

WOLFFORTH CITY COUNCIL AGENDA
July 17, 2023 – 6:00 P.M.
WOLFFORTH CITY HALL
COUNCIL CHAMBERS
302 MAIN STREET
WOLFFORTH, TEXAS

The order of these agenda items may be changed. The City Council may discuss and/or take action on each of the following items:

Call Meeting to Order

Invocation – Council Member Hutcheson

Pledge of Allegiance – Council Member McDonald

Roll Call and Establish a Quorum

Safety Review

Public Comment

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the public comment sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

Consent Agenda

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

- 1. Consider and take appropriate action on minutes from July 10, 2023**
- 2. Consider and take appropriate action on Monthly Reports for June 2023**
- 3. Consider and take appropriate action on Ordinance 2023-015**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING THE WOLFFORTH CODE OF ORDINANCES BY AMENDING CHAPTER 7 MUNICIPAL COURTS BY AMENDING ARTICLE 7.02 MUNICIPAL COURT BUILDING SECURITY FUND AND DELETING ARTICLE 7.03 MUNICIPAL COURT TECHNOLOGY FUND; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

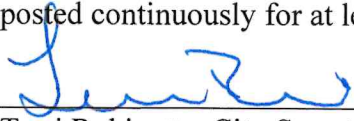
Items for Individual Consideration

- 4. PUBLIC HEARING: Consider and take appropriate action on a Public Hearing on a proposed economic development project granting approximately \$225,000 to the City of Wolfforth for monument construction and landscaping located at the northwest corner of Donald Preston Drive and Alcove Ave**
- 5. Consider and take appropriate action on marketing report from the Wolfforth Economic Development Corporation**
- 6. Consider and take appropriate action on Monthly Project Progress report from City Manager.**
- 7. Consider and take appropriate action on update regarding Harvest Phase 1 Wastewater System**
- 8. Consider and take appropriate action on Fiscal Year 2024 Budget Workshop**
- 9. Executive Session: In accordance with Texas Government Code, Section 551-001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:**
 - a. 551.072 Deliberations about Real Property: To deliberate the purchase, exchange, lease or value of real property (i)water rights**
- 10. Reconvene into Open Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.**
- 11. Council Requests for Future Agenda Items**
- 12. Adjourn**

The City Council of the City of Wolfforth reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). Executive sessions are closed to the public as provided in the Chapter 551 of the

Texas Government Code. Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

“I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: July 14, 2023 at 5:00 p.m. and remained so posted continuously for at least 72 hours prior to the scheduled time of said meeting.”



Terri Robinette, City Secretary

Date Notice Removed

**MINUTES OF A REGULAR MEETING
CITY COUNCIL OF WOLFFORTH, TEXAS
302 Main Street, WOLFFORTH, TX
Monday, July 10, 2023, 6:00 p.m.**

MEMBERS PRESENT: Mayor Addington; Mayor Pro Tem Hutcheson; Council members Stout, Cooper, Brashier, McDonald

MEMBERS ABSENT:

OTHERS PRESENT: City Manager Randy Criswell; City Secretary Terri Robinette; Compliance Candace Layman; Fire Chief Lance Barrett, EDC Director Danielle Sweat, Development Director Tara Tomlinson; Assistant Police Chief Patrick Austin; Police Lieutenant Jacob Peer

OTHERS PRESENT BY TEAMS:

Mayor Addington opened the meeting at 6:00 p.m.

1. There were no public comments.
2. The following items were removed from the Consent Agenda and tabled.
 1. Consider and take appropriate action on proposal from OJD for engineering and survey services for Loop 88 North taking point piping and associated work
 2. Consider and take appropriate action on proposal from OJD for engineering and surveying services for proposed Lubbock North Connection.
 3. Consider and take appropriate action on execution of contract with UCA for construction of Loop 88 East water connection and Ironhorse well.
3. Motion by Council member Hutcheson, second by Council member Cooper to approve the remaining items on the Consent Agenda. Motion carried unanimously.
 1. Consider and take appropriate action on minutes from June 5, 2023
 2. Consider and take appropriate action on expenditure of municipal court technology fund revenue for laptop computers
 3. Consider and take appropriate action on contract with Kimley Horn for landscape and construction documents for monument design to be placed

at US 62 frontage road and 82nd Street, a project of the Wolfforth Economic Development Corporation.

4. Consider and take appropriate action on contract with David Pettit Economic Development, LLC for professional TIRZ development services.
 5. Consider and take appropriate action on proposal from OJD for engineering and survey services for Loop 88 East water and Ironhorse well piping.
 6. Consider and take appropriate action on execution of contract with UCA for 12-inch water distribution loop line construction.
 7. Consider and take appropriate action on proposal from PSI Technologies for Monoclor Residual Control System
-
4. Kimley Horn presented data on a .5-million-gallon elevated storage tank. Motion by Council member Cooper, second by Council member Hutcheson to accept the report. Motion carried unanimously.
 5. Upon presentation by Chris Ekrut with NewGen Strategies regarding Impact Fees, Motion by Council member Cooper, second by Council member McDonald to appoint the current Planning and Zoning Commission as the Impact Fee Committee and move forward with the schedule for adoption of Impact Fees as presented. Motion carried unanimously.
 6. Steve Haynes gave a report to the Council from the Water Conservation Committee regarding rainwater harvesting, aquaponics and other conservation methods. No action was taken.
 7. Motion by Council member Brashier, second by Council member McDonald to approve Police Department salary increases effective August 1, 2023 totaling \$46,000 to the fiscal year 2023 budget. Motion carried unanimously.
 8. With no other business to come before the Council, motion was made by Council member Hutcheson, second by Council member McDonald to adjourn the meeting. Motion carried unanimously and the meeting was adjourned.

PASSED AND APPROVED THIS THE 17th DAY OF JULY, 2023.

