |
| <b>ExpenseCategory: 41 - Personnel Services</b> |                            |  |                                |                              |                              |
| <a href="#">01-350-41000-000</a>                | Wages                      |  | \$ 32,358                      | \$ 33,496                    | \$ 35,215                    |
| <a href="#">01-350-41002-000</a>                | Overtime                   |  | 4,447                          | 2,000                        | 2,000                        |
| <a href="#">01-350-41005-000</a>                | Longevity                  |  | 1                              | 60                           | 120                          |
| <a href="#">01-350-41200-000</a>                | Retirement                 |  | 4,166                          | 3,750                        | 4,354                        |
| <a href="#">01-350-41300-000</a>                | FICA                       |  | 2,838                          | 2,567                        | 2,857                        |
| <a href="#">01-350-41400-000</a>                | Hospitalization            |  | 5,637                          | 6,269                        | 7,713                        |
| <a href="#">01-350-41500-000</a>                | Workers' Comp              |  | 670                            | 786                          | -                            |
| <a href="#">01-350-41700-000</a>                | Unemployment               |  | 23                             | 9                            | 117                          |
|                                                 |                            |  | <b>50,140</b>                  | <b>48,937</b>                | <b>52,376</b>                |
| <b>ExpenseCategory: 42 - Supplies</b>           |                            |  |                                |                              |                              |
| <a href="#">01-350-42115-000</a>                | Apparel                    |  | \$ 420                         | \$ 1,500                     | \$ 1,500                     |
| <a href="#">01-350-42125-000</a>                | Fuel/Oil                   |  | 104                            | -                            | -                            |
| <a href="#">01-350-42155-000</a>                | Vehicle Supplies           |  | 654                            | 500                          | 500                          |
| <a href="#">01-350-42160-000</a>                | Safety Equipment           |  | -                              | 250                          | 250                          |
| <a href="#">01-350-42220-000</a>                | Signage                    |  | -                              | 3,000                        | 3,000                        |
| <a href="#">01-350-42250-000</a>                | Electricity Baseball Field |  | -                              | 23,000                       | 23,000                       |
| <a href="#">01-350-42905-000</a>                | Other Operating Supplies   |  | 311                            | 2,500                        | 2,500                        |
|                                                 |                            |  | <b>1,489</b>                   | <b>30,750</b>                | <b>30,750</b>                |
| <b>ExpenseCategory: 43 - Services</b>           |                            |  |                                |                              |                              |
| <a href="#">01-350-43195-000</a>                | Electricity/Gas/Phone      |  | \$ 29,164                      | \$ 7,500                     | \$ 18,000                    |
| <a href="#">01-350-43201-000</a>                | Janitorial                 |  | 15                             | -                            | -                            |
| <a href="#">01-350-43210-000</a>                | Lawn Care                  |  | 41,285                         | 45,000                       | 45,000                       |
| <a href="#">01-350-43230-000</a>                | R & M Grounds              |  | 2,478                          | 19,901                       | 15,000                       |
| <a href="#">01-350-43250-000</a>                | R & M Vandalism            |  | -                              | 250                          | 250                          |
| <a href="#">01-350-43255-000</a>                | R & M Other                |  | -                              | 500                          | 7,500                        |
| <a href="#">01-350-43900-000</a>                | Other Contractual          |  | 6,500                          | 5,000                        | 5,000                        |
|                                                 |                            |  | <b>79,442</b>                  | <b>78,151</b>                | <b>90,750</b>                |
| <b>ExpenseCategory: 46 - Capital</b>            |                            |  |                                |                              |                              |
| <a href="#">01-350-46300-000</a>                | Other Equipment            |  | \$ -                           | \$ -                         | \$ 15,000                    |
|                                                 |                            |  | -                              | -                            | <b>15,000</b>                |
| <b>Total Parks</b>                              |                            |  | <b>\$ 131,071</b>              | <b>\$ 157,838</b>            | <b>\$ 188,876</b>            |

## **Police Department**

The Wolfforth Police Department serves an approximately 5 square mile community of over 7,000 residents. It is staffed by 15 sworn law enforcement officers and 1 civilian member. During the last 12 months, the department responded to approximately 3,000 calls for service, which generated 598 incident and supplement reports and 152 traffic crash reports. Officers had over 5,800 traffic contacts and made 209 arrests. Additionally, officers routinely patrol to suppress crime. There were over 18,000 officer-initiated activities, which includes residential neighborhood patrols and business checks. During these patrols and officer responses to calls for service, the officers actively work to build positive relationships within the community.

The Wolfforth Police Department consists of three divisions, each serving multiple functions:

### **Patrol Division**

The Patrol Division of the Wolfforth Police Department consists of two shifts that provide 24-hour, city-wide coverage. Through community policing, officers regularly provide a wide variety of services to the community. We continue to expand on the traditional roles of policing to meet the ever-growing needs of the people we serve. Patrol officers proactively patrol the city with the goal of suppressing crime, thereby improving the quality of life for the citizens we serve. Additionally, patrol officers are the first to respond to any citizen's call for assistance. The patrol officer's initial response has a far-reaching impact on the success of our mission and citizens often comment on the positive experience they have with our officers.

### **Criminal Investigation Division (CID)**

CID officers respond to problems and actively seek solutions through both traditional and innovative methods of police/citizen interaction. The functions and activities of the Criminal Investigation Division include investigation of criminal cases, crime scene processing, and the safekeeping/disposition of evidence.

### **Administrative Division**

The Administrative Division of the Wolfforth Police Department focuses on communication, leadership, budgeting, planning, and community relations. The division is responsible for administering and maintaining all departmental records and ensuring departmental goals are met.

### **Budget Considerations**

With the City of Wolfforth's continuing growth, it is expected that the police department will need to expand department resources and personnel in the future. To meet the challenges of an ever-increasing call volume, in addition to an expanding coverage area, it is expected that in the immediate future both the Patrol Division and the Criminal Investigations Division will require additional personnel. The police department fleet continues to age, so four patrol units

will be replaced this budget year. Budgets for vehicle repair and maintenance, ammunition, and other supply items will be monitored closely as we continue to see the impact of inflation. The Wolfforth Police Department's motto is to set the standard through professional police services. We will continue to do this by employing professionals dedicated to our mission and by ensuring those professionals have the tools needed to do the job.

| Police Department                               |                               | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|-------------------------------|--------------------------------|------------------------------|------------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                               |                                |                              |                              |
| <a href="#">01-210-41000-000</a>                | Wages                         | \$ 979,584                     | \$1,137,000                  | \$1,171,146                  |
| <a href="#">01-210-41002-000</a>                | Overtime                      | 17,696                         | 30,000                       | 30,000                       |
| <a href="#">01-210-41004-000</a>                | Stipend Pay                   | 8,741                          | -                            | 7,800                        |
| <a href="#">01-210-41005-000</a>                | Longevity                     | 5,586                          | 6,120                        | 6,440                        |
| <a href="#">01-210-41006-000</a>                | Certification Pay             | 28,778                         | 30,000                       | 39,600                       |
| <a href="#">01-210-41007-000</a>                | Vehicle Allowance             | -                              | 6,000                        | 6,000                        |
| <a href="#">01-210-41200-000</a>                | Retirement                    | 118,324                        | 134,163                      | 145,430                      |
| <a href="#">01-210-41300-000</a>                | FICA                          | 79,977                         | 91,885                       | 95,415                       |
| <a href="#">01-210-41400-000</a>                | Hospitalization               | 102,876                        | 125,751                      | 169,610                      |
| <a href="#">01-210-41500-000</a>                | Workers' Comp                 | 23,321                         | 31,853                       | -                            |
| <a href="#">01-210-41700-000</a>                | Unemployment                  | 371                            | 144                          | 1,989                        |
| <a href="#">01-210-41900-000</a>                | Other Benefits-               | 22,012                         | 14,700                       | 13,440                       |
|                                                 |                               | <b>1,387,266</b>               | <b>1,607,616</b>             | <b>1,686,870</b>             |
| <b>ExpenseCategory: 42 - Supplies</b>           |                               |                                |                              |                              |
| <a href="#">01-210-42010-000</a>                | Office Supplies               | \$ 4,983                       | \$ 5,000                     | \$ 5,000                     |
| <a href="#">01-210-42035-000</a>                | Computer Equipment            | 725                            | 1,500                        | 21,556                       |
| <a href="#">01-210-42125-000</a>                | Fuel/Oil                      | 59,910                         | 71,000                       | 75,000                       |
| <a href="#">01-210-42135-000</a>                | CID                           | 85                             | 1,000                        | 1,500                        |
| <a href="#">01-210-42140-000</a>                | Firearm Supplies              | 6,462                          | 6,000                        | 6,600                        |
| <a href="#">01-210-42145-000</a>                | K-9 Program                   | 2,601                          | 2,500                        | 18,200                       |
| <a href="#">01-210-42165-000</a>                | Vehicle Equipment             | 3,503                          | 2,500                        | 2,500                        |
| <a href="#">01-210-42195-000</a>                | Special Events and Awards     | 3,108                          | 3,500                        | 4,500                        |
| <a href="#">01-210-42900-000</a>                | Non-Capital Tools & Equipment | 48,331                         | 16,000                       | 18,699                       |
|                                                 |                               | <b>129,708</b>                 | <b>109,000</b>               | <b>153,555</b>               |
| <b>ExpenseCategory: 43 - Services</b>           |                               |                                |                              |                              |
| <a href="#">01-210-43000-000</a>                | P&C Services-Police Dept.     | \$ 805                         | \$ -                         | \$ -                         |
| <a href="#">01-210-43101-000</a>                | Legal Services                | 2,582                          | 3,000                        | 5,000                        |
| <a href="#">01-210-43105-000</a>                | Onboarding Employee Services  | -                              | -                            | 2,125                        |
| <a href="#">01-210-43110-000</a>                | Other Professional Services   | 46,196                         | 75,000                       | 82,500                       |
| <a href="#">01-210-43125-000</a>                | IT Services                   | 4,062                          | 2,000                        | 2,000                        |
| <a href="#">01-210-43195-000</a>                | Electricity/Gas/Phone         | 7,865                          | 7,000                        | 7,000                        |



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|                                       |                            |                     |                     |                     |
|---------------------------------------|----------------------------|---------------------|---------------------|---------------------|
| <a href="#">01-210-43201-000</a>      | Janitorial                 | -                   | 1,000               | -                   |
| <a href="#">01-210-43235-000</a>      | R & M Radio                | 14,585              | 15,800              | 15,800              |
| <a href="#">01-210-43240-000</a>      | R & M Vehicle              | 28,941              | 34,000              | 34,000              |
| <a href="#">01-210-43255-000</a>      | R & M Other                | 2,822               | 5,000               | 5,000               |
| <a href="#">01-210-43260-000</a>      | Equipment Lease            | 3,699               | 4,700               | 3,000               |
| <a href="#">01-210-43310-000</a>      | Records Management Systems | 21,114              | 36,500              | 31,000              |
| <a href="#">01-210-43320-000</a>      | Postage/Freight            | 5                   | -                   | -                   |
| <a href="#">01-210-43401-000</a>      | Travel/Training            | 10,970              | 15,000              | 15,000              |
| <a href="#">01-210-43501-000</a>      | Dues/Memberships           | 185                 | 700                 | 1,000               |
|                                       |                            | <b>143,830</b>      | <b>199,700</b>      | <b>203,425</b>      |
| <b>Expense Category: 46 - Capital</b> |                            |                     |                     |                     |
| <a href="#">01-210-46230-000</a>      | Vehicles                   | 142,222             | -                   | -                   |
| <a href="#">01-210-46250-000</a>      | Office Equipment           | -                   | -                   | -                   |
| <a href="#">01-210-46300-000</a>      | Other Equipment            | -                   | 29,500              | -                   |
|                                       |                            | <b>142,222</b>      | <b>29,500</b>       | <b>-</b>            |
| <b>Total Police Department</b>        |                            | <b>\$ 1,803,025</b> | <b>\$ 1,945,816</b> | <b>\$ 2,043,850</b> |

## Street Department

The Street Department is a division of Public Works and is responsible for the maintenance of over 56 miles of streets and alleys. This includes pothole repair, street sweeping, street signage, alley repair, stormwater conveyance maintenance, weed control, and oversight of the City's annual sealcoating project. Each summer we partner with a coalition of cities from the region and perform sealcoating in selected areas across town. This year we will sealcoat 26,645 linear feet of street.

|                                                 |                                |  | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|-------------------------------------------------|--------------------------------|--|--------------------------------|------------------------------|------------------------------|
| <b>Streets</b>                                  |                                |  |                                |                              |                              |
| <b>ExpenseCategory: 41 - Personnel Services</b> |                                |  |                                |                              |                              |
| <a href="#">01-310-41000-000</a>                | Wages                          |  | \$ 32,604                      | \$ 34,052                    | \$ 36,215                    |
| <a href="#">01-310-41002-000</a>                | Overtime                       |  | 46                             | 1,000                        | -                            |
| <a href="#">01-310-41005-000</a>                | Longevity                      |  | 57                             | 120                          | 120                          |
| <a href="#">01-310-41200-000</a>                | Retirement                     |  | 3,709                          | 3,817                        | 4,324                        |
| <a href="#">01-310-41300-000</a>                | FICA                           |  | 2,549                          | 2,615                        | 2,857                        |
| <a href="#">01-310-41400-000</a>                | Hospitalization                |  | 5,641                          | 6,272                        | 7,721                        |
| <a href="#">01-310-41500-000</a>                | Workers' Comp                  |  | 463                            | 800                          | -                            |
| <a href="#">01-310-41700-000</a>                | Unemployment                   |  | 16                             | 9                            | 117                          |
|                                                 |                                |  | <b>45,084</b>                  | <b>48,685</b>                | <b>51,354</b>                |
| <b>ExpenseCategory: 42 - Supplies</b>           |                                |  |                                |                              |                              |
| <a href="#">01-310-42115-000</a>                | Apparel                        |  | \$ 472                         | \$ 757                       | \$ 757                       |
| <a href="#">01-310-42125-000</a>                | Fuel/Oil                       |  | 1,447                          | 1,300                        | 1,300                        |
| <a href="#">01-310-42155-000</a>                | Vehicle Supplies               |  | 1,398                          | 3,000                        | 3,000                        |
| <a href="#">01-310-42160-000</a>                | Safety Equipment               |  | 15                             | 750                          | 750                          |
| <a href="#">01-310-42210-000</a>                | Asphalt Products               |  | 14,632                         | 17,500                       | 22,000                       |
| <a href="#">01-310-42220-000</a>                | Signage                        |  | 603                            | 2,000                        | 2,000                        |
| <a href="#">01-310-42255-000</a>                | Street Lighting                |  | 50,550                         | 48,000                       | 48,000                       |
| <a href="#">01-310-42900-000</a>                | Non-Capital Tools & Equipment  |  | 51                             | 500                          | 500                          |
| <a href="#">01-310-42905-000</a>                | Other Operating Supplies       |  | 187                            | 1,000                        | 1,000                        |
|                                                 |                                |  | <b>69,354</b>                  | <b>74,807</b>                | <b>79,307</b>                |
| <b>ExpenseCategory: 43 - Services</b>           |                                |  |                                |                              |                              |
| <a href="#">01-310-43115-000</a>                | Engineering Services           |  | \$ -                           | \$ 12,000                    | \$ 17,000                    |
| <a href="#">01-310-43221-000</a>                | Sealcoating/Street Maintenance |  | 160,946                        | 250,000                      | 300,000                      |
| <a href="#">01-310-43222-000</a>                | Signal Control                 |  | 3,010                          | 3,500                        | 3,500                        |
| <a href="#">01-310-43240-000</a>                | R & M Vehicle                  |  | 54                             | -                            | -                            |
| <a href="#">01-310-43245-000</a>                | R & M Equipment                |  | 3                              | 300                          | 300                          |

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|                                       |                   |                   |                   |                   |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <a href="#">01-310-43247-000</a>      | R & M Streets     | -                 | 5,000             | 29,000            |
| <a href="#">01-310-43255-000</a>      | R & M Other       | 3,873             | 1,500             | 1,500             |
| <a href="#">01-310-43900-000</a>      | Other Contractual | -                 | 136,000           | 50,000            |
|                                       |                   | <b>167,887</b>    | <b>408,300</b>    | <b>401,300</b>    |
| <b>Expense Category: 46 - Capital</b> |                   |                   |                   |                   |
| <a href="#">01-310-46300-000</a>      | Other Equipment   | \$ 8,900          | \$ 22,150         | \$ 15,000         |
|                                       |                   | <b>8,900</b>      | <b>22,150</b>     | <b>15,000</b>     |
|                                       |                   |                   |                   |                   |
| <b>Total Streets</b>                  |                   | <b>\$ 291,225</b> | <b>\$ 553,942</b> | <b>\$ 546,961</b> |



## General Fund Budget Notes

|                                                                     |                                                                                      |
|---------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <b>General Fund Department: 000 - Non-departmental Revenues</b>     |                                                                                      |
|                                                                     |                                                                                      |
| <a href="#">01-000-33950-000</a>                                    | City Buildings Rent                                                                  |
|                                                                     | OJD and Halo Architects Rent                                                         |
|                                                                     |                                                                                      |
| <a href="#">01-000-33955-000</a>                                    | Lease Income                                                                         |
|                                                                     | Rodney Terry Farm Lease and Brannon Grazing Lease                                    |
|                                                                     |                                                                                      |
| <a href="#">01-000-34200-000</a>                                    | County Fire Funds                                                                    |
|                                                                     | Reimbursement for Fire services rendered outside Wolfforth City Limits               |
|                                                                     |                                                                                      |
| <a href="#">01-000-36920-001</a>                                    | Salary Expense Recovery - EDC                                                        |
|                                                                     | Reimbursement for 70% of EDC Director's personnel cost per City/EDC agreement        |
|                                                                     |                                                                                      |
| <a href="#">01-000-39950-000</a>                                    | Transfers In                                                                         |
|                                                                     | Includes \$600,000 from Utility Fund and \$151,248 from Sanitation Fund              |
|                                                                     |                                                                                      |
| <b>General Fund Department: 000 - Non-departmental Expenditures</b> |                                                                                      |
| <a href="#">01-000-48500-000</a>                                    | 380/Tax Incentives                                                                   |
|                                                                     | Estimated 380 payment to Wolfforth Land Company                                      |
|                                                                     |                                                                                      |
| <b>General Fund Department: 100 - Admin</b>                         |                                                                                      |
| <a href="#">01-100-41010-000</a>                                    | Vacation Buy Back                                                                    |
|                                                                     | Vacation Buy Back for General Fund employees per Section 9.03 Personnel Policy       |
|                                                                     |                                                                                      |
| <a href="#">01-100-42010-000</a>                                    | Office Supplies                                                                      |
|                                                                     | Most all office supplies including copy paper, ink etc are charged to this line item |

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">01-100-42030-000</a> Office Equipment                                                                                                                                        |
| Meeting room scheduling software and hardware, outdoor bulletin boards                                                                                                                   |
|                                                                                                                                                                                          |
| <a href="#">01-100-42035-000</a> Computer Equipment                                                                                                                                      |
| Laserfische enabled scanners                                                                                                                                                             |
|                                                                                                                                                                                          |
| <a href="#">01-100-42195-000</a> Special Events and Awards                                                                                                                               |
| FY 2024 costs included the purchase of the artificial Christmas tree and some other expenses related to that event. For FY 2025 it should only be staff awards                           |
|                                                                                                                                                                                          |
|                                                                                                                                                                                          |
| <a href="#">01-100-43105-000</a> Onboarding Employee Services                                                                                                                            |
| Fire Dept and Police Dept will budget for their own new employee on-boarding cost. For the typical general fund employee this cost is minimal so we should be able to reduce this budget |
|                                                                                                                                                                                          |
|                                                                                                                                                                                          |
| <a href="#">01-100-43110-000</a> Other Professional Services                                                                                                                             |
| Includes codification services, website hosting, Lexipol policy access                                                                                                                   |
|                                                                                                                                                                                          |
| <a href="#">01-100-43125-000</a> IT Services                                                                                                                                             |
| Slight increase due to rate increase with VC3                                                                                                                                            |
|                                                                                                                                                                                          |
| <a href="#">01-100-43130-000</a> Software Licensing                                                                                                                                      |
| FY 24 included 3 year licenses for Meraki server software. We can decrease this fy to cover various additions to microsoft licensing                                                     |
|                                                                                                                                                                                          |
| <a href="#">01-100-43145-000</a> Election Services                                                                                                                                       |
| FY 2024 budget included services for 2 elections: Charter in Nov and Council in May. FY 2025 should only be the Council election in May 2025                                             |
|                                                                                                                                                                                          |
|                                                                                                                                                                                          |
| <a href="#">01-100-43147-000</a> GIS Mapping Services                                                                                                                                    |
| Services contractually provided                                                                                                                                                          |



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|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <a href="#">01-100-43301-000</a> Insurance                                                                                                                                           |
| In previous years, insurance was budgeted in both 01-100 and 02-100. We are budgeting total amount here for FY 2025. All city coverage is provided through a partnership with TMLIRP |
|                                                                                                                                                                                      |
| <a href="#">01-100-43310-000</a> Records Management Systems                                                                                                                          |
| This price includes Laserfische software at \$5,000 per year.                                                                                                                        |
|                                                                                                                                                                                      |
| <a href="#">01-100-43501-000</a> Dues/Memberships                                                                                                                                    |
| TML, SPAG, TCMA, TMCA                                                                                                                                                                |
|                                                                                                                                                                                      |
| <a href="#">01-100-43505-000</a> Fees                                                                                                                                                |
| Credit Card Fees                                                                                                                                                                     |
|                                                                                                                                                                                      |
| <a href="#">01-100-43900-000</a> Other Contractual                                                                                                                                   |
| Includes Goodwill, Hollands, UniFirst plus \$22,500 for Gallagher Job descriptions, \$6,000 Municode software,                                                                       |
|                                                                                                                                                                                      |
| <a href="#">01-100-46130-000</a> Building Improvements                                                                                                                               |
| Council Chambers upgrades including extention of the dias \$8000, new flag pole and lighting \$1650                                                                                  |
|                                                                                                                                                                                      |
| <a href="#">01-100-46135-000</a> Building Security                                                                                                                                   |
| Planned security upgrades                                                                                                                                                            |
|                                                                                                                                                                                      |
| <a href="#">01-100-46260-000</a> Computer Equipment                                                                                                                                  |
| Replacement of 1 server at \$20,000                                                                                                                                                  |
|                                                                                                                                                                                      |
| <b>Department: 120 - Municipal Court</b>                                                                                                                                             |
| <a href="#">01-120-42010-000</a> Office Supplies                                                                                                                                     |
| Office supplies are charged to 01-100 Admin Department with only specialized supplies for Court charged to this account                                                              |
|                                                                                                                                                                                      |
| <a href="#">01-120-43103-000</a> Judge Professional Service                                                                                                                          |



|                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Contractual Payments                                                                                                                                                                |
| <a href="#">01-120-43130-000</a> Software Licensing                                                                                                                                 |
| Software cost for Tyler and Adobe                                                                                                                                                   |
|                                                                                                                                                                                     |
| <b>Department: 150 - Financial Administration</b>                                                                                                                                   |
| <a href="#">01-150-42035-000</a> Computer Equipment                                                                                                                                 |
| Replace 1 financial computer at \$1274                                                                                                                                              |
|                                                                                                                                                                                     |
| <a href="#">01-150-43105-000</a> Audit Services                                                                                                                                     |
| This includes annual financial audit plus single audit needed for ARPA funds                                                                                                        |
|                                                                                                                                                                                     |
| <a href="#">01-150-43900-000</a> Other Contractual                                                                                                                                  |
| Financial Consulting Services                                                                                                                                                       |
|                                                                                                                                                                                     |
| <b>Department: 160 - Building and Grounds</b>                                                                                                                                       |
| <a href="#">01-160-43210-000</a> Lawn Care                                                                                                                                          |
| Patterson Park                                                                                                                                                                      |
|                                                                                                                                                                                     |
| <a href="#">01-160-43225-000</a> R & M Building                                                                                                                                     |
| City Hall Landscaping                                                                                                                                                               |
|                                                                                                                                                                                     |
| <a href="#">01-160-43230-000</a> R & M Grounds                                                                                                                                      |
| Irrigation Repair - Patterson Park                                                                                                                                                  |
|                                                                                                                                                                                     |
| <b>Department: 210 - Police</b>                                                                                                                                                     |
| <a href="#">01-210-41000-000</a> Wages                                                                                                                                              |
| ACM at 8 months in dual ACM/PD Chief Role                                                                                                                                           |
|                                                                                                                                                                                     |
| <a href="#">01-210-41004-000</a> Stipend Pay                                                                                                                                        |
| Flat rate for K-9 handler stipend                                                                                                                                                   |
|                                                                                                                                                                                     |
| <a href="#">01-210-41900-000</a> Other Benefits                                                                                                                                     |
| Uniform Allowance - \$960/officer/year                                                                                                                                              |
|                                                                                                                                                                                     |
| <a href="#">01-210-42035-000</a> Computer Equipment                                                                                                                                 |
| Replacement per VC3 recommendation                                                                                                                                                  |
|                                                                                                                                                                                     |
| <a href="#">01-210-42140-000</a> Firearm Supplies                                                                                                                                   |
| 10% inflation figured in over last years budget. We include purchase of firearms in different line items. This is for ammunition, targets or anything else used for qualifications. |

|                                                                                                                                                                                                                                                                    |
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| <a href="#">01-210-42145-000</a> K-9 Program                                                                                                                                                                                                                       |
| Add a single purpose K-9. Cost is for the purchase of the dog and handler training (\$12,200), Dog food, vet, Kennel etc... (already have vehicle). K-9 Handler pay is under "Stipend" line item. Will look for grants but for now this is expense without grants. |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-42195-000</a> Special Events and Awards                                                                                                                                                                                                         |
| Inflation adjustment, also more closely aligns with FY 2024 expenditures.                                                                                                                                                                                          |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-42900-000</a> Non-Capital Tools & Equipment                                                                                                                                                                                                     |
| \$2700 - New Lifepak Defibrillator. Current Defibrillator is several years old, no longer works and is not serviceable.                                                                                                                                            |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-43101-000</a> Legal Services                                                                                                                                                                                                                    |
| Have seen an increase in Records requests. Many need to be sent to Attorney. We are over budget in current budget year.                                                                                                                                            |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-43105-000</a> Onboarding Employee Services                                                                                                                                                                                                      |
| This is where we will show expenses associated with hiring new employees.                                                                                                                                                                                          |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-43110-000</a> Other Professional Services                                                                                                                                                                                                       |
| Flock, Shield Suite, Net Motion, Target Solutions, Clear, Tmobile fleet, Lexipol, Leads online. Adjusted 10% for inflation                                                                                                                                         |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-43235-000</a> R & M Radio                                                                                                                                                                                                                       |
| This is only for license fees with Lubbock                                                                                                                                                                                                                         |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-43260-000</a> Equipment Lease                                                                                                                                                                                                                   |
| Primarily due to copier fees going down.                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-43310-000</a> Records Management Systems                                                                                                                                                                                                        |
| Watchguard, Tyler, In Synch, Kologic, Brazos. Believe we over budgeted previous year.                                                                                                                                                                              |
|                                                                                                                                                                                                                                                                    |
| <a href="#">01-210-43501-000</a> Dues/ Memberships                                                                                                                                                                                                                 |
| Improperly classified some expenditures last year so increasing this to account for that.                                                                                                                                                                          |
|                                                                                                                                                                                                                                                                    |
| <b>Department: 220 - Fire</b>                                                                                                                                                                                                                                      |
| <a href="#">01-220-41240-000</a> Firefighters Retirement                                                                                                                                                                                                           |
| TESRS Retirement for Volunteers Only                                                                                                                                                                                                                               |



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| <a href="#">01-220-42020-000</a> Building Supplies                                                                                                                                                                                                                                                                                     |
| This will be items such as air filters and any parts needed for repairs to facilities. Currently lumped in with office supplies or other supplies.                                                                                                                                                                                     |
| <a href="#">01-220-42035-000</a> Computer Equipment                                                                                                                                                                                                                                                                                    |
| We currently have tablets in the ambulances for GPS and ESO reporting software. These tablets are not currently managed by VC3. They need to be replaced and we need to add a couple of tablets to fire apparatus. This will also include mounting hardware.                                                                           |
| 2 new setup desktop computers @2700 each + 1 rugged laptop at \$3788 = \$6488                                                                                                                                                                                                                                                          |
| <a href="#">01-220-42110-000</a> Turnout Gear                                                                                                                                                                                                                                                                                          |
| This is the gear we wear for emergency responses. Bunker gear, rescue gear, wildland gear, eye protection, helmets, gloves, boots, etc. This increase is due to the increase in cost of the gear itself. Increases have ranged from 7-10% over the last few months. This budget will allow for the purchase of 10 sets of bunker gear. |
| <a href="#">01-220-42120-000</a> Medical Supplies                                                                                                                                                                                                                                                                                      |
| This increase is due to a slight increase in run volume and added storage on ambulances due to newer supplies that will not fit in current storage areas.                                                                                                                                                                              |
| <a href="#">01-220-42130-000</a> Pager/Radio Supplies                                                                                                                                                                                                                                                                                  |
| Our current radios and pagers need to be upgraded and reprogrammed to meet newer state communication guidelines. We also have pagers and radios that need replacing.                                                                                                                                                                   |
| <a href="#">01-220-42150-000</a> Training Supplies                                                                                                                                                                                                                                                                                     |
| We will be increasing our staff and training requirements. We will need more props and materials to attempt to keep basic training in house.                                                                                                                                                                                           |
| <a href="#">01-220-42195-000</a> Special Events and Awards                                                                                                                                                                                                                                                                             |
| We have to do a better job of recognizing personnel and department accomplishments.                                                                                                                                                                                                                                                    |



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| <a href="#">01-220-42905-000</a> Other Operating Supplies                                                                                                                                                                                                                                                                                     |
| This G/L account usually includes items that have to be replaced at the station that are not normally budgeted for. This includes items such as washers, dryers, refrigerators, stove, microwave and any other supply item that does not fit into another account. We need to replace some appliances at the station and add 3 refrigerators. |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-43105-000</a> Onboarding Employee Services                                                                                                                                                                                                                                                                                 |
| This is the cost for testing of new personnel.                                                                                                                                                                                                                                                                                                |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-43110-000</a> Other Professional Services                                                                                                                                                                                                                                                                                  |
| This includes annual fire fighter medical physicals for all personnel.                                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-43201-000</a> Janitorial                                                                                                                                                                                                                                                                                                   |
| This was previously not a budgeted item. We use this for our office and the training center.                                                                                                                                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-43225-000</a> R & M Building                                                                                                                                                                                                                                                                                               |
| Cost of keeping older facilities functional.                                                                                                                                                                                                                                                                                                  |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-43235-000</a> R & M Radio                                                                                                                                                                                                                                                                                                  |
| Radio reprogramming                                                                                                                                                                                                                                                                                                                           |
| <a href="#">01-220-43240-000</a> R & M Vehicle                                                                                                                                                                                                                                                                                                |
| Rising cost of repairing older vehicles.                                                                                                                                                                                                                                                                                                      |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-43401-000</a> Travel/Training                                                                                                                                                                                                                                                                                              |
| We will be attending more schools and trainings to better serve the public and increase readiness.                                                                                                                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-46240-000</a> Furniture/Fixtures                                                                                                                                                                                                                                                                                           |
| We need to update some lighting fixtures, furniture, and fans in places.                                                                                                                                                                                                                                                                      |
| This is dependent on how we move forward with the station. Any way we go will need to have either new furniture and fixtures or update the ones we currently have.                                                                                                                                                                            |
|                                                                                                                                                                                                                                                                                                                                               |
| <a href="#">01-220-46285-000</a> Fire Equipment                                                                                                                                                                                                                                                                                               |
| SCBA (funded by Lubbock Co.) \$45,000                                                                                                                                                                                                                                                                                                         |
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| <a href="#">01-220-46290-000</a> Radio Equipment                                                                                                                                                                                                                    |
| We need to replace all the radios in our apparatus. We have to operate on 2 different frequencies, 800mh and VHF. This means we have 2 radios in each apparatus. I am waiting on an estimate for these radios. This will not cover all the radios but some of them. |
|                                                                                                                                                                                                                                                                     |
| We need to upgrade all of our apparatus radios. Our current ones were obtained used from a neighboring department and are extremely dated (best estimate is from the mid 90s).                                                                                      |
|                                                                                                                                                                                                                                                                     |
| <b>Department: 230 - Emergency Management</b>                                                                                                                                                                                                                       |
| <a href="#">01-230-43240-000</a> R & M Vehicle                                                                                                                                                                                                                      |
| We are still trying to get the EM vehicles up and running again. Need more time.                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                     |
| <a href="#">01-230-43401-000</a> Travel/Training                                                                                                                                                                                                                    |
| TDEM conference                                                                                                                                                                                                                                                     |
|                                                                                                                                                                                                                                                                     |
| <b>Department: 250 - Public Services</b>                                                                                                                                                                                                                            |
| <a href="#">01-250-42240-000</a> Kennel Supplies                                                                                                                                                                                                                    |
| Increase of animal traffic through kennel.                                                                                                                                                                                                                          |
|                                                                                                                                                                                                                                                                     |
| <a href="#">01-250-42900-000</a> Non-Capital Tools & Equipment                                                                                                                                                                                                      |
| Purchase of a fuel transfer trailer.                                                                                                                                                                                                                                |
|                                                                                                                                                                                                                                                                     |
| <a href="#">01-250-43110-000</a> Other Professional Services                                                                                                                                                                                                        |
| Veterinarian euthanasia and tire disposal fees                                                                                                                                                                                                                      |
|                                                                                                                                                                                                                                                                     |
| <a href="#">01-250-43255-000</a> R & M Other                                                                                                                                                                                                                        |
| Added \$5000 to this account, moved from 46130 for fencing repairs and replacement                                                                                                                                                                                  |
| Rehab of trees at 200 block of Raider. Fuel transfer trailer                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                     |
| <b>Department: 260 - Library</b>                                                                                                                                                                                                                                    |
| <a href="#">01-260-42011-000</a> Processing Supplies                                                                                                                                                                                                                |
| Adding additional as I will need to do an order for Library cards as soon as the budget rolls over and costs have increased since my last order.                                                                                                                    |
|                                                                                                                                                                                                                                                                     |
|                                                                                                                                                                                                                                                                     |
| <a href="#">01-260-42035-000</a> Computer Equipment                                                                                                                                                                                                                 |
| 2 front desk circulation desktops, Library Director desktop and Library Director laptop 4 computers total @ \$5096                                                                                                                                                  |
|                                                                                                                                                                                                                                                                     |



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| <a href="#">01-260-42190-000</a> Program Supplies                                                                                                                                                                                                                                                                       |
| Program attendance is continuing to increase and we have added many new programs that we plan to keep and even expand on. Increasing budget to account for continued growth. Divide out into "project accounts"<br>Regular Programs/ Community Outreach - \$7,000<br>Summer Reading = \$8,000<br>Family Place = \$3,000 |
| <a href="#">01-260-42200-000</a> Print/Physical Books                                                                                                                                                                                                                                                                   |
| Circulation is increasing significantly and with continued growth in the area, we expect it to continue to increase, thus the need for additional materials. Additionally, cost for books (print and digital) is continuing to increase. We have also broken down our book purchases by type (print/digital/other)      |
| <a href="#">01-260-42201-000</a> Digital Books                                                                                                                                                                                                                                                                          |
| Circulation is increasing significantly and with continued growth in the area, we expect it to continue to increase, thus the need for additional materials. Additionally, cost for books (print and digital) is continuing to increase. We have also broken down our book purchases by type (print/digital/other)      |
| <a href="#">01-260-42202-000</a> Other Material Types                                                                                                                                                                                                                                                                   |
| Circulation is increasing significantly and with continued growth in the area, we expect it to continue to increase, thus the need for additional materials. Additionally, cost for books (print and digital) is continuing to increase. We have also broken down our book purchases by type (print/digital/other)      |
| <a href="#">01-260-43130-000</a> Software Licensing                                                                                                                                                                                                                                                                     |
| Adding additional to account for increases to multiple subscriptions. Three of our main programs base their fees on service population and/or usage and we have seen an increase in both that changed what tier we are charged at, resulting in an increase.                                                            |
| <a href="#">01-260-43201-000</a> Janitorial                                                                                                                                                                                                                                                                             |
| Increasing based on cost of current services.                                                                                                                                                                                                                                                                           |
| <a href="#">01-260-43260-000</a> Equipment Lease                                                                                                                                                                                                                                                                        |
| Benchmark (LEASE) \$215.21 per month – (60-month lease began November 2020 – expires November 2025)<br>Hogland Water \$163 per month (60-month lease began June 2023)                                                                                                                                                   |



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| <b>Department: 310 - Streets</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |
| <a href="#">01-310-42210-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Asphalt Products     |
| Due to increased traffic on Alcove and other parts of the City an increase of asphalt repair has occurred.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| <a href="#">01-310-43115-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Engineering Services |
| Due to increased Engineering cost of Parkhill Seal Coat Project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| <a href="#">01-310-43247-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | R & M Streets        |
| Repair of pavement on the school side at the light of Cambridge and Donald Preston Dr. Removal of strip of pavement that has buckled at concrete seam and replace. Increase of concrete alley, curb and gutter work.                                                                                                                                                                                                                                                                                                                                                                                        |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
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| <a href="#">01-310-43900-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Other Contractual    |
| Contract Street Sweeping - Sweeping, weed control                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| <a href="#">01-310-46300-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Other Equipment      |
| Water Trailer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| <b>Department: 350 - Parks</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |
| <a href="#">01-350-43255-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | R & M Other          |
| Repairs and maintenance to the fountain at Patterson Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| <a href="#">01-350-46300-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Other Equipment      |
| Purchase new Kubota mower with trade in of older zero turn Kubota mower. Price from Terry County Tractor, Inc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| <b>Department: 400 - Development</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |
| <a href="#">01-400-42010-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Office Supplies      |
| With 4 employees, this was the ideal amount for getting supplies for all aspects of the office.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| <a href="#">01-400-42030-000</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Office Equipment     |
| Still need to purchase a new printer for Code Enforcement. Idea of creating an area for staff to meet with developers, engineers, and other committees. The plan would be to move the CE Officers into their own office, opening up that area of the Development Services office. Using the dividers already here, create a separate space with office table and chairs. Also, use one of the TVs we currently have to mount in this new space, where during meetings we can use it to display maps, data, etc. Cost to create the space is about \$2500. Attachments are cost estimates for the furniture. |                      |
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| <a href="#">01-400-42035-000</a> Computer Equipment                                                                                                                                                                                                                                                                                                   |
| Replace Development Directors Desktop and Code Enforcement Desktop 2 computers at \$2548 total                                                                                                                                                                                                                                                        |
|                                                                                                                                                                                                                                                                                                                                                       |
| <a href="#">01-400-43115-000</a> Engineering Services                                                                                                                                                                                                                                                                                                 |
| Kimley Horn development-related services                                                                                                                                                                                                                                                                                                              |
|                                                                                                                                                                                                                                                                                                                                                       |
| <a href="#">01-400-43116-000</a> Inspection Services                                                                                                                                                                                                                                                                                                  |
| This is for SAFEbuilt services. Building/plumbing/electrical/mechanical inspections. NOT development construction.                                                                                                                                                                                                                                    |
|                                                                                                                                                                                                                                                                                                                                                       |
| <a href="#">01-400-43155-000</a> Abatement/demolition                                                                                                                                                                                                                                                                                                 |
| Abatement of several properties within the city limits that have a large amount of rubbish and substandard structures. Cost for legal fees and contractors to complete the work. Depending on the number of properties, we have 4 with rubbish which will be about 5K-10K per lot. Also, an additional 4 properties that have substandard structures. |
|                                                                                                                                                                                                                                                                                                                                                       |
|                                                                                                                                                                                                                                                                                                                                                       |
| <a href="#">01-400-43401-000</a> Travel/Training                                                                                                                                                                                                                                                                                                      |
| Floodplain Management training                                                                                                                                                                                                                                                                                                                        |

## **Debt Service Fund**

The Debt Service Fund is a government fund that tracks the revenues, financing, and expenditures for a municipality's long-term term. This includes debt related to bonds, such as principal, interest, and other expenditures.



## Debt Service Fund Revenues and Expenditures

As of September 30, 2024, the City had \$18,925,837 in debt outstanding. Debt service payments are paid from both the Debt Service Fund and the Utilities Fund. The Utilities Fund is responsible for all debt service payments for bonds issued to support water and wastewater capital projects. The Debt Service Fund receives ad valorem taxes to fund all debt service payments for outstanding bonds issued for general government capital projects. The ad valorem tax rate for this fund is \$0.149722. This fund does not reflect any debt service payments made from the Utilities Fund.

|                                  |                                | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|----------------------------------|--------------------------------|--------------------------------|------------------------------|------------------------------|
| <b>Fund: 04 - Debt Service</b>   |                                |                                |                              |                              |
| <a href="#">04-000-31100-000</a> | Property Taxes                 | \$ 938,475                     | \$ 775,010                   | \$1,184,711                  |
| <a href="#">04-000-36110-000</a> | Interest income                | -                              | 1,076                        | -                            |
| <a href="#">04-000-39200-000</a> | Transfers in                   | 227,758                        | -                            | -                            |
| <b>Total Debt Revenues</b>       |                                | <b>1,166,232</b>               | <b>776,086</b>               | <b>1,184,711</b>             |
| <a href="#">04-000-48000-000</a> | Debt Service Principal         | 824,393                        | -                            | -                            |
| <a href="#">04-000-48001-000</a> | Debt Service Interest          | 174,651                        | -                            | -                            |
| <a href="#">04-000-48004-000</a> | Debt Service Fees              | 1,054                          | -                            | -                            |
| <a href="#">04-000-48102-000</a> | 2015 Refunding CO Principal    | -                              | 134,145                      | 131,706                      |
| <a href="#">04-000-48103-000</a> | 2015 Refunding CO Interest     | -                              | 28,847                       | 26,025                       |
| <a href="#">04-000-48106-000</a> | 2017B Tax Note Principal       | -                              | 85,400                       | -                            |
| <a href="#">04-000-48107-000</a> | 2017B Tax Note Interest        | -                              | 1,281                        | -                            |
| <a href="#">04-000-48108-000</a> | 2020 Tax Note Principal        | -                              | 71,400                       | 220,000                      |
| <a href="#">04-000-48109-000</a> | 2020 Tax Note Interest         | -                              | 13,515                       | 29,000                       |
| <a href="#">04-000-48114-000</a> | 2021 Tax Note Principal        | -                              | 155,400                      | 215,000                      |
| <a href="#">04-000-48115-000</a> | 2021 Tax Note Interest         | -                              | 22,311                       | 23,775                       |
| <a href="#">04-000-48118-000</a> | 2020 Refunding CO Principal    | -                              | 145,000                      | 85,000                       |
| <a href="#">04-000-48119-000</a> | 2020 Refunding CO Interest     | -                              | 25,500                       | 20,900                       |
| <a href="#">04-000-48120-000</a> | Fire Apparatus Principal       | -                              | 73,111                       | 75,995                       |
| <a href="#">04-000-48121-000</a> | Fire Apparatus Interest        | -                              | 19,099                       | 16,216                       |
| <a href="#">04-000-48122-000</a> | 2025 Tax Note Principal        | -                              | -                            | 265,000                      |
| <a href="#">04-000-48123-000</a> | 2025 Tax Note Interest         | -                              | -                            | 74,623                       |
| <a href="#">04-000-48150-000</a> | Debt Service Paying Agent Fees | -                              | 1,076                        | 1,471                        |
| <b>Total Debt Expense</b>        |                                | <b>\$ 1,000,098</b>            | <b>\$ 776,086</b>            | <b>\$1,184,711</b>           |

City of Wolfforth, Texas  
FY 24/25 Annual Debt Service

| Debt Service Fund 04                  |         |                   |                   |                  |                     |                  |                  |                  |                     |
|---------------------------------------|---------|-------------------|-------------------|------------------|---------------------|------------------|------------------|------------------|---------------------|
| Bond Issue                            | GF %    | February          |                   |                  | August              |                  |                  | GF Total         |                     |
|                                       |         | Principal         | Interest          | Paying Agent fee | Total               | Interest         | Paying Agent fee |                  |                     |
| 2013 CO (EDR)                         | -       | -                 | -                 | -                | -                   | -                | -                | -                | -                   |
| 2015 Refunding CO                     | 48.78%  | 131,706.00        | 13,752.91         | 85.37            | 145,544.28          | 12,271.22        | 85.37            | 12,356.58        | 157,900.86          |
| 2017A CO                              | 0.00%   | -                 | -                 | -                | -                   | -                | -                | -                | -                   |
| 2017B Tax Note                        | -       | -                 | -                 | -                | -                   | -                | -                | -                | -                   |
| 2020 Refunding CO (2010 CO City Hall) | 100.00% | 85,000.00         | 11,300.00         | 150.00           | 96,450.00           | 9,600.00         | 150.00           | 9,750.00         | 106,200.00          |
| 2020 Tax Note                         | 100.00% | 220,000.00        | 17,250.00         | 150.00           | 237,400.00          | 11,750.00        | 150.00           | 11,900.00        | 249,300.00          |
| 2020 CO (Sewer Expansion)             | 0.00%   | -                 | -                 | -                | -                   | -                | -                | -                | -                   |
| 2021 CO (Water & Sewer Expansion)     | 0.00%   | -                 | -                 | -                | -                   | -                | -                | -                | -                   |
| 2021 Tax Note                         | 100.00% | 215,000.00        | 13,500.00         | 175.00           | 228,675.00          | 10,275.00        | 175.00           | 10,450.00        | 239,125.00          |
| 2025 Tax Note (new issue)             | 100.00% | 265,000.00        | 37,311.50         | 175.00           | 302,486.50          | 37,311.50        | 175.00           | 37,486.50        | 339,973.00          |
| <b>Total Bonds</b>                    |         | <b>916,706.00</b> | <b>93,114.41</b>  | <b>735.37</b>    | <b>1,010,555.78</b> | <b>81,207.72</b> | <b>735.37</b>    | <b>81,943.08</b> | <b>1,092,498.86</b> |
| <b>Fire apparatus lease</b>           | 100%    | 78,992.01         | 13,218.60         | -                | 92,210.61           | -                | -                | -                | 92,210.61           |
| <b>Total Debt Service</b>             |         | <b>995,698.01</b> | <b>106,333.01</b> | <b>735.37</b>    | <b>1,102,766.39</b> | <b>81,207.72</b> | <b>735.37</b>    | <b>81,943.08</b> | <b>1,184,709.47</b> |

City of Wolfforth, Texas  
FY 24/25 Annual Debt Service

| Utilities Fund 02                     |         |                   |                   |                  |                   |                  |                   |                     |           |
|---------------------------------------|---------|-------------------|-------------------|------------------|-------------------|------------------|-------------------|---------------------|-----------|
| Bond Issue                            | W/S %   | February          |                   |                  | August            |                  |                   | Total               | W/S Total |
|                                       |         | Principal         | Interest          | Paying Agent fee | Interst           | Paying Agent fee | Total             |                     |           |
| 2013 CO (EDR)                         | 100.00% | 330,000.00        | 47,550.00         | -                | 43,425.00         | -                | 43,425.00         | 420,975.00          |           |
| 2015 Refunding CO                     | 51.22%  | 138,294.00        | 14,440.84         | 89.64            | 12,885.03         | 89.64            | 12,974.67         | 165,799.14          |           |
| 2017A CO                              | 100.00% | 65,000.00         | 15,125.00         | 200.00           | 14,475.00         | 200.00           | 14,675.00         | 95,000.00           |           |
| 2017B Tax Note                        |         | -                 | -                 | -                | -                 | -                | -                 | -                   |           |
| 2020 Refunding CO (2010 CO City Hall) | 0.00%   | -                 | -                 | -                | -                 | -                | -                 | -                   |           |
| 2020 Tax Note                         | 0.00%   | -                 | -                 | -                | -                 | -                | -                 | -                   |           |
| 2020 CO (Sewer Expansion)             | 100.00% | 195,000.00        | 50,918.75         | 150.00           | 47,018.75         | 150.00           | 47,168.75         | 293,237.50          |           |
| 2021 CO (Water & Sewer Expansion)     | 100.00% | 270,000.00        | 81,884.38         | 150.00           | 76,484.38         | 150.00           | 76,634.38         | 428,668.76          |           |
| 2021 Tax Note                         |         | -                 | -                 | -                | -                 | -                | -                 | -                   |           |
| 2025 Tax Note (new issue)             | 0.00%   | -                 | -                 | -                | -                 | -                | -                 | -                   |           |
| <b>Total Bonds</b>                    |         | <b>998,294.00</b> | <b>209,918.97</b> | <b>589.64</b>    | <b>194,288.16</b> | <b>589.64</b>    | <b>194,877.80</b> | <b>1,403,680.40</b> |           |

Fire apparatus lease

|                           |            |            |        |              |            |        |            |              |
|---------------------------|------------|------------|--------|--------------|------------|--------|------------|--------------|
| <b>Total Debt Service</b> | 998,294.00 | 209,918.97 | 589.64 | 1,208,802.60 | 194,288.16 | 589.64 | 194,877.80 | 1,403,680.40 |
|---------------------------|------------|------------|--------|--------------|------------|--------|------------|--------------|



**City of Wolfforth, Texas**  
**FY 2024/25 Scheduled Debt Service**

|                                       | Debt Outstanding<br>09/30/24 | Principal FY25 | Interest FY25 | Total FY25   |
|---------------------------------------|------------------------------|----------------|---------------|--------------|
| <b>General</b>                        |                              |                |               |              |
| 2015 Refunding CO                     | 1,007,307.00                 | 131,706.00     | 26,024.13     | 157,730.13   |
| 2020 Refunding CO (2010 CO City Hall) | 565,000.00                   | 85,000.00      | 20,900.00     | 105,900.00   |
| 2020 Tax Note                         | 690,000.00                   | 220,000.00     | 29,000.00     | 249,000.00   |
| 2021 Tax Note                         | 900,000.00                   | 215,000.00     | 17,593.50     | 232,593.50   |
| 2024 Tax Note (new issue)             | 2,000,000.00                 | 265,000.00     | 74,623.00     | 339,623.00   |
| Capital Lease                         | 419,374.89                   | 75,994.78      | 16,215.83     | 92,210.61    |
|                                       | 5,581,681.89                 | 992,700.78     | 184,356.46    | 1,177,057.24 |
| <b>Utilities</b>                      |                              |                |               |              |
| 2013 CO (EDR)                         | 3,340,000.00                 | 330,000.00     | 90,975.00     | 420,975.00   |
| 2015 Refunding CO                     | 1,057,693.00                 | 138,294.00     | 27,325.87     | 165,619.87   |
| 2017A CO                              | 1,030,000.00                 | 65,000.00      | 29,600.00     | 94,600.00    |
| 2020 CO (Sewer Expansion)             | 3,935,000.00                 | 195,000.00     | 97,937.50     | 292,937.50   |
| 2021 CO (Water & Sewer Expansion)     | 5,980,000.00                 | 270,000.00     | 158,368.76    | 428,368.76   |
|                                       | 16,225,293.00                | 1,199,394.00   | 429,528.63    | 1,628,922.63 |
|                                       | 21,806,974.89                | 2,192,094.78   | 613,885.09    | 2,805,979.87 |

Debt Service Fund Notes

| Column1                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fund: 04 - Debt Service                                                                                                                                                                     |
| Department: 000 - Non-departmental                                                                                                                                                          |
| <a href="#">04-000-48108-000</a> 2020 Tax Note Principal<br>Split between Debt Service Fund and W/S Fund was removed per the FY 23 Audit. 100% to Debt Service Fund from this point forward |
| <a href="#">04-000-48109-000</a> 2020 Tax Note Interest<br>Split between Debt Service Fund and W/S Fund was removed per the FY 23 Audit. 100% to Debt Service Fund from this point forward  |
| <a href="#">04-000-48114-000</a> 2021 Tax Note Principal<br>Split between Debt Service Fund and W/S Fund was removed per the FY 23 Audit. 100% to Debt Service Fund from this point forward |
| <a href="#">04-000-48115-000</a> 2021 Tax Note Interest<br>Split between Debt Service Fund and W/S Fund was removed per the FY 23 Audit. 100% to Debt Service Fund from this point forward  |
| <a href="#">04-000-48122-000</a> 2025 Tax Note Principal<br>New Issuance - Fire Engine, Ambulance, and other equipment                                                                      |

## Utility Fund

The Utility Fund is an enterprise fund, sometimes referred to as a “business” type fund, generating its own operating revenue from user fees. It is established to account for operations that are financed and operated similar to private business enterprises.



## Utility Fund

The City provides its residents with water and wastewater services. The City had 3,359 residential and 126 commercial/institutional metered water users who used a total of 307,197,938 gallons of water in 2023. Residential water in 2023 usage was 105 GPCD (gallons per capita per day). Summer (June – August) retail gallons were 124,464,000 or 40.515% of a total of 307,197,938 for the year. Residential customers use 84% of the water. In 2023, average daily use was 817,241 gallons with peak day usage at 1,678,000 in August.

Wolfforth's water supply comes from the Ogallala Aquifer and the City of Lubbock. We have numerous wells in the Ogallala today, we have additional Ogallala wells awaiting TCEQ approval, and we have water supply contracts with Loop 88, LLC for even more groundwater in the future. We have a purchase contract with the City of Lubbock for 500,000 gallons per day of finished (treated) water, and an expansion of that supply to 750,000 gallons per day will be complete in 2026. The first interconnect was complete in 2023. As a result of that interconnect, Wolfforth converted our disinfection method for our water from chlorine to chloramines. This conversion has only recently been completed at the time of the preparation of this budget. There are also plans for some major distribution system expansion and upgrade projects in the coming year.

The water treatment system has a daily capacity of 3,000,000 gallons, we have elevated storage capacity of 485,000 gallons, and ground storage capacity of 1,500,000 gallons. A new elevated storage tank is planned for this coming year that will add another 500,000 gallons of storage and pressure capacity.

Wolfforth's wastewater treatment process is Land Application with a capacity of 500,000 GPD. Treatment occurs in one facultative lagoon, two tertiary ponds that discharge into two holding ponds, feeding 2 pump stations for land application. Average gallons treated per month is over 14 million. Sewer collection consists of 7 lift stations with 56.73 miles of sewer line mains.

To encourage water conservation and to discourage excessive water use, Wolfforth has a tiered rate structure with increasing rates for increasing usage. Each year the rates are examined and adjusted (if necessary) in accordance with a rate study performed by Newgen Strategies and Solutions in 2023.

Utility Fund Revenues are forecast at \$7,230,250, an increase from \$6,420,729 in Fiscal Year 2024.

## Utility Fund Revenues

| Revenues              |                            | 2021-2022<br>Total Activity | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-----------------------|----------------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|
| 02-000-32450-000      | Engineer Review Fee        | \$-                         | \$-                         | \$45,000                  | \$-                       |
| 02-000-36110-000      | Interest Income            | 68,186                      | 95,357                      | 50,000                    | 110,000                   |
| 02-000-36200-000      | MS4 Permits                | 8,448                       | 1,677                       | 8,000                     | 3,000                     |
| 02-000-36300-000      | Well Permit Fees           | 270                         | 240                         | 250                       | 250                       |
| 02-000-36500-000      | Meter Set and Sewer Access | 296,755                     | 322,046                     | 325,000                   | 335,000                   |
| 02-000-36900-000      | Other Income               | 31,541                      | 64,431                      | 63,000                    | -                         |
| 02-000-38100-000      | Water Revenue              | 2,554,475                   | 3,550,095                   | 4,531,979                 | 5,150,000                 |
| 02-000-38200-000      | Sewer Revenue              | 891,831                     | 1,030,626                   | 1,047,000                 | 1,150,000                 |
| 02-000-38250-000      | Mastercard Rebate          | 1,739                       | 4,185                       | 5,500                     | 3,500                     |
| 02-000-38300-000      | Water Treatment            | 161,546                     | 276,282                     | 310,000                   | 310,000                   |
| 02-000-38600-000      | Late Charges               | 148,289                     | 98,587                      | 80,000                    | 102,000                   |
| 02-000-38700-000      | Disconnect/Cut Off Fees    | -                           | -                           | -                         | 28,000                    |
| 02-000-38750-000      | Reconnect Fees             | -                           | -                           | -                         | 31,000                    |
| 02-000-38800-000      | NSF Fees                   | -                           | -                           | -                         | 7,500                     |
|                       |                            |                             |                             |                           |                           |
| <b>Total Revenues</b> |                            | <b>\$4,163,080</b>          | <b>\$5,443,526</b>          | <b>\$6,465,729</b>        | <b>\$7,230,250</b>        |

## Utility Fund Expenditures



## Non-departmental

| Non-Departmental                          |                                | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------|--------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 44 - Operating</b>    |                                |                             |                           |                           |
| <a href="#">02-000-44005-000</a>          | Operating Transfers Out        | \$ 227,758                  | \$ 264,405                | \$ 600,000                |
|                                           |                                | <b>\$ 227,758</b>           | <b>\$ 264,405</b>         | <b>\$ 492,163</b>         |
| <b>ExpenseCategory: 48 - Debt Service</b> |                                |                             |                           |                           |
| <a href="#">02-000-48001-000</a>          | Debt Service Interest          | \$ 529,751                  | \$ -                      | \$ -                      |
| <a href="#">02-000-48002-000</a>          | Debt Service Fees              | 15,609                      |                           |                           |
| <a href="#">02-000-48003-000</a>          | Debt Service                   | 1,345,656                   |                           |                           |
| <a href="#">02-000-48100-000</a>          | 2013 CO Principal              | -                           | 325,000                   | 330,000                   |
| <a href="#">02-000-48101-000</a>          | 2013 CO Interest               | -                           | 98,350                    | 90,975                    |
| <a href="#">02-000-48102-000</a>          | 2015 Refunding CO Principal    | -                           | 140,855                   | 138,294                   |
| <a href="#">02-000-48103-000</a>          | 2015 Refunding CO Interest     | -                           | 30,290                    | 27,326                    |
| <a href="#">02-000-48104-000</a>          | 2017A CO Principal             | -                           | 65,000                    | 65,000                    |
| <a href="#">02-000-48105-000</a>          | 2017A CO Interest              | -                           | 30,900                    | 29,600                    |
| <a href="#">02-000-48106-000</a>          | 2017B Tax Note Principal       | -                           | 54,600                    | -                         |
| <a href="#">02-000-48107-000</a>          | 2017B Tax Note Interest        | -                           | 819                       | -                         |
| <a href="#">02-000-48108-000</a>          | 2020 Tax Note Principal        | -                           | 138,600                   | -                         |
| <a href="#">02-000-48109-000</a>          | 2020 Tax Note Interest         | -                           | 26,235                    | -                         |
| <a href="#">02-000-48110-000</a>          | 2020 CO Sewer Principal        | -                           | 190,000                   | 195,000                   |
| <a href="#">02-000-48111-000</a>          | 2020 CO Sewer Interest         | -                           | 105,638                   | 97,938                    |
| <a href="#">02-000-48112-000</a>          | 2021 CO Water Principal        | -                           | 260,000                   | 270,000                   |
| <a href="#">02-000-48113-000</a>          | 2021 CO Water Interest         | -                           | 168,969                   | 158,369                   |
| <a href="#">02-000-48114-000</a>          | 2021 Tax Note Principal        | -                           | 54,600                    | -                         |
| <a href="#">02-000-48115-000</a>          | 2021 Tax Note Interest         | -                           | 7,839                     | -                         |
| <a href="#">02-000-48150-000</a>          | Debt Service Paying Agent Fees | -                           | 1,624                     | 1,178                     |
| <a href="#">02-000-48480-030</a>          | 2023 Tax Note COI              | 52,179                      | -                         | -                         |
| <a href="#">02-000-48481-000</a>          | 2023A Tax Note COI             | 42,590                      | -                         | -                         |
|                                           |                                | <b>2,441,300</b>            | <b>2,228,129</b>          | <b>2,495,843</b>          |
| <b>Total Non-Departmental</b>             |                                | <b>\$ 2,669,058</b>         | <b>\$ 2,492,534</b>       | <b>\$ 2,988,005</b>       |

## Administration

| Utility Administration                          |                               | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|-------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                               |                             |                           |                           |
| <a href="#">02-100-41000-000</a>                | Wages                         | \$ 140,585                  | \$ 141,080                | \$ 158,684                |
| <a href="#">02-100-41005-000</a>                | Longevity                     | 1,959                       | 2,040                     | 2,160                     |
| <a href="#">02-100-41006-000</a>                | Certification Pay             | 12,231                      | 12,000                    | 12,000                    |
| <a href="#">02-100-41010-000</a>                | Vacation Buy back             | 943                         | 10,000                    | 5,000                     |
| <a href="#">02-100-41200-000</a>                | Retirement                    | (80,687)                    | 17,327                    | 20,154                    |
| <a href="#">02-100-41300-000</a>                | FICA                          | 11,734                      | 11,867                    | 13,223                    |
| <a href="#">02-100-41400-000</a>                | Hospitalization               | 12,115                      | 12,868                    | 15,821                    |
| <a href="#">02-100-41500-000</a>                | Workers' Comp                 | 3,141                       | 3,630                     | -                         |
| <a href="#">02-100-41700-000</a>                | Unemployment                  | (70)                        | 18                        | 234                       |
| <a href="#">02-100-42141-000</a>                | Employee Supplies             | 2,142                       | -                         | 3,200                     |
|                                                 |                               | <b>104,094</b>              | <b>210,830</b>            | <b>230,476</b>            |
| <b>ExpenseCategory: 42 - Supplies</b>           |                               |                             |                           |                           |
| <a href="#">02-100-42010-000</a>                | Office Supplies               | \$ 709                      | \$ 500                    | \$ -                      |
| <a href="#">02-100-42012-000</a>                | Marketing Supplies            | 463                         | 1,200                     | -                         |
| <a href="#">02-100-42015-000</a>                | Telephone/Utilities           | 5,385                       | -                         | -                         |
| <a href="#">02-100-42025-000</a>                | Food/Drinks                   | 2,010                       | 2,000                     | 2,000                     |
| <a href="#">02-100-42030-000</a>                | Office Equipment              | 3,339                       | 3,000                     | -                         |
| <a href="#">02-100-42035-000</a>                | Computer Equipment            | 33                          | 3,500                     | 750                       |
| <a href="#">02-100-42115-000</a>                | Apparel                       | 3,764                       | 5,000                     | 2,500                     |
| <a href="#">02-100-42125-000</a>                | Fuel/Oil                      | 16,101                      | 13,000                    | 9,000                     |
| <a href="#">02-100-42155-000</a>                | Vehicle Supplies              | 4,820                       | 3,500                     | 3,500                     |
| <a href="#">02-100-42160-000</a>                | Safety Equipment              | 383                         | 350                       | -                         |
| <a href="#">02-100-42195-000</a>                | Special Events and Awards     | 210                         | 500                       | -                         |
| <a href="#">02-100-42900-000</a>                | Non-Capital Tools & Equipment | 3,604                       | 3,000                     | -                         |
| <a href="#">02-100-42905-000</a>                | Other Operating Supplies      | 2,120                       | 250                       | -                         |
|                                                 |                               | <b>42,941</b>               | <b>35,800</b>             | <b>17,750</b>             |
| <b>ExpenseCategory: 43 - Services</b>           |                               |                             |                           |                           |
| <a href="#">02-100-43101-000</a>                | Legal Services                | \$ 8,934                    | \$ 7,500                  | \$ 7,500                  |
| <a href="#">02-100-43105-000</a>                | Onboarding Employee Services  | 300                         | 500                       | 500                       |
| <a href="#">02-100-43110-000</a>                | Other Professional Services   | 20,560                      | 5,000                     | 3,000                     |
| <a href="#">02-100-43115-000</a>                | Engineering Services          | -                           | -                         | 232,000                   |
| <a href="#">02-100-43130-000</a>                | Software Licensing            | 3,392                       | 45,900                    | 12,000                    |
| <a href="#">02-100-43150-000</a>                | Marketing                     | 870                         | 1,000                     | -                         |
| <a href="#">02-100-43195-000</a>                | Electricity/Gas/Phone         | 267,722                     | 250,000                   | 250,000                   |

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|                                      |                             |                   |                     |                     |
|--------------------------------------|-----------------------------|-------------------|---------------------|---------------------|
| <a href="#">02-100-43201-000</a>     | Janitorial                  | 1,875             | 3,500               | 3,500               |
| <a href="#">02-100-43240-000</a>     | R & M Vehicle               | 2,215             | 1,500               | 700                 |
| <a href="#">02-100-43256-000</a>     | Insurance Covered Repairs   | -                 | -                   | -                   |
| <a href="#">02-100-43265-000</a>     | Annual Services Fees        | 53,629            | 84,343              | 4,000               |
| <a href="#">02-100-43270-000</a>     | Railroad Permit Fees        | -                 | 4,000               | 18,000              |
| <a href="#">02-100-43301-000</a>     | Insurance                   | 27,301            | 30,000              | -                   |
| <a href="#">02-100-43401-000</a>     | Travel/Training             | 1,273             | 2,000               | -                   |
| <a href="#">02-100-43501-000</a>     | Dues/Memberships            | 346               | 1,000               | 500                 |
| <a href="#">02-100-43505-000</a>     | Fees                        | 49,304            | -                   | 72,000              |
| <a href="#">02-100-43600-000</a>     | Licenses and Certifications | 1,523             | 2,000               | -                   |
| <a href="#">02-100-43900-000</a>     | Other Contractual           | 3,796             | 5,000               | -                   |
|                                      |                             | <b>443,040</b>    | <b>443,243</b>      | <b>603,700</b>      |
| <b>ExpenseCategory: 46 - Capital</b> |                             |                   |                     |                     |
| <a href="#">02-100-46130-000</a>     | Building Improvements       | \$ -              | \$ -                | \$ -                |
| <a href="#">02-100-46400-000</a>     | Capital Reserves            | -                 | 379,965             | 477,961             |
|                                      |                             | -                 | <b>379,965</b>      | <b>477,961</b>      |
| <b>Total Utility Administration</b>  |                             | <b>\$ 590,075</b> | <b>\$ 1,069,838</b> | <b>\$ 1,329,887</b> |



## Engineering

| Engineering                                     |                             | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                             |                             |                           |                           |
| <a href="#">02-130-41000-000</a>                | Wages-Engineering           | \$ -                        | \$ 120,000                | \$ -                      |
| <a href="#">02-130-41006-000</a>                | Certification Pay           | -                           | 3,600                     | -                         |
| <a href="#">02-130-41200-000</a>                | Retirement -Engineering     | -                           | 13,807                    | -                         |
| <a href="#">02-130-41300-000</a>                | FICA-Engineering            | -                           | 9,500                     | -                         |
| <a href="#">02-130-41400-000</a>                | Hospitalization-Engineering | -                           | 6,657                     | -                         |
| <a href="#">02-130-41500-000</a>                | Worker's Comp               | -                           | 252                       | -                         |
| <a href="#">02-130-41700-000</a>                | Unemployment-Engineering    | -                           | 9                         | -                         |
|                                                 |                             | -                           | <b>153,825</b>            | -                         |
| <b>ExpenseCategory: 31 - Services</b>           |                             |                             |                           |                           |
| <a href="#">02-130-43000-000</a>                | Services-Engineering        | \$ 13,762                   | \$ -                      | \$ -                      |
| <a href="#">02-130-43115-000</a>                | Engineering Services        | 168,873                     | 156,000                   | 200,000                   |
| <a href="#">02-130-43116-000</a>                | Inspection Services         | 419,482                     | 125,000                   | 400,000                   |
|                                                 |                             | <b>602,117</b>              | <b>281,000</b>            | <b>600,000</b>            |
| <b>Total Engineering</b>                        |                             | <b>\$ 602,117</b>           | <b>\$ 434,825</b>         | <b>\$ 600,000</b>         |

## Utility Billing

| Utility Billing                                 |                                    | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|------------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                                    |                             |                           |                           |
| <a href="#">02-315-41000-000</a>                | Wages                              | \$ 102,858                  | \$ 112,697                | \$ 128,960                |
| <a href="#">02-315-41002-000</a>                | Overtime                           | 1,115                       | 1,000                     | 500                       |
| <a href="#">02-315-41005-000</a>                | Longevity                          | 118                         | 120                       | 240                       |
| <a href="#">02-315-41200-000</a>                | Retirement                         | 11,728                      | 12,734                    | 15,124                    |
| <a href="#">02-315-41300-000</a>                | FICA                               | 8,059                       | 8,721                     | 9,923                     |
| <a href="#">02-315-41400-000</a>                | Hospitalization                    | 17,856                      | 18,860                    | 23,244                    |
| <a href="#">02-315-41500-000</a>                | Workers' Comp                      | 654                         | 244                       | -                         |
| <a href="#">02-315-41700-000</a>                | Unemployment                       | (40)                        | 27                        | 351                       |
|                                                 |                                    | <b>142,349</b>              | <b>154,403</b>            | <b>178,342</b>            |
| <b>ExpenseCategory: 42 - Supplies</b>           |                                    |                             |                           |                           |
| <a href="#">02-315-42010-000</a>                | Office Supplies                    | \$ 1,316                    | \$ 1,000                  | \$ 750                    |
| <a href="#">02-315-42035-000</a>                | Computer Equipment                 | 1,527                       | 3,200                     | 1,274                     |
|                                                 |                                    | <b>2,843</b>                | <b>4,200</b>              | <b>2,024</b>              |
| <b>ExpenseCategory: 43 - Services</b>           |                                    |                             |                           |                           |
| <a href="#">02-315-43130-000</a>                | Software Licensing                 | \$ 15,823                   | \$ 42,225                 | \$ 25,000                 |
| <a href="#">02-315-43131-000</a>                | Software Conversion/Implementation | 30,691                      | -                         | -                         |
| <a href="#">02-315-43195-000</a>                | Electricity/Gas/Phone              | -                           | 1,500                     | 800                       |
| <a href="#">02-315-43320-000</a>                | Postage/Freight                    | 18,299                      | 18,000                    | 22,000                    |
| <a href="#">02-315-43401-000</a>                | Travel/Training                    | 237                         | 800                       | 800                       |
| <a href="#">02-315-43505-000</a>                | Fees                               | 10,010                      | 12,000                    | 18,000                    |
| <a href="#">02-315-43900-000</a>                | Other Contractual                  | 12,166                      | 12,000                    | 15,000                    |
|                                                 |                                    | <b>87,227</b>               | <b>86,525</b>             | <b>81,600</b>             |
| <b>Total Utility Billing</b>                    |                                    | <b>\$ 232,418</b>           | <b>\$ 245,128</b>         | <b>\$ 261,966</b>         |

## Compliance

| Compliance                                      |                                | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|--------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                                |                             |                           |                           |
| <a href="#">02-330-41000-000</a>                | Wages                          | \$ 66,030                   | \$ 78,105                 | \$ 46,052                 |
| <a href="#">02-330-41005-000</a>                | Longevity                      | 1,652                       | 1,680                     | -                         |
| <a href="#">02-330-41006-000</a>                | Certification Pay              | 2,446                       | 2,400                     | 1,200                     |
| <a href="#">02-330-41200-000</a>                | Retirement                     | 9,062                       | 9,181                     | 5,510                     |
| <a href="#">02-330-41300-000</a>                | FICA                           | 6,227                       | 6,288                     | 3,615                     |
| <a href="#">02-330-41400-000</a>                | Hospitalization                | 6,520                       | 6,469                     | 7,762                     |
| <a href="#">02-330-41500-000</a>                | Workers' Comp                  | 279                         | 176                       | -                         |
| <a href="#">02-330-41700-000</a>                | Unemployment                   | (39)                        | 9                         | 117                       |
|                                                 |                                | <b>92,178</b>               | <b>104,308</b>            | <b>64,256</b>             |
| <b>ExpenseCategory: 42 - Supplies</b>           |                                |                             |                           |                           |
| <a href="#">02-330-42010-000</a>                | Office Supplies                | \$ 1,040                    | \$ 1,500                  | \$ 1,500                  |
| <a href="#">02-330-42030-000</a>                | Office Equipment               | 15                          | 750                       | 750                       |
| <a href="#">02-330-42035-000</a>                | Computer Equipment             | -                           | 2,000                     | 1,274                     |
| <a href="#">02-330-42905-000</a>                | Other Operating Supplies       | 283                         | 500                       | 500                       |
|                                                 |                                | <b>1,338</b>                | <b>4,750</b>              | <b>4,024</b>              |
| <b>ExpenseCategory: 43 - Services</b>           |                                |                             |                           |                           |
| <a href="#">02-330-43101-000</a>                | Legal Services                 | \$ -                        | \$ 1,000                  | \$ 1,000                  |
| <a href="#">02-330-43110-000</a>                | Other Professional Services    | 2,058                       | 2,000                     | 2,000                     |
| <a href="#">02-330-43115-000</a>                | Engineering Services           | -                           | -                         | -                         |
| <a href="#">02-330-43150-000</a>                | Marketing                      | 646                         | 1,000                     | 1,000                     |
| <a href="#">02-330-43265-000</a>                | Annual Services Fees           | -                           | 500                       | 500                       |
| <a href="#">02-330-43270-000</a>                | Regulatory Licensing/Permittin | 1,401                       | 3,000                     | -                         |
| <a href="#">02-330-43900-000</a>                | Other Contractual              | -                           | 1,000                     | 1,000                     |
|                                                 |                                | <b>4,106</b>                | <b>8,500</b>              | <b>5,500</b>              |
| <b>Total Compliance</b>                         |                                | <b>\$ 97,622</b>            | <b>\$ 117,558</b>         | <b>\$ 73,780</b>          |



## Water Production

| Water Production                                |                               | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|-------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                               |                             |                           |                           |
| <a href="#">02-341-41000-000</a>                | Wages                         | \$ 69,983                   | \$ 106,604                | \$ 116,418                |
| <a href="#">02-341-41002-000</a>                | Overtime                      | 4,107                       | 2,500                     | 2,000                     |
| <a href="#">02-341-41005-000</a>                | Longevity                     | 62                          | 180                       | 360                       |
| <a href="#">02-341-41006-000</a>                | Certification Pay             | 2,700                       | 7,200                     | 4,800                     |
| <a href="#">02-341-41200-000</a>                | Retirement                    | 8,848                       | 12,732                    | 14,410                    |
| <a href="#">02-341-41300-000</a>                | FICA                          | 6,083                       | 8,720                     | 9,454                     |
| <a href="#">02-341-41400-000</a>                | Hospitalization               | 13,046                      | 18,825                    | 23,188                    |
| <a href="#">02-341-41500-000</a>                | Workers' Comp                 | 2,288                       | 2,668                     | -                         |
| <a href="#">02-341-41700-000</a>                | Unemployment                  | (13)                        | 27                        | 351                       |
|                                                 |                               | <b>107,103</b>              | <b>159,456</b>            | <b>170,981</b>            |
| <b>ExpenseCategory: 42 - Supplies</b>           |                               |                             |                           |                           |
| <a href="#">02-341-42115-000</a>                | Apparel                       | \$ 792                      | \$ 950                    | \$ 950                    |
| <a href="#">02-341-42125-000</a>                | Fuel/Oil                      | 2,956                       | 2,500                     | 5,000                     |
| <a href="#">02-341-42155-000</a>                | Vehicle Supplies              | 457                         | 500                       | 500                       |
| <a href="#">02-341-42160-000</a>                | Safety Equipment              | -                           | 1,000                     | 1,000                     |
| <a href="#">02-341-42215-000</a>                | Chemical Supplies             | 282                         | -                         | -                         |
| <a href="#">02-341-42220-000</a>                | Signage                       | 730                         | 1,000                     | 1,000                     |
| <a href="#">02-341-42265-000</a>                | Well Repair Supplies          | 54                          | -                         | -                         |
| <a href="#">02-341-42275-000</a>                | Testing Supplies              | -                           | -                         | -                         |
| <a href="#">02-341-42400-000</a>                | Purchased Water               | 383,383                     | 1,300,000                 | 1,437,000                 |
| <a href="#">02-341-42900-000</a>                | Non-Capital Tools & Equipment | 239                         | 500                       | 10,000                    |
| <a href="#">02-341-42905-000</a>                | Other Operating Supplies      | 8,355                       | 5,000                     | 5,000                     |
|                                                 |                               | <b>397,248</b>              | <b>1,311,450</b>          | <b>1,460,450</b>          |
| <b>ExpenseCategory: 43 - Services</b>           |                               |                             |                           |                           |
| <a href="#">02-341-43120-000</a>                | Laboratory Services           | \$ 10,577                   | \$ 17,000                 | \$ 17,000                 |
| <a href="#">02-341-43195-000</a>                | Electricity/Gas/Phone         | -                           | -                         | 200                       |
| <a href="#">02-341-43232-000</a>                | R & M Wells                   | 10,296                      | 20,000                    | 20,000                    |
| <a href="#">02-341-43240-000</a>                | R & M Vehicle                 | 5,862                       | 1,500                     | 1,500                     |
| <a href="#">02-341-43245-000</a>                | R & M Equipment               | 1,391                       | 1,000                     | 1,000                     |
| <a href="#">02-341-43255-000</a>                | R & M Other                   | 2,806                       | 2,000                     | 2,000                     |
| <a href="#">02-341-43401-000</a>                | Travel/Training               | 2,225                       | 500                       | 900                       |
| <a href="#">02-341-43501-000</a>                | Dues/Memberships              | -                           | 500                       | 500                       |
| <a href="#">02-341-43600-000</a>                | Licenses and Certifications   | -                           | 500                       | 1,000                     |
| <a href="#">02-341-43900-000</a>                | Other Contractual             | 2,351,984                   | 500                       | 500                       |
|                                                 |                               | <b>2,385,140</b>            | <b>43,500</b>             | <b>44,600</b>             |

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| ExpenseCategory: 46 - Capital    |                    |              |              |              |
|----------------------------------|--------------------|--------------|--------------|--------------|
| <a href="#">02-341-46140-000</a> | SCADA              | \$ -         | \$ -         | \$ 30,000    |
| <a href="#">02-341-46150-000</a> | Other Improvements | -            | -            | 3,000        |
| <a href="#">02-341-46230-000</a> | Vehicles           | -            | 65,000       | -            |
|                                  |                    | -            | 65,000       | 33,000       |
|                                  |                    |              |              |              |
| Total Water Production           |                    | \$ 2,889,491 | \$ 1,579,406 | \$ 1,709,031 |

## Water Distribution

| Water Distribution                              |                               | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|-------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                               |                             |                           |                           |
| <a href="#">02-342-41000-000</a>                | Wages                         | \$ 37,101                   | \$ 75,890                 | \$ 144,768                |
| <a href="#">02-342-41002-000</a>                | Overtime                      | 1,625                       | 2,000                     | 2,000                     |
| <a href="#">02-342-41005-000</a>                | Longevity                     | 185                         | 480                       | 300                       |
| <a href="#">02-342-41006-000</a>                | Certification Pay             | 1,223                       | 2,400                     | 2,400                     |
| <a href="#">02-342-41200-000</a>                | Retirement                    | 4,731                       | 8,799                     | 17,428                    |
| <a href="#">02-342-41300-000</a>                | FICA                          | 3,251                       | 6,026                     | 11,435                    |
| <a href="#">02-342-41400-000</a>                | Hospitalization               | 6,548                       | 12,431                    | 30,720                    |
| <a href="#">02-342-41500-000</a>                | Workers' Comp                 | 1,588                       | 1,844                     | -                         |
| <a href="#">02-342-41700-000</a>                | Unemployment                  | (16)                        | 18                        | 468                       |
|                                                 |                               | <b>56,236</b>               | <b>109,888</b>            | <b>209,519</b>            |
| <b>ExpenseCategory: 42 - Supplies</b>           |                               |                             |                           |                           |
| <a href="#">02-342-42035-000</a>                | Computer Equipment            | \$ -                        | \$ -                      | \$ -                      |
| <a href="#">02-342-42115-000</a>                | Apparel                       | 377                         | 1,000                     | 1,000                     |
| <a href="#">02-342-42125-000</a>                | Fuel/Oil                      | 5,764                       | 5,000                     | 5,000                     |
| <a href="#">02-342-42155-000</a>                | Vehicle Supplies              | 1,872                       | 2,000                     | 2,000                     |
| <a href="#">02-342-42160-000</a>                | Safety Equipment              | 17                          | 500                       | 500                       |
| <a href="#">02-342-42215-000</a>                | Chemical Supplies             | 9,135                       | 2,000                     | 11,000                    |
| <a href="#">02-342-42270-000</a>                | Meters                        | 313,270                     | 260,000                   | 130,000                   |
| <a href="#">02-342-42410-000</a>                | Water mains and valves        | 18,752                      | 30,000                    | 30,000                    |
| <a href="#">02-342-42900-000</a>                | Non-Capital Tools & Equipment | 1,066                       | 1,500                     | 1,500                     |
| <a href="#">02-342-42905-000</a>                | Other Operating Supplies      | 34,975                      | 7,000                     | 25,000                    |
|                                                 |                               | <b>385,227</b>              | <b>309,000</b>            | <b>206,000</b>            |
| <b>ExpenseCategory: 43 - Services</b>           |                               |                             |                           |                           |
| <a href="#">02-342-43125-000</a>                | IT Services                   | \$ 236                      | \$ 500                    | \$ 500                    |
| <a href="#">02-342-43130-000</a>                | Software Licensing            | -                           | -                         | -                         |
| <a href="#">02-342-43240-000</a>                | R & M Vehicle                 | 4,461                       | 4,000                     | 4,000                     |
| <a href="#">02-342-43255-000</a>                | R & M Other                   | 2,657                       | 2,500                     | 63,500                    |
| <a href="#">02-342-43401-000</a>                | Travel/Training               | -                           | 500                       | 650                       |
| <a href="#">02-342-43600-000</a>                | Licenses and Certifications   | -                           | 1,000                     | 1,000                     |
| <a href="#">02-342-43900-000</a>                | Other Contractual             | 37,742                      | 20,000                    | 82,000                    |
|                                                 |                               | <b>45,096</b>               | <b>28,500</b>             | <b>151,650</b>            |



|                                      |                    |                   |                   |                   |
|--------------------------------------|--------------------|-------------------|-------------------|-------------------|
| <b>ExpenseCategory: 46 - Capital</b> |                    |                   |                   |                   |
| <a href="#">02-342-46140-000</a>     | SCADA              | \$ -              | \$ -              | \$ -              |
| <a href="#">02-342-46150-000</a>     | Other Improvements | -                 | -                 | -                 |
| <a href="#">02-342-46230-000</a>     | Vehicles           | -                 | -                 | 130,000           |
| <a href="#">02-342-46300-000</a>     | Other Equipment    | -                 | -                 | 32,500            |
|                                      |                    | -                 | -                 | <b>162,500</b>    |
| <b>Total Water Distribution</b>      |                    | <b>\$ 486,558</b> | <b>\$ 447,388</b> | <b>\$ 729,669</b> |

## Water Treatment

| Water Treatment                                 |                               | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|-------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                               |                             |                           |                           |
| <a href="#">02-343-41000-000</a>                | Wages                         | \$ 78,103                   | \$ 86,685                 | \$ 88,816                 |
| <a href="#">02-343-41002-000</a>                | Overtime                      | 3,507                       | 2,500                     | 2,000                     |
| <a href="#">02-343-41005-000</a>                | Longevity                     | 614                         | 720                       | 720                       |
| <a href="#">02-343-41006-000</a>                | Certification Pay             | 6,115                       | 6,000                     | 6,000                     |
| <a href="#">02-343-41200-000</a>                | Retirement                    | 10,343                      | 10,434                    | 11,373                    |
| <a href="#">02-343-41300-000</a>                | FICA                          | 6,730                       | 7,146                     | 7,462                     |
| <a href="#">02-343-41400-000</a>                | Hospitalization               | 19,595                      | 20,718                    | 20,397                    |
| <a href="#">02-343-41500-000</a>                | Workers' Comp                 | 1,827                       | 2,186                     | -                         |
| <a href="#">02-343-41700-000</a>                | Unemployment                  | (30)                        | 18                        | 234                       |
|                                                 |                               | <b>126,806</b>              | <b>136,407</b>            | <b>137,002</b>            |
| <b>ExpenseCategory: 42 - Supplies</b>           |                               |                             |                           |                           |
| <a href="#">02-343-42021-000</a>                | Cleaning Supplies             | \$ 20                       | \$ 1,000                  | \$ 500                    |
| <a href="#">02-343-42115-000</a>                | Apparel                       | 5,673                       | 750                       | 8,500                     |
| <a href="#">02-343-42125-000</a>                | Fuel/Oil                      | 4,277                       | 4,000                     | 4,000                     |
| <a href="#">02-343-42160-000</a>                | Safety Equipment              | -                           | 500                       | 500                       |
| <a href="#">02-343-42215-000</a>                | Chemical Supplies             | 86,453                      | 100,000                   | 100,000                   |
| <a href="#">02-343-42275-000</a>                | Testing Supplies              | 5,555                       | 3,500                     | 3,500                     |
| <a href="#">02-343-42285-000</a>                | Filters                       | 76,201                      | 61,250                    | 25,000                    |
| <a href="#">02-343-42900-000</a>                | Non-Capital Tools & Equipment | 5,124                       | 3,000                     | 3,000                     |
| <a href="#">02-343-42905-000</a>                | Other Operating Supplies      | 18,516                      | 25,000                    | 25,000                    |
|                                                 |                               | <b>201,818</b>              | <b>199,000</b>            | <b>170,000</b>            |
| <b>ExpenseCategory: 43 - Services</b>           |                               |                             |                           |                           |
| <a href="#">02-343-43120-000</a>                | Laboratory Services           | \$ 15,039                   | \$ 17,000                 | \$ 17,000                 |
| <a href="#">02-343-43245-000</a>                | R & M Equipment               | 26,609                      | 5,000                     | 30,000                    |
| <a href="#">02-343-43255-000</a>                | R & M Other                   | 8,840                       | 1,000                     | 10,000                    |
| <a href="#">02-343-43401-000</a>                | Travel/Training               | -                           | -                         | 200                       |
| <a href="#">02-343-43900-000</a>                | Other Contractual             | 1,050                       | 1,500                     | 1,500                     |
|                                                 |                               | <b>51,538</b>               | <b>24,500</b>             | <b>58,700</b>             |
| <b>ExpenseCategory: 46 - Capital</b>            |                               |                             |                           |                           |
| <a href="#">02-343-46120-000</a>                | Plant Expansion               | \$ -                        | \$ 40,000                 | \$ -                      |
| <a href="#">02-343-46150-000</a>                | Other Improvements            | -                           | 32,000                    | -                         |
|                                                 |                               | <b>-</b>                    | <b>72,000</b>             | <b>-</b>                  |
| <b>Total Water Treatment</b>                    |                               | <b>\$ 380,162</b>           | <b>\$ 431,907</b>         | <b>\$ 365,702</b>         |

## Wastewater Collection

| Wastewater Collection                           |                               | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|-------------------------------------------------|-------------------------------|-----------------------------|---------------------------|---------------------------|
| <b>ExpenseCategory: 41 - Personnel Services</b> |                               |                             |                           |                           |
| <a href="#">02-361-41000-000</a>                | Wages                         | \$ 24,109                   | \$ 37,440                 | \$ 37,690                 |
| <a href="#">02-361-41002-000</a>                | Overtime                      | 591                         | 1,000                     | 100                       |
| <a href="#">02-361-41005-000</a>                | Longevity                     | -                           | -                         | -                         |
| <a href="#">02-361-41006-000</a>                | Certification Pay             | -                           | 1,200                     | -                         |
| <a href="#">02-361-41200-000</a>                | Retirement                    | 2,723                       | 4,343                     | 4,512                     |
| <a href="#">02-361-41300-000</a>                | FICA                          | 1,759                       | 2,975                     | 2,960                     |
| <a href="#">02-361-41400-000</a>                | Hospitalization               | 5,622                       | 6,287                     | 7,706                     |
| <a href="#">02-361-41500-000</a>                | Workers' Comp                 | 1,923                       | 910                       | -                         |
| <a href="#">02-361-41700-000</a>                | Unemployment                  | 2                           | 9                         | 117                       |
|                                                 |                               | <b>36,729</b>               | <b>54,164</b>             | <b>53,085</b>             |
| <b>ExpenseCategory: 42 - Supplies</b>           |                               |                             |                           |                           |
| <a href="#">02-361-42021-000</a>                | Cleaning Supplies             | \$ -                        | \$ -                      | \$ -                      |
| <a href="#">02-361-42115-000</a>                | Apparel                       | 257                         | 750                       | 800                       |
| <a href="#">02-361-42125-000</a>                | Fuel/Oil                      | 483                         | 1,000                     | 1,000                     |
| <a href="#">02-361-42155-000</a>                | Vehicle Supplies              | 2,582                       | 500                       | 2,000                     |
| <a href="#">02-361-42160-000</a>                | Safety Equipment              | -                           | 750                       | 750                       |
| <a href="#">02-361-42215-000</a>                | Chemical Supplies             | -                           | 500                       | 850                       |
| <a href="#">02-361-42900-000</a>                | Non-Capital Tools & Equipment | 1,997                       | 2,500                     | 2,500                     |
| <a href="#">02-361-42905-000</a>                | Other Operating Supplies      | 3,806                       | 2,500                     | 2,500                     |
|                                                 |                               | <b>9,125</b>                | <b>8,500</b>              | <b>10,400</b>             |
| <b>ExpenseCategory: 43 - Services</b>           |                               |                             |                           |                           |
| <a href="#">02-361-43245-000</a>                | R & M Equipment               | \$ 12,066                   | \$ 5,000                  | \$ 20,000                 |
| <a href="#">02-361-43900-000</a>                | Other Contractual             | 6,123                       | 2,000                     | -                         |
|                                                 |                               | <b>18,188</b>               | <b>7,000</b>              | <b>20,000</b>             |
| <b>ExpenseCategory: 46 - Capital</b>            |                               |                             |                           |                           |
| <a href="#">02-361-46210-000</a>                | Lift Station                  | \$ -                        | \$ -                      | \$ -                      |
| <a href="#">02-361-46230-000</a>                | Vehicles                      | -                           | 65,000                    | -                         |
| <a href="#">02-361-46300-000</a>                | Other Equipment               | -                           | 15,241                    | 47,000                    |
|                                                 |                               | <b>-</b>                    | <b>80,241</b>             | <b>47,000</b>             |
| <b>Total Wastewater Collection</b>              |                               | <b>\$ 64,042</b>            | <b>\$ 149,905</b>         | <b>\$ 130,485</b>         |



## Wastewater Treatment

| Wastewater Treatment                  |                               | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|---------------------------------------|-------------------------------|--------------------------------|------------------------------|------------------------------|
| <b>ExpenseCategory: 42 - Supplies</b> |                               |                                |                              |                              |
| <a href="#">02-362-42115-000</a>      | Apparel                       | \$ -                           | \$ 500                       | \$ 500                       |
| <a href="#">02-362-42215-000</a>      | Chemical Supplies             | 9,754                          | 12,500                       | 12,500                       |
| <a href="#">02-362-42220-000</a>      | Signage                       | 203                            | -                            | -                            |
| <a href="#">02-362-42900-000</a>      | Non-Capital Tools & Equipment | 164                            | 500                          | 500                          |
| <a href="#">02-362-42905-000</a>      | Other Operating Supplies      | 1,443                          | 2,000                        | 2,000                        |
|                                       |                               | <b>11,563</b>                  | <b>15,500</b>                | <b>15,500</b>                |
| <b>ExpenseCategory: 43 - Services</b> |                               |                                |                              |                              |
| <a href="#">02-362-43120-000</a>      | Laboratory Services           | \$ 4,061                       | \$ 3,550                     | \$ 3,550                     |
| <a href="#">02-362-43245-000</a>      | R & M Equipment               | 11,434                         | 5,000                        | 5,000                        |
| <a href="#">02-362-43255-000</a>      | R & M Other                   | 295                            | 500                          | 500                          |
| <a href="#">02-362-43600-000</a>      | Licenses and Certifications   | -                              | 1,000                        | 1,000                        |
| <a href="#">02-362-43900-000</a>      | Other Contractual             | -                              | 500                          | 500                          |
|                                       |                               | <b>15,790</b>                  | <b>10,550</b>                | <b>10,550</b>                |
| <b>Wastewater Treatment Total</b>     |                               | <b>\$ 27,354</b>               | <b>\$ 26,050</b>             | <b>\$ 26,050</b>             |

## Utility Fund Notes

### Utility Fund Department: 000 - Non-departmental

[02-000-38100-000](#) Water Revenue

Based on Newgen calculations

### Department: 100 - Admin

[02-100-42115-000](#) Apparel

Unifirst billing for employee uniform cleaning

[02-100-42125-000](#) Fuel-Oil

Supervisor Fuel

[02-100-42141-000](#) Employee Supplies

Employee Work Boots (16 employees X \$200 each)

[02-100-43115-000](#) Engineering Services

Water/Wastewater Master Plan - \$232,000

[02-100-43130-000](#) Software Licensing

Iworqs \$12,000 annual fee

[02-100-43240-000](#) R & M Vehicle

Car Wash Memberships

[02-100-43265-000](#) Annual Service Fees

Utility Service Co and Site Pro in current FY

[02-100-43270-000](#) Railroad Permit Fees

Water line under Omega Rail

[02-100-43505-000](#) Fees

CC Fees absorbed in the UB billing process, approx \$6,000 per month

[02-100-46400-000](#) Capital Reserves

Dedicated for future debt service.

**Department: 130 - Engineering**

[02-130-43115-000](#) Engineering Services

This includes \$144k for OJD for retainer services plus \$56k for Kimley Horn for additional city-related services

[02-130-43116-000](#) Inspection Services

Walker RPR development infrastructure inspection services

**Department: 315 - Utility Billing**

[02-315-42035-000](#) Computer Equipment

Replacement of 1 front office desktop at \$1274

[02-315-43130-000](#) Software Licensing

We will be discontinuing STW this fiscal year so we can reduce budget to cover just Tyler Technologies UB applications

[02-315-43195-000](#) Electricity/Gas/Phone

Ipads with mobile service for Tyler service orders

[02-315-43505-000](#) Fees

Online payment fees through Tyler Payment Portal

[02-315-43900-000](#) Other Contractual

Print/Mail Services - Increase due to more UB customers

**Department: 330 - Compliance**

[02-330-42035-000](#) Computer Equipment

Upgrade existing Compliance desktop

**Department: 341 - Water Production**

[02-341-42400-000](#) Purchased Water

Calculated based on re-establishment of our AWC, with an anticipated 3% cost hike from LBK, and maximizing our take.

[02-341-42900-000](#) Non-Capital Tools & Equipment

Replacement of ECIP pump.



[02-341-46140-000](#) SCADA

Flow meter upgrades for wells 19, 20 and 21.

[02-341-46150-000](#) Other Improvements

Parts for testing Loop 88 wells.

**Department: 342 - Water Distribution**

[02-342-41000-000](#) Two new added employees

[02-342-42215-000](#) Chemical Supplies

Increase of chemical use and parts replacement.

[02-342-42270-000](#) Meters

Reduced due to limited number of connections available, dependent on future

[02-342-42905-000](#) Other Operating Supplies

Water valves, curb stops, polypipe, and clamps.

[02-342-43255-000](#) R & M Other

Distribution System - Future extensions, repairs, or replacements that are currently unanticipated

Routine \$13,500. Fire hydrant and water main work \$50,000

[02-342-43900-000](#) Other Contractual

Tank Maintenance - Increase in number of tanks and maintenance by USG Water

[02-342-46230-000](#) Vehicles

\$65,000 each for two new 3/4 ton service trucks.

[02-342-46300-000](#) Other Equipment

Catapillar 430 Backhoe - Half of trade in balance after trade

**Department: 361 - Waste Water Collection**

[02-361-43245-000](#) R & M Equipment

Miscellaneous lift station and equipment repair and maintenance

[02-361-46300-000](#) Other Equipment

Catapillar 430 Backhoe - Half the balance of trade in and 7' landplane for tractor to maintain alleys.

## Sanitation Fund

The Sanitation Fund is an enterprise fund, sometimes referred to as a “business” type fund, generating its own operating revenue from user fees.

## Sanitation Fund

The Sanitation Fund is also an enterprise (business-type) fund. It consists of only two components: the revenues and the expenses that pertain to the collection and disposal of garbage in Wolfforth. The City outsources garbage collection, and contracts with Republic Services. In the portions of town with alleys, collection is performed using dumpsters. In some of the newer areas that don't have alleys, carts are provided. The City has 3,159 residential and 184 commercial customers.

Garbage collection fees were set by the City Council on March 4, 2024. Monthly residential rates are:

- \$22.49, 2 times weekly, if served by steel container;
- \$32.16, 1 time weekly, if served by one cart; or
- \$45.03, 1 time weekly, if served by two carts.

Monthly commercial rates range from \$40.85 for a 1.5 CY container, picked up 2 times weekly, to \$409.22 for an 8 CY container picked up 3 times weekly.

| Sanitation                       |  |                          | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|----------------------------------|--|--------------------------|---------------------------|---------------------------|
| <b>Revenues</b>                  |  |                          |                           |                           |
| <a href="#">12-000-38400-000</a> |  | Solid Waste Fees         | \$ 920,000                | \$ 1,087,800              |
| <b>Total Revenues</b>            |  |                          | <b>920,000</b>            | <b>1,087,800</b>          |
| <b>Expenses</b>                  |  |                          |                           |                           |
| <a href="#">12-320-43205-000</a> |  | Solid Waste Collection   | \$701,500                 | \$936,552                 |
| <a href="#">12-320-49995-000</a> |  | Transfer to General Fund | 200,000                   | 151,248                   |
| <b>Total Expenses</b>            |  |                          | <b>901,500</b>            | <b>1,087,800</b>          |
| <b>Surplus/(Deficit)</b>         |  |                          | <b>\$18,500</b>           | <b>\$0</b>                |



## **Public Improvement District #2 Fund**

## Public Improvement District #2—Special Revenue Fund

PID #2 was created pursuant to the PID Act and a resolution of the City Council on June 6, 2011, to finance certain public improvement projects for the benefit of the property in PID #2. The location of PID #2 is generally the Preston Manor area. A Reimbursement Agreement between the City and the Developer was signed on May 7, 2012, to finance, provide, or otherwise assist in the acquisition, construction, and maintenance of the public improvements provided for the benefit of the property in PID #2. The Reimbursement Obligations for the PID #2 Improvements are secured by the Assessments.

A Service and Assessment Plan (SAP) was prepared at the direction of the City identifying the PID #2 Improvements, the costs of the improvements, and the manner of assessing the property for the costs of the improvements. The City also adopted an Assessment Roll identifying the Assessments on each Lot within PID #2.

The PID #2 Improvements are completed, and the cost was \$7,085,123, of which \$5,157,222 are attributable to the Reimbursement Obligation. The remainder of \$1,927,901 was funded by the Developer.

The SAP is reviewed and updated annually as required by Chapter 372, Texas Local Government Code. This also includes updates to the Assessment Roll. The 2024 Annual SAP is dated July 15, 2024. Assessments may be paid in full at any time. The first annual installment occurred on January 31, 2015. The debt service for the 2023 SAP will be \$590.14 per lot. Administrative Costs per lot are \$70.60 and Maintenance Expenses per lot are \$975.00.

|                                  |                             |  | 2022-2023<br>Total<br>Activity | 2023-2024<br>Total<br>Budget | 2024-2025<br>Total<br>Budget |
|----------------------------------|-----------------------------|--|--------------------------------|------------------------------|------------------------------|
| <b>PID #2</b>                    |                             |  |                                |                              |                              |
| <b>Revenues</b>                  |                             |  |                                |                              |                              |
| <a href="#">08-000-36110-000</a> | Interest Income             |  | \$ 5,635                       | \$ 5,000                     | -                            |
| <a href="#">08-000-36114-000</a> | Assessments                 |  | 553,882                        | 496,450                      | 487,250                      |
|                                  |                             |  |                                |                              |                              |
| <b>Total Revenues</b>            |                             |  | <b>559,517</b>                 | <b>501,450</b>               | <b>487,250</b>               |
|                                  |                             |  |                                |                              |                              |
| <b>Expenditures</b>              |                             |  |                                |                              |                              |
| <a href="#">08-000-43101-000</a> | Legal Services              |  | \$ 766                         | \$2,500                      | \$2,500                      |
| <a href="#">08-000-43111-000</a> | PID Administrative Services |  | 29,577                         | 36,000                       | 26,400                       |
| <a href="#">08-000-43112-000</a> | PID Management Services     |  | 263,176                        | 454,350                      | 454,350                      |
| <a href="#">08-000-43510-000</a> | Tax Appraisal/Collection    |  | 6,959                          | 3,600                        | 4,000                        |
|                                  |                             |  |                                |                              |                              |
|                                  |                             |  | <b>300,478</b>                 | <b>\$496,450</b>             | <b>\$487,250</b>             |
|                                  |                             |  |                                |                              |                              |
| <b>Total PID #2</b>              |                             |  | <b>\$ 859,995</b>              | <b>\$997,900</b>             | <b>\$974,500</b>             |

**Special Revenue Funds - Not Budgeted**



## **Grants and Donations—Special Revenue Fund**

Proceeds from grants awarded and donations received for specific purposes are recorded in this fund and are tracked across fiscal years. This fund is not budgeted—grant agreements are approved by the City Council as they are received.

## **Municipal Court—Special Revenue Fund**

Portions of each Court fine received are dedicated to different purposes and must be tracked by those specific categories. These state-mandated fees include the State's fee portion, Building Security, Technology, Truancy Prevention, Child Safety, and Municipal Jury. Remaining amounts at each fiscal year end are restricted by purpose for future expenditures. This is not a budgeted fund. The City's portion of fines is recorded in the General Fund as are Municipal Court operations expenses.

## **Police Seizure—Special Revenue Fund**

This fund is created pursuant to Chapter 59 of the Texas Code of Criminal Procedure and is not a budgeted fund.

## **Public Improvement District #3 District #3—Special Revenue Fund**

The Service and Assessment Plan (SAP) for PID #3 was prepared and adopted in conformance with the PID Act and Wolfforth Resolution 340 creating the PID #3. The SAP and the Assessment Roll were adopted by City Council on August 19, 2024.

This PID incorporates Harvest Subdivision, 538 acres of land with an estimated 2,500 lots. Over 45 years, estimated costs are \$36,682,250, PID administration of \$1,834,125, for a total of \$38,516,375. The assessment for each lot will be \$15,407.

Although PID #3 is created, it does not yet have an operating budget.

## **Special Events—Special Revenue Fund**

This fund was created during FY 2022/23 to record event revenues and donations and related expenditures for events such as 4<sup>th</sup> on the Fifth and Harvest Festival. Over time, it is planned that these events will become financially self-sustaining and retain a cash balance from year to year. This fund is not a budgeted fund.

## **Hotel/Motel Tax—Special Revenue Fund**

The City of Wolfforth adopted a Hotel/Motel Tax on September 20, 2004, under Chapter 351 of the Texas Tax Code. The tax rate is 7% and is paid by the occupant of any hotel room, space, or facility. The tax revenue may be used only to promote tourism and the convention and hotel industry.

It should be noted that Short Term Rentals are not allowed in Wolfforth.

## **Component Unit – Economic Development Corporation**

## **Economic Development Corporation (EDC) – Component Unit**

The Wolfforth Economic Development Corporation is Texas Type B Economic Development Corporation, funded by a ½ cent economic sales tax. The EDC's purpose is to improve the quality of life for residents and the business community of Wolfforth through the recruitment and retention of targeted businesses that will increase property values and sales tax collections within the city.

Tax revenues for the EDC through August of FY 2023/24 are just over \$500,000. The EDC Budget for FY 2025 anticipates revenues of about \$600,000.

The 2023-2026 Strategic Plan for the Wolfforth EDC can be summarized with the following:

**Mission Statement:** Community Focused... Future Ready

**Vision Statement:** Preserve. Enhance. Progress.

**Goals:**

- Cultivate Relationships
- Property Development
- Business Recruitment
- Branding and Marketing

The EDC has one project grantee, Hometown Tire. The note has a balance of \$32,519.77 and if all performance requirements are met, the remaining \$29,259.88 is eligible for loan forgiveness.

The Wolfforth EDC has one employee, the Executive Director. The EDC and the City's General Fund share in the personnel costs at a 70%/30% ratio. The EDC's portion for FY 2024/25 is approximately \$85,000. The remainder of the budgeted expenditures for the EDC are directly related to marketing the Wolfforth community to future individual and corporate residents.



## EDC Revenues and Expenditures

| Economic Development Corporation               |                             | 2022-2023<br>Total Activity | 2023-2024<br>Total Budget | 2024-2025<br>Total Budget |
|------------------------------------------------|-----------------------------|-----------------------------|---------------------------|---------------------------|
| <b>Revenue</b>                                 |                             |                             |                           |                           |
| <a href="#">07-000-31300-000</a>               | Sales Tax                   | \$ 671,964                  | \$ 600,000                | \$ 600,000                |
| <a href="#">07-000-36110-000</a>               | Interest income             | 29,084                      | 20,000                    | 50,000                    |
| <b>Total Revenue</b>                           |                             | <b>701,048</b>              | <b>620,000</b>            | <b>650,000</b>            |
| <b>Expense</b>                                 |                             |                             |                           |                           |
| <b>ExpenseCategory: 42 - Supplies</b>          |                             |                             |                           |                           |
| <a href="#">07-752-42010-000</a>               | Office Supplies & Expense   | \$ 54                       | \$ 250                    | \$ 260                    |
| <a href="#">07-752-42192-000</a>               | Meeting Expense             | -                           | -                         | 2,500                     |
| <a href="#">07-752-42195-000</a>               | Special Events and Awards   | 3,052                       | 2,500                     | 20,000                    |
|                                                |                             | <b>3,106</b>                | <b>2,750</b>              | <b>22,760</b>             |
| <b>ExpenseCategory: 43 - Services</b>          |                             |                             |                           |                           |
| <a href="#">07-752-43101-000</a>               | Legal services              | \$ 2,079                    | \$ 3,000                  | \$ 6,800                  |
| <a href="#">07-752-43110-000</a>               | Other Professional Services | 65,725                      | 65,000                    | -                         |
| <a href="#">07-752-43135-000</a>               | Lobbying                    | -                           | -                         | -                         |
| <a href="#">07-752-43140-000</a>               | Legal Publications          | 150                         | 1,500                     | 1,600                     |
| <a href="#">07-752-43150-000</a>               | Marketing                   | 101,570                     | 62,000                    | 65,000                    |
| <a href="#">07-752-43151-000</a>               | Customer Appreciation       | 3                           | -                         | 5,000                     |
| <a href="#">07-752-43320-000</a>               | Postage/Freight             | -                           | 50                        | 50                        |
| <a href="#">07-752-43401-000</a>               | Travel/Training/Conferences | 12,328                      | 15,000                    | 18,500                    |
| <a href="#">07-752-43501-000</a>               | Memberships                 | 2,000                       | 1,800                     | 6,000                     |
| <a href="#">07-752-43505-000</a>               | Fees and Charges            | 40                          | -                         | -                         |
| <a href="#">07-752-43900-000</a>               | Contract Services           | 2,884                       | 15,000                    | 95,000                    |
| <a href="#">07-752-43905-000</a>               | Payroll Reimbursement       | 49,340                      | 74,742                    | 86,585                    |
|                                                |                             | <b>236,118</b>              | <b>238,092</b>            | <b>284,535</b>            |
| <b>ExpenseCategory: 44 - Operating Expense</b> |                             |                             |                           |                           |
| <a href="#">07-752-44001-000</a>               | Business Support            | \$ 21,231                   | \$ 370,000                | \$ 340,000                |
|                                                |                             | <b>21,231</b>               | <b>370,000</b>            | <b>340,000</b>            |
| <b>ExpenseCategory: 46 - Capital</b>           |                             |                             |                           |                           |
| <a href="#">07-752-46150-000</a>               | Other Improvements          | \$ -                        | \$ -                      | \$ -                      |
| <a href="#">07-752-46180-000</a>               | Land Acquisition            | -                           | -                         | -                         |
| <a href="#">07-752-46400-000</a>               | Capital Reserves            | -                           | -                         | 2,705                     |
|                                                |                             | <b>-</b>                    | <b>-</b>                  | <b>2,705</b>              |
| <b>Total EDC Expense</b>                       |                             | <b>\$ 260,454</b>           | <b>\$ 610,842</b>         | <b>\$ 650,000</b>         |
| <b>Surplus/(Deficit)</b>                       |                             | <b>\$ 440,594</b>           | <b>\$ 9,158</b>           | <b>-</b>                  |

EDC Budget Notes

|                                                              |
|--------------------------------------------------------------|
| <b>Fund: 07 - Economic Development Corporation</b>           |
|                                                              |
| <b>Department: 752 - Economic Development</b>                |
|                                                              |
| <a href="#">07-752-42195-000</a> Special Events and Awards   |
| 07-752-42195 is now special events and awards                |
|                                                              |
| <a href="#">07-752-43401-000</a> Travel/Training/Conferences |
| Additional funds added for Team Texas Travel                 |
|                                                              |
| <a href="#">07-752-43900-000</a> Contract Services           |
| Increase due to Retail Strategies                            |
|                                                              |

**Approved Positions**  
**Fiscal Year 2024-2025**



| Position                                      | Status     | FTEs     |
|-----------------------------------------------|------------|----------|
| <b>Administration</b>                         |            |          |
| City Manager                                  | Authorized | 1        |
| Assistant City Manager/Police Chief           | Authorized | 1        |
| City Secretary                                | Authorized | 1        |
| Accounting Clerk                              | Authorized | 1        |
| Administrative Assistant                      | Authorized | 1        |
| Municipal Court Clerk                         | Authorized | 1        |
| Customer Support Specialist I                 | Authorized | 2        |
| Utility Billing Supervisor                    | Authorized | 1        |
|                                               |            | <hr/> 10 |
| <b>Development Services</b>                   |            |          |
| Code Enforcement Officer                      | Authorized | 2        |
| Development Administrative Assistant          | Authorized | 1        |
| Director of Development Services              | Authorized | 1        |
| Economic Development Executive Director – EDC | Authorized | 1        |
|                                               |            | <hr/> 5  |
| <b>Fire and EMS</b>                           |            |          |
| Fire Department Chief                         | Authorized | 1        |
| Fire Department Assistant Chief               | Authorized | 1        |
| Fire Captain                                  | Authorized | 5        |
| Fire Lieutenant                               | Authorized | 3        |
| Fire Equipment Operator                       | Authorized | 3        |
| Fire Fighter                                  | Authorized | 9        |
|                                               |            | <hr/> 22 |
| <b>Police Department</b>                      |            |          |
| Assistant Police Chief                        | Authorized | 1        |
| Police Captain                                | Authorized | 2        |
| Police Corporal                               | Authorized | 2        |
| Police Detective                              | Authorized | 1        |

|                                                |            |                       |
|------------------------------------------------|------------|-----------------------|
| Patrol Officer                                 | Authorized | 8                     |
| Police Secretary                               | Authorized | 1                     |
| Police Sergeant                                | Authorized | 1                     |
|                                                |            | <hr/> 16              |
| <b>Library</b>                                 |            |                       |
| Library Director                               | Authorized | 1                     |
| Community Librarian                            | Authorized | 1                     |
| Library Page                                   | Authorized | 1                     |
| Library Page 2                                 | Authorized | 2                     |
| Library Page I                                 | Authorized | 2                     |
| Library Circulation Supervisor                 | Authorized | 1                     |
|                                                |            | <hr/> 8               |
| <b>Public Works and Utilities</b>              |            |                       |
| Maintenance Supervisor                         | Authorized | 2                     |
| Maintenance Technician - Building and Grounds  | Authorized | 2                     |
| Maintenance Technician – Parks                 | Authorized | 1                     |
| Maintenance Technician – Streets               | Authorized | 1                     |
| Maintenance Technician - Wastewater Collection | Authorized | 1                     |
| Maintenance Technician - Water Distribution    | Authorized | 4                     |
| Maintenance Technician - Water Production      | Authorized | 3                     |
| Maintenance Technician - Water Treatment       | Authorized | 2                     |
| Compliance Officer                             | Authorized | 1                     |
|                                                |            | <hr/> 17              |
| <b>Total Approved Positions</b>                |            | <hr/> <hr/> <b>78</b> |

## Appendices

**FY 2024/25 Budget Adoption Ordinance**



**ORDINANCE NO. 2024-019**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS ADOPTING THE CITY OF WOLFFORTH'S ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AND PROVIDING OTHER DETAILS RELATING TO THE PASSAGE OF THIS ORDINANCE**

**WHEREAS**, the Budget of the City of Wolfforth incorporated herein for all purposes as Exhibit "A", for the fiscal year beginning October 1, 2024, and ending September 30, 2025, was duly and timely presented to the City Council by the Mayor and City Manager; and

**WHEREAS**, the Budget of the City of Wolfforth was filed with the City Secretary's Office for the required number of days of public display; and

**WHEREAS**, a public hearing was ordered by the City Council and public notice of said hearing was caused to be given by the City Council in accordance with applicable law, and said public hearing was held according to said notice; and

**WHEREAS**, the adoption of the said budget will require raising more revenue from property taxes than in the previous year; and

**WHEREAS**, it being the opinion of the Mayor and City Council that said Budget should be adopted,

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS:**

**SECTION 1.** That the appropriations for the fiscal year beginning October 1, 2024, and ending September 30, 2025, for the support of the general government of the City of Wolfforth, Texas, be fixed and determined for the said terms in accordance with expenditures shown in the Budget appended hereto as Exhibit "A".

**SECTION 2.** That the Budget, as shown in words and figures in Exhibit "A", is hereby approved in all respects and adopted as the City of Wolfforth budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025.

**SECTION 3.** That this Ordinance shall be effective immediately.

**SECTION 4.** That all ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

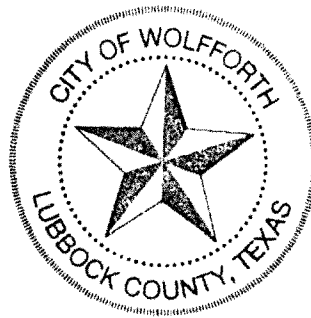
PASSED AND APPROVED this, the 26th day of August 2024

CITY OF WOLFFORTH

  
\_\_\_\_\_  
CHARLES ADDINGTON, II, MAYOR

ATTEST:

  
\_\_\_\_\_  
TERRI ROBINETTE, CITY SECRETARY



## **FY 2024/25 Ad Valorem Tax Rate Ordinance**

**ORDINANCE NO. 2024-021**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, ADOPTING AN AD VALOREM PROPERTY TAX RATE OF \$0.779979 AND LEVYING TAXES FOR THE FISCAL YEAR 2024-2025 TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENDITURES; PROVIDING FOR SEVERABILITY; PROVIDING FOR A REPEALER; PROVIDING AN EFFECTIVE DATE; AND ORDAINING OTHER PROVISIONS RELATED TO THE SUBJECT MATTER HEREOF.**

WHEREAS, the City Council of Wolfforth, Texas, has on this date, duly approved and adopted a Municipal Budget for the fiscal year beginning on October 1, 2024, and ending on September 30, 2025 ("FY 2025"); and

WHEREAS, the adopted FY 2025 Municipal Budget anticipates and requires the levy of an ad valorem tax on all taxable property in the City; and

WHEREAS, the Chief Appraisers of the Lubbock Central Appraisal District have prepared and certified the appraisal rolls for the City of Wolfforth, which list all real and personal property within and taxable by the City of Wolfforth, with an estimated total value of \$790,288,828 for the 2024 tax year; and

WHEREAS, it is necessary to levy such an ad valorem tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for providing municipal services during FY 2025; and

WHEREAS, the City has fully and timely complied with all notice and other requirements relative to the consideration and adoption of a tax rate for FY 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS:

SECTION 1. That a total ad valorem property tax rate aggregating \$0.779979 is hereby adopted and shall be levied on each \$100 of assessed valuation of all taxable property located in the City of Wolfforth, Texas, and appearing on the assessment roll for the tax year 2021, in accordance with the Constitution and Laws of the State of Texas.

(a) Of the total rate, \$0.630257 on each \$100 of assessed valuation is hereby specifically levied for current expenses for maintenance and operation purposes.

(b) Of the total rate, \$0.149722 on each \$100 of assessed valuation is hereby specifically levied for the payment of principal and interest on debt.



THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.8 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$17.15.

SECTION 2. That the tax rolls prepared and certified by the Chief Appraiser of the Lubbock Central Appraisal District for all real and personal property within and taxable by the City of Wolfforth for the 2024 tax year, together with any supplements thereto, are hereby accepted and approved.

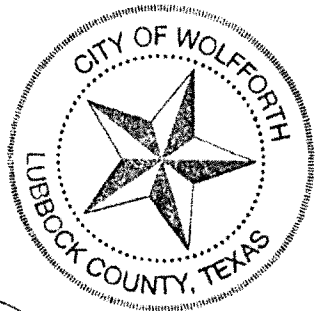
SECTION 3. That the City shall have a lien on all taxable property located in the City to secure the payment of ad valorem property taxes assessed and levied hereunder, including any applicable penalties, interests, and all costs of collections, as permitted by the laws of the State of Texas.

SECTION 4. That if any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this ordinance or the application to such other persons or sets of circumstances shall not be affected thereby, it being the intent of the Wolfforth City Council, in adopting this ordinance, that no portion thereof or provision contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion or provision.

SECTION 5. That all ordinances and parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of the conflict.

SECTION 6. That this Ordinance shall become effective in accordance with State law.

PASSED AND APPROVED this, the 26th day of August 2024.



CITY OF WOLFFORTH

  
CHARLES ADDINGTON, II, MAYOR

ATTEST:



TERRI ROBINETTE, SECRETARY

## Water Rates Ordinance

**ORDINANCE NO. 2024-024**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 13 UTILITIES ARTICLE 13.05 WATER AND SEWER, DIVISION 2 WATER RATES; PROVIDING FOR THE ASSESSMENT OF RATES FOR UTILITY SERVICES WITHIN THE CITY; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS the City Council of the City of Wolfforth finds that it is in the best interest of the citizens of Wolfforth to revise and update rates for City water accounts: **NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:**

**Part 1. Enacted.**

THAT the Chapter 13 Utilities of the City of Wolfforth Code of Ordinances Article 13.05.022 Water Rates and Article 13.05.023 Fire Hydrant Meter are amended and shall read as follows:

**ARTICLE 13.05.022 WATER**

(a) General. The city shall charge and collect, and every consume, other than the Frenship Independent School District, shall pay, for water furnished by the city to the consumer, the amount calculated by application of the following rates to meter readings for all billing cycles due October 15, 2024 or later.

- (1) 0–3,000 gallons (minimum): \$77.66
- (2) 3,001–15,000 gallons: \$7.88 per 1,000 gallons.
- (3) 15,001–30,000 gallons: \$9.08 per 1,000 gallons.
- (4) 30,001–50,000 gallons: \$10.68 per 1,000 gallons.
- (5) Over 50,001 gallons: \$12.86 per 1,000 gallons.

(b) Frenship Independent School District. The city shall charge and collect and the Frenship Independent School District shall pay, for water furnished by the city to the consumer, the amount calculated by application of the following rate to meter readings for all billing cycles due October 15, 2024 or later.

- (1) 0-3,000 gallons (minimum): \$77.66
- (2) Over 3,001 gallons: \$6.36 per 1,000 gallons

## ARTICLE 13.05.023 FIRE HYDRANT METER

The city shall charge and collect and individuals or entities using fire hydrant meters shall pay the following fees for the use of the meter and for water furnished by the city.

- (1) \$18.00 per 1,000 gallons.
- (2) \$200.00 monthly rental fee.
- (3) Deposit as set forth in appendix A, fee schedule, section A1.012(d).

### Part 2. Severability

The provisions and sections of this Ordinance shall be deemed to be independent, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

### Part 3. Repeal of Conflicting Ordinances

All ordinances or part of ordinances in conflict herewith are hereby repealed to the extent of the conflict with this Ordinance.

### Part 4. Effective Date

This Ordinance shall take effect upon its passage and approval.

**PASSED AND APPROVED BY THE CITY COUNCIL THIS 16<sup>TH</sup> DAY OF SEPTEMBER 2024**



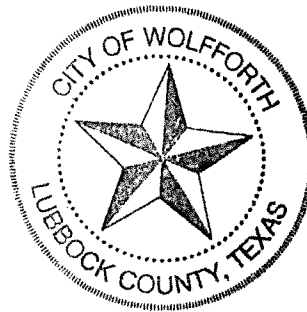
Charles Addington, II, Mayor

City of Wolfforth, Texas

ATTEST:



Terri Robinette, City Secretary





## **Sewer Rates Ordinance**

## **ORDINANCE NO. 547**

AN ORDINANCE REGULATING THE DEPOSIT, RATES AND COMPENSATION TO BE CHARGED THE PUBLIC BY THE CITY OF WOLFFORTH, TEXAS, FOR WATER AND SEWER SERVICE WITHIN THE CITY OF WOLFFORTH, TEXAS, EFFECTIVE ON THE SEPTEMBER 1, 2020 FOR OCTOBER BILLING, PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City Council is of the opinion and deems it to be in the public interest to revise the utility deposit and the water and sewer rates, to establish a deposit sufficient to pay a final utility bill and to establish the minimum water rates within the City of Wolfforth to keep pace with the rising costs incurred by the City of Wolfforth in the exploration for, the production of, and distribution of water.

WHEREAS, it is the City Council's intention to establish a utility account deposit and water and sewer service rates that will adequately cover operational, maintenance and capital costs;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS:

### **SECTION 1. TITLE**

This Ordinance shall be known and may be cited as the water rate and sewer service rate ordinance of the City of Wolfforth, Texas.

### **SECTION 2.**

There shall be a \$100 deposit for each utility account established after October 1, 2009.

### **SECTION 3.**

Beginning September 1, 2020, there shall be a monthly sewer charge of \$32.00 for sewer service to all residences. The non-residential rates shall be a monthly service charge of \$28.50 together with a monthly volume charge of \$0.51 times water consumption in thousands of gallons. These changes will be reflected in the October 2020 billing cycle.

### **SECTION 4.**

The City of Wolfforth, Texas, shall charge and collect and every consumer shall pay, for water furnished by the City to the consumer, the amount calculated by application of the following rates to meter readings for all billing cycles beginning on October 1, 2013.

|                           |                          |
|---------------------------|--------------------------|
| 0-3,000 gallons (minimum) | \$38.00                  |
| 3,001-25,000 gallons      | \$3.10 per 1,000 gallons |
| 25,001-50,000 gallons     | \$3.35 per 1,000 gallons |
| Over 50,001 gallons       | \$3.60 per 1,000 gallons |

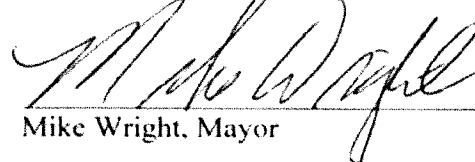
SECTION 5.

That should any paragraph, section, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected thereby.

AND IT IS SO ORDERED.

PASSED by the City Council of the City of Wolfforth on this 17<sup>th</sup> day of August, 2020.

**CITY OF WOLFFORTH**

  
Mike Wright, Mayor

Attest:

  
Lauren Murphey, City Secretary

## Sanitation Fees Ordinance



## **ORDINANCE NO. 2024-006**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING THE CODE OF ORDINANCES APPENDIX A FEE SCHEDULE BY AMENDING A1.013 UTILITY RATES AND CHARGES; PROVIDING FOR THE REPEAL OF ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT WITH THIS ORDINANCE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Wolfforth City Council adopted Ordinance No. 2023-005 on March 20, 2023 adopting garbage rates;

WHEREAS, the cost of solid waste service to the City has increased;

WHEREAS, to maintain the current level of service, the City must increase its garbage collection fees to reflect the increased cost to the City; and

**NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:**

### **Part 1. Enacted.**

THAT the City of Wolfforth Code of Ordinances is hereby amended by amending Appendix A Fee schedule A1.013, which amended, added, or deleted sections shall read as follows:

### **APPENDIX A FEE SCHEDULE**

#### **Sec. A1.013 Utility Rates and Charges**

##### **(b) Garbage Rates:**

##### **(1) Residential:**

- (a) \$22.49 per month, collected 2 times weekly, if served by steel container**
- (b) \$32.16 per month, collected 1 time weekly if served by one cart**
- (c) \$45.03 per month, collected 1 time weekly if served by two carts**

##### **(2) Commercial rates:**

- (a) \$40.85 per 1.5 yard container, per month, collected 2 times weekly.**
- (b) \$82.51 per 3 yard container, per month, collected 2 times weekly.**
- (c) \$106.18 per 3 yard container, per month, collected 3 times weekly.**

- (d) \$122.55 per 4 yard front load container, per month, collected 3 times weekly.
- (e) \$103.55 per 6 yard front load container, per month, collected 1 times weekly.
- (f) \$207.13 per 6 yard front load container, per month, collected 2 times weekly.
- (g) \$310.69 per 6 yard front load container, per month, collected 3 times weekly.
- (h) \$414.21 per 6 yard front load container, per month, collected 4 times weekly.
- (i) \$518.38 per 6 yard front load container, per month, collected 5 times weekly.
- (j) \$621.34 per 6 yard front load container, per month, collected 6 times weekly.
- (k) \$137.76 per 8 yard front load container, per month, collected 1 time weekly.
- (l) \$275.56 per 8 yard front load container, per month, collected 2 times weekly.
- (l) \$409.22 per 8 yard front load container, per month, collected 3 times weekly.
- (m) \$169.92 per 8 yard recycle container, collected 2 times weekly
- (n) \$254.84 per 8 yard recycle container, collected 3 times weekly

(3) Commercial rates outside City limits: 200% of the specific container/frequency rate for City limits customers (see commercial rates).

(4) Additional Services:

- |     |               |         |
|-----|---------------|---------|
| (a) | Extra Pick Up | \$50.00 |
| (b) | Extra Yards   | \$30.50 |

## Part 2. Severability

The provisions and sections of this Ordinance shall be deemed to be independent, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

## Part 3. Repeal of Conflicting Ordinances

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the

ORD 2024- 006 Garbage Rates Page | 2 of 3

extent of the conflict.

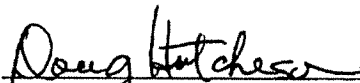
#### Part 4. Publication

The City Secretary is authorized and directed to publish the caption and penalty prescribed by this Ordinance in accordance with State Law.

#### Part 5. Effective Date

This Ordinance shall be in force and effect from and after its publication.

**PASSED AND APPROVED ON THIS THE 4TH DAY OF MARCH 2024.**

  
\_\_\_\_\_  
Doug Hutcheson, Mayor Pro Tem  
City of Wolfforth, Texas

Attest:

  
\_\_\_\_\_

Terri Robinette, City Secretary

