

*President of Council*  
MICHAEL KLINE  
*Vice President of Council*  
TANYA TAYLOR DRAPER  
*Council Clerk*  
NICHOLAS AIELLO

# City of Willoughby Hills

*Council*  
JULIE A. BELICH  
JOE JARMUSZKIEWICZ  
DANIEL KNECHT  
VICKI MILLER  
KATHLEEN SIVO

## Agenda

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### Working Committee of Council and Rules & Legislation

January 6, 2025 | 6:00 p.m.

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#### **Roll Call of Council**

**Members:** Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht, and Councilwoman Vicki Miller

**Others Invited:** Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

#### **DISCUSSION ITEMS:**

1. **Ordinance 2024-070- Second Reading**  
An Ordinance adopting permanent appropriations necessary to maintain City services for the fiscal period beginning January 1<sup>st</sup> through December 31<sup>st</sup> of 2025; repealing all legislation inconsistent herewith.
2. **Ordinance 2025-001- First Reading**  
An Ordinance authorizing an increase in compensation for the position of full-time Clerk of Council commencing January 1, 2025; repealing conflicting legislation; and declaring an emergency.
3. **Ordinance 2025-002- First Reading**  
An Ordinance authorizing publication of certain notices on the City website and thereby amend certain provision of the Codified Ordinances regarding public notices, and declaring an emergency.
4. **Ordinance 2025-003-First Reading**  
An Ordinance amending the Codified Ordinances of the City of Willoughby Hills, part 11-Planning and Zoning Code, Title Three-Code Administration, Chapter 1111 Development Plan Review Procedures, Section 1111.02 Development Plan Review, by amendment to paragraph (D) requiring temporary sign notification of the commencement of any development plan review process under Chapter 1111, excluding therefrom areas zoned under the Commercial District B-3 high density mixed use classification, and declaring an emergency.
5. **Resolution 2025-001-First Reading**  
A Resolution to approve a then and now certificate and to authorize the Finance Director to draw a warrant for the orders or contracts associated with such certificate for legal fees and declaring an emergency.

6. Discussion of Motion to authorize the Mayor to request bids for the City's Trash and Recycle Program.
7. Discussion of Motion to nominate a Council member as the Council Representative for the Willoughby Hills Seniors Inc.

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight's agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**LEGISLATION:**

1. **ORDINANCE 2024-070- FIRST READING**  
**AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1<sup>ST</sup> THROUGH DECEMBER 31<sup>ST</sup> OF 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.**
2. **ORDINANCE 2025-001- FIRST READING**  
**AN ORDINANCE AUTHORIZING AN INCREASE IN COMPENSATION FOR THE POSITION OF FULL-TIME CLERK OF COUNCIL COMMENCING JANUARY 1, 2025; REPEALING CONFLICTING LEGISLATION; AND DECLARING AN EMERGENCY.**
3. **ORDINANCE 2025-002- FIRST READING**  
**AN ORDINANCE AUTHORIZING PUBLICATION OF CERTAIN NOTICES ON THE CITY WEBSITE AND THEREBY AMEND CERTAIN PROVISION OF THE CODIFIED ORDINANCES REGARDING PUBLIC NOTICES, AND DECLARING AN EMERGENCY.**
4. **ORDINANCE 2025-003-FIRST READING**  
**AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART 11-PLANNING AND ZONING CODE, TITLE THREE-CODE ADMINISTRATION, CHAPTER 1111 DEVELOPMENT PLAN REVIEW PROCEDURES, SECTION 1111.02 DEVELOPMENT PLAN REVIEW, BY AMENDMENT TO PARAGRAPH (D) REQUIRING TEMPORARY SIGN NOTIFICATION OF THE COMMENCEMENT OF ANY DEVELOPMENT PLAN REVIEW PROCESS UNDER CHAPTER 1111, EXCLUDING THEREFROM AREAS ZONED UNDER THE COMMERCIAL DISTRICT B-3 HIGH DENSITY MIXED USE CLASSIFICATION, AND DECLARING AN EMERGENCY.**

**5. RESOLUTION 2025-001-FIRST READING**

**A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE AND TO AUTHORIZE THE FINANCE DIRECTOR TO DRAW A WARRANT FOR THE ORDERS OR CONTRACTS ASSOCIATED WITH SUCH CERTIFICATE FOR LEGAL FEES AND DECLARING AN EMERGENCY.**

**ADJOURNMENT**