

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Council Clerk
NICHOLAS AIELLO

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

City of Willoughby Hills

Agenda-Amended

Regular Meeting of Council

September 12, 2024 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members: Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, and Councilwoman Kathleen Sivo

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

SWEARING IN OF FULL-TIME FIREFIGHTER

PATRICK BEHM

DISPOSITION OF THE JOURNAL

Approval of the August 20 Special Meeting of Council Minutes

COUNCIL CORRESPONDENCE

09/09 /24 pc-abr FW: WH PCABR Meeting 9/5/24 - THURSDAY 7:00 PM

09/09 /24 Elizabeth Rothenberg agendas

09/09 /24 Katherine D. Lloyd BZA Meeting September 10, 2024

09/09 /24 Gloria Majeski Re: Upload errors on Ordinances 38 and 39 on website

09/09 /24 Tanya Taylor Draper Please print for each Council member for dias

09/09 /24 Stephanie E. Landgraf Fwd: 27853 Chardon Road, Willoughby Hills - Assignment of CRA Agreement

09/09 /24 Dan Knecht Committee and Council Meeting week of 9/9

09/07 /24 Karen Mehollin Fwd: Brewer Garrett

09/06/24 Katherine D. Lloyd Re: BZA minutes

09/06/24 whdranel@aol.com Re: Correction

09/06/24 Willoughby Hills Recreation Dept.

09/05/24 Pietro DiFranco RE: Agenda and Legislation for Working Committee of Council and Rules and Legislation

09/05/24 Pietro DiFranco RE: Maypine Legislation - Ord 2024-039

09/05/24 Michael C. Lucas RE: Legislation, HVAC

09/05/24 Karen Mehollin FW: Brewer Garrett

09/05/24 Finance Director RE: FRAUD TRAINING

09/03/24 pc-abr FW: BZA Minutes 8/13/24

09/03/24 Julie Belich Re: Gardner Resolution (signing and presentation info)
09/03/24 Mark Grubiss RE: Sidewalk Feedback - Iafelice
08/29/24 bza WH BZA Meeting on Tuesday, September 10, 2024 - 8:00 PM
08/29/24 Stephanie Kellner Re: August Legislation
08/29/24 Pietro DiFranco RE: Maypines Legislation for September 12 Meeting
08/29/24 Robert Gandee Auto Extrication Training
08/27/24 Willoughby Hills Finance Dept. FW: Meter reading request - SHAREN MICHNEY, CITY OF WILLOUGHBY HILLS - CITY HALL
08/27/24 Bza FW: September bza meeting
08/27/24 Karen Mehollin Updated Roster
08/27/24 Mayor Hallum RE: Thank you
08/27/24 Karen Mehollin Gardner Resolution (signing and presentation info)
08/26/24 Thomas Lobe Re: 2890 SOM Center Road Letter from Atty Rothenberg for Varro residence and Assessment Area B.
08/26/24 nfellowsobn@gmail.com RE: Dollar General Store
08/23/24 Willoughby Hills Finance Dept. 8/23/24 MAIL HAS BEEN DISTRIBUTED
08/21/24 Vicki Miller Re: Audio on Facebook Live
08/21/24 Finance Director RE: Minutes for Special Council
08/20/24 Nathan Bevil RE: Certified Local Government Grant
08/20/24 Seams To Bee Re: Fall Craft Show
08/20/24 pc-abr WH PCABR Meeting 9/5/24 - THURSDAY 7:00 PM
08/20/24 Pietro DiFranco RE: Legislation and agenda for Special Meeting of Council Tuesday, August
08/19/2024 Willoughby Hills Finance Dept. 8/19/24 MAIL HAS BEEN DISTRIBUTED
08/19/2024 Finance Director Ordinance / Resolution Revisions
08/19/2024 Karen Mehollin Evolve visit this week
08/19/2024 Katherine D. Lloyd Re: Public Portion BZA Meeting
08/18/2024 Mike Kline Re: Resolution for Andy
08/16/2024 Dan Knecht Re: Special Meeting of Council
08/16/2024 Michael C. Lucas RE: Legislation for Tuesday
08/16/2024 Finance Director FRAUD TRAINING
08/15/2024 Lenette Beasley Invoice 35945 from American Legal Publishing
08/15/2024 Mike Kline Re: Resolution for Andy
08/15/2024 Finance Director THEN AND NOW RESOLUTION
08/15/2024 Nico Viola Re: Baucco Follow-up - BZA meeting of August 13, 2024
08/15/2024 Finance Director APPROPRIATION ORDINANCE
08/13/2024 Willoughby Hills Fire Rescue RE: Karen
08/13/2024 Pietro DiFranco RE: Legislation for Tuesday's Special Council Meeting
08/12/2024 Willoughby Hills Finance Dept. RE: Walter Drane Co - 2024 update
08/12/2024 Willoughby Hills Court RE: Karen
08/12/2024 Bushman, Lindsey RE: Karen
08/12/2024 Building Dept. RE: Karen
08/12/2024 Katherine D. Lloyd Fw: PCABR Meeting on Thursday, 8/15/24 at 7:00 PM.
08/12/2024 Willoughby Hills Recreation Dept. Karen
08/12/2024 Katherine D. Lloyd Re: BZA Meeting 8/13/24 Tuesday at 8:00 PM
08/12/2024 Pietro DiFranco RE: Maypine Park 2-Legislation for Final Plat & Andrews Ln Dedication
08/12/2024 Building Dept. RE: BZA Meeting 8/13/24 Tuesday at 8:00 PM
08/12/2024 whdranel@aol.com 2024 REPLACEMENT PAGES
08/12/2024 whdranel@aol.com Walter Drane Co - 2024 update
08/12/2024 Willoughby Hills Recreation Dept. BZA Meeting Audio
08/10/2024 Katherine D. Lloyd Re: BZA Meeting 8/13/24 Tuesday at 8:00 PM
08/09/2024 Fink, Sandra RE: Had to at least share with my sister cities!!! <3

08/09/2024 Pietro DiFranco Res 2024-018 Exhibits - West Pines
08/08/2024 Katherine D. Lloyd Re: Conditional Approval - Accessory Structure - 37250 Chardon
08/07/2024 Tammy Wagner 5145605 WILLOUGHBY HILLS, CITY OF / Omnia OH Contract / MicroTech
08/07/2024 Julie Belich Re: Sunshine Training Reminder
08/06/2024 Seams To Bee Re: Fall Craft Show 08/06/2024
08/06/2024 Mike Kline August 20 Special Council Meeting
08/06/2024 Ohio History Fund grant program Ohio History Connection: Registration for Online Application
08/06/2024 Gomillion, Stephanie FW:
08/05/2024 Finance Director FW: Payment confirmation: Fiscal Year (FY) 2021 Assistance to Firefighters Grants grant number EMW-2021-FG-00423
08/02/2024 Tanya Taylor Draper Re: Fall 2023 District Meetings
08/02/2024 Tanya Taylor Draper Re: Special Meeting of Council
08/01/2024 Karen Mehollin RE: minutes - finance director
07/31/2024 Stephanie Kellner Re: Adopted Legislation for July and August Schedule
07/30/2024 Pietro DiFranco RE: Lake County Ohio Discovery Meeting (City of Willoughby Hills)
07/28/2024 Pat Perrino Re: West Pines subdivision
07/26/2024 Stephanie Kellner Re: Adopted Legislation for July and August Schedule
07/26/2024 CemeteryGrants@com.ohio.gov RE: Cemetery Grant Application for Willoughby Hills OH
07/26/2024 Pietro DiFranco RE: Street name - Giovanni Avenue - West Pines
07/25/2024 Pat Perrino West Pines subdivision
07/25/2024 pc-abr FW: WH PCABR Meeting 8/1/24 at 7:00 PM - CANCELLED
07/25/2024 Thomas Lobe Re: cemetery app from OH.gov
07/25/2024 Mike Kline 7-08-24 Working committee minutes
07/25/2024 Michael C. Lucas Amended Ordinance re Street Name Change
07/24/2024 Pat Perrino West pine street naming
07/24/2024 Tanya Taylor Draper Re: Minutes for Regular Council 7/11/24 and Working Com 7/8/24
07/23/2024 Joe Jarmus Re: Agenda and for 7/25/24
07/23/2023 Willoughby Hills Finance Dept.7/22/24 MAIL AND APPROVED POs HAVE BEEN DISTRIBUTED
07/22/2024 Michael C. Lucas Engineering RFQ Ordinance
07/22/2024 pc-abr Celebration of Life for Carol Lillich
07/22/2024 Mike Kline Working Committee Agenda
07/22/2024 Michael C. Lucas RE: Engineer RFQ - US6 & SR 91 Sidewalks -ODOT HSIP Funding
07/22/2024 Karen Mehollin RE: Ordinance No. 2024-035 mcl revised
07/22/2024 Michael C. Lucas RE: FEMA AFG Grant Legislation
07/22/2024 Karen Mehollin ORD 2024-037 Chardon Rd and Route 6 Sidewalk Grant

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR'S REPORT – Mayor Chris Hallum

LAW DIRECTOR'S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR'S REPORT – Finance Director Bruce Scott

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2024-032-THIRD READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO ELIMINATE INACTIVE FUND ACCOUNTS WITH A ZERO BALANCE THEREBY REMOVING THEM FROM THE MONTHLY REPORTING STATEMENTS AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE 2024-033-THIRD READING

AN ORDINANCE AUTHORIZING THE ACCEPTANCE AND DEDICATION OF GIOVANNI AVENUE, LOCATED IN THE WEST PINES SUBDIVISION, AS A STREET FOR PUBLIC ROAD PURPOSES, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-039-FIRST READING

AN ORDINANCE AUTHORIZING THE ACCEPTANCE AND DEDICATION OF ANDREWS LANE, LOCATED IN MAYPINES PARK SUBDIVISION NO. 2, AS A STREET FOR PUBLIC ROAD PURPOSES, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-040-AMENDED-FIRST READING

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS REQUIRED TO THEREBY ENTER INTO A SERVICE AGREEMENT WITH THE BREWER-GARRETT COMPANY REGARDING HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES AND DECLARING AN EMERGENCY.

RESOLUTION 2024-020-FIRST READING

A RESOLUTION ACCEPTING THE FINAL PLAT FOR MAYPINE PARK SUBDIVISION NO. 2, A SINGLE-FAMILY RESIDENTIAL SUBDIVISION LOCATED ON WHITE ROAD, WILLOUGHBY HILLS, OHIO, AND DECLARING AN EMERGENCY.

RESOLUTION 2024-022-FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY.

NEW BUSINESS:

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT