

President of Council  
MICHAEL KLINE

Vice President of Council  
TANYA TAYLOR DRAPER

Clerk of Council  
NICHOLAS AIELLO

# City of Willoughby Hills

Council:  
JULIE A. BELICH  
JOE JARMUSZKIEWICZ  
DANIEL KNECHT  
VICKI MILLER  
KATHLEEN SIVO

## Agenda-Amended

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### Regular Meeting of Council February 13, 2025 | 7:00 p.m.

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#### **Regular Meeting of Council Called to Order**

#### **Cell Phone Reminder to Turn off Devices Pledge of Allegiance**

#### ***Pledge of Allegiance***

#### **Roll Call of Council:**

**Members:** Councilwoman Julie A. Belich, Councilman Joe Jarmuszkiewicz, Council President Michael Kline, Councilman Dan Knecht, Councilwoman Vicki Miller, Councilwoman Kathleen Sivo, and Council Vice President Tanya Taylor Draper

**Others Invited:** Mayor Christopher Hallum, Law Director Michael Lucas, City Engineer Pete DiFranco, and Finance Director Bruce Scott

#### **DISPOSITION OF THE JOURNAL**

Approval of the January 20, 2025 Working Committee of Council and Rules & Legislation Minutes  
Approval of the January 23, 2025 Regular Meetings of Council Minutes

#### **COUNCIL CORRESPONDENCE**

Email dated 02/11/2025 from Tanya Taylor Draper Board  
Email dated 02/10/2025 from Taylor Draper, Tanya RE: Mic Quote  
Email dated 02/10/2025 from Joe Jarmus Finance question for police  
Email dated 02/07/2025 from Karen Mehollin Phone Prompts  
Email dated 02/07/2025 from Assistant Finance Director Aflac Representative  
Email dated 02/07/2025 from Michael C. Lucas RE: NOPEC Legislation  
Email dated 02/07/2025 from Finance Director REVISED ATTACHMENT  
Email dated 02/07/2025 from Naegele, Matthew Re: Legislation that needs review and approval for next week  
Email dated 02/06/2025 from Michael C. Lucas RE: Road Levy Resolution  
Email dated 02/06/2025 from Vicki Miller Valentine 2025  
Email dated 02/05/2025 from Rec Commission RE: Software Installation tomorrow  
Email dated 02/04/2025 from Karen Mehollin Ordinance amending Cod. Ordinance, Chapter 941  
Email dated 02/04/2025 from Nick Ciarniello Revenue Share Agreement  
Email dated 02/04/2025 from Finance Director FW: 2025 NEC Grant Details  
Email dated 02/04/2025 from Mark Grubiss RE: truck #6  
Email dated 02/03/2025 from Pietro DiFranco 2024 Zoning Permit Summary - Willoughby Hills  
Email dated 02/03/2025 from Pietro DiFranco Council Motions - 2025 Streets, Sewers & Pavement Markings

Email dated 02/03/2025 from Lory, Cheri FW: Willoughby Res. No. 2025-8  
Email dated 01/31/2025 from Karen Mehollin RE: RES 2025-8  
Email dated 01/31/2025 from Novak, Alisa FW: Willoughby Res. No. 2025-8  
Email dated 01/31/2025 from Jason Zacconi (Jira) INC-235453 Council Clerk's computer is getting a virus scan pop-up  
Email dated 01/31/2025 from Evolve IP Support [EIP] (INC-235453) Council Clerk's computer is getting a virus scan pop-up  
Email dated 01/30/2025 from Karen Mehollin Resolution for Sr. Levy money  
Email dated 01/30/2025 from Michael C. Lucas Write In Candidates  
Email dated 01/30/2025 from Karen Mehollin RE: Evolve Security Notification  
Email dated 01/28/2025 from Irwin, Jackie RE: Lake County Planning and Community Development  
Email dated 01/28/2025 from Willoughby Hills Finance Dept. FW: REMINDER - American Flags Return to Full Staff  
Email dated 01/28/2025 from Karen Mehollin RE: Updated Roster 2025  
Email dated 01/28/2025 from Karen Mehollin Greg here today  
Email dated 01/27/2025 from Willoughby Hills Recreation Dept. Re: Extra Toners  
Email dated 01/27/2025 from Louis Slapnick RE: Council Salaries  
Email dated 01/25/2025 from Mark Grubiss RE: Willoughby Hill Pickleball Courts Improvement and Expansion  
Email dated 01/24/2025 from Karen Mehollin FW: Awards from last night  
Email dated 01/24/2025 from Mayor Hallum Mayor's Report - January 23, 2025  
Email dated 01/24/2025 from Karen Mehollin RE: Officers  
Email dated 01/23/2025 from Michael C. Lucas WH Council Meeting tonight.  
Email dated 01/23/2025 from Karen Mehollin RE: Legislation  
Email dated 01/22/2025 from Vicki Miller Re: Microphone quote  
Email dated 01/22/2025 from pc-abr WH PCABR Meeting 2/6/25- THURSDAY 7:00 PM  
Email dated 01/22/2025 from Vicki Miller Re: New Microphones  
Email dated 01/22/2025 from Lewis, Dante J. Elected Officials  
Email dated 01/21/2025 from Bza WH BZA Meeting on Tuesday, February 11, 2025 - 8:00 PM

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**MAYOR’S REPORT** – Mayor Chris Hallum

**LAW DIRECTOR’S REPORT** – Attorney Michael C. Lucas

**FINANCE DIRECTOR’S REPORT** – Finance Director Bruce Scott

**CITY ENGINEER’S REPORT** – Pietro A. DiFranco, P.E.

**BOARDS, COMMISSIONS & COMMITTEE REPORTS**

**Planning & Zoning and Architectural Board of Review:** Council Vice President Taylor Draper

**Recreation Commission Report:** Councilman Jarmuszkiewicz

**Finance Committee:** Council President Kline

**Beautification Committee:** Council Vice President Taylor Draper

**Business Subcommittee:** Councilwoman Sivo

**Deer Management Subcommittee:** Councilwoman Belich

**UNFINISHED BUSINESS:**

**LEGISLATION:**

1. **ORDINANCE 2024-070- THIRD READING**  
AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1<sup>ST</sup> THROUGH DECEMBER 31<sup>ST</sup> OF 2025; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.
2. **ORDINANCE 2025-002- THIRD READING**  
AN ORDINANCE AUTHORIZING PUBLICATION OF CERTAIN NOTICES ON THE CITY WEBSITE AND THEREBY AMEND CERTAIN PROVISIONS OF THE CODIFIED ORDINANCES REGARDING PUBLIC NOTICES, AND DECLARING AN EMERGENCY.
3. **ORDINANCE 2025-004-SECOND READING**  
AN ORDINANCE ESTABLISHING THE NEW SANITARY SEWERAGE RATE FOR THE CITY OF WILLOUGHBY HILLS COMMENCING JANUARY 1, 2025, AND DECLARING AN EMERGENCY.
4. **ORDINANCE 2025-005 AMENDED-SECOND READING**  
AN ORDINANCE AMENDING TITLE FIVE, "ADMINISTRATION," CHAPTER 139 CAPTIONED "POLICE DEPARTMENT"; SPECIFICALLY, SECTION 139.02 TITLED "RULES, REGULATIONS, AND COMPENSATION," TO ESTABLISH A PART-TIME CLASS 5 PATROL OFFICER POSITION AND RATE OF COMPENSATION, AND DECLARING AN EMERGENCY.
5. **ORDINANCE 2025-006 AMENDED-FIRST READING**  
AN ORDINANCE TO DECLARE A CITY VEHICLE AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

6. **ORDINANCE 2025-007-FIRST READING**  
**AN ORDINANCE AUTHORIZING ACCEPTANCE OF THE NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) 2025 ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY.**
  
7. **RESOLUTION 2025-002 AMENDED-FIRST READING**  
**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE BOARD OF LAKE COUNTY COMMISSIONERS AND THE CITY TO UTILIZE PROCEEDS IN THE AMOUNT OF THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00) FROM THE FY 2025 SENIOR LEVY FUND FOR THE PURPOSE OF SUPPORT OF SENIOR CITIZENS SERVICES OR FACILITIES FOR THE WILLOUGHBY HILLS SENIOR CENTER, AND DECLARING AN EMERGENCY.**
  
8. **RESOLUTION 2025-003-FIRST READING**  
**A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND EXECUTE A COMMUNITY REINVESTMENT AREA AGREEMENT AND COMPENSATION AGREEMENT WITH QUEENS GAMBIT, LLC. AND DECLARING AN EMERGENCY.**

**NEW BUSINESS:**

1. Motion to go out to bid for asphalt.
2. Motion to go out to bid for limestone.
3. Motion authorizing the City to solicit bids 2025 Street Rehab
4. Motion authorizing the City to solicit bids 2025 Sewer Rehab
5. Motion authorizing the City to solicit bids 2025 Pavement Markings

**PUBLIC PORTION #2 – An opportunity for the public to address Council with any comments, issue or concern** Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**FOR THE GOOD OF THE ORDER/FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**