

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda

Regular Meeting of Council September 25, 2025, | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the September 9, 2025 Working Committee of Council and Rules & Legislation Minutes
Approval of the September 11, Regular Council Meeting Minutes

COUNCIL CORRESPONDENCE

Email dated 9/23/2025 from Nico Viola Re: Case 2025-06 Jardee & Moe's - Final for Signature
Email dated 9/23/2025 from Rentz, Stacey RE: District Signs
Email dated 9/23/2025 from Keith Marceau Prepare for HB 96 Cybersecurity Compliance – Effective September 30, 2025
Email dated 9/23/2025 from Scott, Bruce ACCOUNTING SYSTEM UPGRADE
Email dated 9/23/2025 from Michney, Sharen RE: Quote Willoughby Hills POLITICAL MAILINGS
Email dated 9/23/2025 from Miller, Vicki Pictures
Email dated 9/22/2025 from Mehollin, Karen WHISPER - volunteer & service apps
Email dated 9/22/2025 from Scott, Bruce Software Upgrade
Email dated 9/22/2025 from karen mehollin City hall pics
Email dated 9/22/2025 from karen mehollin Sr room pics
Email dated 9/22/2025 from Hallum, Chris RE: Residence Room Rentals
Email dated 9/19/2025 from Lloyd, Katherine PCABR Minutes for July 17, 2025
Email dated 9/18/2025 from John Platko Re: Issues 9 & 10 Mailer
Email dated 9/18/2025 from Kerri Kautzman Issue 8 Mailer Proof
Email dated 9/18/2025 from Michael Patchett Re: Willoughby Hills - Agenda and Meeting Management
Email dated 9/18/2025 from Grubiss, Mark Road patching slides
Email dated 9/18/2025 from Grubiss, Mark Street rehab
Email dated 9/18/2025 from John Platko Re: Willoughby Hills 2025 Election Mailers
Email dated 9/18/2025 from Grubiss, Mark Pictures for meetings

Email dated 9/17/2025 from Taylor Draper, Tanya Re: District 1 Meeting Slides Rough Draft
Email dated 9/17/2025 from Mehollin, Karen Fw: Police Public Records Requests
Email dated 9/17/2025 from Michney, Sharen RE: District Meeting PO
Email dated 9/15/2025 from Lloyd, Katherine FW: WH BZA Meeting 10/14/25 - TUESDAY - 7:00 pm
Email dated 9/15/2025 from Lloyd, Katherine FW: BZA Application - Lot Split - 29471 Eddy & 2748 Rockefeller
Email dated 9/15/2025 from Lloyd, Katherine FW: WH PCABR Meeting 10/2/25 - THURSDAY
Email dated 9/15/2025 from Bell, Jennifer FW: Willoughby Hills Tax Incentive Review Council
Email dated 9/15/2025 from Mehollin, Karen Fw: Mayor's Report - September 12, 2025
Email dated 9/15/2025 from Lloyd, Katherine RE: Civil Service Meeting - 9/16/25 - TUESDAY 4:30
Email dated 9/12/2025 from Lloyd, Katherine WH PCABR Meeting on Thursday, September 4, 2025 - Not Called
Email dated 9/12/2025 from Mehollin, Karen Re: Ballot Issues
Email dated 9/12/2025 from Hallum, Chris Charter Amendments 2025
Email dated 9/12/2025 from Lloyd, Katherine RE: PCABR Meeting 9/18/25 Thursday
Email dated 9/12/2025 from Lloyd, Katherine FW: BZA Application #2 - 29007 Chardon - Jardee & Moe's
Email dated 9/12/2025 from Mehollin, Karen Upcoming Events
Email dated 9/12/2025 from Mehollin, Karen Re: ADA Title II update
Email dated 9/11/2025 from Lloyd, Katherine RE: CSC Minutes
Email dated 9/10/2025 from Mehollin, Karen Re: Touch-a-Truck
Email dated 9/09/2025 from Ryan Caudill FY 25-26 Ag/Turf Contract up for revision December 31, 2026
Email dated 9/09/2025 from Mehollin, Karen Fw: Computer updates
Email dated 9/09/2025 from DiFranco, Pete RE: Your Packet
Email dated 9/09/2025 from Michney, Sharen RE: Invoice available FOR the date 09/08/2025 : Invoice notice

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2025-039-THIRD READING

AN ORDINANCE AMENDING PART ELEVEN - PLANNING AND ZONING CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, TITLE 11 CAPTIONED “SUPPLEMENTAL DEVELOPMENT STANDARDS” CHAPTER 1161 CAPTIONED “REGULATIONS FOR WIRELESS TELECOMMUNICATION FACILITIES.” SPECIFICALLY, SECTION 1161.06 TITLED “STANDARDS APPLICABLE TO ALL WIRELESS TELECOMMUNICATIONS FACILITIES,” AND DECLARING AN EMERGENCY.

ORDINANCE 2025-050-SECOND READING

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A THREE-YEAR CONTRACT WITH REA & ASSOCIATES INC. FOR THE PREPARATION OF THE ANNUAL FINANCIAL STATEMENTS IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) FOR THE CITY OF WILLOUGHBY HILLS FOR THE FISCAL YEARS 2025, 2026, AND 2027 AND DECLARING AN EMERGENCY.

RESOLUTION 2025-013-SECOND READING

A RESOLUTION AUTHORIZING THE CITY OF WILLOUGHBY HILLS TO ACCEPT THE AMOUNTS AND RATES FOR THE YEAR 2026 AS DETERMINED BY THE BUDGET COMMISSION OF LAKE COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND THE CERTIFICATION THEREOF TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.

RESOLUTION 2025-014-SECOND READING

A RESOLUTION REQUESTING THE LAKE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES IN 2026 AND DECLARING AN EMERGENCY.

NEW BUSINESS:

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT