

CUSTOMARY HOME OCCUPATION PERMIT APPLICATION

No customary home occupation shall be permitted or carried on unless the customary home occupation complies with all the regulations set forth in section 1157.05. Compliance with these regulations should result in all home occupations being located and conducted in such a manner that their existence is not detectable in any manner from the outside of the dwelling unit.

Home occupations may be reviewed to assure that they are in character with section 1157.05 and will not constitute an objectionable use of the residentially zoned property due to potential noise, increased pedestrian and vehicular traffic, or any other conditions that might interfere with the general welfare of the surrounding residential area. If any undesirable condition interferes with the general welfare of the surrounding residential area, such home occupation may be terminated.

LOCATION _____

OWNER _____ **COMPANY NAME** _____

Address _____
Type of work, activity, our use of property on premises _____

Phone _____
Fax _____ Fed ID or Soc Sec Used for business _____

Cell _____
Email _____ Date business began on premises _____

Total Square Footage used for business (building and land): _____ square feet

List additional information, such as additional owners, officers, partners, and employees: (use other side if needed)

Name	Position	Home Address	Phone	Soc Sec

List truck, van, automobile, trailer, and/or other equipment used for business. Also list personal vehicles of employees and others that may be parked on premises regularly.

Vehicle ID #	Color	Type	Model	License Plate #	Gross Weight

Maximum permitted gross vehicle weight is 10,000 pounds

FEE: New \$75.00 permit is valid for one year (February 1 – January 31), expires on January 31 \$ _____
Renewal \$50.00 provided application is postmarked or received by January 31 of current year applying

_____	_____	_____
APPLICANT (print name)	Signature	Date

PLEASE RETURN THIS COMPLETED FORM, REQUIRED DOCUMENTS AND PAYMENTS TO
Willoughby Hills Building & Zoning Department – 35405 Chardon Road—Willoughby Hills OH 44094

OFFICE USE: Recv'd \$ _____ Cash/Check# _____ Permit # _____ Recv'd By _____ Date _____