

President of Council
MICHAEL KLINE
Vice President of Council
TANYA TAYLOR DRAPER
Council Clerk
NICHOLAS AIELLO

City of Willoughby Hills

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Regular Council Meeting Minutes of December 12, 2024

The Regular Council Meeting was called to order on Thursday, December 12, 2024 at 7:00 p.m. in Council Chambers. **Council President Kline** presided.

Call to Order 7:00 p.m. (0:09)

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance (Audio: 0:16)

ROLL CALL (Audio: 0:39)

Members: Councilwoman Vicki Miller, and Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht

In Attendance: Assistant Law Director Thomas Lobe, City Engineer Pete DiFranco, and Mayor Hallum

Absent: Councilwoman Julie A. Belich, Law Director Michael Lucas, and Finance Director Bruce Scott,

- **Motion** made by **Councilwoman Miller**, seconded by **Councilman Knecht**, to excuse **Councilwoman Belich** from the December 12, Regular Meeting of Council.

Discussion on the Motion:

- **Council President Kline:** **Councilwoman Belich** did contact the Council office to notify Council that she will not be in town for this evening's meeting.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline
NAYS: None
Vote: 6/0

Motion passed to excuse **Councilwoman Belich** from the December 12, Regular Meeting of Council.

DISPOSITION OF THE JOURNAL (Audio: 2:04)

- **Motion** made by **Councilwoman Miller**, seconded by **Councilman Knecht** to approve the November 12, Working Committee of Council and Rules & Legislation Minutes.

Discussion on the Motion:

No discussion.

Roll Call: **AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht**
NAYS: None
Vote: 6/0

Motion passed to approve the November 12, Working Committee of Council and Rules & Legislation Minutes.

- Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht** to approve the November 14 Regular Meeting of Council Minutes.

Discussion on the Motion:

No discussion.

Roll Call: **AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht**
NAYS: None
Vote: 6/0

Motion passed to approve the November 14 Regular Meeting of Council Minutes.

COUNCIL CORRESPONDENCE (Audio 3:30)

Email dated 12/09/2024 Tanya Taylor Draper Re: Zoning Maps
Email dated 12/09/2024 Karen Mehollin Master Plan maps Mon
Email dated 12/09/2024 Karen Mehollin RE: Ordinance 2024-071 & exhibit
Email dated 12/09/2024 Karen Mehollin Ordinance 2024-071
Email dated 12/07/2024 Julie Belich Re: AGENDA for next week's Council Meeting
Email dated 12/06/2024 Michael C. Lucas RE: One More Ordinance
Email dated 12/06/2024 Michael C. Lucas RE: Ordinance 2024-069 for Next Week
Email dated 12/05/2024 Karen Mehollin RE: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/05/2024 Finance Director Ordinance 2024-069 - Final Appropriation
Email dated 12/05/2024 Michael C. Lucas Resolution No. 2024- xx re collection services
Email dated 12/05/2024 Karen Mehollin RE: Ordinance N0. 2024-060 revised
Email dated 12/04/2024 Michael C. Lucas Revised Ordinance No. 2024-063
Email dated 12/04/2024 Michael C. Lucas Ordinance No 2024-062
Email dated 12/04/2024 Michael C. Lucas Revised Ordinance No. 2024-061
Email dated 12/04/2024 Michael C. Lucas RE: Photo Enforcement Ordinances.
Email dated 12/04/2024 Karen Mehollin RE: Legislation for next week
Email dated 12/04/2024 Willoughby Hills Finance Dept. SORT KWIK
Email dated 12/04/2024 Willoughby Hills Finance Dept. RC2 LIST.xlsx
Email dated 12/02/2024 Katherine D. Lloyd Re: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/2024 Michael C. Lucas Ordinances Repealing CO 715.03 and 715.05 Mon 12/02
Email dated 12/02/2024 Michael C. Lucas Codified Ordinance re STRs Moratorium (corrected mcl 12.02.24)
Email dated 12/02/2024 Michael C. Lucas RE: Short Term Rental Moratorium Ordinance
Email dated 12/02/2024 Ray Somich RE: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/2024 Jen.Boger@ethics.ohio.gov RE: Updated List of City Officials
Email dated 12/02/2024 Bza RE: Resident Notification - Chipotle - 28151 Chardon
Email dated 12/02/2024 Willoughby Hills Finance Dept. 12/2/24 MAIL HAS BEEN DISTRIBUTED !!!

