

## **PART-TIME PROPERTY STAFF MEMBER**

The City of Willoughby Hills is currently hiring a part-time (hourly) Property Staff Member to work approximately 8 to 15 hours per week. Must be 16 years of age or older. The duties include monitoring events at the Community Center, setting up rooms for rentals and other miscellaneous duties during rentals. Must be able to lift tables (lift 50#) and work weekend hours. Starting pay is \$11.50 per hour.

Please visit [www.willoughbyhills-oh.gov](http://www.willoughbyhills-oh.gov) for a complete job description and City of Willoughby Hills employment application.

EEOC

Interested candidates should submit their resumes and cover letters to:

Jeffery Stergar  
City of Willoughby Hills  
35405 Chardon Road  
Willoughby Hills, Ohio 44094

Or email to: [AsstFinanceDirector@willoughbyhills-oh.gov](mailto:AsstFinanceDirector@willoughbyhills-oh.gov)