

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda

Regular Meeting of Council January 9, 2025 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, and Councilwoman Vicki Miller

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the December 9 Working Committee of Council and Rules & Legislation Minutes
Approval of the December 12 Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

Email dated 1/06/2025 from Gomillion, Stephanie RE: APPRECIATION LUNCH - JOE CIRESI (New Owner of the Old Tavern)

Email dated 1/06/2025 from bza RE: Mill Gate LLC v Board of Building and Zoning Appeals, City of Willoughby Hills, Lake County Common Pleas Case No. 24CV001387

Email dated 1/03/2025 from Dan Knecht January 6th Meeting

Email dated 1/03/2025 from Willoughby Hills Finance Dept. FY 2024 CDBG SUBRECEIPIENT AGREEMENT

Email dated 1/03/2025 from Tanya Taylor Draper Fw: Ordinance No 2025-x (B-3 Sign Notification Exclusion)

Email dated 1/03/2025 from Finance Director RE: WILES RICHARDS THEN AND NOW PURCHASE ORDER

Email dated 1/03/2025 from Michael C. Lucas Ordinance No 2025-x (B-3 Sign Notification Exclusion)

Email dated 1/02/2025 from Finance Director WILES RICHARDS THEN AND NOW PURCHASE ORDER

Email dated 1/02/2025 from Kevin Trepal Approval - New House - S/L 7 - 34165 Giovanni

Email dated 1/02/2025 from Willoughby Hills Council RE: Legislation for Monday

Email dated 12/30/2024 from Michael C. Lucas RE: Full Time Clerk Raise

Email dated 12/30/2024 from Michael C. Lucas Ordinance No. 2025-x regarding publication

Email dated 12/30/2024 from Tanya Taylor Draper Resident Notification

Email dated 12/28/2024 from Karen Mehollin Re: Trash contract

Email dated 12/28/2024 from Mike Kline Re: Trash contract
Email dated 12/27/2024 from Karen Mehollin RE: Evolve Link
Email dated 12/27/2024 from Karen Mehollin Motion for next agenda
Email dated 12/27/2024 from Rec Commission RE: Newsletter request
Email dated 12/26/2024 from Karen Mehollin Updated City Roster
Email dated 12/26/2024 from Stephanie Kellner Re: Adopted Legislation and January Meeting Schedule
Email dated 12/20/2024 from Willoughby Hills Finance Dept. RE: APPRECIATION LUNCH - JOE CIRESI (New Owner of the Old Tavern)
Email dated 12/19/2024 from Bza WH BZA Meeting on Tuesday, January 14, 2025 - 8:00 PM
Email dated 12/18/2024 from Karen Mehollin RE: News Herald Headlines from 2024
Email dated 12/17/2024 from Karen Mehollin Headlines
Email dated 12/17/2024 from Karen Mehollin Evolve visit
Email dated 12/16/2024 from Pietro DiFranco RE: Engineering Service for River Road Resurfacing Project 105894
Email dated 12/16/2024 from Gomillion, Stephanie RE: HOLIDAY GET TOGETHER
Email dated 12/16/2024 from Richard Price Engineering Service for River Road Resurfacing Project 105894
Email dated 12/15/2024 from Stephanie Kellner Re: Adopted Legislation and January Meeting Schedule
Email dated 12/14/2024 from pc-abr WH PCABR Meeting 1/2/24 at 7:00 PM - NO MEETING CALLED
Email dated 12/13/2024 from Rec Commission THANKS
Email dated 12/13/2024 from Stephanie Kellner Re: Adopted Legislation and January Meeting Schedule
Email dated 12/13/2024 from Willoughby Hills Finance Dept. CROWN CASTLE TERMINATION OF BU#876037
Email dated 12/13/2024 from Mayor Hallum Mayor's Report - 12-12-24
Email dated 12/13/2024 from Karen Mehollin RE: Website updates
Email dated 12/12/2024 from Lenette Beasley Invoice 38976 from American Legal Publishing
Email dated 12/12/2024 from pc-abr WH PCABR Meeting 12/19/24 at 7:00 PM - CANCELLED
Email dated 12/11/2024 from Tanya Taylor Draper Re: Map
Email dated 12/11/2024 from Karen Mehollin Zoning Map from 12/11/2024
Email dated 12/10/2024 from Katherine D. Lloyd Re: Zoning Maps
Email dated 12/10/2024 from Willoughby Hills Service Dept. RE: Zoning Maps
Email dated 12/09/2024 from Karen Mehollin Master Plan maps

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

1. **ORDINANCE 2024-070- SECOND READING**
AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.
2. **ORDINANCE 2025-001- FIRST READING**
AN ORDINANCE AUTHORIZING AN INCREASE IN COMPENSATION FOR THE POSITION OF FULL-TIME CLERK OF COUNCIL COMMENCING JANUARY 1, 2025; REPEALING CONFLICTING LEGISLATION; AND DECLARING AN EMERGENCY.
3. **ORDINANCE 2025-002- FIRST READING**
AN ORDINANCE AUTHORIZING PUBLICATION OF CERTAIN NOTICES ON THE CITY WEBSITE AND THEREBY AMEND CERTAIN PROVISION OF THE CODIFIED ORDINANCES REGARDING PUBLIC NOTICES, AND DECLARING AN EMERGENCY.
4. **ORDINANCE 2025-003-FIRST READING**
AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART 11-PLANNING AND ZONING CODE, TITLE THREE-CODE ADMINISTRATION, CHAPTER 1111 DEVELOPMENT PLAN REVIEW PROCEDURES, SECTION 1111.02 DEVELOPMENT PLAN REVIEW, BY AMENDMENT TO PARAGRAPH (D) REQUIRING TEMPORARY SIGN NOTIFICATION OF THE COMMENCEMENT OF ANY DEVELOPMENT PLAN REVIEW PROCESS UNDER CHAPTER 1111, EXCLUDING THEREFROM AREAS ZONED UNDER THE COMMERCIAL DISTRICT B-3 HIGH DENSITY MIXED USE CLASSIFICATION, AND DECLARING AN EMERGENCY.

5. RESOLUTION 2025-001-FIRST READING

A RESOLUTION TO APPROVE A THEN AND NOW CERTIFICATE AND TO AUTHORIZE THE FINANCE DIRECTOR TO DRAW A WARRANT FOR THE ORDERS OR CONTRACTS ASSOCIATED WITH SUCH CERTIFICATE FOR LEGAL FEES AND DECLARING AN EMERGENCY.

NEW BUSINESS:

1. **Motion** to authorize the Mayor to request bids for the City's Trash and Recycle Program.
2. **Motion** to nominate a Council member as the Council Representative for the Willoughby Hills Seniors Inc.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT