

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Council Clerk
NICHOLAS AJELLO

Council
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

City of Willoughby Hills

Regular Council Meeting Minutes of November 14, 2024

The Regular Council Meeting was called to order on Thursday, November 14, 2024 at 7:00 p.m. in Council Chambers. **Council President Kline** presided.

Call to Order 7:00 p.m. (0:08)

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance (Audio: 0:14)

ROLL CALL (Audio: 1:09)

Members: Councilman Dan Knecht, Councilwoman Vicki Miller, and Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich, Councilman Joe Jarmuskiewicz, Council President Michael Kline

In Attendance: Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott, Mayor Hallum

DISPOSITION OF THE JOURNAL (Audio: 1:50)

Motion made by **Councilwoman Miller**, seconded by **Councilwoman Belich** to approve the October 21, Working Committee of Council and Rules & Legislation Minutes.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Miller, Sivo, Taylor Draper, Belich, Jarmuskiewicz, Kline
NAYS: None
ABSTAIN: Knecht
Vote: 6/0/1

Motion passed to approve the October 21, Working Committee of Council and Rules & Legislation Minutes.

Motion made by **Council Vice President Taylor Draper**, seconded by **Councilwoman Sivo** to approve the October 24 Regular Meeting of Council Minutes.

Discussion on the Motion:

No discussion.

Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Jarmuszkiewicz, Belich, Kline
NAYS: None
Vote: 7/0

Motion passed to approve the October 24 Regular Meeting of Council Minutes.

COUNCIL CORRESPONDENCE (Audio 3:19)

Email dated 11/12/2024 Mayor Hallum RE: E-Mails
Email dated 11/12/2024 Michael C. Lucas RE: Revised Agenda for 11/12 meeting
Email dated 11/09/2024 Dave Moyer E-Mails
Email dated 11/08/2024 Mike Kline Working Committee Agenda for 11-12-24
Email dated 11/08/2024 Tanya Taylor Draper Re: Agenda, Legislation, and Minutes for Next Week
Email dated 11/08/2024 Michael C. Lucas RE: Brewer-Garrett Legislation -058, -059
Email dated 11/08/2024 Karen Mehollin RE: LEGISLATION
Email dated 11/08/2024 Pietro DiFranco Automatic reply: More Legislation
Email dated 11/08/2024 Karen Mehollin RE: Ord 2024-054
Email dated 11/08/2024 Karen Mehollin RE: Copy/scan documents
Email dated 11/08/2024 Karen Mehollin PC-ABR Fri 11/08
Email dated 11/08/2024 Joe Jarmus Fwd: rental info
Email dated 11/07/2024 Pietro DiFranco RE: More Legislation drafts and updates
Email dated 11/07/2024 Karen Mehollin Copy/scan documents
Email dated 11/07/2024 Michael C. Lucas Ordinance No. 2024-054
Email dated 11/07/2024 Michael C. Lucas RE: More Legislation drafts and updates
Email dated 11/07/2024 Finance Director October Mayor's Court Revenue
Email dated 11/07/2024 Pietro DiFranco RE: Feedback - Ord 2024-054 - Sidewalks
Email dated 11/07/2024 Karen Mehollin Legislation
Email dated 11/07/2024 Emily Wilson McPhail RE: 2024 Local Incentive Annual Report
Email dated 11/06/2024 Pietro DiFranco Legislative Request - Fire Alarms - Police/City Hall & Community Ctr
Email dated 11/06/2024 Finance Director 2025 Temporary Budget Appropriation Ordinance
Email dated 11/06/2024 Mike Kline Fw: Legislative Request - Hovancsek Proposal - SR-174 River Rd
Email dated 11/06/2024 Michael C. Lucas RE: Legislation for Next Working Committee
Email dated 11/06/2024 Karen Mehollin RE: [External] Adopted legislation for multi-use path
Email dated 11/06/2024 localincentives 2024 Local Incentive Annual Report
Email dated 11/06/2024 Michael C. Lucas RE: Legislation for Next Working Committee
Email dated 11/06/2024 Pietro DiFranco Legislative Request - Hovancsek Proposal - SR-174 River Rd
Email dated 11/05/2024 Chris Preto RE: [External] Adopted legislation for multi-use path
Email dated 11/05/2024 Willoughby Hills Finance Dept. RE: Updated November Meeting Notification
Email dated 11/05/2024 Stephanie Kellner Re: Updated November Meeting Notification
Email dated 11/04/2024 Ryan Caudill FW: John Deere Pricing / Additional brands
Email dated 11/04/2024 Karen Mehollin Electronics Day
Email dated 11/01/2024 Pietro DiFranco Istra Ln Follow-up - Chardon Rd Rehab
Email dated 11/01/2024 Mayor Hallum RE: Willoughby Hills City Engineer Report 241031
Email dated 11/01/2024 Aimee Pientka RE: Grant Writing Contractor
Email Dated 10/30/2024 Bza WH - Legal Notice for 34165 Giovanni Ave.- S/L 7 - West Pines
Email Dated 10/30/2024 Titchenell, Marne via Ocwc [OCWC] Ohio Community Wildlife Cooperative Email
Email Dated 10/30/2024 Conference - Nov. 13, 2024
Email Dated 10/29/2024 Karen Mehollin Re: Checking in -
Email Dated 10/29/2024 Mayor Hallum RE: Bowen Proposal - Zoning Administration (Jan-Jun 2025)
Email Dated 10/28/2024 Karen Mehollin formatted resolution
Email Dated 10/28/2024 Willoughby Hills Finance Dept. RE: October Legislation

Email Dated 10/28/2024 Stephanie Kellner Re: October Legislation
Email Dated 10/28/2024 Chris Preto RE: [External] Adopted legislation for multi-use path
Email Dated 10/28/2024 bza WH BZA Meeting on Tuesday, November 12, 2024 - 8:00 PM
Email Dated 10/28/2024 Michael C. Lucas RE: Adopted legislation for multi-use path
Email Dated 10/28/2024 Building Dept. RE: Box pick-up
Email Dated 10/28/2024 Karen Mehollin RE: Bowen Proposal - Zoning Administration (Jan-Jun 2025)
Email Dated 10/25/2024 bza: WH PCABR Meeting 11/7/24 - THURSDAY 7:00 PM
Email Dated 10/25/2024 Karen Mehollin Evolve visit 10/25/2024
Email Dated 10/25/2024 Mayor Hallum RE: Bowen Proposal - CDBG Chardon-West Sidewalks
Email Dated 10/25/2024 Mayor Hallum FW: Willoughby Hills Proposal for Police Station & Service Garage
Email Dated 10/25/2024 Feasibility Study 10/25/2024
Email Dated 10/25/2024 Pietro DiFranco Bowen Proposal - CDBG Chardon-West Sidewalks
Email Dated 10/25/2024 Finance Director WHISPER CHECK
Email Dated 10/24/2024 Mayor Hallum Mayor's Report - 10-24-24
Email Dated 10/24/2024 Lake Development Authority Lake Development Authority Fall 2024 Newsletter
Email Dated 10/24/2024 Michael C. Lucas RE: Updated Agenda for tonight
Email Dated 10/23/2024 Michael C. Lucas RE: Agenda for tomorrow's Council Meeting
Email Dated 10/23/2024 Finance Director Notice of Acceptance of six (6) portable generators valued at \$694
Email Dated 10/23/2024 each for a total Donation of \$3,894 from Lowes
Email Dated 10/23/2024 Assistant Finance Director Formfire
Email Dated 10/22/2024 Karen Mehollin Legislation for Sidewalk & Multi-Use study - Thursday Legislation

PUBLIC PORTION #1 (Audio: 3:34)

An opportunity for the public to address Council concerning anything pertaining to tonight's agenda.

Public Portion #1 opened at 7:03 p.m.

No one spoke.

Public Portion #1 closed at 7:03 p.m.

MAYOR'S REPORT (Audio: 3:50)

- Good Evening! Great news, the Bishop Road bridge is OPEN!!! The new bridge is stronger than the old bridge and can withstand the weight of commercial trucks and passenger cars alike. The old bridge was not rated for the heavy commercial trucks that often ignored the signage prohibiting their use of the bridge, but the new bridge eliminates that issue. Thank you for your patience during the construction. I know our local businesses are happy that the road is open again as we know they were impacted by the change in traffic patterns.
- This week I was honored to speak at the School of Innovation's Ceremony acknowledging their achievement of receiving the National Blue Ribbon School award as an Exemplary High Performing School from the United States Department of Education. This award was only given to 356 schools across the country in 2024, and there are a multitude of requirements necessary to even be considered. We are proud of the hard work, dedication, and commitment of the students, teachers, administrators, and the broader community. Congratulations again to everyone involved!
- As we near the end of November, please keep in mind that yard waste pickup ends on November 30th. This gives you two more weekends to finish your fall cleanup. If you have

any questions, about what can be placed at the curb for yard waste, or the requirements, please go to the Service Department page on the City's website to review information under trash & recycling.

- I am very grateful to Willoughby Hills VFW Post #4358, Boy Scout Troop #280, VFW Post Commander Dave Broadwater, Guest Speaker Judge Pat Condon from the Lake County Common Pleas Court, Master of Ceremonies Kevin Malecek , Soloist & Saxophonist Elizabeth Souers, Pastor Nick Everett from New promise Church in Kirtland, and Chaplain Al Taddeo from VFW Post #4358 for presenting our annual Veterans Day Ceremony on Monday. As always, it was a great tribute honoring not only our Willoughby Hills veterans, but veterans everywhere. Thanks to everyone who attended and the VFW Post #4358 Auxiliary for hosting a reception at the Post Home afterwards.
- Last Friday night, the City Recreation Commission hosted the 2024 Photo Contest Reception and Awards. Thanks to all of our photographers (entering over 30 photos), the Recreation Commission and our judges. The winning photos from each category and the Mayor's Choice will be displayed in City Hall for all to see until November 2025. Categories for next year's contest will be announced by the Recreation Commission early next year.
- I hope to see many of you tomorrow (Saturday, November 16th) at the Marc's Store in the Shoppes of Willoughby Hills for the Police Department's 4th Annual Food Drive. Officers will be in front of Marc's between 10:00 A.M. and 2:00 P.M. to fill a police cruiser (hopefully more than one cruiser) with food to help those in need this Holiday Season. All of the donations will be delivered to the St. Noel's Food Bank.
- Tonight I support passage of Ordinance 2024-057 to approve the engineer of record for the River Rd paving project, and Ordinances 2024-058 and 59 for repairs and upgrades to bring the fire alarm systems in the Police & Admin building and Community Center into working order with offsite monitoring. I also support Resolution 2024-25 in order to move forward with the feasibility study for a Police station and Service Garage.
- That ends my report and I stand open for questions.
- **Councilwoman Miller:** I wanted to make a point of clarification to the Mayor's report that he was referring to the Republic yard waste pick up. Our leaf pick-up will continue until our first big snow. Also, the Marc's food drive is on Saturday in front of Marc's.

LAW DIRECTOR'S REPORT (Audio: 8:21)

- **Law Director Lucas:** During our work session a couple days ago, a couple corrections needed to be made to our ordinances. I want to advise Council that those amendments were made, and that we should wave the 48-Hour Rule for the ones that were amended. These included Ordinance 2024-054, Ordinance 2024-055, Ordinance 2024-058, Ordinance 2024-059. The amendments suggested by the City Engineer were made.

FINANCE DIRECTOR'S REPORT (Audio: 9:35)

- **Finance Director Scott:** Financial Statements for October were updated to the website last week, if you have any questions or concerns please let me know.

CITY ENGINEER'S REPORT (Audio: 9:51)

- **City Engineer DiFranco:** I also support passage of Ordinance 2024-057 for the River Road project, as well as Ordinance 2024-58 and Ordinance 2024-059 for the fire alarm improvements. That concludes my report but I am open for questions.

BOARDS & COMMISSIONS REPORTS / COMMITTEE REPORTS (Audio: 10:23)

PC-ABR reported by Council Vice President Taylor Draper

- **Vice President Taylor Draper:** During November 7 Architectural Board of Review portion of the meeting, we approved a new house at 28809 Eddy Road, and a house addition at 2538 Allen Drive.
- During the planning portion of the meeting, there was a second work session with Dollar General. I appreciate all the residents coming forward and voicing their concerns. As far as the project going forward, we had some suggestions for the Dollar General group, one of them was to bring someone from management who could answer, a lot of questions that the group had that were left unanswered.
- **Mayor Hallum:** Can you explain the difference between plan approvals and work session?
- **Vice President Taylor Draper:** The work session is when the group comes to the meeting with their proposals (the designs, dimensions, the landscape) and present that information to the group. The group will then describe if they agree or disagree with the proposals. Nothing is being approved, it is just a discussion of the concerns and the details of the project.

Beautification Committee reported by Council Vice President Taylor Draper

- **Vice President Taylor Draper:** Thank you for helping decorate City Hall for Christmas and take down old decorations. Thank you to Mark Grubiss and the Service Group as well.

Recreation Commission reported by Councilman Jarmuszkiewicz

- **Councilman Jarmuszkiewicz:** The Christmas Card Lane applications are being taken, and they are being mailed out to previous people who had cards. Anyone who is interested in getting an application can pick one up online, at City Hall, or at the Community Center. It is \$75.00 for the first year and \$35 renewals.
- **Mayor Hallum:** We have a tree-decorating event as well, there is only four left if you wanted to talk about that.
- **Councilman Jarmuszkiewicz:** There is a tree decorating event this year where you buy a tree for about \$20-\$25 (about 4 ft. tall) and come and sit in the Community Center and Decorate the tree. It is judged based on originality and other categories. It is almost sold out, and they may try to expand this next year.

Finance Committee Report by Council President Kline

No report.

WHISPER reported by Councilwoman Miller

No report.

Deer Management Committee reported by Councilwoman Belich

No report.

Business Subcommittee – reported by Councilwoman Sivo

No report.

UNFINISHED BUSINESS: (Audio: 15:18)

- **Mayor Hallum:** A quick update on the cell tower, I am still looking for a location. We are still I talks with the perspective property owner. They are out of town right now, but we are meeting again next week, and coming to terms. At the moment, they are leaning towards selling us their property which is very promising. Assuming we keep moving in that direction, we need to continue to work on the terms.

LEGISLATION: (Audio: 15:58)

ORDINANCE 2024-051-THIRD READING

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART FIFTEEN-FIRE PREVENTION CODE, CHAPTER 1511 FIREWORKS, SECTION 1511.99, PENALTY.

- **Motion** made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Miller**, to adopt Ordinance 2024-051-Amended.
- **Council Vice President Taylor Draper:** Is this an Ordinance that requires the waving of the 48-Hour Rule?
- **Councilwoman Miller:** Did we want to move forward with this or did we need more clarification?
- **Councilwoman Belich:** After our discussion from Tuesday, I was under the impression that we would hold off. I have not had the chance to go back and review the ordinance. I had a couple more questions that I wanted to have answered. I thought maybe it would be appropriate to hold off until the next meeting.
- **Council Vice President Taylor Draper:** I agree with Councilwoman Belich. I think our residents would like to read it and ask questions. I would like a bit more time.
- **Mayor Hallum:** There is no objection to keeping this on Third Reading as long as this gets passed near the end of the year.
- Ordinance 2024-051 will remain on Third Reading.

ORDINANCE 2024-053-SECOND READING

AN ORDINANCE AUTHORIZING THE APPROVAL OF THE UPDATED SOLID WASTE MANAGEMENT PLAN OF THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT.

- Ordinance 2024-053 will remain on Second Reading.
- **Council President Kline:** We have 90 days for this to be adopted from the start date.

ORDINANCE 2024-054-AMENDED-FIRST READING

AN ORDINANCE APPROVING THE FEE PROPOSAL FROM RICHARD L. BOWEN ASSOCIATES INC. FOR THE CHARDON ROAD SIDEWALK INSTALLATION PROJECT FOR THE PURPOSE OF ENGINEERING & SURVEYING IN THE AREA OF THE NORTH SIDE OF CHARDON ROAD BETWEEN WINCHESTER HILLS AND BISHOP ROAD, AND DECLARING AN EMERGENCY.

- **Mayor Hallum:** This is a very important to get done as soon as possible to ensure that we are ready with the county. When we have all the paper work done with the county, they can approve it in December and we can go ahead and start moving forward with the planning and installation of these sidewalk with the time frames required by the CBDG grant.
- **Councilwoman Belich:** Do we have to waive the 48-Hour Rule because this was amended?
- **Council President Kline** confirmed.

Motion made by **Councilwoman Belich**, seconded by **Council Vice President Taylor Draper** to waive the 48 Hour Rule on Ordinance 2024-054 Amended.

Discussion on the Motion:

No Discussion.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

The 48 Hour Rule has been waived on Ordinance 2024-054 Amended.

Motion made by **Councilwoman Belich**, seconded by **Council Vice President Taylor Draper** to waive the Three Reading Rule on Ordinance 2024-054 Amended.

Discussion on the Motion:

No Discussion.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

The Three Reading Rule has been waived on Ordinance 2024-054 Amended.

Motion made by **Councilwoman Belich**, seconded by **Councilman Miller** to adopt Ordinance 2024-054 Amended.

Discussion on the Motion:

- **Council Vice President Taylor Draper:** I strongly support this Ordinance, these are steps to get the west end sidewalks project going. This is a matter of safety and bringing more businesses to the area. This is something that I definitely support.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0

Ordinance 2024-054 Amended has been adopted.

ORDINANCE 2024-055-AMENDED-FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. TO PROVIDE ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS, FOR THE PERIOD OF JANUARY 1, 2025 THROUGH JUNE 30, 2025, AND DECLARING AN EMERGENCY.

Motion made by **Council Vice President Taylor Draper**, seconded by **Councilwoman Belich** to waive the 48 Hour Rule on Ordinance 2024-055 Amended.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** What was amended in this Ordinance?
- **Council Clerk Nicholas Aiello:** The date was listed as 2024 and changed to 2025.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0

The 48-Hour Rule has been waived on Ordinance 2024-055 Amended.

Motion made by **Council Vice President**, seconded by **Councilwoman Belich** to waive the Three Reading Rule on Ordinance 2024-055 Amended.

Discussion on the Motion:

No Discussion.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0

The Three Reading Rule has been waived on Ordinance 2024-055 Amended.

Motion made by **Councilwoman Vice President Taylor Draper**, seconded by **Councilman Belich** to adopt Ordinance 2024-055 Amended.

Discussion on the Motion:

- **Council Vice President Taylor Draper:** I realize that our agreement does not expire until December 31 of this year, this is just a continuance of the agreement. There has been no changes to the terms or fees, everything is the same. This renews every 6 months, and there is no reason to let this sit.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0

Ordinance 2024-055 Amended has been adopted.

ORDINANCE 2024-056 FIRST READING

AN ORDINANCE PROVIDING FOR TEMPORARY APPROPRIATIONS TO MEET THE ORDINARY EXPENSES OF THE CITY OF WILLOUGHBY HILLS, STATE OF OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 THROUGH MARCH 31, 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH AND DECLARING AN EMERGENCY.

-Ordinance 2024-056 will remain on First Reading.

ORDINANCE 2024-057 FIRST READING

AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF THE FEE PROPOSAL FROM STEPHEN HOVANCSEK & ASSOCIATES TO PROVIDE ENGINEERING OF RECORD DESIGN SERVICES FOR THE LAK-174-00.00 RIVER RD (SR-174) RESURFACING PROJECT (PID 105894) AND DECLARING AN EMERGENCY.

Motion made by **Councilman Knecht**, seconded by **Councilwoman Miller** to waive the Three Reading Rule on Ordinance 2024-057.

Discussion on the Motion:

- **Councilman Knecht:** This will allow the engineer to get started on this so we can keep this on track for ODOT so that we're prepared in time.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0

The Three Reading Rule has been waived on Ordinance 2024-057.

Motion made by **Councilman Knecht**, seconded by **Councilman Miller** to adopt Ordinance 2024-057.

Discussion on the Motion:

No Discussion.

Roll Call: **AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline**
 NAYS: None
 Vote: 7/0

Ordinance 2024-057 has been adopted.

ORDINANCE 2024-058-AMENDED-FIRST READING

AN ORDINANCE AUTHORIZING A WORK ORDER FROM GORDIAN/BREWER-GARRETT FOR THE REPAIR AND UPGRADE OF FIRE ALARM SYSTEMS FOR THE CITY OF WILLOUGHBY HILLS' POLICE STATION AND CITY HALL, AND DECLARING AN EMERGENCY.

Motion made by **Council Vice President Taylor Draper**, seconded by **Councilwoman Sivo** to waive the 48 Hour Rule on Ordinance 2024-058 Amended.

Discussion on the Motion:

No Discussion.

Roll Call: **AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline**
 NAYS: None
 Vote: 7/0

The 48 Hour Rule has been waived on Ordinance 2024-058 Amended.

Motion made by **Council Vice President**, seconded by **Councilwoman Sivo** to waive the Three Reading Rule on Ordinance 2024-058 Amended.

Discussion on the Motion:

No Discussion.

Roll Call: **AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline**
 NAYS: None
 Vote: 7/0

The Three Reading Rule has been waived on Ordinance 2024-058 Amended.

Motion made by **Councilwoman Vice President Taylor Draper**, seconded by **Councilman Sivo** to adopt Ordinance 2024-058 Amended.

Discussion on the Motion:

- **Councilwoman Miller:** I am in agreement of passing this Ordinance tonight. Working fire alarms and making sure that we have our buildings safely protected is of the utmost importance. I had an incident where a smoke alarm really saved us recently.

Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

Ordinance 2024-058 Amended has been adopted

ORDINANCE 2024-059-AMENDED-FIRST READING

AN ORDINANCE AUTHORIZING A WORK ORDER FROM GORDIAN/BREWER-GARRETT FOR THE REPAIR AND UPGRADE OF THE FIRE ALARM SYSTEM FOR THE WILLOUGHBY HILLS COMMUNITY CENTER, AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht** to waive the 48 Hour Rule on Ordinance 2024-059 Amended.

Discussion on the Motion:

No Discussion.

Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

The 48 Hour Rule has been waived on Ordinance 2024-059 Amended.

Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht** to waive the Three Reading Rule on Ordinance 2024-059 Amended.

Discussion on the Motion:

No Discussion.

Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

The Three Reading Rule has been waived on Ordinance 2024-059 Amended.

Motion made by **Councilwoman Miller**, seconded by **Councilman Knecht** to adopt Ordinance 2024-059 Amended.

Discussion on the Motion:

No discussion of motion.

Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

Ordinance 2024-059 Amended has been adopted

RESOLUTION 2024-025 FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. TO PROVIDE A POLICE STATION AND SERVICE GARAGE FEASIBILITY STUDY FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Sivo** to waive the Three Reading Rule on Resolution 2024-025.

Discussion on the Motion:

- **Councilman Jarmuszkiewicz:** This Resolution will allow the study for the Service Department and Police Department to be conducted. There are some problems with the layout of the buildings and this will make it more accessible and flow a lot better. We have police holding cells that we are not using anymore and are outdated and needs to be redesigned.

**Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0**

The Three Reading Rule has been waived on Resolution 2024-025.

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilman Sivo** to adopt Resolution 2024-025.

Discussion on the Motion:

No discussion.

**Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0**

Resolution 2024-025 has been adopted.

NEW BUSINESS: (Audio: 37:13)

Motion made by **Councilwoman Miller**, seconded **Councilwoman Belich**, to accept check in the amount of \$3,364.71 on behalf of the Gulick Family Charitable Remainder Unitrust to be used for the W.H.I.S.P.E.R. program.

Discussion on the Motion:

No discussion.

**Roll Call: AYES: Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0**

Motion has passed.

Motion from **Council Vice President Taylor Draper**, seconded by **Councilwoman Belich**, to forego November 28, 2024 Regular Council Meeting.

Discussion on the Motion:

No discussion.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0

Motion has passed.

Motion made by **Councilwoman Miller**, seconded by **Councilwoman Belich** to accept six 3,650 watt portable Craftsman generators, model number CMXGGFMP03633 (value approximately \$3,900) from the Willoughby Lowe's store to be used by the Fire Department to keep traffic lights functioning during power outages.

Discussion on the Motion:

- **Councilwoman Miller:** I would like to thank Lowes for their generosity in this as somebody that frequents one of those intersections that can be hard to navigate during power outages.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
 NAYS: None
 Vote: 7/0

Motion has passed.

PUBLIC PORTION #2 (Audio: 40:40)

An opportunity for the public to address Council with any comments, issues or concerns.

Public Portion #2 opened at 7:40 p.m.

Rosemary Gornick 2518 Maple Hill Rd: Where do we stand on the cell tower negotiations?

Public Portion #2 closed at 7:41 p.m.

- **Mayor Hallum:** We are negotiating with them. The resident that we are working with is out of town right now, but I have a meeting scheduled with him for Tuesday next week. They are still wanting to work with us. And we are working on terms which could take some time as it's a major decision on their part.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY (Audio: 42:20)

- **Mayor Hallum:** I wish everyone a happy and healthy Thanksgiving!
- **Council President Kline:** I want also wish everyone a happy and healthy Thanksgiving! I also want to thank out Beautification committee for the continuing work that we do.

- **Mayor Hallum:** Our Service Director Mark Grubiss purchased LED lights that are now around the building that can change colors and coordinate with events on the City Hall building. I want to thank the road superintendent for getting them and getting them installed there.

ADJOURNMENT (Audio: 44:40)

Motion made by **Councilwoman Belich**, seconded by **Councilwoman Miller** to adjourn the meeting.

Roll Call: **AYES:** Knecht, Miller, Sivo, Taylor Draper, Belich, Jarmuszkiewicz, Kline
NAYS: None
Vote: 7/0

The meeting was adjourned at 7:45 p.m.

APPROVED: DECEMBER 12, 2024
Date


Michael Kline
President of Council

ATTEST: 
Nicholas Aiello
Clerk of Council