

*President of Council*  
MICHAEL KLINE

*Vice President of Council*  
TANYA TAYLOR DRAPER

*Council Clerk*  
NICHOLAS AIELLO

# City of Willoughby Hills

*Council:*  
JULIE A. BELICH  
JOE JARMUSZKIEWICZ  
DANIEL KNECHT  
VICKI MILLER  
KATHLEEN SIVO

## Agenda

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### Working Committee of Council and Rules & Legislation

November 10, 2025 | 6:00 p.m.

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#### **Roll Call of Council**

**Members:** Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, and Councilman Dan Knecht

**Others Invited:** Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, Finance Director Bruce Scott

#### **DISCUSSION ITEMS:**

1. **Ordinance 2025-052-Third Reading**  
An ordinance authorizing and directing the mayor to enter into an agreement between the City of Willoughby Hills, Ohio and Richard L. Bowen + Associates, Inc. for City engineering services and repealing conflicting legislation.
2. **Ordinance 2025-056-Second Reading**  
An ordinance to declare police computer equipment as surplus property and authorizing its donation to PCs for People, a Cleveland-based nonprofit organization, and declaring an emergency.
3. **Ordinance 2025-059-First Reading**  
An ordinance authorizing and directing the mayor to accept the proposal as submitted by Richard L. Bowen & Associates, Inc. to provide zoning administration services for the City of Willoughby Hills, for the period of January 1, 2026 through June 30, 2026 and declaring an emergency.
4. **Resolution 2025-016-Second Reading**  
A resolution recognizing and honoring the Gulick family for their donations to the Willoughby Hills Isolated Senior Programs for Every Day Relief (W.H.I.S.P.E.R.).
5. Discussion of motion to forego the November 27 Regular Council Meeting
6. Discussion of residents' traffic concerns

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**LEGISLATION:**

1. **ORDINANCE 2025-052-THIRD READING**  
AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS, OHIO AND RICHARD L. BOWEN + ASSOCIATES, INC. FOR CITY ENGINEERING SERVICES AND REPEALING CONFLICTING LEGISLATION.
  
2. **ORDINANCE 2025-056-SECOND READING**  
AN ORDINANCE TO DECLARE POLICE COMPUTER EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING ITS DONATION TO PCS FOR PEOPLE, A CLEVELAND-BASED NONPROFIT ORGANIZATION, AND DECLARING AN EMERGENCY.
  
3. **ORDINANCE 2025-059-FIRST READING**  
AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. TO PROVIDE ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS, FOR THE PERIOD OF JANUARY 1, 2026 THROUGH JUNE 30, 2026 AND DECLARING AN EMERGENCY.
  
4. **RESOLUTION 2025-016-SECOND READING**  
A RESOLUTION RECOGNIZING AND HONORING THE GULICK FAMILY FOR THEIR DONATIONS TO THE WILLOUGHBY HILLS ISOLATED SENIOR PROGRAMS FOR EVERY DAY RELIEF (W.H.I.S.P.E.R.).

**ADJOURNMENT**