

WOLFFORTH CITY COUNCIL AGENDA
May 1, 2023 – 6:00 P.M.
WOLFFORTH CITY HALL
COUNCIL CHAMBERS
302 MAIN STREET
WOLFFORTH, TEXAS

The order of these agenda items may be changed. The City Council may discuss and/or take action on each of the following items:

Call Meeting to Order

Invocation – Mayor Pro Tem Hutcheson

Pledge of Allegiance – Council Member McDonald

Roll Call and Establish a Quorum

Safety Review

Public Comment

This is an opportunity for the public to address the City Council regarding an item on the agenda, except public hearings that are included on the agenda. Comments related to public hearings will be heard when the specific hearing begins. Public comments are limited to three (3) minutes per speaker, unless the speaker requires the assistance of a translator, in which case the speaker is limited to six (6) minutes, in accordance with applicable law. Each speaker shall approach the designated speaker location, complete the public comment sign in sheet and state his/her name and city of residence before speaking. Speakers shall address the City Council with civility that is conducive to appropriate public discussion. Speakers can address only the City Council and not individual city officials or employees. The public cannot speak from the gallery but only from the designated speaker location.

Consent Agenda

Items considered to be routine are enacted by one motion without separate discussion. If the City Council desires to discuss an item, the item is removed from the Consent Agenda and considered separately.

- 1. Consider and take appropriate action on minutes from April 17, 2023**

Items for Individual Consideration

- 2. Consider and take appropriate action on selection of date for budget workshop.**
- 3. Consider and take appropriate action on presentation of FY 2022 Audit**

4. Consider and take appropriate action on report pertaining to blowing/drifted dirt
5. Consider and take appropriate action on report pertaining to Wolfforth PD staffing levels
6. Consider and take appropriate action on allocation and use of hotel occupancy tax funds
7. Consider and take appropriate action on Ordinance 2023-010 amending subdivision regulations to include requirements for traffic impact analysis

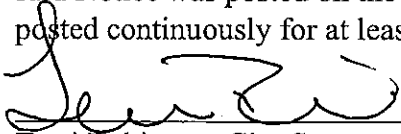
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING CITY OF WOLFFORTH CODE OF ORDINANCES BY AMENDING CHAPTER 10 SUBDIVISION REGULATION, ARTICLE 10.10 IMPROVEMENTS REQUIRED PRIOR TO ACCEPTANCE OF FINAL PLAT TO INCLUDE THE USE OF A TRAFFIC IMPACT ANALYSIS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

8. Consider and take appropriate action on Board appointments
 - a. Tax Increment Reinvestment Zone #1 Board
 - b. Economic Development Corporation
 - c. Planning and Zoning Commission
 - d. Board of Adjustment
9. Executive Session: In accordance with Texas Government Code, Section 551-001, et seq., the City Council will recess into Executive Session (closed meeting) to discuss the following:
 - a. 551.071 Consultation with Attorney: To consult with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 – Open Meetings, regarding (i)PID#2 Operations (ii)Billboard Permit Moratorium
10. Reconvene into Open Session: In accordance with Texas Government Code, Chapter 551, the City Council will reconvene into Regular Session to consider action, if any, on matters discussed in Executive Session.
11. Council Requests for Future Agenda Items
12. Adjourn

The City Council of the City of Wolfforth reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any matters listed on this agenda, as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072

(Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development). Executive sessions are closed to the public as provided in the Chapter 551 of the Texas Government Code. Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

“I, the undersigned authority do hereby certify that the Notice of Meeting was posted at City Hall of the City of Wolfforth, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: April 28, 2023 at 5:00 p.m. and remained so posted continuously for at least 72 hours prior to the scheduled time of said meeting.”



Terri Robinette, City Secretary

Date Notice Removed

**MINUTES OF A REGULAR MEETING
CITY COUNCIL OF WOLFFORTH, TEXAS
302 Main Street, WOLFFORTH, TX
Monday, April 17, 2023, 6:00 p.m.**

MEMBERS PRESENT: Mayor Pro Tem Hutcheson; Council members Stout, Salazar, Cooper, McDonald

MEMBERS ABSENT: Mayor Addington

OTHERS PRESENT: City Manager Randy Criswell; Assistant City Manager Rick Scott; City Secretary Terri Robinette; Public Works Director Randy Hall; Compliance Candace Layman; Fire Chief Lance Barrett; EDC Director Danielle Sweat

OTHERS PRESENT BY TEAMS:

Mayor Pro Tem Hutcheson opened the meeting at 6:00 p.m.

1. Public Comment
 - A. Terry Reasoner – TCEQ Chlorination Approval, Lubbock Water connection
 - B. Darrell Jarnagan – Owner of West Texas Paving concerned with the annexation of property bordering his business
2. Motion by Council member Cooper, second by Council member McDonald to approve the Consent Agenda. Motion carried unanimously.
 - A. Consider and take appropriate action on minutes from April 3, 2023
 - B. Consider and take appropriate action on Monthly Reports for March 2023
3. Water Conservation Committee Chairman Steve Haynes gave a report to Council on the Committees progress. No action was taken by Council.
4. City Manager Randy Criswell updated the Council on current projects
 - Harvest Wells are nearing final approval with TCEQ and well houses designs are complete
 - Overlook Well contract should be coming soon upon completion by the City and Developers Attorneys. Some exception packages have already by submitted to TCEQ
 - Elevated Storage Tank has moved to the design phase
 - Loop-line project has been submitted to TCEQ for approval
 - Loop 88, LLC Pump Station design is nearing completions and a contract revision will be coming soon

- Located for EDR Plant #2 is currently in negotiations.
- Lubbock Water interconnect will be approved by TCEQ by June 1. UCA and Allen Doggett Construction are ready to begin final work on constructing the connection and disinfection infrastructure.

No action was taken by Council

5. PUBLIC HEARING – Concerning an amendment to the Wolfforth Zoning Ordinance Section 205 Conditional Use Review. Mayor Pro Tem Hutcheson opened the public hearing at 6:44pm. There were no public comments and Mayor Pro Tem Hutcheson closed the public hearing at 6:45pm.
6. Motion by Council member Cooper, second by Council member Stout to approve Ordinance No 2023-007

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING CITY OF WOLFFORTH ZONING ORDINANCE BY AMENDING ARTICLE 2 DEVELOPMENT REVIEW BY AMENDING SEC. 205. CONDITIONAL USE REVIEW ADDING APPROVAL BY THE CITY COUNCIL; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE.

Motion carried unanimously.

7. PUBLIC HEARING - Concerning proposed annexation of 100.367 acre tract of land in Section 24, Block AK, H.E. & W.T. RR. Co. Survey, Abstract No 885, Lubbock County, Texas further described as the southwest corner of 98th Street and Alcove Avenue. Mayor Pro Tem Hutcheson opened the Public Hearing at 6:51pm and there were no public comments. The hearing closed at 6:52pm.
8. Motion by Council member Cooper, second by Council member McDonald to approve Ordinance No 2023-008

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF WOLFFORTH; EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE THE HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS; GRANTING TO THE TERRITORY AND TO ALL FUTURE INHABITANTS ALL OF THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING FUTURE INHABITANTS BY ALL OF THE ACTS AND ORDINANCES OF SAID CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion carried unanimously.

9. Motion by Council member Cooper, second by Council member Stout to approve the Safety Toe Footwear policy for Maintenance Department employees. Motion carried unanimously.
10. Motion by Council member Hutcheson, second by Council member Cooper to authorize the issuance and sale of the City of Wolfforth, Texas Tax and Revenue Anticipation Note, Taxable Series 2023, and enacting other provision related thereto. Motion carried unanimously.
11. Motion by Council member McDonald, second by Council member Cooper to approve the contract with Missouri Petroleum Products Company LLC for the 2023 Group Seal Coat Project. Motion carried unanimously.
12. Motion by Council member Cooper, second by Council member Salazar to approve the proposal and agreement with Lexipol for Fire Rescue 1 Training. Motion carried unanimously.
13. With no other business to come before the Council, motion was made by Council member Cooper, second by Council member McDonald to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 7:09pm.

PASSED AND APPROVED THIS THE 1ST DAY OF MAY, 2023.

