

**CITY COMMISSION MEETING
Winfield, Kansas**

DATE: Tuesday, July 05, 2022
TIME: 5:30 p.m.
PLACE: City Commission – Community Council Room – First Floor – City Building

AGENDA

CALL TO ORDERMayor Ronald E. Hutto
ROLL CALL.....City Clerk, Brenda Peters
MINUTES OF PRECEDING MEETING.....Thursday, June 16, 2022

BUSINESS FROM THE FLOOR

-Citizens to be heard

NEW BUSINESS

OTHER BUSINESS

-Consider Acquisition of 2-Ton Dump Truck.
-Exec Session to discuss data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships.

ADJOURNMENT

-Budget Workshop 1:00 p.m. – 4:00 p.m. Monday, July 11, 2022 Physicians Pavilion.
-Next Commission Work session 4:00 p.m. Thursday July 14, 2022 Community Council Room
-Next regular meeting 5:30 p.m. Monday, July 18, 2022.

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
June 16, 2022

The Board of City Commissioners met in regular session, Thursday, June 16, 2022 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Ronald E. Hutto presiding. Commissioners Gregory N. Thompson and Brenda K. Butters were also present. Also in attendance were Taggart Wall, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Patrick Steward, Director of Community Development; Gus Collins, Director of Utilities; Eryn Ebach, Community Development Coordinator/Planner; and Josh Wallace, Environmental Inspector.

Mayor Hutto noted two members present and Commissioner Phillip R. Jarvis as absent.

Commissioner Butters moved that the minutes of the June 6, 2022 meeting be approved. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

PROCLAMATION

- Proclaiming June 19, 2022, as JUNETEENTH. Mayor Hutto presented a proclamation proclaiming June 19, 2022, as JUNETEENTH.

NEW BUSINESS

Bill No. 2253 – An Ordinance – Dedicating a parcel of land in the Northeast Quarter of Section 27, Township 32 South, Range 4 East of the 6th P.M. Cowley County, Kansas, as street right-of-way. Director of Community Development Steward explains this Ordinance would dedicate an existing parcel of land owned by the City as road right-of-way. Upon motion by Commissioner Thompson, seconded by Commissioner Butters, all Commissioners voting aye, Bill No. 2253 was adopted and numbered Ordinance No. 4184.

Bill No. 2254 – A Resolution – Authorizing and directing the Mayor of the City of Winfield, Kansas, to execute a Request to Exchange Federal Funds, between the City and the Secretary of the Kansas Department of Transportation, relating to making state funds available to the City in exchange for the City's allotment of federal funds. Director of Community Development Steward explains this would allow the City to request the exchange of federal funds for reimbursement of project expenditures. Upon motion by Commissioner Butters, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2254 was adopted and numbered Resolution No. 4322.

Bill No. 2255 – A Resolution – Authorizing and directing the City Manager of the City of Winfield, Kansas, to execute and submit with the Kansas Corporation Commission a Certificate of Convenience and Authority and all other necessary documents related to electric service territory trade with the Sumner Cowley Electric Cooperative, Wellington, Kansas. Director of Utilities Collins explains this would allow the trade of service territory between the City and Sumner Cowley Electric Cooperative in southeast rural Winfield. Upon motion by

Commissioner Butters, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2255 was adopted and numbered Resolution No. 4422.

Bill No. 2256 – A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure in the City of Winfield, Cowley County, Kansas. (1316 E 12th) Environmental Inspector Wallace explains this Resolution will fix a time and place for a public hearing regarding the condemnation of property in the City. Upon motion by Commissioner Thompson, seconded by Commissioner Butters, all Commissioners voting aye, Bill No. 2256 was adopted and numbered Resolution No. 4522.

Bill No. 2257 – A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure in the City of Winfield, Cowley County, Kansas. (1014 Lowry) Environmental Inspector Wallace explains this Resolution will fix a time and place for a public hearing regarding the condemnation of property in the City. Upon motion by Commissioner Butters, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2257 was adopted and numbered Resolution No. 4622.

Bill No. 2258 – A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure in the City of Winfield, Cowley County, Kansas. (907 Lynn) Environmental Inspector Wallace explains this Resolution will fix a time and place for a public hearing regarding the condemnation of property in the City. Upon motion by Commissioner Thompson, seconded by Commissioner Butters, all Commissioners voting aye, Bill No. 2258 was adopted and numbered Resolution No. 4722.

Bill No. 2259 – A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure in the City of Winfield, Cowley County, Kansas. (434 Massachusetts) Environmental Inspector Wallace explains this Resolution will fix a time and place for a public hearing regarding the condemnation of property in the City. Upon motion by Commissioner Butters, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2259 was adopted and numbered Resolution No. 4822.

Bill No. 2260 – A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure in the City of Winfield, Cowley County, Kansas. (603 Manning) Environmental Inspector Wallace explains this Resolution will fix a time and place for a public hearing regarding the condemnation of property in the City. Upon motion by Commissioner Thompson, seconded by Commissioner Butters, all Commissioners voting aye, Bill No. 2260 was adopted and numbered Resolution No. 4922.

Bill No. 2261 – A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure in the City of Winfield, Cowley County, Kansas. (516 E 4th) Environmental Inspector Wallace explains this Resolution will fix a time and place for a public hearing regarding the condemnation of property in the City. Upon motion by Commissioner

Butters, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2261 was adopted and numbered Resolution No. 5022.

OTHER BUSINESS

-Consider Board Appointments. City Manager Wall presented a list of board appointments for the Commission's consideration. Commissioner Thompson made a motion to accept the board appointments as follows:

Board of Zoning Appeals

David Brazil reappoint

Building Trades Board

Mark Eastman Contractor reappoint

Patrick Collier Plumber

Karen Harden Realtor/LL reappoint

Chris Johnson Realtor/LL

Brian Mayfield Electrician reappoint

City Planning Commission

Michael Kelley reappoint

Rick Cowlshaw reappoint

Tom Pettey reappoint

Willie Tuttle reappoint

Convention & Tourism Committee

John Baker reappoint

Lena Helms reappoint

Bart Redford reappoint

Cowley Co Community Corrections

Trudy Yingling reappoint

Cowley County Council on Aging

Kathy Wohlgemuth

KMEA Board of Directors

Taggart Wall reappoint

Greg Thompson reappoint

KMGA Board of Directors

Gus Collins reappoint

Taggart Wall reappoint

Library Board

Gary Brewer reappoint

Julie St. Peter

Park Board

Ken Crandall	reappoint
Molly Jones	reappoint
Mark Olney	reappoint
Heidi Potucek	reappoint

Senior Citizens Advisory Committee

Janice Irvin	reappoint
Gary Holloway	reappoint
Lois Tharp	reappoint
Jim Buterbaugh	reappoint
Linda Chase	reappoint
Candi Fox	reappoint
Robert Ward	reappoint
Kathy Wohlgemuth	reappoint
Keith Wohlgemuth	reappoint

Winfield Housing Authority

Linda Chase	reappoint
Roxann Taylor	reappoint
Charissa Wall	reappoint

Wm Newton Memorial Hospital Board

Steve McSpadden	reappoint
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Commissioner Butters seconded the motion. With all Commissioners voting aye, motion carried.

Commissioner Thompson announced the resignation of Tom Herlocker from the Hospital Board. Commissioner Butters moved to accept the resignation of Tom Herlocker, Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

Commissioner Thompson moved to appoint Gary Brewer to fill the opening on the Hospital Board. Commissioner Butters seconded the motion. With all Commissioners voting aye, motion carried.

ADJOURNMENT

Upon motion by Mayor Hutto, seconded by Commissioner Butters, all Commissioners voting aye, the meeting adjourned at 5:39 p.m.

Signed and sealed this 1st day of July 2022.

Signed and approved this 5th day of July 2022.

Brenda Peters, City Clerk

Ronald E. Hutto, Mayor



Request for Commission Action

Date: June 30, 2022

Requestor: Gus Collins, Director of Utilities

Action Requested: Acquisition of 2-Ton Dump Truck.

Analysis:

The utility departments solicited proposals for the approved, 2022 capital expenditure, of a 2-ton dump truck, to replace a 1994 truck that has been transferred to Parks/Lake department; there were no proposals received. After further research and discussion with other municipalities another option became available to local units of government, called Sourcewell. After contacting representatives of Sourcewell, representing Master Tech trucking and equipment of Wichita, staff provided the specifications for Sourcewell to prepare a bid for our consideration.

Staff continues to weigh options but, this appears to be the only option in the current environment. After a thorough analysis of the existing fleet, staff is recommending proceeding with the acquisition of this truck.

It does meet the specifications, and thus, recommending proceeding with acquisition of the 2023 Kenworth.

The underground utilities department has two 2-ton dump trucks however, they are over 25 years old. This will upgrade the existing fleet.

Fiscal Impact:

First, the quote of \$144,706 does in fact, exceed the budgeted amount approved for 2022. This piece of equipment, however, is not going to be delivered until June of 2023, thus, the cost can then be spread over two years (\$90k in 2022 and the remaining balance in 2023). This truck will be an excellent asset to all utility departments, not just the gas department.

Attachments: Specs



QUOTE

Master Tech Truck & Equipment

5115 N. Broadway
 Wichita, KS 67219
 Sales (620) 340-7953
 Service (316) 978-0192

Date: May 24, 2022
 Quote #: 22-0136
 Invoice No: N/A
 Deal Pkt: N/A
 Customer PO:

To: CITY OF WINDFIELD
 Address: 200 E. 9TH AVE.
 WINFIELD, KS 67156

Contact:
 Phone #: 620-221-5500
 Email:
 Salesman:

YEAR	MAKE	MODEL	SERIAL NUMBER	COLOR	STOCK NO.	MILEAGE
NEW	KENWORTH	T380	NEW	WHITE	TBD	NEW
Qty	Description	Unit Price	Sublet	Line Total		
1	MASTER TECH TRUCK AND EQUIPMENT WILL PROVIDE AND INSTALL THE FOLLOWING EQUIPMENT, PARTS, MATERIALS, PROCESSES AND LABOR TO BUILD STANDARD DUMP TRUCK	\$ 38,327.00		\$ 38,327.00		
1	2023 KENWORTH T380 CHASSIS ENGINE: PACCAR PX7 325HP TRANS: ALLISON 3500RDS	\$125,172.00		\$ 125,172.00		
1	SOURCEWELL DISCOUNT 12' LANAU MTTE STANDARD DUMP BED FLOOR & TAILGATE: 1/4" AR450. SIDES & HEAD SHEET: 3/16" AR450 LENGTH: 12' SIDE HEIGHT: 30" T/G HEIGHT: 42" SPREADER APRON: BOLT-ON COLOR: WHITE INTEGRATED ELECTRIC TARP SYSTEM WITH SIDE ARMS, ASPHALT TARP IN CAB CONTROLS STROBE SYSTEM: (4) BODY CAB SHIELD, (2) BODY REAR POST (2) FRONT IN GRILL OF TRUCK IN CAB CONTROL REAR HITCH PLATE W/ D-RINGS WITH PINTLE HITCH, 2.5" RECEIVER HITCH TUBE 7 WAY TRAILER PLUG WITH ELECTRIC BRAKE CONTROLLER IN CAB GLAD HANDS AT REAR HYDRAULICS W/ AIR CONTROLS IN CAB TOWER MUDFLAPS WITH ANTI-SAIL BRACKETS	-\$21,043.00		\$ (21,043.00)		
1	Freight for the Body/Bed	\$2,250.00		\$ 2,250.00		

PRICES ARE SUBJECT TO CHANGE DUE TO SURCHARGES ADDED BY SUPPLIERS, FUEL PRICES AND UNFORSEEN FREIGHT CHARGES.

I approve the above work scope and pricing.

Accepted by Manager

X _____
 Purchaser's Signature

X _____
 Dealer or Authorized Representative

Subtotal \$ 144,706.00
 Sales Tax: Exempt \$ -
 Total \$ 144,706.00