

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda-Amended

Regular Meeting of Council December 12, 2024 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilwoman Vicki Miller, and Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the November 12 Working Committee of Council and Rules & Legislation Minutes
Approval of the November 14 Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

Email dated 12/09/2024 Tanya Taylor Draper Re: Zoning Maps
Email dated 12/09/2024 Karen Mehollin Master Plan maps Mon
Email dated 12/09/2024 Karen Mehollin RE: Ordinance 2024-071 & exhibit
Email dated 12/09/2024 Karen Mehollin Ordinance 2024-071
Email dated 12/07/2024 Julie Belich Re: AGENDA for next week's Council Meeting
Email dated 12/06/2024 Michael C. Lucas RE: One More Ordinance
Email dated 12/06/2024 Michael C. Lucas RE: Ordinance 2024-069 for Next Week
Email dated 12/05/2024 Karen Mehollin RE: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/05/2024 Finance Director Ordinance 2024-069 - Final Appropriation
Email dated 12/05/2024 Michael C. Lucas Resolution No. 2024- xx re collection services
Email dated 12/05/2024 Karen Mehollin RE: Ordinance N0. 2024-060 revised
Email dated 12/04/2024 Michael C. Lucas Revised Ordinance No. 2024-063
Email dated 12/04/2024 Michael C. Lucas Ordinance No 2024-062
Email dated 12/04/2024 Michael C. Lucas Revised Ordinance No. 2024-061
Email dated 12/04/2024 Michael C. Lucas RE: Photo Enforcement Ordinances.

Email dated 12/04/2024 Karen Mehollin RE: Legislation for next week
Email dated 12/04/2024 Willoughby Hills Finance Dept. SORT KWIK
Email dated 12/04/2024 Willoughby Hills Finance Dept. RC2 LIST.xlsx
Email dated 12/02/2024 Katherine D. Lloyd Re: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/2024 Michael C. Lucas Ordinances Repealing CO 715.03 and 715.05 Mon 12/02
Email dated 12/02/2024 Michael C. Lucas Codified Ordinance re STRs Moratorium (corrected mcl 12.02.24)
Email dated 12/02/2024 Michael C. Lucas RE: Short Term Rental Moratorium Ordinance
Email dated 12/02/2024 Ray Somich RE: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/2024 Jen.Boger@ethics.ohio.gov RE: Updated List of City Officials
Email dated 12/02/2024 Bza RE: Resident Notification - Chipotle - 28151 Chardon
Email dated 12/02/2024 Willoughby Hills Finance Dept. 12/2/24 MAIL HAS BEEN DISTRIBUTED !!!
Email dated 12/02/24 Katherine D. Lloyd Re: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/24 Michael C. Lucas Ordinances Repealing CO 715.03 and 715.05
Email dated 12/02/24 Tom Majeski 2024 Grange Report Mon 7:49 PM
Email dated 12/02/24 Michael C. Lucas Codified Ordinance re STRs Moratorium (corrected mcl 12.02.24)
Email dated 12/02/24 Ray Somich RE: PCABR Meeting on Thursday, December 5, 2024
Email dated 12/02/24 Jen.Boger@ethics.ohio.gov RE: Updated List of City Officials
Email dated 12/02/24 Bza RE: Resident Notification - Chipotle - 28151 Chardon
Email dated 11/27/2024 Willoughby Hills Recreation Dept. RE: Winter Fest Volunteers
Email dated 11/26/2024 David Reichelt Re: Council chambers audio
Email dated 11/26/2024 Willoughby Hills Finance Dept. RE: Meter reading request - SHAREN MICHNEY, CITY OF WILLOUGHBY HILLS - CITY HALL
Email dated 11/26/2024 Stephanie Kellner Re: November Adopted Legislation
Email dated 11/26/2024 Mayor Hallum RE: Bowen Proposal - Street Rehab-2025
Email dated 11/25/2024 Karen Mehollin RE: Explanation of council people terms
Email dated 11/25/2024 Karen Mehollin RE: Council chambers audio
Email dated 11/25/2024 Stephanie Kellner Re: November Adopted Legislation
Email dated 11/25/2024 Willoughby Hills Recreation Dept. Winter Fest Volunteers
Email dated 11/25/2024 Karen Mehollin FW: Legislation for December meeting...
Email dated 11/23/2024 Katherine D. Lloyd Fw: WH PCABR Meeting 12/5/24 - THURSDAY 7:00
Email dated 11/22/2024 Willoughby Hills Finance Dept. RE: ORDINANCE NO. 2024-025
Email dated 11/22/2024 Willoughby Hills Finance Dept. ORDINANCE NO. 2024-058
Email dated 11/22/2024 Willoughby Hills Finance Dept. ORDINANCE NO. 2024-059
Email dated 11/22/2024 Laurie Feltham Community Center Is the CC open today for classes? I have been without power at home since 2130. Judy R. would like to know.
Email dated 11/21/2024 Willoughby Hills Finance Dept. FW: 11/21/24 MAIL HAS BEEN DISTRIBUTED!!!
Email dated 11/20/2024 Willoughby Hills Finance Dept. RE: WEBSITE
Email dated 11/20/2024 Mayor Hallum RE: Bowen Proposal - Sewer Rehab-2025
Email dated 11/20/2024 Michael C. Lucas RE: Deer Ordinance
Email dated 11/20/2024 Pietro DiFranco RE: Ordinance 2024-061
Email dated 11/19/2024 Finance Director SEWER BILLS
Email dated 11/19/2024 Katherine D. Lloyd Re: Resident Notification - Chipotle - 28151 Chardon
Email dated 11/19/2024 Mayor Hallum RE: Bowen Proposal - Pavement Markings-2025
Email dated 11/18/2024 Brittany Matlock Re: Bishop Rd Taper at Chardon Rd
Email dated 11/18/2024 Albert G. Hehr III RE: New CRA Application for Bishop Queen
Email dated 11/18/2024 Stephanie E. Landgraf Re: New CRA Application for Bishop Queen
Email dated 11/18/2024 Joe Jarmus Fwd: Temp restraining order for STR
Email dated 11/18/2024 Karen Mehollin Evolve visit