Charles Addington, II, Mayor

ATTEST:

Terri Robinette, City Secretary

Monthly Report June 2023

New Construction: 1 Commercial, 23 Residential

Estimated Value: \$5,510,152

Subdivision: Harvest-19, Preston Manor-3, Fox Run-1

23 Single Family

1 Commercial

Ongoing Construction: 1 Commercial, 139 Residential

Subdivision: Harvest- 112, Iron Horse- 1, Preston Manor- 16, Fox Run-1, Overlook- 9

6 Multi-Family

133 Single Family

1-Commerical

Completed Construction: 62

Subdivision: Harvest- 50, Overlook- 10, Preston Manor-2

4 Multi-Family

58 Single Family

Permit Description	Project Address	Collaborators	Status	Date Started	Square Feet	Valuation
602 Donald Preston Unit A- Luxu	602 Donald Preston Dr	Ryan Sanders	active	06/02/2023	1913	\$ 197,000.00
Single Family	307 E 25th Street	Betenbough Homes	active	06/22/2023	2766	\$ 284,898.00
New Garden Home	2011 Plains Avenue	Betenbough Homes	active	06/12/2023	1355	\$ 139,565.00
New Garden Home	2012 Plains Avenue	Betenbough Homes	active	06/13/2023	1385	\$ 142,655.00
Single Family	302 E 25th Street	Betenbough Homes	active	06/13/2023	2799	\$ 288,297.00
Single Family	803 13th St	Bella Homes	active	06/02/2023	4250	\$ 437,750.00
Single Family	1310 Chaucer Ln	KIM CRAIG	active	06/20/2023	2690	\$ 277,070.00
Single Family	3222 Corpus Avenue	Betenbough Homes	active	06/23/2023	2811	\$ 289,533.00
Single Family	3212 Corpus Avenue	Betenbough Homes	active	06/22/2023	2766	\$ 284,898.00
Single Family	312 E 25th Street	Betenbough Homes	active	06/06/2023	2092	\$ 215,476.00
New Garden Home	2004 Plains Avenue	Betenbough Homes	active	06/23/2023	1452	\$ 149,556.00
New Garden Home	2007 Plains Avenue	Betenbough Homes	active	06/23/2023	1614	\$ 166,242.00
New Garden Home	1105 E 21st Street	Betenbough Homes	active	06/26/2023	1431	\$ 147,393.00
Single Family	1302 N 14th St	Greystone Homes	active	06/26/2023	3312	\$ 341,136.00
Single Family	3215 Corpus Avenue	Betenbough Homes	active	06/12/2023	2179	\$ 224,437.00
Single Family	3206 Corpus Avenue	Betenbough Homes	active	06/30/2023	2164	\$ 222,892.00
Single Family	2412 Abbeville Avenue	Betenbough Homes	active	06/06/2023	2825	\$ 290,975.00
New Garden Home	2005 Plains Avenue	Betenbough Homes	active	06/06/2023	1355	\$ 139,565.00
New Garden Home	2001 Plains Avenue	Betenbough Homes	active	06/06/2023	1385	\$ 142,655.00
New Garden Home	1203 E 21st Street	Betenbough Homes	active	06/06/2023	1385	\$ 142,655.00
New Garden Home	2002 Plains Avenue	Betenbough Homes	active	06/06/2023	1355	\$ 139,565.00
New Garden Home	2006 Plains Avenue	Betenbough Homes	active	06/06/2023	1385	\$ 142,655.00
Single Family	1211 E 32nd Street	Betenbough Homes	active	06/06/2023	3759	\$ 387,177.00
Single Family	621 N 9th St	Greystone Homes	active	06/05/2023	3069	\$ 316,107.00
						\$ 5,510,152.00



Citation Listing

City of Wolfforth Municipal Court

7/3/2023 2:45:19 PM

Citation Listing Report

Totals For 06/01/2023 - 06/30/2023

Report Totals

By Race	Manual Entry	1
3 - 3		1
4 - 4		11
6 - 6		5
A - Asian or Pacific Islander		1
B - Black		12
H - Hispanic		49
I - American India or Alaskan Nati		1
W - White		99
Report Totals		180

Report Totals

By Gender	-	1
1 - Male		12
2 - Female		5
F - Female		56
M - Male		106
Report Totals		180

Report Totals

By Age Code	-	5
A - Adult		145
J - Juvenile		28
M - Minor		2
Report Totals		180

Report Totals:	Number Of Citations:	180
	Number Of Violations:	234



Citation Listing

City of Wolfforth Municipal Court

7/3/2023 2:45:19 PM

Citation Listing Report

Totals For 06/01/2023 - 06/30/2023

Report Totals

Totals By Citation Type		PD - Police Department	1
		R - Regular	179
Report Totals			180

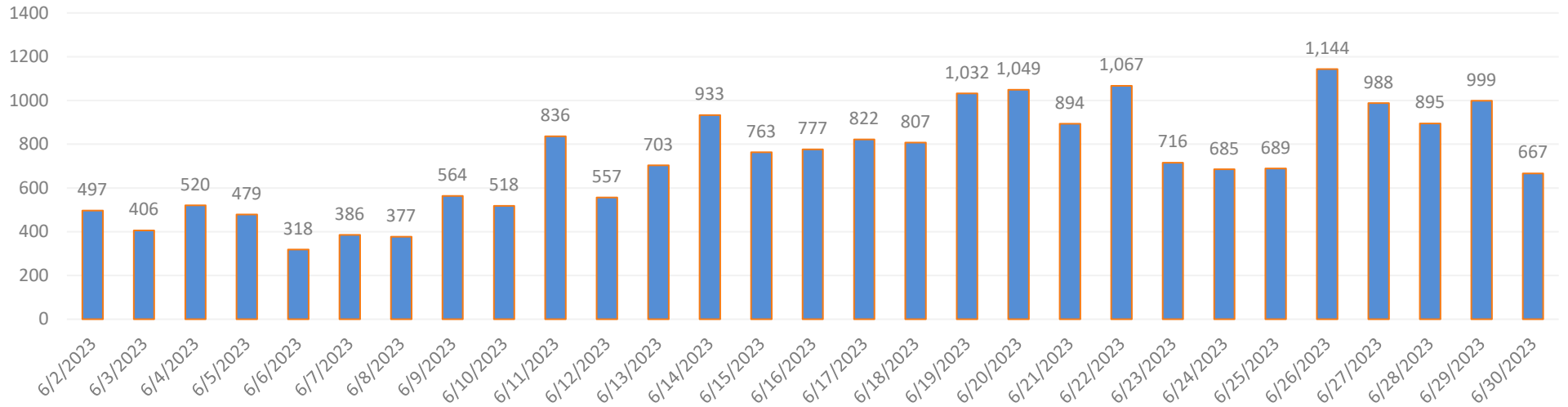
Report Totals:	Number Of Citations:	180
	Number Of Violations:	234

