

CITY COMMISSION MEETING MINUTES

Winfield, Kansas

May 20, 2024

The Board of City Commissioners met in regular session, Monday, May 20, 2024 at 5:30 p.m. in the City Commission-Community Council Meeting Room, City Hall; Mayor Brenda K. Butters presiding. Commissioner Ronald E. Hutto was also present. Commissioner Gregory N. Thompson was absent. Also in attendance were Taggart Wall, City Manager; Tania Richardson, City Clerk; and William E. Muret, City Attorney. Other staff member present was Patrick Steward, Director of Community Development.

City Clerk Richardson called roll and noted Commissioners Butters and Hutto present, and Commissioner Thompson absent.

Commissioner Hutto moved that the minutes of the May 6, 2024 meeting be approved. Commissioner Butters seconded the motion. With both Commissioners voting aye, motion carried.

BUSINESS FROM THE FLOOR

-Jim Masem, 508 E 10th Ave, spoke to the Commissioners about the lanes in Braum's drive through.

NEW BUSINESS

Bill No. 2449 – A Resolution – Determining the existence of certain nuisances at 1321 John St in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains this Resolution would allow the City to take action to clean up the property at 1321 John St. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, Bill No. 2449 was adopted and numbered Resolution No. 4524.

Bill No. 2450 – A Resolution – Determining the existence of certain nuisances at 1421 Menor St in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains this Resolution would allow the City to take action to clean up the property at 1421 Menor St. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, Bill No. 2450 was adopted and numbered Resolution No. 4624.

Bill No. 2451 – A Resolution – Determining the existence of certain nuisances at 1115 Manning St in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains this Resolution would allow the City to take action to clean up the property at 1115 Manning St. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, Bill No. 2451 was adopted and numbered Resolution No. 4724.

Bill No. 2452 – A Resolution – Determining the existence of certain nuisances at 1706 Menor St in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains this Resolution would allow the City to take action

to clean up the property at 1706 Menor St. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, Bill No. 2452 was adopted and numbered Resolution No. 4824.

Bill No. 2453 – A Resolution – Determining the existence of certain nuisances at 1216 Olive St in the City of Winfield, Kansas, and authorizing further action pursuant to the City Code of said City. Director of Public Improvements Steward explains this Resolution would allow the City to take action to clean up the property at 1216 Olive St. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, Bill No. 2453 was adopted and numbered Resolution No. 4924.

Bill No. 2454 – A Resolution – Authorizing the execution of an agreement for engineering services for improvements on US-77 (Main Street) from 6th Ave. to 11th Ave., Project No. 018 U-2511-01 between the City of Winfield, Kansas and Professional Engineering Consultants, P.A. Director of Public Improvements Steward explains this Resolution considers awarding a contract for engineering services for design of the mill, overlay and striping project of Main Street from 6th to 11th to PEC in the amount of \$45,000. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, Bill No. 2454 was adopted and numbered Resolution No. 5024.

Bill No. 2455 – A Resolution – Authorizing the execution of an agreement for engineering services for utility relocation improvements on US-77 at Strother Field between the City of Winfield, Kansas and Professional Engineering Consultants, P.A. City Manager Wall explains this Resolution would approve an engineering agreement with Professional Engineering Consultants (PEC) regarding the reroute of Electric Transmission line in conjunction with KDOT realignment of Highway 77. Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, Bill No. 2455 was adopted and numbered Resolution No. 5124.


OTHER BUSINESS


-Consider Board Appointments. City Manager Wall presented a list of board appointments for the Commission's consideration. Commissioner Hutto made a motion to approve Board Appointments as attached. Commissioner Butters seconded the motion. With both Commissioners voting aye, motion carried.

ADJOURNMENT

Upon motion by Commissioner Hutto, seconded by Commissioner Butters, both Commissioners voting aye, the meeting adjourned at 5:36 p.m.

Signed and sealed this 28th day of May 2024.


Tania Richardson, City Clerk



The seal is circular with a double-lined border. The outer ring contains the text "CITY OF WINFIELD" at the top and "KANSAS" at the bottom. The inner ring contains the text "SEAL OF THE CITY OF WINFIELD" at the top and "COUNTY" at the bottom. In the center, the word "SEAL" is prominently displayed above the word "COUNTY".

Signed and approved this 3rd day of June 2024.


Brenda K. Butters, Mayor

Board Members

| Prfx | First Name | Last Name | Notes | BoardName | Exp | Proposed Appointments |
|-----------------------|------------|-----------|--------------|-----------------------|-------|-----------------------|
| Access Advisory Board | | | Appointment: | | Term: | |
| | Linda | Chase | | Access Advisory Board | | |
| | Taggart | Wall | Staff | Access Advisory Board | | |
| | Ray | Clayton | | Access Advisory Board | | |
| | Patrick | Steward | Staff | Access Advisory Board | | |
| | Layne | Kenzy | | Access Advisory Board | | |
| | Lara | McGrew | | Access Advisory Board | | |
| | Matthew | McCauley | | Access Advisory Board | | |
| | Cheryl | Underwood | | Access Advisory Board | | |
| | Clyde | Vasey | | Access Advisory Board | | |
| | James | Watson | | Access Advisory Board | | |

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|-------------------------|---------|---------|--------------|-------------------------|-------|-----------------------|
| Board of Zoning Appeals | | | Appointment: | Mayor | Term: | 3 |
| | vacant | | Staff | Board of Zoning Appeals | | |
| | Patrick | Steward | Staff | Board of Zoning Appeals | | |
| | Derek | Koller | | Board of Zoning Appeals | 2024 | Reappoint |
| | Willie | Tuttle | vacancy | Board of Zoning Appeals | 2024 | Appoint Mike Mildfelt |
| | Tom | McNeish | | Board of Zoning Appeals | 2025 | |
| | David | Brazil | | Board of Zoning Appeals | 2026 | |
| | Michael | Ledy | | Board of Zoning Appeals | 2026 | |

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|-----------------------|----------|-----------|--------------|-----------------------|-------|---------------------|
| Building Trades Board | | | Appointment: | City Commission | Term: | 2 |
| | Rod | Haney | Staff | Building Trades Board | | |
| | Mark | Eastman | Contractor | Building Trades Board | 2024 | Reappoint |
| | Karen | Harden | Realtor/LL | Building Trades Board | 2024 | Appoint Chris Tyler |
| | Chris | Johnson | Realtor/LL | Building Trades Board | 2024 | Reappoint |
| | Brian | Mayfield | Electrician | Building Trades Board | 2024 | Reappoint |
| | Patrick | Collier | Contractor | Building Trades Board | 2024 | Reappoint |
| | Mark | Satterlee | Plumber | Building Trades Board | 2025 | |
| | Cheri | Hulse | Architect | Building Trades Board | 2025 | |
| | Mitchell | Potucek | Electrician | Building Trades Board | 2025 | |
| | Brett | Thomson | Contractor | Building Trades Board | 2025 | |

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|--------------------------|---------|----------|--------------|--------------------------|-------|-----------|
| City Planning Commission | | | Appointment: | Mayor | Term: | 3 |
| | Patrick | Steward | Staff | City Planning Commission | | |
| | Marcia | McIntire | | City Planning Commission | 2024 | Reappoint |
| | Mike | Mildfelt | | City Planning Commission | 2024 | Reappoint |
| | Mike | Ledy | | City Planning Commission | 2024 | Reappoint |
| | Tom | McNeish | | City Planning Commission | 2024 | Reappoint |
| | Michael | Kelley | | City Planning Commission | 2025 | |
| | Derek | Koller | | City Planning Commission | 2025 | |
| | Matt | Bradbury | | City Planning Commission | 2025 | |
| | Douglas | Kinnear | | City Planning Commission | 2025 | |
| | David | Brazil | | City Planning Commission | 2026 | |
| | Robert | Gottlob | Rural | City Planning Commission | 2026 | |
| | Anne | Jarrett | Rural | City Planning Commission | 2026 | |

| Prfx | First Name | Last Name | Notes | BoardName | Exp | Proposed Appointments |
|--------------------------------|------------|---------------|------------------|-----------------------------------|-------|-----------------------|
| City-County Board of Health | | | Appointment: | City Commission | Term: | |
| | Melinda | Current | | City-County Board of Health | 2025 | |
| Convention & Tourism Comit | | | Appointment: | City Commission | Term: | 3 |
| | Peter | Bhakta | | Convention & Tourism Comm | 2024 | Reappoint |
| | Tara | Duncan | | Convention & Tourism Comm | 2024 | Reappoint |
| | Kaydee | Riggs-Johnson | | Convention & Tourism Comm | 2024 | Reappoint |
| | John | Baker | | Convention & Tourism Comm | 2025 | |
| | Jamie | Adams | | Convention & Tourism Comm | 2025 | |
| | Bart | Redford | | Convention & Tourism Comm | 2025 | |
| | Emilly | Hamilton | | Convention & Tourism Comm | 2026 | |
| | Jace | McIntire | | Convention & Tourism Comm | 2026 | |
| | Robert | McNown | | Convention & Tourism Comm | 2026 | |
| Cowley Co Commun Corrections | | | Appointment: | | Term: | 2 |
| | Trudy | Yingling | | Cowley Co Community Corrections | 2024 | Reappoint |
| Cowley County Council on Aging | | | Appointment: | | Term: | 3 |
| | Kathy | Wohlgemuth | | Cowley Co Council on Aging | 2025 | |
| | Scott | Schoon | | Cowley Co Council on Aging | 2026 | |
| Human Relations Commission | | | Appointment: | Mayor | Term: | 3 |
| | Jennifer | Passiglia | | Human Relations Commission | | |
| | Jayde | Wesley | | Human Relations Commission | | |
| | Jessica | Dibble | | Human Relations Commission | | |
| | Bart | Redford | | Human Relations Commission | | |
| | Tania | Richardson | Staff | Human Relations Commission | | |
| | Cindy | Goertz | | Human Relations Commission | | |
| | Michele | Chism | | Human Relations Commission | | |
| | Jerred | Schmidt | Staff | Human Relations Commission | | |
| | Bob | McGregor | | Human Relations Commission | | |
| | Jamie | Chism | Staff | Human Relations Commission | | |
| | Saige | Branscum | Staff | Human Relations Commission | | |
| Juvenile Corrections Adv Board | | | Appointment: | City Commission | Term: | 3 |
| | Letitia | Quarles | | Juvenile Corrections Advisory Brd | 2024 | Reappoint |
| Kansas Power Pool (KPP) | | | Appointment: | | Term: | 0 |
| | Gus | Collins | Dir #1 - voting | Kansas Power Pool (KPP) | | Reappoint |
| | Taggart | Wall | Alternate | Kansas Power Pool (KPP) | | Reappoint |
| KMEA Board of Directors | | | Appointment: | 2 YR & 1 YR | Term: | 2 |
| | Greg | Thompson | Alternate | KMEA Board of Directors | 2025 | |
| | Taggart | Wall | Director #2-1 yr | KMEA Board of Directors | 2025 | |
| | Gus | Collins | Director #1-2 yr | KMEA Board of Directors | 2025 | |
| KMGA Board of Directors | | | Appointment: | | Term: | 1 |
| | Gus | Collins | Director | KMGA Board of Directors | 2025 | |
| | Taggart | Wall | Alternate | KMGA Board of Directors | 2024 | Reappoint |

| Prfx | First Name | Last Name | Notes | BoardName | Exp | Proposed Appointments |
|---|------------|--------------|---------------------|-------------------------------|--------------|------------------------|
| Library Board | | | Appointment: | City Commission | Term: | 4 |
| | Greg | Thompson | Ex-Offic-Mayor | Library Board | | |
| | Clayton | Crawford | | Library Board | 2024 | Reappoint |
| | Kris | Trimmer | | Library Board | 2024 | Reappoint |
| | Julie | Wilke | | Library Board | 2025 | |
| | Gary | Brewer | | Library Board | 2026 | |
| | Ian | Otte | | Library Board | 2026 | |
| | Erica | Lann-Teubner | | Library Board | 2027 | |
| | Joni | Hopkins | | Library Board | 2027 | |
| Park Board | | | Appointment: | City Commission | Term: | 2 |
| | Patrick | Steward | Staff | Park Board | | |
| | Greg | Thompson | Commission | Park Board | | |
| | Ken | Crandall | | Park Board | 2024 | Reappoint |
| | Molly | Jones | | Park Board | 2024 | Reappoint |
| | Mark | Olney | | Park Board | 2024 | Reappoint |
| | Heidi | Potucek | | Park Board | 2024 | Reappoint |
| | Jaci | Littrell | | Park Board | 2025 | |
| | Tyler | Martin | | Park Board | 2025 | |
| | John | Boyle | | Park Board | 2025 | |
| | Joyce | McArtor | | Park Board | 2025 | |
| Senior Citizens Advisory Committee | | | Appointment: | City Commission | Term: | 1 |
| | VACANT | | | Senior Citizens Advisory Comm | 2024 | |
| | VACANT | | | Senior Citizens Advisory Comm | 2024 | |
| | Janice | Irvin | | Senior Citizens Advisory Comm | 2024 | Reappoint |
| | Gary | Holloway | | Senior Citizens Advisory Comm | 2024 | Reappoint |
| | Lou | Tharp | | Senior Citizens Advisory Comm | 2024 | Reappoint |
| | Jim | Buterbaugh | | Senior Citizens Advisory Comm | 2024 | Appoint Tara Sutton |
| | Linda | Chase | | Senior Citizens Advisory Comm | 2024 | Reappoint |
| | Candi | Fox | | Senior Citizens Advisory Comm | 2024 | Appoint JoAnn Hamlin |
| | Robert | Ward | | Senior Citizens Advisory Comm | 2024 | Reappoint |
| | Kathy | Wohlgemuth | | Senior Citizens Advisory Comm | 2024 | Reappoint |
| | Keith | Wohlgemuth | | Senior Citizens Advisory Comm | 2024 | Reappoint |
| | Amy | Kellner | Staff | | | |
| Winfield Housing Authority | | | Appointment: | City Commission | Term: | 4 |
| | Rusty | Zimmerman | | Winfield Housing Authority | 2024 | Reappoint |
| | Troy | Moree | | Winfield Housing Authority | 2025 | |
| | Linda | Chase | | Winfield Housing Authority | 2026 | |
| | Roxann | Taylor | | Winfield Housing Authority | 2026 | |
| | Charissa | Wall | | Winfield Housing Authority | 2026 | |
| Wm Newton Memorial Hospital | | | Appointment: | City Commission | Term: | 5 |
| | Diane | Lawrence | | Wm Newton Memorial Hosp Board | 2024 | Appoint Lucy Herlocker |
| | Gary | Brewer | | Wm Newton Memorial Hosp Board | 2025 | |
| | Gail | Sawyer | | Wm Newton Memorial Hosp Board | 2026 | |
| | Steve | McSpadden | | Wm Newton Memorial Hosp Board | 2027 | |
| | Joan | Cales | | Wm Newton Memorial Hosp Board | 2028 | |