Email dated 11/18/2024 Mayor Hallum RE: Winter Fest Gift Card Donations
Email dated 11/15/2024 Pietro DiFranco Bishop Rd Taper at Chardon Rd
Email dated 11/15/2024 pc-abr WH PCABR Meeting 11/21/24 at 7:00 PM - CANCELLED
Email dated 11/15/2024 Willoughby Hills Finance Dept. Resolution No. 2023-002
Email dated 11/15/2024 Karen Mehollin proclamation
Email dated 11/15/2024 Karen Mehollin Legislation for December meeting...
Email dated 11/15/2024 Assistant Finance Director Equitable Deferred Comp Service Day
Email dated 11/14/2024 Mayor Hallum Mayor's Report - 11-14-2024
Email dated 11/14/2024 Bza FW: WH BZA Meeting on Tuesday, December 10, 2024 - 8:00 PM
Email dated 11/14/2024 Julie Belich Re: Subcommittee agenda 11/14/2024
Email dated 11/14/2024 Julie Belich STR Agenda Items 11/14/2024
Email dated 11/14/2024 Pietro DiFranco RE: Corrected legislation
Email dated 11/13/2024 Finance Director Income Tax Revenue
Email dated 11/12/2024 Mayor Hallum RE: E-Mails

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

1. **ORDINANCE 2024-051-AMENDED-THIRD READING**
AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART FIFTEEN-FIRE PREVENTION CODE, CHAPTER 1511 FIREWORKS, SECTION 1511.99, PENALTY.
2. **ORDINANCE 2024-053-THIRD READING**
AN ORDINANCE AUTHORIZING THE APPROVAL OF THE UPDATED SOLID WASTE MANAGEMENT PLAN OF THE LAKE COUNTY SOLID WASTE MANAGEMENT DISTRICT.
3. **ORDINANCE 2024-056-SECOND READING**
AN ORDINANCE PROVIDING FOR TEMPORARY APPROPRIATIONS TO MEET THE ORDINARY EXPENSES OF THE CITY OF WILLOUGHBY HILLS, STATE OF OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2025 THROUGH MARCH 31, 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH AND DECLARING AN EMERGENCY.
4. **ORDINANCE 2024-060- FIRST READING**
AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS FOR PROFESSIONAL SERVICES PROVIDED BY RICHARD L. BOWEN + ASSOCIATES INC. FOR DESIGN COORDINATION OF THE 2025 PAVEMENT MARKINGS PROGRAM AND DECLARING AN EMERGENCY.
5. **ORDINANCE 2024-061- FIRST READING**
AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE 2025 SEWER REHABILITATION PROJECT, AND DECLARING AN EMERGENCY.
6. **ORDINANCE 2024-062- FIRST READING**
AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND AMERICAN FEDERATION OF STATE, LOCAL AND MUNICIPAL EMPLOYEES LOCAL 3058-2 AND OHIO COUNCIL 8, AFL-CIO; SPECIFICALLY, ARTICLE 14 VACATIONS, PARAGRAPH 14.03, AND INCLUDE THE ALLOWANCE OF PRORATED ACCRUED VACATION TIME UNDER CERTAIN CONDITIONS UPON THE EVENT OF TERMINATION, AND DECLARING AN EMERGENCY.
7. **ORDINANCE 2024-063- FIRST READING**
AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE 2025 STREET REHABILITATION PROGRAM SPECIFICALLY FOR PAVEMENT REHABILITATION OF DODD'S HILL ROAD AND GLEN KYLE LANE AND DECLARING AN EMERGENCY.
8. **ORDINANCE 2024-064- FIRST READING**
AN ORDINANCE PLACING THE MORATORIUM ON THE OPERATION OF ANY SHORT TERM RESIDENTIAL REAL ESTATE RENTALS IN THE CITY OF WILLOUGHBY HILLS FOR A PERIOD NOT TO EXCEED ONE HUNDRED EIGHTY (180) DAYS FROM THE EFFECTIVE DATE OF THIS ORDINANCE, AND DECLARING AN EMERGENCY.

9. **ORDINANCE 2024-065- FIRST READING**
AN ORDINANCE AUTHORIZING THE REPEAL OF CODIFIED ORDINANCE SECTION 715.03 CAPTIONED “APPLICATION FOR LICENSE BY ALARM BUSINESSES,” AND DECLARING AN EMERGENCY.
10. **ORDINANCE 2024-066- FIRST READING**
AN ORDINANCE AUTHORIZING THE REPEAL OF CODIFIED ORDINANCE SECTION 715.05 CAPTIONED “ANNUAL BUSINESS LICENSE; FEE; PENALTY FOR NONRENEWAL; NEW LICENSES,” AND DECLARING AN EMERGENCY.
11. **ORDINANCE 2024-067- FIRST READING**
AN ORDINANCE AMENDING PART 3-TRAFFIC CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, CHAPTER 315 CAPTIONED “OFFICER-OPERATED HANDHELD TRAFFIC LAW ENFORCEMENT DEVICE,” SPECIFICALLY, SECTION 315.05 TITLED “CIVIL PENALTIES,” AND DECLARING AN EMERGENCY.
12. **ORDINANCE 2024-068- FIRST READING**
AN ORDINANCE AMENDING PART 3-TRAFFIC CODE OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, CHAPTER 317 CAPTIONED “AUTOMATED SPEED AND TRAFFIC ENFORCEMENT PROGRAM,” SECTION 317.07 “CIVIL PENALTIES,” AND DECLARING AN EMERGENCY.
13. **ORDINANCE 2024-069- FIRST READING**
AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2024-005 AMENDED TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.
14. **ORDINANCE 2024-070- FIRST READING**
AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.
15. **ORDINANCE 2024-071-FIRST READING**
AN ORDINANCE ESTABLISHING THE COMPENSATION AS OF JANUARY 1, 2025 FOR CERTAIN NON-UNION CITY EMPLOYEES NOT COVERED BY ANY COLLECTIVE BARGAINING AGREEMENT WITH THE CITY; PROVIDING FOR SPECIFIC INCREMENT PAY INCREASES THEREAFTER, AND EFFECTIVE FROM JANUARY 1, 2025, TO THESE EMPLOYEES; REPEALING CONFLICTING LEGISLATION; AND DECLARING AN EMERGENCY.

16. RESOLUTION 2024-026-FIRST READING

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COLLECTIONS SERVICES AGREEMENT WITH MUNICIPAL COLLECTIONS OF AMERICA, INC. FOR COLLECTION OF UNPAID FINES AND DEBTS OWED TO THE CITY OF WILLOUGHBY HILLS, AND DECLARING AN EMERGENCY.

NEW BUSINESS:

- **Motion** to forego December 26, 2024 Regular Council Meeting.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT