

President of Council
CHRISTOPHER HALLUM

Vice President of Council
MICHAEL KLINE

Clerk of Council
KAREN MEHOLLIN

City of Willoughby Hills

COUNCIL:

JULIE A. BELICH

JOE JARMUSZKIEWICZ

DANIEL KNECHT

VICKI MILLER

TANYA TAYLOR DRAPER

Regular Council Meeting

Minutes of March 10, 2022

Policy No. 2: All Council meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened whenever possible.

The Regular Council Meeting was called to order on Thursday, March 10, 2022 at 7:00 p.m. in Council Chambers. **Council President Hallum** presided.

Call to Order 7:00 p.m. (Audio: 0:05-0:10)

Pledge of Allegiance (Audio: 0:14-0:30)

Council President Hallum mentioned that the presentation that was supposed to take place tonight for Ron Graham will have to be rescheduled as Mr. Graham had a family emergency come up and he's unable to make it tonight.

ROLL CALL

Members Present: Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Tanya Taylor Draper, Council President Christopher Hallum, and Councilman Joe Jarmuszkiewicz, and Council Vice President Michael Kline.

Also Present: Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, and Fire Chief Rob Gandee.

Present via Zoom: Councilwoman Julie Belich

DISPOSITION OF THE JOURNAL (Audio: 3:12-4:03)

Motion made by Council Vice President Kline seconded by **Councilwoman Miller** to adopt the minutes of the February 24, 2022 Regular Council Meeting.

Discussion on the Motion:

None.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, and Jarmuszkiewicz, and Kline

NAYS: None

Vote: 7/0

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS (Audio: 4:04-4:23)

2/25/22 email from Patty Fulop, re: Economic Dashboard December 2021 – year end.

2/25/22 email from Gloria Majeski, re: Ordinance to accept the Bid for Asphalt 2022.

2/25/22 email from Gloria Majeski, re: Ordinance to accept the Bid for Limestone 2022.

2/28/22 email from Gloria Majeski, re: Gmail calendar ordinances/reminders.

2/28/22 email from Gloria Majeski, re: Cab & Chassis Ordinance.
3/1/22 email from Council Clerk, re: Sunshine Law.
3/1/22 email from Frank Brichacek, re: Notification Question Bond Issues.
3/1/22 email from Sandra Fink, re: MOU for Wickliffe Fire Truck.
3/1/22 email from Council Clerk, re: Ordinances for Fire Truck and Salt Storage Facility Bond Issuances.
3/1/22 email from Frank Brichacek, re: Bond Issue Fiscal Officer's Certificate.
3/2/22 email from Michael Lucas, re: Ordinance re Position of Police Department Captain.
3/2/22 email from Jeff Stergar, re: Non-Union Wage increase.
3/2/22 email from Pietro DiFranco, re: Monday Meeting (3/10).
3/2/22 email from Michael Lucas, re: Wickliffe Fire Pumper Truck Resolution and MOU.
3/3/22 email from Council Clerk, re: Business Subcommittee Meeting.
3/3/22 email from Gloria Majeski, re: Emergency request: Cornerstone Christian Academy School Zone Lights – State Route 91.
3/3/22 email from Gloria Majeski, re: Spartan NXT Purchase Documents.
3/3/22 email from Frank Brichacek, re: Ordinance 2022-019 Attachment A.
3/3/22 email from Frank Brichacek, re: Ordinance 2022-019 Traffic Signal Equipment Appropriation Revision.
3/4/22 email from Gloria Majeski, re: Revised memo for request for legislation for replacement engine.
3/4/22 email from Gloria Majeski, re: Spartan NXT Purchase Documents.
3/4/22 email from Council Clerk, re: Added legislation and attachments for next week (3/7, 3/10).
3/4/22 email from Joe Jarmuszkiewicz, re: Deer Population.
3/4/22 email from Pietro DiFranco, re: BBS Certification Open Forum – March 25, 2022.
3/5/22 email from Chris Hallum, re: Deer Culling.
3/6/22 email from Pietro DiFranco, re: Zoning Admin Feedback – Short Term Rental Ordinance.
3/7/22 email from Michael Lucas, re: Ordinance 2022-020 Fire Truck.
3/7/22 email from Gloria Majeski, re: Lack County Commissioner's Resolution – Central Communications – Fire.
3/7/22 email from Michael Lucas, re: Added Legislation and attachments for next week (3/7, 3/10).
3/8/22 email from Chris Hallum, re: Resolutions.
3/8/22 email from Gloria Majeski, re: Fire Dispatch contract from LC Commissioners.

PUBLIC PORTION #1 (Audio: 4:25-4:47)

An opportunity for the public to address Council concerning anything pertaining to tonight's agenda.

Public Portion #1 opened at 7:04pm.

No one spoke.

Public Portion #1 closed at 7:04pm.

MAYOR'S REPORT (Audio: 4:50-14:12)

Mayor Gardner began his report by welcoming the City's new Part-Time Zoning Administrator, Patrick Hopkins. He is a retired police officer from both Shaker Heights and Highland Heights. He will begin training with City Engineer DiFranco and Road Superintendent Grubiss on Monday.

The Mayor went on to thank the Willoughby Western Lake County Chamber of Commerce for hosting the State of the Cities Program on Tuesday. Mayor Gardner stated that he enjoyed the informative presentations show by Mayors Morley, Potter, Regovich, Fiala, and Sakacs.

Mayor Gardner thanked all who came out to last Sunday's Pancake Breakfast (about 300 attending) and lots of volunteers. It was a great time and we're looking forward to this coming Sunday's as well.

In response to the escalating fuel prices, all department heads (fire, service, police) will be looking at fuel consumption and conservation efforts. This year's fuel budget may have to be modified because of such a significant increase. For members of the public, please know that sometimes fire and police vehicles do remain running and it's most likely for safety and operational reasons. If anyone has questions as to why vehicles are kept running, please contact the fire or police chief when they're not tending to an emergency matter. Know that they are taking care of their fuel budget as best they can without compromising service or safety.

Mayor Gardner continued by saying that last week was the kick-off to upgrade the City's website. There will be more information coming about that. There will be a new look, a lot of new information, and some new capabilities with this upgrade.

The best way to keep up with City events is to subscribe to the weekly newsletter by emailing newsletter@willoughbyhills-oh.gov.

Mayor Gardner continued on to say that the Police Department began a new program in conjunction with surrounding cities. (There were technical difficulties when trying to view the [S.C.R.A.M. video](#) during the meeting.)

This video introduces the S.C.R.A.M. program (Security Camera Registration and Mapping) and is through the geographic information service (GIS) from the County. The program lets people voluntarily register their security cameras with the police department who will then put it on a map of the City so if something should happen in the area and your security camera might've caught the incident, police know it's there and can ask for instrument information. It's a completely voluntary program and you can withdraw from it at any time. It's something that many communities are doing to enhance using technology, both the geographic information service technology and security camera technology, to make our businesses and residents safer. The video is available on the City's Facebook page and on the Police Department's Facebook page.

Mayor Gardner reported that the next Willoughby Hills Trivia Night will take place Tuesday, March 15th in the O'Ryan room and begins at 7:00pm. We had about 40 participants last time and hope to build on that.

On April 1st, the new speed signs that were mentioned during the budget hearings (similar to speed trailer, but smaller) will be dispersed throughout the City to warn people to slow down primarily in residential areas but also in some of our main arteries. Batteries for the signs work best in warmer weather and, because they'll be posted close to the road, we're waiting for the snow and salt season to be over so they're not ruined. They will be up from April and go through October or November.

Sympathies to the family of longtime resident Bernard Faulk who passed away this week. Please keep his family in your thoughts and prayers.

Questions/comments following Mayor's Report:

Councilwoman Taylor Draper asked if Council would have the opportunity to meet Mr. Patrick Hopkins. **Mayor Gardner** responded that Mr. Hopkins will be asked to attend a future Council meeting in order to do so. **Councilwoman Taylor Draper** asked what Mr. Hopkins training will consist of, in general. **Mayor Gardner** deferred to **City Engineer DiFranco** who stated that he will be meeting with Mr. Hopkins on Monday as well as Road Superintendent Mark Grubiss and Building Department Clerk Denise Edwards to give him a copy of the Zoning Codes so he can familiarize himself with that. Mark will get him set up with office space and a car. Other things they'll review include common things to look for as Mr. Hopkins drives around the City (property maintenance issues, tall grass, signage, etc.)

Council President Hallum asked, in regards to the previously mentioned City website upgrades, will there be an opportunity for Council to be involved with that. **Mayor Gardner** responded to check in with Gloria

Majeski to find out what the starting parameters are. A template will be used for cost efficiency rather than having to design something from the ground up. It includes everything we have and then some. If anyone would like to stop by, Gloria Majeski and Sharen Michney are leading the charge on that.

LAW DIRECTOR'S REPORT (Audio: 14:15-18:05)

Law Director Lucas stated that at the Business Work Session on Monday there was a placeholder for legislation concerning the Civil Service Commission. That is still being worked on. It involved both national and regional testing as opposed to the administration of the Civil Service Commission. The Civil Service Commission at its meeting on Wednesday was brought up to status quo in terms of where we are with this and we're all synchronized now. The legislation for the fire department and police department legislation will be ready for the next meeting. Thank you to Gloria Majeski who was a major help in connecting the dots between the various entities on this particular matter. We'd like that passed as emergency legislation because testing is going to proceed as rapidly as possible, specifically with the Captain position.

Law Director Lucas went on to ask that the legislation for junk motor vehicles on private property (2022-021) on today's agenda be placed on three readings as it's a work in progress. Any questions or input regarding this first draft of the ordinance are welcome.

Questions/comments following Law Director's Report:

Council President Hallum asked if **Law Director Lucas** heard back from Doug Lewis at the City of Painesville regarding Archive Social. **Law Director Lucas** stated that he did hear back and they are using Archive Social. The person who uses it the most has been on vacation, Kathleen Sullivan, but **Law Director Lucas** is going to talk to her. She is the one who works with Archive Social in terms of media and storage of records from Council meetings. The representative from Archive Social also reached out and would like to meet with **Law Director Lucas**, but this will only happen once **Law Director Lucas** talks with Kathleen Sullivan.

FINANCE DIRECTOR'S REPORT (Audio: 18:07-18:42)

Finance Director Brichacek had nothing to report but asked that Ordinance 2022-019 (appropriating additional funding for the replacement of the school zone traffic signal on State Route 91) be passed on first reading so the lights can be replaced as soon as possible.

Questions/comments following Finance Director's Report:

None.

CITY ENGINEER'S REPORT (Audio: 18:45-19:07)

City Engineer DiFranco reported that the City began advertising for bids on the Street Rehab Program and Sewer Rehab Program last Thursday. Bids are due March 24th.

Questions/comments following City Engineer's Report:

None.

COMMITTEE REPORTS (Audio: 19:09-25:38)

PC-ABR – reported by Councilwoman Taylor Draper:

Councilwoman Taylor Draper reported that the Master Plan Group met on March 1st. During that meeting, Mr. David Radachy, Director of the Lake County Planning and Community Development, was there and there was a multitude of discussions that took place prior. This was his opportunity to put everything down in writing and review the City's land use policy maps. **Councilwoman Taylor Draper** stated that it was discussed as to

where we could put bike paths, retail, and things like that. No concrete decisions were made because the whole group was not together. There is another meeting planned for Monday, April 4th at 7:00pm. **Councilwoman Taylor Draper** encouraged residents not only to attend the next meeting but to also listen to the audio of the discussions from the March 1st meeting.

Planning and Zoning Commission and Architectural Board of Review met on March 3rd. During the ABR portion, **Councilwoman Taylor Draper** reported that the Board approved an accessory structure at 2804 Stark, which is actually the old barbershop that is being replaced for the Animal Rehab. The owner is taking the barbershop and using it as a storage area in his backyard. Also approved at that meeting was an LED sign at 2700 SOM Center Road for Lake West Dental Science.

During the Planning portion, the Board met again with the Maypine Park Subdivision group. The owner came and talked with the Board. There are still some issues with drainage and a lot of the plans they're bringing forward aren't really satisfying the drainage concerns with the project. The Board has encouraged the owner to have his engineers meet with **City Engineer DiFranco** to go over some of the things that need to occur before the Board can grant approval. That project is being postponed until the Board meets again.

Recreation Commission Report by Councilman Jarmuszkiewicz:

Councilman Jarmuszkiewicz reported that the Pancake Breakfast was this past Sunday. He thanked all of the volunteers who helped. This Sunday will be the Willoughby Hills' Lions Club Pancake Breakfast and the last Pancake Breakfast of the year.

Councilman Jarmuszkiewicz stated that Pickleball is planning a subcommittee meeting in the next few weeks to start getting ready for the summer or spring. He believes that the Service Department has a few touch ups to do so it'll be ready when the weather finally breaks. **Councilman Jarmuszkiewicz** added that they'd like to have some kind of plan for an opening and how they want it presented to the City - and possibly demonstrate how the game is played.

Baseball sign-ups are finishing up now. Registration is still taking place but the deadline is getting very close for having teams formed. Contact the Willoughby Hills Youth Sports Association as soon as possible for registration.

Finance Committee Report by Council Vice President Kline:

Council Vice President Kline reported that there was a Business Subcommittee Meeting immediately following the Working Committee Meeting on Monday. The topic was short-term rentals. For it being the first meeting, it was a good start and it will not be the only meeting. This is not a straightforward, black and white issue. It's something that will require more input. **Council Vice President Kline** encouraged residents to express their feelings on the topic – whether for or against, good or bad experience yourself (either renting a unit or being the owner and renting out a unit). There will be future meetings so any input we can get beforehand from the residents would be both helpful and beneficial.

Questions/comments following Committee Reports:

Councilman Jarmuszkiewicz asked **Councilwoman Taylor Draper** if the Maypine Park Subdivision is a development or single family housing. **Councilwoman Taylor Draper** stated that it's single family housing – about 12-13 homes.

UNFINISHED BUSINESS (Audio: 25:41-25:46)

No Unfinished Business reported.

LEGISLATION (Audio: 25:48-50:29)

ORDINANCE 2022-014 – FIRST READING

AN ORDINANCE ACCEPTING THE BID OF GRAND RIVER ASPHALT COMPANY FOR THE PURCHASE OF ASPHALT FOR THE YEAR 2022 AND DECLARING AN EMERGENCY.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Taylor Draper** to waive the three reading rule on Ordinance 2022-014.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that waiving the rule would allow the Service Department and administration to go out and get the bid for the asphalt. The roads need to be repaired as soon as the weather breaks and the sooner we can get it, the sooner the roads can be fixed. **Council President Hallum** stated that this Ordinance is to actually accept the bid so we can get on the schedule and get it delivered as soon as possible.

Roll Call: **AYES:** Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.

NAYS: None

Vote: 7/0

Motion Carries to waive the three reading rule on Ordinance 2022-014.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller** to adopt Ordinance 2022-014.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.

NAYS: None

Vote: 7/0

Motion Carries to adopt Ordinance 2022-014.

ORDINANCE 2022-015 – FIRST READING

AN ORDINANCE ACCEPTING THE BID OF OSBORNE CONCRETE & STONE COMPANY FOR THE PURCHASE OF LIMESTONE FOR THE YEAR 2022 AND DECLARING AN EMERGENCY.

Motion was made by **Councilwoman Taylor Draper**, seconded by **Councilwoman Miller** to waive the three reading rule on Ordinance 2022-015.

Discussion on the Motion:

Councilwoman Taylor Draper stated that this will allow for us to get the product and make sure we're ready when the weather breaks so can we begin patching up the City streets.

Roll Call: **AYES:** Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.

NAYS: None

Vote: 7/0

Motion Carries to waive the three reading rule on Ordinance 2022-015.

Motion was made by **Councilwoman Taylor Draper**, seconded by **Councilwoman Miller** to adopt Ordinance 2022-015.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.

NAYS: None

Vote: 7/0

Motion Carries to adopt Ordinance 2022-015.

ORDINANCE 2022-016 – FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH VALLEY FORD TRUCK, INC., CLEVELAND, OHIO, FOR THE PURCHASE OF A 2022 F-550 CHASSIS 4X4 SD REGULAR CAB 145” WB DRW XL (F5H) IN THE AMOUNT NOT TO EXCEED \$94,287.00 AND DECLARING AN EMERGENCY.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilman Knecht** to waive the three reading rule on Ordinance 2022-016.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that the quote received for this truck is only good for thirty (30) days so it’s important to get this Ordinance passed and sign the purchase order for it.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.

NAYS: None

Vote: 7/0

Motion Carries to waive the three reading rule on Ordinance 2022-016.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilman Knecht** to adopt Ordinance 2022-016.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.

NAYS: None

Vote: 7/0

Motion Carries to adopt Ordinance 2022-016.

ORDINANCE 2022-018 – FIRST READING

AN ORDINANCE AMENDING CHAPTER 139 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO, TITLED “POLICE DEPARTMENT”; SPECIFICALLY, SECTION 139.01 (a), CAPTIONED “COMPOSITION”, AND DECLARING AN EMERGENCY.

Motion was made by **Councilwoman Taylor Draper**, seconded by **Councilwoman Miller** to waive the three reading rule on Ordinance 2022-018.

Discussion on the Motion:

Mayor Gardner stated that this is the position that was discussed at both our Council Retreat, during budget hearings, and again on Monday. It is in for three-quarters of the year but we probably won’t be able to hire somebody in that time. Chief Naegele has told **Mayor Gardner** that he is ready if this Ordinance passes. The process will begin by posting internally and take applications through the end of the month. If a successful

candidate is found then we'll move forward. If a candidate isn't found internally then a post will be made outside of the department.

Councilwoman Taylor Draper added that she wanted to let the residents know that the Chief on Monday strongly urged the need for this position, a non-union administrative position. Many of the surrounding communities already have a Captain so Willoughby Hills is a little behind. This position will bring the kind of assistance Chief Naegele would need to move the department and the City forward.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to waive the three reading rule on Ordinance 2022-018.

Motion was made by **Councilwoman Taylor Draper**, seconded by **Councilwoman Miller** to adopt Ordinance 2022-018.

Discussion on the Motion:
No discussion.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to adopt Ordinance 2022-018.

ORDINANCE 2022-019 – FIRST READING
AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2021-065 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2022 OPERATING BUDGET REVISIONS SPECIFICALLY TO PROVIDE FOR THE ACQUISITION AND INSTALLATION OF SCHOOL ZONE TRAFFIC SIGNAL EQUIPMENT ON STATE ROUTE 91 AND REPEALING CONFLICTING LEGISLATION.

Motion was made by **Councilwoman Taylor Draper**, seconded by **Councilman Knecht** to waive the three reading rule on Ordinance 2022-019.

Discussion on the Motion:
Councilwoman Taylor Draper stated that the signal currently doesn't work. It is not repairable and is obsolete. This is needed for safety of everyone in that area. Council Vice President Kline added that it is a dangerous situation at present. He's gone through the area twice in the last week and without seeing flashing safety lights, it's logical to assume school wasn't in session. The faster this is replaced it will be better for everyone.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to waive the three reading rule on Ordinance 2022-019.

Motion was made by **Councilwoman Miller**, seconded by **Councilman Knecht** to adopt Ordinance 2022-019.

Discussion on the Motion:
No discussion.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to adopt Ordinance 2022-019.

ORDINANCE 2022-020 – FIRST READING

AN ORDINANCE DIRECTING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF A NEW FIRE ENGINE FROM JOHNSON’S EMERGENCY VEHICLE SOLUTIONS THROUGH SOURCEWELL, A COOPERATIVE PURCHASING COMPANY, AND DECLARING AN EMERGENCY.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilman Knecht** to waive the three reading rule on Ordinance 2022-020.

Discussion on the Motion:

Mayor Gardner stated that due to the timing with the bonds, we do not need to waive the First Reading. We can issue the bonds for thirty (30) days from the last Council Meeting. This can go another reading before this is passed and get the order in before prices increase. Council President Hallum added that it’s been in the budget and it’s been a long time in the making.

Fire Chief Gandee stated that he has a set of plans with him in case anyone wanted to look at them after the meeting. Chief Gandee added his thanks for the continued support of the fire department.

Councilman Jarmuszkiewicz thanked Chief Gandee for all of the work he and his department and the administration have done in preparing the information for us for the new fire truck. It will be a great asset to our community. This has been in discussion for quite awhile and there’s no need to drag it out any further.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to waive the three reading rule on Ordinance 2022-020.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilman Knecht** to adopt Ordinance 2022-020.

Discussion on the Motion:

Council Vice President Kline stated that this is a major purchase but if residents heard Chief Gandee’s presentation this past Monday evening and listened to him at the fire department budget meeting, you’ll realize that there was a tremendous amount of work that’s gone into this. This isn’t like going to your corner car lot and picking something off the lot. This has been in the works for a very long time. Beyond that, the fire department and administration has taken a great deal of time to determine exactly what the needs of the City are. **Council Vice President Kline** added that we can all feel more secure in the knowledge that this vehicle will keep us all safer.

Finance Director Brichacek commented that the fire truck will be financed by the issuance of bonds. Right now, we’re on schedule for the issuance. Our information sheets are circulating while we’re in the thirty (30) day waiting period. We anticipate closing on the bonds April 10th and passage of this legislation will enable the City to place the order at that time.

Council President Hallum added that for any residents that may have questions about the bond, please contact anyone here, mainly **Finance Director Brichacek** as he has the most updated and accurate information.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to adopt Ordinance 2022-020.

Mayor Gardner thanked Council for passing of this legislation. This is something that will serve the community well for many, many years. Chief Gandee added his appreciation and stated that a lot of time and effort was put into this to make sure that this is a well-designed apparatus for our community to ultimately protect the residents that live, visit, and work within Willoughby Hills no matter what the type of emergency. **Council President Hallum** stated to Chief Gandee that along with all of the work that went into this not only from your perspective, but your staff all tried to come up with some ideas and suggestions and ultimately chose this as the best. This couldn't have happened as smoothly as it seems to without the open communication and transparency that has occurred between all of us. Thank you for keeping us in the loop and keeping us educated on why these things are important. Chief Gandee added that this is definitely designed for the long haul with a lot of anti-corrosion type measures being in the heart of Northeast Ohio in the snowbelt. Thank you.

ORDINANCE 2022-021 – FIRST READING

AN ORDINANCE TO AMEND CHAPTER 303 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, TITLED “ENFORCEMENT, IMPOUNDING AND PENALTY;” SPECIFICALLY, SECTION 303.10 CAPTIONED “LEAVING JUNK VEHICLES ON PRIVATE PROPERTY WITH PERMISSION OF OWNER.”

Council President Hallum pointed out an error on the first page in that “ten (1)” should be corrected to read as “ten (10).” Otherwise, this Ordinance would remain on First Reading. **Law Director Lucas** commented that he'd like for it to remain on First Reading as he has some “fine tuning” to do before it's ready to be adopted.

RESOLUTION 2022-006 – FIRST READING

A RESOLUTION RECOGNIZING POLICE OFFICER FRANK BORDELON FOR HIS MANY YEARS OF SERVICE AND DEDICATION TO THE CITY OF WILLOUGHBY HILLS.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller** to waive the three reading rule on Resolution 2022-006.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that he feels it's only appropriate to recognize the fine work our officers do for the City, especially for the number of years Officer Bordelon has been with the City. He's earned it. **Council President Hallum** added that there has been some talk that Officer Bordelon may be able to help us out in some part-time capacity. Hopefully, that'll work out to our benefit.

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to waive the three reading rule on Resolution 2022-006.

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller** to adopt Resolution 2022-006.

Discussion on the Motion:

Councilwoman Taylor Draper stated that she would be able to meet Officer Bordelon. **Council President Hallum** responded, “Absolutely.”

Roll Call: AYES: Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to adopt Resolution 2022-006.

RESOLUTION 2022-007 – FIRST READING

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WICKLIFFE, OHIO AND THE CITY OF WILLOUGHBY HILLS, OHIO FOR THE USE OF A FIRE PUMPER TRUCK, AND DECLARING AN EMERGENCY.

Motion was made by **Councilwoman Taylor Draper**, seconded by **Councilman Knecht** to waive the three reading rule on Resolution 2022-007.

Discussion on the Motion:

Upon **Council President Hallum's** request, **Fire Chief Gandee** explained that Wickliffe Fire Department recently purchased and received a new fire engine. They've been gracious enough to allow our Fire Department to borrow their previous engine while our frontline engine (1214) has some body work completed on it (corrosion issues). This will take at least two (2) months. **Council President Hallum** added that there is no charge for the use of their engine while our department needs it.

Roll Call: **AYES:** Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to waive the three reading rule on Resolution 2022-007.

Motion was made by **Councilwoman Miller**, seconded by **Councilwoman Taylor Draper** to adopt Resolution 2022-007.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.
NAYS: None
Vote: 7/0

Motion Carries to adopt Resolution 2022-007.

NEW BUSINESS (Audio: 50:30-50:38)

No New Business reported.

PUBLIC PORTION #2 (Audio: 50:39-50:58)

An opportunity for the public to address Council with any comments, issues or concerns.

Public Portion #2 opened at 7:50pm.

No one spoke.

Public Portion #2 closed at 7:50pm.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY (Audio: 51:01-54:45)
Council Vice President Kline reminded residents to turn their clocks ahead an hour Saturday night. **Mayor Gardner** asked that **Chief Gandee** add a reminder about Daylight Savings Time as well. **Chief Gandee** took

the opportunity to remind people to change the batteries in your smoke detectors when you change your clocks. All smoke detectors and carbon monoxide detectors usually have a lifespan of about 10 years (both battery operated and AC type of detectors). Sensitivity tends to decline as the detectors age. **Chief Gandee** stated that if anyone needs help changing their batteries they'd be glad to come out and assist. He added that they currently do not have carbon monoxide detectors for distribution but do have smoke detectors should anyone need one. They are the 10-year lithium battery type so when the battery goes it's time for a new detector.

Chief Gandee also spoke about the lock box program. He said that they have two kinds of programs – a Knox Box and a lock box (Roper Box). The lock box is a small box that only the Willoughby Hills Fire Department has a key for. It goes up over the resident's door and it holds their house key. This way if somebody lives alone or somebody needs additional assistance, the Fire Department would not have to force entry into the home. Instead, they would unlock the door and help. Once they've helped the resident, the key would be returned to the lock box and re-secured. Dispatch has a note of those with lock boxes so the department is aware when they go on a call.

Councilwoman Miller reminded residents that the City's Craft Show is coming up on March 19th at the Community Center.

ADJOURNMENT (Audio: 54:48-55:10)

Motion was made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller**, to adjourn.

Discussion on the Motion:

None.

Roll Call: **AYES:** Knecht, Miller, Taylor Draper, Belich, Hallum, Jarmuszkiewicz, and Kline.

NAYS: None

Vote: 7/0

Motion Carries to adjourn the Regular Council meeting of March 10, 2022.

The meeting was adjourned at 7:55 pm.

APPROVED: March 24, 2022
Date

ATTEST: [Signature]
Karen Mehollin
Clerk of Council

[Signature]
Christopher Hallum
President of Council