Charles Addington, II, Mayor

ATTEST:

Terri Robinette, City Secretary

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on selection of date for budget workshop

INITIATOR/STAFF INFORMATION SOURCE

Randy Criswell, City Manager

BACKGROUND

With budget time upon us, I'd like to schedule a budget workshop, if the Council desires to do so. In these workshops, it gives us an opportunity to exchange thoughts and establish priorities for the upcoming budget. I find these extremely beneficial.

I've included calendar pages of May and June for your convenience.

EXHIBITS

May and June calendars

COUNCIL ACTION/STAFF RECOMMENDATION

Select date



May 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 11am-12pm Municipal Court 6pm City Council	2 11:30am EDC	3	4	5	6
7	8 5:30pm - Charter Commission	9 5:30pm Planning and Zoning Commission	10	11	12	13
14	15 8am - 12pm Municipal Court 6pm City Council	16	17	18 All day - EDC Strategic Planning	19 8am-12pm - EDC Strategic Planning	20
21	22 5:30pm - Charter Commission	23	24	25	26	27
28	29	30 5:30pm - Charter Commission	31			



June 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 8am-12pm - Municipal Court 6pm - City Council	6 11:30am - EDC	7	8	9	10
11	12 5:30pm - Charter Commission	13 5:30pm - Planning and Zoning Commission	14	15	16	17
18	19 11am-12pm - Municipal Court 6pm - City Council	20	21	22	23	24
25	26	27	28 5:30pm - Charter Commission	29	30	

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on report pertaining to blowing/drifted dirt

INITIATOR/STAFF INFORMATION SOURCE

Randy Criswell, City Manager

BACKGROUND

In light of recent and continued citizen concerns, it is appropriate that the Council receive a report on the blowing dirt that we've endured for at least the past two years. I have asked members of the development community to document their efforts to mitigate the effects of blowing dirt.

We have regulations in place to require the submission of an SWPPP (Stormwater Pollution Prevention Plan), in accordance with requirements of the State of Texas, and we follow them. These requirements were originally written to address Stormwater Runoff (hence, the name), but are also now applied to blowing dirt to the greatest extent possible. However, the greatest efforts and BMPs will not and have not stopped blowing dirt. There are residents of Wolfforth who have been greatly affected by the blowing dirt, primarily in the American Park Addition and the Windsor and Preston Manor areas, mainly adjacent to Dowden Road. Staff would like to provide the Council with information documenting the efforts of the City and the developers and allow the Council opportunity to provide direction or suggestions going forward.

EXHIBITS

COUNCIL ACTION/STAFF RECOMMENDATION

Efforts made by City regarding blowing and drifting dirt:

American Park (15th, 16th, 17th, Aberdeen)

- Removed sand with backhoes, skid steer with sweeping attachment and dump trucks 3 times during the period of February through March (each dump truck holds 6 cubic yards)
- Approximately 9 dump truck loads of dirt was removed during this time period
- Street Sweeper was utilized each time after the dirt collection

Windsor (Brookshire, N 10th, N 11th, N 12th, N 13th, alley way of Buckingham near 66th Street)

- Removed dirt with backhoes, skid steer with sweeping attachment and dump trucks 3 times during the time period of late February to the beginning of April
- Streets were swept 5 times during this period
- Removed 11 dump truck loads of dirt

Estimate received from Advanced Power Sweep, LLC to sweep the following areas: Buckingham Avenue, N 10th, N 4th, 15th street through 19th street, Aberdeen, and Bryan. The quote is \$1750.00 for a one-time cleaning.

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on report pertaining to Wolfforth PD staffing levels

INITIATOR/STAFF INFORMATION SOURCE

Rick Scott, ACM, Chief of Police

BACKGROUND

The Wolfforth Police Department is allocated 15 certified peace officer positions. Eleven of those positions are in the patrol division. The other positions serve administrative and investigative functions. The patrol division is currently short three patrol officers. The last time the department was fully staffed with fully trained officers was in December of 2019. In the past we have lost some of our officers to Frenship ISD, the Lubbock Police Department (LPD), the Lubbock County Sheriff's Office (LSO), and others.