Wolfforth Fire EMS
2023 Run Totals

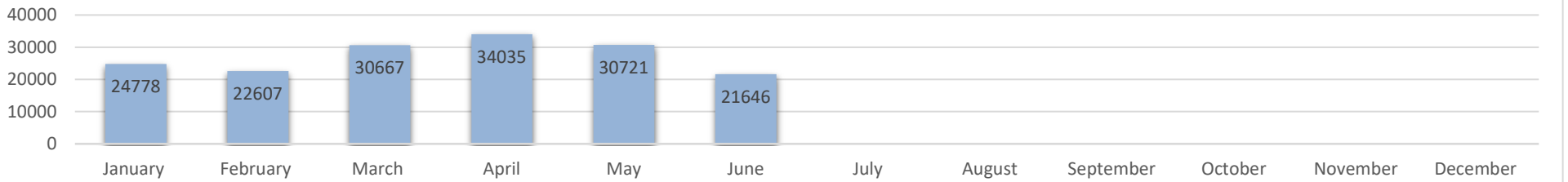
January	City of Wolfforth	Lubbock County	City of Lubbock	City of Ropesville	Hockley County	Terry County	Lynn County	
Fire	23	28	1		1			53
EMS	47	56	5	1	8			117
February								
Fire	19	30			2		1	52
EMS	58	54		6	8			126
March								
Fire	14	18			1			33
EMS	54	51		9	7			121
April								
Fire	15	20	2		1			38
EMS	51	45	6	7	9			118
May								
Fire	15	22			1	1		39
EMS	37	47		4	5			93
June								
Fire	22	28			1			51
EMS	62	62		9	6			139

June 2023

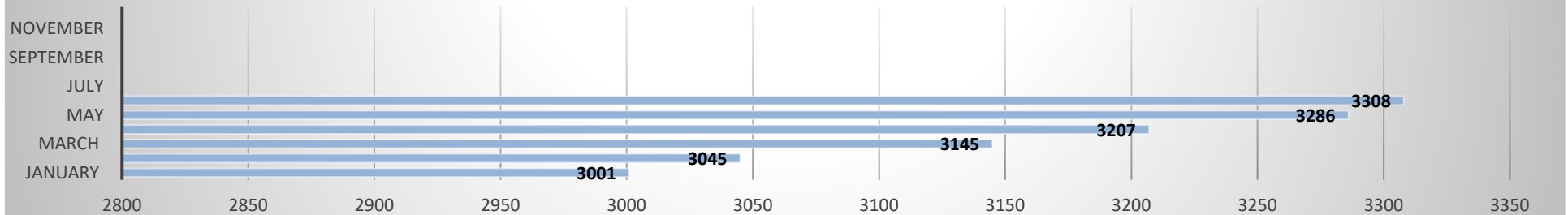
WELLS ONLY DAILY PUMPING



Monthly total of Water Pumped by wells

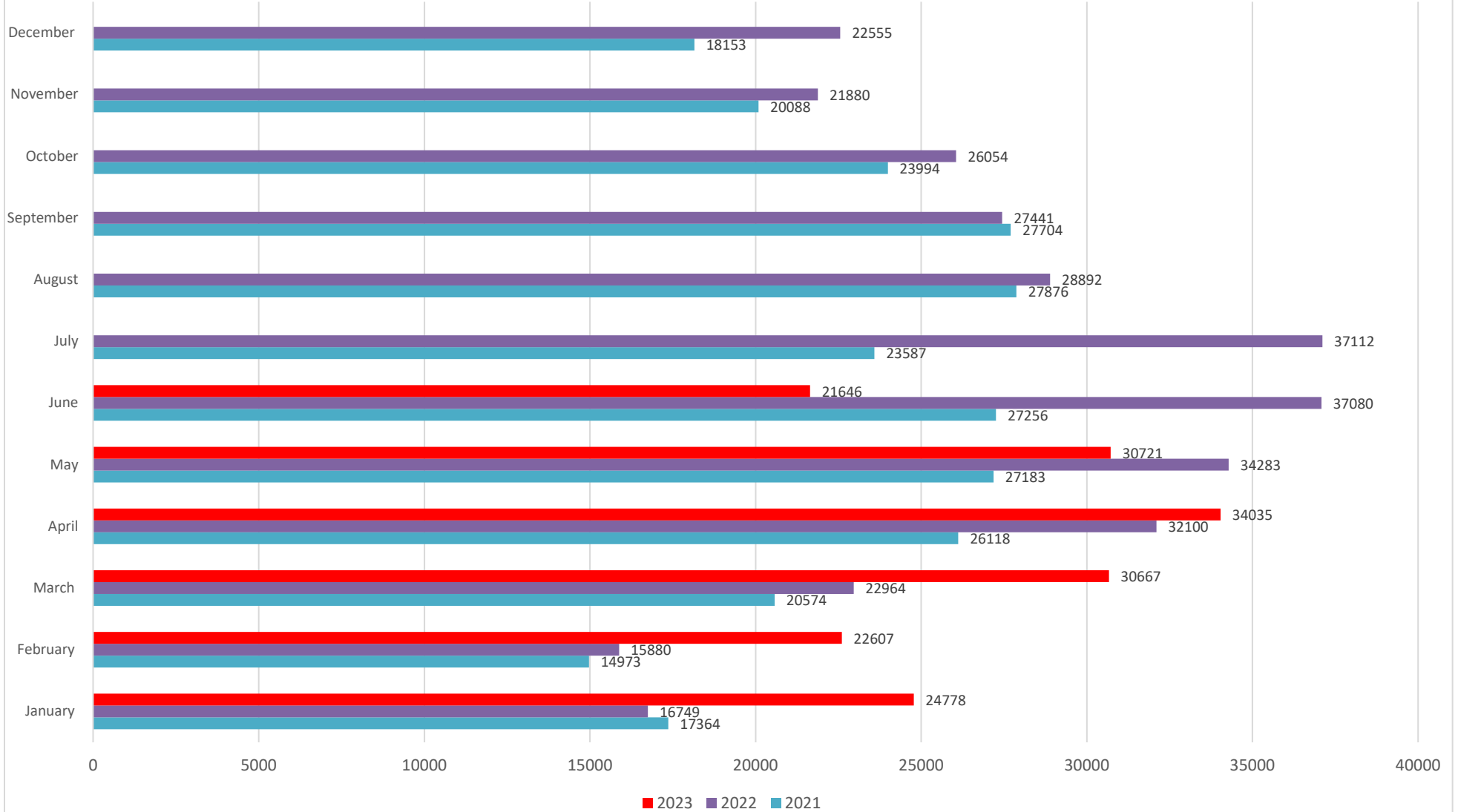


Meter Count



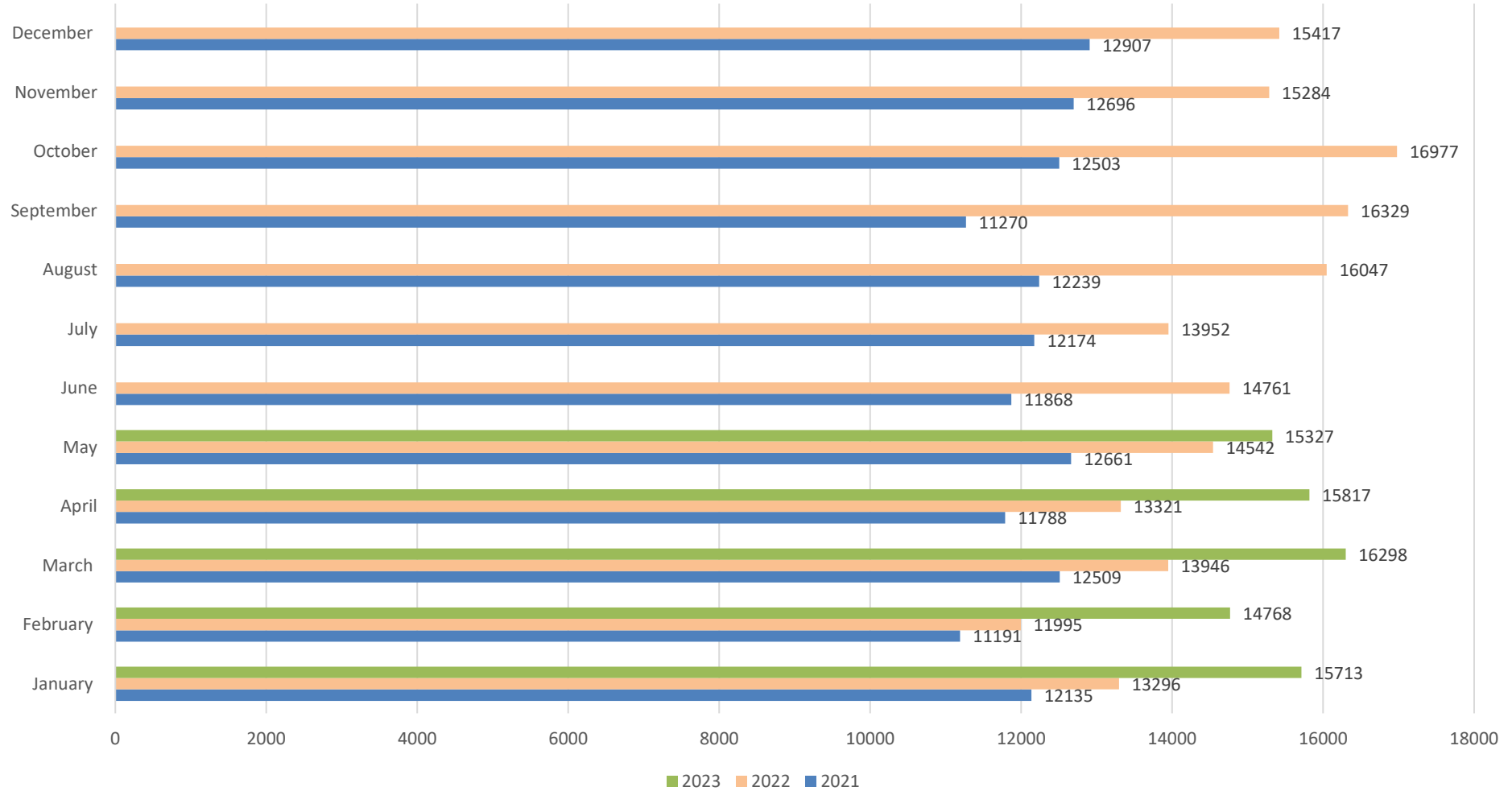
June 2023

Water pumped from wells



June 2023

Sewer Flow



811
locates 49

Iworq summary 210 work orders

Building		
Maintenance	3 Meter Reads	1
Container		
check	6 Non payment d	6
Water Leak	4 Non payment r	82
Door Tag	20 Sewer	1
Furniture	1 Service connect	19
Install Meter	43 Service disconn	20
Lighting	1 Water leak	1
Meter Issues	2	

Library Report

Dates included: June 1, 2023 – June 30, 2023

Circulation Statistics: 5,217 Checkouts

*Last June our circulation was 4,702 which was our highest monthly circulation. Average circulation in a non-summer month is approximately 2,200 circs per month.

Cards issued: 204 new cards (33 digitally through website)

*Last June we made 159 new cards, and in previous years, and in non-summer months our average is 30-70 new cards per month.

Note - Deleted 51 members while doing a database cleanup of members.

Materials Added: 204 Items Value: \$4,368.37

Materials Weeded: 21 Items Value: \$190.72

Overdrive (WT Digital Consortium) – 5,293eBooks, 4,053 eAudiobooks, and 138 eMagazines

Overdrive New User Registrations – 35 new users

Total number of visitors: 3,037

*In June of last year, we had 2,269 visitors, and that number has become our average in non-summer months. We are consistently maintaining 2,000+ visitors each month throughout the year, which is much higher than we have seen in previous years when school is in session.

Total number of computer users: 253

Total number of reference questions: 1,218

*This is also a number we are continuing to see increase. We have historically averaged 800-900 reference questions a month which includes phone calls, in-person, and questions through social media and email. Although this number usually increases slightly in the summer, we do not often see it above 1,000. As we continue to grow, we expect this number to continue to increase.

Community Room reservations: 3 Regular **note that we are using the room almost daily for library/community events, GED/ESL, and for Fire/EMT classes**

Program totals: 18 Total Programs: Family – 4 | Children's – 11 | Teen – 1 | Adult – 2 |

Total Activity Participation: 764 total/ 459 children / 6 teens / 299 adults

*Last June was our largest participation total with 750 participants. This month topped that, and we are continuing to see that increase throughout the year as well. In June of 2021 we had 512 participants. As we grow and add new programs, we expect to see a continual increase in participation.

June Beanstack overview: 200 New Registrations | 7,815 books | 22,003 minutes read | 323 Active Readers

Volunteer Hours: 22 hours

June has officially been the busiest month in my history at the library. We have had more active users in the building than ever before, and we have noticed this in every area of operation. Staff are working extremely hard to continue to provide the best service to our community. I am amazed daily at the way each staff member works to make every user in the library feel welcome. They are the front line and work daily to fulfill the

mission and values of the Library and the City of Wolfforth, and they continue to create a warm and welcoming environment to our community. We also hosted our first official Library Advisory Board meeting on July 12, and each of the members is eager to be a part of this organization and help to ensure that the library continues to serve the community to the best of our abilities. This board will help to support our Library and prepare us for the future, accounting for growth and development in the community.



Monthly Case Activity Summary

from feed: 06/01/2023 - 06/30/2023

TEMPLATE	REPORTED VIOLATIONS	WORKING VIOLATIONS	CORRECTED VIOLATIONS	TOTAL VIOLATIONS	ACTIVE CASES	ARCHIVED CASES	TOTAL CASES	ISSUED CITATIONS
Illegal Dumping	0	2	0	2	1	1	1	0
Junk Vehicle	0	1	0	1	1	0	1	0
Parking on Unimproved Surface	0	3	0	3	2	5	3	0
Stagnant Water, Weeds, and Rubbish	0	134	0	134	73	73	127	0
AVERAGE	0.00	35.00	0.00	35.00	19.25	19.75	33.00	0.00
TOTAL	0.00	140.00	0.00	140.00	77.00	79.00	132.00	0.00

Passed Partial Passed Failed Canceled

20

18

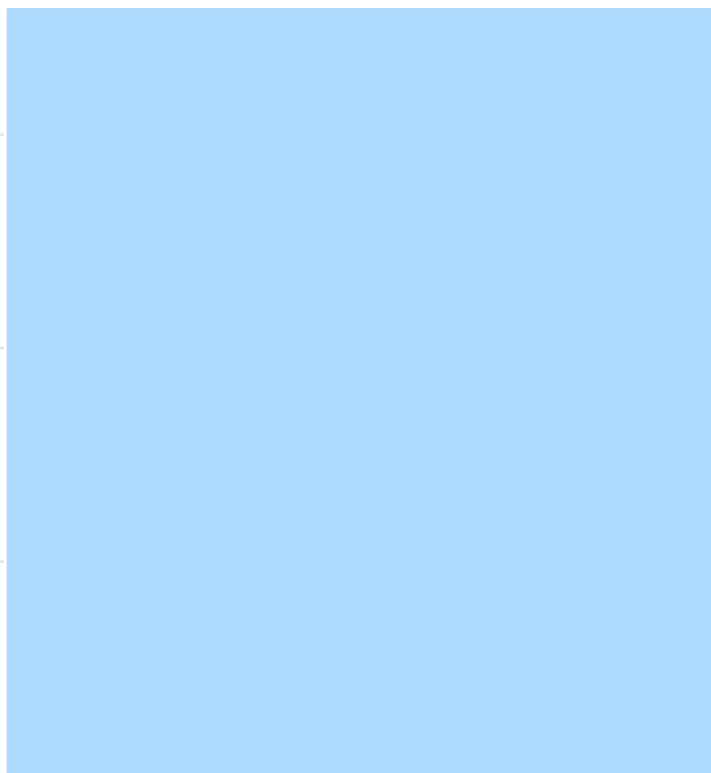
15

10

5

0

Jun 23



WOLFFORTH POLICE DEPARTMENT

Calls - By Type

06\01\2023
thru 06\30\2023

Type	Description	# Of Calls
8	911 HANGUP	2
5	ACCIDENT (BLUE FORM)	3
7	ACCIDENT (REPORTABLE)	10
9	ALARM (FALSE BUSINESS)	10
1	ALARM (FALSE RESIDENTIAL)	12
3	ALARM (FALSE SCHOOL)	1
10	ANIMAL COMPLAINT	15
15	ASSAULT (THREAT)	1
16	ASSIST OTHER AGENCY (FIRE EMS)	13
17	ASSIST OTHER AGENCY (MENTAL HEALTH)	1
18	ASSIST OTHER AGENCY (OTHER)	13
19	ATTEMPTED SUICIDE	1
22	BURGLARY (RESIDENTIAL)	1
23	BURGLARY (VEHICLE)	1
24	CHECK BUSINESS	61
26	CHECK WELFARE (PERSON)	20
27	CITY ORDINANCE VIOLATION	3
28	CIVIL DISPUTE	3
29	CIVIL MATTER	2
37	CRIMINAL MISCHIEF (ALL OTHERS)	3
39	CRIMINAL TRESPASS	1
43	DISORDERLY CONDUCT	4
44	DOMESTIC (ARREST)	1
45	DOMESTIC (NON ARREST)	8
47	DRUG PARAPHERNALIA	2
48	DRUGS FELONY	1
49	DRUGS MISD.	1
52	EMERGENCY DETENTION	3
57	FORGERY	2
59	HARASSMENT	2
60	INFORMATION	39
65	MISSING PERSON (JUVENILE)	1
66	MOTORIST ASSIST	8
67	OTHER	4
68	PROPERTY (FOUND)	1
70	PROWLER	3
101	RADAR CHECK	28
73	RUNAWAY	1
100	S.T.E.P	5
74	SCHOOL PATROL	1
78	SUSPICIOUS ACTIVITY (PERSON)	18
79	SUSPICIOUS ACTIVITY (VEHICLE)	10
77	SUSPICIOUS ACTIVITY (OTHER)	1
80	THEFT	5
82	TRAFFIC COMPLAINT	6
85	TRAFFIC CONTACT (WARNING)	2
84	TRAFFIC CONTACT (CITATION)	4
86	TRAFFIC HAZARD (LIGHTS OUT, WIRES DOWN, DEBRIS IN ROADWAY, ETC)	2
89	UUMV	1
90	VEHICLE (ABANDONED)	3

Type	Description	# Of Calls
94	VEHICLE UNLOCK	1
97	WARRANT SERVICE (TRAFFIC)	3
98	ZONE PATROL	1,266
Total		1,614

WOLFFORTH POLICE DEPARTMENT

Citations - By Violation

06\01\2023
thru 06\30\2023

Violation	Citation#
Defective Head Lamps	11
Defective Stop Lamps	2
Defective Tail Lamps	9
Display Fictitious License Plate	2
Display Unclean License Plates	2
Driving While License Invalid	6
Driving While License Suspended	1
Drove Without Lights When Required	3
Expired Driver License	3
Expired Registration	33
Fail to Display Driver License	1
Fail to move over or reduce speed	1
passing Authorized Emergency Vehicle	
Fail To Report Change Of Address Or Name	7
Fail to Stop Proper Place - Traffic Light	3
Fail to Stop-Designated Point - Stop Sign	5
Failed to Dim Headlights - Meeting	1
Failed To Drive In Single Lane	6
Failed To Signal Lane Change	5
Failed To Signal Turn	6
Failed To Yield At Yield Intersection	1
Failed to Yield Right of Way - Turn Left	2
Failed To Yield Row Leaving Private Dr., Alley, Etc.	1
Failure to Maintain Financial Responsibility	23
Fictitious License	1
Plate/Registration/Safety Inspection	
Id Lamps Not Visible Sufficient Distance	1
Minor in Possession of Tobacco	3
No Driver License	13
No License Plate Light	12
No Tail Lamps	4
Open Container in Motor Vehicle - Driver	1
Open Container in Motor Vehicle - Passenger	1
Operate Motor Vehicle Without Plates	2
Operate Unregistered Motor Vehicle	1
Possession of Drug Paraphernalia	2
Ran Red Light	5
Ran Stop Sign	25
Speeding	144
Speeding in School Zone	2
Theft Under \$50	1
Turned Right Too Wide	3
Unrestrained Child - Safety Seat Violation	1
Violate Driver License Restriction	1
Wrong Color License Plate Light	1
Total Violations	358
Total Citations	287

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on Ordinance 2023-015

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING THE WOLFFORTH CODE OF ORDINANCES BY AMENDING CHAPTER 7 MUNICIPAL COURTS BY AMENDING ARTICLE 7.02 MUNICIPAL COURT BUILDING SECURITY FUND AND DELETING ARTICLE 7.03 MUNICIPAL COURT TECHNOLOGY FUND; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

INITIATOR/STAFF INFORMATION SOURCE

Terri Robinette, City Secretary

BACKGROUND

This ordinance is a house-keeping item to clean up previous Ordinances that established the four Municipal Court Fees: Technology Fee, Building Security Fee, Truancy Prevention Fee and Jury Fund. Previous ordinances lined out the court costs to be paid and the percentage split between the four fees. Every legislative session, these percentages are changed. This new ordinance reflects Local Government Code Section 134 so it will stay current regardless of legislative changes.

EXHIBITS

Ordinance 2023-015

COUNCIL ACTION/STAFF RECOMMENDATION

Staff recommends approval of the Ordinance

ORDINANCE NO. 2023-015

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AMENDING THE WOLFFORTH CODE OF ORDINANCES BY AMENDING CHAPTER 7 MUNICIPAL COURTS BY AMENDING ARTICLE 7.02 MUNICIPAL COURT BUILDING SECURITY FUND AND DELETING ARTICLE 7.03 MUNICIPAL COURT TECHNOLOGY FUND; PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Texas legislature consolidated all municipal court fees, including the building security fee and the court technology fee, into one local consolidated fee on conviction of nonjailable misdemeanors;

WHEREAS, the local consolidated fee is mandatory for all convictions of nonjailable misdemeanor offenses and does not require adoption by the governing body for the jurisdiction of a municipal court; and

WHEREAS, the City Council of the City of Wolfforth finds that it is in the best interest of the good governance of the City to amend the Wolfforth Code of Ordinances to match current state law; **NOW THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:

Part 1. Enacted.

Chapter 7 Municipal Court is amended by amending Article 7.02 Municipal Court Building Security Fund and deleting Article 7.03 Municipal Court Technology Fund. Article 7.02 shall read as follows:

ARTICLE 7.02 CONSOLIDATED FEE

§ 7.02.001 Established.

The Wolfforth Municipal Court shall collect the local consolidated fee on conviction of nonjailable misdemeanors in accordance with Texas Local Government Code Sec. 134.103 and maintain such funds and accounts for the local consolidated fee in accordance with Sec. 134.151.

Part 2. Severability

The provisions and sections of this Ordinance shall be deemed to be independent, and the invalidity of any portion of this Ordinance shall not affect the validity of the remainder.

Part 3. Repeal of Conflicting Ordinances

All ordinances or part of ordinances in conflict herewith are hereby repealed to the extent of the conflict with this Ordinance.

Part 4. Effective Date

This Ordinance shall be in force and effect upon its passage and approval.

Passed and approved by the City Council this 17th day of July 2023.

Charles Addington, II, Mayor
City of Wolfforth, Texas

ATTEST:

Terri Robinette, City Secretary

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on a Public Hearing on a proposed economic development project granting approximately \$225,000 to the City of Wolfforth for monument construction and landscaping located at the northwest corner of Donald Preston Drive and Alcove Ave

INITIATOR/STAFF INFORMATION SOURCE

Danielle Sweat, Economic Development Director

BACKGROUND

On June 6th of 2023 the Wolfforth EDC agreed to propose an economic development project granting approximately \$225,000 to the city of Wolfforth for monument construction and landscaping. This will be located at the northwest corner of Donald Preston and Alcove Ave. The City of Wolfforth and Wolfforth EDC will be working alongside Kimley Horn and Skyrte to design a “Welcome to Wolfforth” monument sign to be placed on the property at Donald Preston Drive and Alcove. The monument will be double faced with an overall height of about 7’-7”5 and width of about 12’. This pricing includes Kimley Horn’s architecture work. All landscaping is to be drought resistant and represent native plant life. The pecan tree that is currently on that property is healthy and will be pruned.

The EDC and city council will receive comments from the public between June 26, 2023 and August 24, 2023. The Council will then be presented with a Resolution for execution in support of this project.

EXHIBITS

Public Hearing Notice

COUNCIL ACTION/STAFF RECOMMENDATION

1. Allow for the presentation from the EDC
2. Open the Public Hearing
3. Receive any public comments
4. Close the Public Hearing

Public Hearing Notice

Wolfforth Economic Development Corporation

The WEDC, a Texas non-profit 4B economic development corporation, will receive comments between June 26, 2023 and August 24, 2023 on a proposed economic development project granting approximately \$225,000 to the City of Wolfforth for monument construction and landscaping located at the northwest corner of Donald Preston Drive and Alcove Ave. The WEDC will hold a public hearing on July 11, 2023 at 11:30AM, and the City Council will hold a public hearing on July 17, 2023 6PM, both in the Council Chambers of Wolfforth City Hall, located at 302 Main Street, Wolfforth, Texas 79382. Direct all comments or concerns to Wolfforth EDC PO Box 36, 302 Main Street, Wolfforth Texas 79382 or contact Danielle Sweat, EDC Executive Director, at 806-855-4128.

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on marketing report from the Wolfforth Economic Development Corporation

INITIATOR/STAFF INFORMATION SOURCE

Danielle Sweat, Economic Development Director

BACKGROUND

The EDC has paired with The 806 Land Group and Briggs Montgomery to bring awareness to the community that we have the water infrastructure for growth. Russel Thomasson, board member, will be explaining the campaign.

