

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda

Regular Meeting of Council May 8, 2025 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, and Council Vice President Tanya Taylor Draper

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the April 21, 2025, Working Committee of Council and Rules & Legislation Minutes
Approval of the April 24, 2025, Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

Email dated 5/07/2025 from Rentz, Stacey RE: PRINTERS / COPIERS
Email dated 5/06/2025 from Miller, Vicki Re: Sample Ordinance for Senior Room
Email dated 5/06/2025 from Thomas Lobe Fw: PTV 1398 LLC v. Planning and Zoning Commission and Architectural Board of Review Claim #C566545308-0001-01
Email dated 5/06/2025 from Michael C. Lucas Redlined Addition to Ordinance No. 2025-033
Email dated 5/06/2025 from Building Management Fire Drill Schedules
Email dated 5/06/2025 from Hallum, Chris Re: May Meetings
Email dated 5/05/2025 from Gloria Majeski Re: Sample Ordinance for Senior Room
Email dated 5/05/2025 from Mehollin, Karen Agenda for tonight & legislation for the week
Email dated 5/05/2025 from Mehollin, Karen RE: Minutes for next week
Email dated 5/03/2025 from Michael C. Lucas RE: Second and Final Revised Resolution
Email dated 5/03/2025 from Michael C. Lucas Revised Ordinance No. 2025-032
Email dated 5/03/2025 from Michael C. Lucas Revised Ordinance 2025-033
Email dated 5/02/2025 from Pietro DiFranco RE: Minutes for next week
Email dated 5/01/2025 from Michael C. Lucas Revised Resolution
Email dated 5/01/2025 from Mehollin, Karen Senior Ordinance

Email dated 5/01/2025 from Sabol, Mike RE: Files Restored
Email dated 4/30/2025 from Gandee, Robert MEMO - 2025 April 30 - Request for Legislation for Part-Time Classification - Revised
Email dated 4/30/2025 from Kevin Trepal RE: Chardon Road CDBG sidewalks ordinance
Email dated 4/30/2025 from Kevin Trepal Bid Tab, Evaluation, & Award Recommendation - CDBG
Email dated 4/30/2025 from Chardon Rd West Sidewalks - RMH Concrete & Foundations
Email dated 4/29/2025 from Scott, Bruce RE: Open Records Request
Email dated 4/29/2025 from Jarmuszkiwicz, Joe Re: District 3 PowerPoint
Email dated 4/28/2025 from Pietro DiFranco RESCHEDULED - Police/Service Study Presentation to Council - May 5
Email dated 4/28/2025 Gloria Majeski Sample Ordinance for Senior Room 04/26/2025
Mehollin, Karen Re: ~C566545308-0001-01 - PTV 1398 LLC - 02/06/2025~ACK NOTICE RETAIN FOR REFERENCE
Email dated 4/25/2025 from Gandee, Robert Request for legislation for Changes to Part-Time Firefighter Ordinance
Email dated 4/25/2025 from Pietro DiFranco Council Motion Authorizing Bidding - Fire Station Sprinklers
Email dated 4/25/2025 from Rob Beglin RE: Dollar General Appeal
Email dated 4/25/2025 from Pietro DiFranco Police/Service Study Presentation to Council - May 5/25/2025
Email dated 4/24/2025 from Gloria Majeski Re: Council meeting audio on FB
Email dated 4/24/2025 from Thomas Lobe Fw: Appeal
Email dated 4/24/2025 from Mehollin, Karen Ordinance 2025-031 & Exhibit
Email dated 4/24/2025 from Sivo, Kathleen Dist 3 Meeting
Email dated 4/24/2025 from Michael C. Lucas Fwd: Ordinance 2025-031 mcl rev 4.24.25
Email dated 4/23/2025 from Grubiss, Mark Re: Salt Contract
Email dated 4/23/2025 from JAB Supply Re: Working Committee Minutes for 4/7/2025
Email dated 4/23/2025 from Gregory McCarthy Re: Drainage Issue (CORRECTION)
Email dated 4/23/2025 from Rentz, Stacey RE: District 3 Signs

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2025-032-FIRST READING

AN ORDINANCE ACCEPTING THE BID OF RMH CONCRETE & FOUNDATIONS, INC. OF 4433 WEST COLLINS ROAD, COLLINS, OHIO 44826-9731, FOR THE CDBG CHARDON ROAD WEST SIDEWALKS PROJECT, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-033-FIRST READING

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE – TITLE FIVE – ADMINISTRATIVE CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS WITH AMENDMENTS TO CHAPTER 165 RELATED TO THE WILLOUGHBY HILLS SENIOR CENTER AND THE ROLE OF WILLOUGHBY HILLS SENIORS, INC. AS WILLOUGHBY HILLS SENIOR CENTER FACILITATOR, AND DECLARING AN EMERGENCY.

RESOLUTION 2025-009-AMENDED-FIRST READING

A RESOLUTION DECLARING IT NECESSARY TO RENEW THE CITY’S EXISTING 2.5-MILL TAX LEVY IN EXCESS OF THE TEN- (10) MILL LIMITATION FOR THE PURPOSE OF GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, REPAIR OF STREETS, ROADS, BRIDGES, THE REPLACEMENT AND REPAIR OF NECESSARY ROAD EQUIPMENT AND MACHINERY INCLUDING BUT NOT LIMITED TO MATERIALS, LABOR AND FACILITIES IN THE CITY; AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL LEVY, AND DECLARING AN EMERGENCY.

NEW BUSINESS:

- Discussion of motion authorizing bidding for the Fire Station Sprinkler project.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT