

President of Council
MICHAEL KLINE

Vice President of Council
TANYA TAYLOR DRAPER

Council Clerk
NICHOLAS AIELLO

City of Willoughby Hills

Council

JULIE A. BELICH
JOE JARMUSZKIEWICZ
DANIEL KNECHT
VICKI MILLER
KATHLEEN SIVO

Agenda

Regular Meeting of Council

October 10, 2024 | 7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members: Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, and Councilwoman Kathleen Sivo, Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich

Others Invited: Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

DISPOSITION OF THE JOURNAL

Approval of the September 23 Working Committee of Council and Rules & Legislation Minutes
Approval of the September 26 Regular Meetings of Council Minutes

COUNCIL CORRESPONDENCE

10/07/24 email from Tanya Taylor Draper Tanya's slides
10/07/24 email from Pietro DiFranco FW: Approval - Detached Garage - 31000 Eddy Rd
10/07/24 email from Dawn Snyder RE: Council Clerk Salaries
10/07/24 email from Tanya Taylor Draper Tanya's slide II
10/07/24 email from Willoughby Hills Court RE: Ticket
10/07/24 email from Delaney Ardillo Ticket
10/07/24 email from Julie Belich Re: Agenda for Monday Meeting
10/04/24 email from Michael C. Lucas RE: Ordinances 2024-048 and 2024-049 Dispatch Service
10/04/24 email from Michael C. Lucas RE: Ordinances No. 2024-049 Dispatch Services
10/04/24 email from Novak, Alisa RE: Council Clerk Salaries
10/03/24 email from pc-abr Signed Review Sheets fm 10-3-24 mtg
10/03/24 email from Karen Mehollin Liquor License Thu 10/03
10/03/24 email from Michael C. Lucas RE: Ordinances No. 2024-xxx
10/03/24 email from Danielson, Samantha A. RE: Council Clerk Salaries
10/03/24 email from Novak, Alisa RE: Council Clerk Salaries
10/03/24 email from Tanya Taylor Draper Re: District 2 Power Point
10/03/24 email from Mayor Hallum FW: Safe Haven Defense Quote
10/03/24 email from Tanya Taylor Draper Re: D2 - PPT
10/02/24 email from Stephanie Kellner Re: September Legislation

10/02/24 email from Willoughby Hills Recreation Dept. District Presentation
10/02/24 email from Karen Mehollin FW: Contracts
10/02/24 email from pc-abr WH PCABR Meeting 10/17/24 - THURSDAY 7:00 PM
10/01/24 email from Tanya Taylor Draper Re: West End sidewalks
10/01/24 email from Vicki Miller Re: District 1 PowerPoint
10/01/24 email from Laura O'Donnell News Herald
10/01/24 email from Joe Jarmus Re: Meal for the Scotts
09/30/2024 email from Dan Knecht District Meetings
09/30/2024 email from Vicki Miller Re: District 1 PowerPoint
09/30/2024 email from Tanya Taylor Draper Tanya's slides
09/30/2024 email from Eric Martin Proposed Biennial Inspections Housing Choice Voucher Program (Section 8)
09/30/2024 email from Willoughby Hills Recreation Dept. District Meeting
09/27/2024 email from Luke Fretwell Re: Willoughby Hills website question
09/27/2024 email from Karen Mehollin FW: TV System in City Hall
09/27/2024 email from Tanya Taylor Draper Re: District 1 PowerPoint
09/27/2024 email from Mark Grubiss Storm damage
09/27/2024 email from Mark Grubiss FW: Chardon road resurfacing
09/27/2024 email from Mark Grubiss FW: Bishop road bridge
09/27/2024 email from Willoughby Hills Finance Dept. FW: Your BJ's pickup order #240450508 is ready at BJ's Willoughby
09/27/2024 email from Karen Mehollin RE: Spectrum
09/26/2024 email from Finance Director RE: Meeting Audio
09/26/2024 email from Willoughby Hills Finance Dept. FW: Your BJ's pickup order confirmation #240450508
09/26/2024 email from Willoughby Hills Finance Dept. BJ'S
09/25/2024 email from Karen Mehollin FW: Contracts
09/25/2024 email from Willoughby Hills Recreation Dept. RE: Room Set Up
09/25/2024 email from Karen Mehollin Evolve visit
09/24/2024 email from Mayor Hallum RE: MC REVENUE - Larry Generated

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Christopher Hallum

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Finance Director Bruce Scott

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

BOARDS, COMMISSIONS & COMMITTEE REPORTS

Planning & Zoning and Architectural Board of Review: Council Vice President Taylor Draper

Recreation Commission Report: Councilman Jarmuskiewicz

Finance Committee: Council President Kline

Beautification Committee: Council Vice President Taylor Draper

Business Subcommittee: Councilwoman Sivo

Deer Management Subcommittee: Councilwoman Belich

UNFINISHED BUSINESS:

LEGISLATION:

ORDINANCE 2024-046-SECOND READING

AN ORDINANCE AUTHORIZING THE MODIFICATION AND TERMINATION OF THE CITY'S RESTRICTIVE COVENANTS THAT THE USE OF THE PROPERTY LOCATED AT 2608 SOM CENTER ROAD, WILLOUGHBY HILLS, OHIO BE LIMITED EXCLUSIVELY FOR EITHER RESIDENTIAL PURPOSES OR MUNICIPAL PURPOSES, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-048 AMENDED-FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE BOARD OF LAKE COUNTY COMMISSIONERS IN ORDER TO PROVIDE EMERGENCY DISPATCH AND COMMUNICATION SERVICES FOR THE POLICE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2024-049-FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE BOARD OF LAKE COUNTY COMMISSIONERS IN ORDER TO PROVIDE EMERGENCY DISPATCH AND COMMUNICATION SERVICES FOR THE FIRE DEPARTMENT FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2024-050-AMENDED FIRST READING

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART 11-PLANNING AND ZONING CODE, TITLE THREE-CODE ADMINISTRATION, CHAPTER 1111 DEVELOPMENT PLAN REVIEW PROCEDURES, SECTION 1111.02 DEVELOPMENT PLAN REVIEW, BY AMENDMENT TO PARAGRAPH (D) REQUIRING TEMPORARY SIGN NOTIFICATION OF THE COMMENCEMENT OF ANY DEVELOPMENT PLAN REVIEW PROCESS UNDER CHAPTER 1111, AND DECLARING AN EMERGENCY.

ORDINANCE 2024-051-FIRST READING

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, PART FIFTEEN-FIRE PREVENTION CODE, CHAPTER 1511 FIREWORKS, SECTION 1511.99, PENALTY.

NEW BUSINESS:

Motion authorizing the Clerk of Council to confirm with the Ohio Department of Commerce, Division of Liquor Control, that no objection and need for hearing is requested by the City regarding the transfer of Liquor from permit number 8163713 Simbal Group Corp DBA 7 Eleven Store 36233A 2865 Bishop Road Willoughby Hills, OH, 44094 to permit number 5493240 Mannat Inc. DBA 7 Eleven Store 36233B 2865 Bishop Road Willoughby Hills, OH, 44094.

PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT