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## Regular Council Meeting Minutes of September 14, 2023

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The Regular Council Meeting was called to order on Thursday, September 14, 2023 at 7:01 p.m. in Council Chambers. **Council Vice President Kline** presided.

**Call to Order 7:00 p.m. (Audio: 0:03)**

**Cell Phone Reminder to Turn off Devices**

**Pledge of Allegiance (Audio: 0:13)**

### **ROLL CALL (Audio: 0:33)**

**Members Present:** Councilwoman Vicki Miller, Councilwoman Tanya Taylor Draper, Council President Chris Hallum, Councilman Joe Jarmuszkiewicz, Council Vice President Michael Kline, and Councilman Dan Knecht

**Also Present:** Mayor Gardner, Law Director Michael C. Lucas, Finance Director Bruce Scott, and City Engineer Pietro A. DiFranco

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### **PRESENTATION OF PROCLAMATION AND RESOLUTION TO FRANK BRICHACEK**

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*Council President Hallum read Resolution 2023-013 recognizing former Finance Director Frank Brichacek for his many years of service and dedication to the City of Willoughby Hills. Mayor Gardner presented the Proclamation and thanked Mr. Brichacek who spoke briefly.*

### **DISPOSITION OF THE JOURNAL (Audio: 6:47)**

**Motion** made by **Council Vice President Kline** seconded by **Councilman Knecht** to approve the minutes of the August 28, 2023 Special Meeting of Council.

#### **Discussion on the Motion:**

None.

**Roll Call:** **AYES:** Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
**NAYS:** None  
**Vote:** 7/0

**Motion carries** to approve the meeting minutes of the August 28, 2023 Special Meeting of Council.

### **COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS (Audio: 7:37)**

09/11/2023 Email from Michael C. Lucas Re: Huntington Commercial Credit Account Agreement  
09/11/2023 Email from pc-abr RE: WH PCABR Mtg 9/21/23 - THURSDAY - 7:00 pm  
09/11/2023 Email from Julie Belich Re: Deer Management Ordinance

09/08/2023 Email from Finance Director RE: ORDINANCE 2023-044

09/08/2023 Email from Michael C. Lucas Revised Flock Camera Resolution

09/08/2023 Email from Michael C. Lucas RE: Preliminary Plat Approval - West Pines Subdivision - Perrino

09/08/2023 Email from Michael C. Lucas RE: Revised Ordinance No. 2023-044

09/08/2023 Email from Michael C. Lucas Re: Revised Resolution 2023-016 mcl rev 9.08.23

09/08/2023 Email from Michael C. Lucas RE: New Legislation | Working Committee Agenda | Sept 11

09/07/2023 Email from Willoughby Hills Finance Dept. Re: NEWS HERALD INVOICE

09/06/2023 Email from Gloria Majeski Re: Application for Lake County Senior Levy Funding

09/06/2023 Email from Mark Grubiss RE: Fall District Meetings

09/06/2023 Email from Julie Belich Re: Application for Lake County Senior Levy Funding

09/06/2023 Email from NOACA Re: Attend NOACA's 2023 Annual Meeting

09/06/2023 Email from Finance Director RE: FD UNION ORDINANCE

09/06/2023 Email from Tanya Taylor Draper Re: Fall District Meetings

09/06/2023 Email from Finance Director RE: Tax Budget Resolutions

09/05/2023 Email from Naegele, Matthew RE: Legislation for FLOCK Camera Service Contract

09/05/2023 Email from Finance Director RE: FD UNION APPROPRIATION

09/01/2023 Email from pc-abr Re: WH NOTIFICATION for 9/18/23 Civil Service Meeting

09/01/2023 Email from Michael C. Lucas Fwd: Open Records Request

08/31/2023 Email from Tanya Taylor Draper Re: Comments - Ord. 2023-039 - Temp Sign Notice

08/31/2023 Email from Robert J. Gandee FW: New Willoughby Hills Spartan NXT Rescue Engine Update

08/31/2023 Email from Pietro DiFranco Re: Comments - Ord. 2023-039 - Temp Sign Notice

08/30/2023 Email from Pietro DiFranco RE: Preliminary Plat Approval - West Pines Subdivision - Perrino

08/30/2023 Email from Karen Mehollin Re: Flock Camera legislation request

08/30/2023 Email from Stephanie Kellner Re: Adopted Legislation - Willoughby Hills | August

08/30/2023 Email from Bell, Jennifer RE: Willoughby Hills Tax Incentive Review Council

08/29/2023 Email from whdranel@aol.com Re: Codification for the City of Willoughby Hills

08/29/2023 Email from Pietro DiFranco RE: street lighting OR

08/29/2023 Email from Fink, Sandra RE: street lighting OR

08/28/2023 Email from Titchenell, Marne Re: Save-the-date! Ohio Community Wildlife Cooperative

08/28/2023 Email from Michael C. Lucas RE: CRA Follow-Up

08/28/2023 Email from newsletter FirstEnergy Water & Ice Distribution

08/28/2023 Email from Fink, Sandra RE: RES 2020-04

08/28/2023 Email from NOACA Re: Attend NOACA's 2023 Annual Meeting

08/25/2023 Email from NOACA RE: Nominate a Regional Leader for NOACA's Walter F. Ehrnfelt Award

08/25/2023 Email from Chris Hallum Re: Construction Estimate Bids increased to 20%

08/25/2023 Email from Michael C. Lucas Fwd: Construction Estimate Bids increased to 20%

08/25/2023 Email from Mayor Gardner Fw: PID 113000 LAK-006-04.61 Super; Willoughby Hills;

08/24/2023 Email from Michael C. Lucas RE: Resolution re Ohio Attorney General's Agreement

08/24/2023 Email from Stephanie Kellner Re: Special Meeting of Council | August 28, 2023

08/24/2023 Email from Finance Director FW: FD UNION ORDINANCE

08/24/2023 Email from Michael C. Lucas Re: Community Reinvestments Areas Ordinance

08/24/2023 Email from Michelle Peters Re: Tax Incentive Review Council (TIRC)

08/24/2023 Email from Michael C. Lucas RE: THEN AND NOW - TENTS

08/23/2023 Email from bza Re: WH BZA Meeting 9/12/23 TUESDAY - Not Called

08/23/2023 Email from Finance Director RE: Ordinance

08/23/2023 Email from Michael C. Lucas RE: One More Resolution...

08/23/2023 Email from Auditor State of Ohio, Keith Faber Re: Audit Release Notif - 06B64LAKE-FI222

08/23/2023 Email from Domain postMaster address [Postmaster] Messages on hold for council@willoughbyhills-oh.gov

08/23/2023 Email from Michael C. Lucas RE: Tax Incentive Review Committee Information

08/22/2023 Email from pc-abr FW: WH PCABR Meeting 9/7/23 THURSDAY

08/22/2023 Email from Finance Director Re: Gift Notification - Music Fest

08/21/2023 Email from Stephanie E. Landgraf RE: CRA Follow-Up

08/21/2023 Email from Michelle Peters Re: Tax Incentive Review Council (TIRC)

08/17/2023 Email from Cleveland IronLeague Re: WH PCABR Meeting 8/17/23 THURS - CANCELLED

08/16/2023 Email from Kloey Massey Re: Property Address: 28500 Chardon Road, Willoughby Hills, OH

08/16/2023 Email from Frank Cihula Re: Your list of 2022 Ordinances you gave me.

08/15/2023 Email from Domain postMaster address [Postmaster] Messages on hold for council@willoughbyhills-oh.gov

08/14/2023 Email from Thomas Lobe Re: Tax Incentive Review Committee Information

08/14/2023 Email from pc-abr FW: recreation opportunity

08/14/2023 Email from NOACA Reminder: NOACA's Community Engagement Sessions on Climate Action Planning for NE Ohio Start Today in Lorain County; Open to See the Full Schedule

08/11/2023 Email from Thomas Lobe Re: WILLOUGHBY HILLS RECORD REQUEST

08/11/2023 Email from James.Sullivan@ohiohouse.gov RE: Resolution for Patyy Heller

08/11/2023 Email from Karen Mehollin FW: Council District Meeting

08/10/2023 Email from pc-abr WH PCABR Meeting 8/17/23 THURSDAY - CANCELLED

08/09/2023 Email from Robert J. Gandee Re: Fire Department Raises

08/09/2023 Email from Finance Director RE: Records required

08/09/2023 Email from Domain postMaster address [Postmaster] Messages on hold for council@willoughbyhills-oh.gov

08/09/2023 Email from Jennifer Varro Re: Records required

08/08/2023 Email from Bell, Jennifer RE: Willoughby Hills Tax Incentive Review Council

08/07/2023 Email from NOACA Choose from 7 Locations for NOACA's Public Meetings to Give Feedback on Climate Action Planning for Northeast Ohio

08/07/2023 Email from Microsoft Outlook Undeliverable: Willoughby Hills Tax Incentive Review Council

08/07/2023 Email from Karen Mehollin RE: TIRC Commissioner Letter

08/07/2023 Email from Jennifer Varro Re: Records required

08/07/2023 Email from Karen Mehollin FW: Chagrin Connects Trail Plan - Final

08/04/2023 Email from Willoughby Hills Finance Dept. RE: Resident Victor Labonte, 28855 Chardon Rd

08/04/2023 Email from newsletter Fw: Deer Survey

08/04/2023 Email from Jennifer Varro Records required

08/04/2023 Email from Galloway, Christopher A. RE: Willoughby Hills Tax Incentive Review Council

08/04/2023 Email from Mayor Gardner Re: Willoughby Hills Tax Incentive Review Council

08/04/2023 Email from Tanya Taylor Draper Re: Special Meeting of Council | August 7, 2023; 6:00PM

08/03/2023 Email from Michael C. Lucas RE: Then & Now Legislation for Special Meeting of Council

08/03/2023 Email from Makita M. Moore Re: James Perkovich

08/03/2023 Email from Galloway, Christopher A. RE: Willoughby Hills Tax Incentive Review Council

08/02/2023 Email from Karen Mehollin TIRC Commissioner letter

08/02/2023 Email from Chris Hallum Re: Special Meeting of Council & Deer Management Survey

08/02/2023 Email from Colin O'Shea (Jira) INC-143478 Willoughby Hills: Latency Issue and glitchiness

08/02/2023 Email from Domain postMaster address [Postmaster] Messages on hold for council@willoughbyhills-oh.gov

08/02/2023 Email from Stephanie Kellner Re: Special Meeting of Council | August 7

08/02/2023 Email from Stephanie Kellner Re: Adopted Legislation - Willoughby Hills | July

08/01/2023 Email from Justin.Brown@serb.ohio.gov Re: SERB 2023 Health Insurance Report

08/01/2023 Email from NOACA RE: NOACA Adds Another Location for Public Meetings to Give Feedback on its Climate Action Plan for Northeast Ohio

08/01/2023 Email from Chris Hallum Re: Special Meeting of Council & Deer Management Survey

07/31/2023 Email from Finance Director FW: Elected Officials Salaries

07/29/2023 Email from pc-abr PCABR Meeting 8/3/23 Thursday

07/28/2023 Email from Justin.Brown@serb.ohio.gov W. Craig Zimpher SERB Academy

07/28/2023 Email from Galloway, Christopher A. RE: Willoughby Hills Tax Incentive Review Council

07/28/2023 Email from Michelle Peters Re: Tax Incentive Review Council (TIRC)

07/27/2023 Email from Finance Director RE: Fire Union Proposal  
07/27/2023 Email from Karen Mehollin Re: TIRC School Board Letter - signed  
07/26/2023 Email from Robert J. Gandee RE: MEDIA RELEASE - Willoughby Hills Fire - 2023 July 26 - Vehicle Fire Blanket Testing and Training  
07/26/2023 Email from Robert J. Gandee FW: Lt Patty Hellers Retirement Luncheon  
07/26/2023 Email from Finance Director RE: new credit card from huntington  
07/26/2023 Email from Gloria Majeski Re: Copies of emails

**PUBLIC PORTION #1 (Audio: 8:07)**

**An opportunity for the public to address Council concerning anything pertaining to tonight's agenda.**

Public Portion #1 opened at 7:08 p.m.

(Jenna Bing, 36951 Beech Hills Drive, Willoughby Hills, OH 44094) thanked Councilwoman Taylor Draper for the work she has done on the Resident Notification Ordinance. Ms. Bing feels the signs are necessary and a good investment. She then asked if the signs would be required at the West Pines development site. Ms. Bing stated she feels it is important to encourage the public to attend Council meetings to discuss new development as she stated she had done in the past at a PCABR meeting regarding Sheetz. She referred this point to Council Vice President Kline. Ms. Bing stated she feels that Council should vote down the West Pines plat approval Resolution. She went on to say she feels Law Director Lucas should put in a legal opinion, and that there are issues with what the developers are trying to do as a conservation easement. In her opinion, she feels their plan does not meet the zoning requirements. Ms. Bing feels the Council members should consult further with the Law Director. She feels the new development contains too many houses on very small acreage, and stated this is not what Willoughby Hills is about. She encouraged others to listen to the audio from the planning meetings.

**Mayor Gardner** requested Ms. Bing state her name and address for the record, which was then done.

Ben Ochner, an attorney with Berns Ockner & Greenberger, introduced himself as an attorney representing Perino Builders in connection with West Pines. He stated West Pines is trying to follow the city's zoning and subdivision codes. His understanding is that there is an Ordinance for preliminary subdivision plat approval on tonight's agenda. Mr. Ochner is concerned about this as he feels subdivision plat approval has not yet been given from the Planning Commission. He stated they did obtain "preliminary" conservation development plan approval from the Commission, however, he believes they still need to obtain "final" conservation development plan approval. He feels the current Ordinance for plat approval from Council is incorrect. He would like a further determination on the matter.

Public Portion #1 closed at 7:15 p.m.

**Law Director Lucas** wanted to correct several statements made by Ms. Bing. He stated regarding the West Pines preliminary development plans and the application of Chapter 1143, he responded to that with a legal opinion specifically addressing the issues raised at the August 3, 2022 meeting in a two-page email that was sent to Jennifer Varro. Law Director Lucas then sent a second response on December 28, 2022 to Jennifer Varro regarding several other issues she had. Mr. Lucas sent a third legal opinion to Ms. Varro this morning, September 14, 2023 at 12:13 p.m. in a three-page email.

**Councilwoman Taylor Draper** clarified that the Resident Notification Ordinance would address the notifying of preliminary approval of a project only.

## **MAYOR'S REPORT (Audio: 18:07)**

**Mayor Gardner** thanked Road Superintendent Grubiss for getting the City Hall parking lot lights up. The electrician will make the final connection next week. He has also continued working on the siding around the City Hall complex.

**Mayor Gardner** also reported:

- ODOT has created plans for the installation of barriers/guardrails between I-90 between Bishop Road and the I-271 interchange to prevent vehicles from crossing the median. WHPD and WHFD are reviewing. They plan to get bids out this year and have the construction done next year.
- Brush pick up will continue through next Wednesday.
- Photo enforcement signs have gone up around the City warning of the camera system. The City will continue to be transparent with the system and remind residents about this program. Tickets will go out to those who are 11MPH over the speed limit in school zones, and 15MPH on the highway.
- The new City website will go live tomorrow. Communications Supervisor, Karen Mehollin has been doing a lot of work into transitioning all of the information on the old website, making it user friendly.
- Touch a Truck is this Saturday from 10AM – 2PM. The Fire Department has been working hard with the Recreation Commission to organize a great event. Pickleball players must park at Campbell Field. The City Hall driveway will be closed to traffic.

### **Questions/comments following Law Director's Report:**

**Council President Hallum** asked if there is a live date for the speed cameras?

**Mayor Gardner** responded that they are still waiting for some utility connections.

**Council President Hallum** asked if tickets would be issued only when the school zones are active?

**Mayor Gardner** responded that cameras would only be active during school zone posted hours and flashing signs.

## **LAW DIRECTOR'S REPORT**

No report.

### **FINANCE DIRECTOR'S REPORT (Audio: 22:33)**

**Finance Director Scott** reported that August financials have been uploaded to the website. He also stated that Income Tax through July was up 1.3% over last year. Property taxes, court revenues and EMS fees are all where we were last year. The only negative is an overbilling of sewer taxes from last year that are hitting the numbers this year.

### **Questions/comments following Finance Director's Report:**

None.

### CITY ENGINEER'S REPORT (Audio: 23:43)

City Engineer DiFranco reported:

- The Rogers Road Slope Repair project moving along nicely. This should be slightly ahead of schedule.
- They are working with the Police Department on replacing their carport. Legislation is being prepared for the next Council meeting.
- They are also looking at HVAC replacement at the Police Department.

#### Questions/comments following City Engineer's Report:

**Councilman Jarmuszkiewicz** asked if the Police Department HVAC replacement have anything to do with the City Hall system?

**City Engineer DiFranco** responded that they are two systems, but there is some overlap. This rehab project will only deal with the Police Department.

### BOARDS & COMMISSIONS REPORTS / COMMITTEE REPORTS (Audio 25:07)

#### PC-ABR reported by Councilwoman Taylor Draper

**Councilwoman Taylor Draper** reported:

- Planning & Zoning Commission Architectural Board of Review met on August 3. There were two new projects approved during the ABR portion: an in-ground pool, fence and covered patio at 2371 Rivers Edge (contingent upon satisfying some drainage issues); a house addition at 2685 Bates Lane; a house addition at 2841 Loreto Drive; and a single-family home at 31400 White Road (pending Lake County Sewer & Water).
- On September 7 the Commission approved a house addition at 35889 Hannah Road; a shed at 28873 Chardon Road; and an accessory structure at 303 Parkview Road.
- Mr. Cihula reminded the Commission that review and updating of Zoning Codes is due (every five years).

#### Questions/comments:

None.

#### Beautification Committee reported by Councilwoman Taylor Draper

No report.

#### Questions/comments:

**Mayor Garder** thanked the Beautification Committee for their Fall decorations. **Councilwoman Taylor Draper** thanked Laura O'Donnell for helping with the watering of flowers.

#### Recreation Commission reported by Councilman Jarmuszkiewicz

**Councilman Jarmuszkiewicz** reported:

- Flag football league is in session with 50-60 kids participating on Saturday mornings.
- Pickleball is still a strong sport on the courts; there is discussion of painting another tennis court for pickleball use next year.
- Touch a Truck is this weekend on Saturday 10AM-2PM; Kids and families welcome

#### Questions/comments:

None.

**Finance Committee Report by Council Vice President Kline**

No report.

**WHISPER reported by Councilwoman Miller**

No report.

**Deer Management Committee reported by Councilwoman Belich**

No report.

**Business Subcommittee – reported by Council Vice President Kline**

No report.

**UNFINISHED BUSINESS (Audio: 28:11)**

**LEGISLATION (Audio: 28:22)**

**ORDINANCE 2023-037 – THIRD READING**

**AN ORDINANCE APPROVING AND ADOPTING THE FEBRUARY 2023 MASTER PLAN FOR COMPREHENSIVE LAND USE FOR THE CITY OF WILLOUGHBY HILLS, OHIO.**

Motion made by **Councilwoman Taylor Draper**, seconded by **Councilwoman Miller** to adopt Ordinance 2023-037.

**Discussion on the Motion:**

**Councilwoman Taylor Draper** commended the PCABR group on their hard work and dedication to completing the City’s Master Plan.

**Mayor Gardner** thanked David Radachy and Lake County Planning for providing technical assistance.

**Roll Call:** AYES: Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
NAYS: None  
Vote: 7/0

Motion carries to adopt Ordinance 2023-037.

**ORDINANCE 2023-039 – SECOND READING**

**AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART 11-PLANNING AND ZONING CODE, TITLE THREE-CODE ADMINISTRATION, CHAPTER 1111 DEVELOPMENT PLAN REVIEW PROCEDURES, SECTION 1111.02 DEVELOPMENT PLAN REVIEW, BY THE ADDITION OF PARAGRAPH (D) REQUIRING TEMPORARY SIGN NOTIFICATION OF DEVELOPMENT UPON THE COMMENCEMENT OF ANY DEVELOPMENT PLAN REVIEW PROCESS UNDER CHAPTER 1111.**

**Council President Hallum** stated this will remain on Second Reading.

**ORDINANCE 2023-041 AMENDED – SECOND READING**

**AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART 5-GENERAL OFFENSES CODE, CHAPTER 505 ANIMALS AND FOWL, WITH THE ESTABLISHMENT OF CODIFIED ORDINANCE SECTION 505.021 CAPTIONED PERMITTED HUNTING OF DEER TO AUTHORIZE A NUISANCE ABATEMENT INITIATIVE FOR REDUCTION OF THE DEER POPULATION IN COORDINATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES AND CONTIGUOUS, ADJOINING, POLITICAL SUBDIVISIONS THAT OPT TO ADOPT A SIMILAR PLAN FOR NUISANCE ABATEMENT.**

Council President Hallum stated this will remain on Second Reading.

**ORDINANCE 2023-044 – FIRST READING**

**AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2023-008 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2023 OPERATING BUDGET REVISIONS AND HEREBY SPECIFICALLY PROVIDE ADDITIONAL FUNDING FOR FIRE DEPARTMENT WAGES PURSUANT TO ORDINANCE NOS. 2023-036 AND 2023-040, AND DECLARING AN EMERGENCY.**

Motion made by Councilman Jarmuszkiewicz, seconded by Councilwoman Belich to waive the Three Readings on Ordinance 2023-044.

**Discussion on the Motion:**

Councilman Jarmuszkiewicz stated he feels it is beneficial to pass this to be in compliance with State Budgetary Laws and to keep the City’s account balances positive.

Councilwoman Belich stated it would be helpful to move this along, so firefighters are able to receive their retroactive payment.

**Roll Call:     AYES: Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
                  NAYS: None  
                  Vote: 7/0**

**Motion carries** to waive the Three Readings on Ordinance 2023-044.

Motion made by Councilman Jarmuszkiewicz, seconded by Councilwoman Miller to adopt Ordinance 2023-044.

**Roll Call:     AYES: Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
                  NAYS: None  
                  Vote: 7/0**

**Motion carries** to adopt Ordinance 2023-044.

**RESOLUTION 2023-015 – FIRST READING**

**A RESOLUTION REQUESTING THE LAKE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES IN 2024 PURSUANT TO OHIO REVISED CODE SECTION 321.34, AND DECLARING AN EMERGENCY.**

Motion made by Councilwoman Miller, seconded by Councilwoman Belich to waive the Three Readings on Resolution 2023-015.

**Discussion on the Motion:**

**Councilman Jarmuszkiewicz** stated waiving the rule will allow us to expedite the tax money receipt.

**Roll Call:**     **AYES:** Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
                  **NAYS:** None  
                  **Vote:** 7/0

**Motion carries** to waive the Three Readings on Resolution 2023-015.

Motion made by **Councilwoman Miller**, seconded by **Councilwoman Belich** to adopt Resolution 2023-015.

**Roll Call:**     **AYES:** Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
                  **NAYS:** None  
                  **Vote:** 7/0

**Motion carries** to adopt Resolution 2023-015.

**RESOLUTION 2023-016 – FIRST READING**

**A RESOLUTION AUTHORIZING THE CITY OF WILLOUGHBY HILLS TO ACCEPT THE AMOUNTS AND RATES FOR THE YEAR 2023 FOR COLLECTION IN 2024 AS DETERMINED BY THE BUDGET COMMISSION OF LAKE COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND THE CERTIFICATION THEREOF TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.**

Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht** to waive the Three Readings on Resolution 2023-016.

**Discussion on the Motion:**

None.

**Roll Call:**     **AYES:** Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
                  **NAYS:** None  
                  **Vote:** 7/0

**Motion carries** to waive the Three Readings on Resolution 2023-016.

Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht** to adopt Resolution 2023-016.

**Roll Call:**     **AYES:** Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
                  **NAYS:** None  
                  **Vote:** 7/0

**Motion carries** to adopt Resolution 2023-016.

**RESOLUTION 2023-017 – FIRST READING**

**A RESOLUTION APPROVING THE PRELIMINARY PLAT FOR WEST PINES SUBDIVISION, A SINGLE FAMILY RESIDENTIAL SUBDIVISION LOCATED ON S.O.M CENTER ROAD, WILLOUGHBY HILLS, OHIO.**

**Council President Hallum** stated this will remain on First Reading.

**Police Chief Naegele** addressed the public on the importance of F.L.O.C.K. and how the City has utilized the program. (Audio: 38:22)

**NEW BUSINESS (Audio: 47:37)**

There was no new business.

**PUBLIC PORTION #2 (Audio: 47:44)**

**An opportunity for the public to address Council with any comments, issues or concerns.**

Public Portion #2 opened at 7:47 p.m.

Linda Fulton, 2990 Marcum Boulevard, Willoughby Hills, OH 44094 stated that she has heard gunshots over the summer. Ms. Fulton believes the sounds to be coming from I-91. She stated the police have been called, but they are unable to find the source of the sound. She stated there are children and pets on the street, and it is a very scary situation that can occur at any hour. Ms. Fulton would like to know what can be done about it.

Jenna Bing, 36951 Beech Hills Drive, Willoughby Hills, OH 44094 inquired into the status of the electronic sign the City has been researching. She stated it would be beneficial to have a digital sign. Also, Ms. Bing stated in the minutes of the October 6 PCABR meeting that preliminary approval of the West Pines subdivision was granted with suggested comments and improvements.

Public Portion #2 closed at 7:50 p.m.

**Questions/comments following Public Portion #2:**

**Police Chief Naegele** thanked Ms. Fulton for being in attendance tonight and stated the Police Department had received calls of possible gunfire. Officers responded and after some investigation, it was determined that the sounds were coming from a house being built nearby and construction workers with nail guns. After reading the reports from the officers, he feels comfortable with the investigative results. The Chief encouraged anyone to call the Police Department if there is every any suspicious activity or any sort of criminal activity going on.

**Councilwoman Miller** followed by stating she has heard suspicious sounds in the past, and encouraged Ms. Fulton to call if she is still concerned and possibly to create a log to aid the investigators.

**FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY**  
(Audio: 53:22)

**Councilwoman Miller** wanted to remind everyone again about Touch a Truck and looked forward to seeing everyone there.

**ADJOURNMENT (Audio: 45:22)**

**Motion** made by **Councilwoman Belich**, seconded by **Councilwoman Miller** to adjourn the meeting.

**Discussion on the Motion:**

None.

**Roll Call:** **AYES:** Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, Kline, Knecht  
**NAYS:** None  
**Vote:** 7/0

The meeting was adjourned at 7:54 p.m.

APPROVED: September 28<sup>th</sup>, 2023  
Date

  
Christopher Hallum  
President of Council

ATTEST:   
Laura O'Donnell  
Clerk of Council