

CHRISTOPHER HALLUM
President of Council

MICHAEL KLINE
Vice President of Council

GLORIA MAJESKI
Clerk of Council, Pro Tem

COUNCIL:

NANCY E. FELLOWS

JOE JARMUSZKIEWICZ

DANIEL KNECHT

TANYA TAYLOR DRAPER

City of Willoughby Hills

Regular Council Meeting

Minutes of May 13, 2021

Policy No. 2: All Council meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened whenever possible.

The Regular Council Meeting was called to order on Thursday, May 13, 2021 at 7:00 p.m. remotely, using Zoom and Facebook Live. Council President Hallum presided.

Call to Order 7:00 p.m. (Audio 0:55-1:09)

Pledge of Allegiance (Audio: 1:10-1:30)

ROLL CALL (by Council President Chris Hallum) (Audio: 1:34-2:15)

Members Present: Councilman Dan Knecht, Councilwoman Tanya Taylor Draper, Councilwoman Nancy Fellows, Council President Chris Hallum, Councilman Joe Jarmuszkiwicz and Council Vice President Mike Kline.

Also Present: Mayor Andy Gardner, Assistant Law Director Stephanie Landgraf, Finance Director Frank Brichacek and City Engineer Pete DiFranco.

PRESENTATION OF MAYORAL PROCLAMATION AND COUNCIL RESOLUTION 2021-004 TO POLICE OFFICER PAUL COCANOWER FOR WHPD 2020 OFFICER OF THE YEAR:

Deferred until next Council meeting since Officer Cocanower was tending to a Police call at this time.

INTRODUCTION OF THREE NEW PART-TIME FIREFIGHTERS ON WILLOUGHBY HILLS

FIRE DEPARTMENT: (Audio: 2:18-8:31)

PART-TIME FIREFIGHTER/PARAMEDIC DALTON BODE

PART-TIME FIREFIGHTER/PARAMEDIC PATRICK BEHM

PART-TIME FIREFIGHTER TYRUS KOVACH

APPOINTMENT OF CLERK PRO-TEM (8:45-9:47)

Motion made by Councilwoman Taylor Draper seconded by Councilwoman Nancy Fellows to appoint Gloria Majeski as Council Clerk Pro Tem for tonight's meeting.

**Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.
NAYS: None
Vote: 6/0**

Motion Carries to appoint Gloria Majeski as Council Clerk Pro Tem for tonight's meeting.

DISPOSITION OF THE JOURNAL (Audio: 9:53-12:18)

Motion made by Council Vice President Kline seconded by Councilwoman Taylor Draper to adopt the minutes of the April 22, 2021 Regular Council Meeting.

**Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.
NAYS: None
Vote: 6/0**

Motion Carries to adopt the minutes of the Regular Council meeting of April 22, 2021.

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS (Audio: 9:53-12:18)

Email dated April 16, 2021 from E-Newsletter re. Newsletter dated 4/16/21

Email dated April 18, 2021 from Law Director Lucas re. Ordinance 2021-015, as amended (Ch. 157)

Email dated April 19, 2021 from Law Director Lucas re. Ordinance 2021-015, as amended with multiple modifications from original document

Email dated April 20, 2021 from Law Director Lucas re. Post Monday, 4/19 Working Comm. of Council and follow up revisions to agenda/legislation for 4/22 Council Meeting

Email dated April 21, 2021 from OH Municipal League re. Info on OBM American Rescue Plan Act webinar

Email dated April 21, 2021 from BZA re. WH BZA Meeting of 5/11/21 not called

Email dated April 24, 2021 from Gloria Majeski re. Legal ad to News-Herald for Open Council position

Email dated April 26, 2021 from PC-ABR re. PC-ABR Zoom Meeting info for 4/15/21

Email dated April 26, 2021 from Gloria Majeski re. Media Notification of May Council meetings

Email dated April 27, 2021 from Gloria Majeski re. April 2021 Adopted Legislation for News-Herald publication

Email dated April 28, 2021 from Gloria Majeski re. Updated City Roster

Email dated April 29, 2021 from Gloria Majeski re. Draft minutes of 4/22/21 Regular Council meeting

Email dated April 29, 2021 from E-Newsletter re. Newsletter dated 4/30/21

Email dated April 29, 2021 from PC-ABR re. Approved PC-ABR minutes of 4/1/21

Email dated April 30, 2021 from Gloria Majeski re. Notification to Board of Election of Resignation of Council-at-Large I Representative

Email dated April 30, 2021 from LC Port Authority re. Economic Dashboard for January and February 2021

Email dated April 30, 2021 from Ron Lewis (PC-ABR member) re. Final Approval on 2819 Bishop – Zoom Car Wash

Email dated May 1, 2021 from Council President Hallum re. City Council Resume on Matthew Gray

Email dated May 4, 2021 from Gloria Majeski re. Mayor's memo re. Assistant Finance Director Pay Increase

Mail dated May 1, 2021 from Gloria Majeski re. Mayor's Journal documenting Councilman Zegarac's resignation effective April 22, 2021
Interoffice memo dated April 29, 2021 from Police Chief Naegele re. Request Pay Increase for Non-Union WHPD Employees
Mail dated May 3, 2021 from Clerk of Courts Janeen Mullin re. Mayor's Court Monthly Statement for the month ending April 30, 2021
Email dated May 6, 2021 from Jenna Bing re. Why Jenna Bing wants to be Council at Large I
Email dated May 6, 2021 from Patty Hayes re. City Newsletter – Garage Sale Compliment
Email dated May 7, 2021 from Wayne Ingram re. Consideration for Council at Large Vacant Position
Email dated May 7, 2021 from Doris Dodge re. Appointment of new Council member
Email dated May 8, 2021 from Gloria Majeski re. Amended Agenda for Monday night Meeting and Ordinance 2021-029 and Ord. 2021-37
Email dated May 10, 2021 from Jen Boger, OH Ethics Commission re. Reminder 2020 Financial Disclosure Statement Deadline is next week
Email dated May 11, 2021 from Gloria Majeski re. Media Notification of Civil Service Meeting for Monday, May 24, 2021

PUBLIC PORTION #1 (Audio: 12:37-13:18)

An opportunity for the public to address Council concerning anything pertaining to tonight's agenda

Public Portion #1 opened at 7:12 p.m.

No one spoke.

Public Portion #1 closed at 7:12 p.m.

MAYOR'S REPORT (Audio: 13:27-21:17)

Mayor Gardner reported:

- 1) **COVID Update** – Lake County is still at the Red Level today, but cases reported are dropping with a couple days this week in single digits. The State's health orders (with the exception of certain orders applicable to congregate facilities) will be expiring June 2. We will be working to open City facilities as soon as possible thereafter. Johnson & Johnson vaccine POD set for Saturday at Lakeland Community College, which our Fire Department will be assisting with. We will continue to post updates on the City website and on the E-newsletter. To receive the E-newsletter, email the City at newsletter@willoughbyhills-oh.gov.
- 2) **Police Department** report for April: 1,158 calls for the month, taking our annual total for the first 4 months of the year to 4,486 calls. There were 574 traffic or motor vehicle matters, 42 investigations of suspicious conditions, persons or vehicles and 59 public assists and welfare checks.
- 3) **Citywide road striping** is set to begin on Monday, May 17. They will be working at night to reduce traffic disturbance and will be using cones and signage to control traffic. All roads are expected to be fully striped within a few weeks.

- 4) **The Annual Road Resurfacing program** is anticipated to begin in early June and last until late July, barring any delays from weather or other unforeseen circumstances. Alan Drive, Diane Court and Meadowbrook Drive will be resurfaced this summer. The majority of the work will be performed between the hours of 7:30 a.m. and 7:30 p.m. Monday through Friday, however, some work may occur on Saturdays. Access to driveways and traffic on the roads will be maintained. Notices will be delivered by contractor shortly before the work commences. Questions may be directed to Jessica Rodriguez at Chagrin Valley Paving at 440-543-2253.
- 5) **Sewer Rehabilitation Program** is set to start soon. Signage will be posted in the area. If you hear gurgling in your pipes during that time, it is best to give it a little space in case anything is pushed upstream in your system.
- 6) **Pleasant Valley Road Bridge painting:** The fourth and final phase of the bridge painting is underway and should be completed very soon to wrap up the four-year project.
- 7) **Recreation Commission** is still seeking volunteers. Applications are on the City website.
- 8) **Shred Day:** Saturday, June 12 from 9am to noon in the City Hall lot.
- 9) **Sympathy to the family of Retired Police Chief George Malec** who passed away on May 11. Chief Malec honorably served the City of Willoughby Hills from 1965 to 2000 as Patrolman, Sergeant, Executive Officer and Chief of Police for the last 13 years of service. He led the Police Department through some different times, driving the ambulance (a station wagon) on night shift and bringing the small country town into a bustling suburb. Our thoughts and prayers remain with the Malec Family.
- 10) **Sympathy also to the families of:**
 Florine O’Ryan, Donald Zalud, Don Snyder, Randolph Primozic, Jr., John Reno and Florence Pawlak (mother of resident Debra Bryda). Our thoughts and prayers remain with the families of these fine residents.

Questions/comments following the Mayor’s Report:

Councilwoman Taylor Draper asked the Mayor if the City had discussions about when things would be opening up, given the recent orders by Governor DeWine. **Mayor Gardner** stated that we have already discussed opening the pavilions (beginning on June 2), the Community Center will be open soon and scheduled City events are being reviewed for re-opening (such as Fall Craft Show). This week’s E-newsletter covered reserving the pavilions at Campbell Park and we will work with Lake County General Health District to continue to practice safe measures.

LAW DIRECTOR’S REPORT (Audio: 21:23-22:02)

Assistant Law Director Landgraf reported:

- 1) Attorney Landgraf was filling in for Law Director Lucas, who is currently on vacation. She has nothing to report, but she or Abigail Bauer are available at 440-942-6262 should any questions or concerns arise during Law Director Lucas’s absence. She is open to questions now as well.

Questions/comments following the Assistant Law Director's Report:

None

FINANCE DIRECTOR'S REPORT (Audio: 22:04-23:16)

Finance Director Brichacek reported:

Our audit is underway. All seems to be going smoothly. They are keeping us busy. After four months of income tax collection, the City is 11% ahead (increase of \$226,000) from last year through April. Through May MTD, the City is \$53,000 ahead of last year. He is concerned about Mayor's Court revenue, but states that it is "improving."

Questions/comments following the Finance Director's Report:

None

CITY ENGINEER'S REPORT (Audio: 23:18-27:11)

City Engineer DiFranco reported:

- 1) City Engineer DiFranco responded to resident Linda Fulton's questions from Monday's Committee Meeting: The traffic signal on Chardon and Emerald Lakes Blvd. was not working. He contacted Road Superintendent Grubiss who had been working on it for over two weeks with the intermittent flashing issued, then reached out to Signal Service who came and did a permanent repair and it is now operational. With regard to the ditches along Parkview slowly draining, both he and Mark Grubiss examined the concern, found it to be a "flat area which takes a long time for water to dissipate." He was pleased to report that there are no basement flooding issues reported there and did not believe anything could be done given the topography of the area.
- 2) City Engineer DiFranco supports Ordinance 2021-035 for the Dodd Road Slope Repair project. Five contractors picked up the bid specs, but only 1 bid was received. The bid was from Schirmer Construction for \$165,000 (7.8% over the \$153,000 Engineer's estimate), but within tolerance to be allowed to award and it is within our budget. They will coordinate the gas and electric utility lines. Service will be maintained. They will begin work in 6 to 7 weeks. The road will be closed during this time.

Questions/comments following City Engineer's Report:

Councilman Jarmuszkiewicz asked the City Engineer if he knew how long it would take for the water to evaporate from the ditch on Marcum. **City Engineer DiFranco** stated that he did not know. **Councilman Jarmuszkiewicz** stated that he was concerned about the possibility of mosquitos due to the stagnant water. **City Engineer DiFranco** stated that the Lake County Board of Health sprays for mosquitos and residents should reach out to them if they have that concern.

COMMITTEE REPORTS/BOARD & COMMISSION REPORTS (Audio: 27:13-31:30)

PC-ABR – reported by Councilwoman Taylor Draper: (Audio: 27:13-30:16)

Councilwoman Taylor Draper reported on the May 6, 2021 PC-ABR meeting. In the ABR portion of the meeting, a pavilion at 2634 River was approved and a shed at 34258 Parkview was approved. In the Planning portion of the meeting, the Commission granted preliminary approval to Michael Sivo and Dr. Laura Surovi for the Cleveland Veterinary Rehabilitation at Chardon and Orchard. It will go to BZA for variances but it is moving in the right direction. The Zoom Car Wash was granted final approval. Both Sivo/Surovi and the Sobel families want to be part of our community and look forward to being good neighbors.

Questions/comments following Committee Reports:

Councilman Jarmuszkiewicz asked about the car wash’s outside look, whether it would be painted or brick. **Councilwoman Taylor Draper** stated that it will be “painted” and while it may have not been what the “Board preferred, it was the legal and right thing to do for this business and the Board approved it.”

Recreation Commission Report by Councilman Jarmuszkiewicz: (Audio: 30:18-31:30)

Councilman Jarmuszkiewicz reported that baseball and softball have started. He invited all to “stop and watch the games.” The Instructional teams should begin to play at the end of May or beginning of June. The Pickle Ball Court conversion is in progress. Materials have been ordered. The project is currently under budget. Two tennis courts will be 4 pickle ball courts. This has been 6+ years in the making and the courts should be ready by early summer.

Questions/comments following Recreation Commission Report:

None

UNFINISHED BUSINESS (Audio: 31:40-31:48)

None

LEGISLATION (Audio: 31:50-56:52)

ORDINANCE 2021-015 – LEFT ON THIRD READING ON APRIL 22, 2021 (Audio: 31:50-32:00)

AN ORDINANCE AMENDING CHAPTER 157 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, AND THEREBY INCLUDE PROVISIONS RELATING TO PART-TIME EMPLOYMENT, REPEALING AND SUPERSEDING CURRENT CHAPTER 157 AND ANY PRIOR CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.

Council President Hallum stated that this will remain on Third Reading since **Law Director Lucas** and **Finance Director Brichacek** are still reviewing this.

ORDINANCE 2021-025 –AMENDED SECOND READING (Audio: 32:33-36:00)

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN ANY AND ALL DOCUMENTS FOR THE NOPEC NEC GRANT PROJECT #1 – MAPLE GROVE GRANGE HVAC REPLACEMENT AND DECLARING AN EMERGENCY.

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Taylor Draper** to waive Three Readings on Ordinance 2021-025, as Amended.

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to waive Three Readings on Ordinance 2021-025, as Amended.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that the unit is needed in the Grange Building and the supplier has agreed to extend the 30-day quote. “City property must be maintained.” The furnaces are 30+ years old.

Motion was made by **Councilman Jarmuszkiewicz** seconded by **Councilman Knecht** to adopt Ordinance 2021-025.

Discussion on the Motion:

None

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to adopt Ordinance 2021-025 authorizing and directing the Mayor to sign any and all documents for the NOPEC Grant Project #1 – Maple Grove Grange HVAC Replacement.

ORDINANCE 2021-029– FIRST READING (Audio: 36:02-40:27)

AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF FULL-TIME ROAD SUPERINTENDENT; REPEALING CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Taylor Draper**, seconded by **Councilman Knecht** to waive Three Readings on Ordinance 2021-029.

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to waive Three Readings on Ordinance 2021-029.

Discussion on the Motion:

None

Motion was made by **Councilwoman Taylor Draper** seconded by **Councilman Jarmuszkiewicz** to adopt Ordinance 2021-029.

Discussion on the Motion:

Mayor Gardner said that “as stated on Monday,” the Road Superintendent, along with the other two individuals who are being considered for pay increases this evening have gone above and beyond, even more so this year with the Finance Director having to comply with the CARES Act, showing “exemplary leadership in unprecedented times,” along with Road Superintendent Grubiss and Fire Chief Gandee.

Roll Call: **AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.**

NAYS: None

Vote: 6/0

Motion Carries to adopt Ordinance 2021-029, fixing the compensation for the position of full-time Road Superintendent.

ORDINANCE 2021-030– FIRST READING (Audio: 40:29-42:46)

AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF FULL-TIME CHIEF OF THE FIRE DEPARTMENT; REPEALING CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Fellows** seconded by **Councilman Jarmuszkiewicz** to waive Three Readings on Ordinance 2021-030.

Roll Call: **AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.**

NAYS: None

Vote: 6/0

Motion Carries to waive Three Readings on Ordinance 2021-030.

Discussion on the Motion:

None

Motion was made by **Councilwoman Fellows** seconded by **Councilman Jarmuszkiewicz** to adopt Ordinance 2021-030.

Discussion on the Motion:

Council Vice President Kline stated that the “increases have been budgeted for in this year’s budget.” **Council President Hallum** added that “**Mayor Gardner** also did Performance Evaluations on each of these employees.”

Roll Call: **AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.**

NAYS: None

Vote: 6/0

Motion Carries to adopt Ordinance 2021-030, fixing the compensation for the Full-Time Chief of the Fire Department.

ORDINANCE 2021-031– FIRST READING (Audio: 42:48-44:40)

AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION PART-TIME FINANCE DIRECTOR; REPEALING CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.

Motion made by **Councilman Knecht**, seconded by **Councilwoman Fellows** to waive Three Readings on Ordinance 2021-031.

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to waive Three Readings on Ordinance 2021-031.

Discussion on the Motion:

None

Motion was made by **Councilman Knecht** seconded by **Councilwoman Fellows** to adopt Ordinance 2021-031.

Discussion on the Motion:

None

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to adopt Ordinance 2021-031, fixing the compensation of the Part-Time Finance Director.

ORDINANCE 2021-032– FIRST READING (Audio: 44:43-47:04)

AN ORDINANCE TO DECLARE CITY EQUIPMENT AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS EQUIPMENT ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilman Knecht** to waive Three Readings on Ordinance 2021-032.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that the City wants to sell this front end loader, has already purchased a new loader and will recoup some of the money for the new equipment with the Govdeal's sale. "The sooner that we put it on auction, the sooner we will get the check."

**Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.
NAYS: None
Vote: 6/0**

Motion Carries to waive Three Readings on Ordinance 2021-032.

Motion was made by **Councilwoman Taylor Draper** seconded by **Councilman Jarmuszkiewicz** to adopt Ordinance 2021-032.

Discussion on the Motion:

None

**Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.
NAYS: None
Vote: 6/0**

Motion Carries to adopt Ordinance 2021-032 to declare City equipment as surplus.

ORDINANCE 2021-033– FIRST READING (Audio: 47:06-47:21)

AN ORDINANCE AMENDING PART SEVEN – BUSINESS REGULATIONS CODE, CHAPTER 755 CAPTIONED “MASSAGE PARLORS” OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.

Council President Hallum stated that this will remain on First Reading as it is still being reviewed.

ORDINANCE 2021-034– FIRST READING (Audio: 47:25-50:28)

AN ORDINANCE AMENDING PART NINE-STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (C) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO, AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilman Knecht** to waive Three Readings on Ordinance 2021-034.

Discussion on the Motion:

Councilman Jarmuszkiewicz explained that this was for sewerage fees paid to Willoughby. Incidentally, they set their rates that are actually lower than last year’s.

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.
NAYS: None
Vote: 6/0

Motion Carries to waive Three Readings on Ordinance 2021-034.

Motion was made by **Councilman Jarmuszkiewicz** seconded by **Councilman Knecht** to adopt Ordinance 2021-034.

Discussion on the Motion:

None

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.
NAYS: None
Vote: 6/0

Motion Carries to adopt Ordinance 2021-034 to amend Part Nine – Streets, Utilities and Public Services Code, Title Three- Utilities, Chapter 925 – Sewerage System Regulations, Section 925.06 – Fees, Sub-Section (c) of the Codified Ordinances of the City of Willoughby Hills.

ORDINANCE 2021-035– FIRST READING (Audio: 50;31-53:30)

AN ORDINANCE ACCEPTING THE BID OF SCHIRMER CONSTRUCTION LLC, 31350 INDUSTRIAL PARKWAY, NORTH OLMSTED, OH, FOR THE DODD ROAD SLOPE REPAIR PROJECT AND DECLARING AN EMERGENCY.

Motion made by **Councilwoman Fellows**, seconded by **Council Vice President Kline** to waive Three Readings on Ordinance 2021-035.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that the City Engineer has recommended that we expedite this to get started on the approved project.

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.
NAYS: None
Vote: 6/0

Motion Carries to waive Three Readings on Ordinance 2021-035.

Motion was made by **Councilwoman Fellows** seconded by **Councilwoman Taylor Draper** to adopt Ordinance 2021-035.

Discussion on the Motion:

None

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to adopt Ordinance 2021-035 to accept the bid of Schirmer Construction LLC for the Dodd Road Slope Repair project.

ORDINANCE 2021-036– FIRST READING (Audio: 53:32-53:58)

AN ORDINANCE AMENDING PART THIRTEEN – BUILDING CODE, TITLE ONE – STANDARDS BY THE ESTABLISHMENT OF CHAPTER 1351 – NOTICE OF FORECLOSURE FILING, VACANT PROPERTY NOTIFICATION AND DESIGNATION OF OWNER RESPONSIBILITY, OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

Council President Hallum stated that this will remain on First Reading for further discussion by Council.

ORDINANCE 2021-037- FIRST READING (Audio: 54:05-56:52)

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN ANY AND ALL DOCUMENTS FOR THE NOPEC NEC GRANT PROJECT #2 – WILLOUGHBY HILLS COMMUNITY CENTER HVAC REPLACEMENT BY TRANE AND DECLARING AN EMERGENCY.

Motion made by **Councilman Jarmuszkiewicz**, seconded by **Councilwoman Taylor Draper** to waive Three Readings on Ordinance 2021-037.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that NOPEC NEC grant funding will be used to fund the majority of this project, which replaces one of four condensers at the Community Center. Capital funds of approximately \$1,925 have been budgeted to cover what the grant does not cover.

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to waive Three Readings on Ordinance 2021-037.

Motion was made by **Councilman Jarmuszkiewicz** seconded by **Councilman Knecht** to adopt Ordinance 2021-037.

Discussion on the Motion:

None

Roll Call: AYES: Knecht, Taylor Draper, Fellows, Hallum, Jarmuszkiewicz and Kline.

NAYS: None

Vote: 6/0

Motion Carries to adopt Ordinance 2021-037, authorizing and directing the Mayor to sign any and all documents for the NOPEC NEC Grant Project #2 – Willoughby Hills Community Center HVAC Replacement by Trane.

NEW BUSINESS (Audio: 56:57-59:43)

Mayor Gardner said that he was “sad” to learn of Councilman Dan Zegarac’s resignation at the last meeting, adding that Dan had really “stepped up, came to meetings, had applied for Council several times, worked with our businesses during COVID” and that he was very grateful for his hard work, particularly with his research on the budget. He understands that he stepped aside for “personal reasons” and plans to do a Mayoral Proclamation to present to him in the future as it is “well deserved.” **Council President Hallum** agreed that he will be missed and appreciated the Council experience he brought with him. **Councilwoman Fellows** stated that she will ‘echo’ the Mayor’s words and requested that a Council Resolution be prepared for Dan in the future. **Council Vice President Kline** stated that Dan had done a lot of research on the business grants and, “if it weren’t for him, the business grant program would not have taken off.”

PUBLIC PORTION #2 (Audio: 59:44-1:02:49)

An opportunity for the public to address Council with any comments, issue or concern.

Public Portion #2 opened at 7:59 p.m.

Linda Fulton, 2990 Marcum Blvd., Willoughby Hills, OH 44092

Ms. Fulton stated: 1) she wanted to verify the name of the animal rehab business that Councilwoman Taylor Draper spoke about, 2) in response to Councilman Jarmuszkiewicz’s question about the standing water on Marcum, that it takes “a long time,” adding that since the Mother’s Day rain, the water is still there. She added that the Health Department sprays, but believes they are on a schedule and is not sure if they would come out, and 3) she felt that “Vicki Miller should be disqualified from being considered for the vacant Council seat.” She views it as a “conflict” since Vicki is “suing a member on Council.”

Public Portion #2 closed at 8:01 p.m.

Comments following Public Portion:

Mayor Gardner verified the name of the animal rehabilitation facility (it is Cleveland Veterinary Rehabilitation).

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY:

(Audio:1:02:52-1:05:07)

Councilwoman Taylor Draper acknowledged the fine work of retired and active nurses in our City as we conclude National Nurses' Week. They are "the first to enter a patient's room and the last to leave, providing comfort and care and answering the questions that patients forget to ask the doctors." She has "high praise for our nurses, including Councilwoman Nancy Fellows." She added that she also wanted to recognize Clerical and Administrative Professionals Day which was celebrated on April 21. **Councilwoman Taylor Draper** called these individuals "the backbone of an operation," stating they "make sure phones are answered, bills are paid and that everything gets done." She specifically named the City Hall employees: Gloria Majeski, Katie Lloyd, Sharen Michney-Halkiewicz, Denise Edwards, Janet Schuller, Janeen Mullin, Debbie Semik, Stefanie Nero, Lindsay Bushman and Jasmine Grant. **Council President Hallum** also wanted to acknowledge the mental health care workers as we honor them during Mental Health Awareness Month during the month of May.

ADJOURNMENT (Audio:1:05:10-1:06:02)

Motion was made by **Councilwoman Fellows** seconded by **Councilwoman Taylor Draper** to adjourn.

Discussion on the Motion:

None

Roll Call: **AYES:** Kline, Knecht, Taylor Draper, Fellows, Hallum and Jarmuszkiewicz.


NAYS: None

Vote: 6/0

Motion Carries to adjourn the Regular Council meeting of May 13, 2021.

The meeting was adjourned at 8:05 p.m.

APPROVED: May 27. 2021
Date


Christopher Hallum
President of Council

ATTEST: Gloria Majeski
Council Clerk Pro-Tem