

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Council Clerk
NICHOLAS AIELLO

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

City of Willoughby Hills

Agenda

Regular Meeting of Council July 11, 2024 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members: Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiwicz, and Council President Michael Kline

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the June 24 Working Committee and Rules & Legislation minutes

Approval of the June 27, 2024 Regular Meeting of Council minutes.

COUNCIL CORRESPONDENCE

7/09/24 Email from Michael C. Lucas RE: Legislation follow up

7/09/24 Email from Pietro DiFranco RE: Ord 2007-56

7/09/24 Email from Pietro DiFranco RE: RES 2004-16

7/08/24 Email from Mike Kline RE: INSA

7/08/24 Email from Joe Jarmus Tonight's material

7/08/24 Email from Julie Belich RE: INSA

7/08/24 Email from Thomas Lobe Fw: Cemetery Grant Program Applications Now Open

7/07/24 Email from Joe Jarmus RE: INSA

7/07/24 Email from Tanya Taylor Draper Re: Message to all from John Lillich about his wife Carol

7/06/24 Email from DMCFARREN@oh.rr.com RE: Message to all from John Lillich about his wife Carol

7/06/24 Email from Mike Kline RE: INSA

7/06/24 Email from Karen Mehollin RE: Message to all from John Lillich about his wife Carol

7/06/24 Email from Katherine D. Lloyd Message to all from John Lillich about his wife Carol

7/05/24 Email from Michael C. Lucas RE: Revised legislation- Part 4

7/05/24 Email from Michael C. Lucas Revised legislation- Part 3

7/05/24 Email from Tanya Taylor Draper Re: INSA
7/04/24 Email from Makayla Jones Critical Mental Health Support for City of Willoughby Hills
7/04/24 Email from Vicki Miller Re: INSA
7/03/24 Email from Michael C. Lucas RE: Legislation for next week's meeting
7/03/24 Email from Pietro DiFranco Automatic reply: Updated Roster
7/03/24 Email from Willoughby Hills Court RE: Updated Roster
7/03/24 Email from pc-abr RE: Updated Roster
7/03/24 Email from Pietro DiFranco
7/03/24 Email from Karen Mehollin RE: Updated Roster
7/03/24 Email from Stephanie Kellner RE: June 2024 passed legislation and July meeting schedule
7/03/24 Email from Karen Mehollin RE: June Legislation and July Meetings
7/03/24 Email from Joe Jarmus INSA
7/03/24 Email from Pietro DiFranco RE: Ord. 2024-033 Feedback - West Pines Dedication
7/03/24 Email from Pietro DiFranco Ord. 2024-033 Feedback - West Pines Dedication
7/03/24 Email from Pietro DiFranco Res. 2024-018 Feedback - Legislation for West Pine Subdivision
7/02/24 Email from Karen Mehollin RE: Legislation for West Pine Subdivision
7/01/24 Email from Karen Pietro DiFranco RE: Plat Final Approval & Dedication - West Pines Subdivision
7/01/24 Email from Pietro DiFranco RE: Plat Final Approval & Dedication - West Pines Subdivision
6/29/24 Email from Pietro DiFranco Plat Final Approval & Dedication - West Pines Subdivision
6/28/24 Email from Karen Mehollin RE: Minutes for June 27, 2024
6/28/24 Email from David Reichelt RE: Follow Up on RES 2024-017
6/28/24 Email from Karen Mehollin FB link for June 27th meeting...
6/27/24 Email from Gloria Majeski RE: Resolution 2024-017 for Pebblebrook
6/26/24 Email from Mike Kline Resolution 2024-017
6/26/24 Email from David Reichelt Re: Resolution 2024-017 for Pebblebrook
6/26/24 Email from Gloria Majeski Resolution 2024-017 for Pebblebrook
6/26/24 Email from Frank Cihula Corrections from Gloria
6/26/24 Email from Mike Kline 6-13-24 Council Minutes
6/25/24 Email from Karen Mehollin RE: Please see revised Resolution attached
6/25/24 Email from Michael C. Lucas Please see revised Resolution attached
6/25/24 Email from Gloria Majeski RE: Corrections to Minutes of 6/10/24 Working Committee Meeting
6/25/24 Email from Karen Mehollin RE: Agenda for 6-27-24 Regular Council
6/25/24 Email from Michael C. Lucas RE: Please send to this email
6/25/24 Email from Gloria Majeski RE: Corrections to Minutes of 6/10/24 Working Committee Meeting
6/23/24 Email from Mike Kline Fw: Pebblebrook application to ODOT
6/23/24 Email from Ohio Business Funding 2024 Street Rehabilitation
6/21/24 Email from Pietro DiFranco RE: Appeal of Non-Compliance - STR - 2637 & 2643 Bates Ln
6/21/24 Email from Julie Belich Re: Appeal of Non-Compliance - STR - 2637 & 2643 Bates Ln3 KB
6/21/24 Email from Finance Director RE: ORDINANCE - Fund Accounts
6/21/24 Email from Karen Mehollin RE: Agenda for Working Committee 6-24-24
6/21/24 Email from Michael C. Lucas Sewerage Rate Adjustment Ordinance
6/20/24 Email from Finance Director FW: Please place on Agenda for Council Meeting next week
6/20/24 Email from Karen Mehollin FW: Swear-In Ceremony
6/20/24 Email from Michael C. Lucas Please place on Agenda for Council Meeting next week
6/20/24 Email from Pietro DiFranco Appeal of Non-Compliance - STR - 2637 & 2643 Bates Ln
6/20/24 Email whdranel@aol.com Re: 2023 Codification Process
6/20/24 Email Karen Mehollin RE: Council Roster

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2024-032–FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE FINANCE DIRECTOR TO ELIMINATE INACTIVE FUND ACCOUNTS WITH A ZERO BALANCES THEREBY REMOVING THEM FROM THE MONTHLY REPORTING STATEMENTS AND REPEALING CONFLICTING LEGISLATION.

ORDINANCE 2024-033–FIRST READING

AN ORDINANCE AUTHORIZING THE ACCEPTANCE AND DEDICATION OF GIOVANNI AVENUE, LOCATED IN THE WEST PINES SUBDIVISION, AS A STREET FOR PUBLIC ROAD PURPOSES, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-034-FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT AND EXECUTION OF RELATED AGREEMENT AND DOCUMENTS FOR THE SALE OF REAL PROPERTY AT 2608 S.O.M. CENTER ROAD, WILLOUGHBY HILLS, OHIO, AND FURTHER IDENTIFIED AS PERMANENT PARCEL NO. 31A013B000040, FOR THE SUM OF ONE HUNDRED SIXTY-FIVE THOUSAND ONE HUNDRED FIFTY-THREE DOLLARS (\$165,153.00), AND DECLARING AN EMERGENCY.

RESOLUTION 2024-015 – SECOND READING

A RESOLUTION AUTHORIZING THE ADOPTION OF AN ALTERNATIVE METHOD OF APPORTIONING THE LOCAL GOVERNMENT FUND FOR LAKE COUNTY, AND DECLARING AN EMERGENCY.

RESOLUTION 2024-018– FIRST READING

A RESOLUTION ACCEPTING THE FINAL PLAT FOR WEST PINES SUBDIVISION, A SINGLE FAMILY RESIDENTIAL SUBDIVISION LOCATED ON S.O.M CENTER ROAD, WILLOUGHBY HILLS, OHIO, AND DECLARING AN EMERGENCY.

NEW BUSINESS:

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT