



City of Willoughby Hills

## **E-NEWSLETTER**

VOLUME 22 FRIDAY, MARCH 26, 2021

**WELCOME TO OUR NEW E-NEWSLETTER SUBSCRIBERS!!!**

THANK YOU FOR YOUR INTEREST IN THE CITY OF WILLOUGHBY HILLS. THIS WEEKLY E-NEWSLETTER IS INTENDED TO PROVIDE UP-TO-DATE INFORMATION TO ITS READERS.

PLEASE ENCOURAGE OTHERS TO JOIN BY SENDING AN EMAIL REQUEST TO:

[NEWSLETTER@WILLOUGHBYHILLS-OH.GOV](mailto:NEWSLETTER@WILLOUGHBYHILLS-OH.GOV)

DURING THE COVID-19 PANDEMIC, THE CITY IS COMMITTED TO CONTINUE COMMUNICATIONS WITH OUR RESIDENTS WITH THE HELPFUL INFORMATION CONTAINED IN THIS NEWSLETTER AND ON THE CITY WEBSITE:

<http://www.willoughbyhills-oh.gov/index.php>

### **SCHOOL NEWS:**

#### **WILLOUGHBY-EASTLAKE SCHOOLS CONTINUE VIRTUAL LEARNING:**

CLICK ON THE FOLLOWING LINK TO THE WILLOUGHBY-EASTLAKE SCHOOLS TO KEEP UP TO DATE ON VIRTUAL AND IN-PERSON LEARNING

<https://www.weschools.org/protected/ArticleView.aspx?iid=6GUPUY&dasi=2G2>

### **INCOME TAX NEWS:**

#### **TAX DAY FOR INDIVIDUALS EXTENDED TO MAY 17, 2021!**

THE IRS ANNOUNCED THIS WEEK THAT THE FEDERAL INCOME TAX FILING DUE DATE FOR INDIVIDUALS WITH THE 2020 TAX YEAR WILL BE AUTOMATICALLY EXTENDED FROM APRIL 15, 2021 TO MAY 17, 2021.

EVEN WITH THE NEW DEADLINE, IRS URGES TAXPAYERS TO CONSIDER FILING AS SOON AS POSSIBLE, ESPECIALLY THOSE WHO ARE OWED REFUNDS. FILING ELECTRONICALLY WITH DIRECT DEPOSIT IS THE QUICKEST WAY TO GET REFUNDS. INDIVIDUAL TAXPAYERS DO NOT NEED TO FILE ANY FORMS OR CALL THE IRS TO QUALIFY FOR THIS AUTOMATIC FEDERAL TAX FILING AND PAYMENT RELIEF.

## UPCOMING MEETINGS AND EVENTS:

**TUESDAY, MARCH 30, 2021 5:00 P.M.**

**CHARTER REVIEW COMMISSION SUBCOMMITTEE – WORK SESSION  
COUNCIL CHAMBERS  
SOCIAL DISTANCING AND MASKS MANDATORY**

**WEDNESDAY, MARCH 31, 2021 7:00 P.M.**

**CHARTER REVIEW COMMISSION MEETING  
VIA ZOOM**

***Zoom ID# 854 5331 7928    Zoom Password 647729***

**THURSDAY, APRIL 1, 2021 7:00 P.M.**

**PLANNING COMMISSION/ARCHITECTURAL BD OF REVIEW MEETING  
VIA ZOOM**

***Zoom ID# 837 8519 2097    Zoom Password 066269***

**ACCESS LINKS MAY BE FOUND ON THE CITY WEBSITE FOR ALL OF THESE MEETINGS.**

### **THE FOLLOWING LEGISLATION WAS PASSED AT LAST NIGHT'S COUNCIL MEETING:**

**ORDINANCE 2021-012    CITY 2021 BUDGET**

**ORDINANCE 2021-018    ODOT CHARDON ROAD RESURFACING**

**RESOLUTION 2021-003    CHILD ABUSE PREVENTION – MONTH OF  
APRIL**

**JUST A REMINDER THAT ALL COUNCIL ORDINANCES & RESOLUTIONS  
MAY BE FOUND ON THE CITY WEBSITE AT:**

**[http://www.willoughbyhills-oh.gov/government/city\\_council/records/prior\\_years.php](http://www.willoughbyhills-oh.gov/government/city_council/records/prior_years.php)**

### **VOLUNTEER NEEDED.....**

COUNCIL IS LOOKING FOR A VOLUNTEER (PERHAPS A STUDENT MAJORING IN AUDIO VISUAL OR COMPUTER SCIENCE OR A RETIRED INDIVIDUAL LOOKING TO VOLUNTEER THEIR TIME AND TALENT) TO: OPERATE THE CAMERA SYSTEM IN COUNCIL CHAMBERS DURING REGULAR COUNCIL MEETINGS, COMMITTEE MEETINGS AND BOARDS & COMMISSION MEETINGS

ONCE IN-PERSON MEETINGS RESUME IN COUNCIL CHAMBERS, WE WILL BE ABLE TO USE OUR NEWLY INSTALLED AUDIO VISUAL SYSTEM WHICH PROVIDES ENHANCEMENTS TO THE CAMERA SYSTEM IN COUNCIL CHAMBERS. WE LOOK FORWARD TO A BETTER CAMERA VIEW OF THE PERSON SPEAKING, AS WELL AS THE ABILITY TO REVIEW MAPS AND IMPORTANT DOCUMENTS ONSCREEN DURING THE MEETINGS.

IF YOU OR SOMEONE YOU KNOW MAY BE INTERESTED IN OPERATING THIS SYSTEM DURING MEETINGS, PLEASE CONTACT COUNCIL PRESIDENT HALLUM AT 440-840-6710. THANK YOU.

## YARD WASTE NOTICE BEGINS APRIL 1ST:

Yard waste service in Willoughby Hills starts again  
on April 1st 2021.

REMEMBER THESE IMPORTANT GUIDELINES:

Your Yard Waste is picked up on the same day as your normal trash day, on a weekly basis.

Grass clippings must be in a brown kraft bag or personal container marked YW.

Branches must be tied/bundled and no longer than 4ft. Please contact Republic Services at 216-441-6300 with any questions.



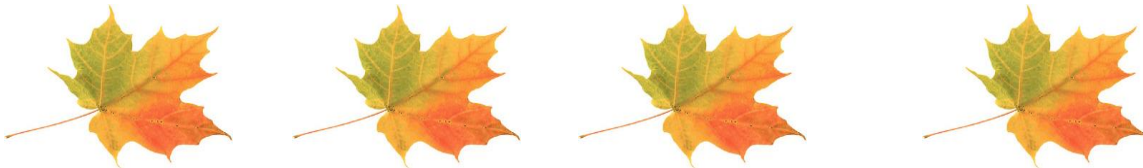
## CITY SPRING LEAF PICK UP

**THE WILLOUGHBY HILLS SERVICE DEPARTMENT WILL BE PICKING UP LEAVES  
TO HELP WITH YOUR SPRING CLEAN UP.**

LEAVES WILL BE PICKED UP **ONE WEEK ONLY** – APRIL 12 THROUGH APRIL 16, 2021.

PLEASE MAKE SURE YOUR LEAVES ARE AT THE EDGE OF YOUR PROPERTY FOR EASY PICKUP, YET NOT BLOCKING CULVERT OR DRAINAGE PIPES.

THIS WILL BE ONE PASS THROUGH ONLY, SO MAKE SURE THE LEAVES ARE OUT FOR PICKUP!



## EMPLOYEE NEWS:

CONGRATULATIONS TO POLICE OFFICER GREG LEONBRUNO ON HIS 10<sup>TH</sup> ANNIVERSARY WITH THE CITY ON 4/2/21 AND TO SERVICE DEPT. WORKER MARK RADEBAUGH ON 2 YEARS WITH THE CITY ON 4/4/19. WE ARE GLAD YOU ARE ON OUR TEAM! CONGRATULATIONS!



**MASTER PLAN SUBCOMMITTEE WANTS TO HEAR FROM YOU!**

**WHAT IS YOUR VISION FOR THE CITY?**

**PUBLIC HEARINGS ARE PLANNED FOR:  
MONDAY, APRIL 12, 2021 AT 6:00 P.M. AND  
WEDNESDAY, APRIL 14, 2021 AT 6:00 P.M.  
VIA ZOOM**

**PLAN TO ATTEND THE ZOOM MEETING (MEETING ACCESS  
INSTRUCTIONS ARE ON THE CITY WEBSITE) & LET THE  
COMMITTEE KNOW WHAT YOU WANT TO SEE  
IN WILLOUGHBY HILLS.**

**????SIDEWALKS  
????MORE SHOPPING OR DINING OPPORTUNITIES  
????PARK ACCESS  
????ZONING CHANGES**

**If you do not “Zoom” please send your written comments to:  
[PC-ABR@WilloughbyHills-OH.gov](mailto:PC-ABR@WilloughbyHills-OH.gov)  
Your voice counts!!!**



## RESIDENT NEWS:

IT'S A GIRL!!!

CONGRATULATIONS TO:

JOAN & DICK MOTUZA ON BECOMING GREAT GRANDPARENTS

&

LINDA MOTUZA ON BECOMING A GRANDMOTHER WITH THE BIRTH OF HER  
DAUGHTER NICOLE'S (HUSBAND DAN) BABY GIRL,

ALAINA LYNN

BORN ON THURSDAY, MARCH 18 (2 WEEKS EARLY)

BEST WISHES TO THE MOTUZA & GUSCHING FAMILIES!



SYMPATHY TO BOB AND LINDA SACERICH, WHO LOST BOB'S WONDERFUL  
SISTER MILLIE THIS WEEK. OUR THOUGHTS AND PRAYERS REMAIN WITH  
THE FAMILY.



## **NEWS FROM MAYOR GARDNER'S OFFICE:**

**CHANGES COMING TO THE 440 AREA CODE:  
TEN DIGIT DIALING BEGINS ON APRIL 24, 2021  
& WILL BE MANDATORY BY OCTOBER 24, 2021!**

**THE CITY HAS BEEN MADE AWARE OF A NEW POLICY THAT WILL AFFECT OUR PERSONAL PHONES, EMERGENCY CONTACT NUMBERS, AND OTHER ASPECTS WHEN DIALING ANY NUMBER IN THE 440 AREA CODE.**

**THE FEDERAL COMMUNICATIONS COMMISSION (FCC) HAS ADOPTED "988" AS A NEW THREE-DIGIT NUMBER TO BE USED NATIONWIDE TO REACH THE NATIONAL SUICIDE PREVENTION & MENTAL HEALTH CRISIS LIFELINE, STARTING JULY 16, 2022. IN ORDER FOR "988" TO WORK IN CERTAIN AREA CODES, 10-DIGIT LOCAL DIALING MUST FIRST BE IMPLEMENTED. THE 440 AREA CODE HERE IN OHIO HAS BEEN IDENTIFIED AS ONE OF THE TWO AREA CODES WHERE YOU WILL NEED TO CHANGE THE WAY YOU DIAL LOCAL CALLS.**

### **WHAT WILL BE THE NEW DIALING PROCEDURE?**

**TO COMPLETE ALL LOCAL CALLS, YOU WILL NOW NEED TO DIAL AREA CODE + TELEPHONE NUMBER. THIS APPLIES TO ALL CALLS WITHIN OUR 440 AREA CODE THAT ARE CURRENTLY DIALED WITH SEVEN DIGITS.**

### **WHEN WILL THE CHANGE BEGIN?**

**BEGINNING APRIL 24, 2021, YOU SHOULD BEGIN DIALING 10 DIGITS (AREA CODE + TELEPHONE NUMBER) FOR ALL LOCAL CALLS. IF YOU FORGET AND DIAL JUST 7 DIGITS, YOUR CALL WILL STILL BE COMPLETED.**

**BEGINNING OCTOBER 24, 2021, YOU MUST DIAL 10-DIGITS (AREA CODE + TELEPHONE NUMBER) FOR ALL LOCAL CALLS. ON & AFTER THIS DATE, LOCAL CALLS WITH ONLY 7 DIGITS MAY NOT BE COMPLETED AND A RECORDING WILL INFORM YOU THAT YOUR CALL CANNOT BE COMPLETED AS DIALED!**

### **GET READY FOR THIS IMPORTANT CHANGE!**



## IMPORTANT INFORMATION REGARDING REGISTRATION FOR COVID VACCINE:

### How do I get an appointment?

On Friday mornings, vaccine appointments for the following week will be available in ArmorVax. Notice of available appointments will also be posted on the Lake County General Health District website ([www.lcghd.org](http://www.lcghd.org)) on LCGHD's Facebook and Twitter accounts, and announced via LCGHD's weekly Situation Report. Lake County residents who currently qualify to receive the COVID-19 vaccine should create an account with the ArmorVax scheduling system by visiting [www.armorvax.com](http://www.armorvax.com). Once an account is created, eligible users will be able to search for available vaccine appointments.

- [ArmorVax Instruction Guide](#)
- [ArmorVax FAQ](#)
- Important tips for creating an ArmorVax account include the following:
  - Use a unique email address for each person creating an account.
  - Be certain to select your eligible occupation and/or condition when creating account.
  - You must first answer the screening questions before you will be able to schedule an appointment time.
  - Do not attempt to create an ArmorVax account until your eligibility is announced – you will not be able to schedule an appointment.
  - Individual identification and proof of occupation is required for all vaccine appts.

Those without email addresses, and/or needing assistance with making appointments may call (440) 350-2684 on Mondays and Tuesdays, between from 8 am to 4:30 pm.

MANY OF OUR RESIDENTS HAVE BEEN SUCCESSFUL IN GETTING APPOINTMENTS. MASS VACCINATION CLINICS ARE UNDERWAY AT THE WOLSTEIN CENTER IN CLEVELAND AND WILL BE COMING TO LAKELAND COMMUNITY COLLEGE AND MENTOR FINE ARTS!



## CAMPBELL PARK UPDATE

WITH THE RECENT GUIDELINES PUBLISHED BY THE LAKE COUNTY GENERAL HEALTH DISTRICT AND CDC, THE CITY OF WILLOUGHBY HILLS HAS ESTABLISHED THE FOLLOWING POLICY UPDATES FOR PARKS & RECREATION:

BASKETBALL COURTS – CLOSED (DUE TO SOCIAL DISTANCING CONCERNS)

TENNIS COURTS – NOW OPEN

PLAYGROUND EQUIPMENT – NOW OPEN, WITH SIGNAGE THAT THE EQUIPMENT IS NOT SANITIZED ON A REGULAR BASIS

OUTDOOR RESTROOMS – OPENING SOON, WITH SIGNAGE THAT THE RESTROOMS ARE MAINTAINED ONCE DAILY BY OUR SERVICE DEPARTMENT PERSONNEL

PAVILIONS – NOT YET AVAILABLE FOR RENT. THEY WILL BE ROPED OFF TO AVOID UNSCHEDULED EVENTS UNTIL THE LCGHD AND CDC GUIDELINES PERMIT PUBLIC PICNICS. IN THE MEANTIME, RESIDENTS ARE ENCOURAGED TO ENJOY FAMILY PICNICS AT HOME.

BASEBALL FIELDS – AVAILABLE FOR WILLOUGHBY HILLS YOUTH SPORTS LEAGUE TEAMS ONLY, WHERE COACHES HAVE BEEN ADVISED ON COVID-19 SAFETY MEASURES.

AS THESE GUIDELINES CHANGE, WE WILL PUBLISH THEM IN OUR WEEKLY E-NEWSLETTER. STAY SAFE!



## BASEBALL & SOFTBALL SIGNUPS:

**BASEBALL & SOFTBALL SIGNUPS HAVE BEGUN:  
CLICK ON THE LINK BELOW TO GET THE APPLICATIONS:**

<http://cms2.revize.com/revize/willoughbyhills/departments/services/recreation/index.php>



## RECREATION:

CITY OF WILLOUGHBY HILLS COMMUNITY GARAGE SALE DAY – SPRING CLEAN UP!

SATURDAY, APRIL 24, 2021.

YOU ARE INVITED TO JOIN US FOR AN ADDITIONAL WILLOUGHBY HILL COMMUNITY GARAGE SALE DAY (WE WILL STILL BE HAVING OUR AUGUST SALE)! WE WILL HELP PROMOTE YOUR SALE THROUGH THE COMMUNITY CHANNEL, WEBSITE, FACEBOOK, FLYERS AND RADIO. GET EVERYTHING TURNED IN BEFORE THE DEADLINE SO YOUR GARAGE SALE CAN BE PROMOTED AS PART OF THIS SPECIAL DAY!

HURRY.....REGISTRATION ENDS APRIL 16, 2021.

VISIT THE CITY WEBSITE AT [WWW.WILLOUGHBYHILLS-OH.GOV](http://WWW.WILLOUGHBYHILLS-OH.GOV) FOR A FILLABLE APPLICATION, OR CLICK ON THE LINK BELOW:

<http://www.willoughbyhills-oh.gov/departments/services/recreation/index.php>



## THE MIND CHALLENGE IS COMING TO WILLOUGHBY HILLS!

GREAT OPPORTUNITY FOR RESIDENTS OVER AGE 50....

INTERESTED IN TRIVIA?

THE CITY IS PUTTING TOGETHER TEAMS FOR "THE MIND CHALLENGE" WHICH BEGINS WITH TEAM FORMATION ROUNDS ON JULY 12 AND JULY 19.

EACH TEAM CONSISTS OF 4 TO 6 MEMBERS.

TEAMS FROM LAKE AND CUYAHOGA COUNTIES COMPETE FOR PRIZES.

START THINKING ABOUT THIS FUN ACTIVITY...MORE INFORMATION TO FOLLOW IN FUTURE NEWSLETTERS!



## BUILDING DEPARTMENT NEWS:

### **Willoughby Hills Building/Zoning Department**

Direct Line to the Building/Zoning Department Clerk: 440-975-3550

If you get voicemail, please leave us your name, number, address and a message.

You may also email us at: [building@willoughbyhills-oh.gov](mailto:building@willoughbyhills-oh.gov)

### **Spring is here, and Residents are starting to think of projects**

Before starting any project, check to see if a permit is required. Some projects may even require a review process.

Plan ahead for these projects due to the review timeframe.

#### **Examples of Zoning Permits that can be issued with an in-house review:**

- Drive Apron
- Basement Waterproofing (exterior)
- Demolition
- Drive Culvert
- Excavation Hauling (Also Requires a Bond)
- Roofing
- Siding
- Street Opening (Also Requires a Bond)
- Above Ground Pool (additional permit required through the Lake County Building Department)
- Window and/or Door Replacement
- Accessory Structures 199 Square Feet or Less (Ex: Sheds)
- Driveway/Parkway/Patio/Walkway
- Fence/Wall
- Drainage

#### **Examples of permits that require additional reviews (Planning Commission, Architectural Board of Review, Board of Zoning Appeals), City Permits and LCBD Permits:**

- Accessory Structures 200 Square Feet or more (Ex: Shed, Detached Garages)
- Additions
- Attached Garages
- Decks
- Sunrooms, Screened Porches, and 3-Season Rooms
- Greenhouses
- In-Ground Pools
- New Homes

Forms can be found on the Building Department Page of the City Website.

## FIRE DEPARTMENT NEWS:

BURNING LEAVES IS PROHIBITED IN WILLOUGHBY HILLS. THE CITY HAS PROVIDED A MEANS TO DISPOSE OF THEM. PLEASE BE MINDFUL OF THIS AS YOU BEGIN YOUR SPRING CLEANUP.

GRILLING SAFETY – PROPANE & CHARCOAL BBQ GRILLS SHOULD ONLY BE USED OUTDOORS. THE GRILL SHOULD BE PLACED WELL AWAY FROM THE HOME, DECK RAILINGS AND OUT FROM UNDER EAVES AND OVERHANGING BRANCHES. KEEP CHILDREN AND PETS AT LEAST THREE FEET AWAY FROM THE GRILL AREA. KEEP YOUR GRILL CLEAN BY REMOVING GREASE OR FAT BUILDUP FROM THE GRILLS AND IN TRAYS BELOW THE GRILL. NEVER LEAVE YOUR Here are two hyperlinks that provide great information on “open burning.”

[Open Burning Handout.pdf \(willoughbyhills-oh.gov\)](#)

[Open Burning Laws.pdf \(willoughbyhills-oh.gov\)](#)

**2021 SPECIAL COLLECTIONS BY LAKE COUNTY DEPT. OF UTILITIES  
TO HELP WITH YOUR SPRING CLEAN UP:**

**ELECTRONICS COLLECTION: APRIL 24 & AUGUST 14, 2021 8AM TO 2PM FREE EVENT**

All personal data is secure as all hard drives are professionally erased in a secure facility. **ACCEPTED:** Battery back-ups, cable boxes, CD/DVDs, CD/VCR/DVD players, cell phones, circuit boards, coffee makers, computers/towers, curling irons, digital cameras, digital office phones, docking stations, fax machines, game systems, hairdryers, hard drives, keyboards, laptops, microphones, microwaves, modems/networking, printers, radios, scanners, servers, speakers, switches, tablets, toasters, wires/cables, typewriters, vacuums and most other corded or rechargeable household electronics.

**PROHIBITED:** Any item on a trailer, any large appliances (stoves, washers, dryers, dishwashers, etc.), batteries (alkaline, wet cell, dry cell), televisions, broken/bare CRTs, computer monitors, any light bulb, carbon monoxide detectors, exercise equipment (bike, elliptical, treadmill, etc.), cassette tapes, gas-powered equipment, Freon containing devices/materials (refrigerators, air conditioners, dehumidifiers, etc.), household hazardous waste, materials containing liquids, devices containing liquid mercury (thermostats, switches, medical devices, thermometers), PCB containing materials, propane tanks, radioactive materials, smoke detectors.

**TIRE COLLECTION: MAY 1, 2021 8AM TO 2PM \*FEES MAY APPLY**

**ACCEPTED:** Up to six (6) car or light-truck tires unmounted from the rim will be accepted for FREE. Additional tires unmounted are \$2 each, tires mounted on a rim are \$4 each and oversized tires are \$10 each paid by \*cash/check only. Television Collection - May 8 & August 14, 8 a.m. to 2 p.m. \*Fees may apply. **ACCEPTED:** Flat/LCD/Plasma screens any size are FREE, screens sized smaller than 21 inches are \$5 each and screens sized larger than 21 inches or projection & console sets are \$10 each paid by \*cash/check only. **PROHIBITED:** Any item on a trailer and any other type of electronics.

**HAZARDOUS WASTE COLLECTION: JUNE 5 & SEPT. 25, 2021 8AM TO 2PM FREE EVENT**

**ACCEPTED:** Motor oil, gasoline, coolants, antifreeze, grease. oil-based paints, varnish, shellacs, stains, aerosols, polyurethanes, primers & grout. Bulbs & batteries of any size or kind. Fluorescent bulbs, household cleaners & solvents. Thinners, kerosene, turpentine, lighter fluid & paint strippers. Pool, lawn, & garden chemicals. Pesticides, weed killers, spray insecticides, "hobby" chemicals, mercury, empty propane tanks, roofing tars, drive sealers, & adhesives.

**PROHIBITED:** Ammunition, explosives, latex paint, medical waste, prescription medicines, smoke alarms, or any other item not on the accepted list.

**STAY SAFE!!! CALL CITY HALL IF YOUR HAVE ANY QUESTIONS OR CONCERNS**

AT 440-946-1234

OR VISIT

OUR WEBSITE AT:

[WWW.WILLOUGHBYHILLS-OH.GOV](http://WWW.WILLOUGHBYHILLS-OH.GOV)