

CHRISTOPHER HALLUM
President of Council

MICHAEL KLINE
Vice President of Council

GLORIA MAJESKI
Clerk of Council, Pro Tem
04/08/21 meeting

COUNCIL:

NANCY E. FELLOWS

JOE JARMUSZKIEWICZ

DANIEL KNECHT

TANYA TAYLOR DRAPER

DANIEL ZEGARAC

City of Willoughby Hills

Regular Council Meeting

Minutes of April 8, 2021

Policy No. 2: All Council meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened whenever possible.

The Regular Council Meeting was called to order on Thursday, April 8, 2021 at 7:00 p.m. remotely, using Zoom and Facebook Live. Council President Hallum presided.

Pledge of Allegiance (Audio: 1:59-2:18)

ROLL CALL (by Council President Chris Hallum) (Audio: 2:20-2:50)

Members Present: Councilman Joe Jarmuszkiewicz, Council Vice President Mike Kline, Councilman Dan Knecht, Councilwoman Tanya Taylor Draper, Councilman Dan Zegarac, Councilwoman Nancy Fellows and Council President Chris Hallum.

Also Present: Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank Brichacek and City Engineer Pete DiFranco.

PRESENTATION OF RESOLUTION 2021-002 AND MAYOR PROCLAMATION TO DETECTIVE JAMIE ONION (Audio: 2:55-8:05)

Council President Hallum and Mayor Andy Gardner made the presentation to Detective Jamie Onion for his acknowledgement of 2020 Part-Time Task Force Officer of the Year of the Northern Ohio Violent Fugitive Task Force.

APPOINTMENT OF CLERK PRO-TEM (Audio: 8:42-10:19)

Motion made by **Councilwoman Taylor Draper** seconded by **Councilman Jarmuszkiewicz** to appoint **Gloria Majeski** as Council Clerk Pro Tem for tonight's meeting.

Roll Call: **AYES:** Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.

NAYS: None

Vote: 7/0

Motion Carries to appoint Gloria Majeski as Council Clerk Pro Tem for tonight's meeting.

DISPOSITION OF THE JOURNAL (Audio: 10:54-12:14)

Motion made by Council Vice President Kline seconded by **Councilman Zegarac** to adopt the minutes of the March 25, 2021 Regular Council Meeting.

Roll Call: AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.

NAYS: None

Vote: 7/0

Motion Carries to adopt the minutes of the Regular Council meeting of March 25, 2021.

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS (Audio: 12:19-12:43)

Email dated 4/13/20 from BZA Clerk re. BZA meeting notification of 4/13/21

Email dated 3/23/20 from Finance Director Brichacek re. Mayor's Court History

Email dated 3/24/20 from Assistant City Engineer Trepal re. Bidders List for 2021 Street Resurfacing

Email dated 3/24/21 from resident Jenna Bing re. confirmation of receipt of Mayor's Court History from Finance Director Brichacek

Email dated 3/25/21 from Gloria Majeski re. Agenda for 3/25/21 Regular Council Meeting

Email dated 3/25/21 from NOACA re. Vibrant NEO Regional Collaboration Panel Discussion set for 4/1/21

Email dated 3/25/21 from Gloria Majeski re. Business Subcommittee Meeting agenda for 4/20/21

Email dated 3/25/21 from Gloria Majeski re. Media Meeting Notification for April Council meetings

Email dated 3/25/21 from Mayor Gardner re. confirmation of attendance at 3/30/21 AV Training

Email dated 3/26/21 from newsletter. com re. City E-newsletter dated 3/26/21

Email dated 3/26/21 from resident Seth Stern. Re. Ordinance 2021-018 not available on website

Email dated 3/26/21 from Rec. Comm. Clerk re. Media Meeting Notification for 4/7/21 Recreation Commission meeting

Email dated 3/26/21 from PC-ABR Clerk re. Media Meeting Notification for 4/12 and 4/14/21 Public Hearings for Master Plan Subcommittee

Email dated 3/27/21 from Councilwoman Taylor Draper re. Update on Community Service Work Crews

Email dated 3/28/21 from PC-ABR Clerk re. PC-ABR Agenda for 4/1/21 and Minutes of 3/18/21

Email dated 3/30/21 from Gloria Majeski re. Draft Meeting minutes of 3/25/21 Regular Council Meeting

Email dated 3/31/21 from Councilman Zegarac re. RC-2 Submitted for Council Records Retention

Email dated 3/31/21 from OH Municipal League re. 4/27/21 American Rescue Plan Act Project Funding Strategies Webinar

Email dated 4/1/21 from newsletter.com re. city E-newsletter dated 4/2/21

Email dated 4/1/21 from Gloria Majeski re. Agenda & Legislation for Work. Comm. of Council Meeting on Monday, April 5, 2021

Email dated 4/2/21 from Gloria Majeski re. Ordinance 2021-024- correction to Section 1 and last "whereas" clause

Email dated 4/2/21 from Gloria Majeski re. Civil Service Comm. meeting notification for 4/12/21

Email dated 4/2/21 from PC-ABR re. resident Dave Roberts comments to Master Plan Committee re. inadequate cell phone service (Dodd Road)

Email dated 4/2/21 from Council President Hallum re. resume on Courtney Crouse (Council Clerk)

Email dated 4/3/21 from Law Director Michael Lucas re. approval on Ordinance 2021-024

Email dated 4/3/21 from Council President Hallum re. resume on Karen Mehollin (Council Clerk)
Email dated 4/5/21 from Ohio Municipal League re. April 2021 BWC Newsletter

PUBLIC PORTION #1 (Audio: 12:45-13:20)

An opportunity for the public to address Council concerning anything pertaining to tonight's agenda

Public Portion #1 opened at 7:12 p.m.

No one spoke

Public Portion #1 closed at 7:12 p.m.

MAYOR'S REPORT (Audio: 13:22-19:42)

Mayor Gardner reported:

- 1) COVID Update: Lake County remains in the "red level" and unfortunately, cases are on the rise. After having dropped to nearly 20 per day, cases climbed to approximately 30 per day in Lake County late last week and earlier this week. Vaccinations are proceeding well with the State at almost 33.5% vaccinated and Lake County at almost 38% of the total population. A "super POD" was held at Lakeland Community College yesterday with 4,753 vaccinations given. Appointments are still available next week at Lakeland. Call the Lake County General Health District for an appointment. Thanks to the Willoughby Hills employees who assisted with yesterday's POD.
- 2) We will continue posting updates on the City website and E-newsletter. Last week's E-newsletter provided some recent guidance regarding post-vaccination safety. If you want to receive the E-newsletter, email newsletter@willoughbyhills-oh.gov.
- 3) Today's Noise Abatement Council quarterly meeting for the Cuyahoga County Airport was cancelled as there were no recent noise complaints. The NAC hopes to meet in-person next quarter. Thanks to our representative, Gary Pratt, for providing an update on the NAC.
- 4) Police Department Update for March: 1,294 calls (first quarter YTD is 3,328 which is approximately 120 calls below the City's quarterly average last year). There were 530 traffic or motor vehicle matters (disabled vehicles, accidents, traffic complaints and traffic stops), 45 investigations of suspicious conditions or vehicles, and 81 public assists and welfare checks. City Hall has received news of an on-going scam involving our businesses being called to offer a chance to purchase a certificate from the City designating the business as "Business of the Year." No such program exists. Be wary of these types of promises. Chief Naegele reminds all to be careful in construction zones this time of year. Slow down and keep workers safe, especially next week when our Service Dept. will be out on leaf cleanup.
- 5) Fire Chief Gandee reminds us of the City's "no open burning policy, especially leaves." If using outdoor fireplaces or fire pits, make sure the fire is completely extinguished when you are done. Last Saturday, the Fire Department responded to 2 grass fires. There is no need to burn yard waste now that Republic Services provides that benefit.
- 6) The PC-ABR Master Plan Subcommittee continues their work on the City's Master Plan. Public Hearings are planned for April 12 and April 14 at 6:00 p.m. via Zoom.
- 7) Spring leaf pick up next week.

- 8) We are seeking Recreation Commission volunteers. Applications are on City website. Welcome to Krissy Klouda, our newest Recreation Commission member.
- 9) Spring Clean-up date reminders: April 1 – Yard Waste begins with Republic Services, June 12 from 9 to noon is Shred Day and April 24 is the Spring Garage Sale Day in Willoughby Hills. Registration ends April 16. Applications and COVID guidelines are available on the website.
- 10) Sympathy to the family of Richard Bowen, the founder of our City Engineering firm. Our thoughts and prayers are with the Bowen Family.

Questions/comments following the Mayor’s Report:

Councilwoman Taylor Draper asked if the City had received any word yet on the additional Stimulus funding that was approved for municipalities. **Mayor Gardner** stated that he has not yet been advised but the government has sixty days (after the House Bill was adopted) to disburse the funds. Office of Budget Management (OBM) is working on the guidelines for how the funding may be spent.

LAW DIRECTOR’S REPORT (Audio: 19:46-20:15)

Law Director Lucas reported:

He had no report this evening, but was open to questions.

Questions/comments following the Law Director’s Report:

None

FINANCE DIRECTOR’S REPORT (Audio: 20:16-27:46)

Finance Director Brichacek reported:

He had no report this evening, but was open to questions.

Questions/comments following the Finance Director’s Report:

Councilman Zegarac asked when the Ordinance to amend Chapter 157 would be ready for adoption. **Law Director Lucas** stated that he had mentioned it at Monday’s meeting but at the moment he and **Finance Director Brichacek** will be collating all part-time ordinances and he should have it ready for the next Council meeting. **Councilman Zegarac** stated that he would appreciate discussion beforehand so Council had the opportunity to review it. **Law Director Lucas** stated that he wants to consolidate the ordinances but may have to indicate in Chapter 157 “unless an ordinance supersedes” a particular section. They are still weighing options and the best way to do the consolidation to include all part-time employees.

Councilwoman Fellows stated that she spoke in error when she stated at the last meeting that Finance Director Brichacek was entitled to health care (in his ordinance). He is not entitled to health care.

Councilman Jarmuskiewicz suggested that perhaps the part-time Police and Fire employees (Safety Forces) should be separated as part of the changes in Chapter 157. **Law Director Lucas** stated that they will be looking at all options and see what works best. **Finance Director Brichacek** stated that he is working with **Law Director Lucas** in getting all ordinances into one Codified Ordinance since it will be easier to administrate. **Councilman Zegarac** suggested that we “quickly administer whatever we come up with since this is time sensitive.”

CITY ENGINEER'S REPORT (Audio: 27:48-31:30)

City Engineer DiFranco reported:

- 1) He supports Ordinance 2021-022 Sewer Rehab on tonight's agenda. It is related to the upcoming construction projects for inspection and rehabilitation. The City received two bids with the best and lowest bid from United Survey, Inc. (USI) at \$138,000. Engineer's estimate was \$179,000. USI has done the sewer rehab for the past two years.
- 2) He supports Ordinance 2021-023 Street Rehab on tonight's agenda. Eight bids were received with the lowest and best bid from Chagrin Valley Paving at \$236,000. Engineer's estimate was \$299,000. The plan is to resurface Meadowbrook, Alan Drive, Diane Court, as well as the rejuvenation of the 2019 and 2020 streets.
- 3) He supports Ordinance 2021-024 Pavement Markings, which is done every other year. Five bids were received with the lowest and best bid from JD Striping at \$53,000. Engineer's estimate was \$60,000. JD Striping did this project two years ago.

Questions/comments following City Engineer's Report:

Councilwoman Taylor Draper confirmed that "lowest and best bid" does not indicate that the vendor is using substandard labor or cheap materials. **City Engineer Di Franco** confirmed that the bidders must provide adequate qualifications and he does a thorough review. In fact, on the Pavement Markings bids, one bidder was disqualified because he did not have three successful projects within the past five years that he could document on the application, nor did he own the proper equipment.

COMMITTEE REPORTS/BOARD & COMMISSION REPORTS (Audio: 31:34-39:44):

PC-ABR – reported by Councilwoman Taylor Draper: (Audio: 31:37-34:24)

Councilwoman Taylor Draper reported that PC-ABR met on Thursday, April 1. There were no projects for the Planning Commission; however, the Architectural Board of Review approved one in-ground pool at 34258 Parkview. They also discussed the format for the Master Plan Public Hearings on April 12 and April 14. Residents have an opportunity to provide input. Residents can send their ideas through City Hall, Council or the Mayor's Office if they do not want to attend the virtual meeting on Zoom. There will be multiple rounds of 7-minute opportunities for residents to speak. The Commission will read the previously submitted emails. One PC-ABR member already brought out his Airbnb concern; that it was brought to Council before, without resolution, and guidelines were suggested to avoid "out of control situations."

Questions/comments following PC-ABR Committee Report (Audio: 34:24-35:52)

Councilwoman Fellows stated that she did not recall discussion regarding Airbnb by the prior Council. **Council President Hallum** agreed that "Beech Hills was the first one that he could recall" and could not recall Council not acting on something like that in the past. **Councilwoman Taylor Draper** stated that it may have been "vacant homes" that the resident was referring to. **Council President Hallum** stated that Council can address that at future Working Committee of Council meetings.

Recreation Commission Report by Councilman Jarmuszkiewicz: (Audio: 34:56-38:30)

Councilman Jarmuszkiewicz reported that the Recreation Commission met on April 7. Ball fields were discussed. Service Department is going to remove limbs around the fields and address the drainage issues. There are two more sets of bleachers to set up once that work is complete. Registration for baseball and softball is almost done. Teams will then be set. The fields will be prepared and ready to play. With regard to the dugouts, the Recreation Commission will be using some funds from the 460 Fund, along with Willoughby Hills Youth Sports League (WHYSL) funds to complete the work on the dugouts to fix the damaged roofs. La-Vera will be sponsoring a fundraiser on 4/15/21 for the WHYSL with \$15 of every \$52 meal going to the league. Pickup times is 4pm to 5:30 p.m. and the meal is for 4 to 6 people. Garage Sale is planned for 4/24/21 with applications due April 16. The Recreation Commission reviewed the Pool Pass Subsidy for 2021 and agreed that \$25 will be reimbursed for individual passes and \$35 will be reimbursed for senior citizen passes for the Willoughby Osborne pool. They do not offer a family pool pass rate. YMCA is still pending, but if family passes are offered, \$50 will be subsidized to each family for that expenditure, as well as the single and senior rates listed above. Residents can take advantage of either the Willoughby or YMCA option, not both.

Questions/comments following Committee Reports: (Audio: 38:36-39:44)

Council President Hallum stated that the 8U and 10U girls' softball teams still have slots available for players.

UNFINISHED BUSINESS (Audio: 39:47-48:40)

Councilwoman Taylor Draper stated that she quickly reviewed her PC-ABR notes and that "Airbnb" was particularly mentioned, not vacant homes. She reviewed Ordinance 2016-44. Whereas clauses were set up with appropriate fines, which she felt was reasonable and worthy of addressing. There are issues with Airbnb's that are not addressed and we have an obligation to address this, even if there are concerns about personnel to handle it that we should be able to find solutions for. **Council President Hallum** stated that he looks forward to review it. **Councilwoman Fellows** stated that these are two separate issues and the Law Director was going to look at an Airbnb ordinance and foreclosure property ordinance. **Law Director Lucas** agreed that these indeed are two separate subject matters. He is reviewing several other municipalities' Airbnb ordinances, including Painesville, and guidelines for property registration of properties in light of foreclosed unmaintained properties (often times where the bank or out of town owner is not worried about property maintenance). **Council President Hallum** agreed that both need to be reviewed. **Councilwoman Taylor Draper** stated that she was not suggesting or recommending that there should be one ordinance for both, but rather was trying to convey that "neglect" was the common denominator for both. **Councilman Zegarac** clarified with **Law Director Lucas** that an "assessment" as was previously mentioned would be "put on the resident in the form of his property tax bill." **Law Director Lucas** agreed that was what he meant.

LEGISLATION (Audio: 48:46-1:10:58)

ORDINANCE 2021-015 – THIRD READING (Audio: 48:50-49:10)

AN ORDINANCE AMENDING CHAPTER 157 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, TO PROVIDE FOR PROVISIONS RELATING TO PART-TIME EMPLOYMENT, REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

Council President Hallum stated that this will remain on Third Reading.

ORDINANCE 2021-017 – SECOND READING (Audio: 49:11-51:48)

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF VARIOUS COMPONENTS OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

Motion was made by **Councilman Zegarac** seconded by **Council Vice President Kline** to waive Three Readings on Ordinance 2021-017.

Discussion on the Motion:

None

Roll Call: AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.

NAYS: None

Vote: 7/0

Motion Carries to waive Three Readings on Ordinance 2021-017.

Motion was made by **Councilman Zegarac** seconded by **Council Vice President Kline** to adopt Ordinance 2021-017.

Discussion on the Motion:

None

Roll Call: AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.

NAYS: None

Vote: 7/0

Motion Carries to adopt Ordinance 2021-017 approving the editing and inclusion of certain ordinances as parts of various components of the Codified Ordinances of the City of Willoughby Hills.

ORDINANCE 2021-019 – SECOND READING (Audio: 51:49-52:20)

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF WILLOUGHBY HILLS TO SIGN ANY AND ALL DOCUMENTS FOR PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION'S (ODOT) ROAD SALT CONTRACTS AWARDED IN 2021 IN ACCORDANCE WITH OHIO REVISED CODE 5513.01(B), AND DECLARING AN EMERGENCY.

Council President Hallum stated that this will remain on Second Reading.

ORDINANCE 2021-020 – FIRST READING (Audio: 52:22-54:40)

AN ORDINANCE ACCEPTING THE BID OF STONECO, INC. (DBA ALLIED CORPORATION) FOR THE PURCHASE OF ASPHALT FOR THE YEAR 2021 AND DECLARING AN EMERGENCY.

Motion was made by Councilman Jarmuszkiewicz seconded by Councilwoman Fellows to waive Three Readings on Ordinance 2021-020.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated that we need to approve this so that the asphalt can be ordered as soon as possible in order to fix the winter damage caused to the City's roads. This will expedite the process.

**Roll Call: AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.
 NAYS: None
 Vote: 7/0**

Motion Carries to waive Three Readings on Ordinance 2021-020.

Motion was made by Councilman Jarmuszkiewicz seconded by Councilman Zegarac to adopt Ordinance 2021-020.

Discussion on the Motion:

None

**Roll Call: AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.
 NAYS: None
 Vote: 7/0**

Motion Carries to adopt Ordinance 2021-020 accepting the bid of Stoneco, Inc. (DBA Allied Corporation) for the purchase of asphalt for the 2021 Road Program.

ORDINANCE 2021-021 – FIRST READING (Audio: 54:42-58:20)

AN ORDINANCE ACCEPTING THE BID OF ARMS TRUCKING FOR THE PURCHASE OF LIMESTONE FOR THE YEAR 2021 AND DECLARING AN EMERGENCY.

Motion was made by **Councilman Jarmuszkiewicz** seconded by **Councilman Knecht** to waive Three Readings on Ordinance 2021-021.

Discussion on the Motion:

Councilwoman Fellows stated that at Monday night's Working Committee of Council meeting, it appeared that the Road Superintendent would be okay to let this go for Three Readings. **Councilman Zegarac** stated that he felt Road Superintendent Grubiss had done a "great job in the bidding process and now it is Council's job to vote on it." He further stated that "we need the material" and should proceed to waive Three Readings on this Ordinance.

Roll Call: **AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.**
NAYS: None
Vote: 7/0

Motion Carries to waive Three Readings on Ordinance 2021-021.

Motion was made by **Councilwoman Taylor Draper** seconded by **Councilman Knecht** to adopt Ordinance 2021-021.

Discussion on the Motion:

None

Roll Call: **AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.**
NAYS: None
Vote: 7/0

Motion Carries to adopt Ordinance 2021-021 accepting the bid of Arms Trucking for the purchase of limestone for the 2021 Road Program.

ORDINANCE 2021-022 – FIRST READING (Audio: 58:27-1:01:14)

AN ORDINANCE ACCEPTING THE BID OF UNITED SURVEY, INC. OF 25145 BROADWAY AVENUE, OAKWOOD VILLAGE, OHIO, FOR THE 2021 SEWER REHABILITATION PROGRAM AND DECLARING AN EMERGENCY.

Motion was made by **Councilwoman Fellows** seconded by **Councilman Knecht** to waive Three Readings on Ordinance 2021-022.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated this Ordinance for sewer rehab is something that the City Engineer wants to get started on. The bids appear to be "in line and actually lower than the City Engineer's estimate." **Councilwoman Taylor Draper** thanked the City Engineer on saving approximately \$41,000 with the bid that is being submitted versus City Engineer's estimate.

Roll Call: **AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.**
NAYS: None

Vote: 7/0

Motion Carries to waive Three Readings on Ordinance 2021-022.

Motion was made by **Councilwoman Fellows** seconded by **Councilman Knecht** to adopt Ordinance 2021-022.

Discussion on the Motion:

None

Roll Call: **AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.**

NAYS: None

Vote: 7/0

Motion Carries to adopt Ordinance 2021-022 accepting the bid of United Survey for the 2021 Sewer Rehab Program.

ORDINANCE 2021-023 – FIRST READING (Audio: 1:01:18-1:03:56)

AN ORDINANCE ACCEPTING THE BID OF CHAGRIN VALLEY PAVING, 17290 MUNN ROAD, CHAGRIN FALLS, FOR THE 2021 STREET RESURFACING PROGRAM AND DECLARING AN EMERGENCY.

Motion was made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Taylor Draper** to waive Three Readings on Ordinance 2021-023.

Discussion on the Motion:

Councilman Jarmuszkiewicz stated the City Engineer had provided Council with the bid results with complete justification and feels that Council should move forward on this.

Roll Call: **AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.**

NAYS: None

Vote: 7/0

Motion Carries to waive Three Readings on Ordinance 2021-023.

Motion was made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Taylor Draper** to adopt Ordinance 2021-023.

Discussion on the Motion:

None

Roll Call: **AYES: Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.**

NAYS: None

Vote: 7/0

Motion Carries to adopt Ordinance 2021-023 accepting the bid of Chagrin Valley Paving for the 2021 Street Resurfacing Program.

ORDINANCE 2021-024 – FIRST READING (Audio: 1:03:59-1:10:58)

AN ORDINANCE ACCEPTING THE BID OF JD STRIPING & SERVICES, INC. FOR THE 2021 PAVEMENT MARKINGS PROGRAM AND DECLARING AN EMERGENCY.

Motion was made by **Councilwoman Taylor Draper** seconded by **Council Vice President Kline** to waive Three Readings on Ordinance 2021-024.

Discussion on the Motion:

Councilwoman Fellows asked about this Ordinance having to be amended due to the change to Section 1 and the “Whereas” clause pertaining to Exhibit “A” that was sent out by the Council Clerk Pro Tem prior to Monday’s meeting. **City Engineer DiFranco** stated that since the Ordinance had not been introduced prior to the Clerk’s email to Council, there was no need to amend it now. **Law Director Lucas** confirmed that it was submitted in time and did not need to be amended.

Roll Call: **AYES:** Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.

NAYS: None

Vote: 7/0

Motion Carries to waive Three Readings on Ordinance 2021-024.

Motion was made by **Councilwoman Taylor Draper** seconded by **Councilman Zegarac** to adopt Ordinance 2021-024.

Discussion on the Motion:

None

Roll Call: **AYES:** Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.

NAYS: None

Vote: 7/0

Motion Carries to adopt Ordinance 2021-024 accepting the bid of JD Striping for the 2021 Pavement Markings Program.

NEW BUSINESS (Audio: 1:11:00-1:13:42)

Councilman Zegarac suggested consideration of creating an Economic Development Committee from the same Working Committee of Council members and include the Mayor to create some good communication for acting as good “stewards” for the City to seek economic development. With our current population of almost 10,000 people, and the City being “pretty much built out,” we can work with the developers and communicate more effectively to take on economic development. **Council President Hallum** stated that he would add that to the Working Committee of Council meeting agenda.

PUBLIC PORTION #2 (Audio: 1:13:49-1:26:37)

An opportunity for the public to address Council with any comments, issue or concern.

Public Portion #2 opened at 8:13 p.m.

Jenna Bing, 36951 Beech Hills, Willoughby Hills, OH 44094 (Audio: 1:14:08-1:16:54)

Mrs. Bing stated:

- 1) She was happy to hear of Council's discussion on an ordinance for Airbnb in order to "stop the parties." She stated it was Governor Dewine's mandate for a ten-person maximum gathering that actually shut down the Beech Hills Airbnb. She feels this is a "priority."
- 2) She believes it is a good idea to make sure people, including Police and Fire, understand who is renting. While she believes registration is a good plan, perhaps a fine or fee is not necessary.
- 3) She warned of the possibility of more foreclosures and vacant homes forthcoming with the economic situation post-pandemic and spoke of Road Superintendent Grubiss's comments about vacant properties on Istra Lane.

Vicki Miller, 2857 Hayes Drive, Willoughby Hills, OH 44094 (Audio: 1:16:57-1:18:21)

Mrs. Miller asked how locations for sewer and road rehab are determined.

Dale Fellows, 2812 Fowler Drive, Willoughby Hills, OH 44094 (Audio: 1:18:32-1:19:39)

Mr. Fellows stated that at the last meeting where replacement of Charter Review Commission (CRC) members was discussed, he believes it was not the CRC, but rather the Independent Audit Task Force where a member left, but was not reappointed. If there is still a vacancy on CRC, he suggested that Mrs. Jenna Bing be appointed since she was "well versed on the dialog."

Public Portion #2 closed at 8:19 p.m.

Comments following Public Portion: (Audio: 1:19:54-1:26:37)

Councilman Zegarac stated that he understands Mrs. Bing's concerns regarding the Airbnbs and asked if Council could arrange for the Police Department and/or the Lake County Sheriff to come in to speak as he knows Airbnbs can be successful, but there can also be "horror stories." He also stated that he thought resident Mrs. Bing made some good comments at the 3/25/21 meeting related to the budget and appreciated that. **Councilman Zegarac** summarized the City's income sources as income tax, property tax and Mayor's Court, but the property tax allocation is approximately 60% to schools, 20% to the county, and 10 to 12% to the City.

Councilman Jarmuszkiwicz stated that, in response to Mrs. Bing, that he looks forward to discussion on Airbnbs and clarified that Road Superintendent Grubiss had stated that there are four vacant homes on Cricket Lane, not Istra Lane, as was previously stated. In response to Mrs. Miller, the City follows a Street Survey to determine which streets should be paved or repaired. **Council President Hallum** explained that the sewer rehab program, which the County requires every three years, the City does more aggressively and sooner than required. **City Engineer DiFranco** stated that the street survey had been done a few years ago

and we do the worst streets first. The survey is updated annually. The sewer list was created based upon the age of the sewers, going from oldest to newest for repair. **Mayor Gardner** stated that he will chat with the Police Chief (who can also speak with the Lake County Sheriff) regarding the Airbnbs for the Working Committee of Council meeting. He addressed Mr. Fellows regarding the member on the CRC, stating that as he recalls, one member did not come to meetings, but did not officially resign, but it has been twelve years, so that is how he recalls it at this time. **Councilman Zegarac** stated that he would like to see the Sheriff come to speak to Council since he covers the whole county.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY:

(Audio: 1:26:40-1:30:09)

Council Vice President Kline reminded all that yard waste through Republic Services began on April 1 and runs through November. We had started late last year with the contract, but this will be a full year and he has already seen many residents put bags out for pickup. An article in Tuesday's News-Herald reported about WHFD wildfires and reminded all that burning yard waste is illegal. **Councilman Jarmuszkiewicz** reminded all of the April 24 Garage Sale Day in Willoughby Hills, with applications due April 16. There will be a map with all of the sales listed. **Council President Hallum** reviewed campfire wood rules (seasoned for one year) and burning rules in our City. He and **Councilman Jarmuszkiewicz** reminded all of the La-Vera fundraiser on April 15 to benefit the WHYSL.

ADJOURNMENT (Audio: 1:30:11-1:30:55):

Motion was made by **Councilman Jarmuszkiewicz** seconded by **Councilwoman Fellows** to adjourn.

Discussion on the Motion:

None

Roll Call: **AYES:** Jarmuszkiewicz, Kline, Knecht, Taylor Draper, Zegarac, Fellows and Hallum.

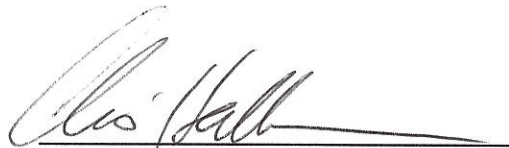
NAYS: None

Vote: 7/0

Motion Carries to adjourn the Regular Council meeting of April 8, 2021.

The meeting was adjourned at 8:29 p.m.

APPROVED: April 22, 2021
Date


Christopher Hallum
President of Council

ATTEST: Shawna Majeri
Council Clerk Pro-Tem