

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Regular Council Meeting Minutes of December 11, 2025

The Regular Council Meeting was called to order on Thursday, December 11, 2025 at 7:00 p.m. in Council Chambers. **Council President Kline** presided.

Call to Order 7:00 p.m. (0:07)

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance (Audio: 0:15)

PRESENTATION OF RESOLUTION AND PROCLAMATION RECOGNIZING AND HONORING THE GULICK FAMILY FOR THEIR DONATIONS TO THE WILLOUGHBY HILLS ISOLATED SENIOR PROGRAMS FOR EVERYDAY RELIEF (W.H.I.S.P.E.R.) [Audio 1:40-5:40]

SWEARING IN OF SERGEANT RICHARD HARMON AND OFFICERS JONATHAN O'LEARY AND RYAN SHANNON [Audio 6:00-14:30]

ROLL CALL (Audio: 14:55)

Members Present: Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, and Councilwoman Vicki Miller

Also Present: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL (Audio: 15:20)

Approval of the November 10, 2025 Working Committee of Council and Rules & Legislation Minutes

Approval of the November 13, 2025 Regular Council Meeting Minutes

Motion made by **Councilwoman Miller** seconded by **Councilwoman Belich** to approve the minutes of the November 10, 2025 Working Committee of Council and Rules & Legislation.

Discussion on the Motion:

No discussion

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Motion passes to approve the minutes of the November 10, 2025 Working Committee of Council and Rules & Legislation.

Motion made by **Councilwoman Miller** seconded by **Councilwoman Belich** to approve the minutes of the November 13, 2025 Regular Council Meeting.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Motion passes to approve the minutes of the November 13, 2025 Regular Meeting of Council.

COUNCIL CORRESPONDENCE

Email dated 12/05/25 from Scott, Bruce Council Clerk Designation
Email dated 12/05/25 from Michael C. Lucas Revised ODOT River Road Resurfacing
Email dated 12/05/25 from Michael C. Lucas RE: Ordinance 2025-059 Needs Review and Amendment to Printer Proposal
Email dated 12/05/25 from Mehollin, Karen Re: Revised Ordinance No. 2025-XXX
Email dated 12/04/25 from Michael C. Lucas Revised Ordinance No. 2025-066 mcl
Email dated 12/04/25 from Michael C. Lucas Revised Resolution No. 2025-017
Email dated 12/04/25 from Michael C. Lucas MCL Revised Ord No, 2025-065
Email dated 12/04/25 from Lloyd, Katherine PCABR Minutes from 8/21/25 meeting - DRAFT
Email dated 12/04/25 from Pietro DiFranco RE: PID 105894 LAK SR 174 0.00; Willoughby Hills; Final Legislation & Invoice (Due 1/14/2026)
Email dated 12/04/25 from Michney, Sharen FW: American Flags to Half-Staff
Email dated 12/04/25 from Mehollin, Karen Re: Ordinance 2012-58
Email dated 12/05/25 from Scott, Bruce 2025 Final Appropriations Draft Worksheet
Email dated 12/05/25 from Michney, Sharen RE: Exhibits
Email dated 12/05/25 from Michael C. Lucas RE: Ordinance 2025-067 Very Rough Draft RFQ for Engineering US 6 SR 91 Walkways
Email dated 12/02/25 from Johnny Knight IV RE: Printer Services Legislation
Email dated 12/01/25 from Scott, Bruce FW: RESOLUTION ACCEPTING AMOUNTS AND RATES
Email dated 11/26/25 from Hallum, Chris Re: Confirmation Certificates from the County
Email dated 11/26/25 from Michael C. Lucas RE: Printer Services Legislation
Email dated 11/26/25 from Kistner, Amy Certificate of Official Results
Email dated 11/26/25 from Miller, Vicki Re: Financial Disclosure Statement Filing
Email dated 11/25/25 from Lloyd, Katherine BZA Meeting 12/9/25 Tuesday
Email dated 11/25/25 from Lloyd, Katherine Scott, Bruce RE: Final Appropriation Ordinance

Email dated 11/25/25 from Lloyd, Katherine Reagan Curtner Re: Lake County Assistance
Email dated 11/24/25 from Lloyd, Katherine Jen Boger RE: 2026 City Officials Roster
Email dated 11/24/25 from Jen Boger RE: 2026 City Officials Roster
Email dated 11/20/25 from Lloyd, Katherine 2 Signed Reviews from 11/20/25 PCABR Mtg
Email dated 11/20/25 from Pietro DiFranco Liquor License - The Vault - 27700 Chardon - Zoning
Email dated 11/20/25 from Scott, Bruce 2026 Temporary Appropriations - Ordinance 2025-065
Email dated 11/19/25 from Thomas Lobe Re: Public Records
Email dated 11/19/25 from Pietro DiFranco Zoning Verification - 28301 Chardon - Plaza - NDDS/ASM
Email dated 11/19/25 from Michney, Sharen FW: *** UPDATE *** American Flags to Half-Staff
Email dated 11/19/25 from Michney, Sharen FW: Visual Edge IT Ordinance
Email dated 11/19/25 from DiFranco, Pete RE: Public Records Request
Email dated 11/19/25 from Michney, Sharen FW: Visual Edge IT Presentation
Email dated 11/19/25 from Michael C. Lucas Fwd: Charter Ordinance Amendment Section 6.2
Email dated 11/19/25 from Michney, Sharen FW: Visual Edge IT Presentation
Email dated 11/19/25 from Michney, Sharen REVISED MEMO - ORD. NO. 2025-060
Email dated 11/18/25 from Hallum, Chris Re: Short Term Rentals Operation
Email dated 11/18/25 from Michney, Sharen RE: Finance Memo Sample
Email dated 11/18/25 from Grubiss, Mark Re: Short Term Rentals Operation
Email dated 11/18/25 from Michney, Sharen COPIER LIST
Email dated 11/18/25 from Michael C. Lucas Ordinance charter amendment section 3.25
Email dated 11/18/25 from Michael C. Lucas Fwd: Charter Amendment Section 5.15
Email dated 11/17/25 from Pietro DiFranco RE: Sheetz Liquor License
Email dated 11/17/25 from Michney, Sharen RE: Visual Edge IT Printers Ordinance
Email dated 11/14/25 from Pietro DiFranco RE: Signed Bowen Contract for City Engineering Services
Email dated 11/14/25 from Public Records Open Records Request
Email dated 11/14/25 from Mehollin, Karen Fw: Mayor's Report - November 8, 2025
Email dated 11/13/25 from Scott, Bruce Bowen Zoning Administration - Ordinance 2025-059
Email dated 11/12/25 from DiFranco, Pete RE: Nov. 10th Meeting - Bishop/Chardon Traffic

PUBLIC PORTION #1 (Audio: 17:05)

An opportunity for the public to address Council concerning anything pertaining to tonight's agenda.

Public Portion #1 opened at 7:19 p.m.

No one spoke.

Public Portion #1 closed at 7:19 p.m.

MAYOR'S REPORT (Audio: 17:25)

- **Mayor Hallum:** Good evening! Winterfest was a great success. This year we moved it to the Community Center and it was definitely more comfortable and better parking. The Willoughby South Wind Symphony opened the event with a few holiday tunes. The kids enjoyed the bounce house and crafts as well as the big guy himself, Santa Claus. We collected a lot of toys for Toys for Tots and more than stuffed the ambulance. Thank you to the Recreation Commission, Councilmembers Tanya Taylor Draper and Vicki Miller, the Fire and Service departments, Karen Mehollin, and Recreation Coordinator Ceilia Nardo for all their help in planning, executing, and working the event.

This Saturday is breakfast with Santa. Reservations are closed for breakfast, but you won't want to miss this fun-filled holiday tradition in Willoughby Hills. Bring your family and friends and enjoy a basket raffle, pictures with Santa, and everyone's favorite, the Santa Shop. For those new to Willoughby Hills, the Santa Shop is specifically designed for your little ones to shop for Christmas gifts in private. Each gift is only \$2. You indicate how many gifts and for whom they are shopping, and our elves help them shop. The gifts are already wrapped, so they're ready to go when they leave the shop.

The holiday lights contest is also open for entries. If you think that your holiday light display is an award winner and should be enjoyed by all, register your home for the contest. Light displays must be done by you and not a professional lighting display company. We want to see your unique and brilliant display of holiday spirit. See contest information in the newsletter for more information.

Just a quick update on the multi-use path project that will extend the path from Mayfield Village to the corner of SOM Center and Chardon Road. The city is going to be advertising for qualifications and bids for the project engineering. Once selected, engineering would begin and last most of 2026, followed by request for bids by contractors to build the path in 2027.

Tonight, I support the passage of:

- **Ordinance 2025-056** to declare police computer equipment as surplus
- **Ordinance 2025-059** to continue zoning administration services provided by Bowen
- **Ordinance 2025-060** to sign a contract with the new copier provider that will provide high quality equipment and service at a reduced cost compared to our current provider
- **Ordinances 2025-061, 2025-062, and 2025-064** which will codify the changes made to our charter as a result of the issues passed by the voters in November
- **Ordinance 2025-063** which adopts a cybersecurity program administered by the county
- **Ordinance 2025-065** which authorizes a temporary budget for the first quarter of 2026 while Council reviews the budget for 2026
- **Ordinance 2025-066** to appropriate money to proper accounts to comply with state budgetary laws
- **Ordinance 2025-067** to finalize ODOT requirements to resurface River Rd. next year
- **Resolution 2025-017** approving the county's collection of property taxes on the City
- **Resolution 2025-018** to advertise for qualifications for the engineering of the multi-use path

Have a great weekend!

LAW DIRECTOR'S REPORT (Audio: 20:50)

- **Law Director Lucas** wished the City, the Council, and the Mayor a happy holiday season.
- **Mayor Hallum:** It is with happiness and sadness to announce that Law Director Lucas will be retiring at the end of this year. Mr. Lucas has helped us considerably when we really needed assistance. He was the expert we needed to get Willoughby Hills through some tough times and move us forward. We will be forever grateful for the service he has provided us. We will fill you in on what the next plans are as we are still developing those. However, we are not without help.
- **Council Vice President Taylor Draper:** I would like to thank Mike. When I first came to Council, you were here to help us, guide us, and give us a laugh when we needed it. You have been a great servant to the community. I am going to miss you.
- **Council Clerk Nicholas Aiello:** Coming from college and learning this job, Mike has really dealt with a lot of me trying to learn and has done a good job trying to help me and going over things

with me. I very much appreciate this, Mike, and we will miss you.

FINANCE DIRECTOR'S REPORT (Audio: 23:55)

- **Finance Director Scott:** The November financials were put on the website last week. If you haven't had the chance to look at them, they are there. I am open for questions. Otherwise, the mayor has done a good job requesting the ordinances I would like to see passed this evening at Council's discretion. I want to thank Mike for all that he has done in his role to help me when I first started. You will be missed Mike.
- **Councilman Jarmuszkiewicz:** When do you think we will be getting a tentative budget for next year?
- **Finance Director Scott:** By the next Council Meeting.

CITY ENGINEER'S REPORT (Audio: 24:45)

- **City Engineer Difrancio:** I also support the passage of Ordinance 2025-067 for the River Road project. I also want to thank Mike and wish him the best of luck.

BOARDS & COMMISSIONS REPORTS / COMMITTEE REPORTS (Audio 25:00)

PC-ABR reported by Council Vice President Taylor Draper

- **Council Vice President Taylor Draper:** The December 4 Planning and Zoning Architectural Board of Review Meeting was canceled so there is no report from me tonight.

Beautification Committee reported by Council Vice President Taylor Draper

No report.

Recreation Commission reported by Councilman Jarmuszkiewicz

- **Councilman Jarmuszkiewicz** reported on the following items:
 - The events for next year are being scheduled and should be settled by this week and be posted.
 - Breakfast with Santa is this weekend. It is a reservation event, but there is still room for more people.
 - Sanctioning was discussed with members of the Recreation Commission. Based on our discussion Monday in regard to volunteer hours for the community center, they will send over their recommendations to the Council Clerk. I had mentioned what we spoke about and they were in full agreement. We will set up an amount of hours for next year and keep track of it in writing and then adjust it at the end of the year. They will hold off on sending out their sanctioning until after the beginning of the year when we have our meeting and talk about it. I believe they did forward some information to us such as the letters they were going to send out and the groups that are usually sanctioned. That ends my report.

Finance Committee Report by Council President Kline

No report.

WHISPER reported by Councilwoman Miller

No report.

Deer Management Committee reported by Councilwoman Belich

No report.

Business Subcommittee – reported by Councilwoman Sivo

No report.

UNFINISHED BUSINESS: (Audio: 27:10)

No unfinished business.

LEGISLATION: (Audio 27:20)

ORDINANCE 2025-056-THIRD READING

AN ORDINANCE TO DECLARE POLICE COMPUTER EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING ITS DONATION TO PCS FOR PEOPLE, A CLEVELAND-BASED NONPROFIT ORGANIZATION, AND DECLARING AN EMERGENCY.

Motion made by **Council Vice President Taylor Draper** seconded by **Councilwoman Belich** to adopt Ordinance 2025-056.

Discussion on the Motion:

- **Council Vice President Taylor Draper:** This is just a list of surplus computers that are no longer in use. Do I need to list all the serial numbers?
- **Law Director:** Yes.
- **Council Vice President Taylor Draper** read the following Dell OptiPlex 5070 Serial Numbers: 9V3KH13, C4JNH13, C4KJH13, C4DPH13, D2J6F53, 9V3PH13, C4RFS13, C4GLH13, C4FMH13, 9V3JS13, C4JPH13, C4GHS13, C4GGS13, C4HQH13, J2J6F53, C4PKH13, (HP)MXL7281XSW
- **Council Vice President Taylor Draper:** This is just a surplus of computers that are no longer in use.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Ordinance 2025-056 has been adopted.

ORDINANCE 2025-059-SECOND READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. TO PROVIDE ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS, FOR THE PERIOD OF JANUARY 1, 2026 THROUGH JUNE 30, 2026 AND DECLARING AN EMERGENCY.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Miller** to waive the Three Reading Rule on Ordinance 2025-059.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This ordinance will help fund the professional services and zoning administration of our engineering department for the City.
- **Mayor Hallum:** Can we amend this to make this an annual renewal? I mentioned Monday we originally made this a six month renewal because we weren't sure whether we were going to continue using them. It is clear that they are happy and comfortable providing these services. If everyone is comfortable amending this tonight, is there an issue with doing that?
- **Law Director:** Absolutely not. It would make sense to do it that way.
- **Mayor Hallum:** I would request that you amend this ordinance tonight on the table to make the effective date through December 31, 2026.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Belich** to amend Ordinance 2025-059 to change the Bowen administration services dates to be from January 1, 2026 to December 31, 2026, at an estimated cost of \$82,000.00.

Discussion on the Motion:

- **City Engineer DiFranco:** The only other change we would need to make would be to increase the budget for twelve months instead of six months. It probably doesn't have to double. It's only a budget and you are paying for the hours that we actually use. We never use the full amount. Since we are doing this for twelve months instead of six, we could probably lower that budget amount.
- **Mayor Hallum:** What do you suggest? Is it critical to have the right budget number in here before they vote on it?
- **Law Director:** Budget numbers can be increased, decreased, or transferred within the budget numbers itself.
- **City Engineer DiFranco:** If you want to double it for now, I can get you an updated number that will only bring it down.
- **Finance Director Scott:** With the engineer's approval, we can just make it \$82,000.00 even.
- **City Engineer DiFranco:** Sure.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The motion to amend Ordinance 2025-059 has passed.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Miller** to waive the Three Reading Rule on Ordinance 2025-059-Amended.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The Three Reading Rule on Ordinance 2025-059-Amended has been waived.

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller** to adopt Ordinance 2025-059-Amended.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Ordinance 2025-059-Amended has been adopted.

ORDINANCE 2025-060 - FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A TIERED TECHNOLOGY AGREEMENT WITH VISUAL EDGE IT, INC. FOR THE LEASE OF EIGHT (8) NEW KYOCERA TASKALFA MZ400CI COPYING DEVICES AND MANAGED PRINT SERVICE FOR THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Miller** seconded by **Councilman Knecht** to waive the Three Reading Rule on Ordinance 2025-060.

Discussion on the Motion:

- **Councilwoman Miller:** This gives us the opportunity to make sure that everything is in place since the contract expires December 31.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The Three Reading Rule on Ordinance 2025-060 has been waived.

Motion made by **Councilwoman Miller** seconded by **Councilman Knecht** to adopt Ordinance 2025-060.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Ordinance 2025-060 has been adopted.

ORDINANCE 2025-061- FIRST READING

AN ORDINANCE AMENDING ARTICLE V OF THE CHARTER OF WILLOUGHBY HILLS, OHIO, TITLED, “BOARDS AND COMMISSIONS”; SPECIFICALLY, SECTION 5.15 CURRENTLY CAPTIONED “MANDATORY PUBLIC VOTE ON LAND USE CHANGES.”

Motion made by **Councilwoman Miller** seconded by **Council Vice President Taylor Draper** to waive the Three Reading Rule on Ordinance 2025-061.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The Three Reading Rule on Ordinance 2025-061 has been waived.

Motion made by **Councilwoman Miller** seconded by **Council Vice President Taylor Draper**.
to adopt Ordinance 2025-061.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This ordinance will just confirm the voter’s choices in the last election so that we can codify and put into our Charter the changes we made pertaining the zoning issues.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Ordinance 2025-061 has been adopted.

ORDINANCE 2025-062- FIRST READING

AN ORDINANCE AMENDING ARTICLE III OF THE CHARTER OF WILLOUGHBY HILLS, OHIO, TITLED, “THE COUNCIL”; SPECIFICALLY, SECTION 3.25 CAPTIONED “THE CLERK AND OTHER EMPLOYEES.”

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Sivo** to waive the Three Reading Rule on Ordinance 2025-062.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The Three Reading Rule on Ordinance 2025-062 has been waived.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Sivo**
to adopt Ordinance 2025-062.

Discussion on the Motion:

- **Councilwoman Miller:** This ordinance also amends the Charter based on the vote of the people.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

Ordinance 2025-062 has been adopted.

ORDINANCE 2025-063- FIRST READING

AN ORDINANCE ADOPTING THE CITY OF WILLOUGHBY HILLS CYBERSECURITY PROGRAM, AND DECLARING AN EMERGENCY.

Motion made by **Councilman Knecht** seconded by **Councilwoman Miller** to waive the Three Reading Rule on Ordinance 2025-063.

Discussion on the Motion:

- **Councilman Knecht:** This is just saying we are adopting a cybersecurity program. We are using one that the county is using so that we are in compliance.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

The Three Reading Rule on Ordinance 2025-063 has been waived.

Motion made by **Councilman Knecht** seconded by **Councilwoman Miller** to adopt Ordinance 2025-063.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

Ordinance 2025-063 has been adopted.

ORDINANCE 2025-064 - FIRST READING

AN ORDINANCE AMENDING ARTICLE VI OF THE CHARTER OF WILLOUGHBY HILLS, OHIO, TITLED, "LEGISLATION"; SPECIFICALLY, SECTION 6.2 CAPTIONED "EFFECTIVE DATE OF ORDINANCES."

Motion made by **Council Vice President Taylor Draper** seconded by **Councilwoman Miller** to waive the Three Reading Rule on Ordinance 2025-064.

Discussion on the Motion:

- **Council Vice President Taylor Draper:** This ordinance is simply updating the language in our Charter to go along with the amendments that were voted on in November.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

The Three Reading Rule on Ordinance 2025-064 has been waived.

Motion made by **Council Vice President Taylor Draper** seconded by **Councilwoman Miller** to adopt Ordinance 2025-064.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

Ordinance 2025-064 has been adopted.

ORDINANCE 2025-065- FIRST READING

AN ORDINANCE PROVIDING FOR TEMPORARY APPROPRIATIONS TO MEET THE ORDINARY EXPENSES OF THE CITY OF WILLOUGHBY HILLS, STATE OF OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2026 THROUGH MARCH 31, 2026; REPEALING ALL LEGISLATION INCONSISTENT HERewith, AND DECLARING AN EMERGENCY.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilman Knecht** to waive the Three Reading Rule on Ordinance 2025-065.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This will give us some temporary appropriations for the first three months of next year until the new budget is passed.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

The Three Reading Rule on Ordinance 2025-065 has been waived.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilman Knecht** to adopt Ordinance 2025-065.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

Ordinance 2025-065 has been adopted.

ORDINANCE 2025-066 – AMENDED - FIRST READING

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2024-070 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR; REPEALING CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Miller** seconded by **Council Vice President Taylor Draper** to waive the Three Reading Rule on Ordinance 2025-066-Amended.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The Three Reading Rule on Ordinance 2025-066-Amended has been waived.

Motion made by **Councilwoman Miller** seconded by **Council Vice President Taylor Draper** to adopt Ordinance 2025-066-Amended.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Ordinance 2025-066-Amended has been adopted.

ORDINANCE 2025-067 – FIRST READING

AN ORDINANCE AUTHORIZING THE APPROVAL OF THE OHIO DEPARTMENT OF TRANSPORTATION’S (ODOT’S) “FINAL RESOLUTION” TO COMPLETE THE TERMS OF THE AGREEMENT BETWEEN ODOT AND THE CITY OF WILLOUGHBY HILLS FOR PROJECT NO. 105894 PROVIDING FOR THE RESURFACING OF RIVER ROAD AS OUTLINED IN ORDINANCE 2025-057, IN THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Sivo** to waive the Three Reading Rule on Ordinance 2025-067.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This ordinance will allow us to move ahead with the River Road resurfacing project as soon as possible.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The Three Reading Rule on Ordinance 2025-067 has been waived.

Motion made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Sivo** to adopt Ordinance 2025-067.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

Ordinance 2025-067 has been adopted.

RESOLUTION 2025-017 - FIRST READING

A RESOLUTION AUTHORIZING THE CITY OF WILLOUGHBY HILLS TO ACCEPT THE AMOUNTS AND RATES FOR THE YEAR 2026 AS DETERMINED BY THE BUDGET COMMISSION OF LAKE COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND THE CERTIFICATION THEREOF TO THE COUNTY AUDITOR, AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Miller** seconded by **Councilman Knecht** to waive the Three Reading Rule on Resolution 2025-017.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

The Three Reading Rule on Resolution 2025-017 has been waived.

Motion made by **Councilwoman Miller** seconded by **Councilman Knecht** to adopt Resolution 2025-017.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
NAYS: None
Vote: 7/0

Resolution 2025-017 has been adopted.

RESOLUTION 2025-018 - FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO DISTRIBUTE REQUESTS FOR QUALIFICATIONS (RFQ) TO ANY PERSON OR FIRM EXPRESSING AN INTEREST IN PROVIDING ENGINEERING WORK RELATED TO THE WALKWAY INSTALLATION PROJECT ALONG STATE RT. 91, (LAK SR 091 00.00 MULTI MODAL) IN ACCORDANCE WITH FEDERAL REGULATIONS AND STATE LAW, AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Miller** seconded by **Council Vice President Taylor Draper** to waive the Three Reading Rule on Resolution 2025-018.

Discussion on the Motion:

- **Councilwoman Miller:** This is just authorizing the Mayor to put out requests for any person or firm expressing interest in providing the engineering work for the multi-purpose path that we are hoping to start installation of in 2027.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The Three Reading Rule on Resolution 2025-018 has been waived.

Motion made by **Councilwoman Miller** seconded by **Council Vice President Taylor Draper** to adopt Resolution 2025-018.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

Resolution 2025-018 has been adopted.

