

Mayor Gregory N. Thompson  
Commissioner Ronald E. Hutto  
Commissioner Phillip R. Jarvis

**CITY COMMISSION MEETING  
Winfield, Kansas**

DATE: Monday, April 05, 2021  
TIME: 5:30 p.m.  
PLACE: City Commission – Community Council Room – First Floor – City Building

**AGENDA**

CALL TO ORDER..... Mayor Gregory N. Thompson

ROLL CALL.....City Clerk, Brenda Peters

MINUTES OF PRECEDING MEETING.....Monday, March 15, 2021

MINUTES OF SPECIAL CALLED MEETING .....Monday, March 22, 2021

**OATH OF OFFICE**

-Patrolman Kamen Hinzman

**BUSINESS FROM THE FLOOR**

-Citizens to be heard

**PROCLAMATION**

-Proclaiming the Month of April as Fair Housing Month

**PUBLIC HEARING**

-Nuisance abatement Resolution passed on 3.15.21-1002 & 1006 E 11th

**NEW BUSINESS**

Ordinances & Resolutions

**Bill No. 2134 - An Ordinance** – Approving a project to be undertaken by the Kansas Power Pool (“KPP”), a municipal energy agency for the benefit of the City of Winfield, Kansas and authorizing the execution and delivery of such documents as shall be necessary in connection therewith.

**Bill No. 2135 - A Resolution** – Authorizing and providing for improvements included in the Multi-Year Capital Improvement Plan for the City of Winfield, Kansas; and providing for the payment of the costs thereof.

**Bill No. 2136 - A Resolution** – Adopting a Naming Policy for the purpose of establishing procedures and guidelines for the naming and renaming of public parks and recreational areas owned and operated by the City of Winfield.

**Bill No. 2137 - A Resolution** – Authorizing and directing the Manager of Strother Field Airport Industrial Park, to execute Airport Improvement Plan grant documents and other instruments thereto on behalf of the City of Arkansas City, Kansas and the City of Winfield, Kansas as the participants in an interlocal agreement for the management and operation of the Strother Field Airport/Industrial Park, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas.

**OTHER BUSINESS**

-Consider Tree Trimming bids

**ADJOURNMENT**

-Next regular work session 4:00 p.m. Thursday April 15, 2021

-Next regular meeting 5:30 p.m. Monday, April 19, 2021.

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**March 15, 2021**

The Board of City Commissioners met in regular session, Monday, March 15, 2021 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Ronald E. Hutto and Phillip R. Jarvis were also present. Also in attendance were Taggart Wall, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gus Collins, Director of Utilities; Patrick Steward, Director of Public Improvements; Josh Wallace, Environmental Inspector; Eryn Ebach, Community Development Coordinator/Planner; and Shawn Mugler, Sanitation Superintendent.

Mayor Thompson noted all Commissioners were present.

Commissioner Hutto moved that the minutes of the March 1, 2021 meeting be approved. Commissioner Jarvis seconded the motion. With all Commissioners voting aye, motion carried.

Commissioner Jarvis moved that the minutes of the Special Called Meeting of March 11, 2021 be approved as presented. Commissioner Hutto seconded the motion. With all Commissioners voting aye, motion carried.

**PROCLAMATION**

-Mayor Thompson presented a proclamation to Shawn Mugler proclaiming March 28<sup>th</sup> through April 3<sup>rd</sup>, 2021 as Spring Beautification Week.

**NEW BUSINESS**

**Bill No. 2125 - A Resolution** – Determining the existence of certain nuisances at 301 W 9th Ave in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. (301 W 9th Ave) Director of Public Improvements Steward explains that the owner has been notified of the nuisance has failed to address the nuisance. Steward asks the Commission to declare a nuisance so the City can take action on this property. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 2125 was adopted and numbered Resolution No. 2221.

**Bill No. 2126 - A Resolution** – Determining the existence of certain nuisances at 721 E 13th Ave in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that the owner has been notified of the nuisance has failed to address the nuisance. Steward asks the Commission to declare a nuisance so the City can take action on this property. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto all Commissioners voting aye, Bill No. 2126 was adopted and numbered Resolution No. 2321.

**Bill No. 2127 - A Resolution** – Determining the existence of certain nuisances at 717 E 12th Ave in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that the owner has been notified of the nuisance has failed to address the nuisance. Steward asks the Commission to declare a nuisance so the City can take

action on this property. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 2127 was adopted and numbered Resolution No. 2421.

**Bill No. 2128 - A Resolution** – Determining the existence of certain nuisances at 1002 E 11th Ave in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that the owner has been notified of the nuisance has failed to address the nuisance. Steward asks the Commission to declare a nuisance so the City can take action on this property. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2128 was adopted and numbered Resolution No. 2521.

**Bill No. 2129 - A Resolution** – Determining the existence of certain nuisances at 1006 E 11th Ave in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that the owner has been notified of the nuisance has failed to address the nuisance. Steward asks the Commission to declare a nuisance so the City can take action on this property. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 2129 was adopted and numbered Resolution No. 2621.

**Bill No. 2130 - A Resolution** – Determining the existence of certain nuisances at 418 Bliss in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that the owner has been notified of the nuisance has failed to address the nuisance. Steward asks the Commission to declare a nuisance so the City can take action on this property. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2130 was adopted and numbered Resolution No. 2721.

**Bill No. 2131 - A Resolution** – Determining the existence of certain nuisances at 101 N Minnesota in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains that the owner has been notified of the nuisance has failed to address the nuisance. Steward asks the Commission to declare a nuisance so the City can take action on this property. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 2131 was adopted and numbered Resolution No. 2821.

**Bill No. 2132 - A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a contract for Project No. 21-TI904 for Microseal street improvements between the City of Winfield, Kansas and Vance Brothers, Inc., Kansas City, Mo. Director of Public Improvements Steward explains that this contract has a not to exceed amount of \$202,125.00 and will include Microseal for several streets. Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2132 was adopted and numbered Resolution No. 2921.

#### **OTHER BUSINESS**

-Consider quotes for mowers and tractors. Director of Public Improvements Steward presented quotes the City had received for various mowers. Steward explains that staff had recommended the purchase of five mowers and one tractor for a total cost of \$74,660.99. Commissioner Hutto moved to accept the recommendations and quotes as presented. Motion was seconded by Commissioner Jarvis. With all Commissioners voting aye, motion carried.

-City Manager Wall updated the Commission on the natural gas cost and recovery for the February weather event.

**ADJOURNMENT**

Upon motion by Commissioner Jarvis, seconded by Commissioner Hutto, all Commissioners voting aye, the meeting adjourned at 5:59 p.m.

Signed and sealed this 26th day of March 2021.

Signed and approved this 5<sup>th</sup> day of April 2021.

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Brenda Peters, City Clerk

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Gregory N. Thompson, Mayor

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**March 22, 2021**

The Board of City Commissioners met in special session, Monday, March 22, 2021 at 8:00 a.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Gregory N. Thompson presiding. Commissioners Phillip R. Jarvis and Ronald E. Hutto were also present. Also in attendance were Taggart Wall, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Patrick Steward, Director of Public Improvements and Gus Collins, Director of Utilities.

Mayor Thompson noted all Commissioners were present.

**NEW BUSINESS**

**Bill No. 2133 –An Ordinance–** Amending Section 34-78-332 of the Municipal Code of the City of Winfield regarding the Purchased Gas Adjustment Clause. City Manager Wall explains this Ordinance amends Section 34-78-332 of the Municipal Code to allow adjustments to the purchased gas adjustment in order to make necessary debt payments on purchased natural gas commodity charges incurred by the utility for February 2021. Upon motion by Commissioner Hutto, seconded by Commissioner Jarvis, all Commissioners voting aye, Bill No. 2133 was adopted and numbered Ordinance No. 4153.

**ADJOURNMENT**

Commissioner Jarvis made a motion to adjourn. The motion was seconded by Commissioner Hutto. With all Commissioners voting aye, motion carried. Meeting adjourned at 8:08 a.m.

Signed and sealed this 26th day of March 2021.      Signed and approved this 5<sup>th</sup> day of April 2021.

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Brenda Peters, City Clerk

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Gregory N. Thompson, Mayor

## **PROCLAMATION**

**WHEREAS**, Title VI of the landmark Civil Rights Act of 1964 provides that “no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity received Federal financial assistance.”

**WHEREAS**, Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, prohibits discrimination in the sale, rental and financing of dwellings based on race, color, religion, sex or national origin. Title VIII was amended in 1988 (effective March 12, 1989) by the Fair Housing Amendments Act, which: expanded the coverage of the Fair Housing Act to prohibit discrimination based on disability or on familial status (presence of child under age of 18, and pregnant women); established new administrative enforcement mechanisms with HUD attorneys bringing actions before administrative law judges on behalf of victims of housing discrimination; and revised and expanded Justice Department jurisdiction to bring suit on behalf of victims in Federal district courts.

**WHEREAS**, the denial of equal housing opportunity is one of the most serious challenges a community can face. It is a challenge that must be met and surmounted lest it erode the vital social structure that holds a community together and gives it shape and dimension. The need for shelter is an essential human need. The right to freely choose a place to live is a basic human right and discrimination in housing is not only against the law, but contrary to our sense of what our country should mean to us and to others.

**WHEREAS**, in support of equal housing opportunity, the City of Winfield has established a Fair Housing contact whose functions include receiving complaints regarding alleged violations of jurisdictional fair housing policies and attempting to resolve legitimate grievances through conference and conciliation at the local level if possible.

**WHEREAS**, there are voluntary programs in support of fair housing that we as concerned citizens can encourage at every level in our community and in our jobs. There are personal and professional attitudes that we can and must change. These efforts are to make fair housing choice a basic right for our neighbors and ourselves.

**NOW, THEREFORE**, I, Gregory N. Thompson, Mayor of the City of Winfield, Kansas, do hereby designate the month of April 2021 as

## **FAIR HOUSING MONTH**

in the City of Winfield, Kansas, and urge all citizens to join in this observance by resolving to fight discrimination in our personal lives, and by making ourselves aware of the Fair Housing Act and the ways in which it applies to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Winfield, Kansas to be affixed this 5<sup>th</sup> day of April 2021.

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Gregory N. Thompson, Mayor

ATTEST:

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Brenda Peters, City Clerk

*(Ordinance published in Cowley Courier Traveler on Friday, April 9 2021)*

**BILL NO. 2134**

**ORDINANCE NO. 4154**

AN ORDINANCE APPROVING A PROJECT TO BE UNDERTAKEN BY THE KANSAS POWER POOL (“KPP”), A MUNICIPAL ENERGY AGENCY FOR THE BENEFIT OF THE CITY OF WINFIELD, KANSAS AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH DOCUMENTS AS SHALL BE NECESSARY IN CONNECTION THEREWITH.

WHEREAS, the City of Winfield, Kansas (the “City”) has previously executed a certain Power Purchase Contract, dated as of June 5, 2017, (the “Power Purchase Contract”) with The Kansas Power Pool (“KPP”), a Municipal Energy Agency to purchase power from the KPP and which Power Purchase Contract contemplates the KPP undertaking certain projects for the benefit of the City, the costs of which are paid by the City as a Cost of Power thereunder; and

WHEREAS, the City finds it necessary and desirable for the KPP to purchase, acquire, and install certain advanced metering infrastructure to serve the electric distribution system of the City (the “Project”) and authorize such Project as a “Project” pursuant to the Power Purchase Contract; and

WHEREAS, the City further finds it necessary and desirable to authorize the execution and delivery of such documents and authorize the Mayor and City staff to take all actions necessary to accomplish the purposes of this Ordinance upon terms and conditions as approved by the KPP.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS:

SECTION 1. Project Authorization. The City is hereby approves and directs the KPP to purchase, acquire, and install the Project at an estimated cost of approximately \$1,300,000 plus finance costs, the costs of which shall be considered “Costs of Power” pursuant to the Power Purchase Contract.

SECTION 2. Related Matters. The Mayor, City Clerk and City staff are hereby authorized and directed to execute a Schedule I to the Power Purchase Contract related to the Project and any documents and take any and all such other actions not inconsistent herewith as may be necessary or appropriate to accomplish the purposes contemplated by this Ordinance. The City further hereby grants the KPP and its agents, contractors, and employees a license to enter onto all City property, easements, and rights-of-way for purposes of installing, maintaining, and operating the Project.

SECTION 3. Effective Date. This Ordinance shall take effect on and be in full force after its adoption by the governing body of the City, approval by the Mayor and publication once in the official newspaper of the City.

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PASSED, ADOPTED AND APPROVED by the governing body of the City of Winfield,  
Kansas this 5th day of April 2021.

CITY OF WINFIELD, KANSAS

[seal]

By \_\_\_\_\_  
Greg Thompson, Mayor

ATTEST:

By \_\_\_\_\_  
Brenda Peters, City Clerk

## SCHEDULE I

### PROJECTS

#### Project 1:

Purchase and install a two-way, fixed AMI communications network solution which offers remote monitoring and control functions including, but not limited to, electric meters and communication collectors, internet installation, billing software integration, and customer interfaces, benefiting the City of Winfield, Kansas, together with any alterations or additional improvements deemed a part of the Project pursuant to and in accordance with the provisions of the Power Purchase Contract.

Incorporated by reference herein in this Schedule I are the following specific exhibits:

Exhibit A - Estimated Costs of the Construction of Project 1.

Exhibit B – Estimated Construction Schedule of Project 1.

Participant's Allocable Portion of Project 1 - 100%

Estimated Completion Period for Project 1 – (See Exhibit B)

Project Engineer: N/A

Carrying Interest Rate:\* N/A

\*Rate to be charged prior to KPP's issuance of indebtedness to finance the Project. The interest to be included within the related Facilities Charges to the City following the issuance of indebtedness will be the actual interest incurred by the KPP at the rate of such indebtedness amortized over 10 years, without administrative charge, pursuant to the terms of the Power Purchase Contract.

IN WITNESS WHEREOF, the parties hereby supplement the Power Purchase Contract, dated as of June 5, 2017, (the "Power Purchase Contract") by and between the City of Winfield, Kansas and The Kansas Power Pool ("KPP"), a Municipal Energy Agency and certify that the above Project shall be incorporated into the Power Purchase Contract as a "Project" within the meaning of Section 1.33 and Section 4 thereof, executed and attested by their proper officers thereunto duly authorized, and their official seals to be hereto affixed, all as of this \_\_\_\_ day of \_\_\_\_\_, 2021.

CITY OF WINFIELD, KANSAS

[seal]

By \_\_\_\_\_  
Greg Thompson, Mayor

ATTEST:

By \_\_\_\_\_  
Brenda Peters, City Clerk

THE KANSAS POWER POOL ("KPP"),  
A MUNICIPAL ENERGY AGENCY

[seal]

By \_\_\_\_\_  
Mark Chesney, General Manager and CEO

ATTEST:

By \_\_\_\_\_  
Lou Thurston, Secretary

EXHIBIT A

PRELIMINARY OPINION OF PROBABLE COSTS

PROJECT 1

\$1,300,000

## EXHIBIT B

### PROPOSED SCHEDULE

#### PROJECT 1

Project 1 is anticipated to be complete by December 31, 2022. \*\*

\*\*Completion Period is defined by having all items purchased for the completion of the AMI project.

**EXCERPT OF MINUTES OF A MEETING  
OF THE GOVERNING BODY OF  
THE CITY OF WINFIELD, KANSAS  
HELD ON APRIL 5, 2021**

The City Commission (the "Governing Body") met in regular session at the usual meeting place in the City, at 5:30 p.m., the Mayor presided and the following members of the governing body were present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

\* \* \* \* \*

(Other Proceedings)

There was presented a Resolution entitled:

**A RESOLUTION AUTHORIZING AND PROVIDING FOR IMPROVEMENTS  
INCLUDED IN THE MULTI-YEAR CAPITAL IMPROVEMENT PLAN FOR THE  
CITY OF WINFIELD, KANSAS; AND PROVIDING FOR THE PAYMENT OF  
THE COSTS THEREOF.**

Commissioner \_\_\_\_\_ moved that the Resolution be adopted. The motion was seconded by Commissioner \_\_\_\_\_. The Resolution was duly read and considered, and upon being put, the motion for the adoption of the Resolution was carried by the following vote of the Governing Body:

Aye: \_\_\_\_\_

Nay: \_\_\_\_\_

The Mayor declared the Resolution duly adopted by the Governing Body and the Clerk designated the same Resolution No. \_\_\_\_.

\* \* \* \* \*

(Other Proceedings)

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## **CERTIFICATE**

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Governing Body of the City of Winfield, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

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Clerk

BILL NO. 2135

RESOLUTION NO. 3021

**A RESOLUTION AUTHORIZING AND PROVIDING FOR IMPROVEMENTS INCLUDED IN THE MULTI-YEAR CAPITAL IMPROVEMENT PLAN FOR THE CITY OF WINFIELD, KANSAS; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.**

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**WHEREAS**, K.S.A. 14-570 *et seq.*, as amended by Charter Ordinance No. 39 (the “Act”) provides that the City Engineer of the City of Winfield, Kansas (the “City”), may file with the governing body of the City (the “Governing Body”) a master capital improvements plan (the “Plan”) for the physical development of the City within the boundaries of the City, including the acquisition of land necessary therefore, the acquisition of equipment, vehicles or other personal property to be used in relation thereto, and may provide for assumption and payment of benefit district indebtedness heretofore created for public improvements, and which Plan may require a number of years to execute; and

**WHEREAS**, upon approval of the Plan by the Governing Body, the City is authorized to issue its general obligation bonds in an amount sufficient to carry out such Plan and associated costs; and

**WHEREAS**, the City Engineer has filed such a Plan, as may be amended, with the Governing Body, a copy of which is attached as *Exhibit A*, and the Governing Body desires to ratify and approve the Plan and to authorize the issuance of general obligation bonds to finance all or a portion of such Plan.

**THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS:**

**Section 1. Plan Approval.** The Governing Body hereby ratifies and approves the Plan, a copy of which is attached as *Exhibit A*.

**Section 2. Bond Authorization.** The Governing Body hereby authorizes the issuance of general obligation bonds of the City (the “Bonds”) for the following described projects included in the Plan (the “Improvements”):

<u>Description</u>	<u>Estimated Cost</u>
Advanced Metering Infrastructure Project	\$2,700,000*

\* It is anticipated that only a portion of the costs of this project will be financed by Bonds

All or a portion of the costs of the Improvements, interest on interim financing and associated financing costs shall be payable from the proceeds of the Bonds issued under authority of the Act

**Section 3. Reimbursement.** The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation §1.150-2.

**Section 4. Effective Date.** This Resolution shall take effect and be in full force from and after its adoption by the Governing Body.

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\_\_\_\_\_**ADOPTED AND APPROVED** by the governing body of the City of Winfield, Kansas, on April 5, 2021.

(Seal)

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Clerk

### **CERTIFICATE**

I hereby certify that the above and foregoing is a true and correct copy of the Resolution of the City adopted by the governing body on April 5, 2021, as the same appears of record in my office.

DATED: April 5, 2021.

\_\_\_\_\_  
Clerk

**EXHIBIT A**

**CITY OF WINFIELD, KANSAS  
MULTIYEAR CAPITAL IMPROVEMENTS PLAN**

<b><u>Project</u></b>	<b><u>Funds Needed</u></b>	<b><u>Year Funds Needed</u></b>	<b><u>Project Description</u></b>
Ambulance Purchase	\$100,000	2016	Ambulance – Winfield EMS
Baden Community Center Improvements	100,000	2016	Public Building Improvements
Technology Upgrades	100,000	2016	Digital Storage Capacity Improvements
Public Safety Facility Study	100,000	2016	Comprehensive Study for Public Safety Facility Operational Needs
2016 KLINK	125,000	2017	Street improvements and related appurtenances
12th Avenue KDOT Project	800,000	2017	Street improvements and related appurtenances
Fire Truck	750,000	2018	Fire Truck Acquisition
14th Avenue Bridge	1,678,000	2017	Bridge improvements
2017 KLINK	315,000	2017	Street improvements and related appurtenances
Public Safety Facility	7,500,000	2017 - 2019	Construction of Public Safety Facility
Acquisition of Wastewater Treatment Plant Improvements	804,434	2017 – 2018	Purchase wastewater treatment plant improvements originally financed by a 2012 lease purchase agreement
Water Department SCADA System	275,000	2018	SCADA System upgrades
Water Treatment Plant Lagoon System	250,000	2018	Construction of Lagoon
Street Department Street Sweeper	240,000	2018	Street Sweeper Acquisition
Public Safety Building – Phase 1	4,825,000	2019	Public Safety Building – Phase 1 Construction
Refuse Truck	225,000	2019	Refuse Truck Acquisition
Land Purchase	255,000	2020	U.S. 77 and Country Club Rd. Land Purchase (87.2 acres)
Electric Transmission Project	10,000,000	2020	Improvements to electric transmission system; approximately 65% of costs anticipated to be paid from asset sale and balance paid by City- at-large
East 9th Street Reconstruction	500,000	2020	Street improvements and related appurtenances
Advanced Metering Infrastructure Project	2,700,000	2021	Improvements to Electric, Natural Gas, Water and Sewer Meter Infrastructure and related appurtenances

**A RESOLUTION**

**ADOPTING** a Naming Policy for the purpose of establishing procedures and guidelines for the naming and renaming of public parks and recreational areas owned and operated by the City of Winfield.

\_\_\_\_\_

**THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The Naming Policy for the purpose of establishing procedures and guidelines for the naming and renaming of public parks and recreational areas for the City of Winfield is hereby adopted. A copy of said policy is attached hereto and made a part of this resolution.

**Section 2.** This resolution shall be in full force and effect from and after its passage and adoption.

**ADOPTED** this 5<sup>th</sup> day of April 2021

(SEAL)

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Taggart Wall, City Manager/ee

**CITY OF WINFIELD, KANSAS  
NAMING POLICY, PROCEDURES, AND GUIDELINES FOR  
PARKS, RECREATIONAL AREAS, AND FACILITIES**

**PURPOSE**

The City of Winfield recognizes that the names of parks and recreational areas and public facilities and amenities play a significant role in fostering identities and connection to the surrounding communities. The purpose of this policy is to establish a set of procedures and guidelines for the naming and renaming of public parks and recreational areas owned and operated by the City of Winfield.

**POLICY**

Any proposal for new names must be presented to the City Manager for consideration, final review, and approval before a staff recommendation is made to the Governing Body. If any name existing prior to, proposed, or chosen pursuant to this policy violates any of these general guidelines or otherwise comes into disrepute, the City Manager may recommend that a new name be chosen. Under particular and appropriate circumstances, the City Manager may recommend an exception, deviation, or modification to the specific guidelines outlined in this section.

**Criteria and Guidelines for Evaluating Park Naming Proposals:**

- Park and facility names should serve as a tool to help residents and guests identify the location of City properties and the services they provide. Therefore, it is the City's Policy to encourage the naming of facilities and property which identifies:
  - The neighborhood and community in which the facility or property is located; or
  - The function and usage of the facility or property; or
  - A significant historical feature or event associated with the facility or property.
- Other names may be considered, should they comply with the following guidelines:
  - The naming of parks after persons shall be limited to those who are deceased and have made exceptional contributions to the park or community within which the park is located.
  - Parks, facilities, and amenities shall only be named after living persons under the circumstances requiring such naming as a condition of a contribution or gift of a most extraordinary nature.
  - Names that unduly commercialize a park or recreational facility or those containing a commercial message to purchase a good or service are prohibited.
  - Parks, facilities, and amenities shall not be named after a current government officer, official, or employee of the City, including current members of its elected body and independent agencies. This section shall not apply to commemorative plaques or those in recognition of individual donations.
- All forms of signage placed on or within a park or recreational facility, or that denoting a public facility or amenity, shall meet the City's graphic and sign standards.
- The dedication of small park amenities with an identifiable lifespan and those not intended to be permanent, such as fixed park benches and tables or trees and other organic features, may be denoted on a marquee or central plaque. The City shall not be required to provide individual recognition to such amenities.

## **PROCEDURES**

The Governing Body retains the authority to name or rename parks, recreational areas, and facilities owned and operated by the City of Winfield. The following shall be the protocol for evaluating, considering, and denying or approving naming proposals:

1. City residents, community leaders, and organizations interested in proposing a name for a park and recreational area or public facility must submit written recommendations, petitions, etc., for presentation to the City Manager.
2. When proposing a name in recognition of a deceased person or persons, written documentation of approval by next of kin (if available and possible) is required as part of the proposal.
3. The City Manager shall provide a written recommendation of approval and denial to the Governing Body.

## **RENAMING**

The intent of naming parks and facilities is for permanent recognition. The renaming of parks and facilities named for subjects other than individuals is discouraged, except in the case that the current name is ineffectual or inappropriate.

**A RESOLUTION**

**AUTHORIZING** and directing the Manager of Strother Field Airport Industrial Park, to execute Airport Improvement Plan grant documents and other instruments thereto on behalf of the City of Arkansas City, Kansas and the City of Winfield, Kansas as the participants in an interlocal agreement for the management and operation of the Strother Field Airport/Industrial Park, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas.

**WHEREAS**, City of Arkansas City, Kansas and the City of Winfield, Kansas are participants in an interlocal agreement for the management and operation of the Strother Field Airport/Industrial Park, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas; and

**WHEREAS**, the two cities desire to direct and implement an Airport Improvement Plan as a planning, regulatory and infrastructure improvement tool; and

**WHEREAS**, at times, the need arises for documents and other instruments including grant applications and awards for Airport Improvement Plan grants, to be executed on behalf of the two cities; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:**

**Section 1.** The Manager of Strother Field Airport Industrial Park is hereby authorized to execute Airport Improvement Plan grant documents and other instruments thereto on behalf of the City of Arkansas City, Kansas and the City of Winfield, Kansas as the participants in an interlocal agreement for the management and operation of the Strother Field Airport/Industrial Park, by the power vested in it by article 12, section 5, of the Constitution of the State of Kansas.

**Section 2.** This resolution shall be in full force and effect from and after its passage and approval.

**ADOPTED** this 5th day of April 2021.

(SEAL)

\_\_\_\_\_  
Gregory N. Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Brenda Peters, City Clerk

Approved as to form: \_\_\_\_\_  
William E. Muret, City Attorney

Approved for Commission action: \_\_\_\_\_  
Taggart Wall, City Manager



## Request for Commission Action

**Date:** April 1, 2021

**Requestor:** Gus Collins, Director of Utilities  
Beau Bailey, Underground Supervisor

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**Action Requested:** Consider approval of utility right of way contract for the year, 2021.

**Analysis:** City staff solicited request for proposals on the Right of Way Clearance Tree Trimming and special project for the year 2021. Proposals were received on March 23<sup>rd</sup>, 2021. City staff has since been in the process of reviewing the proposals. Summary of the Proposal:

<u>Company</u>	<u>Hourly</u>	<u>Annual</u>
Wolf Tree	No Bid	No Bid
Davis	\$76.12	\$138,670.00
Asplundh	\$93.00	\$199,027.00
Poor Boy	\$93.49	\$183,648.00
Davey	\$111.13	\$392,400.00

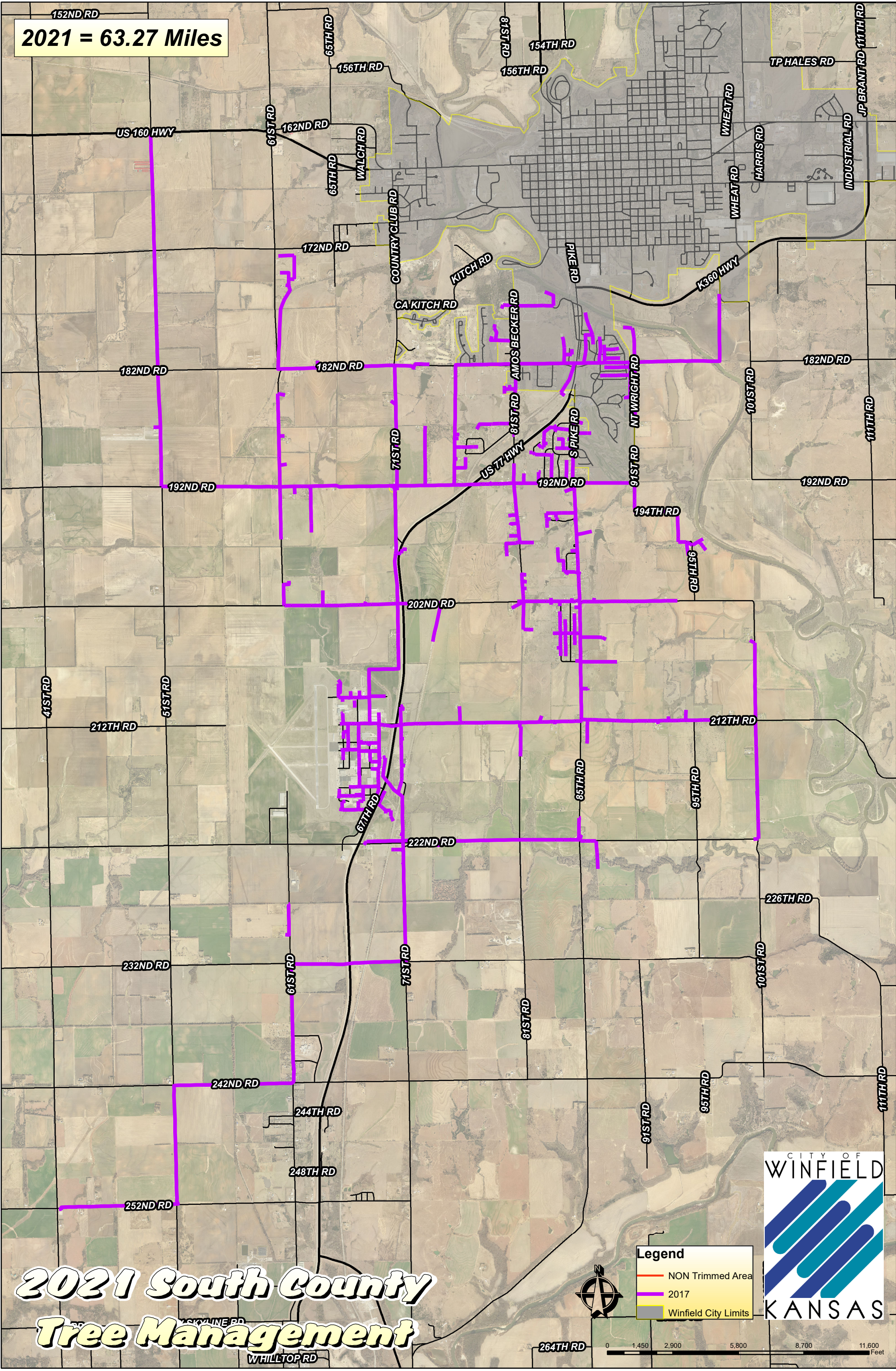
As noted above, the proposals are divided in two segments; One for a special project (changes in scope annually), the other is an hourly rate to complete the Right of Way clearance throughout the distribution/transmission system, as determined by staff.

After further review and checking references, the staff is recommending that both contracts for 2021 be awarded to Davis (map depicting the special project attached, approximately 63.27 miles). This is the same company that performed this same service in 2020. Staff was pleased with the performance by this company in 2020.

**Fiscal Impact:** City budgets annually, the total amount is anticipated to be a slight increase to the budgeted amount for 2021, for ROW tree clearance.

**Attachments:** Map of 2021 project.

2021 = 63.27 Miles



2021 South County  
Tree Management



**Legend**

- NON Trimmed Area
- 2017
- Winfield City Limits

