

**MINUTES**  
**Recreation Commission**  
**City of Willoughby Hills**

November 2, 2010

CALL TO ORDER: 7:04 pm  
PRESENT: Tony Fistek, Chairman: Jeanette Nelson, Vice-Chairman  
Barbara Araps, Joe Jarmuszkiewicz, Gloria Majeski  
ALSO PRESENT: Joan Motuza, Clerk  
ABSENT: Rick Helton, David Pawar, Council Representative Nancy Fellows

**CORRESPONDENCE**

10/7/10 To Finance Director Mirtel from Mayor Weger – Requesting transfer of \$1289.50 (2010 Flea Market Profit) to the 460 Fund.  
Reports: Flea Market 2010 – Revised Report  
Craft Fair 2010  
Halloween Party 2010  
Flyers: Basketball Signups  
Halloween Party October 23, 2010  
Christmas Card Lane 2010 – General and renewal information

**DISPOSITION OF MINUTES OF OCTOBER 5, 2010**

**MOTION:** Gloria Majeski moved that the Commission approve the minutes of October 5, 2010.  
Seconded by Joe Jarmuszkiewicz  
Voice vote: Ayes unanimous  
**Motion passes.**

**COUNCIL REPRESENTATIVE'S REPORT**

No report. Council Representative Fellows was out of town.

**RECREATION COORDINATOR'S REPORT**

**Flea Market 2010 – amended report.** The event profit was corrected to \$1289.50. **2010 Craft Fair.** 69 booths @ \$40 each. Advertising appeared in Scene Magazine and News Herald. Inside directional signs were purchased. Barb & Gloria organized a bake sale with a profit of \$205. Raffle tickets realized a profit of \$197. Total event profit = \$2,826.85. Lions ran the refreshment kitchen and were very happy with their profit. **Halloween Party.** 250 children registered. 89 photos were taken. At the previous meeting it was reported that a charge of \$2 per photo would be made. However, Gloria and Mayor Weger decided to change the charge to \$1 per photo. Many group photos were taken. A bucket was set out for voluntary donations to the Recreation Commission - \$25 was donated. A fright shop was set up and manned by Jeanette. Left over apple juice will be used for Breakfast with Santa event. Expenses for the Halloween Party were \$1480.29. Income was \$214. Cost of event \$1266.29. Bulk of cost was event sign and blow up items used for Haunted Hay ride. These purchases were in the budget and can be used at future Halloween events. This is a community event at which profit is not expected. Area Girl Scout troops and AFS members from South High volunteered at this event. The coloring contest from this event will be judged by Commission members after this meeting. A prize ribbon and a \$5 McDonald's Certificate was sent to each winner. (Prize money donated by Tony Fistek.) **Softball & Baseball wrap up report.** Gloria needs more time as all information is not yet available. **Basketball signups** have begun for 5<sup>th</sup> /6<sup>th</sup> grade boys & girls - 3<sup>rd</sup> /4<sup>th</sup> grade boys & 4<sup>th</sup> /5<sup>th</sup> grade girls – 1<sup>st</sup> /2<sup>nd</sup> grade boys & 1<sup>st</sup> /2<sup>nd</sup> /3<sup>rd</sup> grade girls. Cost is \$65/with maximum of \$130/family. **Football** is also now under the Recreation Commission. Congratulations to the Willoughby Hills Cowboys (age group 9-11) who brought home the A Division Championship of the Great Lakes Youth Football League. **Christmas Card Lane** opens December 1. A flyer was distributed with information for renewal and new participants. The cost and fabrication of the sign is the responsibility of the participant. The City receives a \$35 fee each year for storing and displaying the sign. Gloria advised that she is having the backs of signs painted white. Gloria's vision for the Christmas Lighting Ceremony is hot chocolate, donuts, music, etc. **Breakfast with Santa** will be held on December 11. Gloria needs to know which Commission members will be available to volunteer. Rick Motuza has volunteered to work the Santa Shop.

**Baseball Lawsuit.** Tony Fistek reported that the Newman vs. Willoughby Hills lawsuit was dropped on October 26, 2010. However there is one year allowed to refile.

**460 FUND**

**CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES**

**MOTION:** Jeanette Nelson moved that the profit from the 2010 Craft Fair (\$2,826.85) be transferred to the 460 Fund.  
Seconded by Barbara Araps.  
Roll Call vote: Ayes unanimous  
**Motion passes 5/0**

Flea Market profit has been appropriated by Council for transfer to the 460 Fund. However, there is some confusion as to the amount of profit. Finance Director Mirtel advised the Clerk that the October 31 financial statement (which is not yet available) will reflect the transfer of the determined profit.

9/30/10 Fund balance including allocated interest \$32,817.89  
Pending:  
Flea Market Profit Appropriated by Council via Ordinance 2010-35.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

Joe Jarmuszkiewicz reported that currently the football team has a casual group of cheerleaders made up primarily of family members. He has been approached by two mothers who would like coordinate and take this sport to a new level creating a competitive cheerleading team open to all interested parties. This group would have a set registration fee, be self-funded and would enter competition with other cities. The consensus of the Commission was favorable. Joe will arrange a meeting of the ladies and Gloria to discuss further.

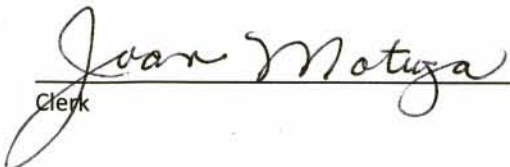
Gloria feels it would be helpful to plan ahead for volunteering on 2011 events and would like Commission members to step up and offer their ideas and time.

**PUBLIC PORTION**

No public input.  
Public portion closed.

**ADJOURNMENT**

**MOTION:** Jeanette Nelson moved that the meeting be adjourned.  
Seconded by Barb Araps  
Voice vote: Ayes unanimous  
**Meeting adjourned at 7:45 pm**

  
Clerk

11/29/10/jdm

  
Chairman

Date approved: December 7, 2010

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.

Note: The duties of the Recreation Coordinator were assumed by the Mayor's Office (Gloria Majeski) as of October 23, 2009.