

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**September 5, 2017**

The Board of City Commissioners met in regular session, Tuesday, September 05, 2017 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Brenda K. Butters presiding. Commissioners Ronald E. Hutto and Gregory N. Thompson were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Gus Collins, Director of Gas & Wastewater Utilities; Patrick Steward, Director of Community Development; Brett Stone, Interim Police Chief; Vince Warren, Interim Fire Chief and Chad Mayberry, Fire Captain.

Commissioner Thompson moved that the minutes of the August 21, 2017 meeting be approved. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

**PRESENTATION**

Mayor Butters presented an Award of Excellence from the Kansas Water & Environment Association to Jeff Graham, Operator/Lab Technician with the Wastewater Treatment Plant.

**OATH OF OFFICE**

City Clerk Peters administered the Oath of Office to Interim Police Chief Brett Stone. City Manager Willmoth pinned the Police Chief badge on Chief Stone's uniform. Stone is officially the new Police Chief for the City of Winfield.

**BUSINESS FROM THE FLOOR**

**OLD BUSINESS**

**Bill No. 1753 – A Resolution** – Setting forth findings that the structure, a house, located on a tract of land legally described as follows *Lot 7 and 8, Block 14, College Hill Addition, Winfield, Kansas*, commonly known as 420 Soward St. recorded in Book 578 Page 154, in the Office of the Register of Deeds in Cowley County, Kansas, is unsafe and/or dangerous and ordering said structure to be repaired or removed in ninety (90) days. (Tabled on July 17, 2017 to August 21, 2017; then to September 5, 2017). Winfield Attorney Mark Krusor spoke on behalf of owner Tracy Schumacher, (who was also present) to explain that he had heard nothing yet from previous correspondence sent to a mortgage bank regarding the status of the mortgage on this property. Krusor proceeds to ask the Commission for another two weeks to work on the status of property ownership and to present a firm plan of action from the Schumachers to the Commission. Community Development Director, Steward then explained that City staff did tour the interior of the property, and then performed a cost analysis based on square footage for repairs to make the property habitable. This cost is projected to be approximately \$55,000. Steward did state that this cost did not account for the fact that labor costs may not be included due to the fact that the property owner is able to perform the labor for the repairs. Steward further explains that property taxes have not been paid since 2009, and are approximately \$6,500. Commissioner Thompson moved to table Bill No. 1753 until September 18, 2017. Commissioner Hutto seconded the motion. With all Commissioners voting aye, Bill No. 1753 was tabled until September 18, 2017.

## **NEW BUSINESS**

**Bill No. 1767 – An Ordinance** – Amending Chapter 74 of the Code of Ordinances of the City of Winfield, Kansas, relating to The Standard Traffic Ordinance and General Provisions, by the amendment of Sections 74-81 and 74-82. City Attorney Muret explains that each year the City adopts by reference the Standard Traffic Ordinances (Bill No. 1767) and the Uniform Public Offense Code (Bill No. 1768) that are provided to Kansas cities by the League of Kansas Municipalities. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1767 was adopted and numbered Ordinance No. 4068.

**Bill No. 1768 – An Ordinance** – Amending Chapter 58, of the Code of Ordinances of the City of Winfield, Kansas, relating to the Uniform Public Offense Code for Kansas Cities, 2016 Edition, by the amendment of Section 58-1. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1768 was adopted and numbered Ordinance No. 4069.

**Bill No. 1769 – An Ordinance** –Amending Chapter 18 of Municipal Code of the City of Winfield by the repeal of Section 18- 61 thru Section 18-220 of said Chapter and the adoption in lieu thereof of a new Chapter 18 Section 18- 61 thru Section 18-220. Community Development Director Steward explains that this ordinance considers the adoption of the 2015 version of the International Building Code Series, with local amendments. Steward explains that the Building Trades Boards from Winfield, Arkansas City and Wellington worked on the amendments to the ordinance, and recommend approval of the ordinance and the amended portions. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 1769 was adopted and numbered Ordinance No. 4070.

**Bill No. 1770 An Ordinance** – Deleting Chapter 38 of The Winfield City Code by the repeal of Section 38-31 thru Section 38-60 and Section 38-134 of said Chapter and the adoption in lieu thereof of a new Chapter 38 Section 38-31 thru Section 38-60 and Section 38-134. - reserved. This ordinance is for the adoption of the 2015 version of the International Fire Code. Interim Fire Chief Warren was present for any questions the Commission may have. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 1770 was adopted and numbered Ordinance No. 4071.

**Bill No. 1771 – A Resolution** – Adopting a revised Purchasing Policy for the City of Winfield procurement process. City Manager Willmoth states that this is the formal adoption of a revised purchasing policy that was presented and discussed at a previous Commission Work Session. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1771 was adopted and numbered Resolution No. 5317.

**Bill No. 1772 – A Resolution** – Authorizing an Outdoor Community Event and Temporary Entertainment District Application (Young Professionals of Cowley County) Assistant to the City Manager Mangus explains that as in the previous years, the Young Professionals through the Chamber of Commerce is planning an Outdoor Community Event consisting of the Hamburger Feed and Music Crawl on Tuesday September 12, 2017 and will include the beer garden, however, this year the Chamber has contracted with a local company called Bottle Services, LLC who holds a Caterer's License both through the State of Kansas and the City which means a Temporary Alcohol License is not required through the City. The perimeter of

the site for serving alcohol will be the south half of Millington Street from the alley to 10<sup>th</sup> Avenue. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson all Commissioners voting aye, Bill No. 1772 was adopted and numbered Resolution No. 5417.

**OTHER BUSINESS**

-Consider bids for Sewer Rehab Project – Director of Utilities Collins explains that two bids were received for a sewer rehabilitation project just south of Shindigs Restaurant beginning in the alley going almost to 9<sup>th</sup> Avenue and then east to Loomis Street. Collins states that staff recommends accepting the bid from Aegion/Insituform from Kansas City, Kansas for \$56,462. Commissioner Thompson moved to accept the bid of \$56,462 from Aegion/Insituform for the Sanitary Sewer Rehab Project. Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

Captain Chad Gordon updated the Commission on the deployment of Kansas Task Force 5 to Houston for assistance to Hurricane Harvey victims.

**ADJOURNMENT**

Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, the meeting adjourned at 6:04 p.m.

Signed and sealed this 15th day of September 2017. Signed and approved this 18<sup>th</sup> day of September 2017.

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Brenda Peters, City Clerk

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Brenda K. Butters, Mayor