

**CITY COMMISSION MEETING  
Winfield, Kansas**

DATE: Monday, October 16, 2017  
TIME: 5:30 p.m.  
PLACE: City Commission – Community Council Room – First Floor – City Building

**AGENDA**

CALL TO ORDER .....Mayor Gregory N. Thompson

ROLL CALL.....City Clerk, Brenda Peters

MINUTES OF PRECEDING MEETING.....Monday, October 02, 2017

-Nomination and election of Presiding Officer

**PROCLAMATION**

- Fall Beautification Week - October 15 through October 21, 2017

**BUSINESS FROM THE FLOOR**

-Citizens to be heard

**NEW BUSINESS**

Ordinances & Resolutions

**Bill No 1778 - A Resolution** – Awarding a contract and directing the Mayor and Clerk of the City of Winfield, Kansas to execute a contract for Sanitary Sewer Improvements serving Country Club Estates and Country Club Villas Subdivisions.

**OTHER BUSINESS**

**ADJOURNMENT**

-Next Commission work session 4:00 Thursday, November 2, 2017.

-Next regular meeting 5:30 p.m. Monday, November 06, 2017.

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**October 2, 2017**

The Board of City Commissioners met in regular session, Monday, October 02, 2017 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Brenda K. Butters presiding. Commissioners Ronald E. Hutto and Gregory N. Thompson were also present. Also in attendance were Jeremy Willmoth, City Manager; Brenda Peters, City Clerk; and William E. Muret, City Attorney.

City Clerk Peters called roll.

Commissioner Hutto moved that the minutes of the September 18, 2017 meeting be approved. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

City Manager Willmoth introduced Stacy Sparks and some of her Journalism students from Southwestern College who were present to observe the Commission meeting.

**OATH OF OFFICE**

City Clerk Peters administered the Oath of Office to Mayor Gregory N. Thompson who then took his place as Mayor.

Mayor Thompson presented outgoing Mayor Butters a plaque in appreciation of her service as Mayor.

City Clerk Peters administered the Oath of Office to Incoming Fire Chief, Vincent Warren.

**PROCLAMATIONS**

-Mayor Thompson presented a proclamation proclaiming October 8-14, 2017 as Fire Prevention week to Fire Chief Warren.

-Mayor Thompson presented a proclamation proclaiming October 1-7, 2017 as Public Energy Awareness Week to Director of Utilities Gus Collins. Collins also added that a Customer Appreciation event will be held in conjunction with the Clerk's Office at City Hall October 4-6, 2017.

**BUSINESS FROM THE FLOOR**

**OLD BUSINESS**

**Bill No. 1753 – A Resolution** – Setting forth findings that the structure, a house, located on a tract of land legally described as follows *Lot 7 and 8, Block 14, College Hill Addition, Winfield, Kansas*, commonly known as 420 Soward St. recorded in Book 578 Page 154, in the Office of the Register of Deeds in Cowley County, Kansas, is unsafe and/or dangerous and ordering said structure to be repaired or removed in ninety (90) days. (Tabled on July 17, 2017 to August 21, 2017; then to September 5, 2017; then to September 18, 2017; then to October 2, 2017) Community Development Director Steward explains that a letter was received by the City from Winfield Attorney, Mark Krusor stating that the owners (Tracy and Teressa Schumacher) are going to proceed

with the process to attempt to cancel the mortgage on the property through the title process. Steward also explains that the Schumachers also did submit a written plan for improvements to the property, and based on these factors, Staff would recommend to strike this Bill so that the property owners can proceed with the rehabilitation of the property and the mortgage issue. Commissioner Hutto moved to call a vote on bill, Commissioner Butters seconded, with all Commissioners voting nay, Bill No. 1753 was defeated.

#### **NEW BUSINESS**

**Bill No. 1777 – A Resolution** – Adopting a Debt Policy for the purpose of managing financing activities for the City of Winfield. City Manager Willmoth explains that this is the document setting forth a formal debt policy that has been discussed at the work session, and would answer any questions. Upon motion by Commissioner Butters, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 1777 was adopted and numbered Resolution No. 5717.

#### **OTHER BUSINESS**

-Consider Code of Conduct (CDBG) – Assistant to the City Manager Mangus explains that the adoption of a formal document of a Code of Conduct is required for participation in the CDBG Grant process which the City is currently in. Commissioner Hutto moved to accept the Code of Conduct (CDBG). Motion was seconded by Commissioner Butters. With all Commissioners voting aye, the motion carried.

-Consider Rotary Project Design Authorization – City Manager Willmoth explains that the Park Board has reviewed the design plan for the proposed structure at Island Park, and now Staff recommends formal approval by the Commission. Commissioner Butters moved to approve the Rotary Project Design, Motion was seconded by Commissioner Hutto. With all Commissioners voting aye, the motion carried.

#### **ADJOURNMENT**

Upon motion by Commissioner Hutto, seconded by Commissioner Butters, all Commissioners voting aye, the meeting adjourned at 5:46 p.m.

Signed and sealed this 13th day of October 2017.

Signed and approved this 16<sup>th</sup> day of October 2017.

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Brenda Peters, City Clerk

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Gregory N. Thompson, Mayor

## **PROCLAMATION**

WHEREAS, the citizens of the City of Winfield are desirous of making our community a better place in which to live, work and play; and,

WHEREAS, a clean environment is conducive to the health and welfare of all citizens; and,

WHEREAS, the appearance of Winfield reflects the quality of life enjoyed in our residential, educational, business and industrial pursuits; and,

WHEREAS, "Project Beauty" is encouraging and promoting active participation of individuals and groups in community beautification projects.

NOW, THEREFORE, I, Gregory N. Thompson, Mayor of the City of Winfield, Kansas, do hereby proclaim October 15 through October 21, 2017 as:

### **FALL BEAUTIFICATION WEEK**

in Winfield and request the cooperation of all citizens to do their part to improve the appearance of Winfield and to encourage others to do likewise.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Winfield, Kansas, to be affixed this 16th day of October 2017.

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Gregory N. Thompson, Mayor

ATTEST:

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Brenda Peters, City Clerk

**A RESOLUTION**

**AWARDING** a contract and directing the Mayor and Clerk of the City of Winfield, Kansas to execute a contract for Sanitary Sewer Improvements serving Country Club Estates and Country Club Villas Subdivisions.

**WHEREAS**, notice was given to prospective bidders and bids for the Sanitary Sewer Improvements serving Country Club Estates and Country Club Villas were opened and read aloud at 2:00 p.m. on October 4, 2017; and,

**WHEREAS**, Middlecreek Corporation was the apparent low and best bidder on the project and their bid was within the engineer’s estimate of construction costs; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The Mayor and Clerk of the City of Winfield, Kansas are hereby authorized and directed to execute a contract for the amount of seven hundred eighty one thousand eight hundred two dollars and eighty cents (\$781,802.80) for Sanitary Sewer Improvements serving Country Club Estates and Country Club Villas Subdivisions, between the City of Winfield, Kansas and Middlecreek Corporation, Peabody, Kansas, a copy of which is attached hereto and made a part hereof the same as if fully set forth herein.

**Section 2.** This resolution shall be in full force and effect from and after its passage and adoption.

**ADOPTED** this 16st day of October, 2017

(SEAL)

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Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Jeremy Willmoth, City Manager/ps