

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda-Amended

Regular Meeting of Council April 10, 2025 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, and Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, and Councilwoman Vicki Miller

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the March 19, 2025 Special Meeting of Council Minutes

Approval of the March 24, 2025 Working Committee of Council and Rules & Legislation Minutes

Approval of the March 27, 2025 Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

Email dated 4/07/25 from Scott, Bruce FW: Spring District Meetings

Email dated 4/07/25 from Scott, Bruce RE: Amended Agenda and Ordinance

Email dated 4/07/25 from Knecht, Dan April 7th Meeting

Email dated 4/06/25 from Kline, Mike Resolution 2025-007

Email dated 4/05/25 from Miller, Vicki Re: District Meetings

Email dated 4/04/25 from Kline, Mike Committee of the Whole Agenda

Email dated 4/04/25 from Kline, Mike Older Americans Resolution

Email dated 4/04/25 from Michael C. Lucas RE: Ordinance F-450 Truck

Email dated 4/04/25 from Hallum, Chris RE: NEW 2025 F 450 4X4

Email dated 4/04/25 from Lloyd, Katherine Notification for PCABR Meeting 4/17/25

Email dated 4/04/25 from Michael C. Lucas Re: Salt Ordinance

Email dated 4/04/25 from Michael C. Lucas No other legislation at this time

Email dated 4/04/25 from Hallum, Chris FW: Salt Memo

Email dated 4/04/25 from Grubiss, Mark FW: 2025/26 season

Email dated 4/03/25 from Grubiss, Mark Fw: ODOT 2024-2025 Salt Contract Participation (018-26) - Please Read this Entire Email
Email dated 4/03/25 from Michael C. Lucas Revised Ordinances and Resolution
Email dated 4/03/25 from Michael C. Lucas Ordinance No. 2025-XX re small box discount store moratorium
Email dated 4/03/25 from Michael C. Lucas RE: Legislation
Email dated 4/03/25 from Michney, Sharen 4/3/25 MAIL AND APPROVED PURCHASE ORDER HAVE BEEN DISTRIBUTED !!!
Email dated 4/03/25 from Hallum, Chris RE: Bid Tab, Evaluation, & Award
Email dated 4/03/25 from Recommendation - 2025 Pavement Markings - JD Striping
Email dated 4/03/25 from Hallum, Chris RE: Bid Tab, Evaluation, & Award Recommendation - 2025 Sewer Rehab - United Survey
Email dated 4/03/25 from Hallum, Chris RE: Bid Tab, Evaluation, & Award Recommendation –
Email dated 4/03/25 from 2025 Street Rehab - Phillips Paving
Email dated 4/02/25 from Fink, Sandra RE: Senior Housing info request
Email dated 4/02/25 from Kevin Trepal RE: Street, Sewer, and Pavement Markings Legislation
Email dated 4/02/25 from Kathy Longo RE: Meeting Next Week
Email dated 4/02/25 from Kline, Mike Re: District Meeting PowerPoints
Email dated 4/02/25 from Mehollin, Karen Re: Linndale status
Email dated 4/01/25 from Taylor Draper, Tanya Re: District Meeting PowerPoints
Email dated 3/31/25 from Kline, Mike Re: Mentor STR Ordinances
Email dated 3/31/25 from Garrett, Jaclyn Short-Term Rentals
Email dated 3/31/25 from Taylor Draper, Tanya Re: grass
Email dated 3/31/25 from Mehollin, Karen Re: Liason Lunch and Learn
Email dated 3/28/25 from Michael C. Lucas Fwd: Willoughby Hills Waste Collection Contract.
Email dated 3/27/25 from Michael C. Lucas Re: Meeting Tonight
Email dated 3/27/25 from Michael C. Lucas Resolution 2025-003 (CRA)
Email dated 3/26/25 from Pietro DiFranco RE: Ordinance 1989-56 Bishop Road
Email dated 3/25/25 from Naegele, Matthew RE: WARNING: Recent Contactless Payment Processors Scam

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2025-012-THIRD READING

AN ORDINANCE AMENDING PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (C) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

ORDINANCE 2025-023-FIRST READING

AN ORDINANCE ACCEPTING THE BID OF UNITED SURVEY, INC. OF 25145 BROADWAY AVENUE, OAKWOOD VILLAGE, OHIO, FOR THE CITY’S 2025 SEWER REHABILITATION PROGRAM, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-024-FIRST READING

AN ORDINANCE ACCEPTING THE BID OF PHILLIPS PAVING, LLC, 17290 MUNN ROAD, CHAGRIN FALLS, OHIO 44023, FOR THE CITY’S 2025 STREET RESURFACING PROJECT, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-025-FIRST READING

AN ORDINANCE ACCEPTING THE BID OF JD STRIPING & SERVICES, INC. FOR THE 2025 PAVEMENT MARKINGS PROGRAM AND DECLARING AN EMERGENCY.

ORDINANCE 2025-026-AMENDED-FIRST READING

AN ORDINANCE PLACING A ONE YEAR MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS FOR ZONING AND/OR OCCUPANCY PERMIT APPROVALS FOR SMALL BOX DISCOUNT STORES AND THE ISSUANCE OF SUCH APPROVALS IN THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-027-AMENDED-FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF WILLOUGHBY HILLS TO SIGN ANY AND ALL DOCUMENTS FOR PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION'S (ODOT) ROAD SALT CONTRACTS AWARDED IN 2025 IN ACCORDANCE WITH OHIO REVISED CODE 5513.01(B), AND DECLARING AN EMERGENCY.

ORDINANCE 2025-028-AMENDED-FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF A 2025 FORD F-450 4 X 4 DRW REGULAR CAB CHASSIS 7.3 LITER GAS FOR THE CITY SERVICE DEPARTMENT FROM CLASSIC FORD OF MADISON FOR THE PURCHASE PRICE NOT TO EXCEED \$74,999.00 AND DECLARING AN EMERGENCY.

RESOLUTION 2025-007-FIRST READING

A RESOLUTION DECLARING THE MONTH OF MAY AS "OLDER OHIOANS MONTH" IN THE CITY OF WILLOUGHBY HILLS.

NEW BUSINESS:

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT