

**MINUTES**  
**Recreation Commission**  
**City of Willoughby Hills**

April 4, 2012

CALL TO ORDER: 7:00 pm  
PRESENT: Dan Philipp, Chairman: Joseph Jarmuszkiewicz, Vice-Chairman  
Barbara Araps, Lynn Hallum, Gloria Majeski, Jeanette Nelson,  
John Plecnik  
ABSENT: Dee Germano, Laura Lenz, Council Representative Biro  
ALSO PRESENT: PT Recreation Coordinator Ann Hassoldt-Fenoff  
Joan Motuza, Clerk

**DISPOSITION OF MINUTES OF March 7, 2012**

**MOTION:** John Plecnik moved that the Commission approve the minutes as submitted.  
Seconded by Joe Jarmuszkiewicz.  
Roll call vote: Ayes unanimous  
**Motion passes 7/0**

**CORRESPONDENCE**

To The News Herald – notification and request for listing in public meetings column (via e-mail 3/27/12)

**REPORTS:** Easter Party 2012 - PRELIMINARY Recap  
Pancake Breakfasts 2012 - PRELIMINARY Recap  
Community Center – March 2012  
Fund Balance Change Analysis for month ended 2/29/12  
**INFORMATION:** Minutes – Recreation Committee of Council – 10/13/11 & 10/27/11  
Garfield Soccer Fields Master Grading Plan  
2012 Recreation Magnet  
Ordinance 2009-11

**COUNCIL REPRESENTATIVE'S REPORT**

None.

**RECREATION REPORT**

**Pancake Breakfast 2012.** Coordinator Hassoldt-Fenoff presented a preliminary report and advised that the final report will be submitted at the May meeting. **Easter Party, March 31, 2012.** Coordinator Hassoldt-Fenoff presented a preliminary report advising that 138 children and 76 families (38 of which were Willoughby Hills families) participated. 82 photos were taken. Skipper (from the Captains) will be back next year. She requested that Commission members stay a few minutes after the meeting to judge the coloring contest. Prizes will be McDonald's certificates. A final report including names of contest winners will be presented at the May meeting. **Softball/Baseball.** 8 softball teams have been formed to date. Practice will be starting next week. Fields need attention. Equipment is being checked – new purchases are required. Background checks are in process. Currently we have seven sponsors. An informational website has been established for access by all four cities. **Umpires.** The person who was reported at the April meeting to handle umpire scheduling has backed out. Joe Jarmuszkiewicz is working to obtain another person who will handle the scheduling and payment of umpires. **Community Center Report.** Overall usage up this March. Business meeting and seminars are being booked on weekdays. **Corn Fest 2012, September 8 & 9.** Gloria Majeski updated the Commission on Corn Fest 2012 plans. Visit [www.WHCORNFEST.com](http://www.WHCORNFEST.com) for details, applications and dinner ticket information.

**460 FUND****CAPITAL PROJECTS FUND FOR THE ENHANCEMENT AND IMPROVEMENT OF RECREATIONAL LANDS AND FACILITIES**

Fund Balance 2/29/12 = \$44,286.30

Note: Released June 9, 2009 – \$23,000 for layout, design and construction of bocce courts.

Released April 4, 2011 - \$1000 to Maple Grove Grange for completion of handicap bathroom on main floor.

\$816.92 has been withdrawn from the \$1000 released for bathroom completion.

**UNFINISHED BUSINESS Christmas Card Lane Sub-Committee.** Chairman of this committee, Dan Philipp, advised he is delaying the appointment and meetings of this sub-committee until mid-September (after the Corn Fest). **Community Center Rental Proposal.** A lengthy discussion was held regarding increasing usage rates for the Community Center. No conclusion was reached. Commission members have been provided with Ordinance 2009-11 which establishes the rates. Chairman Philipp requested Commission members review the policy and provide input to Coordinator Hassoldt-Fenoff and/or Gloria Majeski (Administration). He asked that they, in turn, use the information to come up with a written proposal for discussion and action by the Commission. Chairman Philipp also requested that an informational email be sent to Commission members which would start the process on which the Commission could comment and expand. **Garfield Soccer Fields.** Gloria Majeski distributed the Soccer Field Grading Plan submitted by Terry Baller. Stakes will be driven by the end of the week. Drainage has been reviewed. 86 parking spaces will be available. Funding is required to proceed. It was pointed out that the City is leasing Garfield from the school system and has a 10 year lease – 8 of which are remaining.

**MOTION:** Jeanette Nelson moved that the Recreation Commission rescind the money released June 9, 2009 – \$23,000 for layout, design and construction of bocce courts. The money to be returned to the 460 Fund.

Seconded by Joe Jarmuszkiewicz.

Roll call vote: Ayes unanimous

**Motion passes 7/0.**

**MOTION:** Joe Jarmuszkiewicz moved the Recreation Commission release from the 460 Fund up to \$25,000 for construction of the Garfield soccer fields.

Seconded by Gloria Majeski.

Roll call vote: Ayes unanimous

**Motion passes 7/0.****NEW BUSINESS**

A new PT Recreation Coordinator, Denise Edwards, has been hired and will start on April 9, 2012. The Commission thanked Dan Philipp for his donation of Recreation Event Magnets. If the Commission would like to distribute magnets in 2013, this item must be included in the budget.

**PUBLIC PORTION**

No public input.

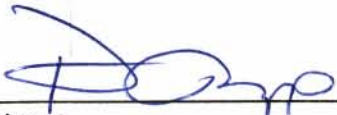
Public portion closed.

**ADJOURNMENT**

**MOTION:** Jeanette Nelson moved that the meeting be adjourned.

Seconded by Barbara Araps

Voice vote: Ayes unanimous

**Meeting adjourned at 8:47 pm.**  
Clerk  
ChairmanDate approved: 5-2-12

4/26/12/jdm

Note: Meetings of the Recreation Commission are recorded and recordings are a public record.