



E-NEWSLETTER

VOLUME 93 FRIDAY, DECEMBER 2, 2022

Welcome to our new E-newsletter subscribers!

Please encourage others to join by sending an email request to:

NEWSLETTER@WILLOUGHBYHILLS-OH.GOV

MAYOR GARDNER'S REPORT:

I hope that everyone had a wonderful Thanksgiving and is ready for a busy holiday season here in Willoughby Hills. I want to express my sincerest thanks to everyone that came and donated food for the Police Department's Food Drive. Saint Noel's has reported that 1,279 pounds of food were brought into their food pantry as a result of the generosity of our residents and others and the efforts of the Police Department to collect the donations. As you will see later in the Newsletter, the Police Department is now, in coordination with the Cleveland Clinic and Willoughby Hills Friends Church, seeking toy donations for area families. Donation bins are available at both the Cleveland Clinic's Willoughby Hills Office and in the Police Department lobby at City Hall.

In addition to the Police Department's drive, the Fire Department is conducting their annual toy drive in conjunction with Winterfest. I hope that everyone will come out at 5:00 P.M. this Sunday night and bring a toy (or more). These toys will go to the Toys For Tots Holiday campaign. If you bring a toy to Winterfest, you will be entered in a raffle for one of many gift cards that have been donated from local businesses and restaurants. Winterfest will also feature a visit from Santa and a performance by the Willoughby South Holiday Band.

Breakfast with Santa is filling up fast, if you haven't registered yet, please do so. Later in the Newsletter you will find the registration form. Also attached is the registration form for our Holiday Lights Contest and the schedule and routes for the 2022 Willoughby Hills Parade of Lights with Santa. The Holiday Parade will be December 12-15.

As usual, I must complement the hard work of our service department as leaf collection is wrapping up. They had to face the snow a couple of weeks ago, and did so admirably, and are now back to finishing off their last pass through the City for leaves. Please see the Article later in the Newsletter from Superintendent Grubiss regarding winter snowplowing.

Finally, I must express my appreciation to our Police Department, Fire Department and Service Department for their efforts to honor fallen Cleveland firefighter Johnny Tetrick. Firefighter Tetrick was a member of the Willoughby Hills Friends Church. The Church hosted his calling hours last Friday and was the starting point for the Cleveland Fire Department's procession. Chief Gandee and the members of the Willoughby Hills Fire Department hung an American flag from our Department's Ladder Truck on Friday at the Church and, with the assistance of the Mentor Fire Department, hung a flag across Route 91 for the procession from the Church to Rocket Mortgage Fieldhouse last Saturday. Chief Gandee also coordinated salutes by many of our neighboring Fire Departments along the procession route from here to Richmond Heights. A few photos of the tributes are on the following pages. I am so glad and proud that we could offer such a beautiful tribute to fire fighter Tetrick, his family and the Cleveland Fire Department.

I look forward to seeing many of you at Winterfest this Sunday.

CITY CALENDAR OF EVENTS

Thursday, December 1, 2022

**PLANNING COMMISSION/ARCHITECTURAL BOARD OF REVIEW
7:00 P.M. – Council Chambers**

Sunday, December 4, 2022

**WINTERFEST AND CHRISTMAS CARD LANE LIGHTING
5:00 P.M. – 6:30 P.M. FIRE STATION**

Monday, December 5, 2022

**WORKING COMMITTEE OF COUNCIL MEETING
6:00 P.M. Council Chambers**

Wednesday, December 7, 2022

**RECREATION COMMISSION MEETING
7:00 P.M. Council Chambers**

Thursday, December 8, 2022

**CITY COUNCIL MEETING
7:00 P.M. – Council Chambers**

Saturday, December 10, 2022

**BREAKFAST WITH SANTA
8:30 A.M.-11:45 A.M. O’Ryan Room of the Community Center
RESERVATIONS REQUIRED, SEE FLYER BELOW**

Monday, December 12, 2022-Thursday, December 15, 2022

**HOLIDAY PARADE OF LIGHTS WITH SANTA
Leaves Fire Station at 6:00 P.M. Routes Appear in this Newsletter
Follow the Parade’s Progress on the City of Willoughby Hills Facebook Page**

Tuesday, December 13, 2022

**BOARD OF ZONING APPEALS (Meets Only if Appeal is Received)
8:00 P.M. – Council Chambers**

Thursday, December 15, 2022

**PLANNING COMMISSION/ARCHITECTURAL BOARD OF REVIEW
7:00 P.M. – Council Chambers**

Monday, December 19, 2022

**WORKING COMMITTEE OF COUNCIL MEETING
6:00 P.M. Council Chambers**

Thursday, December 22, 2022

**CITY COUNCIL MEETING
7:00 P.M. – Council Chambers**

WINTERFEST IS COMING!

Come see Santa & also the lighting of Christmas Card Lane!

Willoughby Hills

WINTER FEST

Sunday, December 4
5:00-6:30PM

at the Willoughby Hills Fire Station
(35455 Chardon Road)

SANTA ❄️ LIVE MUSIC ❄️ GAMES ❄️ FOOD

TOY DRIVE:

Please bring an
unwrapped
toy to donate.



Willoughby Hills Police



Community Partners:



November 25th 2022 - December 12th 2022

**Drop off locations at the Police Station and Cleveland
Clinic Offices**

35405 Chardon Rd. & 2570 SOM Center Rd.

WILLOUGHBY HILLS

Breakfast with Santa & the Santa Shop

Saturday, December 10

8:30 - 11:45 AM

at the Community Center (35400 Chardon Road)

Adults: \$7.00 | Children: \$5.00 (3 & under FREE) | Santa Shop Gifts: \$2.00 each (pay at event)

RESERVATIONS
* REQUIRED *



Call: (440) 975-3540 or Email: recreation@willoughbyhills-oh.gov

BREAKFAST WITH SANTA & SANTA SHOP

Saturday, December 10 | 8:30-11:45 AM
Willoughby Hills Community Center | 35400 Chardon Road

RESERVATION FORM

Name:	Phone:
Email:	

Number of Adults:		@ \$7.00 each	=	
Number of Children*:		@ \$5.00 each	=	
*3 and under are FREE			Amount Enclosed	

Number of high chairs
needed:

Number of booster seats
needed:

Please return to: Willoughby Hills Recreation Department
35400 Chardon Rd
Willoughby Hills, OH 44094
(9AM-12PM | After hours: Safety box below window)

Please make check payable to: **City of Willoughby Hills**



RESERVATION TIME REQUESTS

Breakfast reservations are scheduled every 30 minutes from 8:30 - 11:30AM. Please list 3 different reservation times you would like in the order you prefer, and we will do our best to accommodate you:

1)	2)	3)
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Phone reservations will be accepted with a credit card payment, by calling:
(440) 975-3540. Monday through Friday 9AM – 12PM

Reservations due by **December 5.**

Santa Shop gifts \$2.00 each; paid at door.

SERVICE DEPARTMENT NEWS

Service Superintendent: Mark Grubiss

Contact us at 440-975-3550 or service@willoughbyhills-oh.gov

1. Why do the plows block my driveway with snow?

Willoughby Hills Service Department snowplow operators do not place snow in driveways on purpose. The primary goal of plowing is to remove snow from streets so that the road is open to vehicular traffic. Plowing pushes snow to the side from the middle of the street naturally, and, unfortunately, this results in snow piling up in front of driveways. Snowplows typically push snow to the right of the travel lane and the driver has no control over this. Also, the driver cannot stop or raise the plow at each driveway as this would leave a pile of snow in the roadway. Residents are advised to wait until the plow has been through their road prior to cleaning their driveway and mailbox area. If drifting or more snow occurs the plows may have to make multiple passes on a road at a later time to keep the road clear. If possible, plow drivers will try to prevent excessive blockages at driveways but at times this is not possible. Please remember that the clearing of driveway and mailbox areas is the responsibility of the resident. You can prevent snowplows blocking your **driveway by clearing a portion of the road shoulder immediately adjacent to your driveway**. Doing so provides an area where snow from the plow truck can be deposited before reaching your driveway.

2. When will the City replace/repair a mailbox?

a. The Willoughby Hills Service Department is responsible for clearing over 51 miles of roads in the City as quickly and safely as possible. During this operation rural mailboxes may be damaged. Please notify the Service Department as soon as possible if you feel your mailbox had been damaged due to our snow removal. The Willoughby Hills Service Department will replace damaged mailboxes only when the damage is due to a City snowplow striking the mailbox. The Service Department staff will erect only a standard issue mailbox and post as a replacement. When practicable, the mailbox may be fixed and reinstalled by the Service Department. **CONTACT THE SERVICE DEPARTMENT TO REPAIR/REPLACE YOUR MAILBOX FIRST. THE CITY DOES NOT REIMBURSE FOR PURCHASES/REPAIRS NOT MADE BY THE SERVICE DEPARTMENT.**

b. The Willoughby Hills Service Department will not replace damaged mailboxes when the damage is due to the force of snow thrown at a mailbox by a City snowplow. If the mailbox is damaged due to the pressure of the snow coming from the plow, it's **up to the resident to pay for the replacement costs** as well as conduct the work. After inspection, the Service Department reserves the right to refuse to replace any damaged mailbox when, in the Service Superintendent's opinion, it does not appear the snowplow was operated in a negligent manner.

Mailbox Tips:

- Plastic mailboxes are more prone to damage due to the oversized dimensions and the brittle nature of the plastic in extreme cold temperatures. Please consider before purchasing a mailbox.
- Mailboxes should be no closer than 18" to the road.
- Mailboxes should have a 4X4 post construction and a height of 36" to 42" from the ground.
- Install a snow shield to protect your mailbox from the snowplow and snow damage.



CITY OF WILLOUGHBY HILLS

HOLIDAY LIGHT PARADE WITH SANTA 2022

DECEMBER 12-15, 2022

THE PARADE WILL LEAVE CITY HALL AT 6:00 PM EACH EVENING. UPDATES ON THE PARADE'S PROGRESS WILL BE POSTED ON **CITY OF WILLOUGHBY HILLS FACEBOOK PAGE** THROUGHOUT EACH EVENING. FOLLOW THE CITY OF WILLOUGHBY HILLS FACEBOOK PAGE TO MAKE IT EASIER TO SEE THE UPDATES.

1. Kids that would like to visit with Santa (and other special guests) should wait a safe distance from road near the end of their driveways. Wave a flashlight to make sure Santa's Driver sees you! Adults can also come to the end of the driveway to see the Parade, but you can also greet the Parade by waving from your front door or flashing your porch or driveway lights.
2. Due to various factors, largely the size of the cul-de-sacs on certain streets, the Parade can't come down all of the streets in the City. If your street is on the Parade route and the Ladder Truck will not fit down your street, the rest of the Parade will bring Santa down your street.
3. If your street is not on the route, meet the Parade at one of our Community Stops (GullyBrook Park or Squires Castle) or at a friend's house.
4. **Please share your pictures/videos of the Parade** and your visits with Santa and others by replying to the Parade progress posts on the City of Willoughby Hills Facebook Page or emailing them to the City Newsletter at Newsletter@willoughbyhills-oh.gov.

HOLIDAY PARADE OF LIGHTS WITH SANTA ROUTES

MONDAY, DECEMBER 12, 2022 – NORTHEAST ROUTE

To Route 91, Right to Eddy, Follow Eddy, then Right onto Deer Run;
Right onto Eddy to Bates Lane, Right on to Bates Lane;
Right onto Eddy, left onto Hanna;
Right onto Palmer to Sherwood Drive West, around cul-de-sac back to Palmer;
Left onto Palmer, Back to Hanna; right onto Hanna to Parsons;
Right onto Parsons to Maplegrove;
Right onto Maplegrove, left onto Jennie and Somrack;
Back onto Maplegrove; left onto Pine Valley and Michele Court;
Back onto Maplegrove to Mapleview;
Right onto Maplegrove to Maple Hill;
Right onto Maplegrove to River; left onto River;
River Road to Gullybrook Park [**COMMUNITY STOP**];
Turn at Gullybrook; River Road back to River's Edge;
Right into River's Edge;
Back to River, Left onto Riviera Ridge;
Left onto Eagle, down Eagle Road hill;
Right onto Kennelly;
Left into Mayfriars and Trailard, Follow Trailard and Mayfriars around;
Left onto Eagle, right onto Dodd;
Dodd to Dodd's Landing, back onto Dodd;
Up Dodd's Hill then back down Dodd's Hill;
Right onto Dodd follow Dodd to Milann
Right onto Milann, around Milann then right onto Dodd to Pleasant Valley West;
Left onto Berkshire.
RETURN TO CITY HALL

TUESDAY, DECEMBER 13, 2022 – SOUTHWEST ROUTE

Start at Willoughby Hills Senior Apartments, then to Route 91.
Route 91 – Left onto Dixon, Martin, Forest, then back to Route 91;
Left on Route 91 to Rosewood Trail;
Right from Rosewood Trail onto Route 91;
Right from Route 91 onto Marcum/Parkview, back to 91 to White;
Right onto White to Rockefeller;
Right onto Rockefeller and right into Gatsby;
Into Gatsby to cul-de-sac and back to Rockefeller;
Right onto Rockefeller; left onto Sayle, out of Sayle Left onto Rockefeller;
Rockefeller to E. Miller, then E. Miller around cul-de-sac back to Alan;
Alan to Meadowbrook, Right on Meadowbrook around cul de sac;
Meadowbrook to Rockefeller;
Back up Rockefeller to White Road;
Right onto White Road into Erich, Canterbury Court, Willow;
Right back onto White Road;
Rights from White first onto Lynn Drive then into Tall Tree Trail;
Right back onto White Road, then cross Bishop to Legend Lane;
Left from Legend, back to Bishop; left onto Bishop to Route 6;
Left onto Route 6 to Emerald Lakes, Stratford and WH Towers;
Right onto Route 6 to Steeplechase and RETURN TO CITY HALL

HOLIDAY PARADE OF LIGHTS WITH SANTA ROUTES

WEDNESDAY, DECEMBER 14, 2022 – SOUTHEAST ROUTE

Start at Pine Ridge Apartments, then go Route 91, South to Chardon Road;
Left onto Chardon to River Road;
Left onto River to Beech Hills;
Right onto River, to Maplegrove Grange; turn around at Grange;
Right onto River back to Chardon Road;
Left onto Chardon to Florence and Loreto;
Back to Route 6 to Graylock, Left onto Graylock;
Graylock back to Chardon Road, Left on Chardon to Worrell;
Right onto Worrell to Rogers Road;
Right onto Rogers;
Right from Rogers into Sherbrooke Valley, Chimney Ridge;
Back onto Rogers to Mill Gate and Valley Brook;
Rogers to River Road with stops at end of: Hemlock, Sleepy Hollow, Hunters Woods;
Right onto River to Squire's Castle [**COMMUNITY STOP**];
Left onto River to Chardon;
Left onto Chardon and RETURN TO CITY HALL

THURSDAY, DECEMBER 15, 2022 – NORTHWEST ROUTE

Start on Route 91 and Eddy;
Left on Eddy to Morning Star;
Leave Morning Star, Right on Eddy to Bishop Park Apartments;
Right on Bishop to Route 6;
Left onto Route 6; left onto Trabar;
Right onto Eddy, Right onto Orchard;
Cross Route 6 to Cricket Lane;
Right onto 6, right onto Camelot;
Right onto 6, Right onto Istra; Right onto Chardon to Rockefeller;
Left on Rockefeller, to Eddy, Right on Eddy;
Right on Oak Street, Cross over Oak Street to Oakwood;
Right onto Chardon, Right onto Lamplight, Left into Pebblebrook;
Left onto Chardon; right onto Fowler;
Right onto Stark;
To End of Stark, then through Church Parking Lot;
Left onto 91 to Glen Kyle; right onto Glen Kyle.
RETURN TO CITY HALL



FLAG DISPLAYS FOR FIREFIGHTER TETRICK





HOLIDAY LIGHTS CONTEST

WILLOUGHBY HILLS RESIDENT ENTRY:

Name:	Phone:
Address:	
Email:	
<input type="checkbox"/> Individual Home <input type="checkbox"/> Part of Neighborhood Spirit Entry	
Nearest cross street:	
Nominated by*:	

**You can nominate your own home or business.*

WILLOUGHBY HILLS BUSINESS ENTRY:

Business Name & Contact:	
Address:	
Phone:	Email:

You can submit entries by either:

Email: recreation@willoughbyhills-oh.gov

Mail/Drop Off: Willoughby Hills Community Center
35400 Chardon Rd
Willoughby Hills, OH 44094

(After hours: drop below window into safety box)

Judging will be the weekend of **December 16**. Have your lights on!

You will be judged on the following criteria: **Originality, display, lighting and overall curb appeal.**

No professionally decorated homes. Willoughby Hills employees, Commission members and family are not eligible to win prizes.

Gift cards will be awarded to 1st, 2nd and 3rd place winners along with a yard sign designating you're a winner! Neighborhood Spirit will have group bragging rights!

Get together with your neighbors and **submit your entries by December 14.**



VOLUNTEERS NEEDED

The Recreation Commission is seeking new members to assist with the planning and implementation of City recreation events including: Pancake Breakfasts, the Easter Scavenger Hunt, Fall and Spring Craft Shows, the City Halloween Party, Winterfest, Christmas Card Lane, the Holiday Lights Contest, the City Photo Contest and Breakfast with Santa. The Commission is also evaluating a potential all day City event (similar to Rock and Roll Day in 2022). Anyone who is interested in becoming a part of the Commission can fill out an application and deliver it to City Hall.

The Board of Building and Zoning Appeals is seeking a new member for a five (5) year term beginning on January 1, 2023. If there is an appeal, the Board of Zoning Appeals currently meets on the second Tuesday of each month at 8:00 P.M. in City Council Chambers. For more information about the BZA, on the City's Website simply select the "Government" Tab, then drop down to "Boards and Commissions" and select "Board of Building and Zoning Appeals."

Applications for both positions are available on the City's Website. Simply select the "Government" Tab, then drop down to "Boards and Commissions" and select "Become a Member of a Board or Commission" from the menu on the Left. From the Boards and Commissions Page, you can also review minutes of the BZA and Recreation Commission's past meetings.

If you have any questions or concerns, please feel free to reach out:

City of Willoughby Hills, 35405 Chardon Road, Willoughby Hills, OH 44094

440-946-1234 and ask for Mayor Gardner's Office.