EXHIBITS

Tap Into Wolfforth PDF

OPTION 1 | LOGOS



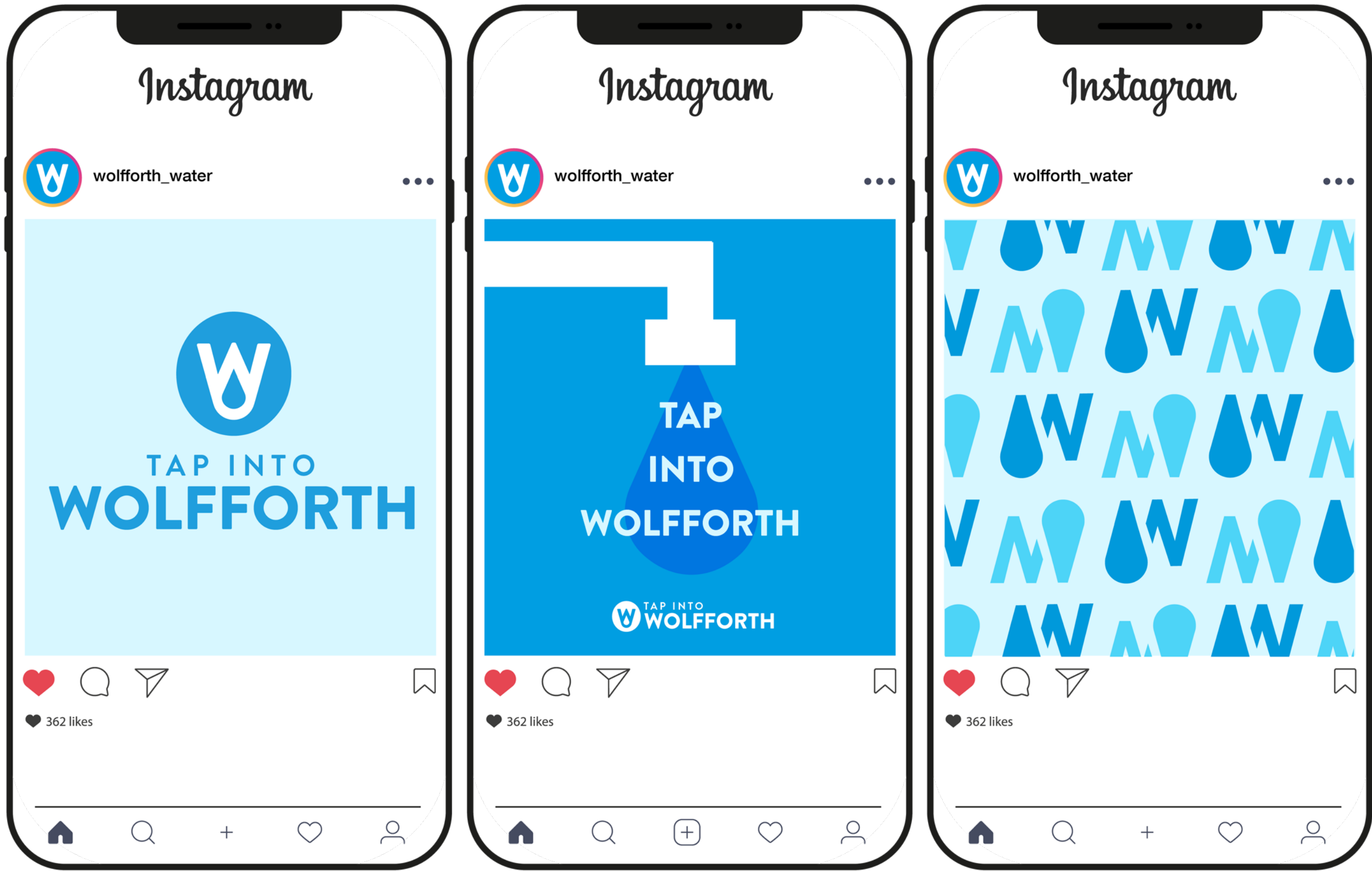
OPTION 1 | YARD SIGN MOCK-UP



OPTION 1 | BILLBOARD MOCK-UP



OPTION 1 | INSTAGRAM MOCK-UPS



AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on project progress report from City Manager

INITIATOR/STAFF INFORMATION SOURCE

Randy Criswell, City Manager

BACKGROUND

Wells 22-25 (Harvest Wells) (240 gpm +/-)

- Last report:
 - TCEQ and engineer engaging in exchange of data, TCEQ has submitted another round of comments as of week of May 8
 - Awaiting construction of well houses and wellhead piping prior to submittal of the As-Built drawings.
 - Well house construction being scheduled
- This report:
 - Received TCEQ exception approvals for 22, 23, 24, and 25
 - Will now begin working on well sites so well houses can be constructed.

Wells 26-32 (Overlook Wells) (1100 gpm +/-)

- Last report:
 - Attorneys working on contract
- This report:
 - City Attorney working to schedule meeting with Overlook group
 - TCEQ has put the exceptions for 27 and 29 on hold due to the ownership. Once the ownership of the wells is complete, these wells will be re-submitted to TCEQ for Exception Approval.
 - Once ownership of the wells is complete, Wells 26, 28, 30, 31 and 32 Exception Packages will be prepared and submitted to TCEQ.

Elevated Storage Tank

- Last Report:
 - Site acquisition contract has been executed
 - Tank Design is under review by City Staff as of May 9, 2023
 - Expected submission to TCEQ by end of May 2023
- This report:
 - Plat development remains underway
 - City Council has approved size and design
 - Plans to be submitted to TCEQ by end of July

12-inch Loop Line Project

- Last Report:
 - Soliciting quote and evaluating construction costs
- This report:
 - Contract with UCA for \$1.4 million has been executed
 - Next steps:
 - Right of way permit from Lubbock
 - Easement acquisition
 - Anticipate construction commencement within 30-45 days

Loop 88 LLC East Water Supply

- Last report
 - LLC working on minor contract revisions as requested by TCEQ
 - LLC continues working on well exceptions
 - OJD working on booster station plans
- This report
 - Construction pricing has been obtained
 - Waiting on update from Loop 88 LLC before beginning construction of connection piping

Lubbock South Interconnection

- City Council has approved acquisition of Phase 2 PAX system for disinfection
 - System has been ordered
- Installation bid solicitation to begin soon within 30 days

Local well investigation

- Last report:
 - Driller standing by to drill test holes at selected locations in and around town, once those locations are identified.
- This report:
 - Status unchanged

EDR Plant #2

- Last report:
 - Site identified
 - OJD has completed field work for survey
 - Next step staff and engineer to determine desired size of tract
- This report:
 - Property owner has been advised of our desire – awaiting response
 - Plant is currently at the 50% design stage. OJD is ready to present progress drawings to the water team.
 - Communications with TCEQ ongoing with OJD

New Project: Lubbock County Water Rights Investigation

- Have requested hydrologic analysis proposal from HDR Engineering

New Project: Booster Pump station upgrade

- Kimley Horn has identified needed pump upgrades through water model
- Currently soliciting quotes for pumps
- Current projection is to have pump upgrade on line by end of 2023

EXHIBITS

None

COUNCIL ACTION/STAFF RECOMMENDATION

No action recommended. Report only unless action deemed appropriate.

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on report regarding Harvest Phase 1 Wastewater Collection System

INITIATOR/STAFF INFORMATION SOURCE

Randy Criswell, City Manager

BACKGROUND

I've asked Kimley Horn to provide an update and/or recommendation regarding the Harvest Phase 1 wastewater collection system, as well as a brief history of the problems that have been encountered with this system and what has been done to correct them.

EXHIBITS

None

COUNCIL ACTION/STAFF RECOMMENDATION

Action as recommended.

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on Budget Workshop

INITIATOR/STAFF INFORMATION SOURCE

Randy Criswell, City Manager

BACKGROUND

I will be presenting the Council with preliminary budget observations and requesting your feedback.

EXHIBITS

COUNCIL ACTION/STAFF RECOMMENDATION

None at this time