Email dated 12/02/24 Katherine D. Lloyd Re: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/24 Michael C. Lucas Ordinances Repealing CO 715.03 and 715.05
Email dated 12/02/24 Tom Majeski 2024 Grange Report Mon 7:49 PM
Email dated 12/02/24 Michael C. Lucas Codified Ordinance re STRs Moratorium (corrected mcl 12.02.24)
Email dated 12/02/24 Ray Somich RE: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/24 Jen.Boger@ethics.ohio.gov RE: Updated List of City Officials
Email dated 12/02/24 Bza RE: Resident Notification - Chipotle - 28151 Chardon
Email dated 11/27/2024 Willoughby Hills Recreation Dept. RE: Winter Fest Volunteers
Email dated 11/26/2024 David Reichelt Re: Council chambers audio
Email dated 11/26/2024 Willoughby Hills Finance Dept. RE: Meter reading request - SHAREN MICHNEY, CITY OF WILLOUGHBY HILLS - CITY HALL
Email dated 11/26/2024 Stephanie Kellner Re: November Adopted Legislation
Email dated 11/26/2024 Mayor Hallum RE: Bowen Proposal - Street Rehab-2025
Email dated 11/25/2024 Karen Mehollin RE: Explanation of council people terms
Email dated 11/25/2024 Karen Mehollin RE: Council chambers audio
Email dated 11/25/2024 Stephanie Kellner Re: November Adopted Legislation
Email dated 11/25/2024 Willoughby Hills Recreation Dept. Winter Fest Volunteers
Email dated 11/25/2024 Karen Mehollin FW: Legislation for December meeting...
Email dated 11/23/2024 Katherine D. Lloyd Fw: WH PCABR Meeting 12/5/24 - THURSDAY 7:00
Email dated 11/22/2024 Willoughby Hills Finance Dept. RE: ORDINANCE NO. 2024-025
Email dated 11/22/2024 Willoughby Hills Finance Dept. ORDINANCE NO. 2024-058
Email dated 11/22/2024 Willoughby Hills Finance Dept. ORDINANCE NO. 2024-059
Email dated 11/22/2024 Laurie Feltham Community Center Is the CC open today for classes? I have been without power at home since 2130. Judy R. would like to know.
Email dated 11/21/2024 Willoughby Hills Finance Dept. FW: 11/21/24 MAIL HAS BEEN DISTRIBUTED!!!
Email dated 11/20/2024 Willoughby Hills Finance Dept. RE: WEBSITE
Email dated 11/20/2024 Mayor Hallum RE: Bowen Proposal - Sewer Rehab-2025
Email dated 11/20/2024 Michael C. Lucas RE: Deer Ordinance
Email dated 11/20/2024 Pietro DiFranco RE: Ordinance 2024-061
Email dated 11/19/2024 Finance Director SEWER BILLS
Email dated 11/19/2024 Katherine D. Lloyd Re: Resident Notification - Chipotle - 28151 Chardon
Email dated 11/19/2024 Mayor Hallum RE: Bowen Proposal - Pavement Markings-2025
Email dated 11/18/2024 Brittany Matlock Re: Bishop Rd Taper at Chardon Rd
Email dated 11/18/2024 Albert G. Hehr III RE: New CRA Application for Bishop Queen
Email dated 11/18/2024 Stephanie E. Landgraf Re: New CRA Application for Bishop Queen
Email dated 11/18/2024 Joe Jarmus Fwd: Temp restraining order for STR
Email dated 11/18/2024 Karen Mehollin Evolve visit
Email dated 11/18/2024 Mayor Hallum RE: Winter Fest Gift Card Donations
Email dated 11/15/2024 Pietro DiFranco Bishop Rd Taper at Chardon Rd
Email dated 11/15/2024 pc-abr WH PCABR Meeting 11/21/24 at 7:00 PM - CANCELLED
Email dated 11/15/2024 Willoughby Hills Finance Dept. Resolution No. 2023-002
Email dated 11/15/2024 Karen Mehollin proclamation
Email dated 11/15/2024 Karen Mehollin Legislation for December meeting...
Email dated 11/15/2024 Assistant Finance Director Equitable Deferred Comp Service Day
Email dated 11/14/2024 Mayor Hallum Mayor's Report - 11-14-2024
Email dated 11/14/2024 Bza FW: WH BZA Meeting on Tuesday, December 10, 2024 - 8:00 PM
Email dated 11/14/2024 Julie Belich Re: Subcommittee agenda 11/14/2024
Email dated 11/14/2024 Julie Belich STR Agenda Items 11/14/2024
Email dated 11/14/2024 Pietro DiFranco RE: Corrected legislation
Email dated 11/13/2024 Finance Director Income Tax Revenue
Email dated 11/12/2024 Mayor Hallum RE: E-Mails

PUBLIC PORTION #1 (Audio: 3:40)

An opportunity for the public to address Council concerning anything pertaining to tonight's agenda.

Public Portion #1 opened at 7:04 p.m.

No one spoke.

Public Portion #1 closed at 7:04 p.m.

MAYOR'S REPORT (Audio: 4:07)

- Good evening! First, I want to thank everyone that participated in the Holiday Parades last week. Special thanks to Councilpersons Tanya Taylor Draper and Vicki Miller, Mark (The Grinch) Grubiss, Chief Gandee, Chief Naegele and their teams that helped with preparing goody bags and vehicle decorations as well as joining in the parades. We saw a lot of joyful residents and excited children. It was a great start to the holiday season!
- Winterfest was a great success last Sunday. We collected a lot of toys that will help make the season magical for children all over our area. Thanks to Rodney Saunders at Dynamic Duo, Mark Palko at Foster's Homemade Ice cream for providing pizza and ice cream for the event and our bakers, Laura & Tillie O'Donnell and Councilperson Tanya Taylor Draper for the brownies and cookies. Thanks also to the businesses that provided gift cards: The Lobster Pot, Firehouse Grille, The Wright Place, The Wood Room, Sheetz, McDonalds, Westels, Zeppe's, Zoom Express, and Raising Canes. Special thanks to Emerald Glen Title for once again making a large toy donation and Fred Primavera and the Willoughby South Wind Symphony for the beautiful holiday music. These kids are so talented! Thank you for sharing your talents with us once again! Lastly, thanks to all of Council, the Fire Department, as well Karen Mehollin and Laura O'Donnell for all of their work on the event, and all of the residents who donated toys. Toys for Tots representatives said that toy donations were down at many of their locations, so they were happy to see that our event was so successful.
- After all of the snow we received melted, the Service Department has been hard at work trying to get the rest of the leaves. It is taking much longer than it did prior to the snow due to the wet condition of the leaves and the blockages they create in the leaf vacuum. Please continue to be patient if you still have leaves at the curb.
- The deadline for entering this year's Holiday Lights contest is next Wednesday, December 18th, with judging starting on the 20th. You can enter yourself or nominate someone in your neighborhood. You can also enter as a neighborhood! Please have your entries in to the Recreation Office by 12:00 P.M. on the 18th.
- Breakfast with Santa is scheduled for Saturday, December 14th from 8:30am – 12:00pm. You must have a reservation so please be sure to book soon as we tend to sell out. You can reserve your seating by calling the Recreation Department at 440-975-3540. We are still looking for some volunteers to help with Breakfast with Santa. You can sign up by going to the event page on the City's website.

- I also want to share the good news that the County has approved Senior Levy funding in the amount of \$35,000. While that is somewhat short of our request for approximately \$67,000, we are encouraged that we are finally being recognized as an important outlet for Senior Services. Our Recreation Coordinator is passionate about bringing more programming to our seniors. If you're not currently a member of our Senior Center, I recommend that you look into joining. The cost is \$7 per year for an individual or \$10 for a couple. We had some great speakers this year, and have more lined up for next year. Call our Recreation department today to find out what programming is available and the new programming that is being planned at 440-975-3540.
- As we move into the snowier part of the season, please remember to clear snow from around fire hydrants if you have them on your property.
- Tonight I support the following ordinances affecting projects, improved safety, raises for non-union employees for 2025 to be passed on first reading, if Council agrees: Ordinances 2024-60 for pavement markings, 2024-61 for sewer rehabilitation, 2024-63 for engineering associated with street rehabilitation, 2024-64 to place a 6 month moratorium on short term rentals, and 2024-71 for 2025 raises for non-union personnel. I also support passage of sister ordinances 2024-67 and 2024-68 & resolution 2024-26 supporting the Police Chief's request to engage Municipal Collections for the collection of unpaid fines and debts to the City, and Ordinance 2024-56 for the temporary budget while we complete the 2025 budget. Lastly, I support Ordinance 2024-69 to increase appropriations dealing with the additional revenue and costs associated with the photo enforcement program.
- Have a great weekend!

LAW DIRECTOR'S REPORT (Audio: 9:10)

- **No report.**

FINANCE DIRECTOR'S REPORT (Audio: 9:25)

- **No report.**
- **Council President Kline:** I believe we will see the first draft of the 2025 budget soon. I encourage all of Council to review this because I believe this is the most important duty of Council so that the City has financial plans for the coming year. When we get them, please start your review.
- **Mayor Hallum:** Finance Director Scott has been very diligent about getting this budget ready in time. The hold-up has been beyond his control. We are waiting on the final numbers from the County and they are waiting on certification from the State. While everyone may be frustrated we do not have the number yet, this is beyond our control, as well as the County Auditor's control. As soon as this happens at the State level it will roll down to us.

CITY ENGINEER'S REPORT (Audio: 10:32)

- **City Engineer DiFranco:** Architects from my office met with Police Chief Naegele this week to start the feasibility study of the Police and Service buildings. ODOT is planning to rehab the Chardon Road Bridge over the river next year. The project is tentatively scheduled to start in March and last through October. The bridge will be closed so traffic will be detoured.

- **Councilman Jarmuskiewicz:** Will that be in 2025?
- **City Engineer DiFranco:** Confirmed.
- **Mayor Hallum:** With regard to the bridge, I did send an email to Steve Johnson, who is the transportation director for Willoughby City schools just to give them a heads up, so they can start planning routing around that for next year. Also, just an update the engineering group that is helping us with the grants for the multi-purpose path sidewalks planned for 91 and 6 corridor area, they have been doing a lot of work and the parks have been engaged as well. They seem to be on board and have some grant money as well that we might be able to utilize. I have a meeting scheduled with them next week in the parks to further that conversation and continue to move further along.
- **Council Vice President:** Are there any updates on the sidewalks for the West End?
- **City Engineer DiFranco:** We are in the planning stages, and we are waiting for the agreement to be executed between the City and the County. We are getting ready to distribute a letter to property owners making them aware that the project is coming, and asking for permission to work on their property.

BOARDS & COMMISSIONS REPORTS / COMMITTEE REPORTS (Audio: 12:47)

PC-ABR reported by Council Vice President Taylor Draper

- **Council Vice President Taylor Draper:** During the December 5th Architectural Board of Review meeting portion, there was no business for ABR.
- **Council Vice President Taylor Draper:** The planning portion of the meeting included the granting of the preliminary approval for the Chipotle at 28151 Chardon Road. There are a few contingencies that they are going to have to update regarding some of the architectural details. They are looking to come back in early January. Chipotle is ready to build, so things should probably be getting underway in the wintertime. This was all the business for the commission.
- **Council Vice President Taylor Draper:** The Sheetz gas station had something that they wanted to share with the Community. Sheetz does an employee ran fundraiser every year called Sheetz for the kids. Each store supports about 16 kids and they provide \$200 per child to get anything they want. They partner with the Salvation Army to help these kids and families. They have 13 stores in the total district of the area. There were around 208 kids that got to take advantage of this from Ashtabula, Cuyahoga, and Lake County. This is a wonderful thing that they do, and everyone should be aware of how they give back to the Community. I am looking forward to this, as well as the construction of the Chipotle. Sheetz, McDonalds, and Zoom also provided gift cards for our Winterfest. Ken's Wings, Dunkin Donuts, Shell Station all offered gift cards for our Music Fest. The West End is doing well and wanting to contribute to our City and to our residents.
- Thank you to all the West End and East End businesses for your gratitude and gracious support of our City.

Beautification Committee reported by Council Vice President Taylor Draper

No report.

Recreation Commission reported by Councilman Jarmuszkiewicz

- **Councilman Jarmuszkiewicz:** The pancake breakfast with Santa is this Sunday and there are still open times for reservations. I recommend having reservations to sit down and have brunch with families. If you wanted to do this, you would have to go online and get reservations put in with the recreation coordinator.

Finance Committee Report by Council President Kline

No report.

WHISPER reported by Councilwoman Miller

- **Councilwoman Miller:** I want to thank the volunteers that came out to rake leaves through the W.H.I.S.P.E.R. program. I believe we had kids that came in from a couple schools to help. I also want to thank the Fire Chief, Communications Director, and Council people who made this event go quickly. We got 3 yards done in one morning.
- **Mayor Hallum:** Handy Rents, in East Lake, donated a big leaf blower for the City, but it was too large to transport. Instead, they provided a backpack blower. They were very supportive and helpful to our service.

Deer Management Committee reported by Councilwoman Belich

No report.

Business Subcommittee – reported by Councilwoman Sivo

No report.

UNFINISHED BUSINESS: (Audio: 17:28)

- **Mayor Hallum:** As you all know, I was very optimistic about the location we had identified and had been working closely with a resident. Unfortunately, I received an email from them a couple of weeks ago requesting some very specific conditions in order for the deal to proceed. Some of these conditions, I was unable to commit to on behalf of the City.
- In particular, the issue that ultimately became a deal breaker was that the resident we were working with had a relationship with one of the tower companies we were considering. This tower company had made the resident an offer to become a partial owner of the tower. As a result, the resident insisted that we use that company for the project. However, our process requires that we open the project up to bids from multiple companies, allowing them to submit proposals, which are then reviewed by the Council to make a selection.
- I was very transparent with the resident and explained that this was our standard procedure and that I could not commit to their request. Unfortunately, due to the resident's expectation of revenue from their relationship with the tower company, they are no longer interested in selling the property to us.
- I will continue to search for alternative locations and work tirelessly to find a suitable site for the tower. However, due to the specific requirements in this case, we will not be able to move forward with this opportunity. That's all I have for now.

LEGISLATION: (Audio: 19:38)

ORDINANCE 2024-051-THIRD READING

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART FIFTEEN-FIRE PREVENTION CODE, CHAPTER 1511 FIREWORKS, SECTION 1511.99, PENALTY.

- **Motion** made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller**, to adopt Ordinance 2024-051-Amended.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
 NAYS: None
 Vote: 6/0

- Ordinance 2024-051-Amended was adopted.

ORDINANCE 2024-053-THIRD READING

AN ORDINANCE AUTHORIZING THE APPROVAL OF THE UPDATED SOLID WASTE MANAGEMENT PLAN OF THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

- **Motion** made by **Councilman Jarmuszkiewicz**, seconded by **Council Vice President Taylor Draper**, to adopt Ordinance 2024-053.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This Ordinance authorizes the approval of the Solid Waste Management plan that they are giving to all the cities. This is a formality to agree to it or sign on to it.
- **Council President Kline:** There was a 90 day requirement to adopt this, which will be up in January, so it does make sense to adopt this.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
 NAYS: None
 Vote: 6/0

- Ordinance 2024-053 was adopted.

ORDINANCE 2024-056 FIRST READING

AN ORDINANCE PROVIDING FOR TEMPORARY APPROPRIATIONS TO MEET THE ORDINARY EXPENSES OF THE CITY OF WILLOUGHBY HILLS, STATE OF OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 THROUGH MARCH 31, 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilwoman Miller**, seconded by **Councilwoman Sivo**, to wave the Three Reading Rule on Ordinance 2024-056.

Discussion on the Motion:

- **Council President Kline:** This has to be adopted by the end of the year.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
 NAYS: None
 Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-056.

- **Motion** made by **Council Vice President Taylor Draper**, seconded by **Councilwoman Miller**, to adopt Ordinance 2024-056.

Discussion on the Motion:

Council Vice President Taylor Draper: This Ordinance keeps the government running until we address permanent appropriations next year.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
 NAYS: None
 Vote: 6/0

- Ordinance 2024-056 was adopted.

ORDINANCE 2024-060- FIRST READING

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS FOR PROFESSIONAL SERVICES PROVIDED BY RICHARD L. BOWEN +ASSOCIATES INC. FOR DESIGN COORDINATION OF THE 2025 PAVEMENTMARKINGS PROGRAM AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilman Knecht**, seconded by **Councilwoman Sivo**, to wave the Three Reading Rule on Ordinance 2024-060.

Discussion on the Motion:

- **Councilman Knecht:** Adopting this will allow us to get this out to bid quicker which will ultimately get us on schedule so it could be completed early in the season.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
 NAYS: None
 Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-060.

- **Motion** made by **Councilman Knecht**, seconded by **Councilwoman Sivo**, to adopt Ordinance 2024-060.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-060 was adopted.

ORDINANCE 2024-061- FIRST READING

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE 2025 SEWER REHABILITATION PROJECT, AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilwoman Miller**, seconded by **Council Vice President Taylor Draper**, to wave the Three Reading Rule on Ordinance 2024-061.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-061.

- **Motion** made by **Councilwoman Miller**, seconded by **Council Vice President Taylor Draper**, to adopt Ordinance 2024-061.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-061 was adopted.

ORDINANCE 2024-062- FIRST READING

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND AMERICAN FEDERATION OF STATE, LOCAL AND MUNICIPAL EMPLOYEES LOCAL 3058-2 AND OHIO COUNCIL 8, AFL-CIO; SPECIFICALLY, ARTICLE 14 VACATIONS, PARAGRAPH 14.03, AND INCLUDE THE ALLOWANCE OF PRORATED ACCRUED VACATION TIME UNDER CERTAIN CONDITIONS UPON THE EVENT OF TERMINATION, AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilman Vice President Taylor Draper**, seconded by **Councilwoman Miller**, to wave the Three Reading Rule on Ordinance 2024-062.

Discussion on the Motion:

- **Council Vice President:** This Ordinance was already adopted by Council, but this Ordinance is being amended because, according to the Law Director, there was a phrase that was left out of the agreement. We are just amending this to make sure this phrase is in this agreement.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-062.

- **Motion** made by **Councilman Vice President Taylor Draper**, seconded by **Councilwoman Miller**, to adopt Ordinance 2024-062.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-062 was adopted.

ORDINANCE 2024-063- FIRST READING

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE 2025 STREET REHABILITATION PROGRAM SPECIFICALLY FOR PAVEMENT REHABILITATION OF DODD’S HILL ROAD AND GLEN KYLE LANE AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilman Knecht**, seconded by **Councilwoman Sivo**, to wave the Three Reading Rule on Ordinance 2024-063.

Discussion on the Motion:

- **Councilman Knecht:** This will allow us to get this out to bid quicker and allow us to be able to contract the work in a timely matter.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-063.

- **Motion** made by **Councilman Knecht**, seconded by **Councilwoman Sivo**, to adopt Ordinance 2024-063.

Discussion on the Motion:

No discussion.

**Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0**

- Ordinance 2024-063 was adopted.

ORDINANCE 2024-064- FIRST READING

AN ORDINANCE PLACING THE MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE CITY OF WILLOUGHBY HILLS FOR A PERIOD NOT TO EXCEED ONE HUNDRED EIGHTY (180) DAYS FROM THE EFFECTIVE DATE OF THIS ORDINANCE, AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller**, to wave the Three Reading Rule on Ordinance 2024-064.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This is a moratorium on the operation of short-term rentals that would be temporarily put into place until we have heard the results of the pending litigation. Us getting together an Ordinance, if the case does fail, will serve to regulate short-term rental businesses within the City.
- **Council President Kline:** This is true if this could all be done in 180 days.

**Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0**

Motion passed to wave the Three Reading Rule on Ordinance 2024-064.

- **Motion** made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller**, to adopt Ordinance 2024-064.

Discussion on the Motion:

No discussion.

**Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0**

- Ordinance 2024-064 was adopted.

ORDINANCE 2024-065- FIRST READING

AN ORDINANCE AUTHORIZING THE REPEAL OF CODIFIED ORDINANCE SECTION 715.03 CAPTIONED “APPLICATION FOR LICENSE BY ALARM BUSINESSES,” AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Knecht**, to wave the Three Reading Rule on Ordinance 2024-065.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This Ordinance was in place years ago when alarms were mainly manually controlled with dispatch in our City. We no longer have a City dispatcher and its private monitoring, which will eventually still call our City for response. This is no longer a necessary Ordinance to have.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-065.

- **Motion** made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller**, to adopt Ordinance 2024-065.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-065 was adopted.

ORDINANCE 2024-066- FIRST READING

AN ORDINANCE AUTHORIZING THE REPEAL OF CODIFIED ORDINANCE SECTION 715.05 CAPTIONED “ANNUAL BUSINESS LICENSE; FEE; PENALTY FOR NONRENEWAL; NEW LICENSES,” AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilwoman Miller**, seconded by **Council Vice President Taylor Draper**, to wave the Three Reading Rule on Ordinance 2024-066.

Discussion on the Motion:

- **Councilman Miller:** This goes along with the previous Ordinance where they can change alarm companies and do things online and switch things. It is really hard to regulate this anymore and know who is doing it. This is not a necessary Ordinance to have anymore.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-066.

- **Motion** made by **Councilwoman Miller**, seconded by **Council Vice President Taylor Draper**, to adopt Ordinance 2024-066.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-066 was adopted.

ORDINANCE 2024-067- FIRST READING

AN ORDINANCE AMENDING PART 3-TRAFFIC CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, CHAPTER 315 CAPTIONED “OFFICER-OPERATED HANDHELD TRAFFIC LAW ENFORCEMENT DEVICE,” SPECIFICALLY, SECTION 315.05 TITLED “CIVIL PENALTIES,” AND DECLARING AN EMERGENCY.

- **Motion** made by **Council President Kline**, seconded by **Council Vice President Taylor Draper**, to wave the Three Reading Rule on Ordinance 2024-067.

Discussion on the Motion:

- **Council Vice President Taylor Draper:** My understanding of this Ordinance is that it is simply to clean up and make more consistent the handheld and automated speed cameras so that the documentation and phraseology is more consistent with each other.
- **Mayor Hallum:** This will give us the ability to collect on people that are not paying fines and debts that they owe the City. If people are speeding, and they are fined for those things, this will give us the ability to send it to a collection agency and get the fines that are due to the City.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-067.

- **Motion** made by **Councilwoman Miller**, seconded by **Council Vice President Taylor Draper**, to adopt Ordinance 2024-067.

Discussion on the Motion:

- **Council Vice President Taylor Draper:** For clarification, this would be the case for officer operated handheld, where we would send them to collections agencies if they are not being paid, correct?
- **Mayor Hallum:** There are 2 different Ordinances and a Resolution necessary to take care of all the different parts in order to implement that.
- **Council Vice President Taylor Draper:** This Ordinance pertains to handheld and the next one pertains to automated correct?
- **Mayor Hallum:** That is correct.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-067 was adopted.

ORDINANCE 2024-068- FIRST READING

AN ORDINANCE AMENDING PART 3-TRAFFIC CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, CHAPTER 317 CAPTIONED “AUTOMATED SPEED AND TRAFFIC ENFORCEMENT PROGRAM,” SECTION 317.07 “CIVIL PENALTIES,” AND DECLARING AN EMERGENCY.

- **Motion** made by **Council Vice President**, seconded by **Councilwoman Sivo**, to wave the Three Reading Rule on Ordinance 2024-068.

Discussion on the Motion:

- **Council Vice President Taylor Draper:** This is the automated speed and traffic enforcement portion of this issue. It would give those officers permission, while using this device, to send the people who are not paying their fines to collections.
- **Mayor Hallum:** We already do this with our normal Court fines. The Attorney General handles this for us. Since this system is a little different, that is why we had to add this for this particular program as well. We are just doing the same thing here that we are already doing for our Mayor’s Court fines.
- **Councilman Jarmuszkiewicz:** The automated speed and traffic enforcement are for school zones in the City. We do not have to put these all over the City, like some people think we do.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-068.

- **Motion** made by **Council Vice President Taylor Draper**, seconded by **Councilwoman Sivo**, to adopt Ordinance 2024-068.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-068 was adopted.

ORDINANCE 2024-069- FIRST READING

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2024-005 AMENDED TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilwoman Miller**, seconded by **Councilman Jarmuszkiewicz**, to wave the Three Reading Rule on Ordinance 2024-069.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This is Ordinance allows us to adjust the budget to maintain a positive account balance that is required through law for the year.
- **Mayor Hallum:** This is because there were more handheld traffic tickets than we have expected and budgeted for. Because of this, there were more expenses paid to our company Jenoptik that runs this system for us. Although there was more revenue to pay for that, it has to be appropriated correctly so that it does not show a negative balance.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-069.

- **Motion** made by **Councilwoman Miller**, seconded by **Councilwoman Sivo**, to adopt Ordinance 2024-069.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Ordinance 2024-069 was adopted.

ORDINANCE 2024-070- FIRST READING

AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.

- This Ordinance remains on First Reading.

ORDINANCE 2024-071-FIRST READING

AN ORDINANCE ESTABLISHING THE COMPENSATION AS OF JANUARY 1, 2025 FOR CERTAIN NON-UNION CITY EMPLOYEES NOT COVERED BY ANY COLLECTIVE BARGAINING AGREEMENT WITH THE CITY; PROVIDING FOR SPECIFIC INCREMENT PAY INCREASES THEREAFTER, AND EFFECTIVE FROM JANUARY 1, 2025, TO THESE EMPLOYEES; REPEALING CONFLICTING LEGISLATION; AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilman Knecht**, seconded by **Councilwoman Miller**, to wave the Three Reading Rule on Ordinance 2024-071.

Discussion on the Motion:

- **Councilman Knecht:** This would set the compensation for the non-union employees that aren't covered by the bargaining agreement so that they are receiving the raises that are equal to what the bargaining agreements are given.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht

NAYS: None

Vote: 6/0

Motion passed to wave the Three Reading Rule on Ordinance 2024-071.

- **Motion** made by **Councilman Knecht**, seconded by **Councilwoman Miller**, to adopt Ordinance 2024-071.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht

NAYS: None

Vote: 6/0

- Ordinance 2024-071 was adopted.
- **Mayor Hallum:** On behalf of our non-union personnel, I want to thank Council for taking care of this quickly so that they can start getting their updated pay along with all of our Union personnel at the same time.

RESOLUION 2024-026-FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COLLECTIONS SERVICES AGREEMENT WITH MUNICIPAL COLLECTIONS OF AMERICA, INC. FOR COLLECTION OF UNPAID FINES AND DEBTS OWED TO THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

- **Motion** made by **Councilwoman Miller**, seconded by **Councilman Knecht**, to wave the Three Reading Rule on Resolution 2024-026.

Discussion on the Motion:

- **Councilwoman Miller:** This authorizes the Mayor to enter into an agreement with the Municipal Collections of America to collect these unpaid fines that we approved in the other pieces of legislation today.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

Motion passed to wave the Three Reading Rule on Resolution 2024-026.

- **Motion** made by **Councilwoman Miller**, seconded by **Councilman Knecht**, to adopt Resolution 2024-026.

Discussion on the Motion:

Council President Kline: Police Chief Naegele and myself have both had contact with Municipal Collections of America. I requested, and they provided references of cities that they work with. I have spent the last 2 days talking with them, and I will say unequivocally that the cities using their services are highly recommended and highly effective. They have received no complaints from residents and others that have been contacted. This is a very soft approach. There are not late calls, weekend calls, or calls at work. They go about their business very professionally and this is very encouraging.

Roll Call: AYES: Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
NAYS: None
Vote: 6/0

- Resolution 2024-026 was adopted.

NEW BUSINESS: (Audio: 54:10)

Motion from **Councilwoman Miller**, seconded by **Councilman Knecht**, to forego December 26, 2024 Regular Council Meeting.

Discussion on the Motion:

- **Mayor Hallum:** Would you also be cancelling the Working Committee of Council and Rules & Legislation?
- **Council President Kline:** This is correct; both meetings would be cancelled.

Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

Motion has passed.

PUBLIC PORTION #2 (Audio: 55:16)

An opportunity for the public to address Council with any comments, issues or concerns.

Public Portion #2 opened at 7:40 p.m.

No one spoke.

Public Portion #2 closed at 7:41 p.m.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY (Audio: 55:41)

- **Assistant Law Director Thomas Lobe:** I want to express my congratulations and appreciations. City government moves very slowly and very deliberately and sometimes very clumsily. Congratulations on how you govern, because how you govern is everything. I give kudos to this administration and this Council. This is based on three things for me. The first is we are not in the news, and if we are, it is not for bad issues, only good things. The second is I have heard general approval on the street, in both the residents and business community. The third is the lack of lawsuits. You should all be very proud of what you do because I am very proud and appreciative. It's not easy to govern and I thank you all because tonight I am watching you govern. You made it look seamless and easy and it's really not. Tonight I truly enjoyed watching you all do this work. Thank you, on behalf of myself as the Assistant Law Director and as a resident of Willoughby Hills. Merry Christmas, Happy New Year, and good health and cheers to everyone and the City of Willoughby Hills.
- **Councilman Jarmuszkiewicz:** I wish everyone a Merry Christmas and Happy Holidays. Have a safe holiday with your family and enjoy them.
- **Mayor Hallum:** I wish everyone a Merry Christmas and a Happy Holidays. Please be safe out there and enjoy yourselves.
- **Council Vice President Taylor Draper:** Thank you Mr. Lobe for stepping in at the last minute, as well as for the high praise you gave Council.
- **Council President Kline:** I want also wish everyone a joyous holiday season, as well as a happy and healthy New Year.

ADJOURNMENT (Audio: 1:00:50)

Motion made by **Councilwoman Miller**, seconded by **Councilman Jarmuszkiewicz** to adjourn the meeting.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Kline, Knecht
 NAYS: None
 Vote: 6/0

The meeting was adjourned at 8:01 p.m.

APPROVED: January 9, 2025
 Date



Michael Kline
President of Council

ATTEST: Ni Aiello
 Nicholas Aiello
 Clerk of Council