

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda-Amended

Regular Meeting of Council March 27, 2025 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, and Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the March 10, 2025 Working Committee of Council and Rules & Legislation Minutes
Approval of the March 13, 2025 Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

Email dated 3/10/2025 from Lloyd, Katherine WH PCABR Meeting 3/20/25
Email dated 3/12/2025 from O'Donnell, Laura March 7 Senior Board Meeting Transcription
Email dated 3/12/2025 from Scott, Bruce 2024 LAW ENFORCEMENT TRUST REPORTING
Email dated 3/12/2025 from Naegele, Matthew Surplus Ordinance
Email dated 3/12/2025 from Fink, Sandra Request form Wickliffe
Email dated 3/12/2025 from Mehollin, Karen Mail 03/12/2025
Email dated 3/12/2025 from Marybeth Betsa RE: Request form Wickliffe
Email dated 3/12/2025 from Danielson, Samantha A. Re: Request form Wickliffe
Email dated 3/12/2025 from Michael C. Lucas Additional Legislation
Email dated 3/13/2025 from Mehollin, Karen Ordinance formatting for bulletproof vest legislation
Email dated 3/13/2025 from Michney, Sharen 3/13/25 MAIL HAS BEEN DISTRIBUTED!!!
Email dated 3/13/2025 from Michael Patchett Re: Left a voicemail - Agenda and Meeting Management
Email dated 3/13/2025 from Sivo, Kathleen Tonight's Meeting
Email dated 3/14/2025 from Grubiss, Mark RE: new truck

Email dated 3/14/2025 from Mehollin, Karen Re: Emerald Glen
 Email dated 3/14/2025 from Mehollin, Karen Re: Resolution No. 2025-006
 Email dated 3/14/2025 from Mehollin, Karen State Fire Marshall Equipment Grant Agreement
 Email dated 3/14/2025 from Grubiss, Mark RE: Surplus
 Email dated 3/14/2025 from Taylor Draper, Tanya Re: Special Meeting
 Email dated 3/14/2025 from Michney, Sharen RE: Bid Sheet - Sample from last year
 Email dated 3/14/2025 from Hallum, Chris Mayor's Report 3-13-2025
 Email dated 3/14/2025 from Grubiss, Mark Re: Limestone and Asphalt legislation
 Email dated 3/17/2025 from Grubiss, Mark RE: Ordinance for the Unfit
 Email dated 3/17/2025 from Taylor Draper, Tanya Re: Special Meeting
 Email dated 3/17/2025 from Pietro DiFrancoDraft Plans - CDBG Chardon-West Sidewalks
 Email dated 3/17/2025 from Michael C. Lucas RE: Ordinances for Wednesday's Meeting
 Email dated 3/17/2025 from Grubiss, Mark Upfit from Ascendance for the 2026 Mack truck
 Email dated 3/17/2025 from Gloria Majeski Ordinance 2025-15 and 2025-16 missing exhibits
 Email dated 3/18/2025 from Kline, Mike Re: Agenda 3-19-25
 Email dated 3/18/2025 from John Bertosa Re: Civil Service Meeting News Herald Notification
 Email dated 3/18/2025 from Lloyd, Katherine WH PCABR Meeting 3/20/25 Thursday
 Email dated 3/18/2025 from Lloyd, Katherine RE: Draft of Agenda for 3/21/25 CSC Meeting
 Email dated 3/18/2025 from O'Donnell, Laura Re: Senior Board Minutes
 Email dated 3/18/2025 from Katherine D. Lloyd Re: Civil Service Meeting Friday March 21, 2025
 Email dated 3/19/2025 from Hallum, Chris Asphalt & Limestone Bid Acceptance
 Email dated 3/19/2025 from Lloyd, Katherine WH BZA Meeting 4/8/25 - TUESDAY
 Email dated 3/19/2025 from Naegele, Matthew RE: Weapons Ordinance
 Email dated 3/19/2025 from Grubiss, Mark MEMO
 Email dated 3/19/2025 from Michael Tobin Re: Minutes from September 13
 Email dated 3/19/2025 from Katherine D. Lloyd Re: WH PCABR Meeting 3/20/25
 Email dated 3/20/2025 from Michney, Sharen FW: Updated Proposal - Fire Station Sprinklers PROJECT# 202500
 Email dated 3/20/2025 from Michney, Sharen RE: Updated Proposal - Fire Station Sprinkler
 Email dated 3/20/2025 from Naegele, Matthew RE: PT Raises
 Email dated 3/20/2025 from Rentz, Stacey TRUCKS
 Email dated 3/20/2025 from Naegele, Matthew RE: Police Legislation
 Email dated 3/20/2025 from Pietro DiFrancoWilloughby Hills City Engineer Report 250320
 Email dated 3/20/2025 from Naegele, Matthew RE: Estimated Value of the Surplus Vehicle
 Email dated 3/21/2025 from Lucas, Mike FW: 3 Surplus Ordinances
 Email dated 3/21/2025 from Michael C. Lucas RE: Legislation
 Email dated 3/21/2025 from Naegele, Matthew RE: Part-time Non-Union Raise Ordinance
 Email dated 3/21/2025 from Pietro DiFrancoRE: Legislation, Agenda, and Minutes
 Email dated 3/24/2025 from Thomas Lobe Smith Cemetery on Chardon Rd. behind Local Tavern----
 Email dated 3/24/2025 from MONEY FOR RESORATION???
 Email dated 3/24/2025 from Michael C. Lucas Re: PO Approval - Council President
 Email dated 3/24/2025 from Belich, Julie Re: Legislation, Agenda, and Minutes
 Email dated 3/24/2025 from Thomas Lobe Re: CT Ordinances
 Email dated 3/24/2025 from Kline, Mike Motion for Thursday.

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2025-009-THIRD READING

AN ORDINANCE AMENDING PART 3-TRAFFIC CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, CHAPTER 339 CAPTIONED “COMMERCIAL AND HEAVY VEHICLES,” SPECIFICALLY, SECTION 339.02 TITLED “USE OF LOCAL STREETS; LOCAL PERMIT AND CONDITIONS,” AND DECLARING AN EMERGENCY.

ORDINANCE 2025-012-SECOND READING

AN ORDINANCE AMENDING PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (C) OF THE CODIFIED

ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

ORDINANCE 2025-018-FIRST READING

AN ORDINANCE TO DECLARE ONE (1) CITY VEHICLE AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-019-FIRST READING

AN ORDINANCE TO DECLARE FIREARMS AND WEAPONS AS SURPLUS PROPERTY PURSUANT TO ARTICLE VI – LEGISLATION, SECTION 6.01 – GENERAL ORDINANCES, SUBSECTION (E) OF THE CHARTER OF THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-020-FIRST READING

AN ORDINANCE TO DECLARE CITY SERVICE EQUIPMENT AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2025-021-FIRST READING

AN ORDINANCE TO DECLARE (2) TWO CITY VEHICLES AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLES ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2025-022-FIRST READING

AN ORDINANCE ESTABLISHING THE COMPENSATION AS OF JANUARY 1, 2025 FOR CERTAIN PART-TIME NON-UNION CITY EMPLOYEES NOT COVERED BY ANY COLLECTIVE BARGAINING AGREEMENT WITH THE CITY; PROVIDING FOR SPECIFIC INCREMENT PAY INCREASES THEREAFTER, AND EFFECTIVE FROM JANUARY 1, 2025, TO THESE EMPLOYEES; AND DECLARING AN EMERGENCY.

NEW BUSINESS:

Motion authorizing bidding of the CDBG Chardon-West Sidewalk project.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT