

**CITY COMMISSION MEETING MINUTES**  
**Winfield, Kansas**  
**March 2, 2020**

The Board of City Commissioners met in regular session, Monday, March 02, 2020 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Phillip R. Jarvis presiding. Commissioners Gregory N. Thompson and Ronald E. Hutto were also present. Also in attendance were Taggart Wall, City Manager; Brenda Peters, City Clerk; and William E. Muret, City Attorney. Other staff members present were Gary Mangus, Assistant to the City Manager; Patrick Steward, Director of Public Improvements and Jamie Chism, Director of Human Resources.

City Clerk Peters called roll.

Commissioner Hutto moved that the minutes of the February 18, 2020 meeting be approved. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

**NEW BUSINESS**

**Bill No. 2009 – A Resolution** – Authorizing and directing the City Manager of the City of Winfield, Kansas, to execute a facility lease agreement between the City of Winfield, Kansas, and Broken Spoke Clydesdales, regarding the operation of a horse barn facility located at the Winfield Fairgrounds. Assistant to the City Manager Mangus explains that the term of the agreement is March 1, 2020 through December 31, 2021 with an option for review and annual renewal. Monthly rent will be \$350. Mark DeCoudres was present to answer any questions. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2009 was adopted and numbered Resolution No. 0920.

**Bill No. 2010 – A Resolution** – Authorizing the Mayor and the City Clerk of the City of Winfield, Kansas to execute an agreement between Board of County Commissioners of Cowley County, Kansas and the City of Winfield for the sale of real estate. City Manager Wall explained that this is an agreement for the City to purchase certain property located south on Highway 77 near the intersection of Country Club Road (71<sup>st</sup> Road) from the County for a cost of \$255,000. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2010 was adopted and numbered Resolution No. 1020.

**Bill No. 2011 – A Resolution** – Authorizing and providing for improvements included in the Multi-Year Capital Improvement Plan for the City of Winfield, Kansas; and providing for the payment of the costs thereof. City Manager Wall explains that this action would authorize possible financing of the land purchase in the previous resolution. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2011 was adopted and numbered Resolution No. 1120.

**Bill No. 2012 – A Resolution** – Amending the Personnel Policies and Regulations for the City of Winfield, Kansas. Human Resources Director Chism explains that this addition to the City's Personnel and Policy manual will include new federal regulations for those holding a CDL designation on their driver's license. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2010 was adopted and numbered Resolution No. 1220.

**Bill No. 2013 – A Resolution** – Authorizing and directing the City Manager and Clerk of the City of Winfield, Kansas, to enter into an agreement with Lawrence Crushed Stone for the demolition and removal of the structure, a House on a tract of land legally described as Lot Seven (7), Block 98, Mansfield Addition, to Winfield, Kansas. Commonly known as 1801 Manning St. Recorded in Deed Record No. 190, in the Office of the Register of Deeds of Cowley County, Kansas. Director of Public Improvements Steward explains that of the five bids received, the low bid was from Lawrence Crushed Stone, and staff recommends the Commission award the contract to Lawrence Crushed Stone in the amount of \$5,950.00. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2013 was adopted and numbered Resolution No. 1320.

**Bill No. 2014 – A Resolution** – Authorizing and directing the City Manager and Clerk of the City of Winfield, Kansas, to enter into an agreement with Lawrence Crushed Stone for the demolition and removal of the structure, a House on a tract of land legally described as; North 50 feet of Lot 7, and the North 50 feet of the West 30 feet of Lot 8 Block 229, Fuller’s Addition, to Winfield, Kansas. Commonly known as 916 Bliss St. Recorded in Book 310 page 387, in the Office of the Register of Deeds of Cowley County, Kansas, in the Office of the Register of Deeds of Cowley County, Kansas. Director of Public Improvements Steward explains that the low bid was from Lawrence Crushed Stone, and staff recommends the Commission award the contract to Lawrence Crushed Stone in the amount of \$9,250.00. Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, Bill No. 2014 was adopted and numbered Resolution No. 1420.

**Bill No. 2015 – A Resolution** – Authorizing and directing the Mayor and Clerk of the City of Winfield, Kansas, to execute Amended and Restates Firm (Rate Schedule FT) Transportation Service Agreement TSA NO.: between the City (“Shipper”) and the Enable Gas Transmission, LLC, a Delaware limited liability company (“Transporter”), covering the transportation of natural gas by Transporter on behalf of Shipper. City Manager Wall explains that this is a one-year extension for natural gas delivery to the power plants. Upon motion by Commissioner Thompson, seconded by Commissioner Hutto, all Commissioners voting aye, Bill No. 2015 was adopted and numbered Resolution No. 1520.

**OTHER BUSINESS**

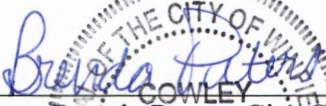
- Consider Board Appointment to the Board of Zoning Appeals - City Manager Wall presented a possible appointment of Brenda Butters to the Board of Zoning Appeals. Commissioner Hutto made a motion to appoint Brenda Butters to the Board of Zoning Appeals. Commissioner Thompson seconded the motion. With all Commissioners voting aye, motion carried.

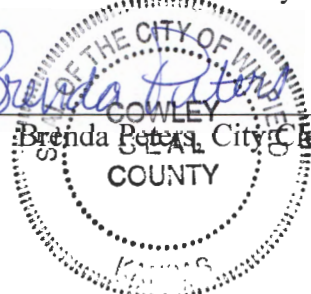
- City Clerk Peters confirmed to the Commission that the Volunteer Dinner is scheduled for April 16, 2020 at 6:30 pm.

**ADJOURNMENT**

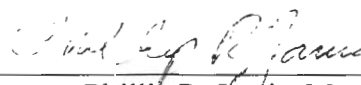
Upon motion by Commissioner Hutto, seconded by Commissioner Thompson, all Commissioners voting aye, the meeting adjourned at 5:42 p.m.

Signed and sealed this 15<sup>th</sup> day of March 2019.

  
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Brenda Peters, City Clerk



Signed and approved this 18<sup>th</sup> day of March 2019.

  
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Phillip R. Jarvis, Mayor