NEW BUSINESS (Audio 56:20)

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller**, to formally designate the Council Clerk as the City Council's official representative and custodian of records for the purpose of administering all requests made under the Ohio Public Records Act and ensuring compliance with all applicable Sunshine Laws.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The aforementioned **motion** has passed.

Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht**, authorizing the Clerk of Council to confirm with the Ohio Department of Commerce, Division of Liquor Control, that no objection and need for hearing is requested by the City regarding Ohio Springs Inc. Sheetz 810 28601 Chardon Road Willoughby Hills Ohio 44092 under transaction number OCT NEW 06521509-105.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The aforementioned **motion** has passed.

Motion made by **Council Vice President Taylor Draper**, seconded by **Councilwoman Miller** authorizing the Clerk of Council to confirm with the Ohio Department of Commerce, Division of Liquor Control, that no objection and need for hearing is requested by the City regarding the Liquor Agency license transfer from Willoughby Wine & Spirits Inc. 27700 Chardon Road Willoughby Hills OH 44092 to Jai Bhole Spirits LLC The Vault Wine & Spirits 27700 Chardon Road Willoughby Hills OH 44092 under transaction number OCT TRFO 10010435-1.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The aforementioned **motion** has passed.

Motion made by **Councilman Jarmuszewicz**, seconded by **Councilwoman Miller**, authorizing the Clerk of Council to confirm with the Ohio Department of Commerce, Division of Liquor Control, that no objection and need for hearing is requested by the City regarding the carry out liquor license transfer from Willoughby Wine & Spirits Inc. 27700 Chardon Road Willoughby Hills OH 44092 to Jai Bhole Spirits LLC The Vault Wine & Spirits 27700 Chardon Road Willoughby Hills OH 44092 under transaction number OCT TRFO 10010435-1.

Discussion on the Motion:

- **Mayor Hallum** pointed out a clerical error with one of the zip codes. The zip code “44124” should say “44092.”

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The aforementioned **motion** has passed.

Motion made by **Councilman Knecht**, seconded by **Councilwoman Belich**, to accept a \$10,000 donation from an anonymous doner to be used by the Police Department for the support of the K-9 program.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The aforementioned **motion** has passed.

Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht** to forego the December 25 Regular Council Meeting.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The motion to forego the December 25 Regular Council Meeting has passed.

PUBLIC PORTION #2 (Audio: 1:03:50)

An opportunity for the public to address Council with any comments, issues or concerns.

Public Portion #2 opened at 8:05 p.m.

No one spoke.

Public Portion #2 closed at 8:05 p.m.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

- **Mayor Hallum:** I want to acknowledge the School of Innovation seventh graders who made some wonderful decorations for City Hall and the Community Center. I also want to thank the Beautification Committee for their effort to decorate City Hall.
- **Councilwoman Miller:** I want to wish everyone a Merry Christmas and a Happy Holidays. Please have a safe holiday season and be careful on the roads with the snow and ice that we have been experiencing here.
- **Council President Kline:** I want to wish everyone a joyous holiday season.
- **Mayor Hallum:** I want to express my condolences to the Regovich family. Commissioner Regovich passed away last week. He will be missed. He really cared about this community. He cared about Lake County. He was one of the great ones. God bless his family as they celebrate his life.
- **Law Director Lucas:** Please keep his family in your thoughts. The world would be a lot better place if there were more people like Rich Regovich. He was a gracious leader.
- **Councilwoman Miller:** Commissioner Regovich was truly a great guy. Last winter, I was out with my mother when an elderly gentleman fell on the sidewalk. While I was trying to figure out how to walk with my mom through the winter weather, Commissioner Regovich as well as three other individuals made sure this gentleman was taken care of and made sure he was okay. He was a great leader in Lake County.

ADJOURNMENT (1:10:50)


Motion made by **Councilwoman Belich**, seconded by **Councilwoman Miller** to adjourn the meeting.

Roll Call: **AYES:** Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline, Knecht, Miller
 NAYS: None
 Vote: 7/0

The meeting was adjourned at 8:13 p.m.

APPROVED: Jan 22, 2026
 Date


Michael Kline
President of Council

ATTEST: 
Nicholas Aiello
Clerk of Council