

**CITY COMMISSION MEETING
Winfield, Kansas**

DATE: Monday, April 06, 2020
TIME: 5:30 p.m.
PLACE: City Commission – Community Council Room – First Floor – City Building

Due to restrictions on size of gatherings, per the Kansas Governor's Office, the public will be unable to physically attend the meeting. As per instruction by the Kansas Attorney General, you may listen to the meeting from your computer, tablet or smartphone by using the link or phone number and access code below.

<https://www.gotomeet.me/WinfieldKansas>

You can also dial in using your phone.

United States (Toll Free): 1 866 899 4679

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Access Code: 969-810-229

Phones Muted: In order to enable all parties to hear, phones will be muted. Phones will be unmuted for public comment at the beginning of the meeting and at the end of each topic as described below.

Public Comment: All commenters shall state their name and address before commenting. Public comment at the meeting on any item not on the agenda will be received at the beginning of the meeting. The phones will be unmuted at the end of each topic to receive any additional comment.

Presenters: Presenters must state their name and title each time as they begin speaking.

AGENDA

CALL TO ORDER.....Mayor Phillip R. Jarvis

ROLL CALL.....City Clerk, Brenda Peters

MINUTES OF PRECEDING MEETING.....Monday, March 16, 2020

BUSINESS FROM THE FLOOR

-Citizens to be heard

PROCLAMATION

-Proclaiming the Month of April as Fair Housing Month

NEW BUSINESS

Ordinances & Resolutions

Bill No. 2022 - An Ordinance – Amending Chapter 34 of the revised ordinance of the City of Winfield, Kansas by the repeal of Section 34-62, Paragraph C (1), and adoption in lieu thereof a new Section 34-62 Paragraph C (1) relating to fees for use of recreational facilities at the Winfield Fairgrounds.

Bill No. 2023 - An Ordinance – Amending Chapter 34 of the revised ordinance of the City of Winfield, Kansas by the repeal of Section 34-50, Paragraph B (4), and adoption in lieu thereof a new Section 34-50, Paragraph B (4) Recreational license and camping fees (Winfield City Lake).

Bill No. 2024 - An Ordinance – Amending Chapter 50, Article III of the Revised Ordinances of the City of Winfield, Kansas relating to camping regulations by the amendment of Section 50-115(a).

Bill No. 2025 - A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a Consent to Annexation and Service Extension Agreement for property outside the corporate boundary of the City of Winfield. (Young)

Bill No. 2026 - A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a change order for Project No. 35-197047-001-0943, CDBG Project No. 19-IT-002 between the City of Winfield, Kansas and Ditch Diggers Inc., Salina, Kansas for waterline improvements.

Bill No. 2027 - A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a contract for Project No. 20-TI893 for microseal street improvements between the City of Winfield, Kansas and Vance Brothers, Inc., Kansas City, Mo.

Bill No. 2028 - A Resolution – Authorizing and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Asplundh Tree Expert, LLC, for West Cowley County Tree Trimming Special Project, between the City of Winfield, Kansas and Asplundh Tree Expert, LLC.

Bill No. 2029 - A Resolution – Authorizing and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Davis Tree Company for annual, hourly rate, tree trimming, between the City of Winfield, Kansas and Davis Tree Company.

OTHER BUSINESS

- Consider purchase of a 2020 Cargo Van for use in the Customer Service Department
- Executive Session to Discuss Non- Elected Personnel

ADJOURNMENT

- Next regular work session 4:00 p.m. Thursday April 16, 2020
- Next regular meeting 5:30 p.m. Monday, April 20, 2020.

CITY COMMISSION MEETING MINUTES
Winfield, Kansas
March 16, 2020

The Board of City Commissioners met in regular session, Monday, March 16, 2020 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Phillip R. Jarvis presiding. Commissioners Ronald E. Hutto and Gregory N. Thompson were also present. Also in attendance were, Taggart Wall, City Manager; Brenda Peters, City Clerk and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Gus Collins, Director of Utilities; Patrick Steward, Director of Public Improvements; and Robbie DeLong, Police Chief.

City Clerk Peters called roll.

Commissioner Hutto moved that the minutes of the March 2, 2020 meeting be approved. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

STAFF PRESENTATIONS AND PROMOTIONS

-Police Department Presentations and Promotions

-Police Chief DeLong introduced Nicole Hills who was promoted to Sergeant, Andrew Ternes who was promoted to Sergeant, Greg Venable who was promoted to Lieutenant, and Cory Roberts who was promoted to Lieutenant.

PROCLAMATION

-Mayor Jarvis presented a proclamation to Shawn Mugler proclaiming March 29th through April 4th, 2020 as Spring Beautification Week.

NEW BUSINESS

Bill No. 2016 - A Resolution – Fixing the time and place and providing for notice of a public hearing before the Governing Body of the City of Winfield, Kansas, regarding the condemnation of a certain structure, a house in the City of Winfield, Cowley County, Kansas. (520 E 10th Ave) Director of Public Improvements Steward explains that this Resolution would establish a hearing date of May 4, 2020 to consider the condemnation of a structure at 520 E 10th Ave. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2016 was adopted and numbered Resolution No. 1620.

Bill No. 2017 - A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a contract for Project No. 35-197047-001-0943, CDBG Project No. 19-IT-002 between the City of Winfield, Kansas and Ditch Diggers Inc., Salina, Kansas for waterline improvements. Director of Public Improvements Steward explains that this Resolution would award a contract to Ditch Diggers Inc., Salina, Kansas. Ditch Diggers Inc was the low bidder of the four bids received at \$118,145. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2017 was adopted and numbered Resolution No. 1720.

Bill No. 2018 - A Resolution – Authorizing and directing the City Manager and Clerk of the City of Winfield, Kansas, to negotiate a contract for Project No. 19-WI881 between the City of Winfield, Kansas

and Ditch Diggers Inc., Salina, Kansas for waterline improvements associated with the Walnut River Waterline Crossing Replacement. Director of Public Improvements Steward explains that this Resolution authorizes the City Manager to negotiate a contract for additional work with Ditch Diggers Inc., Salina, Kansas for the Walnut River waterline replacement. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2018 was adopted and numbered Resolution No. 1820.

Bill No. 2019 - A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to purchase a 2021 TA50 Kenworth Chassis Altec Bucket Truck and a 2021 DH45 Kenworth Chassis Altec Digger Derrick from Altec Industries, Inc. Director of Utilities Collins explains that this Resolution would approve the purchase of two vehicles for the Electric Department, with a total purchase price of \$546,548. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2019 was adopted and numbered Resolution No. 1920.

Bill No. 2020 - A Resolution – Authorizing and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Davis Structure and Development for replacement of mechanical bar screen, between the City of Winfield, Kansas and Davis Structure and Development. Director of Utilities Collins explains that this Resolution would award a contract to Davis Structure and Development for replacement of a mechanical bar screen at the Kansas Veteran's Home Lift Station for a cost of \$111,332. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2020 was adopted and numbered Resolution No. 2020.

Bill No. 2021 - A Resolution – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a Letter of Agreement between the City of Winfield, Kansas and GridLiance High Plains LLC. City Manager Wall explains that this Resolution would extend the existing agreement between the City of Winfield and GridLiance. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2021 was adopted and numbered Resolution No. 2120.

OTHER BUSINESS

- City Manager Wall updated the Commission on the Coronavirus situation and the Cowley County Health Department.
- City Manager Wall updated the Commission on Recycling.
- City Manager Wall updated the Commission on Public Safety Open House, and that it will be put on hold for now.

ADJOURNMENT

Upon motion by Mayor Jarvis, seconded by Commissioner Thompson, all Commissioners voting aye, the meeting adjourned at 5:48 p.m.

Signed and sealed this 27th day of March 2020.

Signed and approved this 6th day of April 2020.

Brenda Peters, City Clerk

Phillip R. Jarvis, Mayor

P R O C L A M A T I O N

WHEREAS, Title VI of the landmark Civil Rights Act of 1964 provides that “no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity received Federal financial assistance.”

WHEREAS, Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, prohibits discrimination in the sale, rental and financing of dwellings based on race, color, religion, sex or national origin. Title VIII was amended in 1988 (effective March 12, 1989) by the Fair Housing Amendments Act, which: expanded the coverage of the Fair Housing Act to prohibit discrimination based on disability or on familial status (presence of child under age of 18, and pregnant women); established new administrative enforcement mechanisms with HUD attorneys bringing actions before administrative law judges on behalf of victims of housing discrimination; and revised and expanded Justice Department jurisdiction to bring suit on behalf of victims in Federal district courts.

WHEREAS, the denial of equal housing opportunity is one of the most serious challenges a community can face. It is a challenge that must be met and surmounted lest it erode the vital social structure that holds a community together and gives it shape and dimension. The need for shelter is an essential human need. The right to freely choose a place to live is a basic human right and discrimination in housing is not only against the law, but contrary to our sense of what our country should mean to us and to others.

WHEREAS, in support of equal housing opportunity, the City of Winfield has established a Fair Housing contact whose functions include receiving complaints regarding alleged violations of jurisdictional fair housing policies and attempting to resolve legitimate grievances through conference and conciliation at the local level if possible.

WHEREAS, there are voluntary programs in support of fair housing that we as concerned citizens can encourage at every level in our community and in our jobs. There are personal and professional attitudes that we can and must change. These efforts are to make fair housing choice a basic right for our neighbors and ourselves.

NOW, THEREFORE, I, Phillip R. Jarvis, Mayor of the City of Winfield, Kansas, do hereby designate the month of April 2020 as

FAIR HOUSING MONTH

in the City of Winfield, Kansas, and urge all citizens to join in this observance by resolving to fight discrimination in our personal lives, and by making ourselves aware of the Fair Housing Act and the ways in which it applies to our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Winfield, Kansas to be affixed this 6th day of April 2020.

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

P R O C L A M A T I O N

WHEREAS, Title VI of the landmark Civil Rights Act of 1964 provides that “no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity received Federal financial assistance.”

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IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Winfield, Kansas to be affixed this 6th day of April 2020.

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

(First published in the Cowley Courier Traveler, Friday April 10, 2020)

BILL NO. 2022

ORDINANCE NO. 4123

AN ORDINANCE

AMENDING

Chapter 34 of the revised ordinance of the City of Winfield, Kansas by the repeal of Section 34-62, Paragraph C (1), and adoption in lieu thereof a new Section 34-62 Paragraph C (1) relating to fees for use of recreational facilities at the Winfield Fairgrounds.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. Section 34-62, Paragraph C (1) of the Code of Ordinance, City of Winfield, Kansas, is hereby repealed and a new Section 34-62, Paragraph C (1) shall be adopted to read as follows:

(C) (1) Daily camping-per day (24 hours)

Rates Effective
May 1, 2020

Primitive camping	\$ 5.00 per day
Camping with electrical hook-up	17.00 per day
Groups of 75 or more campers primitive camping	3.00 per day
Groups of 75 or more campers camping with electrical hook-ups	12.00 per day

Section 2. Reservations on file with the City Manager's Office as of the adoption of this Ordinance shall be honored and rates will be those on the date of issuance.

Section 3. The rates established in this ordinance shall take effect May 1, 2020.

Section 4. This ordinance shall be in full force and effect from and after its adoption and publication in the official city newspaper.

ADOPTED this 6th day of April 2020.

(Seal)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form: _____
William E. Muret, City Attorney

Approved for Commission Action: _____
Taggart Wall, City Manager

(First published in the Cowley Courier Traveler, Friday April 10, 2020)

BILL NO. 2023

ORDINANCE NO. 4124

AN ORDINANCE

AMENDING Chapter 34 of the revised ordinance of the City of Winfield, Kansas by the repeal of Section 34-50, Paragraph B (4), and adoption in lieu thereof a new Section 34-50, Paragraph B (4) Recreational license and camping fees (Winfield City Lake).

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. Section 34-50, Paragraph B (2) of the Code of Ordinance, City of Winfield, Kansas, is hereby repealed and a new Section 34-50, Paragraph B (2) shall be adopted to read as follows:

Effective May 1, 2020

Types of Fees:	Resident	Nonresident
Annual fees:		
Canoes and unpowered boats	\$ 15.00	\$ 25.00
Sailboats and sailboards	20.00	35.00
Powered Boat fees:		
Under 10 hp	20.00	35.00
10 hp and under 40hp	25.00	45.00
40hp and over	35.00	65.00
Personal watercraft	35.00	65.00
Daily Fees:		
Canoes and unpowered boats	\$ 2.00	\$ 4.00
Sailboats and sailboards	5.00	10.00
Power boat fees:		
Under 10 hp	5.00	10.00
10 hp and under 40hp	5.00	10.00
40hp and over	5.00	10.00
Personal watercraft	5.00	10.00

Section 2. Section 34-50, Paragraph B (4) of the Code of Ordinance, City of Winfield, Kansas, is hereby repealed and a new Section 34-50, Paragraph B (4) shall be adopted to read as follows:

Effective May 1, 2020

Types of Fees:	Resident	Nonresident
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License fees:

Recreational License, 24 hours	\$ 5.00	\$ 5.00
Recreational License, Annual	25.00	35.00
Additional vehicle permit	10.00	10.00

Camping fees (daily):

Primitive camping	5.00	5.00
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Electric hookup with license, including any camper or recreational vehicle parked within 100 feet of the camper pads	17.00	17.00
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Electric, water and sewer hookup with license, including any camper or recreational vehicle parked within 100 feet of the camper pads	17.00	17.00
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Group camping rate:

10 or camping units of a chartered organization (camping pad only)	\$12.00 per day per unit which includes daily recreational license and hookups
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Section 2. The rates established in this ordinance shall take effect May 1, 2020.

Section 3. This ordinance shall be in full force and effect from and after its adoption and publication in the official city newspaper.

ADOPTED this 6th day of April 2020.

(Seal)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form: _____
William E. Muret, City Attorney

Approved for Commission Action: _____
Taggart Wall, City Manager

AN ORDINANCE

AMENDING Chapter 50, Article III of the Revised Ordinances of the City of Winfield, Kansas relating to camping regulations by the amendment of Section 50-115(a).

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. Section 50-115(a) of Chapter 50, Article III of the Revised Ordinances of the City of Winfield, Kansas, is hereby deleted and replaced with the following:

Sec. 50-115(a) – No person shall park a recreational vehicle or camp at the lake for more than 14 consecutive calendar days without vacating the lake camping zone for at least seven consecutive calendar days before returning to the previously occupied lake camping zone. Having parked a recreational vehicle or camped at the lake for a minimum of four consecutive calendar days, a person must, upon moving, vacate the lake zone for at least seven consecutive calendar days before returning to the previously occupied lake camping zone. For the purpose of this Ordinance, Zone 25 and Zone 26 shall be considered as a single zone, and; Zone 22 and Zone 23 shall be considered as a single zone. Special extensions may be granted by the city manager or his representative upon submittal to the city of the designated form available at the lake office or city hall.

Section 2. This ordinance shall take effect May 1, 2020.

Section 3. This ordinance shall be in full force and effect from and after its adoption and publication in the official city newspaper.

ADOPTED this 6th day of April, 2020

(SEAL)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form:

William E. Muret, City Attorney

Approved for Commission action:

Taggart Wall, City Manager/ps

A RESOLUTION

AUTHORIZING and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a Consent to Annexation and Service Extension Agreement for property outside the corporate boundary of the City of Winfield.

WHEREAS, Cory Young and Kara Young are the owners of record of certain unincorporated land described below, and;

WHEREAS, Cory Young and Kara Young have signed a consent to annexation and service extension agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. The governing body of the City of Winfield, Cowley County, Kansas, hereby accepts said consent to annexation and service extension agreement, and authorizes the Mayor and City Clerk to execute said Agreement which is attached hereto and made a part hereof, covering the following described land;

A tract of land being a part of Outlot A, Walch Tracts, a subdivision of the Northeast Quarter of Section 30, Township 32 South, Range 4 East of the 6th P.M., Winfield, Cowley County, Kansas, beginning at the Northwest corner of Outlot A, Walch Tracts, thence South 89 deg. 52 min. 55 sec. East (assumed) along the North line of Outlot A, 624.00 feet, thence South 0 deg. 07 min. 05 sec. West, 702.98 feet to the South line of Outlot A, Walch Tracts, thence South 89 deg. 37 min. 12 sec. West, along the South line of Outlot A, Walch Tracts, 617.48 feet to the Southwest corner of Outlot A, Walch Tracts, thence North 0 deg. 24 min. 41 sec. West, along the West line of Outlot A, Walch Tracts, 708.38 feet to the point of beginning.

Section 2. The Clerk of the City of Winfield, Kansas shall record said easement with the Register of Deeds of Cowley County, Kansas.

Section 3. This resolution shall be in full force and effect from and after its passage.

ADOPTED this 6th day of April 2020.

(SEAL)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form: _____
William E. Muret, City Attorney

Approved for Commission action: _____
Taggart Wall, City Manager/ps

**City of Winfield
Cowley County, Kansas
Consent to Annexation and
Service Extension Agreement**

WHEREAS, this agreement made this 2nd day of March, 2020, between Cory Young and Kara Young, hereinafter referred to as “Young” and the City of Winfield, Kansas, hereinafter referred to as “City.”

WHEREAS, the undersigned, Young, are the owners of record of the following described real property located in an unincorporated area adjoining the City of Winfield in Cowley County, Kansas:

A tract of land being a part of Outlot A, Walch Tracts, a subdivision of the Northeast Quarter of Section 30, Township 32 South, Range 4 East of the 6th P.M., Winfield, Cowley County, Kansas, beginning at the Northwest corner of Outlot A, Walch Tracts, thence South 89 deg. 52 min. 55 sec. East (assumed) along the North line of Outlot A, 624.00 feet, thence South 0 deg. 07 min. 05 sec. West, 702.98 feet to the South line of Outlot A, Walch Tracts, thence South 89 deg. 37 min. 12 sec. West, along the South line of Outlot A, Walch Tracts, 617.48 feet to the Southwest corner of Outlot A, Walch Tracts, thence North 0 deg. 24 min. 41 sec. West, along the West line of Outlot A, Walch Tracts, 708.38 feet to the point of beginning.

WHEREAS, Young has requested the City of Winfield, Kansas to provide natural gas service, water service and electric service to the above described property and the City has consented to do so.

NOW, THEREFORE, in consideration of the agreement of the City of Winfield, Kansas agreeing to furnish natural gas, water and electric service to the above-described property and other valuable consideration, Young hereby gives full and complete consent to the City of Winfield, Kansas to annex the above described property in accordance with the laws of the State of Kansas at any time after the date of this agreement. Young further agrees to comply with all city standards, regulations, requirements and policies applicable to the proposed natural gas service.

THIS covenant shall run with the land described above and shall be binding upon the heirs, beneficiaries, grantees, successors and assigns of the undersigned.

Dated this _____ day of _____, 2020.

Cory Young

Kara Young

STATE OF KANSAS, COWLEY COUNTY, SS.

On this _____ day of _____, 2020, before me a notary public in and for said county and state, personally appeared Cory and Kara Young to me known to be the person named in and who executed the foregoing instrument, and duly acknowledged the execution thereof.

Notary Public

My commission expires:

Accepted and authorized for filing in the Office of Register of Deeds, Cowley County, Kansas, this _____ day of _____ 2020, by Resolution No. _____ of the Governing Body of the City of Winfield, Kansas.

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

A RESOLUTION

AUTHORIZING and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a change order for Project No. 35-197047-001-0943, CDBG Project No. 19-IT-002 between the City of Winfield, Kansas and Ditch Diggers Inc., Salina, Kansas for waterline improvements.

WHEREAS, this proposed change order limits the amount of time the existing pipeline will be down during waterline installation, and;

WHEREAS, the funding agency and engineer have approved the change order;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. The Mayor and Clerk of the City of Winfield, Kansas are hereby authorized and directed to execute a change order for the amount of three thousand two hundred dollars and zero cents (\$3,200.00) for Project No. 35-197047-001-0943, CDBG Project No. 19-IT-002, between the City of Winfield and Ditch Diggers, Inc., Salina, Kansas, for the Walnut River Waterline Crossing Replacement, a copy of which is attached hereto and made a part hereof the same as if fully set forth herein.

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 6th day of April 2020

(SEAL)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form: _____
William E. Muret, City Attorney

Approved for Commission action: _____
Taggart Wall, City Manager/ps

CHANGE ORDER No. 1

Date of Issuance: March 27, 2020

Project Name: Walnut River Waterline Crossing Replacement	Owner: City of Winfield	Owner's Project Number:
Engineer's Project Number (if applicable): 35-197047-001-0943	Date of Contract: March 16, 2020	
Contractor: Ditch Diggers Inc.	Funding Agency Project Number: 19-IT-002	

The following changes are hereby made to the CONTRACT DOCUMENTS: Modify the connection to existing pipe on the west side of the Walnut River to a 16"x12" tapping sleeve and valve in lieu of the proposed 45 degree bend and valve connection. Modify the connection to existing pipe on the east side of the Walnut River to a 14"x12" tapping sleeve and valve in lieu of the proposed 11 1/4 degree bend and valve connection.

Justification: The modifications are proposed to limit the amount of time the existing pipeline will be down during the new waterline installation. The cost for these changes are \$1,800 for the west side and \$1,400 for the east side.

☒ **Change to CONTRACT PRICE**

Original CONTRACT PRICE: \$ 118,145.00

Current CONTRACT PRICE (as adjusted by previous CHANGE ORDERS): \$ 118,145.00

Increase in CONTRACT PRICE as of this Change Order: \$ 3,200.00

The new CONTRACT PRICE incorporating this CHANGE ORDER: \$ 121,345.00

☐ **Change to CONTRACT TIME:**

Original Contract Times: ☐ Working Days ☐ Calendar Days

Substantial completion (days or date): _____

Final completion (days or date): _____

The CONTRACT TIME (as adjusted by previous CHANGE ORDERS):

Substantial completion (days or date): _____

Final completion (days or date): _____

[Increase] [Decrease] in CONTRACT TIME as of this Change Order:

Substantial completion (days or date): _____

Final completion (days or date): _____

CONTRACT TIMES with all approved CHANGE ORDERS:

Substantial completion (days or date): _____

Final completion (days or date): _____

REQUESTED:

By: 
Contractor (Authorized Signature)

Date: 03/27/2020

Approved by Funding Agency (if applicable): _____

RECOMMENDED:

By: 
Engineer (Authorized Signature)

Date: 3/27/2020

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

Date: _____

A RESOLUTION

AUTHORIZING and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute a contract for Project No. 20-TI893 for microseal street improvements between the City of Winfield, Kansas and Vance Brothers, Inc., Kansas City, Mo.

WHEREAS, proposals for the street improvements were requested and accepted; and,

WHEREAS, Vance Brothers, Inc., Kansas City, Mo. submitted the apparent lowest proposal;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. The Mayor and Clerk of the City of Winfield, Kansas are hereby authorized and directed to execute a contract for the amount of one hundred ninety nine, four hundred fifty four and sixty four cents (\$146,309.40) for Project No. 20-TI893 for street improvements for various locations, between the City of Winfield and Vance Brothers, Inc., Kansas City, Mo., a copy of which is attached hereto and made a part hereof the same as if fully set forth herein.

Section 2. This resolution shall be in full force and effect from and after its passage and approval.

ADOPTED this 6th day of April 2020.

(SEAL)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form: _____
William E. Muret, City Attorney

Approved for Commission action: _____
Taggart Wall, City Manager/ps



Request for Commission Action

Date: March 30, 2020

Requestor: Patrick Steward, Dir. Of Public Improvements / City Engineer

Action Requested: Awarding of a contract for Microseal projects for 2020.

Analysis:

Vance Bros. has performed this work for the City since Winfield started utilizing this type of pavement preservations. The proposal given by Vance Bros. holds the same equivalent unit price that has been used for the past two years. The streets identified for microseal projects are identified in the attached map.

Fiscal Impact: Funding for this work would be sales tax dollars.

Attachments: Proposed Resolution(s)

A RESOLUTION

AUTHORIZING and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Asplundh Tree Expert, LLC, for West Cowley County Tree Trimming Special Project, between the City of Winfield, Kansas and Asplundh Tree Expert, LLC.

WHEREAS, proposals for the West Cowley County Tree Trimming Special Project were requested and accepted: and,

WHEREAS, Asplundh Tree Expert, LLC submitted the apparent best proposal;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. The Mayor and Clerk of the City of Winfield, Kansas are hereby authorized and directed to execute a contract for the amount of one-hundred and seventy-three thousand, eight-hundred and fifty-eight dollars and forty cents (\$173,858.40) for West Cowley County Tree Trimming Special Project; between the City of Winfield, Kansas and Asplundh Tree Expert, LLC, a copy of which is attached hereto and made a part hereof the same if fully set forth herein.

Section 2. This resolution shall be in full force and effect from and after its passage and adoption.

ADOPTED this 6th day of April 2020.

(SEAL)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form: _____
William E. Muret, City Attorney

Approved for Commission action: _____
Taggart Wall, City Manager/ps

A RESOLUTION

AUTHORIZING and directing the Mayor and the City Clerk of the City of Winfield, Kansas to execute a contract for Davis Tree Company for annual, hourly rate, tree trimming, between the City of Winfield, Kansas and Davis Tree Company.

WHEREAS, proposals for the hourly rate tree trimming crew were requested and accepted: and,

WHEREAS, Davis Tree Company submitted the apparent best proposal;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF WINFIELD, KANSAS, THAT:

Section 1. The Mayor and Clerk of the City of Winfield, Kansas are hereby authorized and directed to execute a contract for the amount of one-hundred and fifty-two thousand eight-hundred and eighty dollars and zero cents (\$152,880.00) for annual, hourly rate, tree trimming; between the City of Winfield, Kansas and Davis Tree Company, a copy of which is attached hereto and made a part hereof the same if fully set forth herein.

Section 2. This resolution shall be in full force and effect from and after its passage and adoption.

ADOPTED this 6th day of April 2020.

(SEAL)

Phillip R. Jarvis, Mayor

ATTEST:

Brenda Peters, City Clerk

Approved as to form: _____
William E. Muret, City Attorney

Approved for Commission action: _____
Taggart Wall, City Manager/ps



Disclaimer: This window sticker is only representative of the information contained on an actual window sticker, and may or may not match the actual window sticker on the vehicle itself. Please see your retailer for further information.

Vehicle Description

**TRANSIT
NA**

2020 MR CARGO RWD
3.5L PFDI V6 (GAS)
10-SPEED TRANSMISSION

VIN 1FTYE1C86LK A36182

Exterior

OXFORD WHITE

Interior

DARK PALAZZO GRAY VINYL

Standard Equipment INCLUDED AT NO EXTRA CHARGE

EXTERIOR

. BUMPERS - CARBON BLACK
. 253-DEGREE SWING-OUT
. WIPERS - RAIN-SENSING

INTERIOR

. ASSIST HANDLES - A-PILLAR
. CARGO TIE-DOWN HOOK(S)
. INTERIOR LIGHTING - LED
. OVERHEAD STOWAGE SHELF
. STEERING - TILT/TELESCOPIC

FUNCTIONAL

. ELECTRONIC PWR ASST STEER
. HOTSPOT TELEMATICS MODEM
. HILL START ASSIST
. POST-COLLISION BRAKING
. REAR VIEW CAMERA
. SELECTABLE DRIVE MODES

SAFETY/SECURITY

. ADVANCETRAC® WITH RSC®
. SAFETY CANOPY® SYSTEM
. SECURILOCK® ANTI-THEFT SYS
. TIRE PRESSURE MONIT SYS

WARRANTY

. 5YR/60,000 POWERTRAIN

. AUXILIARY FUEL PORT
. DOORS - CARGO REAR W/
. FULL SIZE SPARE TIRE/WHEEL
. AIR CONDITIONING
. ASSIST HANDLE - B-PILLAR
. CENTER CONSOLE W/STORAGE
. LOCKING GLOVE BOX
. POWERPOINT - 12V (FRONT)
. AUTO HIGH-BEAM HEADLAMPS
. FORDPASS CONNECT 4GWI-FI
. FORWARD COLLISION WARNING
. LANE-KEEPING SYSTEM
. PRE-COLLISION ASSIST W/AEB
. W/ TRAILER HITCH ASSIST
. SIDE-WIND STABILIZATION
. 3 POINT SAFETY BELTS
. AIRBAGS - FRONT, SIDE AND
. BRAKES - 4WHEEL DISC W/ABS
. SOS POST-CRASH ALERT SYS
. 3YR/36,000 BUMPER / BUMPER
. 5YR/60,000 ROADSIDE ASSIST

Price Information
STANDARD VEHICLE
PRICE

MSRP
\$36,935

Optional Equipment

148" WHEELBASE

2020 MODEL YEAR
OXFORD WHITE
DARK PALAZZO GRAY VINYL
PREFERRED EQUIPMENT
PKG.101A
.XL TRIM

MANUAL AIR CONDITIONER

3.5L PFDI V6 (GAS)
.10-SPEED TRANSMISSION
.235/65R16C BSW ALL-SEASON
3.73 NON-LIMITED SLIP AXLE
JOB #1 ORDER
FRONT LICENSE PLATE BRACKET

VINYL F/R FLOOR COVERING

245

FIXED PASSENGER DOOR GLASS

250

8670# GVWR PACKAGE

50 STATE EMISSIONS

CRUISE CONTROL

325

E-85 FLEX FUEL CAPABLE

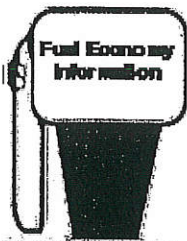
TOTAL VEHICLE & OPTIONS
DESTINATION & DELIVERY

37,755
1,495

TOTAL MSRP

\$39,250

Disclaimer: Option pricing will be blank for any item that is priced as 0 or "No Charge".



Estimated Annual
Fuel Cost: \$

CITY MPG
0
HIGHWAY
MPG
0

Vehicle Engine Information

Actual mileage will vary with options, driving conditions, driving habits and vehicle's condition. Results reported to EPA indicate that the majority of vehicles with these estimates will achieve between _ and _ mpg in the city and between _ and _ mpg on the highway. For Comparison Shopping all vehicles classified as _ have been issued mileage ratings from _ to _ mpg city and _ to _ mpg highway.



Ford Extended Service Plan is the ONLY service contract backed by Ford and honored by the Ford and Lincoln dealers. Ask your dealer for prices and additional details or see our website at www.Ford-ESP.com.

Will not be used
Back up camera
alarm

\$32860

2020 Budget \$37,000