

**CITY COMMISSION MEETING  
Winfield, Kansas**

DATE: Monday, April 16, 2018  
TIME: 5:30 p.m.  
PLACE: City Commission – Community Council Room – First Floor – City Building

***AGENDA***

CALL TO ORDER .....Mayor Gregory N. Thompson

ROLL CALL.....City Clerk, Brenda Peters

MINUTES OF PRECEDING MEETING.....Monday, April 02, 2018

**BUSINESS FROM THE FLOOR**

-Citizens to be heard

**NEW BUSINESS**

Ordinances & Resolutions

**Bill No. 1837 - An Ordinance** – Amending Chapter 34 Fees, Section 78 Utilities (m) Sewer User Charges, of the Revised Ordinance of the City of Winfield, Kansas.

**Bill No. 1838 - A Resolution** – Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Block 1, Hiatt Hills Addition, City of Winfield, Cowley County, Kansas. (Brooks)

**Bill No. 1839 - A Resolution** - Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas. (Bowman)

**Bill No. 1840 - A Resolution** - Accepting and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in the Northwest Quarter of Section 23, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas. (Beeman)

**Bill No. 1841 - A Resolution** - Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City.

**Bill No. 1842 - A Resolution** – Authorizing and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Country Club Villas for Water Line Improvements, 18-WDxxx, between the City of Winfield, Kansas and Mies Construction, Inc.

**Bill No. 1843 - A Resolution** – Authorizing an Outdoor Community Event and Temporary Entertainment District Application (Young Professionals of Cowley County)

**OTHER BUSINESS**

-Consider Light/Medium Duty Pickup Quotes  
-Consider quotes for sedans for the Police Department  
-Consider purchase of video laryngoscopes for EMS  
-Consider appointment to the Convention & Tourism Committee

**ADJOURNMENT**

-Next Commission work session 4:00 p.m. Thursday, May 03, 2018.  
-Next regular meeting 5:30 p.m. Monday, May 07, 2018.

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**April 2, 2018**

The Board of City Commissioners met in regular session, Monday, April 02, 2018 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Community Development; and Gus Collins, Director of Gas & Wastewater Utilities.

Commissioner Hutto moved that the minutes of the March 19, 2018 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

**PROCLAMATION**

Mayor Thompson presented a proclamation to Assistant to the City Manager Mangus, proclaiming the month of April, 2018 as Fair Housing Month.

**PUBLIC HEARING**

Mayor Thompson opened a public hearing to consider condemnation for a property located at 303 Loomis Street. With no one present to comment, Mayor Thompson closed the public hearing.

**BUSINESS FROM THE FLOOR**

**NEW BUSINESS**

**Bill No. 1830 – A Resolution** – Awarding a contract and directing the Mayor and Clerk of the City of Winfield, Kansas to execute a contract for the Public Safety Facility – Site Clearing and Demolition Project. Director of Public Improvements Steward explains that this resolution considers awarding a bid for a contract for demolition and site clearing of the former Winfield Middle School, a property that the city now owns. Steward further explains that six bids were opened and the apparent low bid was received from G & G Dozer, Caney Kansas. Steward states that staff recommends accepting the bid from G & G Dozer according to the terms laid forth in the resolution for an amount of \$327,365. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1830 was adopted and numbered Resolution No. 2418.

**Bill No. 1831 – A Resolution** – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structures, a house and detached garage in the City of Winfield, Cowley County, Kansas. Director of Public Improvements Steward explains that this resolution that will fix the time and place to consider condemnation of a structure located at 915 E. 14<sup>th</sup> Avenue. Steward explains that the property was destroyed by a fire, and that staff has been in contact with the owner, who expresses no intent to remove or repair the structure. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1831 was adopted and numbered Resolution No. 2518.

**Bill No. 1832 – A Resolution** – Setting forth findings that the structure, a house, located on a tract of land legally described as follows: Lot 26, Block 143, Northfield Addition to the City of Winfield, Kansas. Commonly known as *303 Loomis St.* Recorded in Book 0540 Page 442, in the Office of the Register of Deeds of Cowley County, Kansas, is unsafe and/or dangerous and ordering said structure to be repaired or removed in ninety (90) days. Director of Public Improvements Steward explains that this resolution considers the condemnation of a structure located at 303 Loomis Street. Steward explains that staff has been in contact with the owner since 2016 and has not been successful in coming up with a plan to repair or remove the structure. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1832 was adopted and numbered Resolution No. 2618.

**Bill No. 1833 – A Resolution** – Determining the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that this resolution is for the determination of a nuisance of a property at 1212 Lowry Street. Steward further explains that the current owners purchased the property at a sheriff's sale and had begun removal of the structure, however, work to clean up the property has ceased. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1833 was adopted and numbered Resolution No. 2718.

**Bill No. 1834 – A Resolution** – Authorizing and directing the City Manager of the City of Winfield, Kansas, to execute an extension of an agreement by and between the City of Winfield, Kansas, and South Central MCN, LLC, providing for an exclusive negotiating period for potential transactions including new transmission facilities and possible SCMCN ownership and operation of transmission assets pertaining to Winfield's electric utility. City Manager Willmoth explains that per the discussion at the last work session with GridLiance, this resolution is for an 18-month agreement of exclusivity with GridLiance to work on a project that has been defined by the SPP (Southwest Power Pool). Bary Warren representing GridLiance was present to answer questions. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1834 was adopted and numbered Resolution No. 2818.

**Bill No. 1835 – A Resolution** – Adopting Personnel Policies and Regulations for the City of Winfield, Kansas. City Manager Willmoth explains that this resolution addresses the amendments to the City's Personnel Policies and Procedures Manual. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis all Commissioners voting aye, Bill No. 1835 was adopted and numbered Resolution No. 2918.

**Bill No. 1836 – A Resolution** – Approving an Outdoor Community Event and Temporary Entertainment District Application. Assistant to the City Manager Mangus explains that this resolution acknowledges an application for a special event to be held at the Fairgrounds on April 14, 2018 by Conquest Promotions. Mangus further explains that outdoor events that also serve alcohol require a resolution to be adopted by the Commission to satisfy the State of Kansas. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1836 was adopted and numbered Resolution No. 3018.

## OTHER BUSINESS

-Consider purchase of a street sweeper - Director of Community Development Steward explains that after consideration of quotes received for a street sweeper for use in the Street Department, staff recommends that the Commission accept the quote from Key Equipment for a 2018 Elgin Crosswind street sweeper for a total cost of \$239,995. Steward explains that the 2018 budget for this item is \$255,000. Commissioner Hutto moved to approve the purchase from Key Equipment for a 2018 Elgin Crosswind street sweeper at a cost of \$239,995. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider a Temporary Alcohol Permit for Cowley County Humane Society- City Clerk Peters presented a Temporary Liquor License Application for the Cowley County Humane Society for Commission consideration. This license would be in effect one day only on April 14, 2018 at Baden Square located at 700 Gary Street. Peters states that the State license has been received and the fee has been paid. Commissioner Jarvis made a motion to approve the temporary license application for the Cowley County Humane Society. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

-Consider State of Kansas Municipal Investment Pool Resolution – City Manager Willmoth explains that this action is necessary for the City to participate in the Kansas Municipal Investment Pool and passage of the Pool's resolution is a requirement by the pool. This will also allow the City more flexibility for short term investments. Willmoth also explains that as part of the covenants laid out in the resolution, the City would still be required to offer the investments to the local banks first. Commissioner Hutto moved to approve the State of Kansas Municipal Investment Pool Resolution, Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, the motion carried.

- Consider 41' Service Bucket Truck Quote - Assistant to the City Manager Mangus explains that after consideration of the quotes received for a 41' Service Bucket Truck for use in the Electric Distribution Department, staff recommends that the Commission accept the quote from Altec Industries for a new 41' Service Bucket Truck for a total cost of \$163,017. Mangus further explains that the recommendation is to take the option of trade-in of the currently owned street sweeper at a value of \$25,000, and with the required contingency of \$5,000, final cost to be expended will be \$143,017. Commissioner Jarvis moved to accept the bid from Altec Industries for a new 41' Service Bucket Truck at a net cost of \$143,017. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

-Consider retaining Vertiv Electrical Reliability Services to provide maintenance on electric sub-stations - Director of Utilities Collins explained that bids were taken for services to provide maintenance to the sub-stations owned by the City's Electric Utility. Collins also explains to the Commission the advantages of retaining Vertiv Electrical Reliability Services to provide said sub-station maintenance. Commissioner Hutto made a motion to retain Vertiv Electrical Reliability Services to provide maintenance on electric sub-stations at a cost of \$82,957. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-Consider bids for electric line clearance - Director of Utilities Collins explained that bids were received for professional electric line clearance, both for the hourly routine maintenance and for the specific project for 2018 for the Electric Department. Collins explains that Wolf Tree submitted the low bid for the hourly work and Poor Boy submitted the low bid for the project. Commissioner Jarvis

made a motion to approve the bid from Wolf Tree for the hourly rate of \$77.89 f clearance work and to approve the bid from Poor Boy for the 2018 project for an amount of \$110,400. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried.

#### **ADJOURNMENT**

Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 5:52 p.m.

Signed and sealed this 13th day of April 2018.

Signed and approved this 16<sup>th</sup> day of April 2018.

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Brenda Peters, City Clerk

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Gregory N. Thompson, Mayor



**BILL NO. 1837**

**ORDINANCE NO. 4088**

**AN ORDINANCE**

**AMENDING** Chapter 34 Fees, Section 78 Utilities (m) Sewer User Charges, of the Revised Ordinance of the City of Winfield, Kansas.

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** Current Section 34-78(m), Chapter 34 of the Winfield City Code, shall be deleted and a new Section 34-78(m) shall be adopted as follows:

(m) Sewer user charges. The fees required or referenced in section 78-484 are as follows:

(1) Minimum sewer user charge including the first 1,000 gallons:

January 1, 2019.....	\$16.38
January 1, 2020.....	\$17.20
January 1, 2021.....	\$18.06

(2) Volume charge per 1,000 gallons (excluding the first 1,000 gallons of water or waste water each month):

January 1, 2019.....	\$3.78
January 1, 2020.....	\$3.97
January 1, 2021.....	\$4.17

(3) Volume charge per 1,000 gallons (excluding the first 1,000 gallons of water or waste water each month) for customers outside the legal limits of the City:

January 1, 2019.....	\$4.03
January 1, 2020.....	\$4.27
January 1, 2021.....	\$4.52

**Section 2.** This ordinance shall be in full force and effect after it publication in the official city newspaper.

**ADOPTED** this 16<sup>th</sup> day of April, 2018.

ATTEST:

\_\_\_\_\_  
Greg Thompson, Mayor

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Jeremy Willmoth, City Manager



## **Request for Commission Action**

**Date: April 10, 2018**

**Requestor: Gus Collins, Director of Utilities**

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**Action Requested: Electric utility easement from Brooks to Mike Smith.**

**Analysis: Owner of Airtech, was former owner of the property located at 1014 Country Club Road, which has sold to Brook's Chiropractic. Airtech is now wanting to build a building on their property (to the East), but the electric service is located on the "sold" property. Subsequently, Airtech is wanting to construct a facility for storage thus need an easement to serve the building. The new owner (Brook's) has approved.**

**Fiscal Impact: No cost to the City**

**Attachments: Map is enclosed**

**A RESOLUTION**

**ACCEPTING** and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in Block 1, Hiatt Hills Addition, City of Winfield, Cowley County, Kansas.

**WHEREAS**, it was necessary to acquire a certain permanent easement to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances in Cowley County, Kansas; and,

**WHEREAS**, said easement has been successfully negotiated.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The Mayor and Clerk of the City of Winfield, Kansas, are hereby authorized and directed to accept a certain permanent easement in Cowley County, Kansas, granted by Wayne Brooks and Jackie Brooks, owners in Cowley County, Kansas, necessary to provide right-of-way for the purpose of installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate described as follows:

A ten feet wide by 12 feet long easement from the East property line located at the utility lines as constructed across a tract of land described as the South 160 feet of Lot 1, South 160 feet of the west 48.32 feet of Lot 2, Block 1, Hiatt Hills Addition, Winfield, Cowley County, Kansas.

**Section 2.** The Clerk of the City of Winfield, Kansas shall record said easement with the Register of Deeds of Cowley County, Kansas.

**Section 3.** This resolution shall be in full force and effect from and after its adoption.

**ADOPTED** this 16<sup>th</sup> day of April 2018.

(SEAL)

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Jeremy Willmoth, City Manager /ps



## PERMANENT EASEMENT

We, Wayne Brooks and Jackie Brooks owners, in consideration of the benefits to be obtained from the access to utility lines which are the subject of this easement, payment of the sum of \$1.00 and other valuable consideration, receipt of which is hereby acknowledged, do hereby convey and assign to the CITY OF WINFIELD, Cowley County, Kansas, a permanent 10 feet easement and right-of-way for the purpose of installation, construction, maintenance, repair, and removal of utilities and necessary appurtenances therefore, in, over, under, and across the real estate in Block 1, Hiatt Hills Addition, City of Winfield, Cowley County, Kansas, described as follows:

A ten feet wide by 12 feet long easement from the East property line located at the utility lines as constructed across a tract of land described as the South 160 feet of Lot 1, South 160 feet of the west 48.32 feet of Lot 2, Block 1, Hiatt Hills Addition, Winfield, Cowley County, Kansas.

The amount of money as set forth herein is in full payment for the use of said property and the undersigned releases the grantee from any claims for damages for acts or omissions pertaining to the purpose as set forth herein except for negligence on the part of said grantee. There are no other agreements, oral or written, between the parties except as set forth herein.

This easement is binding upon the heirs, executors, administrators, successors, trustees, and assigns of the parties hereto.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Wayne Brooks, Owner

\_\_\_\_\_  
Jackie Brooks, Owner

STATE OF KANSAS  
COWLEY COUNTY, SS.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2018, before me a notary public in and for said county and state, personally appeared \_\_\_\_\_ to me known to be the person named in and who executed the foregoing instrument, and duly acknowledged the execution thereof.

\_\_\_\_\_  
Notary Public

My commission expires:

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Accepted and authorized for filing in the Office of Register of Deeds, Cowley County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_ 2018, by Resolution No. \_\_\_\_\_ of the Governing Body of the City of Winfield, Kansas.

Gregory N. Thompson, Mayor

ATTEST:

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Brenda Peters, City Clerk



## **Request for Commission Action**

**Date: April 10, 2018**

**Requestor: Gus Collins, Director of Utilities**

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**Action Requested: Utility Easement for Electrical Service at Broadway Sports Complex**

**Analysis: Discussed at a previous meeting, the legal description for this easement has been completed. Ready for processing. This service is to provide power to allow the park department to “heat” the sprinkler system, as needed.**

**Fiscal Impact: No cost to City**

**Attachments: Map is enclosed**

**A RESOLUTION**

**ACCEPTING** and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas.

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**WHEREAS**, it was necessary to acquire a certain permanent easement to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances in Cowley County, Kansas; and,

**WHEREAS**, said easement has been successfully negotiated.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The Mayor and Clerk of the City of Winfield, Kansas, are hereby authorized and directed to accept a certain permanent easement in Cowley County, Kansas, granted by James Bowman and Marilyn Bowman, owners in Cowley County, Kansas, necessary to provide right-of-way for the purpose of installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate described as follows:

Five feet either side of the utility lines as constructed across the Southeast corner of a tract of land in the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas. Said tract is described as commencing 1043 feet East and 710 feet South of the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M.; Thence North 610 feet; Thence West 375 feet; Thence South 610 feet; Thence East 375 feet to point of beginning.

**Section 2.** The Clerk of the City of Winfield, Kansas shall record said easement with the Register of Deeds of Cowley County, Kansas.

**Section 3.** This resolution shall be in full force and effect from and after its adoption.

**ADOPTED** this 16<sup>th</sup> day of April 2018.

(SEAL)

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Jeremy Willmoth, City Manager /ps

## PERMANENT EASEMENT

We, James Bowman and Marilyn Bowman owners, in consideration of the benefits to be obtained from the access to utility lines which are the subject of this easement, payment of the sum of \$1.00 and other valuable consideration, receipt of which is hereby acknowledged, do hereby convey and assign to the CITY OF WINFIELD, Cowley County, Kansas, a permanent 10 feet easement and right-of-way for the purpose of installation, construction, maintenance, repair, and removal of utilities and necessary appurtenances therefore, in, over, under, and across the real estate in the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas, described as follows:

Five feet either side of the utility lines as constructed across the Southeast corner of a tract of land in the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas. Said tract is described as commencing 1043 feet East and 710 feet South of the Northwest corner of the Northwest Quarter of Section 34, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M.; Thence North 610 feet; Thence West 375 feet; Thence South 610 feet; Thence East 375 feet to point of beginning.

The amount of money as set forth herein is in full payment for the use of said property and the undersigned releases the grantee from any claims for damages for acts or omissions pertaining to the purpose as set forth herein except for negligence on the part of said grantee. There are no other agreements, oral or written, between the parties except as set forth herein.

This easement is binding upon the heirs, executors, administrators, successors, trustees, and assigns of the parties hereto.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
James Bowman, Owner

\_\_\_\_\_  
Marilyn Bowman, Owner

STATE OF KANSAS  
COWLEY COUNTY, SS.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2018, before me a notary public in and for said county and state, personally appeared \_\_\_\_\_ to me known to be the person named in and who executed the foregoing instrument, and duly acknowledged the execution thereof.

\_\_\_\_\_  
Notary Public

My commission expires:

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Accepted and authorized for filing in the Office of Register of Deeds, Cowley County, Kansas, this \_\_\_\_\_ day of \_\_\_\_\_ 2018, by Resolution No. \_\_\_\_\_ of the Governing Body

of the City of Winfield, Kansas.

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Gregory N. Thompson, Mayor

ATTEST:

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Brenda Peters, City Clerk



## **Request for Commission Action**

**Date:** April 10, 2018

**Requestor:** Gus Collins, Director of Utilities

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**Action Requested:** Utility Easement, extend electric service to private dwelling.

**Analysis:** Requested by property owner to provide electric service to a new dwelling, 2530 T P Hales Road. Electric service is on the East side of private drive currently owned by Beeman's. We have contacted the Beeman's, and they are receptive and agreeable to allow the easement across the private drive to serve this new dwelling.

**Fiscal Impact:** No cost to City

**Attachments:** Map attached



**A RESOLUTION**

**ACCEPTING** and authorizing the filing of a certain permanent easement necessary to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across real estate in the Northwest Quarter of Section 23, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas.

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**WHEREAS**, it was necessary to acquire a certain permanent easement to provide right-of-way for installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances in Cowley County, Kansas; and,

**WHEREAS**, said easement has been successfully negotiated.

**BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The Mayor and Clerk of the City of Winfield, Kansas, are hereby authorized and directed to accept a certain permanent easement in Cowley County, Kansas, granted by the Gary Beeman and Raquel Beeman, owners in Cowley County, Kansas, necessary to provide right-of-way for the purpose of installation, construction, maintenance, repair, and removal of the utilities and the necessary appurtenances therefore, in, over, under, and across the real estate described as follows:

A ten feet wide easement, the centerline of which is described as commencing at the Southwest Corner of the Southeast Quarter of the Northwest Quarter of Section 23, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., said Southwest Corner being 1,297 feet West of the Southeast Corner of said Corner Section; Thence East along the South line of said Northwest Quarter an assumed bearing of North 89 deg. 53 min. 31 sec. East, a distance of 26 feet; Thence North 1 deg. 44 min. 56 sec. West parallel with the West line of line of said Southeast Quarter of the Northwest Quarter 575 feet to the point of beginning; Thence South 89 deg. 53 min. 31 sec. West 26 feet to the point of termination.

**Section 2.** The Clerk of the City of Winfield, Kansas shall record said easement with the Register of Deeds of Cowley County, Kansas.

**Section 3.** This resolution shall be in full force and effect from and after its adoption.

**ADOPTED** this 16<sup>th</sup> day of April 2018.

(SEAL)

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Jeremy Willmoth, City Manager /ps

## PERMANENT EASEMENT

We, Gary Beeman and Raquel Beeman owners, in consideration of the benefits to be obtained from the access to utility lines which are the subject of this easement, payment of the sum of \$1.00 and other valuable consideration, receipt of which is hereby acknowledged, do hereby convey and assign to the CITY OF WINFIELD, Cowley County, Kansas, a permanent 10 feet easement and right-of-way for the purpose of installation, construction, maintenance, repair, and removal of utilities and necessary appurtenances therefore, in, over, under, and across the real estate in the Northwest Quarter of Section 23, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., City of Winfield, Cowley County, Kansas, described as follows:

A ten feet wide easement, the centerline of which is described as commencing at the Southwest Corner of the Southeast Quarter of the Northwest Quarter of Section 23, Township 32 South, Range 4 East of the 6<sup>th</sup> P.M., said Southwest Corner being 1,297 feet West of the Southeast Corner of said Corner Section; Thence East along the South line of said Northwest Quarter an assumed bearing of North 89 deg. 53 min. 31 sec. East, a distance of 26 feet; Thence North 1 deg. 44 min. 56 sec. West parallel with the West line of line of said Southeast Quarter of the Northwest Quarter 575 feet to the point of beginning; Thence South 89 deg. 53 min. 31 sec. West 26 feet to the point of termination.

The amount of money as set forth herein is in full payment for the use of said property and the undersigned releases the grantee from any claims for damages for acts or omissions pertaining to the purpose as set forth herein except for negligence on the part of said grantee. There are no other agreements, oral or written, between the parties except as set forth herein.

This easement is binding upon the heirs, executors, administrators, successors, trustees, and assigns of the parties hereto.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Gary Beeman, Owner

\_\_\_\_\_  
Raquel Beeman, Owner

STATE OF KANSAS  
COWLEY COUNTY, SS.

On this \_\_\_\_\_ day of \_\_\_\_\_, 2018, before me a notary public in and for said county and state, personally appeared \_\_\_\_\_ to me known to be the person named in and who executed the foregoing instrument, and duly acknowledged the execution thereof.

\_\_\_\_\_  
Notary Public

My commission expires:

-----  
Accepted and authorized for filing in the Office of Register of Deeds, Cowley County, Kansas,

this\_\_\_\_\_day of\_\_\_\_\_2018, by Resolution No.\_\_\_\_\_ of the Governing Body  
of the City of Winfield, Kansas.

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk



## Request for Commission Action

**Date:** April 10, 2018

**Requestor:** John Adams, Code Enforcement Inspector

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**Action Requested:** Seeking approval of 1 determining resolution for a nuisance on a vacant lot.

**Analysis:** 1218 Lowry is a vacant lot containing a large brush pile and discarded furniture.

**Fiscal Impact:** None

**Attachments:** Nuisance resolution for 1218 Lowry St.

**A RESOLUTION**

**DETERMINING** the existence of certain nuisances in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City.

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**WHEREAS**, under the provisions of Section 54-3 and 70-2 of the Winfield City Code, Winfield, Kansas, adopted pursuant to K.S.A. 12-1617e, the Governing Body has the power to remove or abate from any lot or parcel of ground within the City any nuisance thereon, upon a finding and determination thereof by said Governing Body; and,

**WHEREAS**, the City's inspector, on or about the 4th day of January, 2018 and on prior and subsequent times, inspected the premises described below and observed the following conditions as set forth below;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The conditions hereinafter described are hereby found to be nuisances, and determined to be a menace and dangerous to the health of the inhabitants of the city or of any neighborhood, family or resident of the city, to wit:

(1) Owner: Arlen G. Samples and Christi L. Nida  
3 Lark Park Ct.  
Winfield, KS. 67156

Occupant:	Vacant Lot
Property Address:	1218 Lowry
Legal Description:	Lots 8, Block 32, Read's Addition to the City of Winfield, Cowley County, Kansas
Nature of Nuisance:	A nuisance consisting of discarded furniture, trash, and a large pile of tree limbs.
Disposition of Items:	Property items determined by the City to be of value will be impounded and stored at the City impound lot. Such items may be retrieved after appropriate impound fees and other incurred expenses have been paid by the owners.

**Section 2.** The clerk of the City of Winfield, Kansas is hereby authorized to issue notice for the removal and abatement of said nuisances and take any remedial action as authorized under Section 54-2 of the Winfield City Code, Winfield, Kansas.

**Section 3.** This resolution shall be in full force and effect from and after its passage and approval.

**ADOPTED** this 16th day of April, 2018.

(SEAL)

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Jeremy Willmoth, City Manager/ja



## Request for Commission Action

**Date:** 4/9/18

**Requestor:** Patrick Steward

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**Action Requested:**

Country Club Villas Water Improvements

**Analysis:**

This action considers a contract with Mies Construction for the installation of waterline improvements for the County Club Villas. The developer selected the contractor and the petition was based upon those costs.

**Fiscal Impact:**

The petition for these improvements was developed based on the estimate provided by the contractor. However, since substantial time has elapsed since the original estimate, the contract price has increased. In the petition for the improvements, there was a 1% per month inflation factor allowed that would be sufficient to cover the additional costs.

In addition, the cash for this project was part of an earlier temporary note financing that we be reimbursed by special assessment to the buildable lots.

**Attachments: Contract**



**A RESOLUTION**

**AUTHORIZING** and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Country Club Villas for Water Line Improvements, 18-WDxxx, between the City of Winfield, Kansas and Mies Construction, Inc.

\_\_\_\_\_

**WHEREAS**, proposals for the water improvements were negotiated by the petitioner; and,

**WHEREAS**, Mies Construction, Inc. submitted an acceptable proposal that is within the engineer's estimate,

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The Mayor and Clerk of the City of Winfield, Kansas are hereby authorized and directed to execute a contract for the amount of forty seven thousand four hundred sixty four dollars (\$47,464.00) for Water Line Improvements 18-WDxxx; between the City of Winfield, Kansas and Mies Construction, Inc., a copy of which is attached hereto and made a part hereof the same if fully set forth herein.

**Section 2.** This resolution shall be in full force and effect from and after its passage and adoption.

**ADOPTED** this 16th day of April, 2018

(SEAL)

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Jeremy Willmoth, City Manager/ps



## Request for Commission Action

**Date:** April 12, 2018

**Requestor:** Gary Mangus, Assistant to the City Manager

A handwritten signature in dark ink, appearing to read "GM", is placed to the right of the Requestor's name.

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**Action Requested:** 4/16/18 Commission agenda-Resolution authorizing an Outdoor Community Event & Temporary Entertainment District application (YP of Cowley County, Spring Music Crawl)

**Analysis:** Young Professionals of Cowley County (YP), through an Outdoor Community Event & Temporary Entertainment District application, has requested authorization to allow the sale, possession, and consumption of alcohol on city streets and public sidewalks during the Spring Music Crawl. The special community event, is scheduled by the Winfield Area Chamber of Commerce for the evening of May 11, 2018.

YP's request is to establish a "Beer Garden" from 5:30 pm to 9:00 pm on the north half of Millington Street between 9th and 10th Avenues. YP has contracted with Bottle Service LLC, a local Caterer licensed by the Kansas Department of Revenue, Alcoholic Beverage Control Division and the City of Winfield. With adoption of this Resolution, identifying the Spring Music Crawl as a special event, Bottle Service will notify the Alcoholic Beverage Control Division Director by electronic notification of its intent to sell and serve alcoholic liquor by individual drink at least 48 hours prior to the event. A separate Temporary Alcohol Permit is not required of Young Professionals of Cowley County, Winfield Chamber of Commerce, or Bottle Service LLC.

The Winfield Chamber of Commerce and/or YP have successfully used this process to offer a "Beer Garden" for several of the of the past Main St. Hamburger Feed/Music Crawls held prior to the Walnut Valley Festival, as well as, for the two Spring Music Crawls held prior to the Kansas Sampler Festivals. No incidents have come from any of the previous requests.

**Fiscal Impact:** YP has requested from the City access to temporary electricity service, picnic tables, and fencing, all of which have been provided in the past. City Staff has requested that both ends of the ½ block on Millington be barricaded to eliminate traffic adjacent to the "Beer Garden".

**Attachments:** Draft Resolution, Outdoor Community Event Application

Bill No. \_\_\_\_\_

Resolution No. \_\_\_\_\_

A RESOLUTION

AUTHORIZING an Outdoor Community Event and Temporary Entertainment District Application (Young Professionals of Cowley County)

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WHEREAS, Young Professionals of Cowley County has made application for an Outdoor Community Event and Temporary Entertainment District; and

WHEREAS, Young Professionals of Cowley County requests the sale, possession, and consumption of alcoholic liquor on city streets, alleys, parking lots, and public sidewalks during the Spring Music Crawl, a special event, from 5:30 pm to 9:00 pm, on May 11, 2018, on the north half of Millington Street between 9th and 10th Avenues.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** Within Section 6-120 of Article IV of Section 6 of the Code of the City of Winfield, Kansas, "Temporary Entertainment District" means a defined area, which includes City streets, alleys, parking lots and public sidewalks on which the City Commission has authorized the sale, possession or consumption of alcoholic liquor or cereal malt beverage for a specified period of time, during a community event which has been properly permitted under Chapter 8 of this Code.

**Section 2.** A Special Event is defined by K.S.A. 41.719(a)(2). Alcoholic liquor may be consumed at a special event held on public streets, alleys, roads, sidewalks or highways when a temporary permit has been issued pursuant to K.S.A. 41-2645 for such special event. Such special event must be approved, by ordinance or resolution, by the local governing body of any city, county or township where such special event is being held. No alcoholic liquor may be consumed inside vehicles while on public streets, alleys, roads or highways at any such special event.

**Section 3.** Young Professionals of Cowley County has contracted with Bottle Service LLC, 1421 Millington Street, Winfield KS, a Caterer licensed by the Kansas Department of Revenue, Alcoholic Beverage Control Division and the City of Winfield. A "caterer" means an individual, partnership or corporation which sells alcoholic liquor by the individual drink, and provides services related thereto, on unlicensed premises which may be open to the public, but does not include a holder of a temporary permit. [Subsection (c) of K.S.A. 41-2601]. Kansas Department of Revenue, Alcoholic Beverage Control Division granted Bottle Service LLC liquor license #4760, attached and made a part hereof, effective 01/27/2018 and expiring 01/26/2020. Bottle Service LLC will notify the Alcoholic Beverage Control Division Director by electronic



notification of its intent to sell and serve alcoholic liquor by individual drink at least 48 hours prior to the event. A separate Temporary Alcohol Permit is not required of Young Professionals of Cowley County or Bottle Service LLC.

**Section 4.** The governing body of the city of Winfield Kansas hereby authorizes Outdoor Community Event and Temporary Entertainment District Application in accordance with the rules and procedures set forth by Article IV of Section 6 of the Code of the City of Winfield, Kansas, regarding the sale, possession or consumption of alcoholic liquor as presented by the Young Professionals of Cowley County for the Spring Music Crawl, a special event, from 5:30 pm to 9:00 pm, on May 11, 2018, on the north half of Millington Street between 9th and 10th Avenues, Winfield Kansas as identified in the Outdoor Community Event and Temporary Entertainment District Application; a copy of which is attached hereto and made a part hereof.

**Section 5.** This resolution shall be in full force and effect from and after its passage and approval.

**ADOPTED** this 16th day of April, 2018.

(SEAL)

\_\_\_\_\_  
Gregory N Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_

William E. Muret, City Attorney

Approved for Commission Action: \_\_\_\_\_

Jeremy Willmoth, City Manager



# Outdoor Community Event and Temporary Entertainment District Application

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Applications and any applicable fees must be submitted to:  
Winfield City Clerk | 200 E. 9th Avenue | Winfield, KS 67156  
620-221-5500 or (Fax) 620-221-5593 or [cityclerk@winfieldks.org](mailto:cityclerk@winfieldks.org)

**Complete Outdoor Community Event Applications must be submitted at least 30 days prior to the proposed date of the event**

The City of Winfield defines an Outdoor Community Event as follows:

*Outdoor event on public property organized for a particular and limited purpose and time. Such events shall include, but not be limited to: fun runs, roadway foot races, fundraising walks, bikeathons, motor vehicle events, bike races, carnivals, festivals, cookouts, block parties, community celebrations, shows, exhibitions, circuses, fairs and temporary entertainment districts. Such term shall also include parades when held in conjunction with a community event as defined by this section, which event is sponsored or conducted by the same applicant. Such term shall not include events occurring solely on sidewalks or public rights of way immediately adjacent to public streets that do not require the closing of the sidewalk or public way.*

The City of Winfield defines a Temporary Entertainment District as follows:

*A defined area, which includes City streets, alleys, parking lots and public sidewalks on which the City Commission has authorized the sale, possession or consumption of alcoholic liquor or cereal malt beverage for a specified period of time, during a Community Event which has been properly permitted.*

## **General Information:**

It is the purpose of this application to establish a process for permitting community events to use City streets, sidewalks, parks and alleys. It is unlawful for any person to conduct a community event without a community event permit. Any information required by the application must be complete upon submittal. Incomplete applications may be denied. The City of Winfield may refuse any application received less than 30 days before the event or lacking requested information. When received, an application is subject to approval of all departments involved and will be required to provide the following:

- The Winfield Police Department, the Winfield Fire Department and authorized representatives of such departments shall be responsible for the enforcement of all provisions of this application.
- No fee shall be charged for the application or permit for a Community Event itself.
- The issuance of a Community Event permit shall not negate the responsibility of the permit holder to acquire all other necessary and applicable licenses or permits which may be required for the event or pay any additional fees.
- Street closure request made to the City of Winfield.
- Certificate of Liability Insurance naming the City of Winfield as additionally insured, if applicable.
- Security requirements including hiring of certified law enforcement officers.
- All Food/Beverage/Concessionaire/Amusement vendors list including contact person, contact information, and permits/licenses, as necessary.
- Outdoor Community Events shall cease between the hours of 11:00 p.m. and 8:00 a.m., Sunday through Thursday and midnight to 8:00 a.m. on Friday and Saturday.
- A detailed Security Plan will be required and approved by Winfield Chief of Police. Extraordinary Police/Fire services will be billed directly to the permit holder and will be the permit holder's responsibility.



**Outdoor Community Event  
and  
Temporary Entertainment District Application**

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**Applicant information:**

Application Date :  Event Title:

Type of Event:    
(drop down box)

Event Date:  Event Time:

Event Address for Permit:

Public Property needed:

**Site Plan (required):**

*Site plan defines the placement of fencing, tables, water supply, toilet/lavatory facilities, lighting, stages, temporary power needs, parking plans, sound plan, temporary seating, tents or canopies, amusement or inflatable rides, barricade type/location, enter/exit locations, trash, signage, all streets being closed, etc.*

*Parade or motor events require a map or diagram of the route to be traveled w/ starting and ending points identified; use of all or a portion of the street; approximate number, type, and description of persons, animals, and vehicles, as well as information above;*

**Applicant Name:**

Address:

Phone:

E-mail:

**Contact Name:**   
(if different than Applicant)

Address:

Phone:

E-mail:

**Outdoor Community Event  
and  
Temporary Entertainment District Application**

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Will Alcoholic Liquor or CMB be sold and/or served? ☒ Yes, If so complete the following ☒ No

Onsite Alcohol Supervisor Name:

Address:

Phone:

E-mail:

**Sale and/or Consumption of Alcoholic Liquor or Cereal Malt Beverages (CMB):** A Temporary CMB license (allowing sale and/or consumption of CMB) or a \*\*Temporary Permit (allowing the sale and/or consumption of Alcoholic Liquor) **MUST** be approved by the City Commission. Regular City Commission meetings are held the 1st and 3rd Mondays of each month.

**Temporary Alcoholic Liquor or CMB License specifications include:**

- No more than 3 consecutive days.
- No more than 4 events annually to the same applicant.
- No sales or consumption of Alcoholic Liquor or CMB upon public streets or rights-of-way unless approved by the City Commission pursuant to the establishment of a Temporary Entertainment District (TED). Streets must be closed to vehicular traffic.
- Specific area designated for point of sale of CMB or Alcoholic Liquor must be defined on a site plan.
- Applicant **MUST** comply with all provisions of the City Code for sale of BOTH Alcoholic Liquor or CMB

**\*\* Sale of Alcoholic Liquor is allowed ONLY when a Temporary Permit has been issued by the State of Kansas Division of Alcoholic Beverage Control (ABC) AND the City of Winfield. A copy of BOTH permits shall be posted along with the site plan at the event and shall be available for inspection upon request by any law enforcement officer or any officer or agent of the ABC Division Director. Sale and/or consumption of Alcoholic Liquor upon public streets and sidewalks is allowed ONLY when a Temporary Permit has been issued by the State of Kansas Division of Alcoholic Beverage Control AND the City of Winfield, AND when a TEMPORARY ENTERTAINMENT DISTRICT (TED) designation has been approved by the City Commission.**

**Outdoor Community Event  
and  
Temporary Entertainment District Application**

**Will food be  
sold and/or  
served?**

☐ Yes, If so complete the following ☒ No

**Onsite Food  
Supervisor  
Name:**

**Address:**

**Phone:**

**E-mail:**

**Will admission  
be charged?**

☐ Yes, If so the following will be required  
☒ No

*If admission is going to be charged at the proposed event the permit holder must obtain minimum insurance for the event. The permit holder shall procure and maintain in full force and effect during the term of the permit a policy of insurance from an insurance company authorized to do business in the State of Kansas, which policy includes the City of Winfield, its officers and agents, as named insured's and which provides general liability coverage in an amount not less than \$500,000.00 per occurrence and a minimum of \$50,000.00 property damage coverage. Proof of insurance shall be submitted to the City prior to issuance of the permit and maintenance of this insurance shall be a condition of the permit.*

**Is this event a  
fundraiser?**

☐ Yes  
☒ No

If yes, for what  
organization?

**Estimated  
Attendance:**

Number of participants in previous years:

**Is Street  
Closure  
Requested?**

☐ Yes  
☒ No

If yes, provide a map of event identifying any and all street closures and placement of barricades, with type of barricades to be used.

**The Promoter must receive written approval from Kansas Department of Transportation authorities for the closure of any State Highway (Main Street or 9th Avenue). Attach copy of approval letter.**

I, the above named applicant, have read the contents of this application and that all information and answers herein contained are completed and true. In addition, I have read and understand all rules and regulations as set out in the Code of the City of Winfield. Furthermore, I hereby agree to comply with all of the laws of the State of Kansas, and all rules and regulations prescribed by the City of Winfield and I have consent to the immediate revocation of my license, by the proper officials, for any violation of such laws, rules, or regulations.

Applicant Signature

Megan Beeson

Date:

4/2/18

City Manager Signature

\_\_\_\_\_

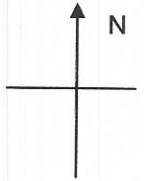
Date:

\_\_\_\_\_



# Site Map for 2018 Spring YP Cowley

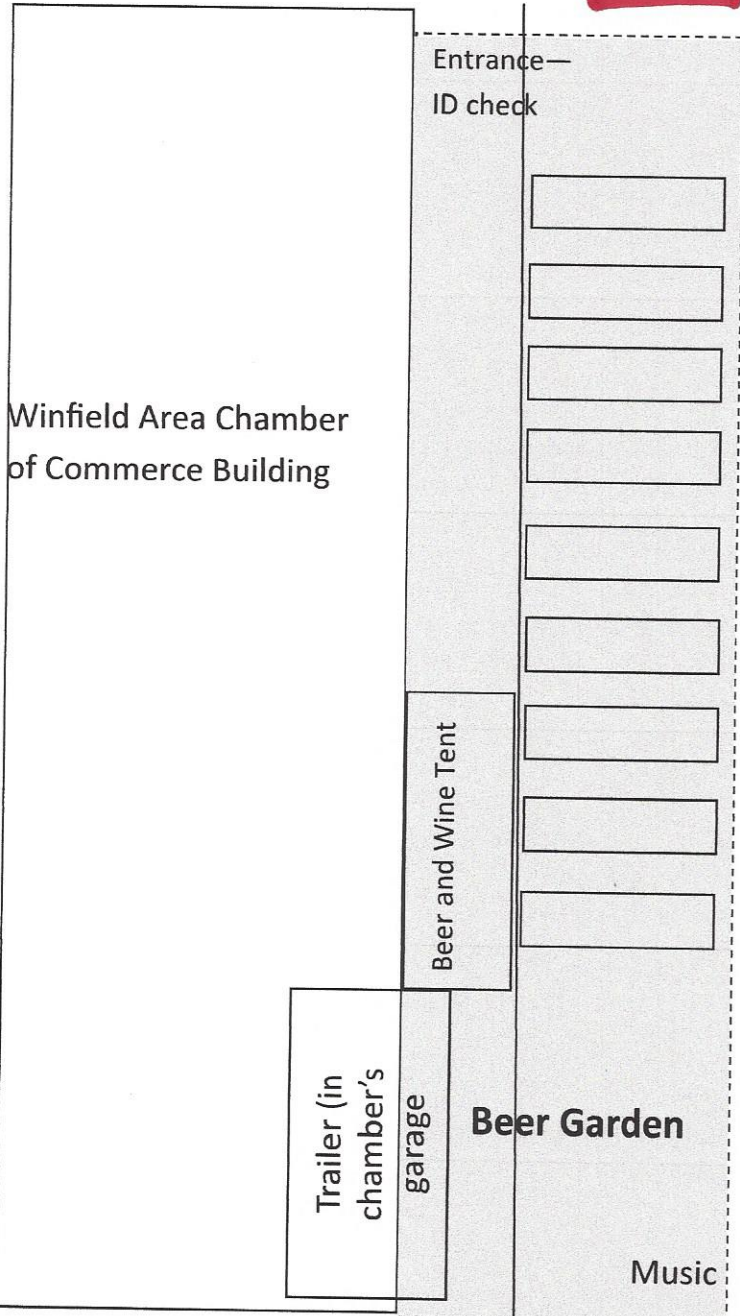
## Beer and Wine Garden



9th Street



Millington Street



Alley

Electricity  
provided  
by city

Parking Lot

The YP Cowley Board of Directors is requesting use of Millington Street from the alley behind the Winfield Chamber Building to 9th Avenue for the Beer Garden on May 11th as indicated in gray. The perimeter of the beer garden will be designated by temporary fencing provided by Winfield Recreation Commission. Also requesting permission to use the parking stalls on the West side of Millington, plus the sidewalk.

The YP Cowley Board is requesting electricity be provided by the city in the parking lot. The board is also requesting that 9 picnic tables be made available for the beer garden, if possible.

The YP Board will be monitoring the entrance and checking ID's and overseeing the consumption area. All board members will be recognizable in YP Cowley t-shirts.

Temporary ADA parking stall  
Barriers



**Kansas Alcoholic Beverage Control Division  
Liquor License**

**Caterer**

OWNER NAME: **Bottle Service LLC**  
DBA: **Bottle Service**  
ADDRESS: **1421 Millington Street**  
**Winfield, KS 67156**

**LICENSE NO: 4760**

The licensee named above has been granted a liquor license by the Kansas Department of Revenue, Alcoholic Beverage Control Division. This license is neither transferable nor assignable and is subject to suspension or revocation.

**PRIVILEGES:**

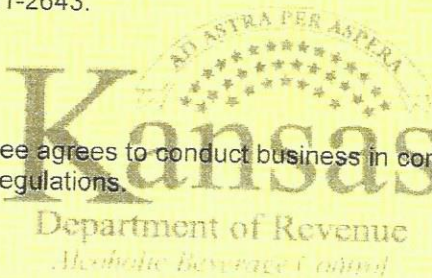
Allows the licensee to sell and serve alcoholic liquor for consumption on unlicensed premises and other activities as authorized by K.S.A. 41-2643.

**AGREEMENT:**

By accepting this license, the licensee agrees to conduct business in compliance with all applicable federal, state, county and city statutes and regulations.

*Debbi Beavers*

Debbi Beavers  
Director, Alcoholic Beverage Control



*Samuel M. Williams*

Samuel M. Williams  
Secretary of Revenue

**EFFECTIVE: 01/27/2018**

**EXPIRES: 01/26/2020**

THIS LICENSE MUST BE FRAMED AND POSTED ON THE PREMISES IN A CONSPICUOUS PLACE

**IMPORTANT INFORMATION**

Contact the ABC Licensing Unit at 785-296-7015 or email [Kdor\\_abc.licensing@ks.gov](mailto:Kdor_abc.licensing@ks.gov) if you have any:

- questions regarding this license
- changes to your business name, location, ownership or officers
- questions about filing gallonage tax; if applicable

Contact your local ABC Enforcement Agent at 785-296-7015 or visit our website at <http://www.ksrevenue.org/abccontact.html>

Contact the Miscellaneous Tax Segment at 785-368-8222 or email [Kdor\\_miscellaneous.tax@ks.gov](mailto:Kdor_miscellaneous.tax@ks.gov) if you:

- need assistance with liquor drink or liquor enforcement taxes
- have questions about liquor drink tax bonds, bond relief or bond release

**CLOSING YOUR BUSINESS**

If you are closing your business, you must surrender your liquor license and complete the information on the back of the license



KEEP THIS LICENSE POSTED CONSPICUOUSLY AT ALL TIMES

## CITY OF WINFIELD, KANSAS CATERING LICENSE

License is hereby granted for the applicant named below to operate a Catering Business in the City of Winfield, County of Cowley, Kansas. This license is neither transferable nor assignable, nor will any refund of the fee be allowed thereon, and is valid from 12:01 a.m. January 27, 2018 until 12:00 midnight January 26, 2019, unless surrendered or revoked.

Bottle Service, LLC  
Matthew L. Miers  
1421 Millington St.  
Winfield, Kansas 67156

*Witness my hand and the Corporate Seal of said City this 7<sup>th</sup> day of February, 2018.*



*Brenda Peters*  
\_\_\_\_\_  
Brenda Peters, City Clerk

**A RESOLUTION**

**AUTHORIZING** an Outdoor Community Event and Temporary Entertainment District Application (Young Professionals of Cowley County)

---

**WHEREAS**, Young Professionals of Cowley County has made application for an Outdoor Community Event and Temporary Entertainment District; and

**WHEREAS**, Young Professionals of Cowley County requests the sale, possession, and consumption of alcoholic liquor on City streets, alleys, parking lots, and public sidewalks during the Spring Music Crawl, a special event, from 5:30 pm to 9:00 pm, on May 11, 2018, on the north half of Millington Street between 9th and 10th Avenues.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** Within Section 6-120 of Article IV of Section 6 of the Code of the City of Winfield, Kansas, "Temporary Entertainment District" means a defined area, which includes City streets, alleys, parking lots and public sidewalks on which the City Commission has authorized the sale, possession or consumption of alcoholic liquor or cereal malt beverage for a specified period of time, during a community event which has been properly permitted under Chapter 8 of this Code.

**Section 2.** A Special Event is defined by K.S.A. 41.719(a)(2). Alcoholic liquor may be consumed at a special event held on public streets, alleys, roads, sidewalks or highways when a temporary permit has been issued pursuant to K.S.A. 41-2645 for such special event. Such special event must be approved, by ordinance or resolution, by the local governing body of any city, county or township where such special event is being held. No alcoholic liquor may be consumed inside vehicles while on public streets, alleys, roads or highways at any such special event.

**Section 3.** Young Professionals of Cowley County has contracted with Bottle Service LLC, 1421 Millington Street, Winfield KS, a Caterer licensed by the Kansas Department of Revenue, Alcoholic Beverage Control Division and the City of Winfield. A "caterer" means an individual, partnership or corporation which sells alcoholic liquor by the individual drink, and provides services related thereto, on unlicensed premises which may be open to the public, but does not include a holder of a temporary permit. [Subsection (c) of K.S.A. 41-2601]. Kansas Department of Revenue, Alcoholic Beverage Control Division granted Bottle Service LLC liquor license #4760, attached and made a part hereof, effective 01/27/2018 and expiring 01/26/2020. Bottle Service LLC will notify the Alcoholic Beverage Control Division Director by electronic

notification of its intent to sell and serve alcoholic liquor by individual drink at least 48 hours prior to the event. A separate Temporary Alcohol Permit is not required of Young Professionals of Cowley County or Bottle Service LLC.

**Section 4.** The governing body of the City of Winfield, Kansas hereby authorizes Outdoor Community Event and Temporary Entertainment District Application in accordance with the rules and procedures set forth by Article IV of Section 6 of the Code of the City of Winfield, Kansas, regarding the sale, possession or consumption of alcoholic liquor as presented by the Young Professionals of Cowley County for the Spring Music Crawl, a special event, from 5:30 pm to 9:00 pm, on May 11, 2018, on the north half of Millington Street between 9th and 10th Avenues, Winfield Kansas as identified in the Outdoor Community Event and Temporary Entertainment District Application; a copy of which is attached hereto and made a part hereof.

**Section 5.** This resolution shall be in full force and effect from and after its passage and approval.

**ADOPTED** this 16th day of April, 2018.

(SEAL)

\_\_\_\_\_  
Gregory N Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission Action: \_\_\_\_\_  
Jeremy Willmoth, City Manager



## Request for Commission Action

**Date:** April 6, 2018

**Requestor:** Gary Mangus, Assistant to the City Manager

A handwritten signature in dark ink, appearing to be "GM", is placed to the right of the Requestor's name.

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**Action Requested:** 4/16/18 Commission Agenda-Other Business: Consider Light/Medium-Duty Pickup Quotes

**Analysis:** The Electric Distribution, Underground Utilities, Animal Control and Water Production divisions each have Light/Medium-Duty Pickups appropriated in the 2018 Vehicle/Equipment Replacement budget. Staff solicited quotes from both local dealers on March 2, 2018. Both dealers responded to the March 22, 2018, opening.

**Fiscal Impact:**

	Elect Distr 1T Cab/Chassis	UG Utilities 3/4T Ext Cab	Animal Control 3/4T Ext Cab	Wtr Prod 1/2T Ext Cab
2018 Budget	\$60,000 Quote + 3 yd dump bed and city accessories	\$30,000 Quote + city accessories	\$36,200 Quote + police and city accessories	\$30,000 Quote + city accessories
Wfd Motor Co	\$27,125.00	\$28,186.00	\$28,186.00	\$22,530.00
Kline Motors	\$27,383.00	\$29,492.00	\$29,492.00	\$25,302.00

**Staff recommendation:**

- Electric Distribution 1T Cab/Chassis: accept the quote from Winfield Motor Co for \$27,125.00
- Underground Utilities 3/4T Extended Cab: RAM 2500 does not offer Extended Cab, full Crew Cab submitted as alternate, accept quote from Winfield Motor Co for \$28,186.00
- Animal Control 3/4T Extended Cab: RAM 2500 does not offer Extended Cab, full Crew Cab submitted as alternate, accept quote from Winfield Motor Co for \$28,186.00
- Water Production 1/2T Extended Cab, accept quote from Winfield Motor Co for \$22,530.00



## Request for Commission Action

**Date:** April 9, 2018

**Requestor:** Gary Mangus, Assistant to the City Manager

A handwritten signature in black ink, appearing to read "G Mangus".

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**Action Requested:** 4/16/18 Commission Agenda-Other Business: Consider Police Pursuit Sedan Quotes

**Analysis:** The Police Department has three pursuit sedans appropriated in the 2018 Vehicle/Equipment Replacement budget. Staff solicited quotes from both local dealers on March 9, 2018. Both dealers responded to the March 22, 2018, opening.

**Fiscal Impact:**

	3 Police Pursuit Sedans
2018 Budget	\$36,000 @ Quote + city accessories
Wfd Motor Co	\$25,416.00
Kline Motors	\$25,909.00

**Staff recommendation:**

- 3 @ Police Pursuit Sedans: accept the quote from Winfield Motor Co for \$25,416.00 x 3 = \$76,248.00