Officers may leave for many reasons, however, two of the most recent officers that left our department simply stated that they could no longer live on their current wages. Both officers went to the LSO. Our starting hourly rate for a patrol officer is \$20.23. The LSO's patrol entry level rate is almost \$5.00 an hour more than our starting rate. In addition, there are many more off duty security opportunities if an officer works for the LSO or LPD. Off duty Security typically pays \$40 to \$50 per hour. Recruiting has been difficult for law enforcement agencies across the nation making the competition for recruits exceedingly difficult. Our police Department has advertised open positions on various websites, and we regularly send recruiters to surrounding law enforcement academies. We have seen far fewer applicants than in years past. One of our most recent applicants withdrew her application as she had accepted a position with the Snyder Police Department. Snyder is advertising an hourly rate of \$26.65 (after probation), a \$5000 sign on bonus and a \$1200 new hire equipment allowance.

We will continue to do our jobs with the manpower we have although some call responses may be slower than our preferred standard. With fewer officers, our traffic enforcement and proactive patrols can suffer, but most importantly the fewer the number of officers on a shift the more dangerous it is for our officers responding to dangerous or violent calls.

If we wish to maintain an effective, experienced, law enforcement presence in our community we must address the issues we face in recruiting and attracting new officers, and more importantly we must keep the outstanding officers we have now.

We know that sometimes there are issues beyond pay that result in an officer choosing one agency over another, but we also believe if our pay isn't competitive, good officers will leave us, and good officers will look over us in the recruitment process.

EXHIBITS

Pay Comparison

COUNCIL ACTION/STAFF RECOMMENDATION

We are requesting the Council authorize staff to develop and present a pay-plan to address officer retention.

PAY COMPARISON

Wolfforth PD

New Peace Officer Starting Salary \$44,182.32 (84 HR Pay Period) \$20.23 HR
Recently enacted Certification pay for Education and Peace Officer Certification Level

Departments We Have Lost Officers To:

Lubbock County Sheriff's Office

Deputy starting salary - \$52,268.32 (10 hour shifts/80 hour pay period) \$25.13HR
Certification pay for Education, Peace Officer Certification, and Instructor Certification
Many "Off Duty Employment" opportunities

Lubbock Police Department

New Peace Officer starting salary \$65,850.72 (8 hour shifts/80 hour pay period) \$31.659 HR
Offering a \$12,500 Signing Bonus for Experienced officers
Lubbock offers Education pay, Peace Officer Certification pay and Shift Differential Pay.
Many "Off Duty Employment" opportunities

Texas DPS

Probationary Trooper \$67,981.00 (50 HR work week) \$26.15 HR
After 12 months of probation or if previous Law Enforcement Experience \$82,108.00 (50 HR Work Week) \$31.58 HR
Previous Law Enforcement Experience of 4 or more years \$100,115.00 (50 HR Work Week) \$38.50 HR
Education pay, Certification pay, Second Language pay

Frenship ISD Police Department

New Peace Officer starting salary \$26.50 per hour (187-day position)

Snyder Police Department

New Peace Officer (after probation) 26.65 HR
\$5000 Sign on Bonus and \$1200 New Officer Equipment allowance

Some surrounding agencies that we have not lost officers to:

Brownfield \$19.02 Hr (they do pay 100% of employee and family medical insurance)
Abernathy \$45,800 - \$52,000 (depending on certifications)
Buffalo Springs Lake PD: \$44990 a year
Shallowater: \$36,000 to 39,600 (depending on certifications)

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on allocation and use of hotel occupancy tax funds

INITIATOR/STAFF INFORMATION SOURCE

Randy Criswell, City Manager

BACKGROUND

In reviewing our procedures for the expenditure of Hotel Occupancy Tax, the City Attorney and I would like to propose some changes. I've discussed these changes with the President of the CDC, and the CDC is in agreement. We propose the following items for discussion:

- Whether or not the current arrangement with the CDC is appropriate
- Possible dissolution of the CDC
- Creation of a Council-appointed board to administer the HOT
- Bringing all fiscal operations of the HOT under the direct supervision of the City

EXHIBITS

Email from CDC Board

COUNCIL ACTION/STAFF RECOMMENDATION

Action as desired

CDC Letter

Brandon Tyler <brandon@brandontylerco.com>

Thu 4/20/2023 4:48 AM

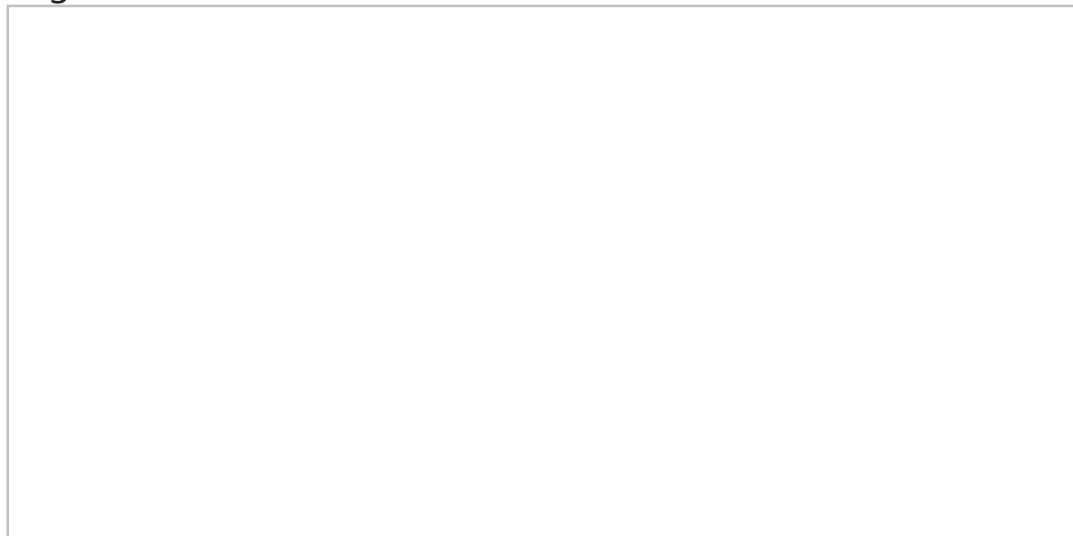
To: Terri Robinette <trobINETte@wolfforthtx.us>

Cc: Randy Criswell <rcriswell@wolfforthtx.us>; Terri Robinette <trobINETte@wolfforthtx.us>; Brandon Tyler <brandon@brandontylerco.com>; jnorthcutt@frenship.us <jnorthcutt@frenship.us>; Brent Leslie <bleslie@fdsb.com>; Tyler Zalmanzig <tyler@3axisarchitects.com>; JADEN TIMMONS <Jaden@trustprogressive.com>; Robin Reynolds <rwr8690@icloud.com>

Please allow this email to serve as CDC board response to letter dated April 11, 2023.

Myself along with the entire CDC board feel the current contract between the city of Wolfforth and the CDC is outdated and in need of revision. We have agreed to review any new agreement the city may propose that would place the funding approval process on the CDC members and the financial accounting responsibility on the city or third party hired by the CDC or city. I have met with Randy and discussed in detail but wanted to send a formal response as requested in last week's letter. Please let me know how I may best help proceed.

Regards,



AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on Ordinance 2023-010 amending subdivision regulations to include requirements for traffic impact analysis

INITIATOR/STAFF INFORMATION SOURCE

Randy Criswell, City Manager

BACKGROUND

The Preston Manor subdivision is separated from FM 179, Alcove, and 66th Street by greenspaces. This “gap” between the platted lots and the adjacent roadways resulted in the developers having inadequate responsibility to participate in improvements to those roadways, which will most certainly result in future problems. In order to address this situation and eliminate this problem going forward, we’ve prepared an ordinance that will require a traffic impact analysis.

The City Attorney has prepared a draft of this ordinance for your discussion and consideration.

EXHIBITS

Ordinance 2023-010

COUNCIL ACTION/STAFF RECOMMENDATION

Staff recommends approval of the Proposal.

ORDINANCE NO. 2023-010

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AMENDING CITY OF WOLFFORTH CODE OF ORDINANCES BY AMENDING CHAPTER 10 SUBDIVISION REGULATION, ARTICLE 10.10 IMPROVEMENTS REQUIRED PRIOR TO ACCEPTANCE OF FINAL PLAT TO INCLUDE THE USE OF A TRAFFIC IMPACT ANALYSIS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR THE REPEAL OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Wolfforth continues to experience unprecedented growth through large, residential subdivisions;

WHEREAS, the subdivisions cause the increase in traffic on roads adjacent to and near the subdivisions;

WHEREAS, to properly manage and prepare for the growth, it is crucial that with each subdivision the City obtain as much information as possible regarding the traffic impact of the subdivision on the existing and future roads within the City; and

WHEREAS, the City Council has determined that it is in the best interest of the current and future residents of Wolfforth to require developers of certain subdivisions to submit a traffic impact analysis with preliminary plats, final plats and replats; **NOW THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, THAT:

Part 1. Enacted.

THAT City of Wolfforth Code of Ordinances Chapter 10 Subdivision Regulation, Article 10.10 Improvements Required Prior to Acceptance of Final Plat is hereby amended by amending § 10.10.003 Streets and by adding §10.10.012 Traffic Impact Analysis which shall read as follows:

ARTICLE 10.10 IMPROVEMENTS REQUIRED PRIOR TO ACCEPTANCE OF FINAL PLAT

Sec. 10.10.003 Streets

- (a) Grading, drainage, and drainage structures necessary to the proper use and draining of streets, highways, and ways, and for public safety shall be in accordance with this code.
- (b) All streets and paved access alleys within or abutting the proposed subdivision shall be paved to the width specified on the plat and constructed in compliance with City of Lubbock minimum design standards and specifications as appended in appendix C of this code under the supervision of the city engineer.

- (c) Improvements to off-site streets will be constructed as required by the traffic impact analysis and in accordance with the provisions of this Code.
- (d) Preliminary grades shall be established for all streets and alleys prior to actual utility installation to prevent damage to buried utilities.
- (e) All underground utility lines required in a street, alley, or easement shall be installed prior to the installation of sub-base, base, or surface of the street.
- (f) The subdivider is responsible for the coordination of installation of utilities within streets, alleys, and easements and the submittal of as-built drawings of the utilities installed within their subdivision at the time the as-built drawings of the paving improvements are submitted.
- (g) The city council, upon request of the subdivider, may consider the delay of the required paving improvements.
 - (1) The subdivider shall submit the request and receive authorization of the requested delay prior to the recording of the final plat.
 - (2) The city council shall only consider approval of a delay in unusual circumstances, such as the platting of an isolated lot or tract in an area that is currently unpaved. Financial hardship shall not be a consideration for the approval of a delay of the paving improvements.

Sec. 10.10.012 Traffic Impact Analysis

- (a) A traffic impact analysis (TIA) shall be submitted with a preliminary plan, final plat or replat when the subdivision or addition or amendment to an existing subdivision will generate one hundred (100) or more vehicle trips, inbound or outbound, during the peak hour. The analysis shall be performed for the most intense use permitted in the existing or proposed zoning district. A scoping meeting is required.
- (b) The TIA shall be prepared in accordance with the recommended guidelines for traffic impact studies as issued by the Institute of Transportation of Engineers.
- (c) The final plat or replat shall be prepared in conformance with the TIA and the preliminary plat.
- (d) The developer must have a city-approved TIA prior to the approval of the final plat or replat.
- (e) Off-site improvements. If off-site improvements are required in the TIA, the improvements shall be installed and constructed in accordance with all applicable city codes and ordinances prior to the approval of the final plat.

- (f) Signage and striping. If off-site signage and/or striping are required in the TIA, the signage and/or striping shall conform to all applicable city codes and ordinances.
- (g) Signalization. If off-site signalization is required in the TIA, the signalization shall be installed with all applicable city codes and ordinances.
- (h) Preliminary plat, final plat and replat TIA. The TIA submitted with a preliminary plat, final plat or a replat shall include any revisions to the TIA required for changes in the proposed development of the plat since the submission of the last TIA.

Part 2. Severability.

If any section, sub-section, clause, phrase or portion of this Ordinance shall be held unconstitutional or invalid by a court of competent jurisdiction, such section, sub-section, sentence, clause, phrase or portion shall be deemed to be a separate, distinct and independent provision and such invalidity shall not affect the validity of the remaining portions.

Part 3. Repeal

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

Part 4. Open Meetings

That it is hereby officially found and determined that the meeting at which this Ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code and Chapter 211, Texas Local Government Code.

Part 5. Effective Date.

This Ordinance shall take effect immediately upon its passage and adoption by the City Council.

PASSED and ADOPTED this 1st day of May 2023.

Charles Addington, II, Mayor
City of Wolfforth, Texas

ATTEST:

Terry Robinette, City Secretary

AGENDA ITEM COMMENTARY

ITEM TITLE

Consider and take appropriate action on Board Appointments

INITIATOR/STAFF INFORMATION SOURCE

Terri Robinette, City Secretary

BACKGROUND

Members of the following Boards are appointed by Council and serve a 2 year term. We reached out to current members over the last month to determine those that were still interested in serving. A list of those members is below.

Board of Adjustment –Michael Adams, Randy Whitson,

Planning and Zoning Commission –Russell Dabbs, Robert Garcia, Charlotte McDonald, Kyle Reeves

Economic Development Corporation –Joel Robinett, Steve Deaton, Debbie Perkey, Glen Frick, Farley Reeves and Russell Thomasson

Board positions should be on staggered 2 year terms so that the whole Board does not need to be reappointed all at once. We have provided a motion below if you so choose to move forward with these reappointments. Board positions will be reappointed each May moving forward.

We will follow up at the Council Meeting on 5/15 with applicants for any vacancies that remain

EXHIBITS

Board Information Listing

COUNCIL ACTION/STAFF RECOMMENDATION

Staff recommends the following:

Appoint Joel Robinett, Steve Deaton and Debbie Perkey to 2 years term on the EDC Board

Appoint Glen Frick, Farley Reeves and Russell Thomasson to a 1 year term on the EDC Board

Appoint Russell Dabbs, Robert Garcia, Charlotte McDonald and Kyle Reeves to the Planning and Zoning Commission for a 1 year term.

Appoint Michael Adams, Randy Whitson and Mark Schneider to a 2 year term on the Board of Adjustment



City of Wolfforth Boards & Commissions

BOARD OF ADJUSTMENT

5 MEMBERS, 4 ALTERNATES

Hear and decide appeals that allege error in a decision or determination made by any administrative official in the routine enforcement of the Zoning Ordinance; Hear and decide appeals of any administrative adjustment by the City Administrator; Hear and decide requests for variances from the terms of this Zoning Ordinance; Render decisions on substandard structures.

Chairman elected by the Board

Meeting Date: as needed

Term: 2 year term, expires in May

Staff Contact: Director of Development

PLANNING AND ZONING COMMISSION

5 MEMBERS, 2 ALTERNATES

Review and recommend to the City Council changes to the text of the Zoning Ordinance, changes to the Official Zoning Map (including designation of Planned Development Districts), and approval of special uses; Hear and decide appeals from decisions of the City Administrator in regard to minor site plans for development in any Planned Development District; Render decisions on conditional uses and major site plans or amendments thereto in any Planned Development District

Members are appointed by Places 1 through 5

Chairman elected by the Commission, Members identified by place numbers 1-5

Meeting Date: 2nd Tuesday of each month

Term: 2 year term, expires in May

Staff Contact: Director of Development

CHARTER COMMISSION**10 MEMBERS**

Responsible for drafting the City of Wolfforth Charter, the constitution of the City, and recommending to the City Council to placement on the ballot

Chairman appointed by the City Council

Meeting Date: Varies

Term:

Staff Contact: City Secretary Terri Robinette

citysecretary@wolfforthtx.us 806-855-4120

ECONOMIC DEVELOPMENT CORPORATION**7 MEMBERS**

Creates, manages, operates, and supervises programs that promote, assist, and enhance economic development within and around the City of Wolfforth

Officers appointed by the Board

Meeting Date: 1st Tuesday of each month

Term: 2 year term, expires in May

Staff Contact: EDC Executive Director Danielle Sweat

dsweat@wolfforthtx.us 806-855-4120

TAX INCREMENT REINVESTMENT ZONE #1 BOARD**5 MEMBERS**

Serves as a recommending body to the City Council. The TIRZ board is the first body to review and make a recommendation on TIRZ projects, or other action being considered with regard to the TIRZ zone.

Chairman appointed by City Council

Meeting Date: as needed

Term: 2 year term, expires in January

Staff Contact: EDC Executive Director Danielle Sweat

dsweat@wolfforthtx.us 806-855-4120