

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Clerk of Council
NICHOLAS AIELLO

City of Willoughby Hills

Council:
JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda

Regular Meeting of Council October 23, 2025, | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices Pledge of Allegiance

Pledge of Allegiance

Roll Call of Council:

Members: Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, and Council President Michael Kline

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the October 6, 2025 Working Committee of Council and Rules & Legislation Minutes
Approval of the October 9, 2025 Regular Council Meeting Minutes

COUNCIL CORRESPONDENCE

Email dated 10/20/2025 from Gandee, Robert RE: Civil Service Meeting
Email dated 10/20/2025 from Taylor Draper, Tanya Re: Residential Room Rentals
Email dated 10/20/2025 from Belich, Julie Please see attached link regarding election day.
Email dated 10/20/2025 from Russo, Kathleen Location for Monday October 27, 2025 (Taxing District Roundtable)
Email dated 10/20/2025 from Hallum, Chris Townhall Slides
Email dated 10/20/2025 from Hallum, Chris FW: Oct. 27th meeting space
Email dated 10/18/2025 from Andy Macek Re: Civil Service Meeting
Email dated 10/17/2025 from Lloyd, Katherine RE: CSC Minutes 9-16-25
Email dated 10/17/2025 from Russo, Kathleen RE: Attendees
Email dated 10/17/2025 from Michael C. Lucas RE: All Legislation Needed for Next Week
Email dated 10/17/2025 from jmski FW: Gulick letter for Council
Email dated 10/17/2025 from jmski Gulick Family
Email dated 10/16/2025 from Hallum, Chris FW: NAC meeting report - 10/9/25
Email dated 10/16/2025 from Hallum, Chris RE: Residential Room Rentals

Email dated 10/16/2025 from Miller, Vicki Re: Lake County Tax Revenue Meeting
Email dated 10/16/2025 from Tony Bondra Re: Proposed Dollar General store/market
Email dated 10/16/2025 from Scott, Bruce Appropriation Ordinance
Email dated 10/16/2025 from Gloria Majeski Re: Resolution Honoring Gulick Family
Email dated 10/16/2025 from Pietro DiFranco RE: River Road Legislation - 2025-057
Email dated 10/15/2025 from Scott, Bruce RE: Gulick Family Charitable Remainder Unitrust
Email dated 10/15/2025 from Bushman, Lindsey Re: Retention Schedule
Email dated 10/15/2025 from Taylor Draper, Tanya Re: Renewal Levy
Email dated 10/14/2025 from Naegele, Matthew Surplus Computers
Email dated 10/13/2025 from Mehollin, Karen Re: Updated City Roster
Email dated 10/13/2025 from Molly Purcell Re: Qdoba Ribbon Cutting Invitation
Email dated 10/10/2025 from McFarren, Darlene RE: BOARD OF BUILDING AND ZONING APPEALS
Email dated 10/09/2025 from Pietro DiFranco RE: WH PCABR MEETING FOR OCTOBER 16, 2025
Email dated 10/09/2025 from McFarren, Darlene RE: BZA Notice
Email dated 10/09/2025 from Belich, Julie Re: Agenda and Legislation for Thursday
Email dated 10/09/2025 from Michael C. Lucas RE: Residential Room Rentals
Email dated 10/08/2025 from Michael Tobin RE: City Roster
Email dated 10/08/2025 from Mehollin, Karen Updated City Roster
Email dated 10/08/2025 from Mehollin, Karen Fw: Mayor's Report - October 10, 2025
Email dated 10/07/2025 from Pietro DiFranco FW: PID 105894 LAK-174-00.00; Willoughby Hills;
Preliminary Legislation & LPA Agreement (Due 10/27/2025)
Email dated 10/07/2025 from McFarren, Darlene RE: WH PCABR MEETING FOR OCTOBER 16, 2025
Email dated 10/07/2025 from Fink, Sandra RE: Marijuana Legislation
Email dated 10/07/2025 from Aiello, Nicholas Agenda and Legislation for Thursday
Email dated 10/06/2025 from Miller, Vicki Re: Agenda, Draft Legislation, and Minutes for Next Week
Email dated 10/06/2025 from Michael C. Lucas Revisions to legislation
Email dated 10/06/2025 from Mehollin, Karen Re: Town Hall Meeting Presentation

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Chris Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuszkiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

1. **ORDINANCE 2025-052-SECOND READING**
AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS, OHIO AND RICHARD L. BOWEN + ASSOCIATES, INC. FOR CITY ENGINEERING SERVICES AND REPEALING CONFLICTING LEGISLATION.
2. **ORDINANCE 2025-056-FIRST READING**
AN ORDINANCE TO DECLARE POLICE COMPUTER EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING ITS DONATION TO PCS FOR PEOPLE, A CLEVELAND-BASED NONPROFIT ORGANIZATION, AND DECLARING AN EMERGENCY.
3. **ORDINANCE 2025-057-FIRST READING**
AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS RELATING TO THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) PROJECT NO. 105894 PROVIDING FOR THE RESURFACING OF RIVER ROAD (SR-174) FROM THE COUNTY LINE TO THE NORTH CORPORATION LINE IN THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.
4. **ORDINANCE 2025-058-FIRST READING**
AN ORDINANCE AMENDING SECTION 1 OF **ORDINANCE NO. 2024-070** TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.
5. **RESOLUTION 2025-016-FIRST READING**
A RESOLUTION RECOGNIZING AND HONORING THE GULICK FAMILY FOR THEIR DONATIONS TO THE WILLOUGHBY HILLS ISOLATED SENIOR PROGRAMS FOR EVERY DAY RELIEF (W.H.I.S.P.E.R.).

NEW BUSINESS:

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT