

President of Council  
MICHAEL KLINE  
Vice President of Council  
TANYA TAYLOR DRAPER  
Council Clerk  
LAURA O'DONNELL

# City of Willoughby Hills

Council  
JULIE A. BELICH  
JOE JARMUSZKIEWICZ  
DANIEL KNECHT  
VICKI MILLER  
KATHLEEN SIVO

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## Regular Council Meeting Minutes of January 11, 2024

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The Regular Council Meeting was called to order on Thursday, January 11, 2023 at 7:01 p.m. in Council Chambers. **Council President Kline** presided.

**Call to Order 7:01 p.m. (Audio Part 1 – 0:11)**

**Cell Phone Reminder to Turn off Devices**

***Pledge of Allegiance (Audio: 0:22)***

### **ROLL CALL (Audio: 0:44)**

**Members Present:** Council Vice President Tanya Taylor, Councilwoman Julie Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, and Councilwoman Sivo

**Also Present:** Mayor Gardner, Law Director Michael C. Lucas, and Finance Director Bruce Scott

### **DISPOSITION OF THE JOURNAL (Audio: 1:44)**

**Motion** made by **Council Vice President Taylor Draper** seconded by **Councilwoman Miller** to approve the minutes of the December 21, 2023 Special Meeting of Council.

#### **Discussion on the Motion:**

None.

**Roll Call:** **AYES:** Taylor Draper, Belich, Kline, Knecht, Miller, Sivo

**NAYS:** None

**ABSTAIN:** Jarmuszkiewicz

**Vote:** 6/0/1

**Motion carries** to approve the meeting minutes of the December 21, 2023 Special Meeting of Council.

**Council President Kline** stated there would be an Executive Session following *For the Good of the Order* regarding a purchase matter.

### **COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS (Audio: 3:27)**

01/09/2024 Email from Nonprofit Center Don't Miss This Event on January 24!

01/09/2024 Email from [contactus@development.ohio.gov](mailto:contactus@development.ohio.gov) RE: Development Contact Us

01/08/2024 Email from Ray Somich RE: CRA status with the state

01/08/2024 Email from Development Contact Us Re: ref:!00Dd00etTh.!5008y09jReX:ref

01/05/2024 Email from Michael C. Lucas RE: New Ordinance

01/05/2024 Email from Joe Jarmus Re: Organizational Meeting & Working Committee Agendas

## **MAYOR'S REPORT (Audio: 5:07)**

**Mayor Hallum** wished everyone a Happy New Year and thanked Karen Mehollin and Laura O'Donnell for their work on the Swearing in Ceremony held on January 1. He also thanked the Honorable Jeffrey Ruple for presiding over the event. It was a great turnout from the community as well as family and friends of the newly elected officials. He then reported:

- Police Chief Naegele reported that the warning period has expired for the hand-held photo enforcement unit. Active enforcement on I-90 and I-271 with the hand-held unit will begin January 15. Just a reminder that drivers in excess of 15 mph over the posted speed limit may receive a citation mailed to them. Ultimately, our goal is to reduce excessive speeding making the road safer for our first responders and other motorists in our city. For more information, you can visit the city's website and read the FAQ under the photo enforcement tab on the Police page.
- Fire Chief Gandee informed me that one of our squads was involved in a minor traffic accident during the transportation of a patient earlier this week, and it has been turned in to our insurance provider. Separately, our new fire engine is being outfitted for the equipment it will carry and is expected to be delivered sometime in March. If you need a smoke detector, the fire department will provide a battery operated detector to residents. They can even install the smoke detector and assist residents with installing a smoke detector or changing the batteries purchased by the resident.
- Service is continuing tree cleanup from the recent windstorms. Inclement weather is expected this weekend, and Wendy Zele from the Illuminating Company said that they are geared up and ready. On that note, I want to remind everyone that if you lose power to call the power outage number (888) 544-4877. Do not assume that someone else has called, or even if you know someone has already called, areas with higher volume of reported locations get higher priority.

**Mayor Hallum** reiterated **Council President Kline's** announcement of an Executive Session, and read a report from representative Gary Pratt covering airport operations and noise complaints:

### **Cuyahoga County Airport Noise Abatement Council Report of January 11, 2024**

Dear Mayor Hallum and Members of Council:

The Cuyahoga County Airport Noise Abatement Council (NAC) held its quarterly meeting on January 11, 2024, at the Airport Administration Building in Richmond Heights. Approximately 15 people were in attendance, representing the airport and its various stakeholders.

The meeting covered airport operations and noise complaints during the fourth quarter of 2023. According to the reports provided:

- **October 1 to December 31, 2023** –There were 6,711 operations (takeoffs and landings) plus an additional 60 operations during the Voluntary Noise Abatement (VNA) hours of 11 p.m. to 7 a.m., for a total of 6,771. No complaints were reported from Willoughby Hills residents. One complaint from a Cleveland Heights resident was reported during VNA hours; 25 of the 26 complaints between the hours of 7 a.m. and 11 p.m. were from a single resident of Whiteway Drive in Richmond Heights.

The Cuyahoga County Airport (CGF) holds quarterly Noise Abatement Council Meetings. These meetings are held the second Thursday of the months of January, April, July and October. The public meetings start at 10AM in the Area B conference room of the County Airport Administration Building located at 26300 Curtiss Wright Pkwy., Richmond Heights, Ohio. **Any noise complaint can be sent via email to: CCAIRPORT@CUYAHOGACOUNTY.US** Please include your NAME, ADDRESS, and include the DATE, TIME and DESCRIPTION of the issue causing the complaint.

**The meeting packet, which includes various details on operations and complaints, is included with this report.** (This can be found on the City website: Cuyahoga County Airport.)

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The next NAC meeting is scheduled for April 11, 2024. Gary Pratt

#### **LAW DIRECTOR'S REPORT (Audio: 10:27)**

No report.

#### **Questions/comments following Finance Director's Report:**

None.

#### **FINANCE DIRECTOR'S REPORT (Audio: 10:37)**

**Finance Director Scott** reported:

- The Union Financials are really close. He completed all of the appropriation adjustments and is happy to report the Ordinance that passed in December had enough to cover this. Mr. Scott stated we're good in all of the budget categories, it just takes time to move all of this around. In regard to the 2024 budget, he will have an initial draft to Council by the next Working Committee Meeting.

#### **CITY ENGINEER'S REPORT**

**City Engineer DiFranco** was absent due to illness. No report.

#### **BOARDS & COMMISSIONS REPORTS / COMMITTEE REPORTS (Audio 11:39)**

##### **PC-ABR reported by Council Vice President Taylor Draper**

**Council Vice President Taylor Draper** reported:

No report.

##### **Beautification Committee reported by Council Vice President Taylor Draper**

No report.

Council President Kline also announced the appointees to the Finance Committee, which will be himself, Councilwoman Belich and Councilwoman Miller.

**LEGISLATION:**

**ORDINANCE 2024-001 – FIRST READING – AN ORDINANCE TO DECLARE THREE CITY VEHICLES AND OTHER POLICE DEPARTMENT EQUIPMENT AS SURPLUS PROPERTY PURSUANT TO ARTICLE VI – LEGISLATION, SECTION 6.01 – GENERAL ORDINANCES, SUBSECTION (E) OF THE CHARTER OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

Motion made by Councilman Jarmuszkiewicz, seconded by Councilman Knecht to waive the Three Readings on Ordinance 2024-001.

**Discussion on the Motion:**

Councilman Jarmuszkiewicz stated that waiving the Three Readings will allow the City to expedite the sale of any unusable surplus.

Mayor Hallum read the details of the police vehicles that will be entering an auction site on the internet (Audio: 18:27), and explained the state of the tasers being released.

**Roll Call: AYES: Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller, and Sivo  
NAYS: None  
Vote: 7/0**

Motion carries to waive the Three Readings on Ordinance 2024-001.

Motion made by Councilman Jarmuszkiewicz, seconded by Councilman Knecht to adopt Ordinance 2024-001.

**Roll Call: AYES: Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller, and Sivo  
NAYS: None  
Vote: 7/0**

Motion carries to adopt Ordinance 2024-001.

**RESOLUTION 2024-001 – FIRST READING – A RESOLUTION DESIGNATING THE AUTHORIZED SIGNATORIES FOR THE CITY’S VARIOUS BANK ACCOUNTS WITH HUNTINGTON NATIONAL BANK, AND DECLARING AN EMERGENCY.**

Motion made by Councilwoman Miller, seconded by Council Vice President Taylor Draper to waive the Three Readings on Resolution 2024-001.

**Discussion on the Motion:**

Councilwoman Miller stated because this is a simple housekeeping Resolution to get the new administration set up, she sees no problem waiving the Three Reading Rule.

**Roll Call: AYES: Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller, and Sivo  
NAYS: None  
Vote: 7/0**

Motion carries to waive the Three Readings on Resolution 2024-001.

**ADJOURNMENT (Audio Part 2 – 0:11)**

Motion made by Councilwoman Miller, seconded by Councilwoman Belich to adjourn the meeting.

Roll Call: **AYES:** Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller, and Sivo  
**NAYS:** None  
**Vote:** 7/0

The meeting was adjourned at 7:41 p.m.

APPROVED: 1-22-24  
Date

  
Michael Kline  
President of Council

ATTEST:   
Laura O'Donnell  
Clerk of Council