

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Council Clerk
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda

Working Committee of Council and Rules & Legislation June 9, 2025 6:00 p.m.

Roll Call of Council

Members:

Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, and Councilman Joe Jarmuszkiewicz

Others Invited:

Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, Finance Director Bruce Scott

DISCUSSION ITEMS:

1. Ordinance 2025-033-Amended-Third Reading
An Ordinance amending Part One – Administrative Code – Title Five – Administrative Code of the Codified Ordinances of the City of Willoughby Hills with amendments to Chapter 165 related to the Willoughby Hills Senior Center and the role of Willoughby Hills Seniors, Inc. as Willoughby Hills Senior Center Facilitator, and declaring an emergency.
2. Ordinance 2025-035-Second Reading
An Ordinance providing for the submission of a proposed Amendment to Article III of the Charter of Willoughby Hills, Ohio Titled, The Council, (Section 3.25 Titled, The Clerk And Other Employees) to the Electors of the City to extend the period by which a vacancy in the position of Clerk of Council shall be filled by appointment of Council from thirty (30) days to sixty (60) days at the Mayor's discretion, and declaring an emergency.

3. Ordinance 2025-036-Second Reading
An Ordinance Amending Part 13, Building Code, Title III-Local Building Provisions, Chapter 1361 Division of Building Engineering and Inspection, of the Codified Ordinances of the City of Willoughby Hills, and declaring an emergency.
4. Ordinance 2025-037-Second Reading
An Ordinance Providing for the submission to the Electors of the City of Willoughby Hills proposed Amendments to Article V of the Charter titled Boards and Commissions, (Section 5.15, titled Mandatory Public Vote on Land Use Changes), and Article VI of the Charter titled Legislation, (Section 6.2, titled Effective Dates of Ordinances), and declaring an emergency.
5. Ordinance 2025-038-first reading
An Ordinance authorizing and directing the Mayor to accept the proposal as submitted by Richard L. Bowen & associates, Inc. To provide zoning administration services for the City of Willoughby Hills, for the period of July 1, 2025 through December 31, 2025 and declaring an emergency.
6. Resolution 2025-010-Second Reading
A Resolution adopting a Tax Budget for the Fiscal Year 2026 for the City of Willoughby Hills.
7. Discussion of motion to accept check in the amount of \$289.48 on behalf of the Gullick Family Charitable Remainder Unitrust to be used for the W.H.I.S.P.E.R. program.
8. Discussion of motion to approve \$5 pool subsidy rate toward daily visits at Parkview Pool in Mayfield. Cost to Willoughby Hills residents would be \$10 and \$3 for senior residents.
9. Cell tower discussion.

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

LEGISLATION:

ORDINANCE 2025-033-AMENDED-THIRD READING

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE – TITLE FIVE – ADMINISTRATIVE CODE OF THE CODIFIED ORDINANCES OF THE

CITY OF WILLOUGHBY HILLS WITH AMENDMENTS TO CHAPTER 165 RELATED TO THE WILLOUGHBY HILLS SENIOR CENTER AND THE ROLE OF WILLOUGHBY HILLS SENIORS, INC. AS WILLOUGHBY HILLS SENIOR CENTER FACILITATOR, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-035-SECOND READING

AN ORDINANCE PROVIDING FOR THE SUBMISSION OF A PROPOSED AMENDMENT TO ARTICLE III OF THE CHARTER OF WILLOUGHBY HILLS, OHIO TITLED, THE COUNCIL, (SECTION 3.25 TITLED, THE CLERK AND OTHER EMPLOYEES) TO THE ELECTORS OF THE CITY TO EXTEND THE PERIOD BY WHICH A VACANCY IN THE POSITION OF CLERK OF COUNCIL SHALL BE FILLED BY APPOINTMENT OF COUNCIL FROM THIRTY (30) DAYS TO SIXTY (60) DAYS AT THE MAYOR’S DISCRETION, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-036-SECOND READING

AN ORDINANCE AMENDING PART 13, BUILDING CODE, TITLE III-LOCAL BUILDING PROVISIONS, CHAPTER 1361 DIVISION OF BUILDING ENGINEERING AND INSPECTION, OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-037-SECOND READING

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF WILLOUGHBY HILLS PROPOSED AMENDMENTS TO ARTICLE V OF THE CHARTER TITLED BOARDS AND COMMISSIONS, (SECTION 5.15, TITLED MANDATORY PUBLIC VOTE ON LAND USE CHANGES), AND ARTICLE VI OF THE CHARTER TITLED LEGISLATION, (SECTION 6.2, TITLED EFFECTIVE DATES OF ORDINANCES), AND DECLARING AN EMERGENCY.

ORDINANCE 2025-038-FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. TO PROVIDE ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS, FOR THE PERIOD OF JULY 1, 2025 THROUGH DECEMBER 31, 2025 AND DECLARING AN EMERGENCY.

RESOLUTION 2025-010-SECOND READING

A RESOLUTION ADOPTING A TAX BUDGET FOR THE FISCAL YEAR 2026 FOR THE CITY OF WILLOUGHBY HILLS.

ADJOURNMENT