

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda-Amended

Regular Meeting of Council March 13, 2025 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, and Councilman Joe Jarmuszkiewicz,

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the February 24, 2025 Working Committee of Council and Rules & Legislation Minutes
Approval of the February 27, 2025 Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

Email dated 02/25/2025 from Gloria Majeski Re: Trash and Recycling pricing
Email dated 02/26/2025 from Michael C. Lucas Re: Revisions to Ordinance 2025-008 Trash Contract Bid Acceptance
Email dated 02/26/2025 from Miller, Vicki Re: Agenda and Legislation for Tomorrow
Email dated 02/26/2025 from Miller, Vicki Trash Contract
Email dated 02/26/2025 from Aiello, Nicholas RE: Trash Ordinance 2025-008
Email dated 02/27/2025 from Gloria Majeski Amended ordinance
Email dated 02/27/2025 from Chris Hallum FOIA Request
Grubiss, Mark new truck
Email dated 02/28/2025 from Hallum, Chris Fw: JOIN US IN CELEBRATING 20 YEARS!!! - TUESDAY, APRIL 1, 2025
Email dated 03/01/2025 from Lloyd, Katherine WH PCABR Meeting 3/6/25 - CANCELLED
Email dated 03/03/2025 from Grubiss, Mark Capitol Equipment
Email dated 03/03/2025 from Hallum, Chris RE: Minutes for the Cell Tower and the Grange
Email dated 03/03/2025 from Hallum, Chris RE: Mayor's Report
Email dated 03/03/2025 from Rentz, Stacey RE: Work Order for Pancake Breakfast Signs

Email dated 03/03/2025 from Lloyd, Katherine WH BZA Meeting 3/11/25 - NOT CALLED
Email dated 03/04/2025 from Aiello, Nicholas RE: Capitol Equipment
Email dated 03/04/2025 from Sivo, Kathleen Re: District Meeting Power points from Spring 2024
Email dated 03/04/2025 from Sivo, Kathleen District Meetings
Email dated 03/04/2025 from Rentz, Stacey FW: Truck
Email dated 03/04/2025 from Taylor Draper, Tanya Re: District Meeting Power points from Spring 2024
Email dated 03/04/2025 from Taylor Draper, Tanya Re: District Meetings
Email dated 03/05/2025 from Rentz, Stacey RE: Truck
Email dated 03/05/2025 from Scott, Bruce Requisition 040900 - Norlson, Inc.
Email dated 03/05/2025 from Michney, Sharen RE: Requisition 040900 - Norlson, Inc.
Email dated 03/05/2025 from Novak, Alisa RE: Surcharge for Extra Strength Wastes
Email dated 03/05/2025 from Kline, Mike Re: District Meetings
Email dated 03/06/2025 from Grubiss, Mark RE: Legislation Needing Approval for Next Week
Email dated 03/07/2025 from Aiello, Nicholas RE: Surcharge ordinance
Email dated 03/07/2025 from Michael C. Lucas RE: Legislation
Email dated 03/07/2025 from Michael C. Lucas Revised Resolution Please see the attached.
Email dated 03/07/2025 from Michael C. Lucas RE: Emerald Glen Resolution
Email dated 03/10/2025 from Hallum, Chris FW: Call to action: SB 104 - Short Term Rentals
Email dated 03/10/2025 from Mehollin, Karen Re: Scholarship Fund in Honor of Tatum Brown Gardner

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2025-009-SECOND READING

AN ORDINANCE AMENDING PART 3-TRAFFIC CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, CHAPTER 339 CAPTIONED “COMMERCIAL AND HEAVY VEHICLES,” SPECIFICALLY, SECTION 339.02 TITLED “USE OF LOCAL STREETS; LOCAL PERMIT AND CONDITIONS,” AND DECLARING AN EMERGENCY.

ORDINANCE 2025-010-FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF A NEW 2026 MACK GRANITE GR42FR TRUCK CAB AND CHASSIS THROUGH SOURCEWELL, A COOPERATIVE PURCHASING COMPANY, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-011-FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF A NEW 2025 CAT BACKHOE 420 XE THROUGH SOURCEWELL, A COOPERATIVE PURCHASING COMPANY, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-012-FIRST READING

AN ORDINANCE AMENDING PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (C) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

ORDINANCE 2025-013-FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. TO PROVIDE ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS, FOR THE PERIOD OF JANUARY 1, 2025 THROUGH JUNE 30, 2025, REVOKING AND SUPERSEDING ORDINANCE NO. 2024-055 AMENDED, AND DECLARING AN EMERGENCY.

ORDINANCE 2025-014-FIRST READING

AN ORDINANCE TO DECLARE A SAFARILAND ARMOR BLACK BULLETPROOF VEST AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS PERSONAL PROPERTY UPON SUCH TERMS AND AT SUCH PRICE AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS. AND DECLARING AN EMERGENCY.

RESOLUTION 2025-005-AMENDED FIRST READING

A RESOLUTION RECOGNIZING AND HONORING THE 20TH ANNIVERSARY OF EMERALD GLEN TITLE AGENCY IN THE CITY OF WILLOUGHBY HILLS.

RESOLUTION 2025-006-FIRST READING

A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE 2025 EQUIPMENT GRANT FROM THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF STATE FIRE MARSHALL (SFM), AND DECLARING AN EMERGENCY.

NEW BUSINESS:

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT