

**MINUTES OF A REGULAR MEETING  
CITY COUNCIL OF WOLFFORTH, TEXAS  
302 Main Street, WOLFFORTH, TX  
Monday, November 6, 2023, 6:00 p.m.**

**MEMBERS PRESENT:** Mayor Pro Tem Doug Hutcheson,  
Council Member Austin Brashier, Council Member Charlotte  
McDonald, Council Member David Cooper, Council Member  
Gregory Stout

**MEMBERS ABSENT:** Mayor Charles Addington

**OTHERS PRESENT:** City Manager Randy Criswell; City Secretary Terri Robinette;  
Public Works Director Randy Hall; Compliance Candace Layman;  
Development Director Tara Tomlinson; Library Director Kim  
Brantley

**OTHERS PRESENT BY TEAMS:** City Attorney Mike Guevara

Mayor Pro Tem Doug Hutcheson opened the meeting at 6:00 p.m.

1. Public Comments
  - A. Roger Nietsch concerning damage to his property located in the 1100 block of North 7<sup>th</sup> from collapsed alley. Request to be placed on a future agenda.
2. Motion by Council member David Cooper, second by Council member Charlotte McDonald to approve the Consent Agenda. Motion carried unanimously.
  - A. Consider and take appropriate action on minutes from October 16, 2023
  - B. Consider and take appropriate action on ratification of proposal from Civic Plus for Agenda Management Software
  - C. Consider and take appropriate action on adoption of Customer Service Agreement for cross connection control program
  - D. Consider and take appropriate action on Ordinance 2023-026

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
WOLFFORTH, TEXAS, AMENDING THE CITY OF WOLFFORTH  
CODE OF ORDINANCES CHAPTER 1, ARTICLE 1.07 PARKS AND  
RECREATION, SECTION 1.07.031 UNLAWFUL ACTIVITIES  
WITHIN PARKS, SECTION 1.07.032 ALCOHOLIC BEVERAGES;

PROVIDING A REPEAL CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

- E. Consider and take appropriate action on budget amendment for park signs
  - F. Consider and take appropriate action on request for use of Hotel Occupancy Funds for Wolfforth Christmas Celebration
  - G. Consider and take appropriate action on 2024 City Holiday Calendar
3. Motion by Council member Charlotte McDonald, second by Council member David Cooper to approve the Economic Development Corporation Strategic Plan. Motion passed unanimously.
  4. No action was taken on agenda item #9 Consider and take appropriate action on renewal of Patterson Park baseball facilities operating agreement with Frenship Youth Baseball. Staff was directed to work with League Director to amend the current contract for next year.
  5. Motion by Council member Charlotte McDonald, second by Council member David Cooper to approve the Harvest Phase 1 Final Plat Amendment. Motion passed unanimously.
  6. PUBLIC HEARING was opened at 6:54pm to consider the annexation of the following right of way: Highway 179 south from 20<sup>th</sup> Street to FM 1585.
    - A. There were no public comments, and the public hearing was closed at 6:54pm.
  7. PUBLIC HEARING was opened at 6:55pm to consider the annexation of the following right of way: Highway 179 south from 20<sup>th</sup> Street to FM 1585.
    - A. There were no public comments, and the public hearing was closed at 6:55pm.
  8. PUBLIC HEARING was opened at 6:55pm to consider the annexation of the following right of way: Flint Ave from 15<sup>th</sup> Street to 17<sup>th</sup> Street.
    - A. There were no public comments, and the public hearing was closed at 6:56pm.
  9. PUBLIC HEARING was opened at 6:56pm to consider the annexation of the following right of way: Flint Ave from 15<sup>th</sup> Street to 17<sup>th</sup> Street.
    - A. There were no public comments and the public hearing was closed at 6:56pm

10. PUBLIC HEARING was opened at 6:56pm to consider the annexation of the following right of way: County Road 7250 from Flint Avenue to FM 179.
  1. There were no public comments and the public hearing was closed at 6:56pm
11. PUBLIC HEARING was opened at 6:57pm to consider the annexation of the following right of way: County Road 7250 from Flint Avenue to FM 179.
  2. There were no public comments and the public hearing was closed at 6:57pm
12. PUBLIC HEARING was opened at 6:57pm to consider the annexation of city-owned land located along FM 179
  3. There were no public comments and the public hearing was closed at 6:57pm
13. PUBLIC HEARING was opened at 6:58pm to consider the annexation of city-owned land located along FM 179
  4. There were no public comments and the public hearing was closed at 6:58pm
14. Motion by Council member Charlotte McDonald, second by Council member Austin Brashier to approve Ordinance 2023-027.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF WOLFFORTH; EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE THE HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS; GRANTING TO THE TERRITORY AND TO ALL FUTURE INHABITANTS ALL OF THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING FUTURE INHABITANTS BY ALL OF THE ACTS AND ORDINANCES OF SAID CITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion passed unanimously.

15. No action was taken on item #20 Consider and take appropriate action on upcoming vacancy on Wolfforth Economic Development Corporation Board of Directors. Staff was directed to ask the EDC Board of Directors to present candidates to the City Council to fill the vacancy.
16. Motion by Council member David Cooper, second by Council member Austin Brashier to approve Resolution 2023-020 and cast 8 votes for each of the following candidates for

the Lubbock Central Appraisal District Board of Directors: Sonny Garza, Brady Goen, Greg Jones, Bobby McQueen, Noe Reynolds. Motion passed unanimously.

17. Upcoming City Event dates include the Wolfforth Christmas Tree Lighting on December 8 and the Staff Christmas Party on December 11. No action was taken on this item.
18. With no other business to come before the Council, a motion was made by Council member Charlotte McDonald, second by Council member Gregory Stout to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 7:13pm.

**PASSED AND APPROVED THIS THE 20TH DAY OF NOVEMBER, 2023.**



**Doug Hutcheson, Mayor Pro Tem**

**ATTEST:**



**Terri Robinette, City Secretary**

