

President of Council  
MICHAEL KLINE

Vice President of Council  
TANYA TAYLOR DRAPER

Council Clerk  
NICHOLAS AIELLO

# City of Willoughby Hills

Council  
JULIE A. BELICH  
JOE JARMUSZKIEWICZ  
DANIEL KNECHT  
VICKI MILLER  
KATHLEEN SIVO

## Agenda-Amended

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### Working Committee of Council and Rules & Legislation

April 7, 2025 | 6:00 p.m.

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#### **Roll Call of Council**

**Members:** Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller

**Others Invited:** Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, Finance Director Bruce Scott, and Jesse Styles

#### **DISCUSSION ITEMS:**

1. Jesse Styles of Northstar Towers will speak on structural integrity and safety.
2. Motion to go out to bid for road salt.
3. Ordinance 2025-012-Third Reading  
An Ordinance amending Part Nine – Streets, Utilities and Public Services Code, Title Three – Utilities, Chapter 925 – Sewerage System Regulations, Section 925.06 – Fees, sub-section (c) of the codified ordinances of the City of Willoughby Hills, Ohio and repealing any and all conflicting legislation.
4. Ordinance 2025-023-First reading  
An Ordinance accepting the bid of united survey, Inc. of 25145 Broadway Avenue, Oakwood Village, Ohio, for the City's 2025 sewer rehabilitation program, and declaring an emergency.
5. Ordinance 2025-024-First reading  
An Ordinance accepting the bid of Phillips Paving, LLC, 17290 Munn Road, Chagrin Falls, Ohio 44023, for the City's 2025 street resurfacing project, and declaring an emergency.
6. Ordinance 2025-025-First reading  
An Ordinance accepting the bid of JD Striping & Services, Inc. For the 2025 pavement markings program and declaring an emergency.
7. Ordinance 2025-026-First Reading  
An Ordinance placing a one hundred eighty (180) days moratorium on the acceptance and processing of applications for zoning and/or occupancy permit approvals for small box discount stores and the issuance of such approvals in the City of Willoughby Hills, and declaring an emergency.

8. Ordinance 2025-027-Amended-First Reading

An Ordinance authorizing and directing the Mayor of the City of Willoughby Hills to sign any and all documents for participation in the Ohio Department of Transportation's (ODOT) road salt contracts awarded in 2025 in accordance with Ohio revised code 5513.01(b), and declaring an emergency.

9. Ordinance 2025-028-First Reading

An Ordinance authorizing the mayor to sign any and all necessary documents to secure the purchase of a 2025 Ford F-450 4 x 4 DRW Regular Cab Chassis 0.73 liter gas for the City Service Department from Classic Ford of Madison for the purchase price not to exceed \$74,999.00 and declaring an emergency.

10. Resolution 2025-007-Amended-First Reading

A Resolution declaring the month of May as "Older Ohioans Month" in the City of Willoughby Hills.

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight's agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**LEGISLATION:**

**ORDINANCE 2025-012-THIRD READING**

**AN ORDINANCE AMENDING PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (C) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.**

**ORDINANCE 2025-023-FIRST READING**

**AN ORDINANCE ACCEPTING THE BID OF UNITED SURVEY, INC. OF 25145 BROADWAY AVENUE, OAKWOOD VILLAGE, OHIO, FOR THE CITY'S 2025 SEWER REHABILITATION PROGRAM, AND DECLARING AN EMERGENCY.**

**ORDINANCE 2025-024-FIRST READING**

**AN ORDINANCE ACCEPTING THE BID OF PHILLIPS PAVING, LLC, 17290 MUNN ROAD, CHAGRIN FALLS, OHIO 44023, FOR THE CITY'S 2025 STREET RESURFACING PROJECT, AND DECLARING AN EMERGENCY.**

**ORDINANCE 2025-025-FIRST READING**

**AN ORDINANCE ACCEPTING THE BID OF JD STRIPING & SERVICES, INC. FOR THE 2025 PAVEMENT MARKINGS PROGRAM AND DECLARING AN EMERGENCY.**

**ORDINANCE 2025-026-FIRST READING**

**AN ORDINANCE PLACING A ONE HUNDRED EIGHTY (180) DAYS MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING AND/OR OCCUPANCY PERMIT APPROVALS FOR SMALL BOX DISCOUNT STORES AND THE ISSUANCE OF SUCH APPROVALS IN THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.**

**ORDINANCE 2025-027-AMENDED**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF WILLOUGHBY HILLS TO SIGN ANY AND ALL DOCUMENTS FOR PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION'S (ODOT) ROAD SALT CONTRACTS AWARDED IN 2025 IN ACCORDANCE WITH OHIO REVISED CODE 5513.01(B), AND DECLARING AN EMERGENCY.**

**ORDINANCE 2025-028-FIRST READING**

**AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF A 2025 FORD F-450 4 X 4 DRW REGULAR CAB CHASSIS 0.73 LITER GAS FOR THE CITY SERVICE DEPARTMENT FROM CLASSIC FORD OF MADISON FOR THE PURCHASE PRICE NOT TO EXCEED \$74,999.00 AND DECLARING AN EMERGENCY.**

**RESOLUTION 2025-007-AMENDED-FIRST READING**

**A RESOLUTION DECLARING THE MONTH OF MAY AS "OLDER AMERICANS MONTH" IN THE CITY OF WILLOUGHBY HILLS.**

**ADJOURNMENT**