

**MINUTES OF A REGULAR MEETING  
CITY COUNCIL OF WOLFFORTH, TEXAS  
302 Main Street, WOLFFORTH, TX  
Monday, October 2, 2023, 6:00 p.m.**

**MEMBERS PRESENT:** Mayor Charles Addington, Mayor Pro Tem Doug Hutcheson, Council Member Austin Brashier, Council Member Charlotte McDonald, Council Member David Cooper, Council Member Gregory Stout

**MEMBERS ABSENT:**

**OTHERS PRESENT:** City Manager Randy Criswell; Assistant City Manager Rick Scott; City Secretary Terri Robinette; Public Works Director Randy Hall; Compliance Candace Layman; Public Works Director Henry High; Fire Chief Lance Barrett; Development Director Tara Tomlinson; EDC Director Danielle Sweat

**OTHERS PRESENT BY TEAMS:**

Mayor Charles Addington opened the meeting at 6:00 p.m.

1. There were no public comments.
2. Annabelle Bennett was recognized by the Mayor and Council as the 2023 Wolfforth Harvest Queen Scholarship winner.
3. Motion by Council member Doug Hutcheson, second by Council member Charlotte McDonald to approve the Consent Agenda. Motion carried unanimously.
  - A. Consider and take appropriate action on minutes from September 18, 2023
  - B. Consider and take appropriate action on Resolution 2023-014 – 1<sup>st</sup> Reading

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH  
AUTHORIZING THE ECONOMIC DEVELOPMENT CORPORATION TO  
PURCHASE LAND TO PROMOTE NEW AND EXPANDED BUSINESS.

- C. Consider and take appropriate action on Resolution 2023-015 -- 1<sup>st</sup> Reading

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH  
AUTHORIZING THE ESTABLISHMENT OF THE BUSINESS IMPROVEMENT  
GRANT PROGRAM TO PROMOTE NEW AND EXPANDED BUSINESS  
DEVELOPMENT.

D. Consider and take appropriate action on Pay Estimate #1 to Missouri Valley for 2023 Sealcoat project

E. Consider and take appropriate action on Resolution 2023-016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH, TEXAS, AUTHORIZING EXECUTION OF A CONTRACT FOR ELECTION SERVICES WITH LUBBOCK COUNTY FOR ELECTIONS HELD THROUGH SEPTEMBER 30, 2024.

F. Consider and take appropriate action on Resolution 2023-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOLFFORTH AUTHORIZING THE APPROVAL OF ELECTION RELATED LOCATIONS AND APPOINTMENTS FOR THE NOVEMBER 7, 2023 SPECIAL ELECTION

G. Consider and take appropriate action on request for Hotel Occupancy Tax funds for Frenship Basketball Regional Tournament

H. Consider and take appropriate action on request for Hotel Occupancy Tax funds for Frenship Track Regional Meet

I. Consider and take appropriate action on Master Fee Schedule

J. Consider and take appropriate action on agreement for professional services from Kimley Horn for Library Landscaping Project

4. Motion by Council member Charlotte McDonald, second by Council member Doug Hutcheson to approve an interlocal agreement with ESC Region 10 for a 457 (b) Retirement Savings Plan. Motion passed unanimously.

5. Staff reviewed the new City website with the Council. No action was taken.

6. City Secretary Terri Robinette provided the Council with an update on the Charter election for November 7, 2023 including the early voting dates of October 23 through November 3. No action was taken.

7. The Wolfforth City Council convened into Executive Session at 6:25pm on October 2, 2023 to discuss matters pertaining to the following:

a. 551.072 Deliberations about Real Property: To deliberate the purchase, exchange, lease or value of real property (i) Water Rights Acquisition

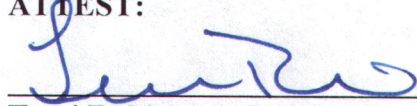
8. The City Council reconvened into open session at 6:42pm on October 2, 2023. Motion by Council member Charlotte McDonald, second by Council member Doug Hutcheson to authorize a contract with HDR for groundwater supply study. Motion carried unanimously.
9. With no other business to come before the Council, a motion was made by Council member David Cooper, second by Council member Doug Hutcheson to adjourn the meeting. Motion carried unanimously and the meeting was adjourned at 6:44pm.

**PASSED AND APPROVED THIS THE 16th DAY OF OCTOBER, 2023.**



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**Charles Addington, II, Mayor**

**ATTEST:**



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**Terri Robinette, City Secretary**