



City of Willoughby Hills

## E-NEWSLETTER

VOLUME 7 FRIDAY, NOVEMBER 13, 2020

**HAPPY FRIDAY THE 13<sup>TH</sup> DURING COVID-19!!!**

THANK YOU FOR YOUR INTEREST IN THE CITY OF WILLOUGHBY HILLS. THIS WEEKLY E-NEWSLETTER IS INTENDED TO PROVIDE UP-TO-DATE INFORMATION TO ITS READERS.

PLEASE ENCOURAGE OTHERS TO JOIN BY SENDING AN EMAIL REQUEST TO:

[NEWSLETTER@WILLOUGHBYHILLS-OH.GOV](mailto:NEWSLETTER@WILLOUGHBYHILLS-OH.GOV)

DURING THE COVID-19 PANDEMIC, THE CITY IS COMMITTED TO CONTINUE COMMUNICATIONS WITH OUR RESIDENTS WITH THE HELPFUL INFORMATION CONTAINED IN THIS NEWSLETTER AND ON THE CITY WEBSITE:

<http://www.willoughbyhills-oh.gov/index.php>

IMPORTANT MEETING DATES AND EVENTS FOR THE COMING WEEK:

**WEDNESDAY, NOVEMBER 18, 2020 6:00 P.M. – VIA ZOOM**

**MASTER PLAN SUBCOMMITTEE MEETING**

[http://www.willoughbyhills-oh.gov/government/boards\\_and\\_commissions/index.php](http://www.willoughbyhills-oh.gov/government/boards_and_commissions/index.php)

**THURSDAY, NOVEMBER 19, 2020 7:00 P.M. – VIA ZOOM**

**PLANNING COMMISSION & ARCHITECTURAL BOARD OF REVIEW MEETING**

[http://www.willoughbyhills-oh.gov/government/boards\\_and\\_commissions/index.php](http://www.willoughbyhills-oh.gov/government/boards_and_commissions/index.php)



**DON'T FORGET – YARD WASTE SERVICES END ON MONDAY,  
NOVEMBER 30, 2020!!!**



# SERVICE DEPARTMENT UPDATE:

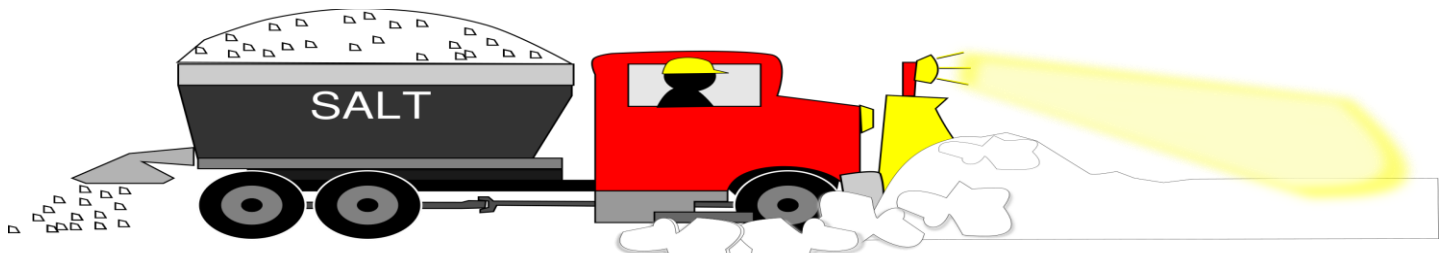
## SNOW PLOW INFORMATION:

- All primary and secondary roads are highlighted on the four (4) snow plow route maps.

**[Click on the link below to view the map of the snow plow routes](#)**

<http://www.willoughbyhills-oh.gov/departments/services/streets/index.php>

- All state routes and main thoroughfares are considered primary roads and are the #1 priority. These roads include SR 91 (SOM Center Road), SR 6 (Chardon Road), SR 174 (River Road), Worrell Road, Rogers Road, White Road, Eddy Road, Rockefeller Road, SR 84 (Bishop Road), and Maplegrove Road.
- The secondary roads (side streets) will be taken care of when the snow lets up or weathers permits.
- Please be sure to tell your snow plow contractor to not push snow across any street, or leave snow in the street.
- If the City plow hits a mailbox, we will fix it. Please contact us right away. If the post is rotted & falls over from snow, we will not replace the mailbox or post. This will be determined by the Road Supervisor. It is the resident's responsibility to check their mailbox on an annual basis. Snow plow shields can be installed by the resident.
- During heavy snow fall events, please try to avoid going out. Increased traffic adds a significant amount of time to completing the route.



COVID UPDATE IN THE CITY OFFICES: WE CURRENTLY HAVE 4 FIREFIGHTERS AND 4 POLICE OFFICERS WHO ARE RECOVERING FROM COVID, AS MAYOR GARDNER REPORTED AT LAST NIGHT'S COUNCIL MEETING. PLEASE KEEP THEM IN YOUR THOUGHTS & PRAYERS AND KNOW THAT THE CITY CONTINUES TO PROVIDE A SAFE WORK ENVIRONMENT FOR THE CITY EMPLOYEES. RESIDENTS ARE REMINDED TO BE MINDFUL OF THE HEALTH DEPARTMENT GUIDELINES RELATED TO HAND WASHING, SOCIAL DISTANCING, MASKS AND ALL OTHER MEANS TO REMAIN SAFE.



# BUILDING DEPARTMENT UPDATE:

## Helpful Hints from the City's Building Department:

### WHO TO CONTACT:

#### Contact the Service Department:

- To remove a deceased animal in the roadway and on private property.
- To remove any trees that have fallen into the road or ditches. Homeowners are responsible for maintaining trees in the right-of-way, unless the tree is a safety issue.
- To investigate any drainage issues in the right-of-way. Drainage issues from the right-of-way to the back of the property most often the homeowner's responsibility.
- To report a malfunctioning traffic light or signage issues that could cause a safety hazard.
- To report hazardous potholes on City streets.
- To report a City plow hitting a mailbox. If the City plow hits a mailbox, we will fix it. If the post is rotted & fall over from snow, we will not replace the mailbox or post. This will be determined by the Road Supervisor. It is the resident's responsibility to check their mailbox on an annual basis. Snow plow shields can be installed by the resident.
- *Click on the link below to see the diagram that shows the location of the right-of-way:*

<http://www.willoughbyhills-oh.gov/departments/services/streets/index.php>

#### The Utility Company:

- to report downed wires, outages, service requests (such as street lights out), report trees/branches in the wires - **The Illuminating Company – First Energy (electric)** – (888) 544-4877
- **Dominion Energy Ohio (gas)** – Inquiries (800) 362-7557 and Emergency Services (877) 542-2630
- to report water main breaks and billing issues for water and sewer – **Lake County Department of Utilities (water)** – (440) 350-2070
- to report unburied cables, exposed wires, or downed lines - **AT&T (phone)** – (800) 288-2020
- ***When in doubt if a downed wire is live, call 911***



## **FIRE DEPARTMENT UPDATE:**

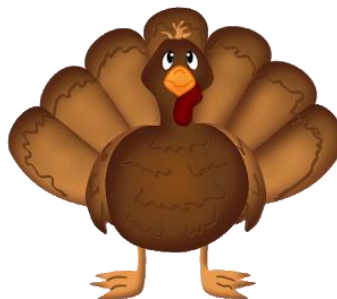
### **TURKEY TIPS FOR PREPARING YOUR THANKSGIVING FEAST:**

With many residents perhaps opting to cook their turkeys by way of an outdoor fryer, here are some great tips to fry safely:

- Keep outdoor fryers off decks, out of garages and a safe distance away from trees and other structures.
- Make sure the turkey is thawed and dry before cooking. Ice or water that mixes into the hot oil can cause flare-ups.
- Watch the weather. Never operate a fryer outdoors in the rain or snow.
- Place the fryer on a level surface, and avoid moving it once it's in use.
- Leave 2 feet between the tank and the burner when using a propane-powered fryer.
- Follow the manufacturer's instructions to avoid overfilling. Oil can ignite when it makes contact with the burner.
- Choose a smaller turkey for frying. A bird that's 8 to 10 pounds is best; pass on turkeys over 12 pounds.
- Never leave fryers unattended.
- Purchase a fryer with temperature controls, and watch the oil temperature carefully. Cooking oil that is heated beyond its smoke point can catch fire. If you notice the oil is smoking, turn the fryer off.
- Turn off the burner before lowering the turkey into the oil. Once the turkey is submerged, turn the burner on.
- Wear goggles to shield your eyes, use oven mitts to protect your hands and arms and keep an "ABC" or grease-rated fire extinguisher close by. Do not to use water or a garden hose on a fire related to Turkey Fryers.
- Skip the stuffing when frying turkey, and avoid water-based marinades.
- Keep children and pets away from the fryer at all times.
- Once finished, carefully remove the pot from the burner, place it on a level surface and cover to let the oil cool overnight before disposing.
- Opt for an oil-less fryer. This uses infrared heat, rather than oil, to cook the turkey.

CLICK ON THE FOLLOWING LINK FOR A MORE COMPLETE LISTING OF SAFELY TIPS AND SUGGESTIONS:

<https://www.statefarm.com/simple-insights/residence/15-turkey-fryer-safety-tips>



## POLICE DEPARTMENT NEWS:

### Tips to Prevent Car Break-Ins

This continues to be an issue in Willoughby Hills and our neighboring communities, so we wanted to repeat a few items from our last E-newsletter to ensure your safety:

- Lock your doors every time you leave your vehicle. A vast majority of vehicles that are burglarized have been vehicles that were unlocked. Lock your car doors!
- Do not leave your car running unattended even for a minute; criminals are opportunists who love an easy job.
- Do not leave valuable or even cheap items in plain sight. Offenders often look into a vehicle to see if it is worth breaking into. What you think is worthless, they may see as some value to them.
- Car alarms are a deterrent – they are loud and annoying. However, next time this happens, take notice that there are no car thieves around that noisy car.
- Don't park your vehicle in an isolated area or an area where others cannot see your vehicle from the street. If you park in your garage, make sure you lock your garage door.
- Do not leave your garage door opener inside your vehicle – especially in plain sight. This could potentially give them access not only to your vehicle but also your entire residence.

Call 911 anytime you see someone or something suspicious in the area. It is always better to be safe rather than sorry. The Willoughby Hills Police Department responds to all calls for service and take all suspicious activity alerts very seriously.



A READER FROM LAST WEEK ASKED US TO WEIGH IN ON FIREWORKS IN OUR CITY: CHAPTER 1511 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS GOVERNS FIREWORKS DISPLAYS. IT SPECIFICALLY STATES IN SECTION 1511.04 THAT “NO PERSON SHALL POSSESS FIREWORKS IN THIS MUNICIPALITY OR SHALL POSSESS FOR SALE OR SELL FIREWORKS IN THIS MUNICIPALITY, EXCEPT AS PROVIDED IN SECTIONS 1511.05 AND 1511.06” (WHICH HAVE TO DO WITH MODEL ROCKETS, ETC.)

CLICK ON THE FOLLOWING LINK TO VIEW THE ENTIRE CODE:

[https://codelibrary.amlegal.com/codes/willoughbyhills/latest/willoughbyhills\\_oh/0-0-0-20733#JD\\_1511](https://codelibrary.amlegal.com/codes/willoughbyhills/latest/willoughbyhills_oh/0-0-0-20733#JD_1511)





**CONGRATULATIONS TO OFFICER MIKE JONES WHO RECEIVED A MAYORAL PROCLAMATION AND A COUNCIL RESOLUTION AT LAST NIGHT'S COUNCIL MEETING. OFFICER JONES IS CREDITED WITH SAVING A MAN'S LIFE WHEN HE RESCUED THE MAN FROM A BURNING VEHICLE. CONGRATULATIONS!**



## CITY COUNCIL NEWS:

Council adopted the following ordinances and resolutions on Thursday, November 12, 2020.  
To view the entire ordinance, click on the link below:

Ordinance 2020-48: Labor contract for Service Dept. workers (3<sup>rd</sup> Reading)

Ordinance 2020-54: Labor contract for AFSCME workers (3<sup>rd</sup> Reading)

Ordinance 2020-60: Establish position/salary of PT Zoning Admin. (1<sup>st</sup> Reading)

Resolution 2020-11: Agreement with LC Board of Commissioners to Amend the 12/29/79 agreement re. transfer of City's public water system property to LC Sewer)

[http://www.willoughbyhills-oh.gov/government/city\\_council/records/prior\\_years.php](http://www.willoughbyhills-oh.gov/government/city_council/records/prior_years.php)

COUNCIL CANCELLED THE FOLLOWING MEETINGS:

THURSDAY, NOVEMBER 26, 2020 AT 7PM AND

THURSDAY, DECEMBER 24, 2020 AT 7PM (DUE TO THE HOLIDAYS)

COUNCIL SCHEDULED A SPECIAL COUNCIL MEETING FOR MONDAY, NOVEMBER 23, 2020 AT 6:00 PM VIA ZOOM FOR THE PURPOSE OF REVIEWING THE LABOR CONTRACTS FOR POLICE & FIRE PERSONNEL AND THE APPOINTMENT OF SGT MATTHEW NAEGELE FOR POLICE CHIEF (ALL ORDINANCES CAN BE FOUND ON THE CITY WEBSITE, LISTED ABOVE) DON'T FORGET THAT YOU CAN VIEW THE ZOOM MEETING ON WHTV CABLE CHANNEL 1024 SPECTRUM OR CHANNEL 99 AT&T UVERSE.



## WHISPER NEWS:

**SIGN UP NOW TO BE A WHISPER VOLUNTEER!**

**CHECK OUT THE LINK BELOW FOR YOUR APPLICATION:**

<http://www.willoughbyhills-oh.gov/departments/services/whisper/index.php>



## **RESIDENT & EMPLOYEE NEWS:**

WELCOME TO THE FOLLOWING NEW RESIDENTS:

IVA & MICHAEL JOHNSON

ISTVAN & KATALIN TOTH

BRITNI GRAY & AARON CAMMON

JULIE & BRIAN CAWNEEN

HAPPY TO HAVE YOU HERE!



## **CONGRATULATIONS ARE IN ORDER:**

CONGRATULATIONS TO RESIDENT KAREN KOWALL ON HER RECENT RETIREMENT AFTER SERVING 35 YEARS AS LAKE COUNTY CHIEF ASSISTANT PROSECUTOR! CONGRATULATIONS ON A GREAT CAREER IN SERVING OUR COMMUNITY!





## RECREATION NEWS:

DON'T FORGET TO REGISTER FOR A CARD AT CHRISTMAS CARD LANE. SHOW YOUR SPIRIT DURING THE HOLIDAY SEASON. CHECK OUT THE FOLLOWING LINK FOR ALL OF THE INFORMATION YOU WILL NEED:

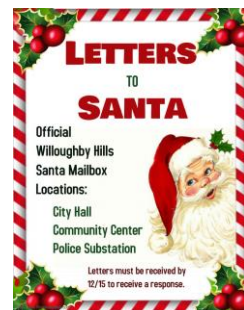
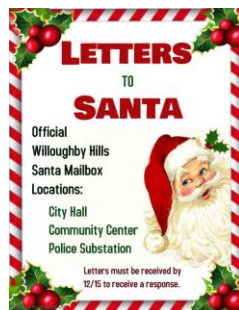
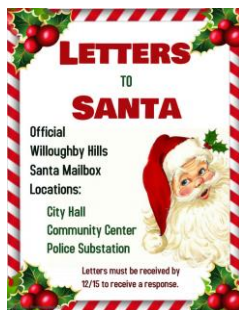
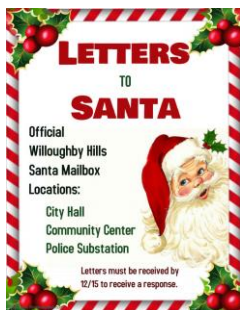
<http://www.willoughbyhills-oh.gov/2020%20PAMPHLET%20ON%20CHRISTMAS%20CARD%20LANE.pdf>



PHOTO CONTEST ENTRIES HAVE BEEN SUBMITTED AND ARE BEING REVIEWED BY OUR RECREATION COMMISSION  
ALL ENTRIES HAVE A CHANCE TO WIN SOME GREAT PRIZES.  
THE RECREATION COMMISSION WILL BE POSTING THE PHOTOS AND ANNOUNCING THE WINNERS SOON. STAY TUNED FOR THOSE UPCOMING ANNOUNCEMENTS!



WINTERFEST/CHRISTMAS CARD LANE DRIVE THRU AND TOY DRIVE SET FOR SUNDAY, DECEMBER 6, 2020 FROM 6 TO 7:30 P.M. PLAN TO JOIN US!



From Nov 27 through Dec 15 there will be 3 mailboxes set up that can get your Letters to Santa directly to the North Pole! If we receive your letters by Dec 15, and they include your name and mailing address, there is time for the Big Guy from up North to send a personal response back to you. We have made it easy for you; click here for a letter to fill out or they can also be downloaded from our facebook page.

<http://cms2.revize.com/revize/willoughbyhills/departments/services/recreation/index.php>

## **RECREATION (CONTINUED):**

WHILE THE WEATHER IS NICE....START THINKING ABOUT PUTTING OUT THOSE CHRISTMAS DECORATIONS FOR OUR HOLIDAY LIGHTS CONTEST!!



## **BUSINESS NEWS:**

### **STOCKINGS FOR SOLDIERS CALL FOR DONATIONS:**

**DEJOHN FUNERAL HOMES & CREMATORY IS COORDINATING ITS ANNUAL STOCKINGS FOR SOLDIERS PROGRAM NOW THROUGH NOVEMBER 23 TO SEND A TAST OF HOME FOR THE HOLIDAYS TO THE U.S. TROOPS OVERSEAS, THEIR FAMILIES AND LOCAL VETERANS.**

**THE DEJOHN FAMILY SUPPLIES THE RED & WHITE STOCKINGS FREE OF CHARGE TO TAKE HOME, DECORATE & STUFF WITH HOLIDAY CHEER. INCLUDED WITH THE STOCKING IS A LIST OF SUGGESTED STUFFERS, SUCH AS LONG SOCKS, AA BATTERIES, PERSONAL CARE ITEMS, AT&T CALLING CARDS & NON-PERISHABLE FOOD ITEMS.**

**STOCKINGS ARE AVAILABLE AT THE FUNERAL HOME, 28890 CHARDON ROAD FROM 9 AM TO 4:30 PM MONDAY THRU FRIDAY. CALL 440-516-5555 FOR MORE INFORMATION.**



## **BUSINESS NEWS:**

### **CHRISTMAS OPEN HOUSE SATURDAY, NOVEMBER 14 AND SUNDAY, NOVEMBER 15**



**2730 SOM CENTER ROAD, WILLOUGHBY HILLS  
SOCIAL DISTANCING SANTA CLAUS (BRING YOUR OWN CAMERA) ON  
SATURDAY AND SUNDAY FROM 1PM TO 3PM  
ALL CHRISTMAS MERCHANDISE 20% OFF DURING THIS OPEN HOUSE  
WEEKEND ONLY (NOV. 14 AND 15)**

**REMEMBER TO SUPPORT OUR WILLOUGHBY HILLS SMALL BUSINESSES! THE CITY IS  
WORKING ON A RESOURCE BOOKLET SO OUR RESIDENTS WILL KNOW WHAT BUSINESSES  
ARE IN OUR CITY WHEN THEY CHOOSE TO DINE OR RECEIVE PROFESSIONAL SERVICES.  
FUTURE NEWSLETTERS WILL LET YOU KNOW WHEN TO EXPECT THIS MAILING!**



STAY SAFE!!! CALL CITY HALL IF YOU HAVE ANY QUESTIONS OR CONCERNS

AT 440-946-1234

OR VISIT

OUR WEBSITE AT:

[WWW.WILLOUGHBYHILLS-OH.GOV](http://WWW.WILLOUGHBYHILLS-OH.GOV)

