

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Council Clerk
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda-Amended

Working Committee of Council and
Rules & Legislation
June 23, 2025
6:00 p.m.

Roll Call of Council

Members: Councilman Dan Knecht, Councilwoman Vicki Miller,
Councilwoman Kathleen Sivo, Council Vice President
Tanya Taylor Draper, Councilwoman Julie A. Belich,
Councilman Joe Jarmuszkiewicz, Council President
Michael Kline

Others Invited: Mayor Christopher Hallum, Law Director Michael
Lucas, City Engineer Pete DiFranco, Finance
Director Bruce Scott

DISCUSSION ITEMS:

1. Discussion of Lake County Final Plan.
2. Motion to go into Executive Session to discuss pending litigation and inviting all members of Council, the Law Director, and the Finance Director.
3. Ordinance 2025-035-Third Reading
An Ordinance providing for the submission of a proposed Amendment to Article III of the Charter of Willoughby Hills, Ohio Titled, The Council, (Section 3.25 Titled, The Clerk And Other Employees) to the Electors of the City to extend the period by which a vacancy in the position of Clerk of Council shall be filled by appointment of Council from thirty (30) days to sixty (60) days at the Mayor's discretion, and declaring an emergency.

4. Ordinance 2025-036-Third Reading
An Ordinance Amending Part 13, Building Code, Title III-Local Building Provisions, Chapter 1361 Division of Building Engineering and Inspection, of the Codified Ordinances of the City of Willoughby Hills, and declaring an emergency.
5. Ordinance 2025-037-Third Reading
An Ordinance Providing for the submission to the Electors of the City of Willoughby Hills proposed Amendments to Article V of the Charter titled Boards and Commissions, (Section 5.15, titled Mandatory Public Vote on Land Use Changes), and Article VI of the Charter titled Legislation, (Section 6.2, titled Effective Dates of Ordinances), and declaring an emergency.
6. Ordinance 2025-039-First Reading
An Ordinance amending Part Eleven - Planning and Zoning Code of the Codified Ordinances of the City of Willoughby Hills, title 11 captioned "Supplemental Development Standards" Chapter 1161 captioned "Regulations For Wireless Telecommunication Facilities." specifically, section 1161.06 titled "Standards Applicable to All Wireless Telecommunications Facilities," and declaring an emergency.
7. Ordinance 2025-040-First Reading
An Ordinance amending Section 1 of Ordinance No. 2024-070 to comply with State budgetary laws requiring municipalities to maintain positive account balances throughout the year, repealing conflicting legislation, and declaring an emergency.
8. Ordinance 2025-041-First Reading
An Ordinance providing for the submission to the Electors of the City of Willoughby Hills a proposed amendment to part 11 titled "Planning and Zoning Code", Title 11 Captioned "Supplemental Development Standards" and thereby establish under Chapter 11 "Supplemental Development Standards", chapter 1157 "General Use Regulations", Codified Ordinance Section 1157.011 captioned "Prohibited Uses-Short Term Rentals", and declaring an emergency.
9. Resolution 2025-009-Second Amended- First Reading
A Resolution declaring it necessary to renew the City's existing 2.5-mill tax levy in excess of the ten- (10) mill limitation for the purpose of general construction, reconstruction, resurfacing, repair of streets, roads, bridges, the replacement and repair of necessary road equipment and machinery including but not limited to materials, labor and facilities in the city; and requesting the Lake County Auditor to certify the total current tax valuation of the city and the dollar amount of revenue that would be generated by the renewal levy, and declaring an emergency.
10. Resolution 2025-010-Third Reading
A Resolution adopting a Tax Budget for the Fiscal Year 2026 for the City of Willoughby Hills.

11. Resolution 2025-011-First Reading

A Resolution approving the Lake County Final Plan concerning all Public Safety Answering Points (“PSAPS”) operating in Lake County as adopted by the Lake County 9-1-1 Program Review Committee for the purpose of replacing 9-1-1 infrastructure, and declaring an emergency.

12. Discussion of late night and early morning commercial deliveries.

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

LEGISLATION:

ORDINANCE 2025-035-THIRD READING

AN ORDINANCE PROVIDING FOR THE SUBMISSION OF A PROPOSED AMENDMENT TO ARTICLE III OF THE CHARTER OF WILLOUGHBY HILLS, OHIO TITLED, THE COUNCIL, (SECTION 3.25 TITLED, THE CLERK AND OTHER EMPLOYEES) TO THE ELECTORS OF THE CITY TO EXTEND THE PERIOD BY WHICH A VACANCY IN THE POSITION OF CLERK OF COUNCIL SHALL BE FILLED BY APPOINTMENT OF COUNCIL FROM THIRTY (30) DAYS TO SIXTY (60) DAYS AT THE MAYOR’S DISCRETION, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-036-THIRD READING

AN ORDINANCE AMENDING PART 13, BUILDING CODE, TITLE III-LOCAL BUILDING PROVISIONS, CHAPTER 1361 DIVISION OF BUILDING ENGINEERING AND INSPECTION, OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-037-THIRD READING

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF WILLOUGHBY HILLS PROPOSED AMENDMENTS TO ARTICLE V OF THE CHARTER TITLED BOARDS AND COMMISSIONS, (SECTION 5.15, TITLED MANDATORY PUBLIC VOTE ON LAND USE CHANGES), AND ARTICLE VI OF THE CHARTER TITLED LEGISLATION, (SECTION 6.2, TITLED EFFECTIVE DATES OF ORDINANCES), AND DECLARING AN EMERGENCY.

ORDINANCE 2025-039-FIRST READING

AN ORDINANCE AMENDING PART ELEVEN - PLANNING AND ZONING CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, TITLE 11 CAPTIONED "SUPPLEMENTAL DEVELOPMENT STANDARDS" CHAPTER 1161 CAPTIONED "REGULATIONS FOR WIRELESS TELECOMMUNICATION FACILITIES." SPECIFICALLY, SECTION 1161.06 TITLED "STANDARDS APPLICABLE TO ALL WIRELESS TELECOMMUNICATIONS FACILITIES," AND DECLARING AN EMERGENCY.

ORDINANCE 2025-040-FIRST READING

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2024-070 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR, REPEALING CONFLICTING LEGISLATION, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-041-FIRST READING

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF WILLOUGHBY HILLS A PROPOSED AMENDMENT TO PART 11 TITLED "PLANNING AND ZONING CODE", TITLE 11 CAPTIONED "SUPPLEMENTAL DEVELOPMENT STANDARDS" AND THEREBY ESTABLISH UNDER CHAPTER 11 "SUPPLEMENTAL DEVELOPMENT STANDARDS", CHAPTER 1157 "GENERAL USE REGULATIONS", CODIFIED ORDINANCE SECTION 1157.011 CAPTIONED "PROHIBITED USES-SHORT TERM RENTALS", AND DECLARING AN EMERGENCY.

RESOLUTION 2025-009-SECOND AMENDED- FIRST READING

A RESOLUTION DECLARING IT NECESSARY TO RENEW THE CITY'S EXISTING 2.5-MILL TAX LEVY IN EXCESS OF THE TEN- (10) MILL LIMITATION FOR THE PURPOSE OF GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, REPAIR OF STREETS, ROADS, BRIDGES, THE REPLACEMENT AND REPAIR OF NECESSARY ROAD EQUIPMENT AND MACHINERY INCLUDING BUT NOT LIMITED TO MATERIALS, LABOR AND FACILITIES IN THE CITY; AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL LEVY, AND DECLARING AN EMERGENCY.

RESOLUTION 2025-010-THIRD READING

A RESOLUTION ADOPTING A TAX BUDGET FOR THE FISCAL YEAR 2026 FOR THE CITY OF WILLOUGHBY HILLS.

RESOLUTION 2025-011-FIRST READING

A RESOLUTION APPROVING THE LAKE COUNTY FINAL PLAN CONCERNING ALL PUBLIC SAFETY ANSWERING POINTS (“PSAPS”) OPERATING IN LAKE COUNTY AS ADOPTED BY THE LAKE COUNTY 9-1-1 PROGRAM REVIEW COMMITTEE FOR THE PURPOSE OF REPLACING 9-1-1 INFRASTRUCTURE, AND DECLARING AN EMERGENCY.

ADJOURNMENT