

President of Council  
MICHAEL KLINE

Vice President of Council  
TANYA TAYLOR DRAPER

Clerk of Council  
NICHOLAS AIELLO

# City of Willoughby Hills

Council:  
JULIE A. BELICH  
JOE JARMUSZKIEWICZ  
DANIEL KNECHT  
VICKI MILLER  
KATHLEEN SIVO

## Agenda

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### Regular Meeting of Council January 23, 2025 | 7:00 p.m.

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#### **Regular Meeting of Council Called to Order**

#### **Cell Phone Reminder to Turn off Devices Pledge of Allegiance**

#### ***Pledge of Allegiance***

#### **Roll Call of Council:**

**Members:** Council Vice President Tanya Taylor Draper, and Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiwicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, and Councilwoman Kathleen Sivo,

**Others Invited:** Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

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#### **POLICE DEPARTMENT RECOGNITIONS**

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#### **DISPOSITION OF THE JOURNAL**

Approval of the January 6, 2025 Working Committee of Council and Rules & Legislation Minutes  
Approval of the January 9, 2025 Regular Meetings of Council Minutes

#### **COUNCIL CORRESPONDENCE**

Email dated 1/20/25 dated from Gloria Majeski Re: Ordinance 2025-005  
Email dated 1/20/25 dated from Naegele, Matthew RE: Ordinance 2025-005  
Email dated 1/20/25 dated from Dan Knecht January 20 Meeting  
Email dated 1/18/25 dated from Julie Belich Working Committee Meeting  
Email dated 1/18/25 dated from Ryan Caudill FW: USDA Forestry Grant Opportunity for Tractor and Boom Mower  
Email dated 1/18/25 dated from Purchases – Deadline Approaching! Sat 01/18  
Email dated 1/17/25 dated from Michael C. Lucas Ordinance No, 2025-xxx Amending Chapter 139. Section 130.02  
Email dated 1/17/25 dated from Willoughby Hills Finance Dept. 1/17/25 MAIL HAS BEEN DISTRIBUTED !!  
Email dated 1/16/25 dated from Michael C. Lucas RE: Ordinance 2025-004  
Email dated 1/16/25 dated from Stephanie Kellner VM Thu 01/16

Email dated 1/16/25 dated from Karen Mehollin RE: waste and recycling bid  
Email dated 1/16/25 dated from Mayor Hallum FW: Airport meeting report 1/9/25  
Email dated 1/15/25 dated from Crawford, Vince RE: waste and recycling bid  
Email dated 1/15/25 dated from Karen Mehollin RE: Thursday Agenda  
Email dated 1/15/25 dated from Karen Mehollin RE: Airport meeting report 1/9/25  
Email dated 1/15/25 dated from Finance Director RE: Ordinance 2025-004  
Email dated 1/15/25 dated from Assistant Finance Director RE: Equitable Lunch and Learn  
Email dated 1/14/25 dated from Mike Kline Re: COUNCIL CHAMBER MICS  
Email dated 1/14/25 dated from Karen Mehollin RE: Photo enforcement pay ordinance  
Email dated 1/14/25 dated from Seth Stern Comments re: Republic Services  
Email dated 1/14/25 dated from Cathleen Nagorski Photo enforcement pay ordinance  
Email dated 1/14 /25 dated from Finance Director RE: COUNCIL CHAMBER MICS  
Email dated 1/13/25 dated from Karen Mehollin RE: Emerald Glen Resolution  
Email dated 1/13/25 dated from Karen Mehollin RE: Financial Disclosure Statement  
Email dated 1/13/25 dated from Willoughby Hills Finance Dept. 1/13/25 MAIL HAS BEEN DISTRIBUTED!!!  
Email dated 1/13/25 dated from Karen Mehollin RE: Trash and Recycle Program  
Email dated 1/13/25 dated from Assistant Finance Director Equitable Lunch and Learn  
Email dated 1/12/25 dated from Bza PACKETS for BZA Mtg 1/4/25 Tuesday at 8:00 PM  
Email dated 1/10/25 from Bob K Feedback on garbage recycling contract renewal  
Email dated 1/10/25 Finance Director RE: Minute Audio  
Email dated 1/10/25 from Mayor Hallum FW: Airport meeting report 1/9/25  
Email dated 1/10/25 from Kathy Longo Re: Emerald Glen Resolution  
Email dated 1/08/25 from Mayor Hallum Mayor's Report - 01-09-2025  
Email dated 1/09/25 from Kathy Longo RE: Emerald Glen Resolution  
Email dated 1/09/25 from Pietro DiFranco Willoughby Hills City Engineer Report 250109  
Email dated 1/09/25 from Karen Mehollin RE: Emerald Glen  
Email dated 1/09/25 from Karen Mehollin FW: Airport meeting report 1/9/25  
Email dated 1/09/25 from Willoughby Hills Finance Dept. RE: APPRECIATION LUNCH - JOE CIRESI (New Owner of the Old Tavern)  
Email dated 1/08/25 from pc-abr WH PCABR Meeting 1/16/25- THURSDAY 7:00 PM  
Email dated 1/08/25 from Rick Gleeson Re: Dave Reichelt's Contact number  
Email dated 1/08/25 from Willoughby Hills Finance Dept. RE: Walter Drane Co - 2024 update  
Email dated 1/08/25 from Lenette Beasley Invoice from American Legal Publishing  
Email dated 1/08/25 from Willoughby Hills Finance Dept. 1/8/25 MAIL HAS BEEN DISTRIBUTED!!!  
Email dated 1/08/25 from Tracy Simons Welcome Letter from OMCA President, OMCA Membership Application & NEOMCA Membership Application

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda**

**Section 107.08 – Public Meetings of Municipal Bodies** of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open

to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**MAYOR'S REPORT** – Mayor Chris Hallum

**LAW DIRECTOR'S REPORT** – Attorney Michael C. Lucas

**FINANCE DIRECTOR'S REPORT** – Finance Director Bruce Scott

**CITY ENGINEER'S REPORT** – Pietro A. DiFranco, P.E.

**BOARDS, COMMISSIONS & COMMITTEE REPORTS**

**Planning & Zoning and Architectural Board of Review:** Council Vice President Taylor Draper

**Recreation Commission Report:** Councilman Jarmuszkiewicz

**Finance Committee:** Council President Kline

**Beautification Committee:** Council Vice President Taylor Draper

**Business Subcommittee:** Councilwoman Sivo

**Deer Management Subcommittee:** Councilwoman Belich

**UNFINISHED BUSINESS:**

**LEGISLATION:**

1. **ORDINANCE 2024-070- THIRD READING**  
AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1<sup>ST</sup> THROUGH DECEMBER 31<sup>ST</sup> OF 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.
2. **ORDINANCE 2025-002- SECOND READING**  
AN ORDINANCE AUTHORIZING PUBLICATION OF CERTAIN NOTICES ON THE CITY WEBSITE AND THEREBY AMEND CERTAIN PROVISION OF THE CODIFIED ORDINANCES REGARDING PUBLIC NOTICES, AND DECLARING AN EMERGENCY.

**3. ORDINANCE 2025-004-FIRST READING**

**AN ORDINANCE ESTABLISHING THE NEW SANITARY SEWERAGE RATE FOR THE CITY OF WILLOUGHBY HILLS COMMENCING JANUARY 1, 2025, AND DECLARING AN EMERGENCY.**

**4. ORDINANCE 2025-005-FIRST READING**

**AN ORDINANCE AMENDING TITLE FIVE, “ADMINISTRATION,” CHAPTER 139 CAPTIONED “POLICE DEPARTMENT”; SPECIFICALLY, SECTION 139.02 TITLED “RULES, REGULATIONS, AND COMPENSATION,” TO ESTABLISH A PART-TIME PHOTO-ENFORCEMENT OFFICER POSITION AND RATE OF COMPENSATION, AND DECLARING AN EMERGENCY.**

**NEW BUSINESS:**

1. **Motion** to request Council Chambers new microphones.

**PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern** Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**