

**PLANNING AND ZONING COMMISSION AGENDA**  
**Tuesday, December 12, 2023– 5:30 P.M.**  
**WOLFFORTH CITY HALL**  
**COUNCIL CHAMBERS**  
**302 MAIN STREET**  
**WOLFFORTH, TEXAS**

The order of these agenda items may be changed. The Planning and Zoning Commission may discuss and/or take action on each of the following items:

**Call Meeting to Order**

**Citizen Engagement**

This is an opportunity for the public to address the Planning and Zoning Commission regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the public comment sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the Planning and Zoning Commission with civility that is conducive to appropriate public discussion. Speakers can address only the Planning and Zoning Commission and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

**Items for Individual Consideration**

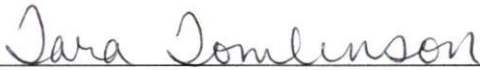
- 1. Consider and take appropriate action on minutes from P&Z Commission Meeting from November 14, 2023**
- 2. Conduct a Public Hearing to consider a zoning change by the City of Wolfforth from R-1 to C-3 and include a Special Use Permit for Meat Processing with a Retail Front for the construction of an additional facility at BLK D6 SEC 24 AB 884 TR A 1.00 acres. (Currently the location of All Hale Meats)**
- 3. Consider and take appropriate action on a zoning change by the City of Wolfforth from R-1 to C-3 and include a Special Use Permit for Meat Processing with a Retail Front for the construction of an additional facility at BLK D6 SEC 24 AB 884 TR A 1.00 acres. (Currently the location of All Hale Meats)**
- 4. Conduct a Public Hearing to consider an amendment to the Wolfforth Zoning Ordinance Section 501- Residential District Regulations- Minimum Front Yard Setbacks for a cul-de-sac.**
- 5. Consider and take appropriate action on an amendment to the Wolfforth Zoning Ordinance Section 501- Residential District Regulations- Minimum Front Yard Setbacks for a cul-de-sac.**
- 6. Adjourn**

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 806-855-4120, or e-mail at [citysecretary@wolfforthtx.us](mailto:citysecretary@wolfforthtx.us) for further information.

CERTIFICATION

Dated this 8<sup>th</sup> day of December 2023.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Planning and Zoning Commission of the City of Wolfforth, Texas is a true and correct copy of said notice that has been posted at City Hall of the City of Wolfforth, Texas, in a place convenient and readily accessible to the general public at all times, and said notice was posted on December 8, 2023 by 5:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of such meeting.



Tara Tomlinson, Director of Development Services

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Date Notice Removed

**PLANNING AND ZONING COMMISSION  
NOVEMBER 14, 2023 5:30pm  
WOLFFORTH CITY HALL  
COUNCIL CHAMBERS  
302 MAIN STREET  
WOLFFORTH, TEXAS**

**MEMBERS PRESENT:** Russell Dabbs, Rebekah Peer, Michael Adams, Robert Garcia, Kyle Reeves

**MEMBERS ABSENT:** Charlotte McDonald

**OTHERS PRESENT:** City Manager Randy Criswell, Director of Development Services Tara Tomlinson

Kyle Reeves opened the meeting at 5:30 p.m.

1. There were no public comments.
2. **PUBLIC HEARING:** Consider and take appropriate action on public hearing to consider amending the City of Wolfforth Zoning Ordinance Section 14.03.008 Use Table and Section 14.03.013 Commercial Use Categories. Kyle Reeves opened the public hearing at 5:32pm and after no comments were presented, closed the hearing at 5:33pm.
3. Motion by Rebekah Peer, second by Michael Adams to make the following recommendation to City Council. Approve amending the City of Wolfforth Zoning Ordinance Section 14.03.008 Use Table and Section 14.03.013 Commercial Use Categories. Motion carried unanimously.
4. With no other business to come before the Committee, motion was made by Russell Dabbs, second by Michael Adams to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 5:53 pm.

**PASSED AND APPROVED THIS THE 12<sup>th</sup> DAY OF DECEMBER, 2023.**

**ATTEST:**

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Tara Tomlinson, Director of Development Services

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Kyle Reeves, Chair of Planning and Zoning Board